

***WORKFORCE INITIATIVE ASSOCIATION***

***STARK COUNTY, OHIO***

**SINGLE AUDIT**

**For the Year Ended June 30, 2023**





OHIO AUDITOR OF STATE  
KEITH FABER



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Columbus, Ohio 43215  
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Board of Directors  
Workforce Initiative Association  
822 30th Street Northwest  
Canton, Ohio 44709

We have reviewed the *Independent Auditor's Report* of the Workforce Initiative Association, Stark County, prepared by Charles E. Harris & Associates, Inc., for the audit period July 1, 2022 through June 30, 2023. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Workforce Initiative Association is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Keith Faber".

Keith Faber  
Auditor of State  
Columbus, Ohio

February 07, 2024

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**Workforce Initiative Association  
Stark County**

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**INDEPENDENT AUDITOR'S REPORT**

Workforce Initiative Association  
Stark County  
822 30th Street N.W.  
Canton, Ohio 44709

To the Board of Directors:

***Report on the Audit of the Financial Statements***

***Unmodified and Adverse Opinions***

We have audited the financial statements of the Workforce Initiative Association, Stark County, Ohio (WIA), which comprise the cash balances, receipts and disbursements for the governmental and fiduciary fund types as of and for the year ended June 30, 2023, and the related notes to the financial statements.

***Unmodified Opinion on Regulatory Basis of Accounting***

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the cash balances, receipts and disbursements for the governmental and fiduciary fund types as of and for the years ended June 30, 2023, and the related notes to the financial statements, in accordance with the financial reporting provisions which Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit, described in Note 2.

***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* section of our report, the accompanying financial statements do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the WIA as of June 30, 2023, or the changes in financial position, thereof for the year then ended.

***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the WIA, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 2 of the financial statements, the financial statements are prepared by WIA on the basis of the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C), which is an accounting basis other than accounting principles generally accepted in the United States of America (GAAP), to satisfy these requirements. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 2 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the WIA's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the WIA's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the WIA's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.



**Supplementary Information**

Our audit was conducted to opine on the financial statements as a whole. The Schedule of Expenditures of Federal Awards (Schedule) as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* is presented for purposes of additional analysis and is not a required part of the financial statements.

The Schedule is the responsibility of management and derives from and relates directly to the underlying accounting and other records used to prepare the financial statements. We subjected this Schedule to the auditing procedures we applied to the financial statements. We also applied certain additional procedures, including comparing and reconciling the Schedule directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, this Schedule is fairly stated in all material respects in relation to the financial statements as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated December 28, 2023, on our consideration of the WIA's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the WIA's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the WIA's internal control over financial reporting and compliance.



**Charles E. Harris & Associates, Inc.**  
December 28, 2023

**Workforce Initiative Association**  
*Stark County*  
*Statement of Receipts, Disbursements,*  
*and Changes in Fund Balances - Regulatory Cash Basis*  
*Governmental Fund Type*  
*For the Year Ended June 30, 2023*

|  | <b>General</b> |
|--|----------------|
| <b>Cash Receipts</b>                     |                |
| Intergovernmental                        | \$ 5,792,266   |
| Miscellaneous                            | 4,036          |
| <i>Total Cash Receipts</i>               | 5,796,302      |
| <b>Cash Disbursements</b>                |                |
| Current:                                 |                |
| WIOA Adult                               | 1,307,034      |
| WIOA Youth                               | 506,514        |
| WIOA Dislocated Worker                   | 691,770        |
| Other Department of Labor                | 182,342        |
| Temporary Assistance for Needy Families  | 3,072,801      |
| OhioMeansJobs Center MOU                 | 106,672        |
| Miscellaneous                            | 7,328          |
| <i>Total Cash Disbursements</i>          | 5,874,461      |
| <i>Net Change in Fund Cash Balances</i>  | (78,159)       |
| <i>Fund Cash Balances, July 1, 2022</i>  | 446,303        |
| <i>Fund Cash Balances, June 30, 2023</i> | \$ 368,144     |

*The notes to the financial statements are an integral part of this statement.*

**Workforce Initiative Association**  
*Stark County*  
*Statement of Additions, Deductions*  
*and Changes in Fund Balances - Regulatory Cash Basis*  
*Fiduciary Fund Type*  
*For the Year Ended June 30, 2023*

|  | Other<br>Custodial |
|--|--------------------|
| <b>Additions</b>                         |                    |
| Amounts Received as Fiscal Agent         | \$ 4,784,279       |
| <i>Total Additions</i>                   | 4,784,279          |
| <b>Deductions</b>                        |                    |
| Distributions as Fiscal Agent            | 4,141,969          |
| <i>Total Deductions</i>                  | 4,141,969          |
| <i>Net Change in Fund Balances</i>       | 642,310            |
| <i>Fund Cash Balances, July 1, 2022</i>  | (52,914)           |
| <i>Fund Cash Balances, June 30, 2023</i> | \$589,396          |

