# VILLAGE OF NEW LEXINGTON PERRY COUNTY

# AUDIT REPORT

**JANUARY 1, 2015 – DECEMBER 31, 2015** 



Village Council Village of New Lexington 215 South Main Street New Lexington, Ohio 43764

We have reviewed the *Independent Auditors' Report* of the Village of New Lexington, Perry County, prepared by Wilson, Phillips & Agin, CPA's, Inc., for the audit period January 1, 2015 through December 31, 2015. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Village of New Lexington is responsible for compliance with these laws and regulations.

Dave Yost Auditor of State

September 20, 2016



# VILLAGE OF NEW LEXINGTON PERRY COUNTY

# TABLE OF CONTENTS

<u>Title</u>	Page
Independent Auditors' Report	1
Management Discussion and Analysis	3
Government-wide Financial Statements:	
Statement of Net Position Year Ended December 31, 2015.	10
Statement of Activities Year ended December 31, 2015	11
Fund Financial Statements:	
Governmental Funds	
Statement of Assets and Fund Balances - Cash Basis, Year Ended December 31, 2015	12
Statement of Receipts, Disbursements and Changes in Fund Balance - Cash Basis	
Year Ended December 31, 2015.	13
Statement of Receipts, Disbursements and Changes in Fund Balances-	
Budget and Actual (Non-GAAP Budgetary Basis) - General Fund, Year Ended December 31, 2015	14
Statement of Receipts, Disbursements and Changes in Fund Balances-	
Budget and Actual (Non-GAAP Budgetary Basis) - Fire & EMS Levy Fund, Year Ended December 31, 2015	15
Proprietary Funds	
Statement of Fund Net Position-Cash Basis, Year Ended December 31, 2015	16
Statement of Receipts, Disbursements and Changes in Net Position-	
Cash Basis, Year Ended December 31, 2015	17
Notes to the Financial Statements.	18
Independent Auditors' Report on Internal Control Over	
Financial Reporting and on Compliance and Other Matters	
Required by Government Auditing Standards	37
Schedule of Findings.	39
Schedule of Prior Audit Findings	41



# WILSON, PHILLIPS & AGIN, CPA'S, INC. 1100 BRANDYWINE BLVD. BUILDING G ZANESVILLE, OHIO 43701

#### INDEPENDENT AUDITORS' REPORT

Village of New Lexington Perry County 215 South Main Street New Lexington, Ohio 43764

To the Village Council:

## Report on Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and aggregate remaining fund information of Village of New Lexington, Perry County as of and for the year ended December 31, 2015 and the related notes to the financial statements, which collectively comprised the Village's basic financial statements as listed in the table of contents.

# Management's Responsibility for the Financial Statements

Management is responsible for preparing and fairly presenting these financial statements in accordance with the cash accounting basis Note 2 describes. This responsibility includes determining that the cash accounting basis is acceptable for the circumstances. Management is also responsible for designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about the financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Village's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Village's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Village of New Lexington, Perry County, as of December 31, 2015 and the respective changes in cash financial position and the respective budgetary comparison for the General Fund and Fire & EMS Levy Fund, thereof for the year then ended in accordance with the accounting basis described in Note 2.

Independent Auditors' Report Page 2

#### Accounting Basis

We draw attention to Note 2 of the financial statements, which describes the accounting basis. The financial statements are prepared on the cash basis of accounting, which differs from generally accepted accounting principles. We did not modify our opinion regarding this matter.

# **Emphasis of Matters**

As discussed in Note 15 to the financial statements, the Village has suffered recurring losses from operations and has a net position deficiency. Note 15 describes management's plans regarding these matters. The financial statements do not include any adjustments that might result from the outcome of this uncertainty. This matter does not affect our opinion on these financial statements.

#### **Other Matters**

Supplemental and Other Information

We applied no procedures to the Management's Discussion and Analysis presented on pages 3-9 of the report, and accordingly, we express no opinion or any other assurance on it.

# Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated June 10, 2016, on our consideration of Village of New Lexington's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Village's internal control over financial reporting and compliance.

*Wilson, Phillips & Agin, CPA's, Inc.* Zanesville, Ohio June 10, 2016

Management's Discussion and Analysis For the Year Ended December 31, 2015 (Unaudited)

The management's discussion and analysis of the Village of New Lexington's (the Village) financial performance provides an overall review of the Village's financial activities for the year ended December 31, 2015, within the limitations of the Village's cash basis of accounting. The intent of this discussion and analysis is to look at the Village's financial performance as a whole; readers should also review the cash basis basic financial statements and the notes to the basic financial statements to enhance their understanding of the Village's financial performance.

#### **Financial Highlights**

Key financial highlights for 2015 are as follows:

- The total net position of the Village increased \$370,235. Net position of governmental activities increased \$236,607 and net position of business-type activities increased \$133,628 from 2015.
- General cash receipts of Governmental Activities totaled \$2,911,498 and amounted to 79% of total cash receipts. Program specific cash receipts accounted for \$771,681 or 21% of total governmental activities cash receipts. Total governmental activities cash receipts for 2015 were \$3,683,179.
- The Village had \$3,446,572 in cash disbursements related to governmental activities; \$771,681 of these cash disbursements were offset by program specific charges for services and sales, grants or contributions. The remaining cash disbursements of the governmental activities of \$2,674,891 were partially offset by general cash receipts (primarily property taxes, income taxes and unrestricted grants and entitlements) of \$1,290,908 and beginning net position balances of (\$286,851).
- The Village's major governmental funds are the General Fund, the Fire and EMS Levy Special Revenue Fund, and Pool Improvement Bond Debt Service Fund. The General Fund had cash receipts of \$2,731,948 and cash disbursements and other financing uses of \$2,510,220. The net increase in fund balance for the General Fund was \$221,728.
- The Fire and EMS Levy Fund had cash receipts of \$500,416 and cash disbursements of \$446,756. The net increase in fund balance was \$53,660.
- The Pool Improvement Bond Fund had cash receipts of \$0 and cash disbursements of \$22,655. The net decrease in fund balance was \$22,655.
- The Water Fund had cash receipts \$1,519,319 and cash disbursements of \$1,263,505 in 2015. The net change in net position was an increase of \$255,814.
- The Sewer Fund had cash receipts of \$2,533,122 and cash disbursements of \$2,645,770 in 2015. The net change in net position was a decrease of \$112,648.

# **Using the Basic Financial Statements**

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board (GASB) Statement No. 34, as applicable to the Village's cash basis of accounting.

The statement of net position—cash basis and statement of activities—cash basis provide information about the activities of the Village as a whole, presenting an aggregate view of the Village's cash basis finances. Fund financial statements provide the next level of detail. The fund financial statements look at the Village's most significant funds with all other nonmajor funds presented in total in one column.

Management's Discussion and Analysis For the Year Ended December 31, 2015 (Unaudited)

The notes to the basic financial statements are an integral part of the government-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the statements.

Since the Village uses the cash basis of accounting, certain assets and their related revenues and liabilities and their related expenses are not recorded on these financial statements. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

## Reporting the Village as a Whole

Statement of Net Position and the Statement of Activities

A general question typically asked about the Village's finances is "How did we do financially during 2015?" The statement of net position-cash basis and the statement of activities-cash basis answer this question. These statements include only net position using the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. This basis of accounting takes into account only the current year's cash receipts and cash disbursements if the cash is actually received or paid.

These two statements report the Village's net position and changes in that position on a cash basis. This change in net position is important because it tells the reader that, for the Village as a whole, the financial position of the Village has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the Village's property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, required community programs and other factors.

In the statement of net position-cash basis and the statement of activities-cash basis, the Village is divided into two distinct kinds of activities:

Governmental activities - Most of the Village's programs and services are reported here including police, street maintenance, capital improvements and general administration. These services are funded primarily by property and income taxes and intergovernmental receipts including federal and state grants and other shared receipts.

Business-type activities - These services are provided on a charge for goods or services basis to recover all or a significant portion of the disbursements for the goods or services provided. The Village's water and sewer operations are reported here.

#### Reporting the Village's Most Significant Funds

#### Fund Financial Statements

Fund financial statements provide detailed information about the Village's major funds – not the Village as a whole. The Village establishes separate funds to better manage its many activities and to help demonstrate the money that is restricted as to how it may be used is being spent for the intended purpose. The funds of the Village are split into two categories: governmental and proprietary.

