
**Southwestern Ohio Educational Purchasing Council's
Self-Insured Medical Insurance Benefits Program**

Montgomery County, Ohio

Basic Financial Statements

June 30, 2013

with Independent Auditors' Report



Dave Yost • Auditor of State

Committee Members
Southwestern Ohio Educational Purchasing Council
- Self-Insured Medical Insurance Benefits Program
303 Corporate Center Drive
Suite 208
Vandalia, Ohio 45377

We have reviewed the *Independent Auditors' Report* of the Southwestern Ohio Educational Purchasing Council - Self-Insured Medical Insurance Benefits Program, Montgomery County, prepared by Clark, Schaefer, Hackett & Co., for the audit period July 1, 2012 through June 30, 2013. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Southwestern Ohio Educational Purchasing Council - Self-Insured Medical Insurance Benefits Program is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost
Auditor of State

March 18, 2014

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INDEPENDENT AUDITORS' REPORT

Committee Members
Southwestern Ohio Educational Purchasing Council
- Self-Insured Medical Insurance Benefits Program
303 Corporate Center Drive, Suite 208
Vandalia, Ohio 45377

Report on the Financial Statements

We have audited the accompanying financial statements of the Self-Insured Medical Insurance Benefits Program (the Program) of the Southwestern Ohio Educational Purchasing Council, which comprise the statement of net position as of June 30, 2013, and the statements of revenues, expenses and changes in net position and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Program as of June 30, 2013, the change in its financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

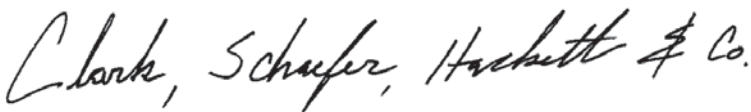
As discussed in Note 2, the financial statements present only the Self-Insured Medical Insurance Benefits Program and do not purport to, and do not, present fairly the financial position of the Southwestern Ohio Educational Purchasing Council as of June 30, 2013, the changes in its financial position, or, where applicable, its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis and Schedule of Claims Development on pages 3 through 6 and 17, respectively, be presented to supplement the financial statements. Such information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 31, 2013 on our consideration of the Program's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Program's internal control over financial reporting and compliance.



Springfield, Ohio
December 31, 2013

**SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL
SELF-INSURED MEDICAL INSURANCE BENEFITS PROGRAM**

Management's Discussion and Analysis
For the Year Ended June 30, 2013

The discussion and analysis of Southwestern Ohio Educational Purchasing Council's Self-Insured Medical Insurance Benefits Program, (the Program) financial performance provides an overall review of the financial activities for the year ended June 30, 2013. The intent of this discussion and analysis is to assist the reader in focusing on significant financial issues and activities and to identify any significant changes in financial position. We encourage the reader to consider the information presented here in conjunction with the basic financial statements taken as a whole.

The Program:

In accordance with an agreement with the former Trustees of the Program, effective October 1, 2008 the Program became a function of the Southwestern Ohio Educational Purchasing Council (the Council), which is a duly organized and existing Regional Council of Governments formed under the auspices of Chapter 167 of the Ohio Revised Code, which allows it to perform any function or duty performable by its member school districts. The financial activity of the Program is accounted for in a separate enterprise fund in the financial records of the Council.

Risk sharing pools, or self-insurance pools, pay claims submitted by covered employees from contributions collected and maintained by the Program, and therefore, the majority of the risk remains with the Program. For fiscal year 2013, two different plan options were available; Anthem and United HealthCare. Claims submitted under each option are processed by the respective insurance companies, who act as third party administrators (TPA), in accordance with benefits established by the Program. To help minimize the risk exposure of the Program, stop-loss insurance is purchased. For plan year ending September 30, 2013, the stop-loss limits were set at \$400,000 and \$500,000 specific for Anthem and United HealthCare, respectively.

For fiscal year 2013, the Anthem option plan had 39 participating member school districts with approximately 6,150 covered employees and the United HealthCare plan option had 24 participating member school districts with approximately 4,400 covered employees.

