



Dave Yost • Auditor of State

**BATH TOWNSHIP
SUMMIT COUNTY**

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Dave Yost • Auditor of State

INDEPENDENT AUDITOR'S REPORT

Bath Township
Summit County
3864 W. Bath Road
Akron, Ohio 44210

To the Board of Trustees:

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Bath Township, Summit County, Ohio (the Township), as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for preparing and fairly presenting these financial statements in accordance with the cash accounting basis Note 2 describes. This responsibility includes determining that the cash accounting basis is acceptable for the circumstances. Management is also responsible for designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Township's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Township's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

101 Central Plaza South, 700 Chase Tower, Canton, Ohio 44702-1509
Phone: 330-438-0617 or 800-443-9272 Fax: 330-471-0001

www.ohioauditor.gov

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Bath Township, Summit County, Ohio, as of December 31, 2013 and the respective changes in cash financial position and the respective budgetary comparison for the General Fund, Road and Bridge Fund, Police District Fund, Fire District Fund, JEDD1 Fund and JEDD2 Fund, thereof for the year then ended in accordance with the accounting basis described in Note 2.

Accounting Basis

We draw attention to Note 2 of the financial statements, which describes the accounting basis, which differs from generally accepted accounting principles. We did not modify our opinion regarding this matter.

Other Matters

Supplemental and Other Information

We audited to opine on the Township's financial statements that collectively comprise its basic financial statements.

Management's Discussion & Analysis includes tables of net position, changes in net position, and governmental activities. This information provides additional analysis and is not a required part of the basic financial statements.

These tables are management's responsibility, and derive from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. We subjected these tables to the auditing procedures we applied to the basic financial statements. We also applied certain additional procedures, including comparing and reconciling these tables directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and in accordance with auditing standards generally accepted in the United States of America. In our opinion, these tables are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Other than the aforementioned procedures applied to the tables, we applied no procedures to any other information in Management's Discussion & Analysis, and we express no opinion or any other assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 13, 2014 on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Dave Yost". The signature is written in a cursive style with a large, looping "D" and "Y".

Dave Yost
Auditor of State
Columbus, Ohio

June 13, 2014

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Bath Township, Summit County
Management's Discussion and Analysis
For the Year Ended December 31, 2013
Unaudited

This discussion and analysis of the Bath Township's financial performance provides an overall review of the Township's financial activities for the year ended December 31, 2013, within the limitations of the Township's cash basis of accounting. Readers should also review the basic financial statements and notes to enhance their understanding of the Township's financial performance.

Highlights

Key highlights for 2013 are as follows:

Net position of governmental activities increased \$647,163, or 4.8 percent, from the prior year.

The Township's general receipts are primarily property and other local taxes. These receipts represent 80 percent of the total cash received for governmental activities during the year. Property and other local tax receipts for 2013 changed very little compared to 2012.

Using the Basic Financial Statements

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board Statement No. 34, as applicable to the Township's cash basis of accounting.

Report Components

The statement of net position and the statement of activities provide information about the cash activities of the Township as a whole.

Fund financial statements provide a greater level of detail. Funds are created and maintained on the financial records of the Township as a way to segregate money whose use is restricted to a particular specified purpose. These statements present financial information by fund, presenting funds with the largest balances or most activity in separate columns.

The notes to the financial statements are an integral part of the government-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the statements.

Basis of Accounting

The basis of accounting is a set of guidelines that determine when financial events are recorded. The Township has elected to present its financial statements on a cash basis of accounting. This basis of accounting is a basis of accounting other than generally accepted accounting principles. Under the Township's cash basis of accounting, receipts and disbursements are recorded when cash is received or paid.

As a result of using the cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their related disbursements (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the cash basis of accounting.

Bath Township, Summit County
Management's Discussion and Analysis
For the Year Ended December 31, 2013
Unaudited

Reporting the Township as a Whole

The statement of net position and the statement of activities reflect how the Township did financially during 2013, within the limitations of the cash basis of accounting. The statement of net position presents the cash balances and investments of the governmental activities of the Township at year end. The statement of activities compares cash disbursements with program receipts for each governmental program. Program receipts include charges paid by the recipient of the program's goods or services and grants and contributions restricted to meeting the operational or capital requirements of a particular program. General receipts are all receipts not classified as program receipts. The comparison of cash disbursements with program receipts identifies how each governmental function draws from the Township's general receipts.

These statements report the Township's cash position and the changes in cash position. Keeping in mind the limitations of the cash basis of accounting, you can think of these changes as one way to measure the Township's financial health. Over time, increases or decreases in the Township's cash position are one indicator of whether the Township's financial health is improving or deteriorating. When evaluating the Township's financial condition, you should also consider other nonfinancial factors as well, such as the Township's property tax base, the extent of the Township's debt obligations, the reliance on non-local financial resources for operations and the need for continued growth in the major local revenue sources such as property taxes.

In the statement of net position and the statement of activities, the Township's basic services are reported as governmental activities, including police, fire, streets and parks. Real estate and property taxes finance most of these activities. Benefits provided through governmental activities are not necessarily paid for by the people receiving them.

Reporting the Township's Most Significant Funds

Fund financial statements provide detailed information about the Township's major funds – not the Township as a whole. The Township establishes separate funds to better manage its many activities and to help demonstrate that money which is restricted as to how it may be used is being spent for the intended purpose. The funds of the Township are split into two categories: governmental and fiduciary.

Governmental Funds - Most of the Township's activities are reported in governmental funds. The governmental fund financial statements provide a detailed view of the Township's governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent to finance the Township's programs. The Township's significant governmental funds are presented on the financial statements in separate columns. The information for non-major funds (funds whose activity or balances are not large enough to warrant separate reporting) are combined and presented in total in a single column.

The Township's major governmental funds are the General Fund, Road and Bridge Fund, Police District Fund, Fire District Fund, and Joint Economic Development Funds (JEDD) I and II. The programs reported in governmental funds are closely related to those reported in the governmental activities section of the entity-wide statements.

Fiduciary Funds - Fiduciary funds are used to account for resources held for the benefit of parties outside the Township. Fiduciary funds are not reflected on the government-wide financial statements because the resources of these funds are not available to support the Township's programs as a whole.

Bath Township, Summit County
Management's Discussion and Analysis
For the Year Ended December 31, 2013
Unaudited

The Township as a Whole

Table 1 provides a summary of the Township's net position for 2013 compared to 2012 on a cash basis:

(Table 1)
Net Position

	Governmental Activities 2013	Governmental Activities 2012
Assets		
Cash and Investments	\$ 14,154,650	\$ 13,507,487
Total Assets	14,154,650	13,507,487
Net Position		
Restricted for:		
Capital Projects	595,136	370,328
Other Purposes	8,981,066	8,480,209
Permanent Fund - Wilson Trust		
Expendable	4,887	4,835
Nonexpendable	100,000	100,000
Unrestricted	4,473,561	4,552,115
Total Net Position	\$ 14,154,650	\$ 13,507,487

Total net position increased \$647,163 due to decrease in disbursements, primarily public works.