Management's Discussion and Analysis For the Year Ended December 31, 2015 (Unaudited)

#### Governmental Funds

Most of the Village's activities are reported in governmental funds. The governmental fund financial statements provide a detailed view of the Village's governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent to finance the Village's programs. The Village's significant governmental funds are presented on the financial statements in separate columns. The information for nonmajor funds (funds whose activity or balances are not large enough to warrant separate reporting) is combined and presented in total in a single column. The Village's major governmental funds are the General Fund, Fire and EMS Fund, and Pool Improvement Bond Fund. The programs reported in governmental funds are closely related to those reported in the governmental activities section of the government-wide statements.

#### Proprietary Funds

When the Village charges customers for the services it provides, these services are generally reported in proprietary funds. When the services are provided to the general public, the activity is reported as an enterprise fund. The Village has two major enterprise funds, the Water Fund and Sewer Fund, which are used to account for its water and sewer functions.

#### The Village of New Lexington as a Whole

Recall that the statement of net position-cash basis provides the perspective of the Village as a whole.

The table below provides a summary of the Village's net position for 2015.

	Net Position						
	Governmental	Business-Type					
	Activities	Activities					
	2015	2015					
Assets:		_					
Cash and investments	(\$50,244)	\$1,430,105					
Total assets	(\$50,244)	\$1,430,105					
Net position:							
Restricted	\$204,465	\$0					
Unrestricted (deficit)	(254,709)	1,430,105					
Total net assets	(\$50,244)	\$1,430,105					
Restricted Unrestricted (deficit)	(254,709)	1,430,105					

The total net position of the Village was \$1,379,861.

Perry County

Management's Discussion and Analysis
For the Year Ended December 31, 2015
(Unaudited)

The table below provides a summary of the Village's net position for 2015.

	Change in Net Position					
	Governmental	Business-Type				
	Activities	Activities				
	2015	2015				
Cash receipts:						
Program cash receipts:						
Charges for services and sales	\$436,856	\$2,006,230				
Operating grants and contributions	180,580	0				
Capital grants and contributions	154,245	608,794				
Total program cash receipts	771,681	2,615,024				
General cash receipts:	100 552	0				
Property taxes	180,553	0				
Income taxes	899,156	0				
Other local taxes	21,892	0				
Unrestricted grants and entitlements	91,021	0				
Debt Proceeds	1,586,508	1,406,111				
Interest	2,518	0				
Cable franchise fees	27,140	0				
Miscellaneous	102,710	55,249				
Total general cash receipts	2,911,498	1,461,360				
Total cash receipts	3,683,179	4,076,384				
Cash disbursements:						
General government	247,957	0				
Security of persons and property	961,746	0				
Leisure time activities	65,717	0				
Health	30,674	0				
Transportation	324,167	0				
Capital outlay	54,195	0				
Debt service:	0 .,150	v				
Principal	1,704,694	0				
Interest and fiscal charges	57,422	0				
Water	0	1,296,986				
Sewer	0	2,645,770				
Total cash disbursements	3,446,572	3,942,756				
		-,> .=,,				
Change in net position	236,607	133,628				
Net position, beginning of year	(286,851)	1,296,477				
Net position, end of year	(\$50,244)	\$1,430,105				

Management's Discussion and Analysis For the Year Ended December 31, 2015 (Unaudited)

Governmental activities net position increased \$236,607 in 2015. Security of persons and property, which primarily supports the operations of the police, fire, and emergency medical services departments, accounted for \$961,746 of the total cash disbursements of the Village. General cash receipts totaled \$2,911,498 and amounted to 79% of total cash receipts. General cash receipts primarily consist of property and income tax receipts, and unrestricted grants and entitlements.

The statement of activities-cash basis shows the cost of program services and the charges for services and sales, grants and contributions offsetting those services. The following table shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax receipts and unrestricted grants and entitlements. The Village is highly dependent upon property and income taxes as well as charges for services to support its governmental activities.

# Governmental Activities Program Cash Receipts vs. Total Cash Disbursements

	Total Cost	Net Cost
	of Services	of Services
	2015	2015
Program cash disbursements:		_
General government	\$247,957	\$230,702
Security of persons and property	961,746	559,588
Leisure time activity	65,717	54,534
Community Environment	0	(7,165)
Health	30,674	30,674
Transportation	324,167	(9,753)
Capital outlay	54,195	54,195
Debt service:		
Principal	1,704,694	1,704,694
Interest and fiscal charges	57,422	57,422
Total	\$3,466,572	\$2,674,891

# Business-Type Activities

Business-type activities include the water and sewer funds. These major funds had program cash receipts of \$2,615,024, general cash receipts of \$1,461,360 and cash disbursements of \$3,942,756 for 2015.

#### Financial Analysis of the Village's Funds

As noted earlier, the Village uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

#### Governmental Funds

The Village's governmental funds are accounted for using the cash basis of accounting.

Management's Discussion and Analysis For the Year Ended December 31, 2015 (Unaudited)

The Village's governmental funds reported a combined fund cash balance of (\$50,244). The schedule below indicates the fund cash balance as of December 31, 2015 for all major and nonmajor governmental funds.

	Fund
	Balances
	(Deficits)
	12/31/15
Major funds:	_
General	\$54,766
Fire and EMS	(309,475)
Pool Improvement Bond	35,932
Other governmental funds	168,533
Total	(\$50,244)

# **Budgeting Highlights - General Fund**

The Village's budgeting process is prescribed by the Ohio Revised Code (ORC). Essentially the budget is the Village's appropriations which are restricted by the amounts of anticipated receipts certified by the County Budget Commission in accordance with the ORC. Therefore, the Village's plans or desires cannot be totally reflected in the original budget. If budgeted receipts are adjusted due to actual activity then the appropriations can be adjusted accordingly.

Budgetary information is presented for the General Fund and Fire and EMS Levy Fund. In the General Fund, the actual cash receipts and other financing sources were \$2,731,948 and actual cash disbursements were \$2,537,028.

# **Capital Assets and Debt Administration**

#### Capital Assets

The Village does not record capital assets in the accompanying basic financial statements, but records payments for capital assets as cash disbursements. The Village had capital outlay cash disbursements of \$54,195 in governmental funds during 2015.

#### **Debt Administration**

The Village had the following long-term obligations outstanding at December 31, 2015:

	Governmental Activities
	2015
General obligation bonds	\$25,000
General obligation notes	1,567,033
General obligation capital leases	7,868
Total long-term obligations	\$1,599,901

Management's Discussion and Analysis For the Year Ended December 31, 2015 (Unaudited)

	Business-Type
	Activities
	2015
Sanitary Sewer revenue bonds	\$804,000
OWDA loans	3,706,238
OPWC loans	344,684
Capital leases	23,603
Total long-term obligations	\$4,878,525

See Note 11 to the basic financial statements for more detail on the Village's long-term debt obligations.

# **Contacting the Village's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the Village's finances and to show the Village's accountability for the money it receives. If you have questions about this report or need additional financial information contact Ms. Heather Rockwell, Finance Director, Village of New Lexington, 215 South Main Street, New Lexington, Ohio 43764.

# Village of New Lexington

Perry County

# Statement of Net Position - Cash Basis December 31, 2015

		Governmental Activities		siness-Type Activities	 Total
ASSETS:					
Equity in Pooled Cash and Cash Equivalents	\$	(50,244)	\$	1,430,105	\$ 1,379,861
Total Assets	\$	(50,244)	\$	1,430,105	\$ 1,379,861
NET POSITION:					
Restricted for:					
Debt Service		35,932		-	35,932
Other Purposes		168,533		-	168,533
Unrestricted		(254,709)		1,430,105	 1,175,396
<b>Total Net Assets</b>	\$	(50,244)	\$	1,430,105	\$ 1,379,861

