Meals on Wheels – Older Adult Alternatives of Fairfield County, Inc. Fairfield County Regular Audit For the Year Ended December 31, 2016



Millhuff-Stang, CPA, Inc.

1428 Gallia Street / Portsmouth, Ohio 45662 / Phone: 740.876.8548 45 West Second Street, Suite D / Chillicothe, Ohio 45601 / Phone: 740.851.4978

Fax: 888.876.8549

<u>natalie@millhuffstangcpa.com</u> / <u>roush@millhuffstangcpa.com</u> <u>www.millhuffstangcpa.com</u>



Board of Directors Meals on Wheels - Older Adult Alternatives of Fairfield County, Inc. 253 Boving Rd Lancaster, OH 43130

We have reviewed the *Independent Auditor's Report* of Meals on Wheels - Older Adult Alternatives of Fairfield County, Inc., Fairfield County, prepared by Millhuff-Stang, CPA, Inc., for the audit period January 1, 2016 through December 31, 2016. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. Meals on Wheels - Older Adult Alternatives of Fairfield County, Inc. is responsible for compliance with these laws and regulations.

Dave Yost Auditor of State

September 19, 2017



# Meals on Wheels – Older Adult Alternatives of Fairfield County, Inc. Table of Contents For the Year Ended December 31, 2016

Title	Page
Independent Auditor's Report	1-2
Financial Statements:	
Statement of Financial Position	3
Statement of Activities	4
Statement of Functional Expenses	5
Statement of Cash Flows	6
Notes to the Financial Statements	7-10
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters	
Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards	11-12
Schedule of Prior Audit Findings	13





#### **Independent Auditor's Report**

Board of Directors Meals on Wheels – Older Adult Alternatives of Fairfield County, Inc. 253 Boving Road Lancaster, Ohio 43130

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the Meals on Wheels – Older Adult Alternatives of Fairfield County, Inc., Fairfield County, Ohio (the Organization), which comprise the statement of financial position as of December 31, 2016, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Meals on Wheels – Older Adult Alternatives of Fairfield County, Inc. Independent Auditor's Report Page 2

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Meals on Wheels – Older Adult Alternatives of Fairfield County, Inc., Fairfield County, Ohio as of December 31, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated June 23, 2017 on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Organization's internal control over financial reporting and compliance.

Robyn Roush, CPA, CITP Vice-President/Owner Millhuff-Stang, CPA, Inc. Chillicothe, Ohio

June 23, 2017

## MEALS ON WHEELS - OLDER ADULT ALTERNATIVES OF FAIRFIELD COUNTY, INC. STATEMENT OF FINANCIAL POSITION December 31, 2016

### **ASSETS**

CURRENT ASSETS	
Cash and cash equivalents	\$ 512,053
Tax levy receivable	206,618
Accounts receivable	57,511
Inventory	50,716
Prepaid expenses	 14,284
TOTAL CURRENT ASSEIS	841,182
Property and equipment-net	 297,297
TOTAL ASSETS	\$ 1,138,479
LIABILITIES AND NET ASSETS	
CURRENT LIABILITIES	
Accounts payable	\$ 93,454
Levy accounts payable	29,591
Accrued salaries	34,847
Compensated absences	19,263
Current portion of capital lease payable	 16,224
TOTAL CURRENT LIABILITIES	193,379
LONG-TERM LIABILITIES	
Capital lease payable	 45,182
TOTAL LIABILITIES	238,561
NET ASSETS	
Unrestricted	 899,918
TOTAL LIABILITIES AND NET ASSETS	\$ 1,138,479

## MEALS ON WHEELS - OLDER ADULT ALTERNATIVES OF FAIRFIELD COUNTY, INC. STATEMENT OF ACTIVITIES Year Ended December 31, 2016

#### UNRESTRICTED NET ASSETS

SUPPORT AND REVENUE	
Levy revenue	\$ 791,117
Grants - federal/state/local	455,673
Local contributions	166,879
Contract revenue	417,019
Miscellaneous	16,461
In-kind revenue	36,668
Inerest	 635
TOTAL SUPPORT AND REVENUE	1,884,452
FUNCTIONAL AND OTHER EXPENSES	
Loss on disposal of capital assets	1,591
Functional expenses	
Nutrition services division	1,488,382
Aging services division	668,340
Service provider contracts	73,178
Community outreach	115,000
Fundraising	18,520
Management and general	 140,815
Total functional expenses	2,504,235
TOTAL FUNCTIONAL AND OTHER EXPENSES	2,505,826
CHANGE IN NET ASSETS	(621,374)
NET ASSETS, BEGINNING OF YEAR	 1,521,292
NET ASSETS, END OF YEAR	\$ 899,918

