



***FAIRFIELD COUNTY EDUCATIONAL
SERVICE CENTER***

REGULAR AUDIT

**For the Fiscal Year Ended
June 30, 2013**

J.L. UHRIG
AND ASSOCIATES INC.

CERTIFIED PUBLIC ACCOUNTANT AND MANAGEMENT CONSULTANTS





Dave Yost • Auditor of State

Board of Education
Fairfield County Educational Service Center
955 Liberty Drive
Lancaster, Ohio 43130

We have reviewed the *Independent Auditor's Report* of the Fairfield County Educational Service Center, Fairfield County, prepared by J.L. Uhrig and Associates, Inc., for the audit period July 1, 2012 through June 30, 2013. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Fairfield County Educational Service Center is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost
Auditor of State

April 13, 2015

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FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

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Independent Auditor's Report

Board of Education
Fairfield County Educational Service Center
955 Liberty Drive
Lancaster, Ohio 43130

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Fairfield County Educational Service Center (the Service Center), Fairfield County as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Service Center's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the *Governmental Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal controls relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Service Center as of June 30, 2013, and the respective changes in financial position and the cash flows thereof for the year then ended in accordance with the accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 3-12 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about methods of preparing the information and comparing the information for consistency with management's responses to our inquires, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplemental and Other Information

Our audit was conducted for the purpose of forming an opinion on the Educational Service Center's basic financial statements taken as a whole. The supplemental information presents additional analysis and is not a required part of the basic financial statements.

The supplemental information is the responsibility of management and is derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report dated December 10, 2014, on our consideration of the Service Center's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not provide an opinion on internal control over financial reporting or on compliance. The report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Service Center's internal control over financial reporting and compliance.

J. L. Uhrig and Associates, Inc.

J. L. UHRIG AND ASSOCIATES, INC.
Chillicothe, Ohio

December 10, 2014

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2013
(Unaudited)*

The discussion and analysis of the Fairfield County Educational Service Center's financial performance provides an overview and analysis of the Educational Service Center's financial activities for the fiscal year ended June 30, 2013. The intent of this discussion and analysis is to look at the Educational Service Center's financial performance as a whole. Readers should also review our notes to the basic financial statements and the financial statements themselves to enhance their understanding of the Educational Service Center's financial performance.

Financial Highlights

- ▶ The assets of Fairfield County Educational Service Center exceeded its liabilities at June 30, 2013 by \$1,243,810. This balance was comprised of a \$452,080 balance net investment in capital assets and net position amounts restricted for specific purposes and a balance of \$791,730 in unrestricted net position.
- ▶ In total, net position of governmental activities increased by \$308,868, which represents a 33.04 percent increase from 2012.
- ▶ General revenues accounted for \$2,536,971 or 30.50 percent of all revenues. Program specific revenues in the form of charges for services and sales, grants and contributions accounted for \$5,781,031 or 69.50 percent of total revenues of \$8,318,002.
- ▶ The Educational Service Center had \$8,009,134 in expenses related to governmental activities; only \$5,781,031 of these expenses were offset by program specific charges for services and sales, grants or contributions. General revenues (primarily grants and entitlements, and contractual service fees) of \$2,536,971 were used to provide for the remainder of these programs.
- ▶ The Educational Service Center recognizes two major governmental funds: the General and Capital Project Funds. In terms of dollars received and spent, the General Fund is significantly larger than all the other funds of the Educational Service Center combined. The General Fund had \$8,212,339 in revenues and \$8,595,800 in expenditures in fiscal year 2013.

Using this Annual Report

This annual report consists of a series of financial statements and notes to those statements. These statements are presented following the requirements of GASB Statement No. 34, and are organized so the reader can understand Fairfield County Educational Service Center as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

This discussion and analysis is intended to serve as an introduction to the Educational Service Center's basic financial statements. The Educational Service Center's basic financial statements are comprised of three components: the government-wide financial statements, fund financial statements and notes to the basic financial statements.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2013
(Unaudited)*

Reporting the Educational Service Center as a Whole

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Educational Service Center's finances, in a manner similar to private-sector business. The statement of net position and statement of activities provide information about the activities of the whole Educational Service Center, presenting both an aggregate view of the Educational Service Center's finances and a longer-term view of those finances. These statements include all assets and liabilities using the accrual basis of accounting which is similar to the accounting used by most private-sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid.

The statement of net position presents information on all of the Educational Service Center's assets and liabilities, with the difference between the two reported as net position. Over time, increases and decreases in net position are important because they serve as a useful indicator of whether the financial position of the Educational Service Center as a whole is improving or deteriorating. The cause of this change may be the result of several factors, some financial and some not. Nonfinancial factors include the Educational Service Center's facility conditions, required but unfunded educational programs, and other factors. Ultimately, the Educational Service Center's goal is to provide services to our students, not to generate profits as commercial entities do.

The statement of activities presents information showing how the Educational Service Center's net position changed during the recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. uncollected contractual service fees, and earned but unused vacation leave).

In both of the government-wide financial statements, the Educational Service Center's activities are shown as governmental activities. All of the Educational Service Center's programs and services are reported here including instructional services and support services. These services are funded primarily by charges for services, contractual service fees, and intergovernmental revenues including federal and state grants and other shared revenues.

Reporting the Educational Service Center's Most Significant Funds

Fund Financial Statements

Fund financial reports provide detailed information about the Educational Service Center's major funds. The Educational Service Center uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the Educational Service Center's most significant funds. The Educational Service Center's major governmental funds are the General Fund and Capital Projects Fund.

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Educational Service Center, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Educational Service Center can be divided into one of two categories: governmental and proprietary funds.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2013
(Unaudited)*

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on current inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term requirements. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash.

Because the focus of the governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Educational Service Center's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

Proprietary Funds

The Educational Service Center's proprietary fund is an internal service fund. Since the internal service fund operates on a break-even, cost-reimbursement basis, the Educational Service Center reports the proprietary fund using the accrual basis of accounting.

Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2013
(Unaudited)*

Government-Wide Financial Analysis

Recall that the statement of net position provides the perspective of the Educational Service Center as a whole, showing assets, liabilities, and the difference between them (net position). Table 1 provides a summary of the Educational Service Center's net position for 2013 compared to fiscal year 2012:

Table 1
Net Position at Year End

	<u>Governmental Activities</u>	
	<u>2013</u>	<u>2012</u>
<u>Assets:</u>		
Current and Other Assets	\$2,638,159	\$2,624,844
Capital Assets, Net	55,958	62,924
<i>Total Assets</i>	<u>2,694,117</u>	<u>2,687,768</u>
<u>Liabilities:</u>		
Long-Term Liabilities	267,838	411,245
Other Liabilities	1,182,469	1,341,581
<i>Total Liabilities</i>	<u>1,450,307</u>	<u>1,752,826</u>
<u>Net Position:</u>		
Net Investment in Capital Assets	52,080	51,706
Restricted	400,000	403,050
Unrestricted	791,730	480,186
<i>Total Net Position</i>	<u>\$1,243,810</u>	<u>\$934,942</u>

Current and other assets increased \$13,315 from fiscal year 2012 due primarily to an increase in cash and cash equivalents with fiscal agents.

Capital assets, net of accumulated depreciation decreased by \$6,966 due to current year depreciation expense for the fiscal year.

Current (other) liabilities decreased \$159,112 due primarily to decreases in accrued wages and benefits and intergovernmental payable.

Long-term liabilities decreased by \$143,407 due to a decrease in the long-term portion of compensated absences payable.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2013
(Unaudited)*

The Educational Service Center's largest portion of net position is unrestricted. This net position represents resources that may be used to meet the Educational Service Center's ongoing obligations to its students and creditors.

The Educational Service Center's smallest portion is related to amounts invested in capital assets, net of related debt. The Educational Service Center used these capital assets to provide services to students; consequently, these assets are not available for future spending.

The remaining balance of \$400,000 of net position is restricted assets. The restricted net position is subject to external restrictions on how they may be used.

Table 2 shows the changes in net position for fiscal year 2013 and comparisons to fiscal year 2012.

