

***RICHLAND COUNTY TRANSIT BOARD***

***RICHLAND COUNTY***

**Single Audit**

**For the Year Ended December 31, 2024**







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Columbus, Ohio 43215  
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Board of Trustees  
Richland County Transit Board  
19 North Main Street  
Mansfield, Ohio 44902

We have reviewed the *Independent Auditor's Report* of the Richland County Transit Board, prepared by Charles E. Harris & Associates, Inc., for the audit period January 1, 2024 through December 31, 2024. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Richland County Transit Board is responsible for compliance with these laws and regulations.

KEITH FABER  
Ohio Auditor of State

Tiffany L. Ridenbaugh, CPA, CFE, CGFM  
Chief Deputy Auditor

January 05, 2026

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**RICHLAND COUNTY TRANSIT BOARD  
RICHLAND COUNTY  
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FOR THE YEAR ENDING DECEMBER 31, 2024**

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***Charles E. Harris & Associates, Inc.***

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**INDEPENDENT AUDITOR'S REPORT**

Richland County Transit Board  
Richland County  
19 North Main Street  
Mansfield, Ohio 44902

To the Board of Trustees:

***Report on the Audit of the Financial Statements***

***Opinions***

We have audited the financial statements of the Richland County Transit Board, Richland County, Ohio (the Board), as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the Board's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of the Board as of December 31, 2024, and the changes in financial position and its cash flows thereof for the year then ended in accordance with the accounting principles generally accepted in the United States of America.

***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Board, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Board's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Board's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



***Supplementary information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Board's basic financial statements. The Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is not a required part of the basic financial statements.

The Schedule is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule is fairly stated in all material respects in relation to the basic financial statements as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated July 25, 2025, on our consideration of the Board's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Board's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Board's internal control over financial reporting and compliance.



***Charles E. Harris & Associates, Inc.***  
July 25, 2025

**RICHLAND COUNTY TRANSIT BOARD  
RICHLAND COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED DECEMBER 31, 2024  
(Unaudited)**

The discussion and analysis of the Richland County Transit Board's (the "Transit Board") financial performance provides an overall review of the Transit Board's financial activities for the year ended December 31, 2024. The intent of this discussion and analysis is to look at the Transit Board's financial performance as a whole. Readers should review the financial statements and the notes to the financial statements to enhance their understanding of the Transit Board's financial performance.

**Financial Highlights**

Total assets exceeded liabilities at the close of the most recent year by \$4,110,452 (net position). Of this amount, \$1,422,216 (unrestricted net position) may be used to meet ongoing obligations. Total net position increased by \$118,607 (2.97%). Although no match is required for some FTA funding, state and local government funds are both used to match other Federal grants, such as Section 5307 funding. The state and local funds received was sufficient to match Federal funds requirements.

**Using this Annual Financial Report**

This annual report consists of three parts, the Management's Discussion and Analysis, the Financial Statements, and the Notes to the Financial Statements. The Financial Statements include a Statement of Net Position; a Statement of Revenues, Expenses and Changes in Net Position; and a Statement of Cash Flows.

**STATEMENT OF NET POSITION**

The Statement of Net Position looks at how well the Transit Board has performed financially from inception through December 31, 2024. This statement includes all of the assets, liabilities, and net position balances using the accrual basis of accounting, which is the method used by most private-sector companies and the method that is required by the Federal Transit Administration.

This basis of accounting takes into account all revenues earned and expenses incurred during the accounting period, regardless of when the cash is received or expended.