The Program also offers a group life insurance plan option for member school districts. This plan offers life and accidental death and dismemberment coverage to employees of participating districts through fully insured policies with Sun Life Insurance Company. Coverage amounts are determined by the individual participating districts and all insurance contracts are between Sun Life Insurance Company and the districts. As of June 30, 2013 there were 39 participating districts in the program covering approximately 10,500 employees.

Basic Financial Statements and Presentation:

The financial statements presented by the Program are the Statement of Net Position, the Statement of Revenues, Expenses and Changes in Net Position, and the Statement of Cash Flows. These statements are presented using the accrual basis of accounting. Revenues are recognized when earned and measurable, not when received. Expenses are recognized when they are incurred, not when paid. The Program is structured as one enterprise fund.

**SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL
SELF-INSURED MEDICAL INSURANCE BENEFITS PROGRAM**

Management's Discussion and Analysis
For the Year Ended June 30, 2013

The Statement of Net Position:

The Statement of Net Position presents information on all of the Program's assets and liabilities. Assets consist mainly of cash and investments, as well as receivables for premiums due. Liabilities consist mainly of claims payable and unearned participant contributions.

Table 1 provides a summary of the Program's net position for fiscal year 2013 compared with fiscal year 2012.

**TABLE 1
NET POSITION**

	<u>2013</u>	<u>2012</u>
<u>Assets:</u>		
<i>Current Assets:</i>		
Cash and cash equivalents	\$ 12,904,316	\$ 8,081,369
Accrued interest	23,364	18,676
<i>Total Current Assets</i>	<u>12,927,680</u>	<u>8,100,045</u>
<i>Noncurrent Assets:</i>		
Investments	<u>16,806,690</u>	<u>16,720,632</u>
Total Assets	<u>29,734,370</u>	<u>24,820,677</u>
<u>Liabilities:</u>		
<i>Current Liabilities:</i>		
Claims payable	10,587,563	8,999,627
Unearned participants contributions	<u>4,045,483</u>	<u>4,511,267</u>
Total Liabilities	<u>14,633,046</u>	<u>13,510,894</u>
<u>Net Position:</u>		
Unrestricted	<u>15,101,324</u>	<u>11,309,783</u>
Total Net Position	<u>\$ 15,101,324</u>	<u>\$ 11,309,783</u>

The balance of cash and cash equivalent reported at June 30, 2013 was approximately \$4.8 million more than the amount reported at June 30, 2012. This increase in cash was due to the increases reported in contributions and claims as well as a decrease in expenses for the fiscal year, primarily in medical claims. Total amount of investments of the Program increased slightly by \$86,058 from the amount reported one year prior; current rates available do not make long term investments as attractive as they were in the past.

Total claims payable reported at the end of fiscal year 2013 increased by \$1.6 million over those reported one year prior. The reserve for claims payable is established annually with the assistance of an outside actuary based on statistical models. The unearned participant contributions reported at June 30, 2013 were approximately \$466,000 less than those reported for the prior year due to timing of member districts payment of the July 2013 insurance premiums.

The Program's total net position increased by \$3.8 million during fiscal year 2013, resulting in unrestricted net position at June 30, 2013 being \$15.1 million.

**SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL
SELF-INSURED MEDICAL INSURANCE BENEFITS PROGRAM**

Management's Discussion and Analysis
For the Year Ended June 30, 2013

The Statement of Revenues, Expenses and Changes in Net Position:

The Statement of Revenues, Expenses and Changes in Net Position present information showing how the Program's net position changed during the year. During 2013, the Program reported an increase in net position of \$3.8 million or 33.5 percent. This increase resulted from an increase in medical contributions as well as prescription rebates. Additionally, operating expenses decreased slightly (0.7 percent) over those reported for fiscal year 2012.

With the necessary reserve required for future claims payable, as determined by the actuary, included as a liability, the unrestricted net position totaled \$15.1 million at year end or approximately 11.6 percent of the Program's operating expenses reported for fiscal year 2013. An increase in net position should not be associated with "over-funding" due to the fluctuation in claims experience from year to year. Establishing and maintaining appropriate reserves to address these fluctuations in claims is a necessity of all risk sharing insurance pools.