Table 2
Net Position at Year End

	<u>Governmental Activities</u>	
	<u>2013</u>	<u>2012</u>
<u>Revenues:</u>		
<i>Program Revenues:</i>		
Charges for Services and Sales	\$5,197,579	\$5,607,612
Operating Grants and Contributions	583,452	640,600
<i>General Revenues:</i>		
Unrestricted Grants and Entitlements	611,787	604,754
Unrestricted Contractual Service Fees	1,900,048	1,809,343
Investment Earnings	1,805	2,156
Miscellaneous	23,331	14,147
<i>Total Revenues</i>	<u>8,318,002</u>	<u>8,678,612</u>

(Continued)

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2013
(Unaudited)*

Table 2
Changes in Net Position

	<u>2013</u>	<u>2012</u>
<u>Expenses:</u>		
<i>Program Expenses:</i>		
<i>Instruction:</i>		
Regular	300,542	319,848
Special	1,886,842	1,470,384
Student Intervention Services	0	635
<i>Support Services:</i>		
Pupils	1,887,248	2,060,031
Instructional Staff	2,419,814	2,797,009
Board of Education	26,025	14,931
Administration	1,064,062	1,340,509
Fiscal	192,894	194,238
Operation and Maintenance of Plant	117,179	56,490
Central	113,754	76,666
Interest and Fiscal Charges	774	1,450
<i>Total Expenses</i>	<u>8,009,134</u>	<u>8,332,191</u>
<i>Change in Net Position</i>	308,868	346,421
Net Position-Beginning of Year	<u>934,942</u>	<u>588,521</u>
Net Position-End of Year	<u><u>\$1,243,810</u></u>	<u><u>\$934,942</u></u>

The most significant program expenses for the Educational Service Center are Instructional Staff, Pupils, Special Instruction and Administration. These programs account for 90.62 percent of the total governmental activities. Instructional Staff, which represents 30.21 percent of the total cost, represents costs associated with assisting the teaching staff with the content and process of educating students. Pupils, which represent 23.56 percent of the total cost, represent costs associated with activities designed to assess and improve the well-being of pupils and supplement the teaching process. Special Instruction, which accounts for 23.56 percent of the total, represents costs associated with providing educational services for handicapped, disadvantaged and other special needs students. Administration, which represents 13.29 percent of the total, represents costs associated with the overall administrative responsibility for each building and the Educational Service Center as a whole.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2013
(Unaudited)*

The majority of the funding for the most significant programs indicated above is from charges for services, operating grants and contributions, other grants and entitlements that are not restricted for specific programs, and contractual services. These funding sources account for 99.70 percent of total revenues.

Governmental Activities

Over the past several fiscal years, the Educational Service Center has remained in stable financial condition. This has been accomplished through good fiscal management. The Educational Service Center is heavily dependent on charges for services, contractual service fees, and intergovernmental revenue and, like most Ohio schools, is hampered by a lack of revenue growth. Contractual service fees and charges for services made up 85.33 percent and intergovernmental revenue made up 14.37 percent of the total revenue for the governmental activities in fiscal year 2013.

The Educational Service Center's intergovernmental revenue consists of school foundation basic allowance, and federal and state grants. During fiscal year 2013, the Educational Service Center received \$3,161,883 through the State's foundation program, which represents 38.01 percent of the total revenue for the governmental activities. The Educational Service Center relies heavily on this state funding to operate at the current levels of service.

Instruction accounts for 27.31 percent of governmental activities program expenses. Support services expenses make up 72.68 percent of governmental activities expenses. The statement of activities shows the cost of program services and charges for services and grants offsetting those services.

Table 3 shows, for governmental activities, the total cost of services and the net cost of services for fiscal year 2013 compared to fiscal year 2012. That is, it identifies the cost of these services supported by contractual service fees and unrestricted State entitlements.

Table 3
Net Cost of Governmental Activities

	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
	2013	2013	2012	2012
<i>Program Expenses:</i>				
Instruction	\$2,187,384	\$166,670	\$1,790,867	(\$75,145)
Support Services	5,820,976	2,060,659	6,539,874	2,157,674
Interest and Fiscal Charges	774	774	1,450	1,450
Total Expenses	<u>\$8,009,134</u>	<u>\$2,228,103</u>	<u>\$8,332,191</u>	<u>\$2,083,979</u>

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2013
(Unaudited)*

The Educational Service Center's Funds

The Educational Service Center's governmental funds are accounted for using the modified accrual basis of accounting. (See Note 2 for discussion of significant accounting policies). All governmental funds had total revenues of \$8,318,002 and expenditures of \$8,704,542.

Total governmental funds fund balance decreased by \$386,540. The decrease in fund balance for the year was most significant in the General Fund. The decrease in the General Fund of \$383,461 is due to a decrease in revenues and an increase in expenditures for fiscal year 2013.

Budget Highlights - General Fund

The Educational Service Center's budget is prepared according to Ohio law and is based on accounting for certain transactions on a cash basis for receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund.

During the course of fiscal year 2013, the Educational Service Center amended its General Fund budget several times. The Educational Service Center uses a modified site-based budget technique that is designed to control site budgets while providing building administrators and supervisor's flexibility for site management.

The Educational Service Center prepares and monitors a detailed cashflow plan for the General Fund. Actual cashflow is compared to monthly and year-to-date estimates, and a monthly report is prepared for top management and the Board of Education.

For the General Fund, the final budgeted revenue was \$8,401,729 representing no change from the original budgeted revenue. Actual revenues were \$8,252,075 or 1.78 percent less than the final budgeted amount, due to the District receiving less in Tuition and Fees than expected. For the General Fund, the final budgeted expenditures were \$10,119,337 representing an increase of \$281,195 or 2.86 percent from the original budgeted expenditures of \$9,838,142. Actual expenditures were less than the final budgeted amount by \$1,701,189 or 16.81 percent due primarily to the Administration and Instructional Staff expenditures being far less than anticipated.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2013
(Unaudited)*

Capital Assets and Debt Administration

Capital Assets

At the end of fiscal year 2013 the Educational Service Center had \$252,014 invested in capital assets, of which all was in governmental activities. That total carries an accumulated depreciation of \$196,056. Table 4 shows fiscal year 2013 balances compared to fiscal year 2012.

Table 4

Capital Assets & Accumulated Depreciation at Year End

	<u>Governmental Activities</u>	
	<u>2013</u>	<u>2012</u>
<i>Depreciable Capital Assets:</i>		
Furniture, Fixtures and Equipment	\$252,014	\$242,479
<i>Less Accumulated Depreciation:</i>		
Furniture, Fixtures and Equipment	<u>196,056</u>	<u>179,555</u>
Capital Assets, Net	<u><u>\$55,958</u></u>	<u><u>\$62,924</u></u>

More detailed information pertaining to the Educational Service Center's capital asset activity can be found in Note 6 of the notes to the basic financial statements.

Debt Administration

At June 30, 2013, the Educational Service Center had no general obligation debt outstanding, however, capital leases outstanding amounted to \$3,878.

More detailed information pertaining to the Educational Service Center's long-term debt activity can be found in Note 11 of the notes to the basic financial statements.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2013
(Unaudited)*

Current Issues

Fairfield County Educational Service Center is financially stable, and has been over the past several years. As indicated in the preceding financial information, the Educational Service Center is dependent on intergovernmental revenue. Intergovernmental revenue does not increase solely as a result of inflation. Therefore, in the long-term, the current program and staffing levels will be dependent on increased funding to meet inflation. Careful financial planning has permitted the Educational Service Center to provide a quality education for the students of Fairfield County.

The Ohio Legislature biennial budget for 2012 and 2013 included what they called a "Bridge" funding method. It was called that because it is intended to be a bridge to a completely new funding formula sometime in 2013 or 2014. This would be the second major redesign of school funding in Ohio since fiscal year 2010. The Bridge method is using a true per pupil amount that is calculated based on the actual amount a district received in fiscal year 2011, minus the federal stabilization funds used in the previous state budget to fill the major gap in state aid due to the economy. This amount is further reduced by a statewide average amount per student which is then adjusted based on an individual district's valuation per pupil compared to the state median. This new funding amount per pupil is then multiplied by the district resident student count done each October. The Bridge does have a guarantee included so no district can fall below their fiscal year 2011 funding minus the federal stabilization aid.

As of the date of these financial statements, the Educational Service Center is unable to determine what effect, if any, this decision will have on its future State funding and on its financial statements.

The State of Ohio is in an economic recession. The state biennium budget that was signed by Governor Kasich made education a priority and education was spared deep budget cuts extended to other state agencies. The budget was balanced assuming approximately \$900 million dollars of revenue would be generated by the placement of video lottery terminals in Ohio's seven race tracks. The placement of these machines has been blocked; therefore, this revenue will not be generated during the current budget. Legislation has been proposed that would "freeze" a 4.2% Ohio Income Tax rate reduction in the current taxing year. This revenue would be used to replace the funds proposed from video lottery terminals. If the rate reduction is not approved, it is inevitable that additional state budget reductions will occur. Education funding will not be spared if additional state budget cuts are required. The District will continue to rely on conservative financial planning and cost containment while pursuing new revenue sources.