The following schedule provides a summary of the Transit Board's Statement of Net Position for the years ended December 31, 2024, and December 31, 2023:

|                                  | <b>Net Position</b> |                     |
|----------------------------------|---------------------|---------------------|
|                                  | <u>2024</u>         | <u>2023</u>         |
| <b>Assets</b>                    |                     |                     |
| Current assets                   | \$ 1,690,784        | \$ 1,384,413        |
| Non-current assets               | <u>2,688,236</u>    | <u>2,761,882</u>    |
| Total assets                     | <u>4,379,020</u>    | <u>4,146,295</u>    |
| <b>Liabilities</b>               |                     |                     |
| Current liabilities              | <u>268,568</u>      | <u>154,450</u>      |
| <b>Net position</b>              |                     |                     |
| Net investment in capital assets | 2,688,236           | 2,761,882           |
| Unrestricted                     | <u>1,422,216</u>    | <u>1,229,963</u>    |
| Total net position               | <u>\$ 4,110,452</u> | <u>\$ 3,991,845</u> |

**RICHLAND COUNTY TRANSIT BOARD  
RICHLAND COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED DECEMBER 31, 2024  
(Unaudited)

**STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION**

The Statement of Revenues, Expenses, and Changes in Net Position reports operating and non-operating activities for the year ended December 31, 2024. The following schedule provides a summary of the Transit Board's Statement of Revenues, Expenses, and Changes in Net Position, for the years ended December 31, 2024, and December 31, 2023.

|                                    | <b>Change in Net Position</b> |                            |
|------------------------------------|-------------------------------|----------------------------|
|                                    | 2024                          | 2023                       |
| <b>Revenues:</b>                   |                               |                            |
| Federal                            | \$ 2,299,608                  | \$ 1,900,849               |
| State                              | 653,610                       | 723,329                    |
| Local governments & other local    | 227,790                       | 158,065                    |
| Lease revenue                      | 173                           | 576                        |
| Transit system revenue             | <u>355,551</u>                | <u>255,022</u>             |
| Total revenue                      | <u>3,536,732</u>              | <u>3,037,841</u>           |
| <b>Total Expenses:</b>             |                               |                            |
| Purchased services                 | 2,750,185                     | 2,276,592                  |
| Professional services              | 16,313                        | 10,073                     |
| Equipment & supplies               | 133,931                       | 7,174                      |
| Coordination services              | 1,000                         | 1,500                      |
| Fuel                               | 150,532                       | 169,078                    |
| Insurance                          | 80,216                        | 77,305                     |
| Miscellaneous                      | 12,101                        | 11,697                     |
| Loss on disposal of capital assets | -                             | 5,999                      |
| Depreciation                       | <u>273,847</u>                | <u>305,831</u>             |
| Total expenses                     | <u>3,418,125</u>              | <u>2,865,249</u>           |
| Change in net position             | 118,607                       | 172,592                    |
| Net position at beginning of year  | <u>3,991,845</u>              | <u>3,819,253</u>           |
| Net position at end of year        | <u><u>\$ 4,110,452</u></u>    | <u><u>\$ 3,991,845</u></u> |

**Revenue Variances**

Federal funds in 2024 increased by 20.98% (\$398,759). This increase was primarily due to the FTA Planning and Capital Improvement grants.

State funds from the Ohio Department of Transportation's transit specific programs decreased by 9.64% (\$69,719) in 2024. This decrease was primarily caused by an decrease in Urban Transit Program and Ohio Transit Partnership Program grant awards.

The local government funds were increased by 44.11% (\$69,725) due to increased funding from local partners.

The lease revenue line decreased by 69.97% (\$403) in 2024. Lease revenue from RCTB's Transit Center was not a significant source of income during 2024 or 2023.

The transit system revenue line increased by 39.42% (\$100,529) in 2024. This is primarily due to an increase in farebox, contract service and advertising revenues.

**RICHLAND COUNTY TRANSIT BOARD  
RICHLAND COUNTY, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED DECEMBER 31, 2024  
(Unaudited)**

The total revenue variance is an increase of 16.42% (\$498,891) in 2024 compared to 2023, due to the increase in federal support and transit system revenue, as described above.

**Expense Variances**

The purchased services expense increased by 20.80% (\$473,593) in 2024. The increase is due in large part to increasing operating expenses for purchased transportation services.

The professional services expense increased by 61.95% or \$6,240 in 2024. The increase is primarily due to new marketing expenses.

The equipment and supplies expense line increased by 1,766.89% (\$126,757) in 2024, this is due primarily to the installation of new bus tracking software in 2024.