Table 2 reflects the changes in net position in 2013 compared to 2012:

Bath Township, Summit County
Management's Discussion and Analysis
For the Year Ended December 31, 2013
Unaudited

(Table 2)
Changes in Net Position

	Governmental Activities 2013	Governmental Activities 2012
Receipts:		
Program Receipts:		
Charges for Services and Sales	\$ 751,173	\$ 699,961
Operating Grants, Contributions and Interest	993,536	911,572
Capital Grants and Contributions	231,880	224,705
Total Program Receipts	1,976,589	1,836,238
General Receipts:		
Property and Other Local Taxes	6,750,156	6,669,002
Grants and Entitlements Not Restricted to Specific Programs	1,161,608	1,589,763
Sale of Capital Assets	56,939	55,926
Earnings on Investments	8,890	7,050
Miscellaneous	48,468	45,174
Total General Receipts	8,026,061	8,366,915
Total Receipts	10,002,650	10,203,153
Disbursements:		
General Government	1,230,071	1,175,264
Public Safety	4,844,486	4,869,179
Public Works	1,946,558	2,376,933
Health	229,155	227,573
Conservation-Recreation	272,034	362,242
Capital Outlay	833,183	859,727
Total Disbursements	9,355,487	9,870,918
Increase in Net Position	647,163	332,235
Net Position Beginning of Year	13,507,487	13,175,252
Net Position End of Year	\$ 14,154,650	\$ 13,507,487

Program receipts represent only 20 percent of total receipts and are primarily comprised of charges for services and sales, grants and contributions.

General receipts represent 80 percent of the Township's total receipts, and of this amount, 84 percent are property and local taxes. Grants and entitlements make up the bulk of the Township's other general receipts. Other receipts are somewhat insignificant and somewhat unpredictable revenue sources.

Disbursements for General Government represent the overhead costs of running the Township and the support services provided for the other Township activities. Public Safety represents the costs of police and fire/EMS protection; health is the health department and solid waste removal; conservation - recreation is the cost of maintaining the parks and playing fields; and public works is the cost of maintaining the roads.

Bath Township, Summit County
Management's Discussion and Analysis
For the Year Ended December 31, 2013
Unaudited

Governmental Activities

If you look at the Statement of Activities on page 12, you will see that the first column lists the major services provided by the Township. The next column identifies the costs of providing these services. The major program disbursements for governmental activities are for Public Safety and Public Works which account for 52 and 21 percent of all governmental disbursements, respectively. General Government, which includes zoning, also represents a significant cost, about 13 percent. The next three columns of the Statement entitled Program Receipts identify (1) amounts paid by people who are directly charged for the service in Column 1, and (2) grants received by the Township that must be used to provide a specific service in Column 2 and 3. The net (Disbursements) Receipts column compares the program receipts to the cost of the service. This "net cost" amount represents the cost of the service which is paid by local taxpayers. These net costs are paid from the general receipts which are presented at the bottom of the Statement. A comparison between the total cost of services and the net cost is presented in Table 3.

(Table 3)

	Governmental Activities			
	Total Cost Of Services	Net Cost of Services	Total Cost Of Services	Net Cost of Services
	2013		2012	
General Government	\$ 1,230,071	\$ (1,067,956)	\$ 1,175,264	\$ (1,047,419)
Public Safety	4,844,486	(4,195,626)	4,869,179	(4,272,634)
Public Works	1,946,558	(1,116,641)	2,376,933	(1,564,459)
Health	229,155	(214,255)	227,573	(197,323)
Conservation-Recreation	272,034	(177,266)	362,242	(307,823)
Capital Outlay	833,183	(607,154)	859,727	(645,022)
Total Expenses	<u>\$ 9,355,487</u>	<u>\$ (7,378,898)</u>	<u>\$ 9,870,918</u>	<u>\$ (8,034,680)</u>

The dependence upon property tax receipts is apparent as 72 percent of governmental activities are supported through these general receipts.

The Township's Funds

Total governmental funds had total receipts of \$10,002,650 and disbursements of \$9,355,487. Total fund balances increased by \$647,163 with the largest increase in the Road and Bridge Fund of \$379,594 due to decreased disbursements. The Fire District Fund increased \$113,375 due to less capital outlay spent.

General Fund Budgeting Highlights

The Township's budget is prepared according to Ohio law and is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances (money earmarked for disbursement). The most significant budgeted fund is the General Fund.

During 2013, the actual receipts were greater than budgeted receipts due the Township's conservative budgeting approach.

Final disbursements for the General Fund were budgeted at \$3,506,355 while actual disbursements were \$2,573,882. The Township kept the expenditures well below the budgeted levels as shown by the large variance.

Bath Township, Summit County
Management's Discussion and Analysis
For the Year Ended December 31, 2013
Unaudited

Capital Assets and Debt Administration

Capital Assets

The Township does not currently report its capital assets and infrastructure. "Capital assets" include long-lived, costly items such as buildings, cars, trucks and equipment. The Township schedules the useful lives of capital assets such as cars, trucks and equipment and saves for replacements over their useful lives. Buildings are on regular maintenance schedules. "Infrastructure" represents immovable, common capital assets such as roads, bridges, and land improvements. These assets are also covered by maintenance schedules designed to avoid decline or decay, and the subsequent need for early replacement.

Debt

The Township does not have any outstanding debt in 2013.

Current Issues

The challenge for all governments is to provide quality services to the public while staying within the restrictions imposed by limited, and in some cases shrinking, funding. We rely heavily on local taxes and have chosen to limit commercial activity to support the tax base.

Contacting the Township's Financial Management

This financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the Township's finances and to reflect the Township's accountability for the monies it receives. Questions concerning any of the information in this report or requests for additional information should be directed to Sharon Troike, Fiscal Officer, 3864 W. Bath Road, Bath, Ohio 44210.

