

***VILLAGE OF CLARKSBURG  
ROSS COUNTY, OHIO***

***AUDIT REPORT***

***FOR THE YEARS ENDED DECEMBER 31, 2009 & 2008***

***Charles E. Harris and Associates, Inc.***  
**Certified Public Accountants and Government Consultants**





# Dave Yost • Auditor of State

January 18, 2011

The attached audit report was completed and prepared for release prior to the commencement of my term of office on January 10, 2011. Thus, I am certifying this audit report for release under the signature of my predecessor.

A handwritten signature in black ink that reads "Dave Yost".

DAVE YOST  
Auditor of State

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Mary Taylor, CPA  
Auditor of State

Village Council  
Village of Clarksburg  
10849 Main Street  
P. O. Box 187  
Clarksburg, Ohio 43115

We have reviewed the *Report of Independent Accountants* of the Village of Clarksburg, Ross County, prepared by Charles E. Harris & Associates, Inc., for the audit period January 1, 2008 through December 31, 2009. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Village of Clarksburg is responsible for compliance with these laws and regulations.

*Mary Taylor*

Mary Taylor, CPA  
Auditor of State

January 4, 2011

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 Ross County, Ohio  
 For the Years Ended December 31, 2009 and 2008  
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Ross County, Ohio  
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***Charles E. Harris & Associates, Inc.***  
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**REPORT OF INDEPENDENT ACCOUNTANTS**

Village of Clarksburg  
Ross County  
10849 Main Street  
Clarksburg, Ohio 43115

To Village Council:

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Clarksburg, Ross County, Ohio (the Village), as of and for the years ended December 31, 2009 and 2008, which collectively comprise the Village's basic financial statements as listed in the table contents. These financial statements are the responsibility of the Village's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

As discussed in Note 2, the Village has prepared these financial statements and notes using the cash basis of accounting. This is a comprehensive accounting basis other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements, referred to above present fairly, in all material respects, the respective financial position-cash basis of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Clarksburg, Ross County, Ohio, as of December 31, 2009 and 2008, and the respective changes in financial position-cash basis and the respective budgetary comparisons for the General Fund and Street Construction, Maintenance and Repair Fund, thereof for the years then ended in conformity with the basis of accounting Note 2 describes.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 15, 2010 on our consideration of the Village's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Management's Discussion and Analysis on pages 3 through 9 is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

***Charles E. Harris & Associates, Inc.***

November 15, 2010

Village of Clarksburg  
Management's Discussion and Analysis  
For the Years Ended December 31, 2009 and 2008  
Unaudited

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This management discussion and analysis of the Village of Clarksburg's financial performance provides an overall review of the Village's financial activities for the year ended December 31, 2009 and 2008, within the limitations of the Village's cash basis accounting. Readers should also review the basic financial statements and notes to enhance their understanding of the Village's financial performance.

**Highlights**

Key highlights for 2009 and 2008 are as follows:

2009 Net assets of governmental activities decreased \$21,999 or 13% from the prior year. The fund most affected by the decrease in cash and cash equivalents was the general fund which decreased \$24,727 or 30%, due to a decrease in intergovernmental receipts and an increase in total expenditures. The decrease was only slightly offset by an increase in Net assets in the Street Construction, Maintenance and Repair Fund and other governmental funds.

2008 Net assets of governmental activities decreased \$27,647 or 14%, from the prior year. The fund most affected by the decrease in cash and cash equivalents was the General Fund. The General Fund's intergovernmental receipts decreased substantially, while total expenditures remained relatively unchanged. Expenditures on roads increased significantly compared to the previous year, while revenues from gas tax monies remained consistent, which provided a smaller increase in net assets for the Street Construction, Maintenance and Repair Fund from previous years.

The Village's general receipts are primarily property and intergovernmental receipts. These receipts represent 87% of the total general receipts for governmental activities during 2009 and 93% of the total general receipts for governmental activities during 2008. Property tax receipts increased 15% from 2007 to 2008 but decreased 7% from 2008 to 2009 while unrestricted grants and entitlements decreased 25% and 16% for those respective periods.

2009 Net assets of business-type activities increased \$10,393 or 6%. This 2009 increase was mainly due to capital outlays being funded by grants and loans rather than user charges. 2008 Net assets of business-type activities decreased \$10,881 or 6%, similarly to 2007.

**Using the Basic Financial Statements**

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board Statement No. 34, as applicable to the Village's cash basis of accounting.

**Report Components**

The statement of net assets and the statement of activities provide information about the cash activities of the Village as a whole.

Fund financial statements provide a greater level of detail. Funds are created and maintained on the financial records of the Village as a way to segregate money whose use is restricted to a particular

Village of Clarksburg  
Management's Discussion and Analysis  
For the Years Ended December 31, 2009 and 2008  
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specified purpose. These statements present financial information by fund, presenting funds with the largest balances or most activity in separate columns.

The notes to the financial statements are an integral part of the government-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the statements.

### **Basis of Accounting**

The basis of accounting is a set of guidelines that determine when financial events are recorded. The Village has elected to present its financial statements on a cash basis of accounting. This basis of accounting is a basis of accounting other than generally accepted accounting principles. Under the Village's cash basis of accounting, receipts and disbursements are recorded when cash is received or paid.

As a result of using the cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their related expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the cash basis of accounting.

### **Reporting the Village as a Whole**

The Statement of Net Assets and the Statement of Activities reflect how the Village did financially during 2009 and 2008, within the limitations of cash basis accounting. The Statement of Net Assets presents the cash balances of the governmental and business-type activities of the Village at year end. The Statement of Activities compares cash disbursements with program receipts for each governmental program and business type activity. Program receipts include charges paid by the recipient of the program's goods or services and grants and contributions restricted to meeting the operational or capital requirements of a particular program. General receipts are all receipts not classified as program receipts. The comparison of cash disbursements with program receipts identifies how each governmental function or business-type activity draws from the Village's general receipts.

These statements report the Village's cash position and the changes in cash position. Keeping in mind the limitations of the cash basis of accounting, you can think of these changes as one way to measure the Village's financial health. Over time, increases or decreases in the Village's cash position is one indicator of whether the Village's financial health is improving or deteriorating. When evaluating the Village's financial condition, you should also consider other non-financial factors as well such as the Village's property tax base, the condition of the Village's capital assets and infrastructure, the extent of the Village's debt obligations, the reliance on non-local financial resources for operations and the need for continued growth in the major local revenue sources such as property taxes.

In the Statement of Net Assets and the statement of activities, we divide the Village into two types of activities:

Governmental activities: Most of the Village's basic services are reported here, including police, fire, streets and parks. State entitlements property taxes finance most of these activities. Benefits provided through governmental activities are not necessarily paid for by the people receiving them.

Village of Clarksburg  
Management's Discussion and Analysis  
For the Years Ended December 31, 2009 and 2008  
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Business-type activity: The Village has two business-type activities, the provisions of water and sewer services. Business-type activities are financed by a fee charged to the customers receiving the service. Major capital outlays are financed by grants and long term loans.

**Reporting the Village's Most Significant Funds**

Fund financial statements provide detailed information about the Village's major funds – not the Village as a whole. The Village establishes separate funds to better manage its many activities and to help demonstrate that money that is restricted as to how it may be used, is being spent for the intended purpose. The funds of the Village are split into two categories: governmental and proprietary.

Governmental Funds - Most of the Village's activities are reported in governmental funds. The governmental fund financial statements provide a detailed view of the Village's governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent to finance the Village's programs. The Village's significant governmental funds are presented on the financial statements in separate columns. The information for nonmajor funds (funds whose activity or balances are not large enough to warrant separate reporting) is combined and presented in total in a single column. The Village's major governmental funds are the General Fund and the Street, Maintenance and Repair Fund. These programs reported in governmental funds are closely related to those reported in the governmental activities section of the entity-wide statements.