The coordination services expense decreased 33.33% or \$500 in 2024, due to the reduction of NEORide fees.

The fuel expenses decreased by 10.97% (\$18,546), due to lower gas prices from 2023 to 2024.

Insurance premiums increased 3.77% (\$2,911) in 2024, due an increase in the cost of insurance coverage.

The miscellaneous expenses decreased by 3.45% (\$404) due to a reduction in utility expenses at the transit center.

The depreciation expense increased by 10.46% (\$31,984) in 2024.

**STATEMENT OF CASH FLOW**

The revenues and expenses of the Transit Board are deposited into, and paid from, accounts that are managed by the Richland County Treasurer. Cash that is maintained in the accounts of the operations contractor, Transit Management of Richland (TMR), by contract, is also the property of the Transit Board. These accounts are maintained for the purpose of day-to-day operation of the transit system, including paying payroll and the purchasing of parts, supplies, purchased maintenance, and other expenses of the transit system. The daily fare box receipts and other incidental income are deposited into the TMR account. On December 31, 2024, TMR's balance of available funds was \$30,053, plus an additional \$904,077 in Transit Board funds. This is included in the cash flow summary and in the current assets.

**Capital Assets**

As of December 31, 2024, the Transit Board had capital assets of \$2,688,236 invested in real property including the bus garage and transit center, rolling stock, operating equipment, furniture, tools, and other items. This is a decrease of \$73,646, which is the net of additions (\$200,201) and depreciation expense (\$273,847) for 2024.

**Other Current Financial Items of Interest**

Annual apportionments from the Federal Transit Administration has remained level. Additional FTA funding, which allowed reimbursement of certain capital expenses at 100%, was in addition to the annual apportionment.

Uncertainty of the source and amount of matching funds from ODOT, local governments, and other entities makes planning and budgeting for future years difficult.

## BASIC FINANCIAL STATEMENTS

**RICHLAND COUNTY TRANSIT BOARD  
RICHLAND COUNTY, OHIO**

STATEMENT OF NET POSITION  
DECEMBER 31, 2024

**Assets:**

|                                     |                  |
|-------------------------------------|------------------|
| Current assets:                     |                  |
| Cash in TMR                         | \$ 30,053        |
| Cash with Richland County Treasurer | 904,077          |
| Accounts receivable                 | 3,745            |
| Intergovernmental receivable        | <u>752,909</u>   |
| Total current assets                | <u>1,690,784</u> |
| Noncurrent assets:                  |                  |
| Capital assets:                     |                  |
| Nondepreciable capital assets       | 1,052,683        |
| Depreciable capital assets, net     | <u>1,635,553</u> |
| Total noncurrent assets             | <u>2,688,236</u> |
| Total assets                        | <u>4,379,020</u> |

**Liabilities:**

|                      |                |
|----------------------|----------------|
| Current liabilities: |                |
| Accounts payable     | <u>268,568</u> |

**Net position:**

|                                  |                            |
|----------------------------------|----------------------------|
| Net investment in capital assets | 2,688,236                  |
| Unrestricted                     | <u>1,422,216</u>           |
| Total net position               | <u><u>\$ 4,110,452</u></u> |