Bath Township, Summit County
Statement of Net Position - Cash Basis
December 31, 2013

	Governmental Activities
Assets	
Equity in Pooled Cash and Investments	\$ 14,154,650
<i>Total Assets</i>	<i>\$ 14,154,650</i>
 Net Position	
Restricted for:	
Capital Projects	\$ 595,137
Other Purposes	8,981,072
Permanent Funds - Wilson Trust:	
Expendable	4,880
Nonexpendable	100,000
Unrestricted	4,473,561
<i>Total Net Position</i>	<i>\$ 14,154,650</i>

See accompanying notes to the basic financial statements

Bath Township, Summit County
Statement of Activities - Cash Basis
For the Year Ended December 31, 2013

	Program Cash Receipts			Net (Disbursements) Receipts and Changes in Net Position	
	Cash Disbursements	Charges for Services and Sales	Operating Grants, Contributions and Interest	Capital Grants and Contributions	Governmental Activities
Governmental Activities					
General Government	\$ 1,230,071	\$ 162,115	\$ -	\$ -	\$ (1,067,956)
Public Safety	4,844,486	95,504	547,505	5,851	(4,195,626)
Public Works	1,946,558	477,054	352,863	-	(1,116,641)
Health	229,155	14,900	-	-	(214,255)
Conservation-Recreation	272,034	1,600	93,168	-	(177,266)
Capital Outlay	833,183	-	-	226,029	(607,154)
<i>Total Governmental Activities</i>	<u>\$ 9,355,487</u>	<u>\$ 751,173</u>	<u>\$ 993,536</u>	<u>\$ 231,880</u>	<u>(7,378,898)</u>
General Receipts					
Property Taxes Levied for:					
General Purposes					1,159,479
Special Purposes					5,590,677
Grants and Entitlements not Restricted to					
Specific Programs					1,161,608
Sale of Capital Assets					56,939
Earnings on Investments					8,890
Miscellaneous					48,468
<i>Total General Receipts</i>					<u>8,026,061</u>
Change in Net Position					647,163
<i>Net Position Beginning of Year</i>					<u>13,507,487</u>
<i>Net Position End of Year</i>					<u>\$ 14,154,650</u>

See accompanying notes to the basic financial statements

Bath Township, Summit County
Statement of Assets and Fund Balances - Cash Basis
Governmental Funds
December 31, 2013

	General	Road and Bridge Fund	Police District Fund	Fire District Fund	JEDD I Fund	JEDD II Fund	Other Governmental Funds	Total Governmental Funds
Assets								
Equity in Pooled Cash and Invesments	\$ 4,473,561	\$ 1,182,729	\$ 602,431	\$ 732,568	\$ 3,291,073	\$ 2,505,700	\$ 1,366,588	\$ 14,154,650
Total Assets	<u>\$ 4,473,561</u>	<u>\$ 1,182,729</u>	<u>\$ 602,431</u>	<u>\$ 732,568</u>	<u>\$ 3,291,073</u>	<u>\$ 2,505,700</u>	<u>\$ 1,366,588</u>	<u>\$ 14,154,650</u>
Fund Balances								
Nonspendable	-	-	-	-	-	-	\$ 100,000	\$ 100,000
Restricted	-	\$ 1,182,729	\$ 602,431	\$ 732,568	\$ 3,291,073	\$ 2,505,700	520,745	8,835,246
Committed	-	-	-	-	-	-	745,843	745,843
Assigned	\$ 87,913	-	-	-	-	-	-	87,913
Unassigned	4,385,648	-	-	-	-	-	-	4,385,648
Total Fund Balances	<u>\$ 4,473,561</u>	<u>\$ 1,182,729</u>	<u>\$ 602,431</u>	<u>\$ 732,568</u>	<u>\$ 3,291,073</u>	<u>\$ 2,505,700</u>	<u>\$ 1,366,588</u>	<u>\$ 14,154,650</u>

See accompanying notes to the basic financial statements

Bath Township, Summit County
Statement of Cash Receipts, Disbursements and Changes in Cash Fund Balances
Governmental Funds
For the Year Ended December 31, 2013

	General	Road and Bridge Fund	Police District Fund	Fire District Fund	JEDD I Fund	JEDD II Fund	Other Governmental Funds	Total Governmental Funds
Receipts								
Property and Other Local Taxes	\$ 1,159,479	\$ 1,440,060	\$ 2,287,939	\$ 1,531,968	\$ -	\$ -	\$ 330,710	\$ 6,750,156
Charges for Services	84	-	11,667	-	-	-	558,621	570,372
Licenses, Permits and Fees	147,482	650	1,550	-	-	-	1,670	151,352
Fines and Forfeitures	14,545	-	-	-	-	-	-	14,545
Intergovernmental	1,161,608	188,214	300,022	198,707	-	-	524,168	2,372,719
Special Assessments	-	-	-	-	-	-	527	527
Earnings on Investments	8,890	-	-	-	2,398	1,932	67	13,287
Miscellaneous	48,468	-	193	5,658	-	-	18,434	72,753
<i>Total Receipts</i>	<u>2,540,556</u>	<u>1,628,924</u>	<u>2,601,371</u>	<u>1,736,333</u>	<u>2,398</u>	<u>1,932</u>	<u>1,434,197</u>	<u>9,945,711</u>
Disbursements								
Current:								
General Government	1,230,071	-	-	-	-	-	-	1,230,071
Public Safety	686,045	-	2,552,318	1,581,396	-	-	24,727	4,844,486
Public Works	10,185	1,223,331	-	-	-	-	713,042	1,946,558
Health	229,155	-	-	-	-	-	-	229,155
Conservation-Recreation	-	-	-	-	-	-	272,034	272,034
Capital Outlay	330,515	25,999	40,317	41,562	-	-	394,790	833,183
<i>Total Disbursements</i>	<u>2,485,971</u>	<u>1,249,330</u>	<u>2,592,635</u>	<u>1,622,958</u>	<u>-</u>	<u>-</u>	<u>1,404,593</u>	<u>9,355,487</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	54,585	379,594	8,736	113,375	2,398	1,932	29,604	590,224
Other Financing Sources (Uses)								
Sale of Capital Assets	56,939	-	-	-	-	-	-	56,939
Transfers In	-	-	-	-	-	-	190,078	190,078
Transfers Out	(190,078)	-	-	-	-	-	-	(190,078)
<i>Total Other Financing Sources (Uses)</i>	<u>(133,139)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>190,078</u>	<u>56,939</u>
<i>Net Change in Fund Balances</i>	(78,554)	379,594	8,736	113,375	2,398	1,932	219,682	647,163
<i>Fund Balances Beginning of Year</i>	<u>4,552,115</u>	<u>803,135</u>	<u>593,695</u>	<u>619,193</u>	<u>3,288,675</u>	<u>2,503,768</u>	<u>1,146,906</u>	<u>13,507,487</u>
<i>Fund Balances End of Year</i>	<u>\$ 4,473,561</u>	<u>\$ 1,182,729</u>	<u>\$ 602,431</u>	<u>\$ 732,568</u>	<u>\$ 3,291,073</u>	<u>\$ 2,505,700</u>	<u>\$ 1,366,588</u>	<u>\$ 14,154,650</u>

See accompanying notes to the basic financial statements

Bath Township, Summit County
Statement of Receipts, Disbursements and Changes
In Fund Balance - Budget and Actual - Budget Basis
General Fund
For the Year Ended December 31, 2013