Proprietary Funds – When the Village charges customers for the services it provides, these services are generally reported in proprietary funds. When the services are provided to the general public, the activity is reported as an enterprise fund. The Village has six major enterprise funds, Water, Sewer, Sewer OWDA, ODOD Grant, OPWC Loan, and OPWC Grant fund.

**The Village as a Whole**

Table 1 provides a summary of the Village's net assets for 2009 compared to 2008 on a cash basis:

(Table 1)

	<b>Net Assets</b>					
	Governmental Activities		Business-Type Activities		Total	
	2009	2008	2009	2008	2009	2008
<b>Assets</b>						
Cash and Cash Equivalents	\$143,993	\$165,992	\$173,828	\$163,435	\$317,821	\$329,427
Total Assets	\$143,993	\$165,992	\$173,828	\$163,435	\$317,821	\$329,427
<b>Net Assets</b>						
Restricted for:						
Debt Service	-	-	\$65,682	\$56,468	\$65,682	\$56,468
Other Purposes	\$86,658	\$85,191	-	-	86,658	83,930
Unrestricted	57,335	80,801	108,146	106,967	165,481	189,029
Total Net Assets	\$143,993	\$165,992	\$173,828	\$163,435	\$317,821	\$329,427

Village of Clarksburg  
Management's Discussion and Analysis  
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As mentioned previously, net assets of governmental activities decreased slightly by \$21,999 during 2009 and \$27,647 during 2008. The decrease was mainly driven by the decrease in intergovernmental receipts.

Table 2 reflects the changes in net assets in 2009 and 2008.

**Table 2- Changes in Net Assets**

	Governmental Activities	Governmental Activities	Business Type Activities	Business Type Activities
	2009	2008	2009	2008
<b>Receipts:</b>				
Program Receipts:				
Charges for Services and Sales	\$2,662	\$2,609	\$141,118	\$144,621
Operating Grants and Contributions	18,370	19,483	-	-
Capital Grants and Contributions	-	-	345,450	-
<b>Total Program Receipts</b>	<b>\$21,032</b>	<b>\$22,092</b>	<b>\$486,568</b>	<b>\$144,621</b>
General Receipts:				
Property and Other Local Taxes, Grants and Entitlements Not Restricted to Specific Programs	9,517	10,234	-	-
OWDA Loan Proceeds	-	-	86,881	13,512
Interest	3,262	3,427	3,979	809
Miscellaneous	4,300	1,282	-	-
<b>Total General Receipts</b>	<b>59,123</b>	<b>96,524</b>	<b>90,860</b>	<b>14,321</b>
<i>Total Receipts</i>	<i>80,155</i>	<i>119,571</i>	<i>577,428</i>	<i>158,942</i>
<b>Disbursements:</b>				
General Government	72,375	81,047	-	-
Security of Persons and Property	4,846	5,259	-	-
Leisure Time Activities	1,654	7,943	-	-
Transportation	14,834	11,373	-	-
Capital Outlay	8,445	9,278	-	-
Water	-	-	46,812	68,727
Sewer	-	-	520,223	101,096
<i>Total Disbursements</i>	<i>102,154</i>	<i>114,900</i>	<i>567,035</i>	<i>169,823</i>
<b>Increase in Net Assets</b>	<b>(21,999)</b>	<b>(27,647)</b>	<b>10,393</b>	<b>(10,881)</b>
<b>Net Assets Beginning of Year</b>	<b>165,992</b>	<b>193,639</b>	<b>163,435</b>	<b>174,316</b>
<b>Net Assets End of Year</b>	<b>\$143,993</b>	<b>\$165,992</b>	<b>\$173,828</b>	<b>\$163,435</b>

Village of Clarksburg  
Management's Discussion and Analysis  
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Program receipts represent 26% of total receipts of governmental activities for 2009 and 25% for 2008 and are primarily comprised of restricted intergovernmental receipts such as motor vehicle license and gas tax money.

General receipts represent 74% of the Village's total receipts for governmental activities for 2009 and 75% of total receipts of governmental activities for 2008, and of this amount, approximately 16% are property and other local taxes for 2009 and 2008. State entitlements make up the majority of the balance of the Village's general receipts. Other receipts are very insignificant and somewhat unpredictable revenue sources.

Disbursements for General Government represent the overhead costs of running the Village and the support services provided for the other Village activities. These include the costs of council, and the clerk, as well as internal services such as payroll and purchasing. Since these costs do not represent direct services to residents, we try to limit these costs to the General Fund unrestricted receipts.

Security of Persons and Property are the costs of protecting the Village and its citizens; Leisure Time Activities are the costs of maintaining the parks and playing fields; and Transportation is the cost of maintaining the roads.

**Governmental Activities**

If you look at the Statement of Activities on page 12 & 13 for 2009 and 2008, respectively, you will see that the first column lists the major services provided by the Village. The next column identifies the costs of providing these services. The major program disbursements for governmental activities are for general government, which account for 71% of all governmental disbursements in 2009 and 2008. The next three columns of the Statement entitled Program Cash Receipts identify amounts paid by people who are directly charged for the service and grants received by the Village that must be used to provide a specific service. The net Receipt (Disbursement) column compares the program receipts to the cost of the service. This "net cost" amount represents the cost of the service which ends up being paid from money provided by local taxpayers. These net costs are paid from the general receipts which are presented at the bottom of the Statement. A comparison between the total cost of services and the net cost is presented in Table 3.

**Table 3-Cost of Services**

	Total Cost of Services 2009	Net Cost of Services 2009	Total Cost of Services 2008	Net Cost of Services 2008
General Government	\$72,375	\$69,713	\$81,047	\$78,438
Security of Persons and Property	4,846	4,846	5,259	5,259
Leisure Time Activities	1,654	1,654	7,943	7,943
Transportation	14,834	(3,536)	11,373	(8,110)
Capital Outlay	8,445	8,445	9,278	9,278
<b>Total Expenses</b>	<b>\$102,154</b>	<b>\$81,122</b>	<b>\$114,900</b>	<b>\$92,808</b>

Village of Clarksburg  
Management's Discussion and Analysis  
For the Years Ended December 31, 2009 and 2008  
Unaudited

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The dependence upon general receipts is apparent as over 79% of governmental activities, in 2009, are supported by these general receipts.

**Business-type activities**

The water and sewer operations of the Village are relatively large and usually routine. However, they were greatly affected by non-routine capital outlays in 2009.

**The Village's Funds**

Total governmental funds had receipts of \$80,155 and disbursements of \$102,154 for 2009. The greatest change within governmental funds occurred within the General Fund. The decrease in the General Fund balance was mainly due to the decrease of intergovernmental receipts.

Total governmental funds had receipts of \$87,253 and disbursements of \$114,900 for 2008. The greatest change within governmental funds occurred within the General and Street Funds. The decrease in fund balance in the General Fund was due to a decrease in intergovernmental receipts while total expenditures remained relatively unchanged from the previous year. The increase in fund balance of the Street Funds was lower than the previous two years mainly due to an increase in expenditures for roads.

**General Fund Budgeting Highlights**

The Village's budget is prepared according to Ohio law and is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund.

Final disbursements were budgeted at \$125,364 for 2009 while actual disbursements were \$84,886. For 2008, final budgeted disbursements were \$137,661 while actual disbursements were \$103,944. Actual expenditures were significantly below budgeted amounts due to a reduction in the cost of general government. This was achieved by keeping equipment purchases and capital improvements to amounts that were of an immediate need.

**Capital Assets and Debt Administration**

**Capital Assets**

The Village does not currently keep track of its capital assets and infrastructure.

**Debt**

At December 31, 2009, the Village's outstanding debt included \$173,250 in OWDA loans and OPWC loans of \$198,699 issued for improvements to the water and sewer plant. For further information regarding the Village's debt, refer to Note 6 to the basic financial statements.