Contacting the Educational Service Center's Financial Management

This financial report is designed to provide our citizens, taxpayers, and investors and creditors with a general overview of the Educational Service Center's finances and to show the Educational Service Center's accountability for the money it received. If you have any questions about this report or need additional information, contact Teresa Thomas, Treasurer of Fairfield County Educational Service Center, 955 Liberty Drive, Lancaster, Ohio 43130.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

Statement of Net Position

June 30, 2013

	<u>Governmental Activities</u>
<u>Assets:</u>	
Equity in Pooled Cash and Cash Equivalents	\$1,649,238
Cash and Cash Equivalents With Fiscal Agents	602,878
Intergovernmental Receivable	380,956
Materials and Supplies Inventory	5,087
Depreciable Capital Assets, Net	<u>55,958</u>
<i>Total Assets</i>	<u>2,694,117</u>
<u>Liabilities:</u>	
Accounts Payable	7,491
Accrued Wages and Benefits	732,097
Intergovernmental Payable	168,207
Claims Payable	216,702
Matured Compensated Absences Payable	57,972
<i>Long-Term Liabilities:</i>	
Due within One Year	74,955
Due in More Than One Year	<u>192,883</u>
<i>Total Liabilities</i>	<u>1,450,307</u>
<u>Net Position:</u>	
Net Investment in Capital Assets	52,080
<i>Restricted for:</i>	
Capital Outlay	400,000
Unrestricted	<u>791,730</u>
<i>Total Net Position</i>	<u><u>\$1,243,810</u></u>

See accompanying notes to the basic financial statements.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

Statement of Activities

For the Fiscal Year Ended June 30, 2013

	Program Revenues			
Expenses	Charges for Services and Sales	Operating Grants and Contributions	Governmental Activities	
<u>Governmental Activities:</u>				
<i>Instruction:</i>				
Regular	\$300,542	\$201,524	\$50,646	(\$48,372)
Special	1,886,842	1,265,192	503,352	(118,298)
<i>Support Services:</i>				
Pupils	1,887,248	1,265,464	29,454	(592,330)
Instructional Staff	2,419,814	1,622,567	0	(797,247)
Board of Education	26,025	0	0	(26,025)
Administration	1,064,062	713,490	0	(350,572)
Fiscal	192,894	129,342	0	(63,552)
Operation and Maintenance of Plant	117,179	0	0	(117,179)
Central	113,754	0	0	(113,754)
Interest and Fiscal Charges	774	0	0	(774)
<i>Total Governmental Activities</i>	<u>\$8,009,134</u>	<u>\$5,197,579</u>	<u>\$583,452</u>	<u>(2,228,103)</u>
 <u>General Revenues:</u>				
Grants and Entitlements not Restricted to Specific Programs				611,787
Unrestricted Tuition and Fees				1,900,048
Investment Earnings				1,805
Miscellaneous				23,331
<i>Total General Revenues</i>				<u>2,536,971</u>
Change in Net Position				308,868
<i>Net Position at Beginning of Year</i>				<u>934,942</u>
<i>Net Position at End of Year</i>				<u>\$1,243,810</u>

See accompanying notes to the basic financial statements.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Balance Sheet
Governmental Funds
June 30, 2013*

	General	Capital Projects	Other Governmental Funds	Total Governmental Funds
<u>Assets:</u>				
Equity in Pooled Cash and Cash Equivalents	\$1,248,918	\$400,000	\$0	\$1,648,918
Intergovernmental Receivable	380,956	0	0	380,956
Materials and Supplies Inventory	5,087	0	0	5,087
<i>Total Assets</i>	<u>\$1,634,961</u>	<u>\$400,000</u>	<u>\$0</u>	<u>\$2,034,961</u>
<u>Liabilities and Fund Balances:</u>				
<u>Liabilities:</u>				
Accounts Payable	\$7,491	\$0	\$0	\$7,491
Accrued Wages and Benefits	732,097	0	0	732,097
Intergovernmental Payable	167,701	0	506	168,207
Matured Compensated Absences Payable	57,972	0	0	57,972
<i>Total Liabilities</i>	<u>965,261</u>	<u>0</u>	<u>506</u>	<u>965,767</u>
<u>Fund Balances:</u>				
Nonspendable	5,087	0	0	5,087
Assigned	2,877	400,000	0	402,877
Unassigned	661,736	0	(506)	661,230
<i>Total Fund Balances</i>	<u>669,700</u>	<u>400,000</u>	<u>(506)</u>	<u>1,069,194</u>
<i>Total Liabilities and Fund Balances</i>	<u>\$1,634,961</u>	<u>\$400,000</u>	<u>\$0</u>	<u>\$2,034,961</u>

See accompanying notes to the basic financial statements.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

Reconciliation of Total Governmental Fund Balances to

Net Position of Governmental Activities

June 30, 2013

Total Governmental Funds Balances		\$1,069,194
<i>Amounts reported for governmental activities in the statement of net position are different because:</i>		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		55,958
Some liabilities are not due and payable in the current period and therefore are not reported in the funds. These liabilities consist of:		
Compensated absences	(263,960)	
Capital leases	<u>(3,878)</u>	
Total liabilities not reported in the funds		(267,838)
Internal service funds are used by management to charge the costs of insurance to individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net position.		<u>386,496</u>
<i>Net Position of Governmental Activities</i>		<u><u>\$1,243,810</u></u>

See accompanying notes to the basic financial statements.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Fiscal Year Ended June 30, 2013

	General	Capital Projects	Other Governmental Funds	Total Governmental Funds
<u>Revenues:</u>				
Intergovernmental	\$1,089,576	\$0	\$105,663	\$1,195,239
Interest	1,805	0	0	1,805
Tuition and Fees	6,557,798	0	0	6,557,798
Charges for Services	539,829	0	0	539,829
Contributions and Donations	400	0	0	400
Miscellaneous	22,931	0	0	22,931
<i>Total Revenues</i>	<u>8,212,339</u>	<u>0</u>	<u>105,663</u>	<u>8,318,002</u>
<u>Expenditures:</u>				
<i>Current:</i>				
<i>Instruction:</i>				
Regular	272,865	0	50,633	323,498
Special	1,982,000	0	25,475	2,007,475
<i>Support Services:</i>				
Pupils	2,034,429	0	29,584	2,064,013
Instructional Staff	2,614,543	0	3,050	2,617,593
Board of Education	26,925	0	0	26,925
Administration	1,210,221	0	0	1,210,221
Fiscal	211,651	0	0	211,651
Operation and Maintenance of Plant	117,179	0	0	117,179
Central	117,872	0	0	117,872
<i>Debt Service:</i>				
Principal Retirement	7,341	0	0	7,341
Interest and Fiscal Charges	774	0	0	774
<i>Total Expenditures</i>	<u>8,595,800</u>	<u>0</u>	<u>108,742</u>	<u>8,704,542</u>
<i>Net Changes in Fund Balances</i>	(383,461)	0	(3,079)	(386,540)
<i>Fund Balances at Beginning of Year</i>	<u>1,053,161</u>	<u>400,000</u>	<u>2,573</u>	<u>1,455,734</u>
<i>Fund Balances at End of Year</i>	<u>\$669,700</u>	<u>\$400,000</u>	<u>(\$506)</u>	<u>\$1,069,194</u>

See accompanying notes to the basic financial statements.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER
*Reconciliation of the Statement of Revenues, Expenditures and Changes
in Fund Balances of Governmental Funds to the Statement of Activities
For the Fiscal Year Ended June 30, 2013*

Net Change in Fund Balances - Total Governmental Funds (\$386,540)

*Amounts reported for governmental activities in the statement of
activities are different because:*

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeded capital outlay in the current period. (6,966)

Repayment of capital leases is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. 7,341

Some items reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. These activities consist of:
 Decrease in compensated absences 136,066

The internal service funds used by management to charge the cost of insurance to individual funds and account for rotary services are not reported in the government-wide statement of activities. Governmental expenditures and the related internal service funds revenue are eliminated. The net revenue (expense) of the internal service funds is allocated among activities. 558,967

Change in Net Position of Governmental Activities \$308,868

See accompanying notes to the basic financial statements.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

Statement of Net Position

Proprietary Fund

June 30, 2013

	<u>Governmental Activities</u>
	<u>Internal Service</u>
<u>Assets:</u>	
<i>Current Assets:</i>	
Equity in Pooled Cash and Cash Equivalents	\$320
Cash and Cash Equivalents with Fiscal Agents	<u>602,878</u>
<i>Total Assets</i>	<u>603,198</u>
<u>Liabilities:</u>	
<i>Current Liabilities:</i>	
Claims Payable	<u>216,702</u>
<i>Total Liabilities</i>	<u>216,702</u>
<u>Net Position:</u>	
Unrestricted	<u>386,496</u>
<i>Total Net Position</i>	<u><u>\$386,496</u></u>