*The notes to the financial statements are an integral part of this statement.*

# **Workforce Initiative Association**

*Stark County*

*Notes to the Financial Statements*

*For the Year Ended June 30, 2023*

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## **Note 1 – Reporting Entity**

Workforce Initiative Association (WIA) was originally established in 1975 under the Ohio Revised Code as a regional council of governments and currently includes Stark and Tuscarawas counties and the City of Canton as members. WIA is eligible to receive and administer funds granted by the Governor of the State under the Workforce Innovation and Opportunity Act and other workforce development programs.

WIA carries out the purpose of the Workforce Innovation and Opportunity Act by assessing workforce needs; developing strategies, plans, programs, and resources to provide employment, training and education, and related services to the citizens of the local area; and providing oversight and evaluation of such efforts. These functions and tasks are conducted within the framework of a public/private partnership. The purpose of the Workforce Innovation and Opportunity Act is to provide workforce investment activities through statewide and local workforce investment systems that increase the employment, retention, and earnings of participants and increase occupational skill attainment by participants and, as a result, improve the quality of the workforce, reduce welfare dependency, and enhance the productivity and competitiveness of the nation.

For financial reporting purposes, all departments and operations over which WIA exercises financial accountability are included in the reporting entity. Oversight responsibility was evaluated based on consideration of financial interdependency, selection of governing authority, designation of management, the ability to significantly influence management and accountability for fiscal matters.

No governmental units other than WIA itself are included in the reporting entity. WIA does not have oversight responsibility over any other governmental unit. This is evidenced by the fact that, with respect to any other governmental unit, there is no financial interdependency and WIA does not select their governing authority, designate their management, exercise significant influence over their daily operations or maintain their accounting records.

Effective July 1, 2016, WIA began serving as fiscal agent and custodian for the newly formed Stark Tuscarawas Workforce Development Board (STWDB). WIA is responsible for receiving and disbursing funds at the direction of STWDB, but as a legally separate entity, WIA is not financially accountable for their operations. Accordingly, the activity of STWDB has been included as a custodial fund within WIA's basic financial statements.

## **Note 2 – Summary of Significant Accounting Policies**

### ***Basis of Presentation***

WIA's financial statements consist of a statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for all governmental fund types, and a statement of additions, deductions and changes in fund balances (regulatory cash basis) all fiduciary fund types which are organized on a fund type basis.

**Workforce Initiative Association**  
*Stark County*  
*Notes to the Financial Statements*  
*For the Year Ended June 30, 2023*

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**Note 2 – Summary of Significant Accounting Policies (Continued)**

***Fund Accounting***

WIA uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of WIA are presented below:

***General Fund*** The general fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to WIA for any purpose provided it is expended or transferred according to the general laws of Ohio.

***Fiduciary Funds*** Fiduciary funds include private purpose trust funds, investment trust funds, and custodial funds. Trust funds account for assets held under a trust agreement meeting certain criteria. WIA has no trust funds.

Custodial funds are purely custodial in nature and are used to report fiduciary activity that is not required to be reported in a trust fund. WIA's custodial fund accounts for the fiscal agent activity for Stark Tuscarawas Workforce Development Board.

***Basis of Accounting***

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C). This basis is similar to the cash receipts and disbursements accounting basis. The Board recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C) permit.

***Budgetary Process***

The WIA's annual budget is primarily a management tool that assists its users in analyzing financial activity for its fiscal year ending June 30.

The WIA's primary funding source is federal and state grants, which have grant periods that may or may not coincide with WIA's fiscal year. These grants normally are for a twenty-four month period, with a fiscal year ending June 30.

Due to the nature of the WIA's dependency on federal and state budgetary decisions, revenue estimates are based upon the best available information as to potential sources of funding. The annual budget differs from that of a local government in two respects:

1. The uncertain nature of grant awards from other entities;
2. Conversion of grant budgets to a fiscal year basis.

**Workforce Initiative Association**  
*Stark County*  
*Notes to the Financial Statements*  
*For the Year Ended June 30, 2023*

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**Note 2 – Summary of Significant Accounting Policies (Continued)**

The resultant annual budget is subject to constant change within the fiscal year due to:

1. Increases/decreases in actual grant awards from those estimated;
2. Changes in grant periods;
3. Unanticipated grant awards not included in the budget; and
4. Expected grant awards which fail to materialize.