Village of Clarksburg  
Management's Discussion and Analysis  
For the Years Ended December 31, 2009 and 2008  
Unaudited

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**Current Issues**

The challenge for all Governments is to provide quality services to the public while staying within the restrictions imposed by limited, and in some cases shrinking, funding. We rely heavily on intergovernmental revenues and have a small local tax base. Our newly prepared financial forecast predicts a positive change in fund balances for 2010.

**Contacting the Village's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the Village's finances and to reflect the Village's accountability for the monies it receives. Questions concerning any of the information in this report or requests for additional information should be directed to Kathy Dickey, Fiscal Officer, Village of Clarksburg, 10849 Main Street, P.O. Box 187, Clarksburg, Ohio 43115.

VILLAGE OF CLARKSBURG  
ROSS COUNTY, OHIO  
STATEMENT OF NET ASSETS - CASH BASIS  
DECEMBER 31, 2009

	Governmental Activities	Business-Type Activities	Total
<b>Assets</b>			
Equity in Pooled Cash and Cash Equivalents	\$ 143,993	\$ 173,828	\$ 317,821
Total Assets	<u>\$ 143,993</u>	<u>\$ 173,828</u>	<u>\$ 317,821</u>
<b>Net Assets</b>			
Restricted for:			
Debt Service	\$ -	\$ 65,682	\$ 65,682
Other Purposes	86,658	-	86,658
Unrestricted	57,335	108,146	165,481
Total Net Assets	<u>\$ 143,993</u>	<u>\$ 173,828</u>	<u>\$ 317,821</u>

See accompanying notes to the financial statements.

VILLAGE OF CLARKSBURG  
ROSS COUNTY, OHIO  
STATEMENT OF NET ASSETS - CASH BASIS  
DECEMBER 31, 2008

	Governmental Activities	Business-Type Activities	Total
<b>Assets:</b>			
Equity in Pooled Cash and Cash Equivalents	\$ 165,992	\$ 163,435	\$ 329,427
Total Assets	<u>\$ 165,992</u>	<u>\$ 163,435</u>	<u>\$ 329,427</u>
<b>Net Assets:</b>			
Restricted for:			
Debt Service	\$ -	\$ 56,468	\$ 56,468
Other Purposes	83,930	-	83,930
Unrestricted	82,062	106,967	189,029
Total Net Assets	<u>\$ 165,992</u>	<u>\$ 163,435</u>	<u>\$ 329,427</u>

See accompanying notes to the financial statements.

VILLAGE OF CLARKSBURG  
ROSS COUNTY, OHIO  
STATEMENT OF ACTIVITIES - CASH BASIS  
For the Year Ended December 31, 2009

	Program Cash Receipts				Net (Disbursements) Receipts and Changes in Net Assets		
	Cash Disbursements	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Governmental Activities:							
General Government	\$ 72,375	\$ 2,662	\$ -	\$ -	\$ (69,713)	\$ -	\$ (69,713)
Security of Persons and Property	4,846	-	-	-	(4,846)	-	(4,846)
Transportation	14,834	-	18,370	-	3,536	-	3,536
Leisure Time Activities	1,654	-	-	-	(1,654)	-	(1,654)
Capital Outlay	8,445	-	-	-	(8,445)	-	(8,445)
Total Governmental Activities	102,154	2,662	18,370	-	(81,122)	-	(81,122)
Business-Type Activities:							
Water	46,812	48,666	-	-	-	1,854	1,854
Sewer	520,223	92,452	-	345,450	-	(82,321)	(82,321)
Total Business-Type Activities	567,035	141,118	-	345,450	-	(80,467)	(80,467)
Total Government	\$ 669,189	\$ 143,780	\$ 18,370	\$ 345,450	(81,122)	(80,467)	(161,589)
General Receipts							
Property Taxes levied for:							
General purposes					9,517	-	9,517
Grants and entitlements not restricted to specific programs					42,044	-	42,044
OWDA loan proceeds					-	86,881	86,881
Earnings on Investments					3,262	3,979	7,241
Miscellaneous					4,300	-	4,300
Total General Receipts					59,123	90,860	149,983
Change in Net Assets					(21,999)	10,393	(11,606)
Net Assets Beginning of Year					165,992	163,435	329,427
Net Assets End of Year					\$ 143,993	\$ 173,828	\$ 317,821

See accompanying notes to the financial statements.

VILLAGE OF CLARKSBURG  
ROSS COUNTY, OHIO  
STATEMENT OF ACTIVITIES - CASH BASIS  
For the Year Ended December 31, 2008

	Program Cash Receipts				Net (Disbursements) Receipts and Changes in Net Assets		
	Cash Disbursements	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Governmental Activities:							
General Government	\$ 81,047	\$ 2,609	\$ -	\$ -	\$ (78,438)	\$ -	\$ (78,438)
Security of Persons and Property	5,259	-	-	-	(5,259)	-	(5,259)
Transportation	11,373	-	19,483	-	8,110	-	8,110
Leisure Time Activities	7,943	-	-	-	(7,943)	-	(7,943)
Capital Outlay	9,278	-	-	-	(9,278)	-	(9,278)
Total Governmental Activities	<u>114,900</u>	<u>2,609</u>	<u>19,483</u>	<u>-</u>	<u>(92,808)</u>	<u>-</u>	<u>(92,808)</u>
Business-Type Activities:							
Water	68,727	52,337	-	-	-	(16,390)	(16,390)
Sewer	101,096	92,284	-	-	-	(8,812)	(8,812)
Total Business-Type Activities	<u>169,823</u>	<u>144,621</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(25,202)</u>	<u>(25,202)</u>
Total Government	<u>\$ 284,723</u>	<u>\$ 147,230</u>	<u>\$ 19,483</u>	<u>\$ -</u>	<u>(92,808)</u>	<u>(25,202)</u>	<u>(118,010)</u>
General Receipts							
Property Taxes levied for:							
General purposes					10,234	-	10,234
Grants and entitlements not restricted to specific programs					50,218	-	50,218
OWDA loan proceeds					-	13,512	13,512
Earnings on Investments					3,427	809	4,236
Miscellaneous					1,282	-	1,282
Total General Receipts					<u>65,161</u>	<u>14,321</u>	<u>79,482</u>
Change in Net Assets					(27,647)	(10,881)	(38,528)
Net Assets Beginning of Year					193,639	174,316	367,955
Net Assets End of Year					<u>\$ 165,992</u>	<u>\$ 163,435</u>	<u>\$ 329,427</u>

See accompanying notes to the financial statements.

VILLAGE OF CLARKSBURG  
ROSS COUNTY, OHIO  
STATEMENT OF CASH BASIS ASSETS AND FUND BALANCES  
ALL GOVERNMENTAL FUND TYPES  
DECEMBER 31, 2009

	<b>General</b>	<b>Street Construction Maintenance &amp; Repair</b>	<b>Other Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>Assets:</b>				
Equity in Pooled Cash and Cash Equivalents	\$ 57,335	\$ 77,615	\$ 9,043	\$ 143,993
Total Assets	\$ 57,335	\$ 77,615	\$ 9,043	\$ 143,993
<b>Fund Balances:</b>				
Reserved:				
Reserved for Encumbrances	\$ 154	\$ 26	\$ -	\$ 180
Unreserved:				
Undesignated, Reported in:				
General Fund	57,181	-	-	57,181
Special Revenue Funds	-	77,589	9,043	86,632
Total Fund Balances	\$ 57,335	\$ 77,615	\$ 9,043	\$ 143,993

See accompanying notes to the financial statements.