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Receipts				
Property and Other Local Taxes	\$ 1,048,454	\$ 1,048,454	\$ 1,159,479	\$ 111,025
Charges for Services	30	30	84	54
Licenses, Permits and Fees	51,989	51,989	147,482	95,493
Fines and Forfeitures	5,127	5,127	14,545	9,418
Intergovernmental	409,476	409,476	1,161,608	752,132
Earnings on Investments	3,134	3,134	8,890	5,756
Miscellaneous	17,085	17,085	48,468	31,383
<i>Total receipts</i>	<u>1,535,295</u>	<u>1,535,295</u>	<u>2,540,556</u>	<u>1,005,261</u>
Disbursements				
Current:				
General Government	1,774,640	1,664,903	1,258,402	406,501
Public Safety	852,868	822,235	702,750	119,485
Public Works	11,669	11,657	10,185	1,472
Health	254,093	239,323	229,575	9,748
Capital Outlay	613,163	768,237	372,970	395,267
<i>Total Disbursements</i>	<u>3,506,433</u>	<u>3,506,355</u>	<u>2,573,882</u>	<u>932,473</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	(1,971,138)	(1,971,060)	(33,326)	1,937,734
Other Financing Sources (Uses)				
Sale of Capital Assets	20,071	20,071	56,939	36,868
Transfers Out	(190,000)	(190,078)	(190,078)	-
<i>Total Other Financing Sources (Uses)</i>	<u>(169,929)</u>	<u>(170,007)</u>	<u>(133,139)</u>	<u>36,868</u>
<i>Net Change in Fund Balance</i>	(2,141,067)	(2,141,067)	(166,465)	1,974,602
<i>Fund Balance Beginning of Year</i>	4,388,894	4,388,894	4,388,894	-
Prior Year Encumbrances Appropriated	163,221	163,221	163,221	-
<i>Fund Balance End of Year</i>	<u>\$ 2,411,048</u>	<u>\$ 2,411,048</u>	<u>\$ 4,385,650</u>	<u>\$ 1,974,602</u>

See accompanying notes to the basic financial statements

Bath Township, Summit County
Statement of Receipts, Disbursements and Changes
In Fund Balance - Budget and Actual - Budget Basis
Road and Bridge Fund
For the Year Ended December 31, 2013

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Receipts				
Property and Other Local Taxes	\$ 1,436,934	\$ 1,440,061	\$ 1,440,060	\$ (1)
Licenses, Permits and Fees	646	650	650	-
Intergovernmental	186,956	188,214	188,214	-
<i>Total receipts</i>	<u>1,624,536</u>	<u>1,628,925</u>	<u>1,628,924</u>	<u>(1)</u>
Disbursements				
Current:				
Public Works	2,245,925	2,245,986	1,454,476	791,510
Capital Outlay	181,746	181,746	25,999	155,747
<i>Total Disbursements</i>	<u>2,427,671</u>	<u>2,427,732</u>	<u>1,480,475</u>	<u>947,257</u>
<i>Net Change in Fund Balance</i>	(803,135)	(798,807)	148,449	947,256
<i>Fund Balance Beginning of Year</i>	705,875	705,875	705,875	-
Prior Year Encumbrances Appropriated	97,260	97,260	97,260	-
<i>Fund Balance End of Year</i>	<u>\$ -</u>	<u>\$ 4,328</u>	<u>\$ 951,584</u>	<u>\$ 947,256</u>

See accompanying notes to the basic financial statements

Bath Township, Summit County
*Statement of Receipts, Disbursements and Changes
 In Fund Balance - Budget and Actual - Budget Basis
 Police District Fund
 For the Year Ended December 31, 2013*

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Receipts				
Property and Other Local Taxes	\$ 2,271,471	\$ 2,287,939	\$ 2,287,939	\$ -
Charges for Services	11,532	11,667	11,667	-
Licenses, Permits and Fees	1,532	1,550	1,550	-
Intergovernmental	296,560	300,022	300,022	-
Other	191	193	193	-
<i>Total receipts</i>	<u>2,581,286</u>	<u>2,601,371</u>	<u>2,601,371</u>	<u>-</u>
Disbursements				
Current:				
Public Safety	3,127,758	3,127,758	2,613,733	514,025
Capital Outlay	47,222	47,222	40,317	6,905
<i>Total Disbursements</i>	<u>3,174,980</u>	<u>3,174,980</u>	<u>2,654,050</u>	<u>520,930</u>
<i>Net Change in Fund Balance</i>	(593,694)	(573,609)	(52,679)	520,930
<i>Fund Balance Beginning of Year</i>	531,318	531,318	531,318	-
Prior Year Encumbrances Appropriated	62,377	62,377	62,377	-
<i>Fund Balance End of Year</i>	<u>\$ 1</u>	<u>\$ 20,086</u>	<u>\$ 541,016</u>	<u>\$ 520,930</u>

See accompanying notes to the basic financial statements

Bath Township, Summit County
Statement of Receipts, Disbursements and Changes
In Fund Balance - Budget and Actual - Budget Basis
Fire District Fund
For the Year Ended December 31, 2013

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Receipts				
Property and Other Local Taxes	\$ 1,523,992	\$ 1,531,968	\$ 1,531,968	\$ -
Intergovernmental	197,481	198,707	198,707	-
Other	5,623	5,657	5,658	1
<i>Total receipts</i>	<u>1,727,096</u>	<u>1,736,332</u>	<u>1,736,333</u>	<u>1</u>
Disbursements				
Current:				
Public Safety	2,242,289	2,241,159	1,597,520	643,639
Capital Outlay	104,000	105,130	41,562	63,568
<i>Total Disbursements</i>	<u>2,346,289</u>	<u>2,346,289</u>	<u>1,639,082</u>	<u>707,207</u>
<i>Net Change in Fund Balance</i>	(619,193)	(609,957)	97,251	707,208
<i>Fund Balance Beginning of Year</i>	588,741	588,741	588,741	-
Prior Year Encumbrances Appropriated	30,452	30,452	30,452	-
<i>Fund Balance End of Year</i>	<u>\$ -</u>	<u>\$ 9,236</u>	<u>\$ 716,444</u>	<u>\$ 707,208</u>

See accompanying notes to the basic financial statements

Bath Township, Summit County
*Statement of Receipts, Disbursements and Changes
 In Fund Balance - Budget and Actual - Budget Basis
 JEDD I Fund
 For the Year Ended December 31, 2013*