The Board formally approved the annual budget, but greater emphasis is placed on complying with the grant budget, terms and conditions on a grant-by-grant basis. These terms and conditions usually specify the period during which costs may be incurred and outline budget restrictions or allowances.

Although the annual budget is reviewed and approved by the Board, it is not a legally adopted budget and it is not subject to the budget procedures that are followed by the County Budget Commission.

***Accumulated Leave***

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

***Fund Balance***

Fund balance is divided into five classifications based primarily on the extent to which WIA must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

***Nonspendable*** WIA classifies assets as nonspendable when legally or contractually required to maintain the amounts intact. For regulatory purposes, nonspendable fund balance includes unclaimed monies that are required to be held for five years.

***Restricted*** Fund balance is restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

***Committed*** Trustees can commit amounts via formal action (resolution). WIA must adhere to these commitments unless the Trustees amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

***Assigned*** Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as restricted or committed. For regulatory purposes, assigned fund balance in the general fund is limited to encumbrances outstanding at year end.

***Unassigned*** Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

**Workforce Initiative Association**  
*Stark County*  
*Notes to the Financial Statements*  
*For the Year Ended June 30, 2023*

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**Note 2 – Summary of Significant Accounting Policies (Continued)**

WIA applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

For regulatory purposes, limited disclosure related to fund balance is included in Note 8.

**Note 3 – Deposits and Investments**

To improve cash management, cash received by WIA is pooled. Monies for all funds are maintained in this pool. The Ohio Revised Code prescribes allowable deposits and investments. A summary of WIA's deposit and investment accounts are as follows:

|                 |             |
|-----------------|-------------|
|                 | <u>2023</u> |
| Demand deposits | \$957,540   |

WIA does not use a separate payroll clearing account. The expenditures included in the accompanying financial statements reflect net payroll plus all remitted payroll withholdings. At June 30, 2023, WIA is holding \$72,244 in unremitted employee payroll withholdings.

***Deposits***

Deposits are insured by the Federal Deposit Insurance Corporation or collateralized through the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution.

**Note 4 – Risk Management**

***Workers' Compensation***

Workers' Compensation coverage is provided by the State of Ohio. WIA pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

**Workforce Initiative Association**  
*Stark County*  
*Notes to the Financial Statements*  
*For the Year Ended June 30, 2023*

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**Note 4 – Risk Management (Continued)**

***Commercial Insurance***

WIA has obtained commercial insurance for the following risks:

| <u>Type of Coverage</u>        | <u>Coverage</u> |
|--------------------------------|-----------------|
| Commercial Property            | \$1,426,874     |
| General Liability              | 2,000,000       |
| Auto Liability                 | 1,000,000       |
| Umbrella Liability             | 1,000,000       |
| Officer and Director Liability | 2,000,000       |

There were no decreased limits or claims that exceeded coverage during the period.

**Note 5 – Defined Benefit Pension Plan**

***Ohio Public Employees Retirement System***

WIA employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan’s benefits, which include postretirement health care and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. OPERS members contributed 10.0 percent of their gross salaries, of which 5% is picked up by WIA, and WIA contributed an amount equaling 14.0 percent of participants’ gross salaries. WIA has paid all contributions required through June 30, 2023.

**Note 6 – Postemployment Benefits**

OPERS offers cost-sharing, multiple-employer defined benefit postemployment plans, which include multiple health care plans including medical coverage, prescription drug coverage, deposits to a Health Reimbursement Arrangement, and Medicare Part B premium reimbursements, to qualifying benefit recipients. The portion of employer contributions allocated to health care for OPERS members in the traditional pension plan and combined plan was 0 percent during fiscal year 2023. The portion of employer contributions allocated to health care for OPERS members in the member-directed plan was 4.0 percent during fiscal year 2023.



**Workforce Initiative Association**

*Stark County*

*Notes to the Financial Statements*

*For the Year Ended June 30, 2023*

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**Note 7 – Contingent Liabilities**

WIA may be a defendant in lawsuits. Although management cannot presently determine the outcome of these suits, management believes that the resolution of these matters will not materially adversely affect the WIA's financial condition.

Amounts grantor agencies pay to WIA are subject to audit and adjustment by the grantor, principally the federal government. The grantor may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

**Note 8 – Fund Balances**

Encumbrances are commitments related to unperformed contracts for goods or services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. As of June 30, 2023, WIA had no encumbrances.

In the general fund, outstanding encumbrances would be considered assigned.