VILLAGE OF CLARKSBURG  
ROSS COUNTY, OHIO  
STATEMENT OF CASH BASIS ASSETS AND FUND BALANCES  
ALL GOVERNMENTAL FUND TYPES  
DECEMBER 31, 2008

	<u>General</u>	<u>Street Construction Maintenance &amp; Repair</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Assets:</b>				
Equity in Pooled Cash and Cash Equivalents	\$ 82,062	\$ 75,755	\$ 8,175	\$ 165,992
Total Assets	<u>\$ 82,062</u>	<u>\$ 75,755</u>	<u>\$ 8,175</u>	<u>\$ 165,992</u>
<b>Fund Balances:</b>				
Reserved:				
Reserved for Encumbrances	\$ 1,261	\$ 139	\$ -	\$ 1,400
Unreserved:				
Undesignated, Reported in:				
General Fund	80,801	-	-	80,801
Special Revenue Funds	-	75,616	8,175	83,791
Total Fund Balances	<u>\$ 82,062</u>	<u>\$ 75,755</u>	<u>\$ 8,175</u>	<u>\$ 165,992</u>

See accompanying notes to the financial statements.

VILLAGE OF CLARKSBURG  
ROSS COUNTY, OHIO  
STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES - ALL  
GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2009

	<u>General</u>	<u>Street Construction Maintenance &amp; Repair</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Receipts</b>				
Property and Other Local Taxes	\$ 8,894	\$ -	\$ 622	\$ 9,516
Fines and Forfeitures	2,611	-	-	2,611
Intergovernmental	41,941	16,992	1,481	60,414
Earning on Investments	2,207	951	104	3,262
Miscellaneous	4,352	-	-	4,352
Total Receipts	<u>60,005</u>	<u>17,943</u>	<u>2,207</u>	<u>80,155</u>
<b>Disbursements</b>				
Current:				
General Government	72,361	-	14	72,375
Security of Persons and Property	4,246	-	600	4,846
Transportation	-	14,109	725	14,834
Leisure Time Activities	1,654	-	-	1,654
Capital Outlay	6,471	1,974	-	8,445
Total Disbursements	<u>84,732</u>	<u>16,083</u>	<u>1,339</u>	<u>102,154</u>
Net Change in Fund Balances	(24,727)	1,860	868	(21,999)
Fund Balances Beginning of Year	<u>82,062</u>	<u>75,755</u>	<u>8,175</u>	<u>165,992</u>
Fund Balances End of Year	<u>\$ 57,335</u>	<u>\$ 77,615</u>	<u>\$ 9,043</u>	<u>\$ 143,993</u>

See accompanying notes to the financial statements.

VILLAGE OF CLARKSBURG  
ROSS COUNTY, OHIO  
STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES - ALL  
GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2008

	<u>General</u>	<u>Street Construction Maintenance &amp; Repair</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Receipts</b>				
Property and Other Local Taxes	\$ 9,520	\$ -	\$ 714	\$ 10,234
Fines and Forfeitures	2,609	-	-	2,609
Intergovernmental	50,124	17,783	1,794	69,701
Earning on Investments	2,506	835	86	3,427
Miscellaneous	1,282	-	-	1,282
Total Receipts	<u>66,041</u>	<u>18,618</u>	<u>2,594</u>	<u>87,253</u>
<b>Disbursements</b>				
Current:				
General Government	81,032	-	15	81,047
Security of Persons and Property	4,659	-	600	5,259
Transportation	-	10,824	549	11,373
Leisure Time Activities	7,943	-	-	7,943
Capital Outlay	9,049	-	229	9,278
Total Disbursements	<u>102,683</u>	<u>10,824</u>	<u>1,393</u>	<u>114,900</u>
Net Change in Fund Balances	(36,642)	7,794	1,201	(27,647)
Fund Balances Beginning of Year	<u>118,704</u>	<u>67,961</u>	<u>6,974</u>	<u>193,639</u>
Fund Balances End of Year	<u>\$ 82,062</u>	<u>\$ 75,755</u>	<u>\$ 8,175</u>	<u>\$ 165,992</u>

See accompanying notes to the financial statements.

VILLAGE OF CLARKSBURG  
ROSS COUNTY, OHIO  
STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES  
IN FUND BALANCE - BUDGET AND ACTUAL - BUDGET BASIS  
GENERAL FUND  
FOR THE YEAR ENDED DECEMBER 31, 2009

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Receipts				
Property and Other Local Taxes	9,717	\$ 8,894	\$ 8,894	\$ -
Fines and Forfeitures	-	2,611	2,611	-
Intergovernmental	43,973	41,941	41,941	-
Earning on Investment	4,000	2,207	2,207	-
Miscellaneous	2,309	4,352	4,352	-
Total Receipts	59,999	60,005	60,005	-
Disbursements				
Current:				
General Government	113,156	107,764	72,515	35,249
Security of Persons and Property	5,300	5,300	4,246	1,054
Leisure Time Activities	8,700	3,700	1,654	2,046
Capital Outlay	14,105	8,600	6,471	2,129
Total Disbursements	141,261	125,364	84,886	40,478
Receipts Over (Under) Disbursements	(80,001)	(65,359)	(24,881)	40,478
Fund Balance Beginning of Year	80,801	80,801	80,801	-
Prior Year Encumbrances Appropriated	1,261	1,261	1,261	-
Fund Balance End of Year	\$ 2,061	\$ 16,703	\$ 57,181	\$ 40,478

See accompanying notes to the financial statements

VILLAGE OF CLARKSBURG  
ROSS COUNTY, OHIO  
STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES  
IN FUND BALANCE - BUDGET AND ACTUAL - BUDGET BASIS  
GENERAL FUND  
FOR THE YEAR ENDED DECEMBER 31, 2008

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Receipts				
Property and Other Local Taxes	\$ 9,797	\$ 9,520	\$ 9,520	\$ -
Fines, Licenses and Permits	2,308	2,609	2,609	-
Intergovernmental	48,573	50,124	50,124	-
Earning on Investment	6,000	2,506	2,506	-
Miscellaneous	-	1,282	1,282	-
Total Receipts	66,678	66,041	66,041	-
Disbursements				
Current:				
General Government	99,610	108,611	82,293	26,318
Security of Persons and Property	6,600	5,100	4,659	441
Leisure Time Activities	8,600	8,600	7,943	657
Capital Outlay	22,250	15,350	9,049	6,301
Total Disbursements	137,060	137,661	103,944	33,717
Receipts Over (Under) Disbursements	(70,382)	(71,620)	(37,903)	33,717
Fund Balance Beginning of Year	118,103	118,103	118,103	-
Prior Year Encumbrances Appropriated	601	601	601	-
Fund Balance End of Year	\$ 48,322	\$ 47,084	\$ 80,801	\$ 33,717

See accompanying notes to the financial statements

VILLAGE OF CLARKSBURG  
ROSS COUNTY, OHIO  
STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES  
IN FUND BALANCE - BUDGET AND ACTUAL - BUDGET BASIS  
STREET CONSTRUCTION MAINTENANCE REPAIR FUND  
FOR THE YEAR ENDED DECEMBER 31, 2009

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts				
Intergovernmental	\$ 19,300	\$ 16,992	\$ 16,992	\$ -
Interest	500	951	951	-
Total Receipts	<u>19,800</u>	<u>17,943</u>	<u>17,943</u>	<u>-</u>
Disbursements				
Current:				
Transportation	28,739	29,239	14,135	15,104
Capital Outlay	2,500	2,000	1,974	26
Total Disbursements	<u>31,239</u>	<u>31,239</u>	<u>16,109</u>	<u>15,104</u>
Net Change in Fund Balance	(11,439)	(13,296)	1,834	15,104
Fund Balance Beginning of Year	75,616	75,616	75,616	-
Prior Year Encumbrances Appropriated	<u>139</u>	<u>139</u>	<u>139</u>	<u>-</u>
Fund Balance End of Year	<u>\$ 64,316</u>	<u>\$ 62,459</u>	<u>\$ 77,589</u>	<u>\$ 15,104</u>