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Receipts				
Earnings on Investments	\$ -	\$ -	\$ 2,398	\$ 2,398
<i>Total receipts</i>	-	-	2,398	2,398
Disbursements				
<i>Total Disbursements</i>	-	-	-	-
<i>Net Change in Fund Balance</i>	-	-	2,398	2,398
<i>Fund Balance Beginning of Year</i>	3,288,675	3,288,675	3,288,675	-
<i>Fund Balance End of Year</i>	<u>\$ 3,288,675</u>	<u>\$ 3,288,675</u>	<u>\$ 3,291,073</u>	<u>\$ 2,398</u>

See accompanying notes to the basic financial statements

Bath Township, Summit County
*Statement of Receipts, Disbursements and Changes
 In Fund Balance - Budget and Actual - Budget Basis
 JEDD II Fund
 For the Year Ended December 31, 2013*

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Receipts				
Earnings on Investments	\$ -	\$ -	\$ 1,932	\$ 1,932
<i>Total receipts</i>	-	-	1,932	1,932
Disbursements				
<i>Total Disbursements</i>	-	-	-	-
<i>Net Change in Fund Balance</i>	-	-	1,932	1,932
<i>Fund Balance Beginning of Year</i>	2,503,768	2,503,768	2,503,768	-
<i>Fund Balance End of Year</i>	<u>\$ 2,503,768</u>	<u>\$ 2,503,768</u>	<u>\$ 2,505,700</u>	<u>\$ 1,932</u>

See accompanying notes to the basic financial statements

Bath Township, Summit County
Statement of Fiduciary Net Position - Cash Basis
Fiduciary Funds
December 31, 2013

	<u>Agency</u>
Assets	
Equity in Pooled Cash and Invesments	<u>\$26,410</u>
Net Position	
Restricted	<u>\$26,410</u>

See accompanying notes to the basic financial statements

Note 1 – Reporting Entity

Bath Township, Summit County, Ohio (the Township), is a body politic and corporate established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Township is directed by a publicly elected three-member Board of Trustees. The Township also has an elected Fiscal Officer.

The reporting entity is comprised of the primary government, component units and other organizations that were included to ensure that the financial statements are not misleading. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the Township. The Township provides general government services, fire, EMS and police protection, maintenance of Township roads, and cemetery maintenance.

The Township participates as a member of a Joint Economic Development District with the cities of Akron and Fairlawn. Note 12 to the financial statements provide additional information for the entity.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

Note 2 – Summary of Significant Accounting Policies

As discussed further in the Basis of Accounting section of this Note, these financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. Following are the more significant of the Township's accounting policies.

Basis of Presentation

The Township's basic financial statements consist of government-wide financial statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

Government-Wide Financial Statements The statement of net position and the statement of activities display information about the Township as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The statements distinguish between those activities of the Township that are governmental and those that are considered business-type. Governmental activities generally are financed through taxes, intergovernmental receipts or other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. The Township has no business-type activities.

The statement of net position presents the cash and investments balance of the governmental activities of the Township at year end. The statement of activities compares disbursements with program receipts for each of the Township's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Township is responsible. Program receipts include charges paid by the recipient of the program's goods or services, grants and contributions restricted to meeting the operational or capital requirements of a particular program and receipts of interest earned on grants that is required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function is self-financing on a cash basis or draws from the Township's general receipts.

Note 2 – Summary of Significant Accounting Policies (Continued)

Fund Financial Statements During the year, the Township segregates transactions related to certain Township functions or activities in separate funds to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Township at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by type.

Fund Accounting

The Township uses fund accounting to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Funds are used to segregate resources that are restricted as to use. The funds of the Township are divided into two categories, governmental and fiduciary.

Governmental Funds The Township classifies funds financed primarily from taxes, intergovernmental receipts (e.g. grants), and other nonexchange transactions as governmental funds. The following are the Township's major governmental funds.

General The general fund is used to account for all financial resources, except those required to be accounted for in another fund. The General Fund balance is available to the Township for any purpose provided it is expended or transferred according to the general laws of Ohio.

Road and Bridge Fund The road and bridge fund receives property tax money for maintaining and repairing Township roads.

Police District Fund The police district fund receives property tax money for providing police services to Township residents.

Fire District Fund The fire district fund receives special levy tax money for providing fire services to Township residents.

Joint Economic Development District Funds I and II (JEDD I and II) The joint economic development funds are dedicated to preserving the rural character of Bath Township.

The other governmental funds of the Township account for grants and other resources whose use is restricted to a particular purpose.

The Township also has \$100,000 in the Wilson Trust, a "Permanent Fund". Although the \$100,000 principal cannot be spent, Wilson Trust interest can be spent on training and equipment costs for safety forces.

Fiduciary Funds Agency funds are purely custodial in nature and are used to hold resources for individuals, organizations or other governments. The Township's agency funds account for insurance proceeds to be held until required repairs to damaged property are made and approved by the Township and to account for road opening deposits and road bonds that are returned when construction is complete.

Basis of Accounting

The Township's financial statements are prepared using the cash basis of accounting. Except for modifications having substantial support, receipts are recorded in the Township's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred. Any such modifications made by the Township are described in the appropriate section in this note.

Note 2 – Summary of Significant Accounting Policies (Continued)

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

Budgetary Process

All funds, except agency funds, are legally required to be budgeted and appropriated. The major documents prepared are the alternate tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The alternate tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount the Township may appropriate.

The appropriation resolution is the Township's authorization to spend resources and sets limits on disbursements plus encumbrances at the level of control selected by the Township. The legal level of control has been established at the fund/department and within each department, the amount for personal services level for all funds.

The certificate of estimated resources may be amended during the year if projected increases or decreases in receipts are identified by the Fiscal Officer. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificated of estimated resources in effect at the time final appropriations were passed by the Township.

The appropriation resolution is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation resolution for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Township during the year.

Cash and Investments

To improve cash management, cash received by the Township is pooled and invested. Individual fund integrity is maintained through Township records. Interest in the pool is presented as "Equity in Pooled Cash and Investments."

Investments of the cash management pool and investments with an original maturity of three months or less at the time of purchase are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months that were not purchased from the pool are reported as investments. Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or negative receipts (contra revenue), respectively.

During 2013, the Township invested in nonnegotiable certificates of deposit and STAR Ohio and STAR Plus. The non-negotiable certificates of deposit are reported at cost.

STAR Ohio is an investment pool, managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price, which is the price the investment could be sold for on December 31, 2013.

Interest earnings are allocated to Township funds according to State statutes, grant requirements, or debt related restrictions. Interest receipts credited to the General Fund during 2013 were \$8,890.

Note 2 – Summary of Significant Accounting Policies (Continued)

Employer Contributions to Cost-Sharing Pension Plans

The Township recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. As described in Notes 7 and 8, the employer contributions include portions for pension benefits and for postretirement health care benefits. Beyond annual contributions, pensions are the liability of the state program and are not liabilities of Bath Township.