See accompanying notes to the basic financial statements.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER
Statement of Revenues, Expenses and Changes in Fund Net Position
Proprietary Fund
For the Fiscal Year Ended June 30, 2013

	Governmental Activities
	Internal Service
<u>Operating Revenues:</u>	
Charges for Services	\$1,611,082
<i>Total Operating Revenues</i>	\$1,611,082
<u>Operating Expenses:</u>	
Purchased Services	83,079
Claims	969,036
<i>Total Operating Expenses</i>	1,052,115
<i>Operating Income</i>	558,967
<i>Net Position at Beginning of Year</i>	(172,471)
<i>Net Position at End of Year</i>	\$386,496

See accompanying notes to the basic financial statements.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

Statement of Cash Flows

Proprietary Fund

For the Fiscal Year Ended June 30, 2013

	<u>Governmental Activities</u>
	<u>Internal Service</u>
<u>Increase (Decrease) in Cash and Cash Equivalents:</u>	
<u>Cash Flows from Operating Activities:</u>	
Cash Received from Interfund Services Provided	\$1,611,082
Cash Payments for Goods and Services	(83,079)
Cash Payments for Claims	<u>(1,035,844)</u>
<i>Net Cash from Operating Activities</i>	<u>492,159</u>
<i>Net Increase in Cash and Cash Equivalents</i>	492,159
<i>Cash and Cash Equivalents at Beginning of Year</i>	<u>111,039</u>
<i>Cash and Cash Equivalents at End of Year</i>	<u><u>\$603,198</u></u>
<u>Reconciliation of Operating Income to Net Cash from Operating Activities:</u>	
Operating Income	\$558,967
<u>Adjustments to Reconcile Operating Income to Net Cash from Operating Activities:</u>	
<i>Decrease in Liabilities:</i>	
Claims Payable	<u>(66,808)</u>
<i>Net Cash from Operating Activities</i>	<u><u>\$492,159</u></u>

See accompanying notes to the basic financial statements.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

Notes to the Basic Financial Statements

For the Fiscal Year Ended June 30, 2013

NOTE 1 - DESCRIPTION OF THE EDUCATIONAL SERVICE CENTER AND REPORTING ENTITY

Description of the Educational Service Center

The Fairfield County Educational Service Center (the “Educational Service Center”) is located in Lancaster, Ohio, the county seat. The Educational Service Center supplies supervisory, special education, administrative, and other services to the Amanda-Clearcreek, Berne Union, Bloom Carroll, Fairfield Union, Liberty Union-Thurston, Pickerington, Walnut Township Local School Districts and Lancaster City School District. Other entities outside Fairfield County are served on an individual contract basis for various services. The Educational Service Center furnishes leadership and consulting services designed to strengthen the school districts in areas they are unable to finance or staff independently.

The Fairfield County Educational Service Center operates under a locally-elected Board form of government consisting of five members elected at-large for staggered four-year terms. The Educational Service Center is staffed by 52 classified and 71 certified employees providing educational service to school districts.

Reporting Entity

A reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure that the financial statements are not misleading. The primary government of the Educational Service Center consists of all funds, departments, boards, and agencies that are not legally separate from the Educational Service Center. For Fairfield County Educational Service Center, this includes general operations and student related activities.

Component units are legally separate organizations for which the Educational Service Center is financially accountable. The Educational Service Center is financially accountable for an organization if the Educational Service Center appoints a voting majority of the organization's governing board and (1) the Educational Service Center is able to significantly influence the programs or services performed or provided by the organization; or (2) the Educational Service Center is legally entitled to or can otherwise access the organization's resources; the Educational Service Center is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the Educational Service Center is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the Educational Service Center in that the Educational Service Center approves the budget, the issuance of debt, or the levying of taxes. The Educational Service Center has no component units.

The Educational Service Center is associated with five organizations. Four are jointly governed organizations, and one is an insurance purchasing pool. These organizations are the Metropolitan Educational Council (MEC), the South Central Ohio Insurance Consortium, Fairfield County Council for Educational Collaboration, Eastland-Fairfield Career and Technical Schools and the Ohio School Boards Association Worker’s Compensation Group Rating Plan. Information about these organizations is presented in Note 15 and Note 16 to the basic financial statements.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Educational Service Center have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Educational Service Center's accounting policies are described below.

A. Basis of Presentation

The Educational Service Center's basic financial statements consist of government-wide financial statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

Government-Wide Financial Statements

The statement of net position and the statement of activities display information about the Educational Service Center as a whole. These statements include the financial activities of the primary government. The statements distinguish between those activities of the Educational Service Center that are governmental and those that are considered business-type activities. The Educational Service Center has no business-type activities.

The statement of net position presents the financial condition of the governmental activities of the Educational Service Center at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Educational Service Center's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Educational Service Center, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the Educational Service Center.

Fund Financial Statements

During the year, the Educational Service Center segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Educational Service Center at this more detailed level. The focus of governmental fund financial statements is on major funds rather than reporting by type. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

B. Fund Accounting

The Educational Service Center uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with self-balancing set of accounts. The funds of the Educational Service Center fall within two categories: governmental and proprietary.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Governmental Funds

Governmental funds are those through which most governmental functions of the Educational Service Center are financed. Governmental funds focus on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance.

The following are the Educational Service Center's major governmental funds:

General Fund- This fund is the operating fund of the Educational Service Center and is used to account for all financial resources, except those required to be accounted for in another fund. The General Fund is available to the Educational Service Center for any purpose provided it is expended or transferred according to the general laws of Ohio.

Capital Projects- This fund is used to accumulate money for capital projects.

The other governmental funds of the Educational Service Center accounts for grants and other resources of the Educational Service Center whose use is restricted to a particular purpose.

Proprietary Fund

The proprietary fund focus is on the determination of the change in net position, financial position and cash flows and is classified as internal service. The internal service fund accounts for the financing of services provided by one department or agency to other departments or agencies of the Educational Service Center, or to other governments, on a cost reimbursement basis. The internal service fund of the Educational Service Center account for rotary services and a self-insurance program which provides medical and dental benefits to employees.

C. Measurement Focus

Government-Wide Financial Statements

The government-wide financial statements are prepared using the economic resources measurement focus. All assets and liabilities associated with the operation of the Educational Service Center are included on the statement of net position.

Fund Financial Statements

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balance reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred inflows of resources, and in the presentation of expenses versus expenditures.

Revenues - Exchange and Nonexchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. "Measurable" means the amount of the transaction can be determined, and "available" means that the resources are collectible within the current fiscal year, or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Educational Service Center, available means expected to be received within sixty days of fiscal year-end.

Nonexchange transactions, in which the Educational Service Center receives value without directly giving equal value in return, include grants, entitlements and donations. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted; matching requirements, in which the Educational Service Center must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Educational Service Center on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at the fiscal year-end: grants, interest, contractual service fees and charges for services.

Expenses/Expenditures

On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

E. Cash and Cash Equivalents

To improve cash management, cash received by the Educational Service Center is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through Educational Service Center records. Each fund's interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents" on the financial statements.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

During fiscal year 2013, investments were limited to the State Treasury Assets Reserve of Ohio (STAR Ohio). STAR Ohio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price which is the price the investment could be sold for on June 30, 2013.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the General Fund during fiscal year 2013 amounted to \$1,805, which includes \$419 assigned from other Educational Service Center funds.

Investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the Educational Service Center are presented on the financial statements as cash equivalents.

F. Inventory

On government-wide financial statements, inventories are presented at the lower of cost or market on a first-in, first-out basis and are expensed when used.

On fund financial statements, inventories of governmental funds are stated at cost. Cost is determined on a first-in, first-out basis. Inventory in governmental funds consists of expendable supplies held for consumption. The cost of inventory items is recorded as an expenditure in the governmental fund types when consumed or used.

G. Capital Assets

All capital assets of the Educational Service Center are general capital assets that are associated with governmental activities. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net position but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair market values as of the date received. The Educational Service Center maintains a capitalization threshold of five hundred dollars. The Educational Service Center does not possess any infrastructure. Improvements are capitalized; the normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

All reported capital assets are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Furniture, Fixtures and Equipment	5 - 10 years

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

H. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributed to services already rendered and it is probable that the Educational Service Center will compensate the employees for the benefits through paid time off or some other means. The Educational Service Center records a liability for accumulated unused vacation time when earned for all employees with more than one year of service.

Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those the Educational Service Center has identified as probable of receiving payments in the future. The amount is based on accumulated sick leave and employees' wage rates at fiscal year end, taking into consideration any limits specified in the Educational Service Center's termination policy. The Educational Service Center records a liability for accumulated unused sick leave for classified and certified employees and administrators who have at least 10 years of service with the Educational Service Center.

The entire compensated absence liability is reported on the government-wide financial statements.

On the governmental fund financial statements, compensated absences are recognized as liabilities and expenditures as payments come due each period upon the occurrence of employee resignations and retirements. These amounts are recorded in the account "matured compensated absences payable" in the fund from which the employees will be paid. The Educational Service Center had \$57,972 of matured compensated absences payable within the funds as of June 30, 2013.

I. Accrued Liabilities and Long-Term Liabilities

All payables, accrued liabilities and long-term liabilities are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, compensated absences and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment in the current year. Long-term capital leases are recognized as a liability on the fund financial statements when due.

J. Net Position

Net Position represents the difference between assets and liabilities. Net position net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Educational Service Center or through external restrictions imposed by creditors, grantors or laws, or regulations of other governments. Net position restricted for other purposes represents balances in special revenue funds which are restricted as to use per grant agreement.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

The Educational Service Center applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

The Educational Service Center reports \$400,000 at fiscal year end in restricted net position, none of which is restricted by enabling legislation.

K. Fund Balance Reserves

In the fund financial statements, governmental funds report aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources. Fund balances of the governmental funds are classified as follows:

Nonspendable – amounts that cannot be spent because they are either not in a spendable form or because they are legally or contractually required to be maintained intact.

Restricted – amounts that can be spent only for specific purposes because either (a) constraints imposed by law through constitutional provisions, charter requirements or enabling legislation; or (b) constraints that are externally imposed by creditors, grantors, contributors, or laws or regulations of other governments.

Committed – amounts that can only be used for specific purposes pursuant to constraints imposed by formal ordinances or resolutions of the Board of Education – the Educational Service Center’s highest level of decision making authority. Those committed amounts cannot be used for any other purpose unless the Board of Education removes the specified use by taking the same type of action as when imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned – amounts constrained by the Educational Service Center’s “intent” to be used for specific purposes, but are neither restricted nor committed. The Board of Education, Superintendent and Treasurer have the authority to assign amount to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the General Fund, that are not classified as nonspendable and are neither restricted nor committed.

Unassigned – this is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

When expenditures are incurred for purposes for which both restricted and unrestricted fund balances are available, the Educational Service Center considers restricted funds to have been spent first. When expenditures are incurred for which committed, assigned or unassigned fund balances are available, the Educational Service Center considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Board of Education has provided otherwise in its commitment or assignment actions.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

L. Interfund Transactions

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures in the purchaser funds. Flows of cash or goods from one to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures to the funds that initially paid for them are not presented on the financial statements.

M. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported on the financial statements and accompanying notes. Actual results may differ from those estimates.

N. Budgetary Process

The Educational Service Center's budget is prepared in accordance with the Ohio Revised Code, which only requires that the Educational Service Center adopt a budget for control purposes.

The Educational Service Center adopts its budget for all funds on or before the start of the new fiscal year. Included in the budget are the estimated resources and expenditures for each fund. The annual appropriation resolution is approved by the Board. Any revisions that alter the total of any fund appropriation must be approved by the Board. During the year, several supplemental appropriations were approved. The budget amounts in the budgetary comparisons, represent the original budgeted receipts, the final budgeted receipts, the original appropriations, and the final appropriations as amended throughout the year.

In the first quarter of each fiscal year, the Educational Service Center summarizes and certifies its budget on forms furnished by the State Department of Education, together with such other information as the State Department of Education may require. The summarized budget document consists of three parts. Part (A) includes entitlement funding from the State for the cost of salaries, employer's retirement contributions, and travel expenses of supervisory teachers approved by the State Board of Education. Part (B) includes the cost of all other lawful expenditures of the Educational Service Center. Part (C) includes the adopted appropriation resolution of the Educational Service Center. The State Board of Education reviews the budget and certifies to each local board of education under the supervision of the Educational Service Center the amount from part (B) that is to be apportioned to their district.

Encumbrances: As part of formal budgetary control, purchase orders, contracts and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 3 –CHANGE IN ACCOUNTING PRINCIPLES

For fiscal year 2013, the District implemented GASB Statement No. 60, “Accounting and Financial Reporting for Service Concession Arrangements”, GASB Statement No. 61, “The Financial Reporting Entity: Omnibus”, GASB Statement No. 62, “Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements,” and GASB Statement No. 63, “Financial Reporting of Deferred Outflows of Resourced, Deferred Inflows of Resources, and Net Position”, and GASB Statement No. 65, “Items Previously Reported as Assets and Liabilities”. The implementation of GASB Statements No. 60, 61, 62, 63 and 65 had no effect on the prior period fund balances of the District.

NOTE 4 - DEPOSITS AND INVESTMENTS

State statutes classify monies held by the Educational Service Center into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the Educational Service Center Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must be either evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim moneys. Interim moneys are those moneys which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings accounts including passbook accounts.

Public depositories must give security for all public funds on deposit. Protection of the Educational Service Center’s deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution, or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim monies may be deposited or invested in the following securities:

1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above, provided that the fair value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to fair value daily, and that the term of the agreement must not exceed thirty days;

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)

4. Bonds and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section, and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
6. The State Treasurer's investment pool (STAROhio);
7. Certain bankers acceptances and commercial paper notes for a period not to exceed one hundred eighty days from the date of purchase in an amount not to exceed twenty-five percent of interim monies available for investment at any time; and
8. Under limited circumstances, corporate debt interests rated in either of the two highest rating classifications by at least two nationally recognized rating agencies.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the Educational Service Center, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

The following information classifies deposits and investments by categories of risk as defined in GASB Statement No. 3, "Deposits with Financial Institutions, Investments and Reverse Repurchase Agreements" and GASB Statement No. 40, "Deposit and Investment Risk Disclosures."

Deposits: Custodial credit risk is the risk that, in the event of a bank failure, the Educational Service Center's deposits may not be returned. All deposits are collateralized with eligible securities. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the Educational Service Center. The Educational Service Center's investment policy does not address custodial credit risk for deposits.

At June 30, 2013, the carrying amount of all Educational Service Center deposits was \$1,735,570, which included \$602,878 held with fiscal agent. Based on the criteria described in GASB Statement No. 40, "Deposit and Investment Risk Disclosures", as of June 30, 2013, \$250,000 of the Educational Service Center's bank balance of \$1,276,495 was covered by Federal Deposit Insurance. The remaining balance of \$1,026,495 was collateralized with securities held by the financial institution or its agency in the Educational Service Center's name.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)

Investments: As of June 30, 2013, the Educational Service Center had the following investments and maturities:

<u>Investment Type</u>	<u>Fair Value</u>	<u>6 Months or Less</u>
STAROhio	<u>\$516,546</u>	<u>\$516,546</u>
Totals	<u><u>\$516,546</u></u>	<u><u>\$516,546</u></u>

Interest Rate Risk: Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. As a means of limiting its exposure to fair value losses arising from rising interest rates and according to state law, the Educational Service Center’s investment policy limits investment portfolio maturities to five years or less.

Credit Risk: Credit risk is the risk that an issue or other counter party to an investment will not fulfill its obligations. The Educational Service Center’s investment policy does not address credit risk. Standard and Poor’s has assigned STAROhio an “AAAm” money market rating.

Custodial Credit Risk: For investments, custodial credit risk is the risk that, in the event of the failure of the counter party, the Educational Service Center will not be able to recover the value of its investments or collateral securities in the possession of an outside party. Educational Service Center policy provides that investment collateral is held by the counter party as trust department or agent, and may be held in the name of the Educational Service Center or not.

The classification cash and cash equivalents, and investments are reported as equity in pooled cash and cash equivalents based on criteria set forth in GASB Statement No. 9. A reconciliation between the equity in pooled cash and cash equivalents on the financial statements and the classifications of deposits and investments presented above per GASB Statement No. 3 is as follows:

	<u>Cash and Cash Equivalents/Deposits</u>	<u>Investments</u>
GASB Statement No. 9	\$2,252,116	\$0
<i>Investments:</i>		
STAR Ohio	<u>(516,546)</u>	<u>516,546</u>
GASB Statement No. 3	<u><u>\$1,735,570</u></u>	<u><u>\$516,546</u></u>

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 5 - RECEIVABLES

Receivables at June 30, 2013 consist of intergovernmental. All receivables are considered collectible in full.