# Village of New Lexington

Perry County

Statement of Activities - Cash Basis For the Year Ended December 31, 2015

	Dis	Cash sbursements	(	Charges for Services and Sales	Gi	perating rants and ntributions	•	oital Grants and ntributions	vernmental Activities		siness-Type Activities		Total
Governmental Activities:				_									
Current:													
Security of Persons and Property	\$	961,746	\$	401,253	\$	905	\$	-	\$ (559,588)	\$	-	\$	(559,588)
Public Health Services		30,674		´ -		-		-	(30,674)		-		(30,674)
Leisure Time Activities		65,717		11,183		_		_	(54,534)		-		(54,534)
Community Environment		-		7,165		_		_	7,165		_		7,165
Basic Utility Services		_		-		_		_	-		_		_
Transportation		324,167		_		179,675		154,245	9,753		_		9,753
General Government		247,957		17,255					(230,702)		_		(230,702)
Capital Outlay		54,195				_		_	(54,195)		_		(54,195)
Debt Service		54,175							(54,175)				(54,175)
Principal Retirement		1,704,694				_		_	(1,704,694)		_		(1,704,694)
Interest and Fiscal Charges		57,422		_		_		_	(57,422)		_		(57,422)
interest and Piscar Charges		31,422							(37,422)	-			(37,422)
Total Governmental Activities		3,446,572		436,856		180,580		154,245	(2,674,891)		-		(2,674,891)
<b>Business Type Activities</b>													
Water Operating		1,263,505		1,196,422		-		297,727	-		230,644		230,644
Sewer Operating		2,645,770		785,865		-		311,067	-		(1,548,838)		(1,548,838)
Guaranteed Water Deposits		33,481	_	23,943					 		(9,538)		(9,538)
Total Business Type Activities		3,942,756		2,006,230				608,794	 		(1,327,732)		(1,327,732)
Total Primary Government	\$	7,389,328	\$	2,443,086	\$	180,580	\$	763,039	(2,674,891)		(1,327,732)		(4,002,623)
					Prop Othe Inco	neral Receipt perty Taxes er Local Tax ome Taxes onts and Entit	es	te not	180,553 21,892 899,156		- - -		180,553 21,892 899,156
						estricted to S			91,021				91,021
						n Proceeds	респи	Tiograms	1,586,508		1,406,111		2,992,619
						le Franchise	Eags		27,140		1,400,111		27,140
								4-	2,518		-		2,518
						nings on Inve	esumer	its			- 		,
					Mis	cellaneous			102,710		55,249		157,959
					Tota	al General Re	eceipts		 2,911,498	_	1,461,360	_	4,372,858
					Cha	nge in Net P	ositio	1	236,607		133,628		370,235
					Net	Position Beg	inning	g of Year	 (286,851)		1,296,477		1,009,626
					Net	Position End	l of Ye	ar	\$ (50,244)	\$	1,430,105	\$	1,379,861

### Statement of Assets and Fund Balances - Cash Basis Governmental Funds December 31, 2015

ASSETS:	General			Fire &EMS Levy Pool Bond			Gov	Other vernmental Funds	Total Governmental Funds	
Equity in Pooled Cash and Cash Equivalents	\$	54,766	\$	(309,475)	\$	35,932	\$	168,533	\$	(50,244)
Total Assets	\$	54,766	\$	(309,475)	\$	35,932	\$	168,533	\$	(50,244)
Fund Cash Balances:	¢		\$		¢	25.022	\$	160 522	¢	204 465
Restricted Unassigned	\$	54,766	<u> </u>	(309,475)	\$	35,932	<u> </u>	168,533	\$	204,465 (254,709)
Total Fund Cash Balances	\$	54,766	\$	(309,475)	\$	35,932	\$	168,533	\$	(50,244)

# Statement of Receipts, Disbursements and Changes in Fund Balance - Cash Basis Governmental Funds For The Year Ended December 31, 2015

		Fire &EMS		Other Governmental	Total Governmental		
	General	Levy	Pool Bond	Funds	Funds		
Receipts							
Municipal Income Taxes	\$ 899,156	\$ -	\$ -	\$ -	\$ 899,156		
Property Taxes	60,524	67,574	-	59,680	187,778		
Other Local Taxes	-	-	-	21,892	21,892		
Intergovernmental	68,763	16,065	-	340,993	425,821		
Charges for Services	2,175	401,253	-	9,008	412,436		
Fines, Licenses and Permits	38,209	4,450	-	1,701	44,360		
Earnings on Investments	2,169	-	-	349	2,518		
Miscellaneous	74,444	11,074		17,192	102,710		
Total Receipts	1,145,440	500,416		450,815	2,096,671		
Disbursements:							
Current:							
Security of Persons and Property	603,880	357,866	-	-	961,746		
Public Health Services	-	-	-	30,674	30,674		
Leisure Time Activities	489	-	-	65,228	65,717		
Transportation	-	-	-	324,167	324,167		
General Government	247,957	-	-	-	247,957		
Capital Outlay	-	-	-	54,195	54,195		
Debt Service							
Principal Retirement	1,634,566	50,128	20,000	-	1,704,694		
Interest and Fiscal Charges	16,005	38,762	2,655		57,422		
Total Disbursements	2,502,897	446,756	22,655	474,264	3,446,572		
Excess of Receipts Over (Under) Disbursements	(1,357,457)	53,660	(22,655)	(23,449)	(1,349,901)		
Other Financing Sources (Uses)							
Advance In	-	-	-	7,323	7,323		
Debt Proceeds	1,586,508	-	-	-	1,586,508		
Advance Out	(7,323)	-	-	-	(7,323)		
Total Other Financing Sources (Uses)	1,579,185	-	-	7,323	1,586,508		
Net Change in Fund Balance	221,728	53,660	(22,655)	(16,126)	236,607		
Cash Fund Balances Beginning of Year	(166,962)	(363,135)	58,587	184,659	(286,851)		
Cash Fund Balances End of Year	\$ 54,766	\$ (309,475)	\$ 35,932	\$ 168,533	\$ (50,244)		

# Statement of Receipts, Disbursements and Changes In Fund Balance - Budget and Actual General Fund For The Year Ended December 31, 2015

	Budgeted Amounts			Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
Receipts				
Municipal Income Taxes	\$ 800,001	\$ 850,001	\$ 899,156	\$ 49,155
Property Taxes	65,700	65,701	60,524	(5,177)
Other Local Taxes	-	-	-	-
Intergovernmental	49,000	49,536	68,763	19,227
Charges for Services	1,500	1,650	2,175	525
Fines, Licenses and Permits	31,750	35,025	38,209	3,184
Earnings on Investments	2,000	2,000	2,169	169
Miscellaneous	24,000	30,225	74,444	44,219
Total Receipts	973,951	1,034,138	1,145,440	111,302
Disbursements				
Current:				
Security of Persons and Property	691,150	695,527	625,739	69,788
Leisure Time Activities	500	500	489	11
General Government	252,327	270,535	252,906	17,629
Debt Service				
Principal Retirement	12,510	1,634,791	1,634,566	225
Interest and Fiscal Charges	17,697	16,005	16,005	
Total Disbursements	974,184	2,617,358	2,529,705	87,653
Excess Of Receipts Over (Under) Disbursements	(233)	(1,583,220)	(1,384,265)	198,955
Other Financing Sources (Uses)				
Debt Proceeds	-	1,620,590	1,586,508	(34,082)
Advances Out			(7,323)	(7,323)
Total Other Financing Uses	-	1,620,590	1,579,185	(41,405)
Net Change in Fund Balance	(233)	37,370	194,920	157,550
Unencumbered Fund Balances Beginning of Year	(184,820)	(184,820)	(184,820)	
Prior Year Encumbrances Appropriated	17,858	17,858	17,858	
Unencumbered Fund Balances End of Year	\$ (167,195)	\$ (129,592)	\$ 27,958	\$ 157,550

Statement of Receipts, Disbursements and Changes In Fund Balance - Budget and Actual Fire & EMS Levy Fund For The Year Ended December 31, 2015

	Budgeted	l Amounts		Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
Receipts				
Property Taxes	\$ 66,500	\$ 65,500	\$ 67,574	\$ 2,074
Intergovernmental	4,100	20,590	16,065	(4,525)
Charges for Services	475,001	376,001	401,253	25,252
Fines, Licenses and Permits	2,000	2,000	4,450	2,450
Miscellaneous			11,074	11,074
Total Receipts	547,601	464,091	500,416	36,325
Disbursements				
Current:				
Security of Persons and Property	498,620	401,378	369,226	32,152
Debt Service			44.400	
Principal Retirement	36,794	41,811	41,439	372
Interest and Fiscal Charges	52,468	47,451	47,451	
Total Disbursements	587,882	490,640	458,116	
Net Change in Fund Balance	(40,281)	(26,549)	42,300	68,849
Unencumbered Fund Balances Beginning of Year	(373,750)	(373,750)	(373,750)	
Prior Year Encumbrances Appropriated	10,615	10,615	10,615	
Unencumbered Fund Balances End of Year	\$ (403,416)	\$ (389,684)	\$ (320,835)	\$ 68,849