See accompanying notes to the financial statements

VILLAGE OF CLARKSBURG  
ROSS COUNTY, OHIO  
STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES  
IN FUND BALANCE - BUDGET AND ACTUAL - BUDGET BASIS  
STREET CONSTRUCTION MAINTENANCE REPAIR FUND  
FOR THE YEAR ENDED DECEMBER 31, 2008

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts				
Intergovernmental	\$ 19,300	\$ 17,783	\$ 17,783	\$ -
Interest	1,000	835	835	-
Total Receipts	<u>20,300</u>	<u>18,618</u>	<u>18,618</u>	<u>-</u>
Disbursements				
Current:				
Transportation	28,450	29,450	10,963	18,487
Capital Outlay	3,000	2,000	-	2,000
Total Disbursements	<u>31,450</u>	<u>31,450</u>	<u>10,963</u>	<u>18,487</u>
Net Change in Fund Balance	(11,150)	(12,832)	7,655	18,487
Fund Balance Beginning of Year	67,611	67,611	67,611	-
Prior Year Encumbrances Appropriated	<u>350</u>	<u>350</u>	<u>350</u>	<u>-</u>
Fund Balance End of Year	<u>\$ 56,811</u>	<u>\$ 55,129</u>	<u>\$ 75,616</u>	<u>\$ 18,487</u>

See accompanying notes to the financial statements

VILLAGE OF CLARKSBURG  
ROSS COUNTY, OHIO  
STATEMENT OF FUND NET ASSETS - CASH BASIS  
PROPRIETARY FUNDS  
DECEMBER 31, 2009

	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Sewer OWDA Debt Service</u>	<u>Other Enterprise Funds</u>	<u>Total Enterprise Funds</u>
<b>Assets:</b>					
Equity in Pooled Cash and Cash Equivalents	\$ 47,436	\$ 37,688	\$ 56,275	\$ 32,429	\$ 173,828
Total Assets	<u>\$ 47,436</u>	<u>\$ 37,688</u>	<u>\$ 56,275</u>	<u>\$ 32,429</u>	<u>\$ 173,828</u>
<b>Net Assets:</b>					
Restricted for Debt Service	-	-	\$ 56,275	\$ 9,407	\$ 65,682
Unrestricted	\$ 47,436	\$ 37,688	-	23,022	108,146
Total Net Assets	<u>\$ 47,436</u>	<u>\$ 37,688</u>	<u>\$ 56,275</u>	<u>\$ 32,429</u>	<u>\$ 173,828</u>

See accompanying notes to the financial statements.

VILLAGE OF CLARKSBURG  
ROSS COUNTY, OHIO  
STATEMENT OF FUND NET ASSETS - CASH BASIS  
PROPRIETARY FUNDS  
DECEMBER 31, 2008

	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Sewer OWDA Debt Service</u>	<u>Other Enterprise Funds</u>	<u>Total Enterprise Funds</u>
<b>Assets:</b>					
Equity in Pooled Cash and Cash Equivalents	\$ 47,788	\$ 38,545	\$ 56,468	\$ 20,634	\$ 163,435
Total Assets	<u>\$ 47,788</u>	<u>\$ 38,545</u>	<u>\$ 56,468</u>	<u>\$ 20,634</u>	<u>\$ 163,435</u>
<b>Net Assets:</b>					
Restricted for Debt Service	-	-	\$ 56,468	-	\$ 56,468
Unrestricted	\$ 47,788	\$ 38,545	-	\$ 20,634	106,967
Total Net Assets	<u>\$ 47,788</u>	<u>\$ 38,545</u>	<u>\$ 56,468</u>	<u>\$ 20,634</u>	<u>\$ 163,435</u>

See accompanying notes to the financial statements.

VILLAGE OF CLARKSBURG  
ROSS COUNTY, OHIO  
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CHANGES IN  
FUND NET ASSETS - CASH BASIS  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2009

	Water Fund	Sewer Fund	Sewer OWDA Debt Service	ODOD Grant	OPWC Loan	OPWC Grant	Other Enterprise Funds	Total Enterprise Funds
Operating Receipts:								
Charges for Services	\$ 48,667	\$ 42,079	39,022	\$ -	\$ -	\$ -	\$ 11,350	\$ 141,118
Total Operating Receipts	<u>48,667</u>	<u>42,079</u>	<u>39,022</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,350</u>	<u>141,118</u>
Operating Disbursements:								
Personal Services	19,377	23,679	-	-	-	-	-	43,056
Fringe Benefits	1,430	1,721	-	-	-	-	-	3,151
Contractual Services	9,859	14,880	-	-	-	-	-	24,739
Supplies and Materials	7,343	2,156	-	-	-	-	-	9,499
Miscellaneous	-	-	-	-	-	-	1,925	1,925
Total Operating Disbursements	<u>38,009</u>	<u>42,436</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,925</u>	<u>82,370</u>
Operating Income (Loss)	<u>10,658</u>	<u>(357)</u>	<u>39,022</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,425</u>	<u>58,748</u>
Non-Operating Receipts (Disbursements):								
Loan Proceeds	-	-	-	-	86,604	277	-	86,881
Grants	-	-	-	230,000	-	115,450	-	345,450
Interest Revenue	-	-	3,816	-	-	-	163	3,979
Capital Outlay	(500)	(500)	-	(230,000)	(86,604)	(100,432)	-	(418,036)
Principal Redemption	-	-	(29,265)	-	-	(15,295)	(8,303)	(52,863)
Interest and Fiscal Charges	-	-	(13,766)	-	-	-	-	(13,766)
Total Non-Operating Receipts (Disbursements)	<u>(500)</u>	<u>(500)</u>	<u>(39,215)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(8,140)</u>	<u>(48,355)</u>
Income/(Loss) Before Interfund Transfers	<u>10,158</u>	<u>(857)</u>	<u>(193)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,285</u>	<u>10,393</u>
Transfers In	-	-	-	-	-	-	10,510	10,510
Transfers Out	<u>(10,510)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(10,510)</u>
Change in Net Assets	<u>(352)</u>	<u>(857)</u>	<u>(193)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,795</u>	<u>10,393</u>
Net Assets Beginning of Year	47,788	38,545	56,468	-	-	-	20,634	163,435
Net Assets End of Year	<u>\$ 47,436</u>	<u>\$ 37,688</u>	<u>\$ 56,275</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 32,429</u>	<u>\$ 173,828</u>

See accompanying notes to the financial statements.

VILLAGE OF CLARKSBURG  
ROSS COUNTY, OHIO  
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CHANGES IN  
FUND NET ASSETS - CASH BASIS  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2008

	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Sewer OWDA Debt Service</u>	<u>Other Enterprise Funds</u>	<u>Total Enterprise Funds</u>
Operating Receipts:					
Charges for Services	\$ 52,337	\$ 44,917	\$ 44,917	\$ 2,450	\$ 144,621
Total Operating Receipts	<u>52,337</u>	<u>44,917</u>	<u>44,917</u>	<u>2,450</u>	<u>144,621</u>
Operating Disbursements:					
Personal Services	19,554	23,529	-	-	43,083
Fringe Benefits	1,284	1,580	-	-	2,864
Contractual Services	7,298	12,685	-	12,943	32,926
Supplies and Materials	6,363	1,640	-	-	8,003
Miscellaneous	-	-	-	2,250	2,250
Total Operating Disbursements	<u>34,499</u>	<u>39,434</u>	<u>-</u>	<u>15,193</u>	<u>89,126</u>
Operating Income (Loss)	<u>17,838</u>	<u>5,483</u>	<u>44,917</u>	<u>(12,743)</u>	<u>55,495</u>
Non-Operating Receipts (Disbursements):					
OWDA Loan Proceeds	-	-	-	13,512	13,512
Interest Revenue	-	-	715	94	809
Capital Outlay	(25,925)	(1,489)	-	-	(27,414)
Principal Redemption	-	-	(28,853)	(8,303)	(37,156)
Interest and Fiscal Charges	-	-	(15,558)	(569)	(16,127)
Total Non-Operating Receipts (Disbursements)	<u>(25,925)</u>	<u>(1,489)</u>	<u>(43,696)</u>	<u>4,734</u>	<u>(66,376)</u>
Income/(Loss) Before Interfund Transfers	(8,087)	3,994	1,221	(8,009)	(10,881)
Transfers In	-	-	-	10,510	10,510
Transfers Out	<u>(10,510)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(10,510)</u>
Change in Net Assets	(18,597)	3,994	1,221	2,501	(10,881)
Net Assets Beginning of Year	66,385	34,551	55,247	18,133	174,316
Net Assets End of Year	<u>\$ 47,788</u>	<u>\$ 38,545</u>	<u>\$ 56,468</u>	<u>\$ 20,634</u>	<u>\$ 163,435</u>

See accompanying notes to the financial statements.

