**THIS OPINION SHELL SHOULD NOT BE USED FOR 12-31-21 & SUBSEQUENT FYEs.**

**Report on Basic Financial Statements That Includes Multiple Opinion Modifications, Including Disclaimer of Opinion (Adopted from Example A10)**

**INDEPENDENT AUDITOR’S REPORT[[1]](#footnote-1)Φ**

[ENTITY NAME]

[COUNTY NAME]

[STREET ADDRESS]

[CITY], Ohio [ZIP CODE]

To the [GOVERNING BODY]:

***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, the **[aggregate]** discretely presented component unit**(s)**, each major fund, and the aggregate remaining fund information[[2]](#endnote-1) of the [ENTITY NAME], [COUNTY NAME], Ohio[[3]](#endnote-2) (the Entity), as of and for the year ended [FYE DATE], and the related notes to the financial statements. We were engaged to audit the financial statements of the business-type activities. These financial statements collectively comprise the Entity’s basic financial statements as listed in the table of contents.

***Management’s Responsibility for the Financial Statements***

Management is responsible for preparing and fairly presenting these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes designing, implementing, and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States’ *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement. Because of the matter described in the *Basis for Disclaimer of Opinion* paragraph however, we were unable to obtain sufficient appropriate audit evidence to opine on the Sanitation Enterprise Fund.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Entity’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of management’s accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

Except for the matter described in the *Basis for Disclaimer of Opinion* paragraph, we believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

***Summary of Opinions***

Governmental Activities

Qualified

Business-Type Activities

Qualified

Aggregate Discretely Presented Component Units

Unmodified

General Fund

Unmodified

Governmental Fund X

Qualified

Governmental Fund Y

Qualified

Governmental Fund Z

Unmodified

Sanitation Fund

Disclaimer

Enterprise Fund B

Unmodified

Aggregate Remaining Fund Information

Unmodified

***Basis for Disclaimer of Opinion on the Sanitation Fund and Qualified Opinion on Business-Type Activities***

The accounting records for billings and collections provided insufficient evidence to support *charges for services* reported as $1,000,000, and *accounts receivable* reported as $100,000 in the Sanitation Fund’s financial statements. These amounts are also included in *charges for services* and accounts receivable in the business-type activities’ financial statements. *Charges for services* comprise 90% of the revenue and *accounts receivable* comprise 5% of the total assets reported in the Sanitation Fund’s financial statements. These amounts also comprise 10% of the revenue and 7% of the total assets[[4]](#endnote-3) reported in the business-type activities’ financial statements.

***Disclaimer of Opinion***

Because of the significance of the matter described in the *Basis for Disclaimer of Opinion on the Sanitation Fund and Qualified Opinion on Business-Type Activities* paragraph, we were unable to obtain sufficient appropriate evidence to opine on the Sanitation Fund’s financial statements. Accordingly, we have not opined on these financial statements.

***Qualified Opinion***

In our opinion, except for the possible effect[[5]](#endnote-4) of the matter described in the *Basis for Disclaimer of Opinion on the Sanitation Fund* and *Qualified Opinion on Business-Type Activities* paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of the Entity, as of [FYE DATE], and the changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Basis for Qualified Opinions on Governmental Activities and Governmental Funds X and Y***

As discussed in Note X to the financial statements, management has not recorded a liability for compensated absences in Governmental Activities and also has not recorded an expense for the current period change in this liability. Accounting principles generally accepted in the United States of America require compensated absences attributable to employee services already rendered and not contingent on a specific event outside the control of the employer and employee be accrued as liabilities and expenses as employees earn the rights to the benefits. This would increase liabilities, reduce net position, and change the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position and expenses of governmental activities cannot reasonably be determined.