Statement of Fund Net Position - Cash Basis Proprietary Funds December 31, 2015

ASSETS:	Water Operating	Sewer Operating	Other Enterprise Funds	Total Enterprise Funds
Equity in Pooled Cash and Cash Equivalents	\$ 1,089,471	\$ 274,558	\$ 66,076	\$ 1,430,105
Total Assets	\$ 1,089,471	\$ 274,558	\$ 66,076	\$ 1,430,105
Net Position: Unrestricted	1,089,471	274,558	66,076	1,430,105
Total Net Position	\$ 1,089,471	\$ 274,558	\$ 66,076	\$ 1,430,105

# Statement of Receipts, Disbursements and Changes in Fund Net Position - Cash Basis Proprietary Funds For The Year Ended December 31, 2015

	Water Operating	Sewer Operating	Other Enterprise Funds	Enterprise Total
Operating Receipts:				
Charges for Services	\$ 1,196,422	\$ 785,865	\$ 23,943	\$ 2,006,230
Miscellaneous				
Total Operating Receipts	1,196,422	785,865	23,943	2,006,230
Operating Disbursements:				
Personal Services	235,191	229,314	-	464,505
Employee Fringe Benefits	84,800	78,816	-	163,616
Contractual Services	415,577	365,447	-	781,024
Supplies and Materials	215,063	77,163	-	292,226
Other	1,659		33,481	35,140
Total Operating Disbursements	952,290	750,740	33,481	1,736,511
Operating Income (Loss)	244,132	35,125	(9,538)	269,719
Non-Operating Receipts (Disbursements)				
Intergovernmental	297,727	311,067	-	608,794
Loan Proceeds	, -	1,406,111	_	1,406,111
Miscellaneous	25,170	30,079	_	55,249
Capital Outlay	(221,560)	(1,196,525)	-	(1,418,085)
Debt Service:	, , ,			
Principal	(63,615)	(638,067)	-	(701,682)
Interest	(26,040)	(60,438)	-	(86,478)
Total Non-Operating Receipts (Disbursements)	11,682	(147,773)	-	(136,091)
Change in Position	255,814	(112,648)	(9,538)	133,628
Net Position Beginning of Year	833,657	387,206	75,614	1,296,477
Net Position End of Year	\$ 1,089,471	\$ 274,558	\$ 66,076	\$ 1,430,105

Notes to the Basic Financial Statements For the Year Ended December 31, 2015

# **Note 1 – Reporting Entity**

The Village of New Lexington, Perry County, (the Village) is a home rule municipal corporation established under the laws of the State of Ohio. The Village operates under its own Charter, a home-rule municipality as defined by Title 7 of the Ohio Revised Code. The Village operates under a Council-Mayor form of government. The Mayor and seven council members are elected by separate ballot from the municipality at large for four year terms. President of Council is elected by a majority vote of Council from among its membership for a term of one year. The Mayor may not veto any legislation passed by Council. In addition to establishing Village policies, Council is responsible for passing ordinances, adopting the budget, and appointing boards and commissions. The Mayor is responsible for carrying out the policies and ordinances of Council, for overseeing the day-to-day operations of the Village and for appointing the heads of the various Village departments. An appointed finance director is responsible for the fiscal control of the financial resources of the Village.

The reporting entity is comprised of the primary government and other organizations that are included to ensure the financial statements of the Village are not misleading.

#### **Primary Government**

The primary government consists of all funds, departments, boards, and agencies that are not legally separate from the Village. The primary government of the Village provides the following services to its citizens: police, fire and EMS protection, parks and recreation, building inspection, street maintenance and repairs, and water and sewer services. Council has direct responsibility for these services.

#### Jointly Governed Organizations

The Village is associated with the New Lexington-Pike Township Union Cemetery, which is defined as a jointly governed organization. This organization is presented in Note 14 to the basic financial statements.

The Village's management believes these financial statements present all activities for which the Village is financially accountable.

### **Note 2 – Summary of Significant Accounting Policies**

As discussed further in Note 2, these financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. Following are the more significant of the Village's accounting policies.

# **Basis of Presentation**

The Village's basic financial statements consist of government-wide financial statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

### Government-Wide Financial Statements

The statement of net position and the statement of activities display information about the Village as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The statements distinguish between those activities of the Village that are governmental in nature and those that are considered business-type activities. Governmental activities generally are financed through taxes, intergovernmental receipts or

Notes to the Basic Financial Statements For the Year Ended December 31, 2015

other non-exchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

The statement of net position presents the cash balance of the governmental and business-type activities of the Village at year end. The statement of activities compares disbursements and program receipts for each program or function of the Village's governmental activities and business-type activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Village is responsible. Program receipts include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program, and receipts of interest earned on grants that are required to be used to support a particular program. Receipts which are not classified as program receipts are presented as general receipts of the Village, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental program or business activity is self-financing on a cash basis or draws from the general receipts of the Village.

#### Fund Financial Statements

During the year, the Village segregates transactions related to certain Village functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Village at this more detailed level. The focus of governmental and enterprise fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

Proprietary fund statements distinguish operating transactions from non-operating transactions. Operating receipts generally result from exchange transactions such as charges for services directly relating to the funds' principal services. Operating disbursements include costs of sales and services and administrative costs. The fund statements report all other receipts and disbursements as non-operating.

# **Fund Accounting**

The Village uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the Village are presented in two categories: governmental and proprietary.

#### Governmental Funds

Governmental funds are those through which most governmental functions of the Village are financed. The following are the Village's major governmental funds:

General Fund – The General Fund accounts for all financial resources, except those required to be accounted for in another fund. The General Fund balance is available to the Village for any purpose provided it is expended or transferred according to the general laws of Ohio.

Fire and EMS Levy Fund – The Fire and EMS Levy Fund receives tax, intergovernmental, and charges for services receipts which are used to provide fire protection and emergency medical services to Village residents and the residents of other political subdivisions that have contracted with the Village.

*Pool Improvement Bond Fund* – The Pool Improvement Bond Fund receives tax and intergovernmental receipts which are used to service debt issued for the improvement of the Village pool.

Notes to the Basic Financial Statements For the Year Ended December 31, 2015

The other governmental funds of the Village account for grants and other resources whose use is restricted for a particular purpose.

Proprietary Funds

The Village classifies funds financed primarily from user charges for goods or services as proprietary. The Village's proprietary funds are classified as enterprise funds.

*Enterprise Funds* – Enterprise funds may be used to account for any activity for which a fee is charged to external users for goods or services. The following are the Village's major enterprise funds:

*Water Fund* – The Water Fund accounts for the provision of water treatment and distribution to the residents and commercial users located within the Village.

Sewer Fund – The Sewer Fund accounts for the provision of sanitary sewer services to the residents and commercial users within the Village.

#### **Basis of Accounting**

The Village's financial statements are prepared using the cash basis of accounting. Except for modifications having substantial support, receipts are recorded in the Village's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred. Any such modifications made by the Village are described in the appropriate section in this note.

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

#### **Budgetary Process**

All funds, except agency funds, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriations ordinance, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount the Village Council may appropriate. The appropriations ordinance is the Village Council's authorization to spend resources and sets annual limits on disbursements plus encumbrances at the level of control selected by the Village Council. The legal level of control has been established by the Village Council at the fund, program, and object level for all funds.

The certificate of estimated resources may be amended during the year if projected increases or decreases in receipts are identified by the Village Finance Director. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificate of estimated resources in effect at the time final appropriations were passed by the Village Council.

The appropriations ordinance is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation ordinance for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Village Council during the year.

Notes to the Basic Financial Statements For the Year Ended December 31, 2015

#### Cash and Investments

To improve cash management, cash received by the Village is pooled and invested. Individual fund integrity is maintained through Village records. Interest in the pool is presented as "equity in pooled cash and cash equivalents".

Investments of the cash management pool and investments with an original maturity of three months or less at the time of purchase are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months that were not purchased from the pool are reported as investments.

Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or negative receipts (contra revenue), respectively.

During 2015, the Village invested in certificates of deposit which are reported at cost. Interest earnings are allocated to Village funds according to State statutes and codified ordinances of the Village, grant requirements, or debt related restrictions. Interest receipts credited to the General Fund during 2015 were \$1,396.

#### Restricted Assets

Assets are reported as restricted when limitations on their use change the nature or normal understanding of their use. Such constraints are either externally imposed by creditors, contributors, grantors, or laws of other governments, or are imposed by law through constitutional provisions or enabling legislation. Unclaimed monies that are required to be held for five years before they may be utilized by the Village are reported as restricted. The Village did not have any restricted assets during 2015.

#### **Inventory and Prepaid Items**

The Village reports disbursements for inventory and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

# Capital Assets

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets in the accompanying financial statements.