## MEALS ON WHEELS - OLDER ADULT ALTERNATIVES OF FAIRFIELD COUNTY, INC. STATEMENT OF FUNCTIONAL EXPENSES Year Ended December 31, 2016

	Nutrition Services Division	Aging Services Division	Service Provider Contracts	Community Outreach	Fundraising	Total Program	Management and General	Total
Payroll	\$ 602,881	\$ 211,823		\$ -	\$ 12,677	\$ 827,381	\$ 77,849	\$ 905,230
Payroll tax expense	61,848	21,731		-	-	83,579	9,287	92,866
Professional fees	41,455	27,637	-	-	-	69,092	23,031	92,123
Raw food and related supplies	472,724		-	-	2,070	474,794	-	474,794
Office supplies	11,410	7,607	-	-	2,273	21,290	5,363	26,653
Telephone	2,926	2,595	-	-	-	5,521	1,841	7,362
Occupancy	16,778	6,206	-	-	-	22,984	7,661	30,645
Rental/maintenance equipment	4,870	1,801	-	-	-	6,671	-	6,671
Printing and publications	5,402	3,602	-	-	-	9,004	1,000	10,004
Vehicle expense	37,399	17,600	-	-	-	54,999	-	54,999
Conference, training and meetings	1,768	1,179	-	-	-	2,947	982	3,929
Insurance	86,776	35,950	-	-	-	122,726	13,801	136,527
Licenses	2,468	1,162	_	-	-	3,630	-	3,630
In-kind facilities and services	24,934	11,734	-	-	-	36,668	-	36,668
Contractual services	13,927	264,621	73,178	-	-	351,726	-	351,726
Specific assistance	481	9,146	-	-	-	9,627	-	9,627
Grants	-		-	115,000	-	115,000	-	115,000
Miscellaneous	1,274	599	-	-	1,500	3,373	-	3,373
County Auditor's levy expense	21,240	9,995	-	-	-	31,235	-	31,235
	1,410,561	634,988	73,178	115,000	18,520	2,252,247	140,815	2,393,062
Depreciation	77,821	33,352				111,173		111,173
TOTAL	\$ 1,488,382	\$ 668,340	\$ 73,178	\$ 115,000	\$ 18,520	\$ 2,363,420	\$ 140,815	\$ 2,504,235

## MEALS ON WHEELS - OLDER ADULT ALTERNATIVES OF FAIRFIELD COUNTY, INC. STATEMENT OF CASH FLOWS Year Ended December 31, 2016

CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$	(621,374)
Adjustments to reconcile change in net assets to net cash		
provided by operating activities		
Depreciation		111,173
Loss on disposal of capital assets		1,591
(Increase) decrease in operating assets		
Tax levy receivable		892,279
Accounts receivable		(16,764)
Inventory		(15,151)
Prepaid expenses		(2,134)
Increase (decrease) in operating liabilities		
Accounts payable		57,565
Levy accounts payable		8,578
Accrued salaries		4,424
Compensated absences		3,262
NET CASH PROVIDED BY OPERATING ACTIVITIES		423,449
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of equipment		(161,904)
Proceeds from disposition of capital assets		1,400
NET CASH (USED) BY INVESTING ACTIVITIES		(160,504)
CASH FLOWS FROM FINANCING ACTIVITIES		
Payments on capital lease		(15,812)
CHANGE IN CASH AND CASH EQUIVALENTS		247,133
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR		264,920
CASH AND CASH EQUIVALENTS, END OF YEAR	\$	512,053
SUPPLEMENTAL DISCLOSURES		
Cash paid during the year for interest	\$	1,806
L C Jens 101 moses	<del>-</del>	1,000

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Organization Description**

Meals on Wheels – Older Adult Alternatives of Fairfield County, Inc. (the Organization) is a nonprofit organization that provides meals, transportation and other services for the elderly. The Organization's services are limited to Fairfield County. The Organization is supported primarily through federal and state grants and monies received from the collection of a tax levy for the purposes of providing senior services to Fairfield County Seniors.

#### Method of Accounting

The accounting records are maintained on the accrual basis for financial statement purposes.

#### **Basis of Presentation**

Under the Statement of Financial Accounting Standards Board (FASB ASC 958-205-05-06), Financial Statements of Not-for-Profit Organizations, the organization is required to report information regarding its financial position and activities according to three classes of net assets based upon the existence or absence of donor-imposed restriction. *Unrestricted net assets* are not subject to donor-imposed stipulations. *Temporarily restricted net assets* are subject to donor-imposed stipulations that may or will be met, either by actions of the Organization and/or the passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restriction. *Permanently restricted net assets* are subject to donor-imposed stipulations that may be maintained permanently by the Organization. Generally, the donors of these assets permit the Organization to use all or part of the income earned on any related investments for general or specific purposes.