In addition, management has not adopted a methodology for reviewing the collectability of taxes receivable [*identify the affected major governmental funds, such as* in Major Governmental Funds Xand Y and] in governmental activities and, accordingly, has not included an allowance for uncollectible amounts. Accounting principles generally accepted in the United States of America require including an adequate allowance for uncollectible receivables, which would decrease the assets, fund balances, and net position, and change the revenues in [*identify the affected major funds* and in] governmental activities. The amount by which this departure would affect the assets, fund balances, net position, and revenues of [*identify the affected major funds* and] governmental activities cannot reasonably be determined. [[6]](#endnote-5)

***Qualified Opinions***

In our opinion, except for the matters described in the *Basis for Qualified Opinions on Governmental Activities and Governmental Funds X and Y* paragraphs above, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the [*identify the affected major governmental funds*] of the Entity, as of [FYE DATE], and the respective changes in its financial position thereof for the year then ended in accordance with the accounting principles generally accepted in the United States of America.

***Unmodified Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the **[aggregate]** discretely presented component unit**(s)**, the General Fund, the [*identify major funds not affected by the previously described adverse and qualified opinions*] and the aggregate remaining fund information of the Entity, as of [FYE DATE], and the respective changes in financial position and**,** **where applicable** **its cash flows,** thereof and the **respective<<DELETE IF ONLY ONE BUDGETARY FUND COMPARISON** budgetary comparison**[s]** for the General and [list major special revenue funds][[7]](#endnote-6) thereof for the year then ended in accordance with the accounting principles generally accepted in the United States of America.

***Emphasis of Matter [[8]](#endnote-7)******[[9]](#endnote-8)***

As discussed in Note **X** to the financial statements, during 20XX, the Entity adopted new accounting guidance in Governmental Accounting Standards Board (GASB) Statement No. XX, *[include name/title of GASB Statement in italics]*.  We did not modify our opinion regarding this matter.

***Other Matters[[10]](#endnote-9)***

*Required Supplementary Information*[[11]](#endnote-10)

Accounting principles generally accepted in the United States of Americarequire this presentation to include *management’s discussion and analysis*, **[***Required budgetary comparison schedule****(s)*** and *Schedules for infrastructure assets accounted for using the modified approach*,**]** and schedules of net pension and other post-employment benefit liabilities and pension and other post-employment benefit contributions listed in the table of contents, to supplement the basic financial statements. Although this information is not part of the basic financial statements, the Governmental Accounting Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. We applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, consisting of inquiries of management about the methods of preparing the information, and comparing the information for consistency with management’s responses to our inquiries and to the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not opine or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to opine or provide any other assurance.

Although our opinions on the basic financial statements are not further affected, we believe *management’s discussion and analysis* departs from Governmental Accounting Standards Board guidelines because, as discussed in the *Basis for Qualified Opinions on Governmental Activities and Governmental Funds X and Y paragraph above,* the tables derived from the Governmental Activities’ financial statements omit a liability for compensated absences and an allowance for uncollectible taxes.

*Supplementary and Other Information*

Our audit was conducted to opine on the Entity’s basic financial statements taken as a whole.

**[**The introductory section, the financial section’s combining statements, individual fund statements and schedules, and the statistical section information**]****[[12]](#endnote-11)** present additional analysis and **is/are** not a required part of the basic financial statements.

**[**The Schedule of Expenditures of Federal Awards presents additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and is not a required part of the financial statements.**]**

The **[**statements**]** **and [**schedules**]** are management’s responsibility, and derive**(s)** from and relate**(s)** directly to the underlying accounting and other records used to prepare the basic financial statements. We subjected this informationto the auditing procedures we applied to the basic financial statements. We also applied certain additional procedures, including comparing and reconcilingthis information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves in accordance with auditing standards generally accepted in the United States of America.