#### Interfund Receivables/Payables

The Village reports advances-in and advances-out for interfund loans. The Village had an interfund receivables/payables advance from the General Fund to the Parks Grant Fund in the amount of \$7,323 during 2015.

#### Accumulated Leave

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Village's cash basis of accounting.

### Employer Contributions to Cost-Sharing Pension Plans

The Village recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. As described in Notes 9 and 10, the employer contributions include portions for pension benefits and for postretirement health care benefits.

Notes to the Basic Financial Statements For the Year Ended December 31, 2015

#### **Long-Term Obligations**

The Village's cash basis financial statements do not report liabilities for bonds and other long-term obligations. Proceeds of debt are reported when cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a capital lease is not the result of a cash transaction, neither another financing source nor capital outlay expenditure are reported at inception. Lease payments are reported when paid.

#### Net Position

Net position is reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The Village's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted resources are available.

#### Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Village is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

*Non-spendable* The non-spendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or are legally or contractually required to be maintained intact. At December 31, 2015, the Village did not report any fund balance as non-spendable.

*Restricted* Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

Enabling legislation authorizes the Village to assess, levy, charge, or otherwise mandate payment of resources (from external resource providers) and includes a legally enforceable requirement that those resources be used only for the specific purposes stipulated in the legislation. Legal enforceability means that the Village can be compelled by an external party-such as citizens, public interest groups, or the judiciary to use resources created by enabling legislation only for the purposes specified by the legislation.

Committed The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by formal action (ordinance or resolution) of Village Council. Those committed amounts cannot be used for any other purpose unless Village Council removes or changes the specified use by taking the same type of action (ordinance or resolution) it employed to previously commit those amounts. In contrast to fund balance that is restricted by enabling legislation, the committed fund balance classification may be redeployed for other purposes with appropriate due process. Constraints imposed on the use of committed amounts are imposed by Village Council, separate from the authorization to raise the underlying receipts; therefore, compliance with these constraints is not considered to be legally enforceable. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned Amounts in the assigned fund balance classification are intended to be used by the Village for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the general fund, assigned amounts represent intended uses established by Village Council or a Village official delegated that authority by ordinance, or by State Statute.

Notes to the Basic Financial Statements For the Year Ended December 31, 2015

*Unassigned* Unassigned fund balance is the residual classification for the general fund and includes amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Village applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

#### **Interfund Transactions**

Transfers between governmental and business-type activities on the government-wide financial statements are reported in the same manner as general receipts.

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchaser funds. Subsidies from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after non-operating receipts/disbursements in proprietary funds. Repayments from funds responsible for particular disbursements to the funds that initially paid for them are not presented in the financial statements. The Village did not report any transfers during 2015.

# Note 3 – Budgetary Basis of Accounting

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, cash disbursements, and encumbrances. The statement of receipts, disbursements and changes in fund balance – budget and actual – budget basis presented for the General Fund and Fire and EMS Levy Fund are prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The difference between the budgetary basis and the cash basis are outstanding year end encumbrances which are treated as disbursements (budgetary basis) rather than as a restriction, commitment or assignment of fund balance (cash basis). The encumbrances outstanding at year end (budgetary basis) amounted to:

General Fund \$28,227 Fire and EMS Fund 11,469

# Note 4 – Compliance and Accountability

#### Negative Cash Fund Balances

The Village had a negative fund balance in the Fire and EMS Levy Fund at December 31, 2015, which is contrary to Ohio Revised Code Section 5705.10 (I).

#### Appropriations Exceeding Actual Resources

The Village had appropriations in excess of actual resources in the General Fund and Fire and EMS Levy Fund, which is contrary to Ohio Revised Code Section 5705.36 (A)(4).

# Appropriations Exceeding Estimated Resources

The Village had appropriations in excess of estimated resources in the General Fund and Fire and EMS Levy Fund, which is contrary to Ohio Revised Code Section 5705.39.

Notes to the Basic Financial Statements For the Year Ended December 31, 2015

#### **Note 5 – Deposits and Investments**

Monies held by the Village are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Village treasury. Active monies must be maintained either as cash in the Village treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that Council has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts, including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Interim monies held by the Village can be deposited or invested in the following securities:

- 1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality, including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least 2 percent and be marked to market daily, and the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio or Ohio local governments;
- 5. Time certificates of deposit or savings or deposit accounts, including, but not limited to, passbook accounts;
- 6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions; and
- 7. The State Treasurer's investment pool (STAR Ohio).

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. An investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the Village, and must be purchased with the expectation that it will be held to maturity.

Notes to the Basic Financial Statements For the Year Ended December 31, 2015

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

The Village did not have any undeposited cash on hand.

#### **Deposits**

Custodial Credit Risk – Custodial credit risk is the risk that in the event of bank failure, the Village will not be able to recover deposits or collateral securities that are in the possession of an outside party. At year end, the Village's bank balance of \$1,491,191 was either insured by the Federal Deposit Insurance Corporation or collateralized by pledged securities of its banking institution as described below.

The Village has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the Village or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

#### Investments

Custodial Credit Risk – For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Village will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. At year end, the Village's certificate of deposit balance of \$76,405, with a maturity of July 14, 2020, was insured by the Federal Deposit Insurance Corporation.

The Village has no investment policy dealing with investment custodial risk beyond the requirements in ORC 135.14(M)(2) which states, "Payment for investments shall be made only upon the delivery of securities representing such investments to the treasurer, investing authority, or qualified trustee. If the securities transferred are not represented by a certificate, payment shall be made only upon receipt of confirmation of transfer from the custodian by the treasurer, governing board, or qualified trustee."

*Interest Rate Risk* – Interest rate risk arises because potential purchasers of debt securities will not agree to pay face value for those securities if interest rates subsequently increase. The Village's investment policy addresses interest rate risk by requiring that the Village's investment portfolio be structured so that securities mature to meet cash requirements for ongoing operations and/or long-term debt payments, thereby avoiding that need to sell securities on the open market prior to maturity, and by investing operating funds primarily in short-term investments.

*Credit Risk* – The certificate of deposit is not exposed to credit risk. The Village has no investment policy dealing with investment credit risk beyond the requirements in state statutes.

Concentration of Credit Risk – The Village has not established an investment policy dealing with concentration of credit risk beyond the requirements established within state statutes. 100% of the Village's investments are in a nonnegotiable certificate of deposit.

# Reconciliation of Cash and Investments

The Village's equity in pooled cash and investments of \$1,379,863 at December 31, 2015 is comprised of the carrying amount of the Village's deposits and investments (certificate of deposit) of \$1,303,458 and \$76,405, respectively.

Notes to the Basic Financial Statements For the Year Ended December 31, 2015

#### **Note 6 – Income Taxes**

The Village levies a 1% income tax on substantially all income earned in the Village. In addition, Village residents employed in other municipalities withholding income tax do not receive a reciprocity credit. Additional increases in the income tax rate require voter approval. Employers within the Village withhold income tax on employee compensation and remit at least quarterly and file an annual reconciliation. Income tax receipts are to be used to pay the cost of administering the tax, General Fund operations, capital improvements, debt service and other governmental functions when needed, as determined by Council. In 2015, the receipts were allocated to the General Fund in the amount of \$899,155.

# **Note 7 – Property Taxes**

Property taxes include amounts levied against all real, public utility and tangible personal property located in the Village. Property tax receipts received during 2015 for real and public utility property taxes represents collections of 2014 taxes.

2015 real property taxes are levied after October 1, 2015, on assessed value as of January 1, 2015, the lien date. Assessed values are established by State law at 35 percent of the appraised value. 2014 real property taxes are collected in and intended to finance 2015.

Real property taxes are payable annually and semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits later payment dates to be established.

Public utility tangible personal property currently is assessed at varying percentages of true value; public utility real property is assessed at 35 percent of true value. 2015 public utility property taxes became a lien December 31, 2014, are levied after October 1, 2015, and are collected in 2016 with real property taxes.

The full tax rate for all Village operations for the year ended December 31, 2015 was \$4.25 per \$1,000 of assessed value. The assessed value upon which 2015 tax collections were based was \$138,542,200. This amount consisted of \$130,030,571 and \$8,511,629 of real property assessed value and public utility property assessed value, respectively.

The County Treasurer collects property taxes on behalf of all taxing districts in the county, including the Village. The County Auditor periodically remits to the Village its portion of the taxes collected.