#### **Concentration of Credit Risk**

Financial instruments that potentially subject the Organization to concentrations of credit risk consist principally of cash and cash equivalents and accounts receivable. The Organization maintains cash and cash equivalents with various financial institutions to limit exposure with any one financial institution. The Organization currently has one account over the FDIC limit of \$250,000, an ICS sweep account at Fairfield National bank which is fully insured. The Organization's receivables present virtually no risk of collection since they are due from government agencies and generally received prior to the date of the accountants' report.

#### Fair Value of Financial Instruments

The carrying value of the Organization's financial instruments, including cash, cash equivalents, accounts receivable, accounts payable and short-term debt approximates fair value due to their short-term maturities.

#### **Accounts Receivable**

Accounts receivable are shown at their net realizable value. Uncollectible accounts are charged to operations during the period in which they are determined to be uncollectible. Management believes that the direct write-off method closely approximates the reserve method of accounting for uncollectible accounts and believes that a reserve for bad debts is not required at December 31, 2016. There was no bad debt expense or write-offs for the year ended December 31, 2016.

#### **Contributions**

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions.

Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets depending on the nature of the restriction. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets. There are no temporarily or permanently restricted net assets at December 31, 2016.

#### **Property and Equipment**

Property and equipment are recorded at cost and depreciated over their estimated useful lives ranging from 3 to 40 years by the straight line method. Repairs and maintenance are charged to operations when incurred and additions and improvements are capitalized. The Organization capitalizes assets with costs exceeding \$1,000 and useful lives in excess of one year.

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### **Cash and Cash Equivalents**

For purposes of the statement of cash flows, the Organization considers all highly liquid investments with an initial maturity of three months or less to be cash equivalents.

#### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### **Functional Allocation of Expenses**

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services receiving the benefit of these costs.

#### **Federal Income Taxes**

The Organization has been classified as an other-than private foundation and is tax-exempt under Section 501(c)(3) of the Internal Revenue Code. The Organization is subject to tax on income from any unrelated business.

Accounting principles generally accepted in the United States of America require management to evaluate tax positions taken by the Organization and recognize a tax liability (or asset) if the Organization has taken an uncertain tax position that more likely than not would be sustained upon examination by the Internal Revenue Service. The Organization has analyzed the tax positions taken by the Organization, and has concluded that as of December 31, 2016, there are no uncertain positions taken or expected to be taken that would require recognition (or asset) or disclosure in the financial statements. The Organization is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress. The Organization believes it is no longer subject to income tax examinations for years prior to 2013.

#### **Contributed Services**

The Organization receives donated services from a variety of unpaid volunteers assisting the organization in the preparation and delivery of meals. See Note 9 for details.

#### 2. INVENTORY

Inventory consists of food, beverages and supplies and is priced at cost on the first-in first-out basis.

#### 3. CASH AND CASH EQUIVALENTS

Cash consists of the following:

Cash in bank	\$ 191,618
Cash in bank - ICS sweeps account	 320,435
	\$ 512,053

### 4. TAX LEVY RECEIVABLE

Fairfield County has a senior services tax levy for which services are provided by and through Meals on Wheels. In 2013, the County renewed their tax levy at 0.5 mills for each one dollar of valuation, which is equal to five cents (\$.05) for every \$100 of real property valuation. The levy will be able to be renewed in 5 years. The purpose of the levy is to provide services for older adult residents (aged 60 and older), including, but not limited to: home delivered meals, congregate site meals and activities, nutrition education, nutrition counseling, caregiver relief and support services, minor home repairs, transportation, and other senior citizens services.

#### 4. TAX LEVY RECEIVABLE - CONTINUED

The Organization recognizes as a receivable the difference between what was appropriated by the County for the levy and what has been released to Meals on Wheels for payment of expenditures.

As of December 31, 2016, the Organization has unappropriated funds at the County in the amount of \$2,197,103.

#### 5. PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	Balance			Balance	
	12/31/2015	Additions	Disposals	12/31/2016	
Office equipment	\$ 151,238	\$ 6,681	\$ (10,367)	\$ 147,552	
Kitchen equipment	218,604	6,531	(2,528)	222,607	
Vehicles	614,638	48,695	(33,111)	630,222	
Buildings	8,433	100,001		108,434	
	992,913	161,908	(46,006)	1,108,815	
Accumulated Depreciation by Class:					
Office equipment	(57,738)	(23,663)	8,303	(73,098)	
Kitchen equipment	(189,894)	(16,186)	1,601	(204,479)	
Vehicles	(488,164)	(70,242)	33,111	(525,295)	
Buildings	(7,560)	(1,086)		(8,646)	
Total Accumulated Depreciation	(743,356)	(111,177)	43,015	(811,518)	
NET PROPERTY AND EQUIPMENT	\$ 249,557	\$ 50,731	\$ (2,991)	\$ 297,297	

#### 6. LINE OF CREDIT

The Organization has an unsecured line of credit established at the Vinton County National Bank. The maximum limit of credit is \$150,000 with an adjustable interest rate equal to the prevailing national rate as published in the Wall Street Journal. The balance due as of December 31, 2016 was \$-0-.

