

CARROLL COUNTY PARK DISTRICT

CARROLL COUNTY

Audit Report

For the Years Ended December 31, 2016 and 2015





Dave Yost • Auditor of State

Board of Commissioners
Carroll County Park District
190 Alamo Rd
Carrollton, OH 44615

We have reviewed the *Independent Auditor's Report* of the Carroll County Park District, Carroll County, prepared by Charles E. Harris & Associates, Inc., for the audit period January 1, 2015 through December 31, 2016. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Carroll County Park District is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost
Auditor of State

July 25, 2017

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Carroll County Park District
Carroll County

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INDEPENDENT AUDITOR'S REPORT

Carroll County Park District
Carroll County
190 Alamo Road
Carrollton, Ohio 44615

To the Board of Park Commissioners:

Report on the Financial Statements

We have audited the accompanying financial statements of the cash balances, receipts and disbursements by fund type, and related notes of the Carroll County Park District, Carroll County, (the District) as of and for the years ended December 31, 2016 and 2015.

Management's Responsibility for the Financial Statements

Management is responsible for preparing and fairly presenting these financial statements in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit; this responsibility includes designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the District's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 2 of the financial statements, the District prepared these financial statements using the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D), which is an accounting basis other than accounting principles generally accepted in the United States of America (GAAP), to satisfy these requirements.

Although the effects on the financial statements of the variances between the regulatory basis of accounting and GAAP are not reasonably determinable, we presume they are material.

Though the District does not intend these statements to conform to GAAP, auditing standards generally accepted in the United States of America require us to include an adverse opinion on GAAP. However, the adverse opinion does not imply the amounts reported are materially misstated under the accounting basis Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit. Our opinion on this accounting basis is in the *Opinion on Regulatory Basis of Accounting* paragraph below.

Adverse Opinion on U.S. Generally Accepted Accounting Principles


In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the District as of December 31, 2016 and 2015, or changes in financial position thereof for the years then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the combined cash balances of the Carroll County Park District, Carroll County as of December 31, 2016 and 2015, and its combined cash receipts and disbursements for the years then ended in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit, described in Note 2.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 31, 2017, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Charles E. Harris & Associates, Inc.
May 31, 2017

Carroll County Park District
Carroll County
Combined Statement of Cash Receipts, Cash Disbursements and
Changes in Fund Balances (Regulatory Cash Basis)
All Governmental Fund Types
For the Year Ended December 31, 2016

| | <u>General</u> | <u>Special Revenue</u> | <u>Totals (Memorandum Only)</u> |
|--|----------------|----------------------------|---|
| Cash receipts: | | | |
| Charges for services | \$ 180 | \$ - | \$ 180 |
| Admissions | 2,562 | - | 2,562 |
| Intergovernmental | 25,000 | - | 25,000 |
| Earnings on investments | 191 | 440 | 631 |
| Endowment income | - | 84,180 | 84,180 |
| Donations | 17,708 | 25,000 | 42,708 |
| Rentals | 48,133 | - | 48,133 |
| Miscellaneous | 6,778 | 35 | 6,813 |
| Total cash receipts | 100,552 | 109,655 | 210,207 |
| Cash disbursements: | | | |
| Current: | | | |
| Conservation-recreation: | | | |
| Personal Services | 53,116 | 32,315 | 85,431 |
| Contract Services | 14,901 | 4,296 | 19,197 |
| Supplies | 7,645 | 4,833 | 12,478 |
| Equipment | 994 | 849 | 1,843 |
| Repairs | 1,882 | 1,608 | 3,490 |
| Administrative | 8,823 | 7,150 | 15,973 |
| Utilities | 20,664 | 17,156 | 37,820 |
| Other | 4,313 | 3,687 | 8,000 |
| Capital Outlay | 3,045 | 79,589 | 82,634 |
| Total cash disbursements | 115,383 | 151,483 | 266,866 |
| Excess of receipts over (under) disbursements | (14,831) | (41,828) | (56,659) |
| Other financing receipts (disbursements): | | | |
| Advances in | - | 40,585 | 40,585 |
| Advances out | (40,585) | - | (40,585) |
| Total other financing receipts (disbursements) | (40,585) | 40,585 | - |
| Net change in fund cash balances | (55,416) | (1,243) | (56,659) |
| Fund cash balances, January 1 | 107,397 | 230,527 | 337,924 |
| Fund cash balances, December 31 | | | |
| Restricted | - | 229,284 | 229,284 |
| Assigned | 515 | - | 515 |
| Unassigned | 51,466 | - | 51,466 |
| Fund cash balances, December 31 | \$ 51,981 | \$ 229,284 | \$ 281,265 |