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**RICHLAND COUNTY TRANSIT BOARD**  
**RICHLAND COUNTY, OHIO**

STATEMENT OF REVENUES, EXPENSES AND  
CHANGES IN NET POSITION  
FOR THE YEAR ENDED DECEMBER 31, 2024

|   |                          |
|---|--------------------------|
| <b>Operating revenues:</b>                      |                          |
| Lease revenue                                   | \$ 173                   |
| Transit system revenue:                         |                          |
| Farebox receipts                                | 125,114                  |
| Local special fare assistance                   | 1,550                    |
| Contract transit service                        | 77,530                   |
| Fares retained by provider/sub-recipient        | 1,822                    |
| Miscellaneous                                   | 149,535                  |
|   | <hr/>                    |
| Total operating revenues                        | 355,724 <hr/>            |
| <b>Operating expenses:</b>                      |                          |
| Purchased services                              | 2,750,185                |
| Professional services                           | 16,313                   |
| Equipment and supplies                          | 133,931                  |
| Coordination services                           | 1,000                    |
| Fuel  | 150,532                  |
| Insurance                                       | 80,216                   |
| Miscellaneous                                   | 12,101                   |
|   | <hr/>                    |
| Total operating expenses excluding depreciation | 3,144,278 <hr/>          |
| Operating loss before depreciation              | <hr/> (2,788,554) <hr/>  |
| Depreciation expense                            | <hr/> 273,847 <hr/>      |
| Operating loss                                  | (3,062,401)              |
| <b>Non-operating revenues (expenses):</b>       |                          |
| Federal   | 2,299,608                |
| State   | 653,610                  |
| Local government                                | 227,790                  |
|   | <hr/>                    |
| Total nonoperating revenues                     | 3,181,008 <hr/>          |
| Change in net position                          | 118,607                  |
| <b>Net position at beginning of year</b>        | <hr/> 3,991,845 <hr/>    |
| <b>Net position at end of year</b>              | <hr/> \$ 4,110,452 <hr/> |

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**RICHLAND COUNTY TRANSIT BOARD**  
**RICHLAND COUNTY, OHIO**

STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED DECEMBER 31, 2024

|   |                              |
|---|------------------------------|
| <b>Cash flows from operating activities:</b>                                      |                              |
| Cash received from customers  | \$ 326,538                   |
| Cash paid for purchased services  | (2,589,306)                  |
| Cash paid to suppliers  | <u>(412,548)</u>             |
| Net cash used in operating activities   | <u>(2,675,316)</u>           |
| <b>Cash flows from noncapital financing activities:</b>                           |                              |
| Cash received from operating grants   | <u>2,848,157</u>             |
| Net cash provided by noncapital financing activities                              | <u>2,848,157</u>             |
| <b>Cash flows from capital and related financing activities:</b>                  |                              |
| Acquisition of capital assets   | <u>(200,201)</u>             |
| Net decrease in cash  | (27,360)                     |
| <b>Cash at beginning of year</b>  | <u>961,490</u>               |
| <b>Cash at end of year</b>  | <u><u>\$ 934,130</u></u>     |
| <b>Reconciliation of operating loss to net cash used in operating activities:</b> |                              |
| Operating loss  | \$ (3,062,401)               |
| Adjustments:  |                              |
| Depreciation  | 273,847                      |
| Changes in assets and liabilities:  |                              |
| Decrease in accounts receivable   | (880)                        |
| (Decrease) in accounts payable  | <u>114,118</u>               |
| Net cash used in operating activities   | <u><u>\$ (2,675,316)</u></u> |

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS



**RICHLAND COUNTY TRANSIT BOARD  
RICHLAND COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL  
STATEMENTS FOR THE YEAR ENDED  
DECEMBER 31, 2024**

**NOTE 1 - DESCRIPTION OF THE ENTITY**

The Richland County Transit Board (the “Transit Board”) was organized in 1977 under Section 306 of the Ohio Revised Code to operate a transit system. The Transit Board provides public transportation services in the Richland County metropolitan area. The Transit Board operates under an appointed Board (seven members) that is responsible for the provisions of public transportation.

In accordance with the Governmental Accounting Standards Board (GASB) Statement No. 14, “The Reporting Entity”, the Transit Board is not considered part of the Richland County financial reporting entity. There are no agencies or organizations for which the Transit Board is considered the primary government. Accordingly, the Transit Board is the sole organization of the reporting entity.

The Transit Board maintains its own set of accounting records in QuickBooks. These financial statements were prepared from the accounts and financial records of the Transit Board and, accordingly, these financial statements do not present the financial position or results of operations of Richland County.