#### 7. COMPENSATED ABSENCES

Regular full-time employees and regular part-time employees (regularly working 15 hours or more per week) are eligible to accrue vacation credit on a bi-weekly basis beginning on the first day of work. The chart below indicates the maximum vacation accruals for employees based on years of service per 80 hours worked. Part-time employees regularly scheduled to work 15 hours or more per week earn vacation time on a pro rata basis according to the number of hours they work and the number of years of service. Compensated absences for the year ended December 31, 2016 was \$19,263.

Years of service	Yearly Accrual And Maximum Accrual	Accrued per 80 hours worked
Less than 8 yrs.	96 hours	3.6923
8-19 years	144 hours	5.5390
20+ years	192 hours	7.3850

#### 8. FEDERAL AND STATE GRANTS

Grants are made to the Organization by the U.S. Departments of Agriculture and Health, and Ohio Department of Job and Family Services and administered by the Central Ohio Area Agency on Aging. Federal and State Grant III B is for transportation of the elderly and provides home repair and supportive services. Federal and State Grant III C provides the congregate meals and home delivery meals to the elderly and the transportation to deliver the meals to those who are home bound and Grant III E is for the caregiver support program.

#### 8. DONATIONS

Donations are received from recipients of services. The donations received for the year ended December 31, 2016 totaled \$134,554.

#### 9. IN-KIND FACILITIES AND SERVICES

The Organization has a lease with Lancaster Parks and Recreation Department for space occupied. The lease was renewed on December 31, 2015 for two years, expiring December 31, 2017. There is no rent paid to Lancaster Parks and Recreation, however the Organization reimburses Lancaster Parks and Recreation for a portion of utilities on the basis of area occupied and telephone usage. For the year ended December 31, 2016, in-kind revenue and expenses consisted of \$13,500 for facilities, \$23,168 for services for a total of \$36,668 in-kind contributions.

#### 10. CAPITAL LEASE OBLIGATION

Capitalized lease obligation for purchase of a new copier in 2015 provides for monthly payments of \$1,468 including imputed interest at approximately 2.58% a year through 2020. The lease payment includes equipment, maintenance services, and taxes.

Future minimum lease payments under the capital lease as of December 31 are:

2017	\$ 17,617
2018	17,617
2019	17,617
2020	11,563
Total minimum lease payments	64,414
Less: amounts representing interest	3,008
Present value of net minimum lease payments	61,406
Less: current portion of capital lease	16,224
Long-term portion of capital lease	\$ 45,182

The copier was capitalized for \$82,557. As of December 31, 2016 the copier had accumulated depreciation of \$20,647, with a net book value of \$61,910.

#### 11. SUBSEQUENT EVENTS

The Organization has evaluated subsequent events through June 23, 2017, the date the financial statements were available to be issued.

The Organization purchased a building for \$100,001 in 2017 to renovate for their new place of operations.



Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

#### **Independent Auditor's Report**

Board of Directors
Meals on Wheels – Older Adult Alternatives of Fairfield County, Inc.
253 Boving Road
Lancaster, Ohio 43130

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Meals on Wheels – Older Adult Alternatives of Fairfield County, Inc., Fairfield County, Ohio (the Organization), which comprise the statement of financial position as of December 31, 2016, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated June 23, 2017.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Organization's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Meals on Wheels – Older Adult Alternatives of Fairfield County, Inc.

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*Page 2

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Robyn Roush, CPA, CITP Vice-President/Owner Millhuff-Stang, CPA, Inc.

John Rol

Chillicothe, Ohio

June 23, 2017

### Meals on Wheels – Older Adult Alternatives of Fairfield County, Inc. Fairfield County

Schedule of Prior Audit Findings For the Year Ended December 31, 2016

Finding Number	Finding Summary	Status	Additional Information
Finding 2015-001	Material Weakness – Financial Reporting	Corrective Action Taken and Finding is Fully Corrected	N/A





## MEALS ON WHEELS OLDER ADULTS ALTERNATIVES OF FAIRFIELD COUNTY FAIRFIELD COUNTY

### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED OCTOBER 3, 2017