The notes to the financial statements are an integral part of this statement.

Carroll County Park District
Carroll County
Combined Statement of Cash Receipts, Cash Disbursements and
Changes in Fund Balances (Regulatory Cash Basis)
All Governmental Fund Types
For the Year Ended December 31, 2015

| | <u>General</u> | <u>Special Revenue</u> | <u>Totals (Memorandum Only)</u> |
|--|-------------------|----------------------------|---|
| Cash receipts: | | | |
| Charges for services | \$ 180 | \$ - | \$ 180 |
| Admissions | 10,319 | - | 10,319 |
| Intergovernmental | 25,000 | - | 25,000 |
| Earnings on investments | 179 | 381 | 560 |
| Endowment income | - | 83,044 | 83,044 |
| Donations | 6,536 | 36,181 | 42,717 |
| Rentals | 18,836 | - | 18,836 |
| Miscellaneous | 5,343 | 2,723 | 8,066 |
| | <hr/> | <hr/> | <hr/> |
| Total cash receipts | 66,393 | 122,329 | 188,722 |
| Cash disbursements: | | | |
| Current: | | | |
| Conservation-recreation: | | | |
| Personal Services | 39,292 | 56,986 | 96,278 |
| Contract Services | 16,895 | 25,461 | 42,356 |
| Supplies | 6,084 | 8,838 | 14,922 |
| Equipment | 3,523 | 3,750 | 7,273 |
| Repairs | 3,013 | 7,244 | 10,257 |
| Administrative | 6,391 | 8,743 | 15,134 |
| Utilities | 9,204 | 21,125 | 30,329 |
| Other | 2,350 | 5,650 | 8,000 |
| Capital Outlay | 900 | 19,845 | 20,745 |
| | <hr/> | <hr/> | <hr/> |
| Total cash disbursements | 87,652 | 157,642 | 245,294 |
| Net change in fund cash balances | (21,259) | (35,313) | (56,572) |
| Fund cash balances, January 1 | 128,656 | 265,840 | 394,496 |
| | <hr/> | <hr/> | <hr/> |
| Fund cash balances, December 31 | | | |
| Restricted | - | 230,527 | 230,527 |
| Assigned | 6,774 | - | 6,774 |
| Unassigned | 100,623 | - | 100,623 |
| | <hr/> | <hr/> | <hr/> |
| Fund cash balances, December 31 | <u>\$ 107,397</u> | <u>\$ 230,527</u> | <u>\$ 337,924</u> |

The notes to the financial statements are an integral part of this statement.

Carroll County Park District
Carroll County
Notes to the Financial Statements
For the Year Ended December 31, 2016

Note 1 - Reporting Entity

The Carroll County Park District, Carroll County, (the District) is a body politic and corporate established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The probate judge of Carroll County appoints a three-member Board of Commissioners to govern the District. The Commissioners are authorized to acquire, develop, protect, maintain, and improve park lands and facilities. The Commissioners may convert acquired land into forest reserves. The Commissioners are also responsible for activities related to conserving natural resources, including streams, lakes, submerged lands, and swamp lands. The Board may also create parks, parkways, and other reservations and may afforest, develop, improve and protect and promote the use of these assets conducive to the general welfare.

The District's management believes these financial statements present all activities for which the District is financially accountable.