Table 2 shows the changes in net position for the year ended June 30, 2013, as well as revenue and expense comparisons to fiscal year 2012.

**TABLE 2
CHANGES IN NET POSITION**

	<u>2013</u>	<u>2012</u>
<u>Operating Revenues:</u>		
Net medical contributions	\$ 130,384,992	\$ 126,109,260
Prescription rebates	2,618,090	2,253,695
Life insurance premium contributions	517,565	849,287
Miscellaneous revenue	-	1,996
Total Operating Revenues	<u>133,520,647</u>	<u>129,214,238</u>
<u>Operating Expenses:</u>		
Net medical claims expense	120,973,447	122,543,329
Third party administrator expense	6,619,484	6,125,440
Enrollment administration	358,766	360,778
Wellness Programs	1,069,597	913,574
Life insurance policy premiums	514,897	522,075
Other expenses	<u>376,986</u>	<u>313,836</u>
Total Operating Expenses	<u>129,913,177</u>	<u>130,779,032</u>
Operating Income / (Loss)	<u>3,607,470</u>	<u>(1,564,794)</u>
<u>Non-Operating Revenues:</u>		
Interest earnings	<u>184,071</u>	<u>125,009</u>
Change in Net Position	3,791,541	(1,439,785)
Net Position at Beginning of Year	<u>11,309,783</u>	<u>12,749,568</u>
Net Position at End of Year	<u>\$ 15,101,324</u>	<u>\$ 11,309,783</u>

**SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL
SELF-INSURED MEDICAL INSURANCE BENEFITS PROGRAM**

Management's Discussion and Analysis
For the Year Ended June 30, 2013

Medical contributions increased by 3.4 percent over those reported for the prior year as premium rates were increased for the current plan year as well as an increase in member districts as well as covered employees from prior fiscal year. The Program continues to benefit from the prescription rebates, which increased 16.2 percent over the amount received during the prior year. The premiums associated with the group life insurance option, which was first offered to member districts in November 2008, are used to purchase corresponding term life insurance coverage through commercial providers.

Total net claims expense reported for fiscal year 2013 decreased by \$1.6 million, or 1.3 percent, over those reported for the prior fiscal year. As shown in table 2, approximately 93.1 percent of the Program's total expenses reported for fiscal year 2013 were directly related to the settlement of claims submitted by covered employees. Another 5.1 percent of the expenses were paid to the third party administrator of the self-insured plan to process and administer the submitted claims. The enrollment administration expense is the contractual payment to Benelogic, which is an online enrollment system for the plans implemented for policy year 2010. The \$1.1 million in wellness programs expense is directly related to initiatives implemented by the Program and member districts to improve the overall health of the employees on a long-term basis. Other expenses increased primarily as the Program hired outside consultants to perform verification audits of claims submitted through the plans.

The Statement of Cash Flows:

The Statement of Cash Flows allows the reader of the financial statements to assess the Program's adequacy or ability to generate sufficient cash flow to meet its obligations in a timely manner. During fiscal year 2013 the cash and cash equivalents of the Program increased by approximately \$4.8 million compared with the amount reported at June 30, 2012. The operation (operating activities) of the self-insurance pool had \$4.7 million more in cash inflows from premium contributions and other revenues than the outflows used primarily to pay and administer claims. Investing activities produced a \$93,325 increase in cash and cash equivalents for the year as the Program allocated funds previously invested to the general operating account. The historically low interest rates currently available makes the decision to invest funds on a long-term basis more difficult at this point in time.

Contacting the Administration of the Program:

This financial report is designed to provide member school districts and other users with a general overview of the Program's finances and to show accountability for the monies it receives. If you have any questions about this report or need additional financial information, contact Doug Merkle, Benefits Administrator at 303 Corporate Center Drive, Suite 208, Vandalia, Ohio 45377 or by calling (937) 890-3725.

**SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL
SELF-INSURED MEDICAL INSURANCE BENEFITS PROGRAM**

Statement of Net Position

June 30, 2013

<u>Assets</u>	
Current assets:	
Cash and cash equivalents	\$ 12,904,316
Accrued interest	<u>23,364</u>
Total current assets	12,927,680
Noncurrent assets:	
Investments	<u>16,806,690</u>
Total noncurrent assets	<u>16,806,690</u>
Total assets	<u>29,734,370</u>
<u>Liabilities</u>	
Current liabilities:	
Matured outstanding claims payable	154,563
Reserve for claims payable	10,433,000
Unearned participant contributions	<u>4,045,483</u>
Total liabilities	<u>14,633,046</u>
<u>Net position</u>	
Unrestricted	<u>15,101,324</u>
Total net position	<u>\$ 15,101,324</u>

See accompanying notes to the financial statements.

SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL
SELF-INSURED MEDICAL INSURANCE BENEFITS PROGRAM

Statement of Revenues, Expenses and Changes in Net Position

Year Ended June 30, 2013

Operating revenues:

Member Medical Contributions:	
Participant medical contributions	\$ 132,033,562
Excess insurance premiums	<u>(1,648,570)</u>
Net medical contributions	130,384,992
Prescription rebates	2,618,090
Life insurance premium contributions	<u>517,565</u>
Total operating revenues	<u>133,520,647</u>

Operating expenses:

Medical Claims Expense:

Total medical claims incurred	121,758,266
Medical claims ceded to stop loss insurance	<u>(784,819)</u>
Net medical claims incurred	120,973,447
Third party administrator	6,619,484
Enrollment administration	358,766
Wellness programs	1,069,597
Life insurance policy premiums	514,897
Administrative and other	<u>376,986</u>
Total operating expenses	<u>129,913,177</u>

Operating income 3,607,470

Non-operating revenues:

Interest earnings	<u>184,071</u>
Total non-operating revenues	<u>184,071</u>

Change in net position 3,791,541

Net position at beginning of year 11,309,783

Net position at end of year \$ 15,101,324

accompanying notes to the basic financial statements.

**SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL
SELF-INSURED MEDICAL INSURANCE BENEFITS PROGRAM**

Statement of Cash Flows
Year Ended June 30, 2013

Cash flows from operating activities:

Cash received for premium contributions	\$ 131,567,778
Cash received for prescription rebates	2,618,090
Cash received for life insurance premiums	517,565
Cash payments for claim payments	(119,385,511)
Cash payments for excess insurance	(1,648,570)
Cash payments for claim administration	(6,619,484)
Cash payments for enrollment administration	(358,766)
Cash payments for wellness programs	(1,069,597)
Cash payments for life insurance policy premiums	(514,897)
Cash payments for administration and other expenses	<u>(376,986)</u>
Net cash provided by operating activities	<u>4,729,622</u>

Cash flows from investing activities:

Sale of investments	4,660,736
Purchase of investments	(4,751,482)
Interest earnings	<u>184,071</u>
Net cash provided by investing activities	<u>93,325</u>

Net increase in cash and cash equivalents	4,822,947
Cash and cash equivalents, beginning of year	<u>8,081,369</u>
Cash and cash equivalents, end of year	<u>\$ 12,904,316</u>

**Reconciliation of operating income to net cash provided
by operating activities**

Operating income	\$ 3,607,470
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities:	
Changes in assets and liabilities:	
Decrease in matured outstanding claims payable	(93,064)
Increase in reserve for claims payable	1,681,000
Decrease in unearned participant contributions	<u>(465,784)</u>
Total Adjustments	<u>1,122,152</u>
Net cash provided by operating activities	<u>\$ 4,729,622</u>

Non-cash investing activity item:

During fiscal year 2013, the fair value of investments increased by \$93,124.

See accompanying notes to the basic financial statements.

**SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL
SELF-INSURED MEDICAL INSURANCE BENEFITS PROGRAM**

Notes to the Financial Statements
June 30, 2013

1. Description of the Plan:

The Southwestern Ohio Educational Purchasing Council's Self-Insured Medical Insurance Benefits Program (the Program) is a risk sharing pool managed and operated by the Southwestern Ohio Purchasing Council (the Council). Effective October 1, 2008, the Program became a function of and operates under the control of the Council and is managed exclusively by its management. The Program is accounted for as a separate enterprise fund within the Council's accounting records. The Southwestern Ohio Educational Purchasing Council is a duly organized and existing Regional Council of Governments formed under the auspices of Chapter 167 of the Ohio Revised Code, which allows it to perform any function or duty performable by its member school districts.