**VILLAGE OF CLARKSBURG  
ROSS COUNTY, OHIO**

Notes to the Basic Financial Statements  
For the Years Ended December 31, 2009 and 2008

**Note 1 – Reporting Entity**

The Village of Clarksburg, Ross County, Ohio (the “Village”), is a body politic and corporate established in to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Village is directed by a publicly elected six-member Council elected at large for four year terms. The Mayor is elected to a four-year term, serves as the President of Council and votes only to break a tie.

**Reporting Entity**

The reporting entity is comprised of the primary government, component units and other organizations that are included to ensure that the financial statements of the Village are not misleading.

The primary government consists of all funds, departments, boards and agencies that are not legally separate from the Village. The Village provides general government services, water and sewer utilities, maintenance of Village roads and bridges, park operations, and police and fire protection services.

Component units are legally separate organizations for which the Village is financially accountable. The Village is financially accountable for an organization if the Village appoints a voting majority of the organization’s governing body and (1) the Village is able to significantly influence the programs or services performed or provided by the organization; or (2) the Village is legally entitled to or can otherwise access the organization’s resources; the Village is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the Village is obligated for the debt of the organization. Component units may also include organizations for which the Village approves the budget, the issuance of debt or the levying of taxes. There are no component units included as part of this report.

A joint venture is a legal entity or other organization that results from a contractual arrangement that is owned, operated, or governed by two or more participants as a separate and specific activity subject to joint control, in which the participants retain (a) an ongoing financial interest or (b) an ongoing financial responsibility. The Village has no joint ventures.

**Note 2 – Summary of Significant Accounting Policies**

**Fund Accounting**

The Village uses fund accounting to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain Village functions or activities. The operation of each fund is accounted for within a separate set of self-balancing set of accounts.

**VILLAGE OF CLARKSBURG**  
**ROSS COUNTY, OHIO**  
Notes to the Basic Financial Statements  
For the Years Ended December 31, 2009 and 2008

**Note 2 – Summary of Significant Accounting Policies** (continued)

*Governmental Funds*

Governmental funds are those through which most governmental functions typically are financed. The following are the Village's major governmental funds:

General Fund – The General Fund is the operating fund of the Village and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the Village for any purpose provided it is expended or transferred according to the general laws of Ohio.

Street Construction and Repair Fund – This fund receives gasoline tax and motor vehicle tax money for constructing, maintaining and repairing the Village streets.

The other governmental funds of the Village account for grants and other resources whose use is restricted to a particular purpose.

*Proprietary Funds*

The proprietary funds are used to account for the Village's ongoing activities that are similar to those found in the private sector. The only proprietary funds reported by the Village are enterprise funds. The following are the Village's major enterprise funds:

Water Fund – This fund receives charges for services from residents to cover the cost of treating and distributing water throughout the Village.

Sewer Fund – This fund receives charges for services from residents to cover the cost of collecting, treatment, and distribution of sewage throughout the Village.

Sewer OWDA Debt Service – This fund receives 53.7% of the charges for services from resident to cover the cost of repayment of the OWDA Sewer Debts.

Sewer ODD Grant – This fund was established to account for a grant from the Ohio Department of Development for sewer system improvements and upgrades.

Sewer OPWC Loan- This fund was established to account for a loan from OPWC for sewer system improvements and upgrades.

Sewer OPWC Grant- This fund was established to account for a grant from OPWC for sewer system improvements and upgrades.

**VILLAGE OF CLARKSBURG**  
**ROSS COUNTY, OHIO**  
Notes to the Basic Financial Statements  
For the Years Ended December 31, 2009 and 2008

**Note 2 – Summary of Significant Accounting Policies** (continued)

Basis of Presentation

The Village prepares its financial statements in accordance with the provisions of GASB 34 for financial reporting on a cash basis, which is a basis of accounting other than accounting principles generally accepted in the United States of America and GASB 38, for certain financial statement note disclosures. The Village's basic financial statements consist of government-wide statements, including a statement of net cash assets and a statement of activities, and fund financial statements that provide a more detailed level of financial information.

Government-wide Financial Statements

The Statement of Net Assets and the Statement of Activities display information about the Village as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The statements distinguish between those activities of the Village that are governmental and those that are considered business-type. The Village does have business-type activities. Governmental activities generally are financed through taxes, intergovernmental receipts or other non-exchange transactions. Business type activities are financed in whole or part by fees charged to external parties for goods or services.

The Statement of Net Assets presents the cash balance of the governmental and business-type activities of the Village at year end. The Statement of Activities compares disbursements with program receipts for each of the Village's governmental and business-type activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Village is responsible. Program receipts include charges paid by the recipient of the program's goods or services, grants and contributions restricted to meeting the operational or capital requirements of a particular program and receipts of interest earned on grants that is required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function is self-financing on a cash basis or draws from the Village's general receipts.

Fund Financial Statements

During the year, the Village segregates transactions related to certain Village functions or activities in separate funds to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Village at this more detailed level. The focus of governmental financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

Fund Accounting

The Village uses fund accounting to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Funds are used to segregate resources that are restricted as to use. The funds of the Village are divided into two categories: governmental and proprietary.

**VILLAGE OF CLARKSBURG**  
**ROSS COUNTY, OHIO**  
Notes to the Basic Financial Statements  
For the Years Ended December 31, 2009 and 2008

**Note 2 – Summary of Significant Accounting Policies** (continued)

Basis of Accounting

The Village's financial statements are prepared using the cash basis of accounting. Except for modifications having substantial support, receipts are recorded in the Village's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred. Any such modifications made by the Village are described in the appropriate section in this note.

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

Budgetary Process

All funds, except agency funds, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriations ordinance, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount the Village may appropriate.

The appropriations ordinance is the Village's authorization to spend resources and sets limits on disbursements plus encumbrances at the level of control selected by the Village. The legal level of control has been established at the object level for all funds.

The certificate of estimated resources may be amended during the year if projected increases or decreases in receipts are identified by the Village Clerk. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificated of estimated resources in effect at the time final appropriations were passed by the Village.

The appropriations ordinance is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation ordinance for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Village Council during the year.

Cash and Investments

To improve cash management, cash received by the Village is pooled and invested. Individual fund integrity is maintained through Village records. Interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents".

**VILLAGE OF CLARKSBURG**  
**ROSS COUNTY, OHIO**  
Notes to the Basic Financial Statements  
For the Years Ended December 31, 2009 and 2008

**Note 2 – Summary of Significant Accounting Policies** (continued)

Interest earnings are allocated to Village funds according to State statutes, grant requirements, or debt related restrictions. In 2009, interest receipts credited to the General, Street Construction, Maintenance and Repair Funds were \$2,207 and \$951 respectively, while interest in Other Governmental Funds totaled \$104. In 2008, interest receipts in the Sewer OWDA fund were \$3,816, while interest in Non-Major Enterprise funds was \$163. In 2008, interest receipts credited to the General, Street Construction, Maintenance and Repair Funds were \$2,506 and \$835 respectively, while interest in Other Governmental Funds totaled \$86. In 2008, interest receipts in the Sewer OWDA fund were \$715, while interest in Non-Major Enterprise funds was \$94.