Note 2 - Summary of Significant Accounting Policies

Basis of Presentation

The District's financial statements consist of a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for all governmental fund types which are organized on a fund type basis.

Fund Accounting

The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the District are presented below:

General Fund The General Fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the District for any purpose provided it is expended or transferred according to the general laws of Ohio.

Special Revenue Funds These funds account for and report the proceeds of specific revenue sources that are restricted to expenditure for specified purposes other than debt service or capital projects. The District had the following significant Special Revenue Funds:

Bluebird Farms Fund The Bluebird Farms fund accounts for and reports the receipt of endowment funds for the purpose of maintaining and operating the Bluebird Farm recreational area.

Nature Works FY13 Grant Fund The Nature Works FY13 grant fund accounts for and reports the receipt of intergovernmental grants restricted for the purposes specified in the grant agreement.

Carroll County Park District
Carroll County
Notes to the Financial Statements
For the Year Ended December 31, 2016

Note 2 - Summary of Significant Accounting Policies (continued)

Basis of Accounting

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (D). This basis is similar to the cash receipts and disbursements accounting basis. The Board recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary disbursements when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (D) permit.

Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

Appropriations Budgetary disbursements (that is, disbursements and encumbrances) may not exceed appropriations at the object level of control, and appropriations may not exceed estimated resources. The District Board must annually approve appropriation measures and subsequent amendments. Unencumbered appropriations lapse at year end.

Estimated Resources Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must approve estimated resources.

Encumbrances The Ohio Revised Code requires the District to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated.

A summary of 2016 and 2015 budgetary activity appears in Note 3.

Deposit and Investments

As the Ohio Revised Code permits, the Carroll County Treasurer holds the District's deposits as the District's custodian. The County holds the District's assets in its investment pool, valued at the Treasurer's reported carrying amount.

Capital Assets

The District records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

Carroll County Park District
Carroll County
Notes to the Financial Statements
For the Year Ended December 31, 2016

Note 2 - Summary of Significant Accounting Policies (continued)

Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the District must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

Nonspendable The District classifies assets as *nonspendable* when legally or contractually required to maintain the amounts intact.

Restricted Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

Committed The Commissioners can *commit* amounts via formal action (resolution). The District must adhere to these commitments unless the Commissioners amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

Assigned Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. Governmental funds other than the general fund report all fund balances as *assigned* unless they are restricted or committed. In the general fund, *assigned* amounts represent intended uses established by District Commissioners or a District official delegated that authority by resolution, or by State Statute. The Board may also assign fund balance as they do when appropriating fund balance to cover a gap between estimated revenues and appropriations in the subsequent year's appropriated budget in the General Fund.

Unassigned Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The District applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

Note 3 - Budgetary Activity

Budgetary activity for the years ending December 31, 2016 and 2015 follows:

| Fund Type | 2016 Budgeted vs. Actual Receipts | | |
|-----------------|-----------------------------------|--------------------|----------|
| | Budgeted Receipts | Actual Receipts | Variance |
| General | \$ 98,914 | \$ 100,552 | \$ 1,638 |
| Special Revenue | 150,240 | 150,240 | - |

Carroll County Park District
Carroll County
Notes to the Financial Statements
For the Year Ended December 31, 2016

Note 3 - Budgetary Activity (continued)

| 2016 Budgeted vs. Actual Budgetary Basis Disbursements | | | |
|--|----------------------------|----------------------------|-----------|
| Fund Type | Appropriation Authority | Budgetary Disbursements | Variance |
| General | \$ 182,061 | \$ 156,483 | \$ 25,578 |
| Special Revenue | 346,278 | 162,693 | 183,585 |

| 2015 Budgeted vs. Actual Receipts | | | |
|-----------------------------------|----------------------|--------------------|----------|
| Fund Type | Budgeted Receipts | Actual Receipts | Variance |
| General | \$ 66,393 | \$ 66,393 | - |
| Special Revenue | 122,329 | 122,329 | - |

| 2015 Budgeted vs. Actual Budgetary Basis Disbursements | | | |
|--|----------------------------|----------------------------|-----------|
| Fund Type | Appropriation Authority | Budgetary Disbursements | Variance |
| General | \$ 126,165 | \$ 94,426 | \$ 31,739 |
| Special Revenue | 313,445 | 171,783 | 141,662 |

