



Auditor of State Dave Yost

13th ANNUAL LOCAL GOVERNMENT OFFICIALS' CONFERENCE

Mayors · Council Members
Trustees
Fiscal Officers · New Fiscal Officers
Clerks · Clerk-Treasurers

HYATT REGENCY COLUMBUS, MARCH 7-9, 2012
www.ohioauditor.gov

LOCAL GOVERNMENT OFFICIALS' CONFERENCE



Dave Yost • Auditor of State

Dear Local Government Official,

I hope you will join me for the 13th Annual Local Government Officials' Conference. This 3-day event provides valuable information for public officials to take back to their communities.

During my first year as Auditor of State, my office has worked to provide local governments with the tools necessary to meet the challenges of Ohio's changing economy. You will notice on this year's conference schedule we've added a new workshop titled "Skinny Ohio." This workshop highlights our newly created website, skinny.ohio.org, which provides information to help streamline operations and reduce costs for local governments through sharing examples, best practices, and templates you can use.

Skinny Ohio is just one example of the wide array of quality presentations offered during the conference. Experts in their field will deliver timely content that will help you with your daily duties, including topics like legal updates, public records compliance and budgetary law.

Please register soon for this excellent professional development experience and unique opportunity to network with your peers from across the state.

I am pleased to be a part of this year's conference and look forward to seeing you at lunch on March 8.

Sincerely,


Dave Yost
Auditor of State

REGISTER at: www.ohioauditor.gov/conferences

Cost of Conference:	Early Bird Registration By February 27	Regular Registration After February 27
One day	\$125.00	\$150.00
Two day	\$175.00	\$200.00
Three day	\$225.00	\$250.00

Make checks payable to: Treasurer of State, Josh Mandel
Credit cards are not accepted.

Ohio Revised Code Section 117.44: provides that the necessary personal expenses incurred by the official as a result of attending the training program shall be borne by the political subdivision they represent.

Register online: at www.ohioauditor.gov
Under services, Click on Training/Conferences and select the link under the Local Government Officials' Conference.

Mail Payments to : Ohio Auditor of State Dave Yost
Attn: Fiscal Department
88 E. Broad St., 4th Floor
Columbus, OH 43215

DIRECTIONS

www.columbusregency.hyatt.com

Hyatt Regency Columbus
350 N. High Street
Columbus, Ohio 43215
(800) 223-1234
(614) 463-1234

North: 71 South to Spring St. Exit;
West on Spring St. to Fourth St.;
North on Fourth St.;
Turn left on Nationwide Blvd.

West: 70 East to Fourth St. Exit;
North on Fourth St.;
Turn left on Nationwide Blvd.

South: 71 North to 70 East to
Fourth St. Exit;
North on Fourth St.;
Turn left on Nationwide Blvd.

East: 70 West to Fourth St. Exit;
North on Fourth St.;
Turn left on Nationwide Blvd.



New Fiscal Officers / DAY 1 / March 7, 2012

REGISTER online at: www.ohioauditor.gov/conferences

Session Times	UAN users		Non-UAN users		Mayors, Council Members, and Trustees
	Townships	Villages	Townships	Villages	
8:00 - 10:00 am	Conference Check-In				
10:00 - 10:50 am	Fund Accounting	Fund Accounting	Fund Accounting	Fund Accounting	Fund Accounting for Council Members and Trustees
11:00 - 11:50 am	Chart of Accounts	Chart of Accounts	Chart of Accounts	Chart of Accounts	
12:00 - 1:00 pm	Lunch				
1:00 - 2:15 pm	Basic Accounting and Ohio Budgetary Law	Basic Accounting and Ohio Budgetary Law	Basic Accounting and Ohio Budgetary Law	Basic Accounting and Ohio Budgetary Law	How to Read Financial Reports
2:30 - 5:00 pm					Ohio Budgetary Law for Mayors and Trustees