General

The Program is a function of the Southwestern Ohio Educational Purchasing Council which provides group medical benefits for the employees of participating employers through a risk sharing (self-insurance) pool under two separate plan options: one administered by the Community Insurance Company (dba Anthem) and the other administered by United HealthCare Insurance Company. Claims submitted by covered employees are processed by the third party administrators (TPA), currently United HealthCare and Anthem, in accordance with the benefits negotiated by the participating member school districts of the Program. Payments of these claims are settled by the contributions collected and maintained by the Program and, therefore, the majority of the claim risk remains with the Program.

The Program has purchased stop-loss insurance to help minimize its total risk exposure. During policy year 2013 stop-loss insurance limits were set at \$400,000 and \$500,000 specific claims expected for Anthem and United HealthCare, respectively. Each plan option has an effective policy year of October 1 through September 30 of the following calendar year.

As of June 30, 2013 the United HealthCare plan option had 24 participating member school districts with approximately 4,400 covered employees. The Anthem plan option had 39 participating member school districts with approximately 6,150 covered employees.

Benefits

The Program establishes and maintains the fund to provide health care and other benefits to employees of participating member school districts, their dependents and designated beneficiaries and to set aside funds for such purposes. Any amount of such benefits, as the Program may determine, may be provided in whole or in part through one or more insurance policies. Benefit levels are determined by the participating member school districts in consultation with the Program.

SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL
SELF-INSURED MEDICAL INSURANCE BENEFITS PROGRAM

Notes to the Financial Statements
June 30, 2013

In addition, the Program offers a group life insurance plan option for member school districts. This plan offers life and accidental death and dismemberment coverage to employees of participating districts through fully insured policies with Sun Life Insurance Company. Coverage amounts are determined by the individual participating districts and all insurance contracts are between Sun Life Insurance Company and the districts. The Program collects and remits the flat rate, monthly policy premium to Sun Life Insurance Company for the participating districts. As of June 30, 2013 there were 39 participating districts in the program covering approximately 10,500 employees.

Contributions

Under the terms of the Program, participating member school districts make monthly premium payments to fund claims, claim processing expenses, stop-loss insurance premiums, administrative costs, as well as sufficiently fund adequate reserves.

Participating member school districts contribute an amount that is determined by the number of eligible employees and dependents for that month multiplied by funding amounts established by the Program at the October 1st renewal date. The funding amounts are based on claim experience, claims administration expenses, and needed reserve amounts. It has been the practice of the Program that every other year school districts are reassessed individually to ensure contributions are in line with average claim costs encountered over the previous two years. In the off year, all participating school districts receive the same renewal percentage change.

2. Summary of Accounting Policies:

The financial statements of the Program have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Program's accounting policies and practices are described below:

Basis of accounting:

The Program's basic financial statements consist of a statement of net position, a statement of revenues, expenses and changes in net position, and a statement of cash flows.

The financial activity of the Program is accounted for within a single enterprise fund by the Council during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Enterprise fund reporting focuses on the determination of the change in net position, financial position and cash flows. An enterprise fund may be used to account for any activity for which a fee is charged to external users for goods and services.

**SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL
SELF-INSURED MEDICAL INSURANCE BENEFITS PROGRAM**

Notes to the Financial Statements
June 30, 2013

Measurement focus:

The Program is accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of the Program are included on the statement of net position. The statement of changes in net position presents increases (i.e., revenues) and decreases (i.e., expenses) in net position. The statement of cash flow provides information about how the Program finances and meets the cash flow needs of its enterprise activity.

Basis of accounting:

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. The Program's financial statements are prepared using the accrual basis of accounting. Under the accrual basis of accounting, revenues are accounted for as earned and expenses as incurred.