Notes to the Basic Financial Statements For the Year Ended December 31, 2015

#### Note 8 – Risk Management

The Village is exposed to various risks of property and casualty losses, and injuries to employees.

The Village insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

The Village belongs to the Public Entities Pool of Ohio (PEP), a risk-sharing pool available to Ohio local governments. PEP provides property and casualty coverage for its members. American Risk Pooling Consultants, Inc. (ARPCO), a division of York Insurance Services Group, Inc. (York), functions as the administrator of PEP and provides underwriting, claims, loss control, risk management, and reinsurance services for PEP. PEP is a member of the American Public Entity Excess Pool (APEEP), which is also administered by ARPCO. Member governments pay annual contributions to fund PEP. PEP pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

#### Casualty and Property Coverage

APEEP provides PEP with an excess risk-sharing program. Under this arrangement, PEP retains insured risks up to an amount specified in the contracts. At December 31, 2015, PEP retained \$350,000 for casualty claims and \$100,000 for property claims.

The aforementioned casualty and property reinsurance agreement does not discharge PEP's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective government.

#### **Financial Position**

PEP's financial statements (audited by other accountants) conform to generally accepted accounting principles, and reported the following assets, liabilities and net position at December 31, 2015 and 2014:

	2015	2014
Assets	\$38,307,677	\$35,402,177
Liabilities	(12,759,127)	(12,363,257)
Net Position	\$25,548,550	\$23,038,920

At December 31, 2015 and 2014, respectively, the liabilities above include approximately \$11.5 million and \$11.1 million of estimated incurred claims payable. The assets above also include approximately \$11.0 million and \$10.8 million of unpaid claims to be billed. The Pool's membership increased from 488 members in 2014 to 499 members in 2015, 2013 and 2014, respectively. These amounts will be included in future contributions from members when the related claims are due for payment. As of December 31, 2015, the Government's share of these unpaid claims collectible in future years is approximately \$44,626.

Based on discussions with PEP, the expected rates PEP charges to compute member contributions, which are used to pay claims as they become due, are not expected to change significantly from those used to determine the historical contributions detailed below. By contract, the annual liability of each member is limited to the amount of financial contributions required to be made to PEP for each year of membership.

During 2015, the Village made contributions to PEP in the amount of \$58,059.

Notes to the Basic Financial Statements For the Year Ended December 31, 2015

After one year of membership, a member may withdraw on the anniversary of the date of joining PEP, if the member notifies PEP in writing 60 days prior to the anniversary date. Upon withdrawal, members are eligible for a full or partial refund of their capital contributions, minus the subsequent year's contribution. Withdrawing members have no other future obligation to PEP. Also upon withdrawal, payments for all casualty claims and claim expenses become the sole responsibility of the withdrawing member, regardless of whether a claim occurred or was reported prior to the withdrawal.

#### Note 9 - Defined Benefit Pension Plans

#### Ohio Public Employees Retirement System

- A. The Ohio Public Employees Retirement System (OPERS) administers three separate pension plans as described below:
  - 1) The Traditional Pension Plan a cost-sharing, multiple-employer defined benefit pension plan.
  - 2) The Member-Directed Plan a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the Member-Directed Plan, members accumulate retirement assets equal to the value of member and (vested) employer contributions plus any investment earnings.
  - 3) The Combined Plan a cost-sharing, multiple-employer defined benefit pension plan. Under the Combined Plan, OPERS invests employer contributions to provide a formula retirement benefit similar in nature to, but less than, the Traditional Pension Plan benefit. Member contributions, the investment of which is self-directed by the members, accumulate retirement assets in a manner similar to the Member-Directed Plan.
- B. OPERS provides retirement, disability, survivor and death benefits and annual cost-of-living adjustments to members of the Traditional Pension and Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits.
- C. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.
- D. OPERS issues a stand-alone financial report. Interested parties may obtain a copy by visiting <a href="https://www.opers.org/investments/cafr.shtm">https://www.opers.org/investments/cafr.shtm</a>, by writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling (614) 222-5601 or (800) 222-7377.
- E. The Ohio Revised Code provides statutory authority for member and employer contributions. For 2015, member and employer contribution rates were consistent across all three plans.

The member contribution rate was 10.0% of covered payroll for members in state and local classifications.

The employer contribution rate for state and local employers was 14.0%, of covered payroll.

The Village's contributions to OPERS for the years ended December 31, 2015, 2014, and 2013 were \$110,884, \$123,757, and \$129,198, respectively, which were equal to the required contributions for those years. The full amount has been contributed for 2015, 2014, and 2013.

Notes to the Basic Financial Statements For the Year Ended December 31, 2015

#### Ohio Police and Fire Pension Fund

The Village contributes to the Ohio Police and Fire Pension Fund (OP&F), a cost-sharing multiple-employer defined benefit pension plan. OP&F provides retirement and disability pension benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. OP&F issues a publicly available financial report that includes financial information and required supplementary information for the plan. That report may be obtained by writing to OP&F, 140 East Town Street, Columbus, Ohio 43215-5164 or visiting OP&F's website at www.op-f.org.

From January 1, 2015 thru July 11, 2015, plan members were required to contribute 11.5% of their annual covered salary. From July 12, 2015 thru December 31, 2015, plan members were required to contribute 12.25% of their annual covered salary. Throughout 2015, employers were required to contribute 19.5% and 24% respectively for police officers and firefighters. The Village's contributions to OP&F for the years ending December 31, 2015, 2014, and 2013 were \$33,934, \$43,076, and \$48,341, respectively. The full amount has been contributed for 2015, 2014, and 2013.

# **Note 10 – Postemployment Benefits**

#### Ohio Public Employees Retirement System

#### A. <u>Plan Description</u>

Ohio Public Employees Retirement System (OPERS) administers three separate pension plans: The Traditional Pension Plan – a cost-sharing, multiple-employer defined benefit pension plan; the Member-Directed Plan – a defined contribution plan; and the Combined Plan – a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

OPERS maintains two cost-sharing multiple employer defined benefit post-employment healthcare trusts, which fund multiple health care plans including medical coverage, prescription drug coverage, deposits to a Health Reimbursement Arrangement and Medicare Part B premium reimbursements, to qualifying benefit recipients of both the Traditional Pension and the Combined plans. Members of Member-Directed Plan do not qualify for ancillary benefits, including OPERS sponsored health care coverage.

In order to qualify for post-employment health care coverage, age-and-service retirees under the Traditional Pension and Combined Plans must have 20 or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an Other Post-Employment Benefit (OPEB) as described in GASB Statement No. 45. Please see Plan Statement in the OPERS 2014 CAFR for details.

The Ohio Revised Code permits, but does not require, OPERS to provide OPEB benefits to its eligible members and beneficiaries. Authority to establish and amend the OPEB Plan is provided in Chapter 145 of the Ohio Revised Code.

OPERS issues a stand-alone financial report. Interest parties may obtain a copy by visiting http://www.opers.org/investments/cafr.shtml, by writing to OPERS, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling (614) 222-5601 or (800) 222-7377.

Notes to the Basic Financial Statements For the Year Ended December 31, 2015

#### B. Funding Policy

The Ohio Revised Code provides the statutory authority requiring public employers to fund post-retirement health care coverage through their contributions to OPERS. A portion of each employer's contribution to OPERS is set aside for the funding of post-retirement health care coverage.

Employer contribution rates are expressed as a percentage of the covered payroll of active members. In 2015, state and local employers contributed at a rate of 14.0% of earnable salary and public safety and law enforcement employers contributed at 18.10%. These are the maximum employer contribution rate permitted by the Ohio Revised Code. Active members do not make contributions to the OPEB Plan.

OPERS' maintains three health care trusts. The two cost-sharing, multiple-employer trusts, the 401(h) Health Care Trust and the 115 Health Care Trust, work together to provide health care funding to eligible retirees of the Traditional Pension and Combined plans. The third trust is a Voluntary Employee Beneficiary Association (VEBA) that provides funding for a Retiree Medical Account for Member-Directed Plan members. Each year, the OPERS Board of Trustees determines the portion of the employer contribution rate that will be set aside to fund health care plans. The portion of employer contributions allocated to health care for members in the Traditional Pension Plan and Combined Plan was 2.0% during calendar year 2015. As recommended by OPERS actuary. The portion of employer contributions allocated to health care beginning January 1, 2016 remained at 2.0% for both plans. The Board is also authorized to establish rules for the retiree or their surviving beneficiaries to pay a portion of the health care provided. Payment amounts vary depending on the number of covered dependents and the coverage selected. The employer contribution as a percentage of covered payroll deposited to the VEBA for participants in the Member-Directed Plan for 2015 was 4.5%.

