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FRRY

**Associates** 

# YOUNGSTOWN CENTRAL AREA COMMUNITY IMPROVEMENT CORPORATION MAHONING COUNTY Regular Audit For the Years Ended June 30, 2017 and 2016

Certified Public Accountants, A.C.

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# Dave Yost · Auditor of State

Board of Trustees Youngstown Central Area Community Improvement Corporation 242 Federal Plaza West, Suite 304 Youngstown, Ohio 44503

We have reviewed the *Independent Auditor's Report* of the Youngstown Central Area Community Improvement Corporation, Mahoning County, prepared by Perry & Associates, Certified Public Accountants, A.C., for the audit period July 1, 2016 through June 30, 2017. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Youngstown Central Area Community Improvement Corporation is responsible for compliance with these laws and regulations.

are yost

Dave Yost Auditor of State

February 13, 2018

88 East Broad Street, Fifth Floor, Columbus, Ohio 43215-3506 Phone: 614-466-4514 or 800-282-0370 Fax: 614-466-4490 www.ohioauditor.gov This page intentionally left blank.

#### YOUNGSTOWN CENTRAL AREA COMMUNITY IMPROVEMENT CORPORATION MAHONING COUNTY

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#### **INDEPENDENT AUDITOR'S REPORT**

November 22, 2017

Youngstown Central Area Community Improvement Corporation Mahoning County 242 Federal Plaza West, Ste. 304 Youngstown, Ohio 44503

To the Board of Trustees:

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the **Youngstown Central Area Community Improvement Corporation**, Mahoning County, Ohio (the Corporation) (a not-for-profit organization), which comprise the statements of financial position, the related statements of activities and cash flows, as of and for the years ended June 30, 2017 and 2016, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for preparing and fairly presenting these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes designing, implementing, and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Corporation's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Corporation's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinion.

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#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Youngstown Central Area Community Improvement Corporation, Mahoning County as of June 30, 2017 and 2016, and the changes in its financial position and its cash flows for the years then ended in accordance with the accounting principles generally accepted in the United States of America.

#### Supplementary and Other Information

Our audit was conducted to opine on the Corporation's basic financial statements taken as a whole.

The accompanying schedules of functional expenses present additional analysis and are not a required part of the basic financial statements.

The schedules are management's responsibility, and derive from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. We subjected these schedules to the auditing procedures we applied to the basic financial statements. We also applied certain additional procedures, including comparing and reconciling schedules directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves in accordance with auditing standards generally accepted in the United States of America. In our opinion, these schedules are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 22, 2017, on our consideration of the Corporation's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Corporation's internal control over financial reporting and compliance.

Perry Almoutes CAAJ A.C.

**Perry and Associates** Certified Public Accountants, A.C. *Marietta, Ohio* 

#### YOUNGSTOWN CENTRAL AREA COMMUNITY IMPROVEMENT CORPORATION MAHONING COUNTY STATEMENTS OF FINANCIAL POSITION AS OF JUNE 30, 2017 AND 2016