*Use bullet points if multiple qualifications affect supplemental information. If only one qualification affects the supplemental information, do not use bullet points – Instead use example such as Opinion A-5.*

* Because of the significance of the matter discussed in the *Basis for Disclaimer of Opinion on the Sanitation Fund and Qualified Opinion on Business-Type Activities* paragraph above, it is inappropriate to and we do not opine on the Schedule of Revenues, Expenses, and Changes in Fund Equity – Budget and Actual, for the Sanitation Fund.
* In our opinion, except for the omission of an allowance for uncollectible taxes in Funds X and Y as discussed in the Basis for Qualified Opinions on Governmental Activities and Governmental Funds X and Y paragraph above, the combining [and individual] Governmental Fund statements [and schedules] are fairly stated in all material respects in relation to the financial statements as a whole.
* We were unable to obtain sufficient evidence to support the completeness of expenditures reported in the Schedule of Expenditures of Federal Awards. In our opinion, except for the possible effects related to the completeness of this Schedule, this Schedule presents fairly, in all material respects, the expenditure of federal awards in all material respects in relation to the financial statements as a whole.
* Also, in our opinion, the statements for [aggregate] discretely presented component unit(s), and the combining [and individual] fund statements [and schedules] for [identify major funds not affected by the previously described adverse and qualified opinions] and the aggregate remaining fund information are fairly stated in all material respects in relation to the financial statements as a whole.

We did not subject the introductory section and statistical section information to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion or any other assurance on **it / them**.[[13]](#endnote-12) **(Omit paragraph if no “other information” included.)**

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued[[14]](#endnote-13) our report dated [REPORT DATE], on our consideration of the Entity’s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Entity’s internal control over financial reporting and compliance.

**[Auditor Signature]**

[City, State]

[REPORT DATE]

1. Φ Updated October 2021 for changes and clarifications to footnote 9 and clerical corrections. Changes not marked.

~~Revised June 2021 to remove Comprehensive Annual Financial Report acronym. Changes not marked.~~ [↑](#footnote-ref-1)
2. If we combine *discrete component units* and *remaining fund information* into one opinion unit under the circumstances permitted by footnote 7 to Exhibit 4-1 (following section 4.73) in SLG, revise this phrase as follows:

“ . . . governmental activities, the business-type activities, each major fund and the [aggregate] discretely presented component unit and remaining fund information . . . “ [↑](#endnote-ref-1)
3. As discussed in SLG 16.58, insert “, a component unit of [PRIMARY GOVERNMENT],” if applicable. [↑](#endnote-ref-2)
4. Modify financial statement elements to fit the circumstances. Include or omit: assets, liabilities, deferred inflows of resources, deferred outflows of resources, revenues, expenditure, expenses, fund balances and net position. [↑](#endnote-ref-3)
5. This example assumes that the sanitation fund’s revenues and receivables are sufficiently significant

 to justify qualifying the opinion on business-type activities, but not significant enough to require disclaiming an opinion on business-type activities. [↑](#endnote-ref-4)
6. This example assumes there was no significant short-term fund liability. Therefore, the qualification affects governmental activities but not governmental funds. [↑](#endnote-ref-5)
7. Delete the reference to the budgetary comparisons from the opinion paragraph, and refer to it with the “MD&A / RSI paragraph” if the budgetary comparisons are presented as RSI [↑](#endnote-ref-6)
8. Modify this example when a client properly adopts a new GASB pronouncement (including required disclosures and restatements) and it materially affects the financial statements (see AU-C 708.08).

*Do not include EOM paragraphs for new standards with immaterial financial statement effects, or standards that effect only disclosures.* [↑](#endnote-ref-7)
9. ***COVID-19 Guidance:***

**Additional language regarding COVID-19 and a related draft disclosure, draft emphasis-of-matter paragraph, and draft GAGAS opening paragraph sentence can be found** [**here**](file:///C%3A/Users/Public/AuditGuidance/Financial/COVID19Guidance.pdf)**.** [↑](#endnote-ref-8)
10. **Comparative Financial Statements**

 Note: “c*omparative financial statements” means* only *complete* financial statements for one or more prior periods included for comparison with the current financial statements. (“Total only” columns are *in*complete presentations.)

 Per AU-C 700B.46, when we are the continuing auditor we would refer to these statements in our opinion; however, when the prior period was audited by a predecessor auditor the following is an example ***other matter*** paragraph (See AU-C 700B.55).