**Workforce Initiative Association**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
For the Fiscal Year Ended June 20, 2023  
(Prepared by Management)

| Federal Grantor/<br>Pass Through Grantor<br>Program Title | Federal<br>ALN | Passed<br>Through to<br>Subrecipients | Total<br>Federal<br>Expenditures |
|---|----------------|---------------------------------------|----------------------------------|
| <b>U.S. Department of Labor</b>                           |                |                                       |                                  |
| <b>Pass-Through Program From:</b>                         |                |                                       |                                  |
| <b>Stark Tuscarawas Workforce Development Board</b>       |                |                                       |                                  |
| Workforce Innovation and Opportunity Act Cluster          |                |                                       |                                  |
| WIOA Adult Program  | 17.258         | -                                     | \$ 1,153,666                     |
| WIOA Adult Program - Business Resource Network            | 17.258         | -                                     | 44,986                           |
| WIOA Adult Program - Administration                       | 17.258         | -                                     | 108,382                          |
| <b>Ohio Department of Job and Family Services</b>         |                |                                       |                                  |
| WIOA Adult Program  | 17.258         | -                                     | 2,266                            |
| Total WIOA Adult Program                                  |                | -                                     | <u>1,309,300</u>                 |
| <b>Stark Tuscarawas Workforce Development Board</b>       |                |                                       |                                  |
| WIOA Youth Activities                                     | 17.259         | -                                     | 479,260                          |
| WIOA Youth Activities - Administration                    | 17.259         | -                                     | 27,254                           |
| Total WIOA Youth Activities                               |                | -                                     | <u>506,514</u>                   |
| WIOA Dislocated Worker Formula Grants                     | 17.278         | -                                     | 669,962                          |
| WIOA Dislocated Worker Formula Grants - Administration    | 17.278         | -                                     | 21,808                           |
| <b>Ohio Department of Job and Family Services</b>         |                |                                       |                                  |
| WIOA Dislocated Worker Formula Grants                     | 17.278         | -                                     | 1,762                            |
| Total WIOA Dislocated Worker Formula Grants               |                | -                                     | <u>693,532</u>                   |
| Total Workforce Innovation and Opportunity Act Cluster    |                | -                                     | 2,509,346                        |
| <b>Stark Tuscarawas Workforce Development Board</b>       |                |                                       |                                  |
| Unemployment Insurance                                    | 17.225         | -                                     | 182,342                          |
| WIOA National Dislocated Worker Grants / WIA National     |                |                                       |                                  |
| <b>Ohio Department of Job and Family Services</b>         |                |                                       |                                  |
| WIOA Employment Service/Wagner-Peyser Grants              | 17.207         | -                                     | 45,881                           |
| WIOA Trade Adjustment Assistance Grants                   | 17.245         | -                                     | 7,313                            |
| <b>Total U.S. Department of Labor</b>                     |                | -                                     | <b>2,744,882</b>                 |
| <b>U.S. Department of Health and Human Services</b>       |                |                                       |                                  |
| <b>Pass-Through Program From:</b>                         |                |                                       |                                  |
| <b>Ohio Department of Job and Family Services</b>         |                |                                       |                                  |
| Temporary Assistance for Needy Families Cluster           |                |                                       |                                  |
| Temporary Assistance for Needy Families                   | 93.558         | \$ 1,838,170                          | <u>3,072,801</u>                 |
| <b>Total U.S. Department of Health and Human Services</b> |                | <b>1,838,170</b>                      | <b>3,072,801</b>                 |
| <b>Total Expenditures of Federal Awards</b>               |                | <b>\$ 1,838,170</b>                   | <b>\$ 5,817,683</b>              |

The accompanying notes to this schedule are an integral part of this schedule.

**WORKFORCE INITIATIVE ASSOCIATION**  
**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**2 CFR 200.510(b)(6)**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2023**  
**(PREPARED BY MANAGEMENT)**

**NOTE A: BASIS OF PRESENTATION**

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of Workforce Investment Association (WIA) under programs of the federal government for the year ended June 30, 2023. The information on this Schedule is prepared in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of WIA, it is not intended to and does not present the financial position or changes in net position of WIA.

**NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the Schedule are reported on the cash basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures may or may not be allowable or may be limited as to reimbursement.

**NOTE C: INDIRECT COST RATE**

WIA has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

**NOTE D: SUBRECIPIENTS**

WIA passes certain federal awards received from the U.S. Department of Health and Human Services and the Ohio Department of Job and Family Services to other governments or not-for-profit agencies (subrecipients). As Note B describes, WIA reports expenditures of federal awards to subrecipients on a cash basis.