		2017	201	6 (Restated)
CURRENT ASSETS Cash and Cash Equivalents	\$	189,681	\$	256,772
State of Ohio DAS Ohio Center Project Trust Fund	ψ	999,806	Ψ	1,020,643
Accounts Receivable		144,516		74,621
Accrued Receivables		9,712		1,774
Prepaid Expenses		36,550		18,134
TOTAL CURRENT ASSETS		1,380,265		1,371,944
CAPITAL ASSETS Land Land Improvements		1,616,962 46,121		1,616,962 46,121
Buildings		11,742,198		11,742,198
Building Improvements		735,557		695,698
Furniture, Fixtures and Equipment Less: Accumulated Depreciation		10,221		10,221 (6,172,443)
NET CAPITAL ASSETS		<u>(6,617,425)</u> 7,533,634		7,938,757
NET ORI TRE ROOL TO		7,000,004		7,330,737
TOTAL ASSETS	\$	8,913,899	\$	9,310,701
CURRENT LIABILITIES				
Accounts Payable	\$	111,232	\$	76,751
Bonds Payable		260,000		245,000
Accrued Expenses		15,880		16,062
Accrued Bond Interest		100,603		106,218
Accrued Real Estate Taxes		1,285		133
Unearned Rent		2,370,845		2,502,577
		50,000		50,000
TOTAL CURRENT LIABILITIES		2,909,845		2,996,741
LONG-TERM LIABILITIES Bonds Payable, Net of Current Portion and Unamortized Bond Discount of \$50,026 and \$56,334 and Deferred Bond Issue Costs of \$73,775 and \$80,482 in 2017 and 2016, respectively TOTAL LONG TERM LIABILITIES	_	4,006,199 4,006,199		4,253,184 4,253,184
TOTAL LIABILITIES		6,916,044		7,249,925
NET ASSETS Unrestricted TOTAL NET ASSETS	_	1,997,855 1,997,855		2,060,776 2,060,776
TOTAL LIABILITIES AND NET ASSETS	\$	8,913,899	\$	9,310,701

The accompanying notes to the financial statements are an integral part of this statement.

#### YOUNGSTOWN CENTRAL AREA COMMUNITY IMPROVEMENT CORPORATION MAHONING COUNTY STATEMENTS OF ACTIVITIES FOR THE YEARS ENDED JUNE 30, 2017 AND 2016

	2017	2016
UNRESTRICTED REVENUES AND OTHER SUPPORT Rental Income	¢ 1041615	¢ 1 0 4 0 0 0 4
Interest Income	\$  1,241,615 916	\$   1,243,394 690
Other	563,011	481,402
TOTAL UNRESTRICTED REVENUES AND OTHER SUPPORT	1,805,542	1,725,486
EXPENSES	4 9 4 4 4 9 9	4 755 007
Program General and Administrative	1,844,463	1,755,087
TOTAL EXPENSES	<u>24,000</u> 1,868,463	24,000 1,779,087
CHANGE IN UNRESTRICTED NET ASSETS	(62,921)	(53,601)
UNRESTRICTED NET ASSETS, BEGINNING OF YEAR	2,060,776	2,114,377
UNRESTRICTED NET ASSETS, END OF YEAR	<u>\$ 1,997,855</u>	\$ 2,060,776

The accompanying notes to the financial statements are an integral part of this statement.

#### YOUNGSTOWN CENTRAL AREA COMMUNITY IMPROVEMENT CORPORATION MAHONING COUNTY STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2017 AND 2016

		2017	2016		
CASH FLOWS FROM OPERATING ACTIVITIES					
Change in Net Assets	\$	(62,921)	\$	(53,601)	
Adjustments to Reconcile Change in Net Assets to Net Cash	Ψ	(02,021)	Ψ	(00,001)	
Provided by Operating Activities:					
Depreciation		444,982		442,633	
Amortization of Bond Issue Costs		6,707		6,707	
Amortization of Original Issue Discount on Bonds		6,308		6,308	
(Increase) Decrease in Operating Assets:		-,		-,	
Accounts Receivable		(69,895)		45,380	
Accrued Receivables		(7,938)		(991)	
Prepaid Expenses		(18,416)		22,725	
Increase (Decrease) in Operating Liabilities:				,	
Accounts Payable		34,481		(6,046)	
Accrued Expenses		(182)		(69)	
Deferred Revenue		-		(20,140)	
Accrued Bond Interest		(5,615)		(5,156)	
Accrued Real Estate Taxes		1,152		1	
Unearned Rent		(131,732)		(130,383)	
Net Cash Flows Provided by Operating Activities		196,931		307,368	
CASH FLOWS FROM FINANCING ACTIVITIES					
Payment of Bonds Payable		(245,000)		(225,000)	
Net Cash Flows (Used In) Financing Activities		(245,000)		(225,000)	
CASH FLOWS FROM INVESTING ACTIVITIES					
Purchase of Capital Assets		(39,859)		(26,264)	
Increase in State of Ohio DASOCP Trust Fund		20,837		115,978	
Net Cash Provided By (Used In) Investing Activities		(19,022)		89,714	
Net Change in Cash and Cash Equivalents		(67,091)		172,082	
Cash and Cash Equivalents, Beginning of Year		256,772		84,690	
Cash and Cash Equivalents, End of Year	\$	189,681	\$	256,772	
SUPPLEMENTARY INFORMATION					
Cash Paid for Interest	\$	233,025	\$	245,234	

The accompanying notes to the financial statements are an integral part of this statement.