Note 4 – Deposits and Investments

The Carroll County Auditor, as fiscal agent for the District, maintains a deposit and investments pool all funds use including those of the District. The Ohio Revised Code prescribes allowable deposits and investments and the Carroll County Auditor is responsible for compliance. The District also maintains a separate bank account for its gift shop account. The carrying amount of deposits and investments at December 31 was as follows:

| | 2016 | 2015 |
|-----------------|------------|------------|
| Demand deposits | \$ 281,265 | \$ 337,924 |

Deposits

The fiscal agent is responsible for maintaining adequate depository collateral for all funds in the fiscal agent's pooled accounts. All risks associated with these deposits are the responsibility of the fiscal agent. Other deposit accounts are insured by the Federal Depository Insurance Corporation.

Note 5 – Risk Management

The District is exposed to various risks of loss related to torts, theft, damage or destruction of assets, errors and omissions, employee injuries and natural disasters. To mitigate these risks, the District is a covered member under Carroll County's insurance coverage policy.

Carroll County Park District
Carroll County
Notes to the Financial Statements
For the Year Ended December 31, 2016

Note 5 – Risk Management (continued)

The County is a member of County Risk Sharing Authority, Inc. (CORSA) which is a shared risk pool of sixty-one counties in Ohio. CORSA was formed as an Ohio nonprofit corporation for the purpose of establishing the CORSA Insurance/Self-Insurance Program, a group primary and excess insurance/self-insurance and risk management program. Member counties agree to jointly participate in coverage of losses and pay all contributions necessary for the specified insurance coverages provided by CORSA. These coverages include comprehensive general liability, automobile liability, certain property insurance and public officials' errors and omission liability insurance.

Each member county has one vote on all matters requiring a vote, to be cast by a designated representative. The affairs of CORSA are managed by an elected Board of not more than nine trustees. Only County Commissioners of member counties are eligible to serve on the Board. No county may have more than one representative on the Board at any one time. Each member county's control over the budgeting and financing of CORSA is limited to its voting authority and any representation it may have on the Board of Trustees.

The County pays the State Workers' Compensation System a premium based on a rate per \$100 of employee compensation. The rate is calculated based on accident history and administrative costs.

There were no significant reductions in insurance coverage from the prior year in any category of risk. Settled claims have not exceeded this insurance coverage in any of the past three years.

Note 6 - Defined Benefit Pension Plans

Ohio Public Employees Retirement System

All District employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. OPERS members contributed 10% of their gross salaries and the District contributed an amount equaling 14% of participants' gross salaries. The District has paid all contributions required through December 31, 2016.

Note 7 - Postemployment Benefits

OPERS offers cost-sharing, multiple-employer defined benefit postemployment plans, which include multiple health care plans including medical coverage, prescription drug coverage, deposits to a Health Reimbursement Arrangement and Medicare Part B premium reimbursements, to qualifying benefit recipients of both the traditional pension and the combined plans. OPERS contributes 2% of the employer contribution to fund these benefits.

Note 8 – Contingent Liabilities

The District may be a defendant in lawsuits. Although management cannot presently determine the outcome of any suit, management believes that the resolution of any matter will not materially adversely affect the District's financial condition.

Carroll County Park District
Carroll County
Notes to the Financial Statements
For the Year Ended December 31, 2016

Note 9 – Interfund Balances

Advances

Outstanding advances at December 31, 2016 consisted of \$40,585 advanced to the Nature Works Grant fund to provide working capital for a project until the reimbursement of grant funds could be obtained.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY
GOVERNMENT AUDITING STANDARDS**

Carroll County Park District
Carroll County
190 Alamo Road
Carrollton, Ohio 44615

To the Board of Park Commissioners:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the cash balances, receipts and disbursements by fund type of the Carroll County Park District, Carroll County (the District) as of and for the years ended December 31, 2016 and 2015, and the related notes to the financial statements and have issued our report thereon dated May 31, 2017, wherein we noted the District followed financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit.