Net Position

Net position is reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net position totaling \$100,000 in the permanent fund are restricted and are nonspendable. Income on the Wilson Memorial Trust is restricted to training and equipment costs for safety forces. Net position restricted for other purposes include resources restricted for public safety and road projects. The Township's policy is to first apply restricted resources when an obligation is incurred for purposes for which both restricted and unrestricted net position are available.

Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Township is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

Nonspendable The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or are legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash.

Restricted Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

Committed The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by formal action (resolution) of Township Trustees. Those committed amounts cannot be used for any other purpose unless the Township Trustees remove or change the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned Amounts in the assigned fund balance classification are intended to be used by the Township for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the general fund, assigned amounts represent intended uses established by Township Trustees or a Township official delegated that authority by resolution, or by State Statute.

Unassigned Unassigned fund balance is the residual classification for the general fund and includes amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Township applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

Note 2 – Summary of Significant Accounting Policies (Continued)

Interfund Transactions

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchaser funds. Subsidies from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular disbursements to the funds that initially paid for them are not presented in the financial statements.

Note 3 – Budgetary Basis of Accounting

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance – Budget and Actual – Budgetary Basis presented for the General Fund, Road and Bridge Fund, Police District Fund, Fire District Fund, and Joint Economic Development District Fund I and II are prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The difference between the budgetary basis and the cash basis is outstanding year end encumbrances are treated as disbursements (budgetary basis) rather than as restricted, committed or assigned fund balance (cash basis). The encumbrances outstanding at year end (budgetary basis) amounted to \$87,913 for the General Fund, \$231,145 for the Road and Bridge Fund, \$61,415 for the Police District Fund and \$16,124 for the Fire District Fund.

Note 4 – Deposits and Investments

State statutes classify monies held by the Township into three categories.

Active deposits are public deposits necessary to meet current demands on the Township treasury. Such monies must be maintained either as cash in the Township treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Township has identified as not required for use within the current five-year period of designation of depositories. Inactive deposits must either be evidenced by depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Interim monies may be deposited or invested in the following securities:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least 2 percent and be marked to market daily, and the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio or Ohio local governments;

Bath Township, Summit County
Notes to the Financial Statements
For the Year Ended December 31, 2013

Note 4 – Deposits and Investments (Continued)

5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
7. The State Treasurer’s investment pool (STAR Ohio).

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the Township, and must be purchased with the expectation that it will be held to maturity.

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

Deposits

Custodial credit risk is the risk that, in the event of a bank failure, the Township’s deposits may not be returned. According to state law, public depositories must give security for all public funds on deposit in excess of those funds that are insured by the federal deposit insurance corporation (FDIC) or by any other agency or instrumentality of the federal government. These institutions may either specifically collateralize individual accounts in lieu of amounts insured by the FDIC, or may pledge a pool of government securities valued at least 105 percent of the total value of public monies on deposit at the institution. The Township has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the Township or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least 105 percent of the deposits being secured.

At December 31, 2013, the carrying amount of the Township’s deposit was \$7,516,042. At year end, \$3,103,445 of the townships bank balance of \$7,604,124 was exposed to custodial credit risk because those deposits were uninsured and collateralized with securities held by the pledging financial institutions trust department or agent, but in the township name.

Investments

As of December 31, 2013, the Township had the following investments and maturities:

Investment Type	Fair Value 12/31/2013	Maturity	Rating (1)
STAR OHIO (Investment Pool)	<u>6,665,018</u>	Daily	AAAm
Total Investments	<u>\$ 6,665,018</u>		

Bath Township, Summit County
Notes to the Financial Statements
For the Year Ended December 31, 2013

Note 4 – Deposits and Investments (Continued)

Interest Rate Risk Interest rate risk arises because potential purchasers of debt securities will not agree to pay face value for those securities if interest rates subsequently increase. The Township investment policy addresses interest rate risk by requiring the township's investments portfolio be structured so that securities mature to meet each requirement for ongoing operations and /or long term payments, thereby avoid the need to sell securities on the open market prior to maturity and by investing operating funds primarily in short term investments.

Credit Risk STAR Ohio carries a rating of AAAM by Standard and Poor's. The Township has no investment policy dealing with investment credit risk beyond the requirements in state statutes. Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized standard rating service and that the money market fund be rated in the highest category at the time of purchase by at least one nationally recognized standard rating service.

Custodial Credit Risk For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Township will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

The Township has no investment policy dealing with investment custodial risk beyond the requirements in ORC 135.14(M)(2) which states, "Payment for investments shall be made only upon the delivery of securities representing such investments to the treasurer, investing authority, or qualified trustee. If the securities transferred are not represented by a certificate, payment shall be made only upon receipt of confirmation of transfer from the custodian by the treasurer, governing board, or qualified trustee."

Note 5 – Property Taxes

Property taxes include amounts levied against all real and public utility property located in the Township. Property tax revenue received during 2013 for real and public utility property taxes represents collections of 2012 taxes.

2013 real property taxes are levied after October 1, 2013, on the assessed value as of January 1, 2013, the lien date. Assessed values are established by State law at 35 percent of appraised market value. 2013 real property taxes are collected in and intended to finance 2014.

Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits later payment dates to be established.

Public utility personal property currently is assessed at varying percent of true value; public utility real property is assessed at 35 percent of true value. 2013 public utility property taxes which became a lien December 31, 2012, are levied after October 1, 2012, and are collected in 2013 with real property taxes.

The full tax rate for all Township operations for the year ended December 31, 2013, was \$2.10 per \$1,000 of assessed value. The assessed values of real property and public utility tangible property upon which 2013 property tax receipts were based are as follows:

Real Property		
Residential and Agricultural	\$	417,634,320
Other		71,824,970
Public Utility		9,804,770
Total Assessed Value	\$	<u>499,264,060</u>

Bath Township, Summit County
Notes to the Financial Statements
For the Year Ended December 31, 2013

Note 5 – Property Taxes (Continued)

The Summit County Fiscal Officer collects property taxes on behalf of the Township and remits the collected taxes to the Township. Tax settlements are made each March and August for real property taxes and each June and October for personal property.

Note 6 – Risk Management

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During 2013, the Township contracted with Wichert Insurance as their broker for the following coverage with the respective companies listed below:

Type	Amount	Limit	Company
Legal Liability	\$ 1,000,000 3,000,000	Per Occurrence General Aggregate	Selective Ins Co. of America Selective Ins Co. of America
Automobile Liability	\$ 1,000,000	Per Occurrence	Selective Ins Co. of America
Law Enforcement Operations	\$ 1,000,000	Per Occurrence	Scottsdale Indemnity
Wrongful Acts	\$ 1,000,000	Per Occurance & Annual Aggregate	Scottsdale Indemnity
Property, Boiler & Equipment	\$ 13,943,533	Limit	Selective Ins Co. of America

There were no significant reductions in coverage from prior years and claims have not exceeded insurance coverage in any of the past three years. The Township pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is based on accident history and administrative costs.