The principal item that makes up intergovernmental receivable follows:

<u>Governmental Activities:</u>	
<i>General Fund:</i>	
Contractual Service Fees	\$380,956

NOTE 6 - CAPITAL ASSETS

Capital asset governmental activity for the fiscal year ended June 30, 2013 was as follows:

	<u>Balance at July 1, 2012</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance at June 30, 2013</u>
<i>Depreciable Capital Assets:</i>				
Furniture, Fixtures and Equipment	\$242,479	\$10,434	(\$899)	\$252,014
<i>Accumulated Depreciation:</i>				
Furniture, Fixtures and Equipment	<u>(179,555)</u>	<u>(17,400)</u>	<u>899</u>	<u>(196,056)</u>
Total Net Capital Assets	<u>\$62,924</u>	<u>(\$6,966)</u>	<u>\$0</u>	<u>\$55,958</u>

Depreciation expense was charged to governmental functions as follow:

<i>Instruction:</i>	
Special	\$7,883
<i>Support Services:</i>	
Administration	<u>9,517</u>
Total Depreciation Expense	<u>\$17,400</u>

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 7 - RISK MANAGEMENT

The Educational Service Center is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During fiscal year 2013, the Educational Service Center contracted through commercial carriers. Coverages provided are as follows:

Building Contents	\$352,562
<i>General Liability:</i>	
Each Occurrence	1,000,000
Aggregate Limit	3,000,000

Settled claims have not exceeded this commercial coverage in any of the past three years. There has been no significant change in coverage from last year.

For fiscal year 2013, the Educational Service Center participated in the Ohio School Boards Association Worker's Compensation Group Rating Plan (GRP), an insurance purchasing pool (Note 16). The intent of the GRP is to achieve the benefit of a reduced premium for the Educational Service Center by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund". This "equity pooling" arrangement ensures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Hunter Consulting provides administrative, cost control and actuarial services to the GRP.

The Educational Service Center provides medical, prescription and dental insurance for its employees. Premiums are paid directly to the South Central Ohio Insurance Consortium (SCOIC), who then submits payments for actual claims to a third party administrator, who services all claims submitted by employees.

The Educational Service Center was self funded with the South Central Ohio Insurance Consortium effective January 1, 2002.

The South Central Ohio Insurance Consortium was established to accumulate balances sufficient to self-insure basic medical and prescription drug coverage and permit excess umbrella coverage for claims over a predetermined level. The Board's share and the employees' share of premium contributions are determined by the negotiated agreement for certificated employees and by Board action for administrators and classified employees.

Premiums are paid to the South Central Ohio Insurance Consortium Fund from the Self Insurance Fund of the Educational Service Center. The cash balance with the fiscal agent at June 30, 2013, was \$602,878. Claims payments are made on an as-incurred basis by the third party administrator, with the balance of contributions remaining with the Fiscal Agent of the Consortium.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 7 - RISK MANAGEMENT - (Continued)

The members are self insured for medical, dental and pharmacy benefits. The risk for medical, dental and pharmacy benefits remains with the member districts. The claims payable will be reported for medical, dental and pharmacy claims as of June 30, 2013, and cash with fiscal agent for the balance of funds held by the Consortium that covers medical, dental and pharmacy claims will be reported.

The claims liability of \$216,702 reported at June 30, 2013 is based on an estimate provided by the third party administrators and the requirements of Governmental Accounting Standards Board Statement No. 10 as amended by GASB 30 which requires that a liability for unpaid claim costs, including estimates of costs related to incurred but not reported claims, be reported. The estimate was not affected by incremental claim adjustment expenses and does not include other allocated or unallocated claim adjustment expenses. Changes in claims activity for the past two fiscal years are as follows:

Fiscal Year	Balance at Beginning of Year	Current Year Claims	Claims Payments	Balance at End of Year
2012	\$257,414	\$1,524,092	\$1,497,996	\$ 283,510
2013	283,510	969,036	1,035,844	216,702

NOTE 8 - DEFINED BENEFIT PENSION PLANS

School Employees Retirement System

Plan Description - The Educational Service Center contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple employer defined benefit pension plan. SERS provides retirement, disability, and survivor benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report can be obtained on SERS' website at www.ohsers.org under "Employers/Audit Resources."

Funding Policy - Plan members are required to contribute 10 percent of their annual covered salary and the Educational Service Center is required to contribute 14 percent of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amounts, by the SERS' Retirement Board. The Retirement Board acting with the advice of the actuary, allocates the employer contribution rate among four of the funds (Pension Trust Fund, Death Benefit Fund, Medicare B Fund, and Health Care Fund) of the System. For the fiscal years ending June 30, 2013, the allocation to pension and death benefits is 13 percent. The remaining 0.90 percent of the 14 percent employer contribution rate is allocated to the Health Care and Medicare B Funds. The District's contributions to SERS for the fiscal years ended June 30, 2013, 2012, and 2011 were \$189,052, \$199,471, and \$214,828, respectively; 78.46 percent has been contributed for fiscal year 2013 and 100 percent for the fiscal year 2012 and 2011.

State Teachers Retirement System

The Educational Service Center participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing multiple employer public employee retirement system.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 8 - DEFINED BENEFIT PENSION PLANS- (Continued)

STRS Ohio is a statewide retirement plan for licensed teachers and other faculty members employed in the public schools of Ohio or any school, community school, college, university, institution or other agency controlled, managed and supported, in whole or in part, by the state or any political subdivision thereof.

Plan Options - New members have a choice of three retirement plans options. In addition to the Defined Benefit (DB) Plan, new members are offered a Defined Contribution (DC) Plan and a Combined Plan. The DC Plan allows members to allocate all their member contributions and employer contributions equal to 10.5 percent of earned compensation among various investment choices. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are allocated to investment choices by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. Contributions into the DC Plan and the Combined Plan are credited to member accounts as employers submit their payroll information to STRS Ohio, generally on a biweekly basis. DC and Combined Plan members transfer to the DB Plan during their fifth year of membership unless they permanently select the DC or Combined Plan.

DB Plan Benefits – Plan benefits are established under Chapter 3307 of the Revised Code. Any member may retire who has (i) five years of service credit and attained age 60; (ii) 25 years of service credit and attained age 55; or (iii) 30 years of service credit regardless of age. The annual retirement allowance, payable for life, is the greater of the “formula benefit” or the “money-purchase benefit” calculation. Under the “formula benefit,” the retirement allowance is based on years of credited service and final average salary, which is the average of the member’s three highest salary years. The annual allowance is calculated by using a base percentage of 2.2% multiplied by the total number of years of service credit (including Ohio-valued purchased credit) times the final average salary. The 31st year of earned Ohio service credit is calculated at 2.5%. An additional one-tenth of a percent is added to the calculation for every year of earned Ohio service over 31 years (2.6% for 32 years, 2.7% for 33 years and so on) until 100% of final average salary is reached. For members with 35 or more years of Ohio contributing service, the first 30 years will be calculated at 2.5% instead of 2.2%. Under the “money-purchase benefit” calculation, a member’s lifetime contributions plus interest at specified rates are matched by an equal amount from other STRS Ohio funds. This total is then divided by an actuarially determined annuity factor to determine the maximum annual retirement allowance.

DC Plan Benefits – Benefits are established under Sections 3307.80 to 3307.89 of the Revised Code. For members who select the DC Plan, all member contributions and employer contributions at rate of 10.5% are placed in an investment account. The member determines how to allocate the member and employer money amount various investment choices. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump-sum withdrawal. Employer contributions into members’ accounts are vested after the first anniversary of the first day of paid service. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member’s designated beneficiary is entitled to receive the member’s account balance.

Combined Plan Benefits – Member contributions are allocated by the member, and employer contributions are used to fund a defined benefit payment. A member’s defined benefit is determined by multiplying 1% of the member’s final average salary by the member’s years of service credit. The defined benefit portion of the Combined Plan payment is payable to a member on or after age 60. The defined contribution portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50.

Eligible faculty of Ohio’s public colleges and universities may choose to enroll in either STRS Ohio or an alternative retirement plan (ARP) offered by their employer. Employees have 120 days from their employment date to select a retirement plan.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 8 - DEFINED BENEFIT PENSION PLANS- (Continued)

A retiree of STRS Ohio or another Ohio public retirement system is eligible for re-employment as a teacher following the elapse of two months from the date of retirement. Contributions are made by the re-employed member and employer during the re-employment. Upon termination of re-employment or age 65, whichever comes later, the retiree is eligible for an annuity benefit or equivalent lump-sum payment in addition to the original retirement allowance. A re-employed retiree may alternatively receive a refund of only member contributions with interest before age 65, once employment is terminated.

Benefits are increased annually by 3% of the original base amount for DB Plan participants.