The Transit Board has no employees. A management team, through a contract with First Transit, Inc., operates the transit system. The general manager and the assistant general manager are employees of First Transit. First Transit is paid a flat monthly fee for these services, per a five-year contract. The bus drivers, mechanics, office, and cleaning staff are all employees of the sub-corporation of First Transit, Transit Management of Richland. On a monthly basis, the Transit Board reimburses Transit Management of Richland for all net costs incurred. The Richland County Regional Planning Commission provides fiscal, planning and administrative support to the Transit Board. The Planning Commission bills the Transit Board monthly for services provided.

In 2018, the County Commissioners took action to discontinue the board member stipend for monthly meetings attended, so board compensation was phased out by 2019. In 2024, no RCTB members received compensation.

The accompanying financial statements have been designed to facilitate an understanding of the financial position and results of operations of the Transit Board. The financial information contained in these statements is the responsibility of the Transit Board.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Basis of Accounting**

In accordance with generally accepted accounting principles for governmental entities such as the Transit Board, an enterprise fund is used to account for operations since they are financed and operated in a manner similar to a private business enterprise. Pursuant to GASB Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*, the Transit Board follows GASB guidance as applicable to enterprise funds. The Transit Board will continue applying all applicable pronouncements issued by the Governmental Accounting Standards Board.

The Transit Board prepares its financial statements on the accrual basis of accounting, using a flow of economic resources measurement focus. Revenue is recognized in the period earned and expenses are recognized in the period incurred. Operating revenues consist primarily of receipts from farebox and contracted services, and operating grants. Operating expenses include purchased services, professional services, supplies, fuel and insurance costs, and depreciation. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses. Assets are recorded at the time there is a right, now or in the future, for their receipt, and liabilities are recorded when they are incurred.

**RICHLAND COUNTY TRANSIT BOARD  
RICHLAND COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL  
STATEMENTS FOR THE YEAR ENDED  
DECEMBER 31, 2024

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

**B. Cash Deposits**

The Transit Board deposits all receipts in the Richland County Treasury and TMR bank account. The County Treasurer and TMR maintain cash and investment pools used for all County and Transit Board funds. The Transit Board has no other cash deposits or investments and does not receive interest income on its cash balances held in the County Treasury or with TMR. At year-end, the carrying amount of RCTB's deposits with the Richland County Auditor was \$904,077 and at TMR was \$30,053. The Richland County Auditor and TMR, as the fiscal agents for RCTB, are responsible for maintaining adequate depository collateral for all funds in their respective cash and deposits accounts.

**C. Investments**

The Ohio Revised Code does not provide the Transit Board the power to make or hold investments other than the deposits in the Richland County Treasury.

**D. Capital Assets**

Capital assets are stated at cost and are depreciated on the straight line method over their estimated useful lives that range from five to forty years. Donated property and equipment is recorded at acquisition value on the date donated. Upon sale or disposition of furniture and equipment, the cost and related depreciation are removed from the accounts and any gain or loss is recognized.

**E. Cash Equivalents**

For the purposes of the statement of cash flows, the Transit Board considers all cash held by the Richland County Treasury and TMR to be cash equivalents since they are available to the Transit Board upon demand.

**F. Net Position**

Net position represents the difference between assets and liabilities. Net position is reported as restricted when there are limitations imposed on it, or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The Transit Board applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available. Net investment in capital assets consists of capital less accumulated depreciation.

**G. Estimates**

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**RICHLAND COUNTY TRANSIT BOARD**  
**RICHLAND COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL  
STATEMENTS FOR THE YEAR ENDED  
DECEMBER 31, 2024

**NOTE 3 - CAPITAL ASSETS**

The following schedule reflects changes in property and equipment:

| Description:                                | Balance<br>1/1/2024 | Increases   | Decreases | Balance<br>12/31/2024 |
|---|---------------------|-------------|-----------|-----------------------|
| Capital assets not being depreciated:       |                     |             |           |                       |
| Land  | \$ 1,052,683        | \$ -        | \$ -      | \$ 1,052,683          |
| Capital assets being depreciated:           |                     |             |           |                       |
| Building & building improvements            | 2,480,625           | -           | -         | 2,480,625             |
| Office equipment                            | 43,794              | -           | -         | 43,794                |
| Operating equipment                         | 3,776,287           | 200,201     | -         | 3,976,488             |
| Total capital assets being depreciated      | 6,300,706           | 200,201     | -         | 6,500,907             |
| Less accumulated depreciation:              |                     |             |           |                       |
| Building & building improvements            | (2,405,881)         | (21,736)    | -         | (2,427,617)           |
| Office equipment                            | (43,010)            | (785)       | -         | (43,795)              |
| Operating equipment                         | (2,142,616)         | (251,326)   | -         | (2,393,942)           |
| Total accumulated depreciation              | (4,591,507)         | (273,847)   | -         | (4,865,354)           |
| Total capital assets being depreciated, net | 1,709,199           | (73,646)    | -         | 1,635,553             |
| Total capital assets, net                   | \$ 2,761,882        | \$ (73,646) | \$ -      | \$ 2,688,236          |

**NOTE 4 - RISK MANAGEMENT**

The Transit Board is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, injuries and natural disasters. The Transit Board contracts with private carriers for coverage. Settled claims have not exceeded commercial coverage in any of the past three years. There has not been a significant reduction in coverage from the prior year.

**NOTE 5 - CONTINGENCIES**

Federal and State grants are subject to review and audit by the grantor agencies or their designees. Such audits could lead to requests for reimbursement to the grantor agency for expenses disallowed under terms of the grant. There are no such claims pending and no known situations which would lead to such a claim. In addition, based upon prior experience and audit results, management believes that such disallowances, if any, would be immaterial.

**NOTE 6 - CHANGE IN ACCOUNTING PRINCIPLES**

For 2024, the Transit Board has implemented certain paragraphs from GASB Implementation Guide No. 2021-1, certain paragraphs of GASB Statement No. 99, "*Omnibus 2022*", GASB Statement No. 100, "*Accounting Changes and Error Corrections - an amendment of GASB Statement No. 62*", Implementation Guide No. 2023-1 and GASB Statement No. 101, "*Compensated Absences*".

**RICHLAND COUNTY TRANSIT BOARD  
RICHLAND COUNTY, OHIO**

**NOTES TO THE BASIC FINANCIAL  
STATEMENTS FOR THE YEAR ENDED  
DECEMBER 31, 2024**

**NOTE 6 - CHANGE IN ACCOUNTING PRINCIPLES - (Continued)**

GASB Implementation Guide 2021-1 provides clarification on issues related to previously established GASB guidance. The implementation of GASB Implementation Guide 2021-1 did not have an effect on balances previously reported by the Transit Board.

GASB Statement No. 99 is to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing (1) practice issues that have been identified during implementation and application of certain GASB Statements and (2) accounting and financial reporting for financial guarantees. The implementation of GASB Statement No. 99 did not have an effect on the financial statements of the Transit Board.

GASB Statement No. 100 is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability. The implementation of GASB Statement No. 100 did not have an effect on the financial statements of the Transit Board.

GASB Implementation Guide 2023-1 provides clarification on issues related to previously established GASB guidance. The implementation of GASB Implementation Guide 2023-1 did not have an effect on the financial statements of the Transit Board.

GASB Statement No. 101 is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures. The implementation of GASB Statement No. 101 did not have an effect on the financial statements of the Transit Board.

**RICHLAND COUNTY TRANSIT BOARD**  
**RICHLAND COUNTY, OHIO**  
SCHEDULE OF EXPENDITURES OF FEDERAL  
AWARDS FOR THE YEAR ENDED DECEMBER 31, 2024  
(Prepared by Management)