Note 7 – Defined Benefit Pension Plan

Ohio Public Employees Retirement System

The Township participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. 1.) The Traditional Pension Plan - a cost-sharing, multiple-employer defined benefit pension plan. 2.) The Member-Directed Plan - a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20 percent per year). Under the Member-Directed Plan, members accumulated retirement assets equal to the value of the member and (vested) employer contributions, plus any investment earnings. 3.) The Combined Plan - a cost-sharing, multiple-employer defined benefit pension plan. Under the Combined Plan, OPERS invests employer contributions to provide a formula retirement benefits similar in nature to, but less than, the Traditional Pension Plan benefits. Member contributions, the investment of which is self-directed by the members, accumulate retirement assets in a manner similar to the Member-Directed Plan.

OPERS provides retirement, disability, survivor and death benefits and annual cost of living adjustments to members of the Traditional and Combined plans. Members of the member directed plan do not qualify for ancillary benefits.

Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report. Interested parties may obtain a copy by visiting <https://www.opers.org/investments/cafr.shtml>, by writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642 or by calling (614) 222-5601 or (800) 222-7377.

Note 7 – Defined Benefit Pension Plan (Continued)

The Ohio Revised Code provides statutory authority for member and employer contributions. For 2013, member and employer contribution rates were consistent across all three plans. While members in the state and local divisions may participate in all three plans, law enforcement and public safety divisions exist only in the Traditional Pension Plan. The Township's 2013 member contribution rates were 10.00 percent of covered payroll for members in state and local classifications. Law enforcement members contributed 12.60 percent.

The 2013 employer contribution rate for state and local employers was 14.00 percent of covered payroll. The law enforcement rate was 18.10 percent of covered payroll. The Township's required contributions for pension obligations to the traditional and combined plans for the years ended December 31, 2013, 2012, and 2011 were \$477,154, \$482,183, and \$496,812, respectively. The full amount has been contributed for 2013, 2012 and 2011.

Ohio Police and Fire Pension Fund

The Township contributes to the Ohio Police and Fire Pension Fund (OP&F), a cost-sharing multiple-employer defined benefit pension plan. OP&F provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. OP&F issues a publicly available financial report that includes financial information and required supplementary information for the plan. That report may be obtained by writing to the OP&F, 140 East Town Street, Columbus, Ohio 43215-5164. That report is also available on OP&F's website at www.op-f.org.

From January 1, 2013 through July 1, 2013, plan members were required to contribution 10 percent of their annual covered salary. From July 2, 2013 through December 31, 2013, plan members were required to contribute 10.75 percent of their annual covered salary. Throughout 2013, employers were required to contribute 19.5 percent and 24 percent respectively for police officers and firefighters. The Township's contributions to OP&F for firefighters for the years ended December 31, 2013, 2012, and 2011 were \$186,045, \$186,965, and \$175,581, respectively. The full amount has been contributed for 2013, 2012 and 2011.

Note 8 – Postemployment Benefits

Ohio Public Employees Retirement System

Plan Description

The Ohio Public Employees Retirement System (OPERS) administers three separate pension plans. The Traditional Pension Plan-a cost-sharing, multiple-employer defined benefit pension plan; the Member Directed Plan-a defined contribution plan; and the Combined Plan-a cost sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

OPERS maintains a cost-sharing multiple employer defined benefit post-employment healthcare plan, which includes a medical plan, prescription drug program and Medicare Part B premium reimbursement, to qualifying members of both the traditional pension and the combined plans. Members of the member-directed plan do not qualify for ancillary benefits, including post-employment health care coverage.

In order to qualify for post-employment health care coverage, aged and service retirees under the Traditional Pension and Combined Plans must have 10 or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefits is available. The health care coverage provided by OPERS meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 45.

Note 8 – Postemployment Benefits (Continued)

The Ohio Revised Code permits, but does not mandate, OPERS to provide OPEB benefits to its eligible members and beneficiaries. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report. Interested parties may obtain a copy by visiting <https://www.opers.org/investments/cafr.shtml>, by writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642 or by calling (614) 222-5601 or (800) 222-7377.

Funding Policy

The Ohio Revised Code provides statutory authority requiring public employers to fund post retirement health care through their contributions to OPERS. A portion of each employer’s contribution to OPERS is set aside for the funding of post-retirement health care coverage. Employer contribution rates are expressed as a percentage of the covered payroll of active members. In 2013, state and local employers contributed at a rate of 14.00 percent of covered payroll and public safety and law enforcement employers contributed at 18.10 percent. These are the maximum employer contribution rates permitted by the Ohio Revised Code. Active members do not make contributions to the OPEB Plan.

OPERS’ Post Employment Health Care plan was established under, and is administered in accordance with, Internal Revenue Code 401(h). Each year, the OPERS Board of Trustees determines the portion of the employer contribution rate that will be set aside for funding of the post employment health care benefits. The portion of employer contributions allocated to health care for members in the Traditional Plan was 1 percentage during calendar year 2013. The portion of employer contributions allocated to health care for members in the Combined Plan was 1.0 percent during calendar year 2013. Effective January 1, 2014, the portion of employer contributions allocated to healthcare was raised to 2 percent for both plans, as recommended by the OPERS Actuary. The OPERS Board of Trustees is also authorized to established rules for the retiree or their surviving beneficiaries to pay a portion of the health care benefit provided. Payment amounts vary on the number of covered dependents and the coverage selected.

The Township’s contributions for health care to the OPERS for the years ending December 31, 2013, 2012, and 2011 were \$34,082, \$137,767, and \$141,946, respectively, which were equal to the required contributions for each year.

Changes to the health care plan were adopted by the OPERS Board of Trustees on September 19, 2012, with a transition plan commencing January 1, 2014. With the recent passage of pension obligation under SB 343 and the approved health care changes, OPERS expects to be able to consistently allocate 4 percent of the employer contributions toward the health care fund after the end of the transition period.

Ohio Police and Fire Pension Fund

Plan Description - The Township contributes to the Ohio Police and Fire Pension Fund (OP&F) sponsored healthcare program, a cost sharing multiple- employer defined postemployment healthcare plan administered by OP&F. OP&F provides healthcare benefits including coverage for medical, prescription drugs, dental, vision, Medicare Part B premium and long term care to retirees, qualifying benefit recipients and their eligible dependents.

OP&F provides access to post-retirement healthcare coverage for any person who receives or is eligible to receive a monthly service, disability, or survivor benefits check or is a spouse or eligible dependent child of such person. The healthcare coverage provided by OP&F meets the definition of an Other Post Employment Benefits (OPEB) as described in GASB Statement 45.