**Inventory and Prepaid Items**

The Village reports disbursements for inventories and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

**Capital Assets and Depreciation**

Acquisitions of property, plant and equipment are recorded as disbursements when paid. However, under the cash basis of accounting, capital assets and the related depreciation are not reported separately on the financial statements.

**Restricted Assets**

Cash, cash equivalents on investments are reported as restricted when limitations on their use change the nature or normal understanding of their use. Such constraints are either imposed by creditors, contributions, grantors, or laws of other governments, or imposed by law through constitutional provision or enabling legislation.

**Accumulated Leave**

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is no reflected as a liability under the Village's cash basis of accounting.

**Employer Contributions to Cost-Sharing Pension Plans**

The Village recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. As described in Notes 8 and 9, the employer contributions include portions for pension benefits and for postretirement health care benefits.

**Long Term Obligations**

The Village's cash basis financial statements do not report liabilities for bonds or other long-term liabilities. Proceeds of debt are reported when the cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a capital lease is not the result of a cash transaction, neither an other financing source nor capital outlay disbursements are reported at inception. Lease payments are reported when paid.

**VILLAGE OF CLARKSBURG**  
**ROSS COUNTY, OHIO**  
Notes to the Basic Financial Statements  
For the Years Ended December 31, 2009 and 2008

**Note 2 – Summary of Significant Accounting Policies** (continued)

Net Assets

Net assets are reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

The Village's policy is to first apply restricted resources when an obligation is incurred for purposes for which both restricted and unrestricted net assets are available.

Fund Balance Reserves

The Village reserves any portion of fund balances which is not available for appropriation or which is not available for appropriation in future periods. Fund balance reserves have been established for encumbrances.

Interfund Transactions

Exchange transactions between funds are reported as cash receipts in the seller funds and as cash disbursements in the purchaser funds. Flows of cash or goods from one fund to another without the requirement for repayment are reported as transfers. Transfers are reported as other financing sources/uses in governmental funds. Repayment from funds responsible for particular cash disbursements to the funds that initially paid for them are not presented on the financial statements. In the governmental-wide financial statements transfers within governmental activities or within business-type activities are eliminated.

**Note 3 – Budgetary Basis of Accounting**

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance – Budget and Actual – Budgetary Basis presented for the General Fund and any major special revenue fund are prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The differences between the budgetary basis and the cash basis are outstanding year end encumbrances are treated as disbursements (budgetary basis) rather than as a reservation of fund balance (cash basis). The encumbrances outstanding at 2009 (budgetary basis) amounted to \$154 for the General Fund and \$26 for the Street Construction, Maintenance & Repair Fund. The encumbrances outstanding at 2008 (budgetary basis) amounted to \$1,261 for the General Fund and \$139 for the Street Construction, Maintenance & Repair Fund.

**VILLAGE OF CLARKSBURG**  
**ROSS COUNTY, OHIO**  
Notes to the Basic Financial Statements  
For the Years Ended December 31, 2009 and 2008

**Note 4 – Deposits and Investments**

Monies held by the Village are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Village treasury. Active monies must be maintained either as cash in the Village treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Council has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Interim monies held by the Village can be deposited or invested in the following securities:

1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least 2 percent and be marked to market daily, and the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio or Ohio local governments;
5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
7. The State Treasurer's investment pool (STAR Ohio).

**VILLAGE OF CLARKSBURG**  
**ROSS COUNTY, OHIO**  
Notes to the Basic Financial Statements  
For the Years Ended December 31, 2009 and 2008

**Note 4 – Deposits and Investments (Continued)**

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. An investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the Village, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions.

**Deposits**

Custodial credit risk is the risk that in the event of bank failure, the Village will not be able to recover deposits or collateral securities that are in the possession of an outside party. At December 31, 2009, the carrying amount of the Village's deposits was \$317,821 and the bank balance was \$326,917. Of the bank balance, \$250,000 was insured by the FDIC, and \$76,917 was collateralized with securities held by the pledging financial institution, but not in the Village's name.

At December 31, 2008, the carrying amount of the Village's deposits was \$329,427 and the bank balance was \$337,859. Of the bank balance, \$250,000 was insured by the FDIC, and the remaining \$87,859 was collateralized with securities held by the pledging financial institution, but not in the Village's name.

The Village has no deposit policy for custodial credit risk beyond the requirements of State Statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the Village or a qualified trustee by the financial institution as security of repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

**Note 5 – Property Taxes**

Real property taxes are levied on assessed values, which equal 35% of appraised value. The county auditor reappraises all real property every six years with a triennial update.

Real property taxes become a lien on all non-exempt real property located in the county on January 1. Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31 with the remainder payable by June 20 of the following year. Under certain circumstances, state statute permits later payment dates to be established.

The State Board of Tax Equalization adjusts the tax rates for inflation. Real property owners' tax bills are further reduced by homestead and rollback deductions when applicable. The amount of these homestead and rollback reductions is reimbursed to the Village by the State of Ohio. The amounts reimbursed by the State of Ohio are reflected in the accompanying financial statements as Intergovernmental Receipts.

Public utilities are also taxed on personal and real property located within the Village. Tangible personal property tax is assessed on the property owners, who must file a list of such property to the County by each April 30.

**VILLAGE OF CLARKSBURG**  
**ROSS COUNTY, OHIO**  
Notes to the Basic Financial Statements  
For the Years Ended December 31, 2009 and 2008

**Note 5 – Property Taxes (Continued)**

The County Treasurer collects property tax on behalf of all taxing authorities within the county. The County Auditor periodically remits to the taxing authorities their portions of the taxes collected.

**Note 6 – Debt**

Under the cash basis of accounting, debt obligations are not reported as a liability in the accompanying financial statements.

The Village’s long-term debt activity for the years ended December 31, 2009, was as follows:

	Balance 1/1/2008	Addition	Payments	Balance 12/31/2009	Due Within One Year
<b><u>Business-type Activities</u></b>					
1990 – OWDA Loan # 1522 interest rate at 7.55%	\$ 209,165	-	\$ 45,204	\$ 163,961	\$ 24,893
2001-OWDA Loan # 3510 interest rate at 4.74%	20,702	-	11,413	9,289	6,120
2006-OWDA Loan # 4545 interest rate at 5.09%	3,006	13,789	16,795	-	-
2003/2002 –OPWC Water Loan interest rate at 0%	128,702	-	16,607	112,095	8,304
2009 OPWC WWTP Improvements at 0%	-	86,604	-	86,604	3,240
	-			-	
	<u>\$ 361,575</u>	<u>\$ 100,393</u>	<u>\$ 90,019</u>	<u>\$ 371,949</u>	<u>\$ 42,557</u>

In 1990, the Village entered into a \$416,988 loan agreement with the Ohio Water Development Authority (OWDA) for the construction of a water/sewer plant. The loan carries an interest rate of 7.55% and is payable in twenty five (25) years.

In 2001, the Village entered into a \$51,204 loan agreement with the Ohio Water Development Authority (OWDA) for sewer rehabilitation. The loan carries an interest rate of 4.74% and is payable in nine and half years. The loan’s last payment is scheduled to be on July, 1, 2011.

In 2006, the Village entered into a \$30,000 loan with the Ohio Water Development Authority for sewer upgrade design. Interest rate for the loan was set at 5.09%. The loan was not fully disbursed and the loan was paid in full in 2009.

In 2002, the Village entered into a water loan agreement with the Ohio Public Works Commission (OPWC) for the upgrade of the Village’s water plant. The loan carries a 0% interest rate and is payable in twenty years (20). The final payment is scheduled on 7/1/2023.