| <b>FEDERAL GRANTOR</b><br><b>Pass Through Grantor/<br/>Program Title</b> | <b>Assistance<br/>Listing<br/>Number</b> | <b>Pass-Through<br/>Entity Identifying<br/>Number</b> | <b>Passed<br/>Through to<br/>Subrecipients</b> | <b>Total<br/>Federal<br/>Expenditures</b> |
|--|--|---|--|---|
| <b><u>U.S DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT</u></b>            |  |   |  |   |
| <i>Passed Through City of Mansfield</i>                                  |  |   |  |   |
| <i>CDBG/Entitlement Grants Cluster:</i>                                  |  |   |  |   |
| Community Development Block Grant/Entitlement Grants                     | 14.218                                   | B-22-MC-39-0017                                       | -  | \$ 10,734                                 |
| Community Development Block Grant/Entitlement Grants                     | 14.218                                   | B-F-23-FCM-01   | -  | 31,481                                    |
| Community Development Block Grant/Entitlement Grants                     | 14.218                                   | B-24-MC-39-017  | -  | 42,781                                    |
| <i>Total CDBG/Entitlement Grants Cluster</i>                             |  |   | -  | 84,996                                    |
| <b><i>Total U.S. Department of Housing and Urban Development</i></b>     |  |   | -  | <b>84,996</b>                             |
| <b><u>U.S. DEPARTMENT OF TRANSPORTATION</u></b>                          |  |   |  |   |
| <i>Direct Program</i>  |  |   |  |   |
| <i>Federal Transit Cluster:</i>  |  |   |  |   |
| Federal Transit Formula Grant  | 20.507                                   | OH-2021-008-00  | -  | 97,499                                    |
| Federal Transit Formula Grant  | 20.507                                   | OH-2023-038-00  | 18,706   | 1,991,349                                 |
| COVID-19 - Federal Transit Formula Grant                                 | 20.507                                   | OH-2025-012-00  | -  | 192,854                                   |
| <i>Total Federal Transit Cluster</i>                                     |  |   | 18,706   | 2,281,702                                 |
| <i>Passed Through Regents of the University of Minnesota</i>             |  |   |  |   |
| Public Transportation Innovation   | 20.530                                   | MN-2023-010-01  | -  | 24,225                                    |
| <b><i>Total U.S. Department of Transportation</i></b>                    |  |   | <b>18,706</b>                                  | <b>2,305,927</b>                          |
| <b>Total Expenditures of Federal Awards</b>                              |  |   | <b>\$ 18,706</b>                               | <b>\$ 2,390,923</b>                       |

*The accompanying Notes to the Schedule of Expenditures of Federal Awards are an integral part of this Schedule.*

**RICHLAND COUNTY TRANSIT BOARD  
RICHLAND COUNTY**

**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
2 CFR 200.510(b)(6)  
FOR THE YEAR ENDED DECEMBER 31, 2024  
(Prepared by Management)**

**NOTE A – BASIS OF PRESENTATION**

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of Richland County Transit Board (the Board) under programs of the federal government for the year ended December 31, 2024. The information on this Schedule is prepared in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Board, it is not intended to and does not present the financial position, changes in net position, or cash flows of the Board.

**NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Uniform Guidance wherein certain types of expenditures may or may not be allowable or may be limited as to reimbursement.

**NOTE C - INDIRECT COST RATE**

The Board has elected not to use the 15-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

**NOTE D - SUBRECIPIENTS**

The Board passes certain federal awards received from the U.S Department of Transportation through to the City of Shelby (subrecipients). As Note B describes, the Board reports expenditures of federal awards to subrecipients when paid on an accrual basis.

As a subrecipient, the Board has certain compliance responsibilities, such as monitoring its subrecipients to help assure they use these subawards as authorized by laws, regulations, and the provisions of contracts or grant agreements, and that subrecipients achieve the award's performance goals.

**NOTE E - MATCHING REQUIREMENTS**

Certain Federal programs require the Board to contribute non-Federal funds (matching funds) to support the Federally funded programs. The Board has met its matching requirements. The Schedule does not include the expenditure of non-Federal matching funds.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Richland County Transit Board  
Richland County  
19 North Main Street  
Mansfield, Ohio 44902

To the Board of Trustees:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the Richland County Transit Board, Richland County, Ohio (the Board) as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the Board's basic financial statements and have issued our report thereon dated July 25, 2025.