The Ohio Revised Code allows, but does not mandate OP&F to provide OPEB benefits. Authority for the OP&F Board of Trustees to provide health care coverage to eligible participants and to establish and amend benefits are codified in Chapter 742 of the Ohio Revised Code.

OP&F issues a publicly available financial report that includes financial information and required supplementary information for the Plan. That report may be obtained by writing to OP&F, 140 East Town Street, Columbus, Ohio 43215-5164. That report is also available on OP&F’s website at www.op-f.org.

Note 8 – Postemployment Benefits (Continued)

Funding Policy – The Ohio Revised Code provides for contribution requirements of the participating employers and of plan members to the OP&F (defined benefit pension plan). Participating employers are required to contribute to the pension plan at rates expressed as percentage of the payroll of active pension members, currently, 19.50 percent and 24.00 percent of covered payroll for police and fire employers, respectively. The Ohio Revised Code states that the employer contribution may not exceed 19.5 percent of covered payroll for police employer units and 24 percent of covered payroll for fire employer units. Active members do not make contributions to the OPEB Plan.

OP&F maintains funds for health care in two separate accounts. One for health care benefits under an IRS Code Section 115 trust and one for Medicare Part B reimbursements administrated as an Internal Revenue Code 401(h) account, both of which are within the defined benefit pension plan, under the authority granted by the Ohio Revised Code to the OP&F Board of Trustees.

The Board of Trustees is authorized to allocate a portion of the total employer contributions made into the pension plan to the Section 115 trust and the Section 401(h) account as the employer contribution for retiree health care benefits. The portion of employer contributions allocated to health care was 4.69 percent of covered payroll from January 1, 2013 through May 31, 2013 and 2.85 percent of covered payroll from June 1, 2013 through December 31, 2013. The amount of employer contributions allocated to the health care plan each year is subject to the Trustees' primary responsibility to ensure that pension benefits are adequately funded and is limited by the provisions of Sections 115 and 401(h).

The OP&F Board of Trustees also is authorized to establish requirements for contributions to the health care plan by retirees and their eligible dependents, or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

The Township's contributions to OP&F for firefighter healthcare for the years ending 2013, 2012 and 2011 were \$158,014, \$134,381, and \$126,199, respectively; 100 percent has been contributed for 2013, 2012 and 2011.

Note 9 – Fund Balances

Fund balance is classified as nonspendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the Township is bound to observe constraints imposed upon the use of the resources in the government funds. The constraints placed on fund balance for the major governmental funds and all other governmental funds are presented below:

Bath Township, Summit County
Notes to the Financial Statements
For the Year Ended December 31, 2013

Fund Balances	General	Road and Bridge Fund	Police District Fund	Fire District Fund	JEDD I Fund	JEDD II Fund	Other Governmental Funds	Total
Nonspendable:								
Trust Fund Principal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
<i>Total Nonspendable</i>	-	-	-	-	-	-	100,000	100,000
Restricted for:								
Road and Bridge Maint. and Improvement	-	\$ 1,182,729	-	-	-	-	64,795	1,247,524
Police Operations	-	-	\$ 602,431	-	-	-	-	602,431
Fire Operations	-	-	-	\$ 732,568	-	-	-	732,568
Emergency Medical Services	-	-	-	-	-	-	153,665	153,665
Garbage and Waste Disposal	-	-	-	-	-	-	69,650	69,650
Drug and Alcohol	-	-	-	-	-	-	3,030	3,030
Cemetery	-	-	-	-	-	-	29,155	29,155
Street Lighting	-	-	-	-	-	-	365	365
Safety Forces	-	-	-	-	-	-	4,880	4,880
Parks	-	-	-	-	-	-	195,206	195,206
Preservation of Rural Character	-	-	-	-	3,291,073	2,505,700	-	5,796,773
<i>Total Restricted</i>	-	1,182,729	602,431	732,568	3,291,073	2,505,700	520,746	8,835,247
Committed to:								
Fire Vehicle	-	-	-	-	-	-	148,000	148,000
Capital Improvements	-	-	-	-	-	-	595,136	595,136
Other Purposes	-	-	-	-	-	-	2,706	2,706
<i>Total Committed</i>	-	-	-	-	-	-	745,842	745,842
Assigned to:								
Encumbrances	87,913	-	-	-	-	-	-	87,913
<i>Total Assigned</i>	87,913	-	-	-	-	-	-	87,913
Unassigned								
	4,385,648	-	-	-	-	-	-	4,385,648
<i>Total Fund Cash Balances</i>	<u>\$ 4,473,561</u>	<u>\$ 1,182,729</u>	<u>\$ 602,431</u>	<u>\$ 732,568</u>	<u>\$ 3,291,073</u>	<u>\$ 2,505,700</u>	<u>\$ 1,366,588</u>	<u>\$ 14,154,650</u>

Note 10 – Interfund Transfers

During 2013, the General Fund transferred \$26,078 to the Park Levy Fund for the maintenance of the Bath Nature Preserve, \$90,000 to the Police Vehicle Reserves Fund for vehicle replacement in the police department, and \$74,000 to the Fire Vehicle Reserves Fund for vehicle replacement in the fire department. Transfers represent the allocation of unrestricted receipts collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

Note 11 – Contingent Liabilities/Subsequent Events

Amounts grantor agencies pay to the Township are subject to audit and adjustment by the grantor. Grantors may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

Management believes there are no pending claims or lawsuits.

Note 12 – Joint Ventures

The Township is a member of a Joint Economic Development District with the cities of Akron and Fairlawn. The City of Akron provides water service to businesses within the JEDD while the JEDD is permitted to collect income tax on those businesses. At the same time, the JEDD prevents annexation of Township property by either city and maintains the Township's rural character and property tax base.

The Township jointly operates a fire station with Copley Township. All operating and maintenance costs were paid equally by the two townships. For the year ended December 31, 2013, the Township's expenditures for the fire station were \$272,679.



Dave Yost • Auditor of State

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Bath Township
Summit County
3864 W. Bath Road
Akron, Ohio 44210

To the Board of Trustees:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Bath Township, Summit County, (the Township) as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements and have issued our report thereon dated June 13, 2014.

Internal Control Over Financial Reporting

As part of our financial statement audit, we considered the Township's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinions on the financial statements, but not to the extent necessary to opine on the effectiveness of the Township's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Township's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

Compliance and Other Matters

As part of reasonably assuring whether the Township's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

Purpose of this Report

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Township's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Dave Yost". The signature is written in a cursive style with a large, looping "D" and "Y".

Dave Yost
Auditor of State
Columbus, Ohio

June 13, 2014



Dave Yost • Auditor of State

BATH TOWNSHIP

SUMMIT COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
JULY 24, 2014**