*Prior Period Financial Statements Audited by a Predecessor Auditor*

The financial statements of the [ENTITY NAME], [COUNTY NAME], Ohio (the Entity), as of and for the year ended [FYE DATE], were audited by predecessor auditor whose report dated [DATE], expressed an unmodified opinion on those statements. **<< modify as necessary if other than an unmodified opinion was issued.**

 **Comparative Information**

AU-C 700B uses the term *comparative information* for partial presentations. (e.g. “Total Only” columns). (*Comparative statements* refer only to *complete* p/y presentations.)

Per AU-C 700B.48 We should include one of the following ***other matter*** paragraphs to describe comparative information (from SLG 16.50):

*Report on Summarized Comparative Information*

*We* have previously audited the Entity's 20XX-1 financial statements, and we expressed unmodified opinions on the respective financial statements of the governmental activities, the business-type activities, the **[aggregate]** discretely presented component unit**(s),** each major fund, and the aggregate remaining fund information dated [DATE]. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 20XX-1 is consistent, in all material respects, with the audited financial statements from which it has been derived. **<< modify as necessary if other than an unmodified opinion was issued, including the nature of, and the reasons for opinion modifications (see SLG 16.50 footnote 18).**

Or:

The financial statements of the Entity as of and for the year ended December 31, 20XX-1 from which the comparative information for December 31, 20XX-1 was derived were *audited by a predecessor auditor.* An unmodified opinion was issued [DATE] by the predecessor auditor. **<< modify as necessary if other than an unmodified opinion was issued.**

 [↑](#endnote-ref-9)
11. Modify this paragraph in the following circumstances. See AU-C 730 and SLG 16.66-.73 :

	1. The required supplementary information is omitted.
	2. Some required supplementary information is missing and some is presented in accordance with the prescribed guidelines.
	3. The auditor has identified material departures from the prescribed guidelines.
	4. The auditor is unable to complete the procedures in AU-C 730.05.
	5. The auditor has unresolved doubts about whether the required supplementary information is presented in accordance with prescribed guidelines. [↑](#endnote-ref-10)
12. Modify the list of *supplementary information* paragraph as necessary. See SLG 16.74-.79. Also:

If an opinion qualification on the financial statements also affects the supplementary information, include a statement that, in the auditor's opinion, ***except for*** the effects on the supplementary information of (refer to the paragraph in the auditor's report explaining the qualification), this information is fairly stated, in all material respects, in relation to the financial statements as a whole. See AU-C 725.09(f) and AOS auditors consult with CFAE.

We must disclaim on this information if we render an adverse opinion or disclaimer of opinion. AOS auditors consult with CFAE.

Remove reference to *Schedule of Expenditures of Federal Awards* when reporting over it is instead included in the Single Audit Letter.

***Important:***  We normally consider materiality for each opinion unit. However, our in-relation-to opinion on supplementary information is in relation to the financial statements as a whole. Therefore, we consider materiality at a level representing the entire governmental entity. [↑](#endnote-ref-11)
13. This last sentence derives from AU-C 720, and relates to financial or nonfinancial information that is neither RSI nor *supplementary information* subject to AU-C 725. Examples include *introductory information* or *statistical tables*, which are not subject to an “in-relation- to opinion.”

 Our responsibility for this “unaudited” information is only to “read it”**\*** to determine if (1) material inconsistencies exist between it and the audited statements, or (2) this information includes material misstatements of fact. If you identify a material inconsistency or misstatement of fact and management is unwilling to correct it, AOS auditors consult with CFAE.

 \* While standards only require us to “read it,” you should apply the procedures from our specimen program for *finalizing the audit* to agree this information to supporting documentation. For example, you should agree 10 - year statistical tables to the prior-year Annual Comprehensive Financial Report to assure the prior years’ amounts did not inadvertently change. (See SLG 16.80-.84) [↑](#endnote-ref-12)
14. Modify this to say “will also issue” when issuing an Annual Comprehensive Financial Report opinion separately from remainder of the report which is issued at a later time. [↑](#endnote-ref-13)