



**VILLAGE OF UNIONVILLE CENTER
UNION COUNTY**

BASIC AUDIT

FOR THE YEARS ENDED DECEMBER 31, 2016 AND 2015



Dave Yost • Auditor of State



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Village of Unionville Center
Union County
209 Cross Street
Unionville Center, Ohio 43077

We have completed certain procedures in accordance with Ohio Rev. Code Section 117.01(G) to the accounting records and related documents of the Village of Unionville Center, Union County, Ohio (the Village) for the years ended December 31, 2016 and 2015.

Our procedures were designed solely to satisfy the audit requirements of Ohio Rev. Code Section 117.11(A). Because our procedures were not designed to opine on the Village's financial statements, we did not follow *generally accepted auditing standards*. We do not provide any assurance on the Village's financial statements, transactions or balances for the years ended December 31, 2016 or 2015.

The Village's management is responsible for preparing and maintaining its accounting records and related documents. Our responsibility under Ohio Rev. Code Section 117.11(A) is to examine, analyze and inspect these records and documents.

Current Year Observations

1. The Village received gas and motor vehicle license tax monies from the State treasury to be used to plan, construct, repave, widen, maintain, repair, clear, and clean public highways, roads, and streets; to maintain and repair bridges and viaducts; to purchase, erect and maintain traffic lights and signals; to pay the principal, interest, and charges on bonds and other obligations issued for the purpose of acquiring or constructing roads, highways, bridges, or viaducts or acquiring or making other highway improvements for which the municipal corporation may issue bonds; and to supplement revenue already available for such purposes. This money should be receipted into the Street Construction, Maintenance, and Repair Fund.

During 2015, we noted the Village posted \$494 in gas and motor vehicle license tax monies to the General Fund rather than to the Street Construction, Maintenance, and Repair Fund. Ohio Rev. Code § 5705.10 provides, in part, all revenue derived from a source other than the general property tax and which the law prescribes, shall be used for particular purpose is to be paid into a special fund for such purpose. We brought this to management's attention. They corrected the General and Street Construction, Maintenance, and Repair fund balances for this item. The Village should closely monitor financial reports to ensure receipts are posted to the proper fund.

2. We noted the Village withheld Federal Income Taxes, Medicare, and Social Security from its employees during 2016 in accordance with 26 U.S.C. Sections 3402 and 2102; however, the Village did not remit 2016 employee withholdings and employer share to the Internal Revenue Service until April 5, 2017, which was after the required date (i.e. the 15th day of the following month).

The Village should remit Federal Income Taxes, Medicare, and Society Security to the Internal Revenue Service in a timely manner.

Current Status of Matters We Reported In Our Prior Engagement

1. Our prior audit for the years ended December 31, 2014 and 2013 noted the following matters:
 - a. A material weakness due to various reclassifications & adjustments made to the financial statements. As noted in item 1 above, mispostings were noted to the 2015 financial statements.
 - b. A material weakness due to receipts not deposited timely, transactions not posted to the accounting system timely, bank reconciliations not performed, and the lack of Council monitoring during 2014. The Village has corrected this matter.
 - c. A material noncompliance citation due to the Village not remitting 2014 and 2013 employee and employer share of Medicare and Social Security withholdings to the Internal Revenue Service. All Medicare and Social Security withholdings for 2014 and 2013 have been remitted. Medicare and Social Security withholdings for 2016 and 2015 were remitted on April 5, 2017 and February 9, 2016, respectively. Also refer to item 2 above.



Dave Yost
Auditor of State

April 19, 2017



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VILLAGE OF UNIONVILLE CENTER

UNION COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED
JUNE 27, 2017