Cash and cash equivalents:

All deposits with financial institutions, and a State of Ohio depository institution, having an original maturity of 90 days or less are reported as cash and cash equivalents.

Investments:

Investments are carried at stated market value. Realized gains and losses are determined on the identified cost basis. Unrealized gains and (losses) are included as a component of investment earnings.

The investments of the Program follow the requirements of the Ohio Revised Code which permits investment in obligations of the United States Government, or other investments where the principal and interest are collateralized by the full faith and credit of the United States Government, bonds or other obligations issued by any federal agency or instrumentality, and bonds of the state of Ohio and its political subdivisions.

Claims Payable:

Provision for claims payable is based on information calculated by the TPA and the Program's actuary. This amount represents claims that have been processed but not yet presented for payment and an estimate of reported, unpaid claims, plus a provision for claims incurred but not reported. The Program believes this estimate of its liability for claims payable is reasonable and supported by valid actuarial calculations; however, actual incurred claim expense may not conform to the assumptions inherent in the determination of the liability. Accordingly, the ultimate settlement of claims may vary from the estimated amounts included in the accompanying financial statements.

SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL
SELF-INSURED MEDICAL INSURANCE BENEFITS PROGRAM

Notes to the Financial Statements
June 30, 2013

Should the provisions for claims payable not be sufficient, the Program will utilize unrestricted net position to cover the excess claims. Future member contributions will be adjusted at the next renewal date, if necessary, to ensure adequate reserve coverage is maintained.

Unearned participant contributions:

Unearned participant contributions represent contributions from member school district's received prior to the end of the fiscal year but are intended to fund required contributions for the subsequent fiscal year.

Net position:

Net position represents the difference between assets and liabilities. It is displayed in three separate components as follows:

Investment in net capital assets – This consists of capital assets, net of accumulated depreciation, less the outstanding balances of any bonds, notes or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.

Restricted – This consists of net position that are legally restricted by outside parties or by law through constitutional provisions or enabling legislation.

Unrestricted – This consists of net position that do not meet the definition of “restricted” or “invested in capital assets, net of related debt”.

As of June 30, 2013, the Program does not have any net position meeting the definition of “invested in capital assets” or “restricted” net position. As deemed appropriate by the Council, the Program may distribute all or part of the unrestricted net position to participating school districts during years when surplus funds are reported.

In the event of the termination of the Program, net position will be used to settle all claims and other obligations incurred by the Program, as well as establishing an appropriate reserve to settle any future claims. Any remaining net position will be distributed based on the discretion of the Council.

Classification of revenue:

The Program classifies its revenues as either operating or non-operating. Non-operating revenue is a result of the receipt of interest income. Contributions from participating school districts and prescription rebates are recognized on the accrual basis and are recorded as revenue in the period earned if determinable.

Tax status:

The Program is exempt from income taxes due to the fact that it is defined as a Council of Governments. According to the Internal Revenue Service filing requirements, due to its governmental status the plan is excluded from the Form 5500 filing requirements.

**SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL
SELF-INSURED MEDICAL INSURANCE BENEFITS PROGRAM**

Notes to the Financial Statements
June 30, 2013

ERISA:

Due to the Program being deemed a governmental plan by the Internal Revenue Service, it is not covered by the rules and regulations of ERISA, Title I.

Estimates:

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires the Program's management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

3. Deposits and Investments:

Deposits

Custodial credit risk is the risk that in the event of bank failure, the Program's deposits may not be returned to it. The Council does not have a custodial risk policy. At year-end, the carrying amount of the Program's deposits was \$12,904,316.

Per Section 330.15 of the Federal Deposit Insurance Corporation (FDIC) regulations, all time and savings deposits owned by a public unit and held by the same official custodian in an insured depository institution within the State in which the public unit is located are added together and insured up to \$250,000. Savings deposits include NOW accounts, money market deposit accounts and other interest-bearing checking accounts.