Internal Control Over Financial Reporting

As part of our financial statement audit, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinions on the financial statements, but not to the extent necessary to opine on the effectiveness of the District's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the District's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Therefore, unidentified material weaknesses or significant deficiencies may exist. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings that we consider a material weakness. We consider finding 2016-001 to be a material weakness.

Compliance and Other Matters

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

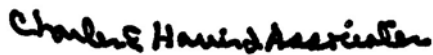
We also noted certain matters not requiring inclusion in this report that we reported to the District's management in a separate letter dated May 31, 2017.

Entity's Response to Finding

The District's response to the finding identified in our audit is described in the accompanying corrective action plan. We did not audit the District's response and, accordingly, we express no opinion on it.

Purpose of this Report

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Charles E. Harris and Associates, Inc.
May 31, 2017

Carroll County Park District
Carroll County
Schedule of Findings
December 31, 2016 and 2015

| |
|--|
| Findings Related to the Financial Statements Required to be Reported in Accordance with GAGAS |
|--|

Finding Number: 2016-001 – Material Weakness

Audit Adjustments and Reclassifications

During audit procedures performed, errors were noted in the District’s financial statements that required audit adjustments and reclassifications as follows:

- Unrestricted revenues from rentals and admissions were posted to a Special Revenue fund instead of the General Fund.
- A County grant for the general operations of the District was posted to a Special Revenue fund instead of the General Fund.
- Endowment Income was incorrectly reported as Donations.
- Rentals and Admissions were incorrectly reported as Charges for Services.

The accompanying financial statements and the District’s records have been adjusted to properly reflect these transactions.

GASB 54 and AOS Bulletin 2011-004 stipulate that “Certain ‘Charges for Services’ and ‘Fees’ (including rentals and admissions) have no external constraints; instead the constraints are internally generated by the government’s highest level of decision-making authority. To commit these resources, the language in the resolution creating the constraint should identify both the revenue source and the constraint.” The District posted otherwise unrestricted rental and admissions revenue into a restricted special revenue fund without a Board-approved resolution authorizing the commitment of these funds.

We recommend the District adopt policies and procedures to identify and correct errors in a timely manner. We also recommend that unrestricted revenues be posted into the General Fund or, if the Board wishes to commit these funds for the purpose for which the special revenue fund was established, approve a resolution that fulfills the requirements of GASB 54 to commit these resources. Management can use GASB 54, Auditor of State Bulletin 2011-004 and other Auditor of State guidance to aid in properly identifying account classifications and preparing annual financial statements.

Management’s Response:

See Corrective Action Plan on page 15.

Carroll County Park District
Carroll County
 Schedule of Prior Audit Findings
 For the Years Ended December 31, 2016 and 2015

| Finding Number | Finding Summary | Status | Additional Information |
|-----------------------|---|--|---|
| 2014-001 | Budgetary Disbursements Exceeded Appropriations | Corrective Action Taken and Finding Is Fully Corrected | |
| 2014-002 | Audit Adjustments and Reclassifications | Not Corrected and Repeated as 2016-001 | Management plans to use more care in completing the financial statements in the future. |

Carroll County Park District
Carroll County
Corrective Action Plan
December 31, 2016 and 2015

| Finding Number | Planned Corrective Action | Anticipated Completion Date | Responsible Contact Person |
|-----------------------|--|------------------------------------|--|
| 2016-001 | Management plans to implement new procedures when completing the financial statements in the future. | July 1, 2017 | Dale Alexander, Executive Director |

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Dave Yost • Auditor of State

CARROLL COUNTY PARK DISTRICT

CARROLL COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED
AUGUST 8, 2017