***Report on Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Board's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purposes of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control. Accordingly, we do not express an opinion on the effectiveness of the Board's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Board's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

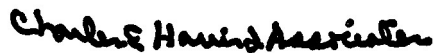
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Board's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Board's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Board's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



*Charles E. Harris & Associates, Inc.*  
July 25, 2025



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS  
APPLICABLE TO THE MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER  
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

Richland County Transit Board  
Richland County  
19 North Main Street  
Mansfield, Ohio 44902

To the Board of Trustees:

**Report on Compliance for the Major Federal Program**

***Opinion on the Major Federal Program***

We have audited the Richland County Transit Board, Richland County's (the Board) compliance with the types of compliance requirements identified as subject to audit in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* that could have a direct and material effect on the Board's major federal program for the year ended December 31, 2024. The Board's major federal program is identified in the *Summary of Auditor's Results* of the accompanying Schedule of Findings.

In our opinion, the Board complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2024.

***Basis for Opinion on the Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the *Auditor's Responsibilities for the Audit of Compliance* section of our report.

We are required to be independent of the Board and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of the Board's compliance with the compliance requirements referred to above.

### ***Responsibilities of Management for Compliance***

The Board's management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Board's federal programs.

### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Board's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Board's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Board's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- obtain an understanding of the Board's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Richland County Transit Board

Richland County

Independent Auditors' Report on Compliance with Requirements

Applicable to the Major Federal Program and on Internal Control

Over Compliance Required by the Uniform Guidance

Page 3

### ***Report on Internal Control Over Compliance***

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness* in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the *Auditor's Responsibilities for the Audit of Compliance* section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of this testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



***Charles E. Harris & Associates, Inc.***

July 25, 2025

**RICHLAND COUNTY TRANSIT BOARD  
RICHLAND COUNTY, OHIO  
SCHEDULE OF FINDINGS  
2 CFR § 200.515  
FOR THE YEAR ENDED DECEMBER 31, 2024**

**1. SUMMARY OF AUDITOR'S RESULTS**

|                     |   |  |
|---------------------|---|--|
| <b>(d)(1)(i)</b>    | <b>Type of Financial Statement Opinion</b>  | Unmodified   |
| <b>(d)(1)(ii)</b>   | <b>Were there any material weaknesses in internal control reported at the financial statement level (GAGAS)?</b>      | No   |
| <b>(d)(1)(ii)</b>   | <b>Were there any significant deficiencies in internal control reported at the financial statement level (GAGAS)?</b> | No   |
| <b>(d)(1)(iii)</b>  | <b>Was there any reported material noncompliance at the financial statement level (GAGAS)?</b>                        | No   |
| <b>(d)(1)(iv)</b>   | <b>Were there any material weaknesses in internal control reported for major federal programs?</b>                    | No   |
| <b>(d)(1)(iv)</b>   | <b>Were there any significant deficiencies in internal control reported for major federal programs?</b>               | No   |
| <b>(d)(1)(v)</b>    | <b>Type of Major Programs' Compliance Opinion</b>   | Unmodified   |
| <b>(d)(1)(vi)</b>   | <b>Are there any reportable findings under 2 CFR § 200.516(a)?</b>  | No   |
| <b>(d)(1)(vii)</b>  | <b>Major Programs (list):</b>   | Federal Transit Cluster:<br>AL# 20.507 Transit Formula Grant |
| <b>(d)(1)(viii)</b> | <b>Dollar Threshold: Type A/B Programs</b>  | Type A: > \$ 750,000<br>Type B: all others                   |
| <b>(d)(1)(ix)</b>   | <b>Low Risk Auditee under 2 CFR §200.520?</b>   | Yes  |

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None.

**3. FINDINGS FOR FEDERAL AWARDS**

None.

# OHIO AUDITOR OF STATE KEITH FABER



**RICHLAND COUNTY TRANSIT BOARD**

**RICHLAND COUNTY**

## **AUDITOR OF STATE OF OHIO CERTIFICATION**

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



**Certified for Release 1/15/2026**

65 East State Street, Columbus, Ohio 43215  
Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at  
[www.ohioauditor.gov](http://www.ohioauditor.gov)