The DB and Combined Plans offer access to healthcare coverage to eligible retirees who participated in the plans and their eligible dependents. Coverage under the current program includes hospitalization, physicians' fees, prescription drugs and partial reimbursement of monthly Medicare Part B premiums. By Ohio law, health care benefits are not guaranteed.

A DB or Combined Plan member with five or more years' credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of members who die before retirement may qualify for survivor benefits. A death benefit of \$1,000 is payable to the beneficiary of each deceased retired member who participated in the DB Plan. Death benefit coverage up to \$2,000 can be purchased by participants in the DB, DC or Combined Plans. Various other benefits are available to members' beneficiaries.

Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions. Contribution rates are established by State Teachers Retirement Board, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers.

Contribution requirements and the contributions actually made for the fiscal year ended June 30, 2013, were 10% of covered payroll for members and 14% for employers. The District's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2013, 2012 and 2011 were \$549,379, \$526,992 and \$602,472, respectively; 86.22 percent has been contributed for fiscal year 2013 and 100 percent for the fiscal years 2012 and 2011. Member and employer contributions actually made for DC and Combined Plan participants will be provided upon written request.

STRS Ohio issues a stand-alone financial report. Copies of STRS Ohio's 2012 Comprehensive Annual Financial Report are available.

Additional information or copies of STRS Ohio's 2012 Comprehensive Annual Financial Report can be requested by writing to the STRS Ohio, 275 East Broad Street, Columbus, Ohio 43215-3771, by calling toll-free 1-888-227-7787, or by visiting the STRS Ohio Web site at www.strsoh.org.

Social Security System

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System have an option to choose Social Security or the School Employees Retirement System/State Teachers Retirement System. As of June 30, 2013, no members of the Educational Service Center's Board have elected Social Security.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 9 - POSTEMPLOYMENT BENEFITS

School Employees Retirement System

Postemployment Benefits – In addition to a cost-sharing multiple employer defined benefit pension plan the School Employees Retirement System of Ohio (SERS) administers two postemployment benefit plans.

Medicare Part B Plan - The Medicare Part B Plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries as set forth in Ohio Revised Code (ORC) 3309.69. Qualified benefit recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999 Medicare Part B premium or the current premium. The Medicare Part B monthly premium for calendar year 2013 was \$104.90 for most participants, but could be as high as \$335.70 per month depending on their income. SERS' reimbursement to retirees was \$45.50.

The Retirement Board, acting with advice of the actuary, allocates a portion of the current employer contribution rate to the Medicare B Fund. For 2013, this actuarially required allocation is 0.74. The District's contributions for Medicare Part B for the fiscal years ended June 30, 2013, 2012, and 2011 were \$6,947, \$10,479 and \$12,500, respectively; 100 percent for the fiscal years 2013, 2012 and 2011.

Health Care Plan – ORC 3309.375 and 3309.69 permit SERS to offer health care benefits to eligible retirees and beneficiaries. SERS' Retirement Board reserves the right to change or discontinue any health plan or program. SERS offers several types of health plans from various vendors, including HMOs, PPOs, Medicare Advantage and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively.

The ORC provides the statutory authority to fund SERS' postemployment benefits through employer contributions. Active members do not make contributions to the postemployment benefit plans.

The Health Care Fund was established under, and is administered in accordance with Internal Revenue Code Section 105(e). Each year after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer 14 percent contribution to the Health Care Fund. For the year ended June 30, 2013, the health care allocation is 0.16 percent. An addition health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to service credit earned. Statutes provide that no employer shall pay a health care surcharge greater than 2 percent of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5 percent of the total statewide SERS-covered payroll for the health care surcharge. For fiscal year 2013, the minimum compensation level was established at \$20,525. The surcharge, added to the unallocated portion of the 14 percent employer contribution rate is the total amount assigned to the Health Care Fund. The District's contributions assigned to health care for the fiscal years ended June 30, 2013, 2012, and 2011 were \$25,972, \$36,372 and \$55,803, respectively.

The SERS Retirement Board establishes the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending on the plan selected, qualified years of service, Medicare eligibility, and retirement status.

The financial reports of SERS' Health Care and Medicare B plans are included in its Comprehensive Annual Financial Report. The report can be obtained on SERS' website at www.ohsers.org under Employers/Audit Resources.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 9 - POSTEMPLOYMENT BENEFITS- (Continued)

State Teachers Retirement System

Plan Description – State Teachers Retirement System of Ohio (STRS Ohio) administers a pension plan that is comprised of: a Defined Benefits Plan, a self-directed Defined Contribution Plan, and a Combined Plan that is a hybrid of the Defined Benefits Plan and the Defined Contribution Plan.

Ohio law authorizes STRS Ohio to offer a cost-sharing, multiple-employer health care plan. STRS Ohio provides access to health care coverage to eligible retirees who participated in the Defined Benefit or Combined Plans. Coverage under the current program includes hospitalization, physicians’ fees, prescription drugs and reimbursement of monthly Medicare Part B premiums.

Pursuant to Chapter 3307 of the Revised Code, the Retirement Board has discretionary authority over how much, if any, of the associated health care costs will be absorbed by STRS Ohio. All health care plan enrollees, for the most recent year, pay a portion of the health care costs in the form of a monthly premium. The District’s contributions for health care for the fiscal years ended June 30, 2013, 2012, and 2011 were \$42,260, \$40,538 and \$46,344 respectively; 100 percent for the fiscal years 2013, 2012 and 2011.

STRS Ohio issues a stand-alone financial report. Interested parties can view the most recent Comprehensive Annual Financial Report by visiting www.strsoh.org or by requesting a copy by calling toll-free (888) 227-7877.

NOTE 10 - EMPLOYEE BENEFITS

Compensated Absences

The criteria for determining vested vacation and sick leave components are derived from the Educational Service Center’s Policy and State laws. Only administrative and support personnel who are under an 11 or 12 month contract are eligible for vacation time.

Employees earn ten to twenty days of vacation per year, depending upon the length of service. Employees can accumulate one and one half times their vacation to a maximum of thirty days. Accumulated, unused vacation time is paid to classified employees upon termination of employment.

Personnel accumulate vacation based on the following schedule:

<u>Years Service</u>	<u>Twelve Month Employees Vacation Days</u>	<u>Eleven Month Employees Vacation Days</u>
1-5	10	10
6-10	15	10
11-20	20	15
Beyond 20	20	20

Each employee earns sick leave at the rate of one and one-quarter days per month. Sick leave shall accumulate during active employment on a continuous year-to-year basis to a maximum of 200 days.

For all employees, retirement severance is paid to each employee retiring from the Educational Service Center at a per diem rate of the annual salary at the time of retirement. The dollar amount of severance pay is calculated based on twenty-five percent of the employees accumulated sick leave at the time of his/her retirement up to a maximum of 40 days.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 11 - LONG-TERM LIABILITIES

The changes in the Educational Service Center's long-term liabilities during fiscal year 2013 were as follows:

	<u>Principal Outstanding at July 1, 2012</u>	<u>Additions</u>	<u>Deductions</u>	<u>Principal Outstanding at June 30, 2013</u>	<u>Amount Due In One Year</u>
<i>Governmental Activities:</i>					
Compensated Absences Payable	\$400,026	\$160,783	\$296,849	\$263,960	\$71,077
Capital Leases Payable	<u>11,219</u>	<u>0</u>	<u>7,341</u>	<u>3,878</u>	<u>3,878</u>
Total Governmental Activities Long-Term Liabilities	<u><u>\$411,245</u></u>	<u><u>\$160,783</u></u>	<u><u>\$304,190</u></u>	<u><u>\$267,838</u></u>	<u><u>\$74,955</u></u>

Compensated absences will be paid from the fund from which the employee is paid.

Capital leases will be paid from the General Fund.

NOTE 12 - CAPITAL LEASES - LESSEE DISCLOSURE

The Educational Service Center leased one copier in December, 2008 with an original cost of \$32,311. This equipment has been capitalized by the Educational Service Center. The obligation has an outstanding balance of \$3,878 at June 30, 2013.