#### YOUNGSTOWN CENTRAL AREA COMMUNITY IMPROVEMENT CORPORATION MAHONING COUNTY NOTES TO THE FINANCIAL STATEMENTS FOR THE YEARS ENDED JUNE 30, 2017 AND 2016

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Nature of Business

The Youngstown Central Area Community Improvement Corporation (the "Corporation") is a nonprofit community improvement organization which was formed on April 25, 1988, with the primary purpose of promoting industrial and economic development within the central area of the City of Youngstown.

#### B. Basis of Accounting

The Corporation has prepared its financial statements on the accrual basis in conformity with accounting principles generally accepted in the United States of America.

#### C. Cash and Cash Equivalents

The Corporation maintains its cash balances in various financial institutions. The balances are insured by the Federal Deposit Insurance Corporation up to \$250,000. The Corporation's deposits may at times exceed the insured limit.

#### D. Accounts Receivable and Accrued Receivables

Accounts receivable and accrued receivables are stated at the amount management expects to collect from balances outstanding at year-end. The potential risk is limited to the amount recorded in the financial statements. Receivables are written off when they are determined to be uncollectible. Based on management's assessment of the credit history with organizations having outstanding balances, it has concluded that all receivables at June 30, 2017 and 2016 are collectible.

#### E. Capital Assets

Property and equipment purchased and real estate given by or transferred from the City of Youngstown to the Corporation are recorded at cost. Donated assets are recorded at fair market value at the date of the gift. No formal appraisal has been done on the donated properties and no reasonable method has been available to value the property.

Renewals and replacements of a routine nature are expensed, while those that extend or improve the life of existing properties are capitalized.

Assets are depreciated by the straight-line method over their estimated useful lives. The following is a summary of the useful lives.

Land and Building Improvements	7-20 years
Buildings	20-30 years
Furniture and Equipment	5 years

#### F. Deferred Revenue

Certain payments received, such as insurance proceeds and tenant renovations, are deferred and are not recognized as revenue until damages have been repaired or renovations have been completed.

#### G. Unearned Rent

The Corporation has a rent agreement with the County of Mahoning for the 7<sup>th</sup> District Court of Appeals (COA) for a 30 year period. The COA has the option to purchase the building for \$1 at anytime during the lease period. Rent was prepaid in 2006. The rent will be recognized over the period of the agreement. Rental income received during the years ended June 30, 2017 and 2016 was \$131,332 per year.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### H. Operating Deposit

The Corporation has a five (5) year agreement with the County of Mahoning for the operation and maintenance of the Children Services Board Building, wherein the County provided a one-time deposit of \$50,000 to assist with cash flow issues. In the event the agreement is terminated, the Corporation will return the deposit to the County or the deposit will be applied to the final payment due from the County.

#### I. Program Services

For financial statement purposes, the Corporation is involved with one program service, which is to promote industrial and economic development within the central business district of the City of Youngstown.

#### J. Restriction Policy

The Corporation has no donor imposed restrictions which need to be classified as temporary or permanently restricted assets.

#### K. Net Assets

The Corporation is required to present information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted and permanently restricted. Net assets with voluntary designations by the governing board are considered unrestricted. The Corporation has funds designated for the purpose of transactions related to the construction and rental of the Voinovich Center. These funds are shown on the Statement of Financial Position under the description of "State of Ohio DAS Ohio Center Project Trust Fund".