As a subrecipient, WIA has certain compliance responsibilities, such as monitoring its subrecipients to help assure they use these subawards as authorized by laws, regulations, and the provisions of contracts or grant agreements, and to help assure they achieve the subawards' performance goals.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Workforce Initiative Association  
Stark County  
822 30<sup>th</sup> Street N.W.  
Canton, Ohio 44709

To the Board of Directors:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued the Comptroller General of the United States, the financial statements of the cash balances, receipts, and disbursements for the governmental and fiduciary fund types as of and for the year ended June 30, 2023 and the related notes to the financial statements of the Workforce Initiative Association, Stark County, (the WIA) and have issued our report thereon dated December 28, 2023, wherein we noted the WIA followed financial reporting provisions Ohio Rev. Code § 117.38 and Ohio Admin. Code 117-2-03(C) permit.

***Report on Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the WIA's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purposes of expressing our opinions the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the WIA's internal control. Accordingly, we do not express an opinion on the effectiveness of the WIA's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the WIA's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.


Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the WIA's financial statements are free from material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the WIA's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the WIA's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



***Charles E. Harris & Associates, Inc.***  
December 28, 2023

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS  
APPLICABLE TO THE MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER  
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

Workforce Initiative Association  
Stark County  
822 30th Street N.W.  
Canton, Ohio 44709

To the Board of Directors:

**Report on Compliance for the Major Federal Program**

***Opinion on the Major Federal Program***

We have audited the Workforce Initiative Association, Stark County, Ohio's (WIA) compliance with the types of compliance requirements identified as subject to audit in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* that could have a direct and material effect on the WIA's major federal program for the year ended June 30, 2023. The WIA's major federal program is identified in the *Summary of Auditor's Results* of the accompanying Schedule of Findings.

In our opinion, the WIA complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2023.

***Basis for Opinion on the Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the *Auditor's Responsibilities for the Audit of Compliance* section of our report.

We are required to be independent of the WIA and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of the WIA's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

The WIA's management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the WIA's federal programs.

### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the WIA's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the WIA's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the WIA's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- obtain an understanding of the WIA's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the WIA's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

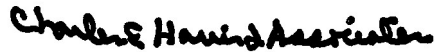
### ***Report on Internal Control Over Compliance***

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness* in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the *Auditor's Responsibilities for the Audit of Compliance* section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of this testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



**Charles E. Harris & Associates, Inc.**  
December 29, 2023



**Workforce Initiative Association  
Stark County  
Schedule of Findings  
2 CFR § 200.515  
June 30, 2023**

**1. SUMMARY OF AUDITOR'S RESULTS**

|                     |   |   |
|---------------------|---|---|
| <i>(d)(1)(i)</i>    | <b>Type of Financial Statement Opinion</b>  | Adverse on GAAP<br>Unmodified on regulatory basis |
| <i>(d)(1)(ii)</i>   | <b>Were there any material weaknesses in internal control reported at the financial statement level (GAGAS)?</b>      | No  |
| <i>(d)(1)(ii)</i>   | <b>Were there any significant deficiencies in internal control reported at the financial statement level (GAGAS)?</b> | No  |
| <i>(d)(1)(iii)</i>  | <b>Was there any reported material noncompliance at the financial statement level (GAGAS)?</b>                        | No  |
| <i>(d)(1)(iv)</i>   | <b>Were there any material weaknesses in internal control reported for major federal programs?</b>                    | No  |
| <i>(d)(1)(iv)</i>   | <b>Were there any significant deficiencies in internal control reported for major federal programs?</b>               | No  |
| <i>(d)(1)(v)</i>    | <b>Type of Major Programs' Compliance Opinion</b>   | Unmodified  |
| <i>(d)(1)(vi)</i>   | <b>Are there any reportable findings under 2 CFR § 200.516(a)?</b>  | No  |
| <i>(d)(1)(vii)</i>  | <b>Major Programs (list):</b>   | Temp Assist for needy Families<br>AL #93.558 TANF |
| <i>(d)(1)(viii)</i> | <b>Dollar Threshold: Type A\B Programs</b>  | Type A: > \$ 750,000<br>Type B: all others        |
| <i>(d)(1)(ix)</i>   | <b>Low Risk Auditee under 2 CFR §200.520?</b>   | No  |

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None.

**3. FINDINGS FOR FEDERAL AWARDS**

None.

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# OHIO AUDITOR OF STATE KEITH FABER



**WORKFORCE INITIATIVE ASSOCIATION**

**STARK COUNTY**

**AUDITOR OF STATE OF OHIO CERTIFICATION**

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



**Certified for Release 2/20/2024**

88 East Broad Street, Columbus, Ohio 43215  
Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at  
[www.ohioauditor.gov](http://www.ohioauditor.gov)