The following is a schedule of the minimum lease payments required for the capital leases and the present value of minimum lease payments as of June 30, 2013:

<u>Fiscal Year Ending June 30,</u>	<u>Capital Leases</u>
2014	<u>\$4,058</u>
Total Future Minimum Lease Payments	4,058
Less: Interest	<u>(180)</u>
Present Value of Future Minimum Lease	<u><u>\$3,878</u></u>

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 13 – FUND BALANCES

Fund balance is classified as nonspendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the Educational Service Center is bound to observe constraints imposed upon the use of the resources in the government funds. The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented below:

	<u>General</u>	<u>Capital Projects</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<i>Nonspendable:</i>				
Inventory	\$5,087	\$0	\$0	\$5,087
<i>Assigned:</i>				
<i>Encumbrances:</i>				
Special	2,440	0	0	2,440
Board of Education	257	0	0	257
Administration	180	0	0	180
Capital Projects	0	400,000	0	400,000
<i>Total Assigned</i>	<u>2,877</u>	<u>400,000</u>	<u>0</u>	<u>402,877</u>
 <i>Unassigned</i>	 <u>661,736</u>	 <u>0</u>	 <u>(506)</u>	 <u>661,230</u>
 Total Fund Balances	 <u>\$669,700</u>	 <u>\$400,000</u>	 <u>(\$506)</u>	 <u>\$1,069,194</u>

NOTE 14 – ENCUMBRANCE COMMITMENTS

At June 30, 2013, the Educational Service Center had encumbrance commitments in the Governmental Funds as follows:

<u>Major Funds</u>	
General	\$2,877

NOTE 15 - JOINTLY GOVERNED ORGANIZATIONS

Metropolitan Educational Council

The Metropolitan Educational Council (MEC) is a not-for-profit educational council whose primary purpose and objective is to contribute to the educational services available to school districts in Franklin County and surrounding areas by cooperative action membership. The governing board consists of a representative from each of the Franklin County districts. Districts outside of Franklin County are associate members and each county selects a single district to represent them on the governing board. MEC is its own fiscal agent. The Educational Service Center does not have an ongoing financial interest in or ongoing financial responsibility for MEC. MEC provides computer services and employee life insurance to the Educational Service Center. The Educational Service Center made payments to MEC of \$1,000 during the year for computer services.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 15 - JOINTLY GOVERNED ORGANIZATIONS- (Continued)

South Central Ohio Insurance Consortium

The South Central Ohio Insurance Consortium (SCOIC) is a Regional Council of Governments organized under Ohio Revised Code Chapter 167. The SCOIC's primary purpose and objective is establishing and carrying out a cooperative health program for its member organizations. The governing board consists of the superintendent or other designee appointed by each of the members of the SCOIC. The Educational Service Center does not have an ongoing financial interest in or ongoing financial responsibility for the SCOIC other than medical and dental claims paid on behalf of the Educational Service Center for its employees.

Fairfield County Council for Educational Collaboration

In accordance with the provisions of Ohio Revised Code 167 and 124.81, certain boards of education and institutions of higher education, within Fairfield County, have determined to enter into an agreement to form a council of governments. This council of governments shall be known as the Fairfield County Council for Educational Collaboration.

The purpose of the Fairfield County Council for Educational Collaboration is to bring together the public school systems and public institution for higher education in Fairfield County so they can collectively devise and provide for enhanced educational opportunities for the students and citizens of the community. The areas of interest that may be addressed by the Council include, but are not limited to, student programming, school management issues, and any other collaborative projects deemed appropriate by the governing body of the Council.

The Educational Service Center appoints the superintendent to be its representative to the Board of Directors of this council. The Educational Service Center has no ongoing financial interest or financial responsibility to the Fairfield County Council for Educational Collaboration. The Educational Service Center made no payments to the Council during the year.

Eastland -Fairfield Career and Technical School District

The Fairfield County Educational Service Center is a member of the Eastland-Fairfield Career and Technical School District. The Eastland-Fairfield Career and Technical School District has a nine-member board of education. Representatives of the Eastland-Fairfield Career and Technical School District consist of two Educational Service Centers board members who serve for two years, then the other three Educational Service Center board members which serve for the next two years. Eastland-Fairfield Career and Technical School District alternates this schedule with the Franklin County Educational Service Center. The Fairfield County Educational Service Center has no ongoing financial interest or financial responsibility to the Eastland-Fairfield Career and Technical School District. The Educational Service Center made no payments to the Eastland-Fairfield Career and Technical School District during the year.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2013*

NOTE 16 - INSURANCE PURCHASING POOL

The Educational Service Center participates in a group rating plan for worker's compensation as established under Section 4123.29 of the Ohio Revised Code. The Ohio School Boards Association Worker's Compensation Group Rating Plan (the "Plan") was established through the Ohio School Boards Association (OSBA) as a group purchasing pool.

The Plan's business and affairs are conducted by a three member Board of Directors consisting of the President, the President-Elect and Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the Plan to cover costs of administering the program.

NOTE 17 - CONTINGENCIES

The Educational Service Center received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms of conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the Educational Service Center at June 30, 2013.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Supplementary Information
For the Fiscal Year Ended June 30, 2013*

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Schedule of Revenues, Expenditures and Changes
in Fund Balance - Budget and Actual (Budget Basis)
General Fund
For the Fiscal Year Ended June 30, 2013*

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
<u>Revenues:</u>				
Intergovernmental	\$1,078,938	\$1,078,938	\$1,089,576	\$10,638
Interest	2,000	2,000	1,805	(195)
Tuition and Fees	6,708,197	6,708,197	6,557,798	(150,399)
Gifts and Donations	0	0	400	400
Charges for Services	598,819	598,819	579,565	(19,254)
Miscellaneous	13,775	13,775	22,931	9,156
<i>Total Revenues</i>	<u>8,401,729</u>	<u>8,401,729</u>	<u>8,252,075</u>	<u>(149,654)</u>
<u>Expenditures:</u>				
<i>Current:</i>				
<i>Instruction:</i>				
Regular	248,991	278,530	273,860	4,670
Special	1,681,677	1,735,136	1,618,527	116,609
<i>Support Services:</i>				
Pupils	2,212,070	2,285,765	2,053,681	232,084
Instructional Staff	3,201,783	3,234,483	2,764,162	470,321
Board of Education	46,270	47,427	27,369	20,058
Administration	1,968,680	2,034,056	1,225,539	808,517
Fiscal	224,305	227,037	216,291	10,746
Business	1,100	1,100	0	1,100
Operation and Maintenance of Plant	126,861	127,142	115,748	11,394
Central	126,405	148,661	122,971	25,690
<i>Total Expenditures</i>	<u>9,838,142</u>	<u>10,119,337</u>	<u>8,418,148</u>	<u>1,701,189</u>
<i>Excess of Revenues (Under) Expenditures</i>	(1,436,413)	(1,717,608)	(166,073)	1,551,535
<i>Fund Balance at Beginning of Year</i>	1,388,663	1,388,663	1,388,663	0
<i>Prior Year Encumbrances Appropriated</i>	<u>23,451</u>	<u>23,451</u>	<u>23,451</u>	<u>0</u>
<i>Fund Balance at End of Year</i>	<u>(\$24,299)</u>	<u>(\$305,494)</u>	<u>\$1,246,041</u>	<u>\$1,551,535</u>

See accompanying notes to the supplemental information.

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

*Supplementary Information
For the Fiscal Year Ended June 30, 2013*

NOTE 1 - BUDGETARY BASIS OF ACCOUNTING

While the Educational Service Center is reporting financial position, results of operations and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law and described earlier is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual (Budget Basis) is presented for the General Fund on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and modified accrual GAAP basis are that:

1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
2. Expenditures/expenses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
3. Encumbrances are treated as expenditures/expenses for all funds (budget basis) rather than as a reservation of fund balance (GAAP basis).

The following table summarizes the adjustments necessary to reconcile the GAAP and budgetary basis statements for the General Fund.

	<u>General</u>
Budget Basis	(\$166,073)
<i>Adjustments:</i>	
Revenue Accruals	(39,736)
Expenditure Accruals	(180,529)
Encumbrances	<u>2,877</u>
GAAP Basis	<u><u>(\$383,461)</u></u>

Independent Accountant's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Required by Government Auditing Standards

Board of Education
Fairfield County Educational Service Center
955 Liberty Drive
Lancaster, Ohio 43130

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Fairfield County Educational Service Center (the Service Center), Fairfield County, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Service Center's basic financial statements and have issued our report thereon dated December 10, 2014.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Service Center's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of supporting our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Service Center's internal control. Accordingly, we do not express an opinion on the effectiveness of the Service Center's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Service Center's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Board of Education
Fairfield County Educational Service Center
Independent Auditor's Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance With *Government Auditing Standards*

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weakness or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance whether the Service Center's financial statements are free of material misstatement, we performed test of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Governmental Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Service Center's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Service Center's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

J. L. Uhrig and Associates, Inc.

J. L. UHRIG AND ASSOCIATES, INC.
Chillicothe, Ohio

December 10, 2014

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Dave Yost • Auditor of State

FAIRFIELD COUNTY EDUCATIONAL SERVICE CENTER

FAIRFIELD COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
MAY 7, 2015**