#### L. Functional Allocation of Expenses

The costs of providing the various programs and activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

#### M. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts and disclosures. Actual results could differ from those estimates.

#### N. Federal Income Taxes

The Corporation is a nonprofit organization and is exempt from federal income taxes under section 501 (c)(3) of the Internal Revenue Code. By virtue of Ohio law, the Corporation is not subject to Ohio income taxes.

Accounting principles generally accepted in the United States require management to evaluate tax positions taken by the Corporation and recognize a tax liability (or asset) if the Corporation has taken an uncertain position that more likely than not would be sustained upon examination by the Internal Revenue Service (IRS). Management has analyzed the tax positions taken by the Corporation, and has concluded that as of June 30, 2017, there are no uncertain positions taken or expected to be taken that would require recognition of a liability (or asset) or disclosure in the financial statements. The Corporation is subject to routine audits by taxing jurisdictions, however, there are currently no audits for any tax periods in progress. The Corporation's Federal Return of Organization from Income Tax (federal Form 990) for 2014, 2015, and 2016 are subject to examination by the IRS, generally for three years after they were filed.

#### 2. STATE OF OHIO DAS OHIO CENTER PROJECT TRUST FUND

FASB ASC Topic 820, *Fair Value Measurements and Disclosures*, establishes a framework for measuring fair value. The framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of value hierarchy under FASB ASC Topic 820 are described as follows:

#### Level 1 Fair Value Measurements

Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets.

#### Level 2 Fair Value Measurements

Inputs to the valuation methodology include:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in inactive markets;
- Inputs other than quoted prices that are observable for the asset or liability;
- Inputs that are delivered principally from or corroborated by correlation or other means.

If the asset or liability has a specified (contractual) term, the level 2 input must be observable for substantially the full term of the asset or liability.

#### Level 3 Fair Value Measurements

Inputs to the valuation methodology are unobservable and significant to the fair value measurements.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used to maximize the use of observable inputs and minimize the use of unobservable measurements.

The following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at June 30, 2017 and 2016.

The investments of the Corporation are valued at the closing price reported in the active markets in which they are traded.

The preceding method described may produce fair value calculations that may not be indicative of net realizable value or reflective of future values. Furthermore, although the Corporation believes its valuation is appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value could result in a different fair value measurement at the reporting date.

Cost and fair value of U.S. Treasury Money Market accounts, within the fair value hierarchy, at June 30, 2017 and 2016 are as follows:

#### 2. STATE OF OHIO DAS OHIO CENTER PROJECT TRUST FUND (Continued)

	20		2016				
	Quoted Prices in			uoted Prices in			
	Active Markets for	Active Markets for		ctive Markets for	ior		
	Identical Assets	s		dentical Assets	S		
	(Level 1) Fair			(Level 1) Fair			
	Market Value	Cost		Market Value		Cost	
U.S. Treasury							
Money Market	\$ 999,806	\$ 99	99,806 \$	1,020,643	\$	1,020,643	

#### 3. LONG TERM DEBT

Long-term debt consisted of the following:

	Ju	ine 30, 2017	Ju	ine 30, 2016
Bond obligations, interest rates from 4.05% to 5.1%, due at various dates until 2028	\$	4,390,000	\$	4,635,000
Less: Unamortized Discount		(50,026)		(56,334)
Less: Deferred Bond Issue Costs		(73,775)		(80,482)
Less: Current Portion		(260,000)		(245,000)
Net Long-Term Debt	\$	4,006,199	\$	4,253,184

Amortization of future debt payments is scheduled as follows:

Year Ending June 30:	Amount			
2018	\$ 260,000			
2019		290,000		
2020	305,000			
2021	320,000			
2022	335,000			
Thereafter	2,880,000			
Total	\$ 4,390,000			

### 4. RENTALS UNDER OPERATING LEASES

The Corporation is the lessor of office space under operating leases with the State of Ohio with renewal options extending through June 30, 2029. The State of Ohio is able to exercise its option to purchase the building for \$1 at any time after the certificates of participation have been completed pursuant to the provisions of the trust agreement. Management expects these leases will be renewed. Including renewals, minimum future rentals to be received on these noncancelable leases as of June 30, 2017 for each of the next five years and in the aggregate are:

#### 4. RENTALS UNDER OPERATING LEASES (Continued)

Year Ending June 30:	Amount				
2018	\$ 1,051,231				
2019		1,051,231			
2020	1,082,913				
2021		1,082,913			
2022		1,115,347			
Thereafter		8,216,958			
Total Minimum Future Rentals	\$ 13,600,593				

The following is a summary of office space held for lease:

	Ju	ne 30, 2017	Ju	ne 30, 2016
Building	\$	7,802,229	\$	7,802,229
Less: Accumulated Depreciation		(4,621,320)		(4,361,246)
	\$	3,180,909	\$	3,440,983

#### 5. RESTATEMENT

For the year ended June 30, 2016, Deferred Bond Issue Costs were classified as an asset. Due to the issuance of FASB ASU 2015-03, Simplifying the Presentation of Debt Issuance Costs, the Corporation's Deferred Bond Issue Costs were reclassified as a net portion of the long-term liabilities.

#### 6. SUBSEQUENT EVENTS

The Corporation has evaluated subsequent events through November 22, 2017, the date which the financial statements were certified by the Corporation. No events have occurred that would require adjustment or disclosure in the financial statements.

#### YOUNGSTOWN CENTRAL AREA COMMUNITY IMPROVEMENT CORPORATION MAHONING COUNTY SCHEDULES OF FUNCTIONAL EXPENSES FOR THE YEARS ENDED JUNE 30, 2017 AND 2016

		Program				General and Administrative			 Tota	ls							
	2017			2016		2016		2016		2016		2017		2016	 2017		2016
EXPENSES																	
Depreciation	\$	444,982	\$	442,633	\$	-	\$	-	\$ 444,982	\$	442,633						
Contracted Services		221,445		209,603		24,000		24,000	245,445		233,603						
Legal and Professional		16,634		10,716		-		-	16,634		10,716						
Occupancy and Maintenance		925,223		843,646		-		-	925,223		843,646						
Bond Expense		233,025		245,234		-		-	233,025		245,234						
Real Estate Expense		1,279		130		-		-	1,279		130						
Other		1,875		3,125		-		-	1,875		3,125						
TOTAL EXPENSES	\$	1,844,463	\$	1,755,087	\$	24,000	\$	24,000	\$ 1,868,463	\$	1,779,087						

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#### INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

November 22, 2017

Certified Public Accountants, A.C.

Youngstown Central Area Community Improvement Corporation Mahoning County 242 Federal Plaza West, Ste. 304 Youngstown, Ohio 44503

To the Board of Trustees:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of **Youngstown Central Area Community Improvement Corporation**, Mahoning County, (the Corporation) (a nonprofit organization), which comprise the statement of financial position as of June 30, 2017, the related statements of activities and cash flows the year then ended and the related notes to the financial statements, and have issued our report thereon dated November 22, 2017.

#### Internal Control Over Financial Reporting

sociates

As part of our financial statement audit, we considered the Corporation's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinion on the financial statements, but not to the extent necessary to opine on the effectiveness of the Corporation's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Corporation's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

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Youngstown Central Area Community Improvement Corporation Mahoning County Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards* Page 2

#### **Compliance and Other Matters**

As part of reasonably assuring whether the Corporation's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

#### Purpose of this Report

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Corporation's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Corporation's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Kerry & amountes CAN'S A. C.

**Perry and Associates** Certified Public Accountants, A.C. *Marietta, Ohio* 

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# Dave Yost • Auditor of State

# YOUNGSTOWN CENTRAL AREA COMMUNITY IMPROVEMENT CORPORATION

# MAHONING COUNTY

CLERK'S CERTIFICATION This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbrtt

**CLERK OF THE BUREAU** 

CERTIFIED FEBRUARY 27, 2018

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