WORKSHOP SCHEDULE / DAY 2 / March 8, 2012

REGISTER online at: www.ohioauditor.gov/conferences

Session Times	New Clerks/Fiscal Officers		All Attendees					
	9:00 - 10:00 am	Conference Check-In						
10:00 - 10:50 am	Ohio Police & Fire Pension Fund	UAN for Newly Elected Clerks/ Fiscal Officers	Minutes	Village Dissolution	Calendar of Events	Ohio Budgetary Law	Cemeteries	Executive Session
11:00 - 11:50 am	Your First Audit	Ohio Compliance Supplement	Legal Update for Townships	Legal Update for Villages	I'm A Trustee or Council Member Which UAN Reports Should I Request?		Intro to Payroll	Cemeteries
12:00 - 1:00 pm	Lunch Speaker: Dave Yost, Ohio Auditor of State							
1:15 - 2:30 pm	OPERS	How to Organize your Files	Fiscal Caution, Fiscal Watch, Fiscal Emergency	Ohio Ethics Law	Skinny Ohio	Village Funds and How They May Be Expended	Township Funds and How They May Be Expended	Ripley 'Believe It Or Not' \$1 Million Gone...
2:45 - 3:45 pm	Your First Audit	Ohio Compliance Supplement	You've Had A Performance Audit, Now What?	RCAP	Fundamentals of a Sound HR System	I'm A Trustee or Council Member Which UAN Reports Should I Request?	Ohio's Unemployment Program	Road & Bridge Maintenance
4:00 - 5:00 pm	UAN for Newly Elected Clerks/ Fiscal Officers	Ohio Police & Fire Pension Fund	Audit Update	Property Tax Settlements and State Reimbursements	Fundamentals of a Sound HR System	Calendar of Events	Ohio's Unemployment Program	Road & Bridge Maintenance

WORKSHOP SCHEDULE / DAY 3 / March 9, 2012

REGISTER online at: www.ohioauditor.gov/conferences

Session Times	All Attendees					
7:00 - 8:00 am	Conference Check-In					
8:00 - 9:00 am	Minutes	Shared Services	Audit Update	How Do I Record...	FMLA/FLSA	UAN Budget - Accounting Only
9:15 - 10:30 am	Working Hand in Hand with your County Auditor	Fiscal Caution, Fiscal Watch, Fiscal Emergency	Skinny Ohio	Consideration of Fraud in Financial Audits	GASB 54	
10:45 - 12:00 pm	Performance Measures & Benchmarking	How to Organize your Files	Ohio Workers' Comp Update	Grant Writing 101: Finding Funders	Ohio Minimum Wage Law	Water and Sewer Financing for Small Governmental Units
12:00 - 1:00 pm	Lunch					
1:00 - 2:15 pm	Bank Reconciliations (Proof of Cash)	Working Hand in Hand with your County Auditor	Ohio Workers' Comp Update	Grant Writing 102: Writing Effective Proposals	Ohio Minimum Wage Law	Consideration of Fraud in Financial Audits
2:30 - 3:30 pm	Ohio Open Meetings Act	Benefits of the Ohio DAS Cooperative Purchasing Program	Intro to Payroll	Legal Update for Townships	Legal Update for Villages	Road Use Maintenance Agreements for Townships

ADDITIONAL INFORMATION

The Auditor of State Certified Public Records Training: The Auditor of State's Open Government Unit will be offering Certified Public Records training beginning March 7, 2012, from 3:00 to 6:15 pm. Space is limited. Register online. www.ohioauditor.gov/conferences (There is no additional charge for this training program.)

A Continental Breakfast will be available: **Wednesday**, March 7 at 8:00 am - **Thursday**, March 8 at 9:00 - **Friday**, March 9 at 7:00 am.

Early check-in and materials will be available on: **Wednesday**, March 7 from 4:00 – 6:00 pm and during check-in times noted on the conference agenda.

Hotel reservations are available at the Hyatt Regency Columbus, 350 North High Street, Columbus, OH 43215. Please call 1-888 -421-1442. (Mention "Auditor's Conference")

AOS UAN DEMO ROOM

The AOS UAN Demo Room will be open to conference attendees on the following dates and times: **Thursday**, March 8 from 1:00 – 3:00 pm and **Friday**, March 9 from 9:00 – 11:00 am. UAN staff will be available to answer questions and address any UAN issues.

Auditor of State Q&A Representatives from the Auditor of State's Legal Division, Accounting and Auditing Support, Local Government Services, and Uniform Accounting Network will be available on: **Thursday**, March 8 from 1:00 – 3:00 pm and **Friday**, March 9 from 9:00 – 11:00 am to answer individual questions. These sessions will take place in the AOS/UAN Demo Room.

A printed copy of this brochure is available upon request. Please contact the Auditor of State's Office at 1-888-980-8588 or by email at : AOSTraining@ohioauditor.gov