At year-end, the Southwestern Ohio Educational Purchasing Council (the Council) had bank deposits totaling \$14,795,184, including the Program's \$12,904,316. Of the Council's bank deposits, Federal Deposit Insurance Corporation (FDIC) covered \$250,000. The State of Ohio has established by statute a collateral pooling system for financial institutions acting as public depositories. Public depositories must pledge qualified securities with fair values equal to 105 percent or more of all public deposits to be secured by the collateral pool. Collateral is held by trustee including the Federal Reserve Bank and designated third parties of the financial institution. This pooled collateral collateralizes the Council's uninsured bank deposits of \$14,545,184.

**SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL
SELF-INSURED MEDICAL INSURANCE BENEFITS PROGRAM**

Notes to the Financial Statements

June 30, 2013

Investments

Investments are reported at fair value. As of June 30, 2013, the Program had the following investments:

Investment Type	Fair Value	Percent of Total Investments	Maturities (in Years)		
			Less than 1	1 to 3	4 to 5
FHLB Bonds	\$ 4,439,065	26.4%	-	1,000,230	3,438,835
FNMA Bonds	6,946,009	41.3%	-	1,998,350	4,947,659
FHLMC Notes	1,999,600	11.9%	-	1,999,600	-
FFCB	1,500,070	8.9%	1,000,050	500,020	-
Money Market - Governmental Portfolio	<u>1,921,946</u>	<u>11.5%</u>	<u>1,921,946</u>	<u>-</u>	<u>-</u>
Total	<u>\$ 16,806,690</u>	<u>100.0%</u>	<u>\$2,921,996</u>	<u>\$5,498,200</u>	<u>\$8,386,494</u>

Custodial Credit Risk: All investments shall be issued in the name of the Council per Ohio law.

Interest Rate Risk: As a means of limiting its exposure to fair value losses arising from erosion of market value or change in market conditions, the Program's investment policy requires investments to mature no later than five years from the settlement date or on the date the invested funds are expected to be disbursed in satisfaction of an obligation of the Program, whichever is earlier.

Credit Risk: The Program's investment policy permits investment in all vehicles permitted by State Law. At June 30, 2013 the Program's investment in U.S. agencies (FHLB, FNMA, FHLMC and FFCB) were all rated AA+ by Standard & Poor's. In addition, the money market fund was rated AAAM by Standards & Poor's.

Concentration of Credit Risk: While no specific limit is placed on any one issuer, the investment policy of the Program requires the portfolio to be diversified in order to minimize potential losses with respect to individual securities.

**SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL
SELF-INSURED MEDICAL INSURANCE BENEFITS PROGRAM**

Notes to the Financial Statements
June 30, 2013

4. Reserve for Claims Payable:

As discussed in Note 2, the Program establishes a reserve for claims payable for its self-insured plan option which includes both reported but unprocessed claims and incurred but unreported reported claims. The changes in the reserve for claims payable for the last two fiscal years are as follows:

	June 30	
	2013	2012
Claims payable - beginning of year	\$ 8,999,627	\$ 8,997,018
Incurred claims and claim adjustments:		
Provision for insured events of the current year	120,973,447	122,543,329
Change in provision for insured events of prior year	-	-
Total incurred claims and claim adjustments	120,973,447	122,543,329
Payments:		
Claim payments attributable to claims of current year	111,374,487	115,750,564
Claim payments attributable to claims of prior years	8,011,024	6,790,156
Total payments	119,385,511	122,540,720
Claims payable - end of year	\$ 10,587,563	\$ 8,999,627
Amounts per Balance Sheet:		
Processed claims payable	\$ 154,563	\$ 247,627
Reserve for claims payable	10,433,000	8,752,000
Total claims payable - end of year	\$ 10,587,563	\$ 8,999,627

**SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL
SELF-INSURED MEDICAL INSURANCE BENEFITS PROGRAM**

Schedule of Claims Development
For the Last Ten Fiscal Years Ended June 30

	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005 (A)</u>	<u>2004</u>
1. Required medical contributions and other revenues:										
Medical Contributions:										
Earned (paid contributions)	\$ 132,033,562	\$ 127,703,768	\$ 114,086,105	\$ 101,210,513	\$ 96,125,065	\$ 91,703,512	\$ 92,123,706	\$ 83,349,248	\$ 65,351,461	\$ 30,693,023
Ceded (excess insurance)	(1,648,570)	(1,594,508)	(1,429,535)	(1,166,122)	(1,038,691)	(1,259,941)	(1,211,262)	(1,199,970)	(1,015,865)	(595,619)
Net medical contributions earned	130,384,992	126,109,260	112,656,570	100,044,391	95,086,374	90,443,571	90,912,444	82,149,278	64,335,596	30,097,404
Prescription rebates	2,618,090	2,253,695	1,609,235	1,254,847	1,106,996	994,918	983,922	715,423	-	-
Investment revenue and other revenues	184,071	127,005	252,491	229,841	744,928	1,175,627	1,250,421	436,175	256,327	75,219
Total medical contributions and other revenues	133,187,153	128,489,960	114,518,296	101,529,079	96,938,298	92,614,116	93,146,787	83,300,876	64,591,923	30,172,623
2. Unallocated expenses:	8,424,833	7,713,628	7,596,840	6,071,660	5,368,800	4,994,738	5,440,915	5,079,631	4,568,497	4,026,208
3. Estimated claims and expenses, end of fiscal year:										
Incurred	121,758,266	122,930,887	105,597,426	102,793,724	93,940,399	86,851,233	79,436,643	74,762,192	60,060,292	27,218,000
Ceded	(784,819)	(387,558)	(54,679)	(3,034,703)	(540,535)	(428,962)	-	-	-	-
Net Incurred	120,973,447	122,543,329	105,542,747	99,759,021	93,399,864	86,422,271	79,436,643	74,762,192	60,060,292	27,218,000
4. Net paid claims as of:										
End of fiscal year	111,374,487	115,750,564	98,539,275	91,762,961	84,825,860	79,225,716	73,170,994	69,280,266	52,371,848	24,397,409
One year later	-	8,011,024	6,790,156	6,753,530	7,807,665	8,487,014	6,502,897	5,427,113	6,151,183	3,196,077
5. Re-estimated net incurred claims and expense, as of:										
End of fiscal year	120,973,447	122,543,329	105,542,747	99,759,021	93,399,864	86,422,271	79,436,643	74,762,192	60,060,292	27,218,000
One year later	-	-	105,329,431	98,516,491	92,633,525	87,712,730	79,673,891	74,707,379	58,523,031	27,593,486
6. Increase(decrease) in estimated incurred claims and expenses from end of policy year: (B)										

Notes:

(A) In October 2004, the insurance purchasing pool option was changed to a risk sharing pool. This increased both premiums and claims for fiscal year 2005. Fiscal year 2006 is the first year that both plan options were risk sharing pools for the entire period.

(B) Due to the nature of health claims, it is highly unlikely that any significant claim amount would remain unpaid at the end of the subsequent fiscal year. Therefore, there is no component included in the IBNR calculation for changes in prior years estimated claims and expenses.

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

Board of Trustees
Southwestern Ohio Educational Purchasing Council
- Self-Insured Medical Insurance Benefits Program
303 Corporate Center Drive, Suite 208
Vandalia, Ohio 45377

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Self-Insured Medical Insurance Benefits Program (the Program) of the Southwestern Ohio Educational Purchasing Council, which comprise the statement of net position as of June 30, 2013 and the related statements of revenues, expenses and change in net position, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 31, 2013 wherein we noted the Program is an enterprise fund within the accounting records of the Southwestern Ohio Educational Purchasing Council.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Program's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Program's internal control. Accordingly, we do not express an opinion on the effectiveness of the Program's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Program's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Program's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Program's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Handwritten signature in cursive script: Clark, Schufer, Hachett & Co.

Springfield, Ohio
December 31, 2013



At Clark Schaefer Hackett, we are the sum of our individuals. Each team member's training, experience and drive is well-suited to each client's needs and goals. We are committed to providing insightful and flexible service – from efficient compliance to sophisticated consulting – to help each client prosper today and plan for future success

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Dave Yost • Auditor of State

SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL – SELF-INSURED MEDICAL INSURANCE BENEFITS PROGRAM

MONTGOMERY COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
APRIL 1, 2014**