C. The employer contributions that were used to fund post-employment benefits were \$15,834 for 2015, \$9,491 for 2014, and \$9,225 for 2013. The full amount has been contributed for 2015, 2014, and 2013.

# Ohio Police and Fire Pension Fund

# A. Plan Description

The Village contributes to the Ohio Police and Fire Pension Fund (OP&F) sponsored health care program, a cost-sharing multiple-employer defined postemployment health care plan administered by OP&F. OP&F provides health care benefits including coverage for medical, prescription drugs, dental, vision, Medicare Part B Premium and long term care to retirees, qualifying benefit recipients and their eligible dependents.

OP&F provides access to post-retirement health care coverage for any person who receives or is eligible to receive a monthly service, disability, or statutory survivor benefit or is a spouse or eligible dependent child of such person. The health care coverage by OP&F meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 45.

The Ohio Revised Code allows, but does not mandate, OP&F to provide OPEB benefits. Authority for the OP&F Board of Trustees to provide health care coverage to eligible participants and to establish and amend benefits is codified in Chapter 742 of the Ohio Revised Code.

Notes to the Basic Financial Statements For the Year Ended December 31, 2015

OP&F issues a publicly available financial report that includes financial information and required supplementary information for the Plan. That report may be obtained by writing to OP&F, 140 East Town Street, Columbus, Ohio 43215-5164. That report is also available on OP&F's website at www.op-f.org

#### B. Funding Policy

The Ohio Revised Code provides for contribution requirements of the participating employers and of plan members to the OP&F (defined benefit pension plan). Participating employers are required to contribute to the pension plan at rates expressed as percentages of the payroll of active pension plan members, currently, 19.5% and 24% of covered payroll for police and firefighters, respectively. The Ohio Revised Code states that the employer contribution may not exceed 19.5% of covered payroll for police employer units and 24% of covered payroll for fire employer units. Active members do not make contributions to the OPEB Plan.

OP&F maintains funds for health care in two separate accounts. One for health care benefits under an IRS Code Section 115 trust and one for Medicare Part B reimbursements administered as an Internal Revenue Code 401(h) account, both of which are within the defined benefit pension plan, under the authority granted by the Ohio Revised Code to the OP&F Board of Trustees.

The Board of Trustees is authorized to allocate a portion of the total employer contributions made into the pension plan to the Section 115 trust and the Section 401(h) account as the employer contribution for retiree health care benefits. The portion of employer contributions allocated to health care was 0.5% of covered payroll from January 1, 2015 thru December 31, 2015. The amount of employer contributions allocated to the healthcare plan each year is subject to the Trustees' primary responsibility to ensure that pension benefits are adequately funded and is limited by the provisions of Sections 115 and 401(h).

The OP&F Board of Trustees is also authorized to establish requirements for contributions to the health care plan by retirees and their eligible dependents, or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

The Village's contributions to OP&F allocated to the health care plan for the years ending December 31, 2015, 2014, and 2013 were \$1,789, \$1,156, and \$9,116, respectively. The full amount has been contributed for 2015, 2014, and 2013.

Notes to the Basic Financial Statements For the Year Ended December 31, 2015

The Village's long-term debt activity for the year ended December 31, 2015, was as follows:

Note 11 – Debt

	Interest Rate	Balance January 1, 2015	Additions	Reductions	Balance December 31, 2015	Due Within One Year
Governmental Activities –	Kate	2013	Additions	Reductions	2013	Olle Teal
Swimming Pool G.O.	<b>5</b> 00/	¢45 000	¢Ω	(\$20,000)	¢25,000	¢25,000
Bonds	5.9%	\$45,000	\$0	(\$20,000)	\$25,000	\$25,000
Municipal Building Note	4.5%	1,092,641	0	(1,092,641)	0	0
Building Note	4.5%	518,677	0	(518,677)	0	0
Municipal Building						
Refinance	4.0%	0	1,586,508	(19,475)	1,567,033	79,442
Police SUV Note	3.45%	15,548	0	(7,634)	7,914	7,914
Squad Note	3.623%	59,031	0	(42,494)	16,537	16,537
Capital Lease	2.808%	11,641	0	(3,773)	7,868	3,879
Total Governmental						
Activities		\$1,742,538	\$1,586,508	(\$1,704,694)	\$1,624,352	\$132,772
Business-Type Activities						
Sanitary Sewer System	4.50/	024 000	0	(20,000)	004.000	21.000
Revenue Bonds	4.5%	824,000	0	(20,000)	804,000	21,000
Ohio Water						
Development Authority						
Loans	1.5%-2.0%	2,947,201	1,406,111	(647,074)	3,706,238	111,958
Ohio Public Works						
Commission Loans	0.0%-2.0%	367,972	0	(23,288)	344,684	23,572
Capital Lease	2.808%	34,923	0	(11,320)	23,603	11,638
Total Business-Type						
Activities	_	\$4,174,096	\$ 1,406,111	(\$701,682)	\$4,878,525	\$168,168

Revenue bonds are obligations of the Village for which its full faith, credit and resources are pledged and are payable from user charges assessed for water and sewer services. Outstanding mortgage revenue bonds consist of a sewer improvement issue.

General obligation bonds are direct obligations of the Village for which its full faith, credit and resources are pledged and payable from taxes levied on all property in the Village. Outstanding general obligation bonds consist of a swimming pool construction issue.

General obligation notes are direct obligations of the Village for which its full faith, credit and resources are pledged and payable from taxes levied on all property in the Village.

The Ohio Water Development Authority (OWDA) Loans are payable from the user charges assessed for water and sewer services. These loans were used to make water and sewer system improvements. Amortization schedules are not finalized for all OWDA loans.

The Ohio Public Works Commission (OPWC) Loans are for the construction of a sewer pumping station and equalization basin project and wastewater treatment plant.

Notes to the Basic Financial Statements For the Year Ended December 31, 2015

The Ohio Revised Code provides that net general obligation debt of the Village, exclusive of certain exempt debt, issued without a vote of the electors shall never exceed 5.5% of the tax valuation of the Village. The Revised Code further provides that total voted and unvoted net debt of the Village less the same exempt debt shall never exceed an amount equal to 10.5% of its tax valuation.

The following is a summary of the Village's future annual debt service requirements at December 31, 2015 for governmental activities:

_	Swimming P	ool Bond	Municipal Build	ing Refinance
Year	Principal	Interest	Principal	Interest
2016	\$25,000	\$1,475	\$79,442	\$61,404
2017	0	0	82,854	57,992
2018	0	0	86,229	54,617
2019	0	0	89,742	51,104
2020	0	0	93,262	47,585
2021-2025	0	0	527,142	177,078
2026-2030	0	0	608,362	60,655
Total	\$25,000	\$1,475	\$1,567,033	\$510,435

	Police SUV Note		Squad Note	
Year	Principal	Interest	Principal	Interest
2016	\$7,914	\$205	\$16,537	\$141
2017	0	0	0	0
2018	0	0	0	0
2019	0	0	0	0
2020	0	0	0	0
Total	\$7,914	\$205	\$16,537	\$141

Notes to the Basic Financial Statements For the Year Ended December 31, 2015

The following is a summary of the Village's future annual debt service requirements at December 31, 2015 for business-type activities:

_	Sanitary Sewer Bonds			
Year	Principal	Interest		
2016	\$21,000	\$36,180		
2017	22,000	35,235		
2018	22,000	34,245		
2019	23,000	33,255		
2020	25,000	32,220		
2021-2025	141,000	143,325		
2026-2030	176,000	108,630		
2031-2035	217,000	65,250		
2036-2038	157,000	14,355		
Total	\$804,000	\$502,695		

	OWDA I	Loans	OPWC I	_oans
Year	Principal	Interest	Principal	Interest
2016	\$111,958	\$39,583	\$23,572	\$2,500
2017	113,553	37,721	23,860	2,210
2018	115,448	35,822	24,155	1,916
2019	117,378	33,893	24,456	1,615
2020	119,338	31,934	24,763	1,309
2021-2025	627,307	129,054	97,255	2,764
2026-2030	530,179	78,121	42,312	49
2031-2035	452,342	38,821	33,730	0
2036-2040	212,674	8,128	33,730	0
2041-2043	9,108	196	16,851	0
Total	\$2,409,285	\$433,273	\$344,684	\$12,363

Additionally, the Village has entered into a lease agreement for a backhoe to be used by various Village departments. Annual lease payments of \$16,401 are due in years 2016 through 2017.

The Village also refinanced two existing mortgages referred to as Municipal Building Note and Building Note in 2015. The two notes were combined into one loan now referred to as Municipal Building Refinance. Monthly payments for the new loan in the amount of \$11,890.01 are due in years 2016 through 2030 with the first payment due January 15, 2016.

Notes to the Basic Financial Statements For the Year Ended December 31, 2015

#### Note 12 – Fund Balances

Fund balance is classified as nonspendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the Village is bound to observe constraints imposed upon the use of the resources in the government funds. The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented below:

				Other	
		Fire & EMS	Pool	Governmental	
Fund Balances	General Fund	Levy	Bond	Funds	Total
Restricted for					
Road Improvements				\$76,436	\$76,436
Police Operations				16,199	16,199
Police Training				880	880
Drug & Alcohol Education & Enforcement				21,413	21,413
Cemetery				878	878
Community Development					0
Leisure Time Activities				52,728	52,728
Debt Service			\$35,931		35,931
Total Restricted	\$0	\$0	35,931	168,534	204,465
Unassigned (deficits):	54,766	(309,475)			(254,709)
Total Fund Balances	\$54,766	(\$309,475)	\$35,931	\$168,534	(\$50,244)

#### Note 13 – Contingent Liabilities

Amounts grantor agencies pay to the Village are subject to audit and adjustment by the grantor, principally the federal government. Grantors may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

In 2010, the Village entered into a joint use agreement with Hocking Technical College in which the Village agreed to receive \$750,000 in capital funds to be used to finance a portion of the Village's fire department building project. In exchange for the capital funds, the Village agreed to allow Hocking Technical College to use the Village's fire department facilities as a training laboratory for Hocking Technical College's Fire Science and EMT program for a period of 20 years. If the Village terminates this agreement prior to the agreed upon 20 year time period, the Village must pay back a percentage of the \$750,000 in capital funds.

#### Note 14 – Jointly Governed Organization

The New Lexington-Pike Township Union Cemetery (the Cemetery) Board of Trustees are appointed by the Village and Pike Township. Taxes levied by the Village for cemetery maintenance are collected by the Perry County Auditor, distributed to the Village, and then forwarded to the Cemetery. The Cemetery is a legally-separate entity that prepares and files its own financial statements. Financial statements can be obtained from the Clerk/Treasurer of the Cemetery at 440 Swigart Street, New Lexington, Ohio 43764.

Notes to the Basic Financial Statements For the Year Ended December 31, 2015

### **Note 15 – Financial Condition**

As of December 31, 2015, the Village had a cash-basis governmental activities net position deficiency of \$329,009 and a deficit cash-basis fund balance of \$329,009 in its Fire and EMS Levy Fund. Further, for the year ended December 31, 2015 the Village had cash-basis gains from governmental operations of \$236,607. The Village's management is implementing a combination of cost-cutting and receipt-enhancing changes and other changes (as is determined necessary by Village Council) to address this deficit and negative governmental cash-basis results of operations.

# WILSON, PHILLIPS & AGIN, CPA'S, INC. 1100 BRANDYWINE BLVD. BUILDING G ZANESVILLE, OHIO 43701

# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS.

Village of New Lexington Perry County 215 South Main Street New Lexington, Ohio 43764

To the Village Council:

We have audited, in accordance with auditing standards general accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Village of New Lexington, Perry County as of and for the year ended December 31, 2015 and the related notes to the financial statements, which collectively comprise the Village's basic financial statements and have issued our report thereon dated June 10, 2016, wherein we noted that the Village uses a special purpose framework other than generally accepted accounting principles.

#### Internal Control Over Financial Reporting

As part of our financial statement audit, we considered the Village of New Lexington's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinions on the financial statements, but not to the extent necessary to opine on the effectiveness of the Village's internal control. Accordingly, we have not opined on it.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies.. Therefore, unidentified material weaknesses or significant deficiencies may exist. However, as described in the accompanying schedule of findings we identified a certain deficiency in internal control over financial reporting, that we consider a material weakness.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or a combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Village's financial statements. A *significant deficiency* is a deficiency or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider Finding 2015-001 described in the accompanying schedule of findings to be a material weakness.

Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by Government Auditing Standards Page Two

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Village of New Lexington's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance was not an objective of our audit and, accordingly, we do not express an opinion. The results of our tests disclosed three instances of noncompliance or other matters we must report under *Government Auditing Standards* which is described in the accompanying schedule of findings as item 2015-001, 2015-002 and 2015-003.

#### Entity's Response to Finding

The Village's response to the finding identified in our audit is described in the accompanying schedule of findings. We did not audit the Village's response and, accordingly, we express no opinion on it.

#### Purpose of this Report

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Village's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Village's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Wilson, Phillips & Agin, CPA's, Inc.. Zanesville, Ohio June 10, 2016

#### VILLAGE OF NEW LEXINGTON PERRY COUNTY

# SCHEDULE OF FINDINGS DECEMBER 31, 2015

# FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

#### FINDING NUMBER 2015-001

### **Noncompliance and Material Weakness**

Ohio Revised Code Section 5705.10(I) provides that money paid into a fund must be used only for the purposes which such fund has been established. As a result, a negative fund balance indicates that money from one fund was used to cover the expenses of another fund.

At December 31, 2015, the Fire & EMS Levy Fund had a negative fund balance of \$309,475.

We recommend available fund cash balances be reviewed regularly to evaluate the reasoning behind a negative cash balance and determine how to correct the situation when necessary. The Village's management should ensure that money from one fund is not used to cover the expenses of another fund.

**Client Response**: We agree with the finding and are working to reduce and eliminate the negative balances.

#### **FINDING 2015-002**

# Noncompliance

Ohio Revised Code Section 5705.36(A)(4) states that upon a determination by the Fiscal Officer of a subdivision that the revenue to be collected by the subdivision will be less than the amount included in an official certificate and that the amount of the deficiency will reduce available resources below the level of current appropriations, the Fiscal Officer shall certify the amount of the deficiency to the commission, and the commission shall certify an amended certificate reflecting the deficiency.

Based on tests performed, we noted actual resources in the General Fund and Fire & EMS Levy Fund were lower than appropriations by \$52,3720 and \$335,643, respectively.

Failure to monitor actual resources and appropriations could result in the Village committing funds to be spent which are not available to spend.

We recommend the Village compare actual resources to appropriations in all funds which are legally required to be budgeted, at the legal level of control, prior to making expenditure commitments, and making all necessary adjustments to ensure compliance with the above requirements.

Client Response: The Village will make every effort to monitor actual resources and adjust appropriations accordingly.

# VILLAGE OF NEW LEXINGTON PERRY COUNTY

# SCHEDULE OF FINDINGS DECEMBER 31, 2015

# FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

#### **FINDING NUMBER 2015-003**

## **Noncompliance**

Ohio Revised Code Section 5705.39 states that total appropriations from each fund shall not exceed the total of estimated resources.

Based on tests performed, we noted the General Fund and Fire & EMS Levy Fund had appropriations exceeding estimated resources by \$123,302 and \$390,969 respectively.

Failure to monitor estimated resources and appropriations could result in the Village committing funds to be spent which are not available to spend.

We recommend the Village compare estimated resources to appropriations in all funds that are legally required to be budgeted, at the legal level of control, prior to making expenditure commitments, and make all necessary adjustments to ensure compliance with the above requirements.

Client Response: The Village will make every effort to monitor appropriations and estimated resources.

# VILLAGE OF NEW LEXINGTON PERRY COUNTY

# SCHEDULE OF PRIOR AUDIT FINDINGS December 31, 2015

Finding Number	Finding Summary	Fully Corrected	Not Corrected, Partially Corrected Significantly Different Corrective Action Taken; or Finding No Longer Valid; Explain:
2014-01	Noncompliance and Material Weakness Negative Fund Balances for General Fund and Fire & EMS Levy Fund	No	Not Corrected Reported as Finding 2015-001
2014-02	Noncompliance 5705.36(A) certify actual revenue is less than on Amended Certificate	No	Not Corrected Reported as Finding 2015-002
2014-03	Noncompliance 5705.39, appropriations exceeding available resources	No	Not Corrected Reported as Finding 2015-003
2014-04	Material Weakness On-Behalf-Of payments not recorded	Yes	Finding No Longer Valid:





#### **VILLAGE OF NEW LEXINGTON**

#### **PERRY COUNTY**

### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED OCTOBER 4, 2016