In 2009, the Village entered into a loan agreement with the Ohio Public Works Commission (OPWC) for the upgrade of the Village’s water plant in the amount of \$97,205; \$86,604 was received in 2009 and \$10,601 was received in 2010. The loan carries a 0% interest rate and is payable in twenty years (30) beginning July 2010. The final payment is scheduled on 7/1/2040.

**VILLAGE OF CLARKSBURG**  
**ROSS COUNTY, OHIO**  
Notes to the Basic Financial Statements  
For the Years Ended December 31, 2009 and 2008

**Note 6 – Debt (Continued)**

Amortization of the previous OWDA debt, including interest, is scheduled as follows:

	<b>OWDA Loans</b>	
	<b>Principal</b>	<b>Interest</b>
Year ending December 31:		
2010	\$31,314	\$12,747
2011	30,266	10,552
2012	29,142	8,432
2013	31,342	6,231
2014	33,708	3,864
2015	17,478	1,306
<b>Totals</b>	<b>\$173,250</b>	<b>\$43,132</b>

Amortization of the previous OPWC debt, including interest, is scheduled as follows (including proceeds of \$10,601 received in 2010):

	<b>OPWC Loans</b>	
	<b>Principal</b>	<b>Interest</b>
Year ending December 31:		
2010	\$11,243	\$0
2011	11,243	0
2012	11,243	0
2013	11,243	0
2014	11,243	0
2015-2019	56,215	0
2020-2040	96,870	0
<b>Totals</b>	<b>\$209,300</b>	<b>\$0</b>

**Note 7 – Risk Management**

**Risk Pool Membership**

The District belongs to the Public Entities Pool of Ohio (“PEP”), a risk sharing pool available to Ohio local governments. PEP provides property and casualty insurance for its members. PEP is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund PEP. PEP pays judgments, settlements and other expenses resulting from covered claims that exceed members’ deductibles.

**VILLAGE OF CLARKSBURG**  
**ROSS COUNTY, OHIO**

Notes to the Basic Financial Statements  
For the Years Ended December 31, 2009 and 2008

**Note 7 – Risk Management (Continued)**

Risk Pool Membership – (continued)

*Casualty Coverage*

PEP retains casualty risks up to \$250,000 per occurrence, including loss adjustment expenses. PEP pays a percentage of its contributions to APEEP. APEEP reinsures claims exceeding \$250,000, up to \$1,750,000 per claim and \$10,000,000 in aggregate per year. Governments can elect additional coverage, from \$2,000,000 to \$12,000,000, from General Reinsurance Corporation.

If losses exhaust PEP's retained earnings, APEEP covers PEP losses up to \$5,000,000 per year, subject to a per-claim limit of \$2,000,000.

*Property Coverage*

On January 1, 2005, APEEP began administering a risk-sharing property program. Under the new program, St. Paul Travelers will reinsure specific losses in excess of \$250,000 up to \$600,000,000 per occurrence. APEEP will reinsure members for specific losses in excess of \$100,000 up to \$250,000 per occurrence, subject to annual aggregate loss payment. St. Paul Travelers provides aggregate stop-loss coverage based upon the combined Members' Total Insurable Value (TIV). If the stop-loss is reached by payment of losses between \$100,000 and \$250,000, St. Paul Travelers will then reinsure specific losses in excess of \$100,000 up to their \$600,000,000 per occurrence limit.

The aforementioned casualty and property reinsurance agreements do not discharge PEP's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective government.

Financial Position

PEP's financial statements (audited by other accountants) conform to generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31 (latest information available).

	<u>2008</u>	<u>2007</u>
Assets	\$ 35,769,535	\$37,560,071
Liabilities	<u>(15,310,206)</u>	<u>(17,340,825)</u>
Net Assets	<u>\$ 20,459,329</u>	<u>\$20,219,246</u>

**VILLAGE OF CLARKSBURG**  
**ROSS COUNTY, OHIO**

Notes to the Basic Financial Statements  
For the Years Ended December 31, 2009 and 2008

**Note 8– Defined Benefit Pension Plan**

Ohio Public Employees Retirement System

The Village of Clarksburg participates in the Ohio Public Employees Retirement System of Ohio (OPERS), which administers three separate pension plans; the Traditional Pension Plan (TPP), the Member-Directed Plan (MDP) and the Combined Plan (CP). The TPP is a cost sharing, multiple – employer defined pension plan. The MDP is a defined contribution plan in which the member invest both member and employer contributions (employer contributions vest over five years at 20 percent per year), and members accumulate retirement assets equal to the value of member and (vested) employer contribution plus any investment earnings.

The CP is a cost sharing, multiple-employer defined benefit plan where employer contributions are invested by OPERS to provide a formula retirement benefit similar to the TP benefit, but the member contribution is self-directed by the members and accumulate retirement assets in a manner similar to the MDP.

OPERS provides retirement, disability, survivor and death benefits and annual cost-of-living adjustments to members of the TPP and CP Plans. Members of the MDP do not qualify for ancillary benefits. Authority to establish and amend benefits is provided by state statute per Chapter 145 of the Ohio Revised Code. OPERS issues a publicly available stand-alone financial report. Interested parties may obtain a copy by making a written request to 277 East Town Street, Columbus, Ohio 43215-4642, or by calling (614) 222-6705 or 1-800-222-PERS(7377).

The Ohio Revised Code provides statutory authority for employee and employer contributions. The member contribution rate was 10 percent and the Village’s contribution rate was 14 percent of covered payroll. The Village’s required contributions for pension obligations to OPERS were \$4,979, \$5,199 and \$7,691 for 2009, 2008 and 2007, respectively. The Village has paid all required contributions through 2009.

**Note 9 - Postemployment Benefits**

Ohio Public Employees Retirement System

OPERS maintains a cost-sharing multiple employer defined benefit post-employment healthcare plan, which includes a medical plan, prescription drug program and Medicare Part B premium reimbursement, to qualifying members of both the Traditional Pension and the Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits, including post-employment health care coverage.

In order to qualify for postretirement health care coverage, age and services retiree under the TPP and the CP plans must have ten or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualifying survivor benefit recipients is available. The health care coverage provided by OPERS is considered to be an Other Post Employment Benefit (OPEB) as described in GASB Statement 45.

**VILLAGE OF CLARKSBURG  
ROSS COUNTY, OHIO**

Notes to the Basic Financial Statements  
For the Years Ended December 31, 2009 and 2008

**Note 9 - Postemployment Benefits (Continued)**

The Ohio Revised Code permits, but does not mandate, OPERS to provide OPEB benefits to its eligible members and beneficiaries. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report. Interested parties may obtain a copy by writing OPERS, 277 East Town Street, Columbus OH 43215-4642, or by calling 614-222-5601 or 800-222-7377.

The Ohio Revised Code provides the statutory authority requiring public employers to fund post retirement health care through their contributions to OPERS. A portion of each employer's contribution to OPERS is set aside for the funding of post retirement health care benefits.

Employer contribution rates are expressed as a percentage of the covered payroll of active members. In 2009 and 2008, state and local employers contributed at a rate of 14.00% of covered payroll, and public safety and law enforcement employers contributed at 17.40%. The Ohio Revised Code currently limits the employer contribution to a rate not to exceed 14.0% of covered payroll for state and local employer units and 18.1% of covered payroll for law and public safety employer units. Active members do not make contributions to the OPEB Plan.

OPERS' Post Employment Health Care plan was established under, and is administrated in accordance with, Internal Revenue Code 401(h). Each year, the OPERS Retirement Board determines the portion of the employer contribution rate that will be set aside for funding of post employment health care benefits. For January 2008 through March 31, 2009, the employer contribution allocated to the health care plan was 7.0%, and 5.50% from April 1 through December 31, 2009 of covered payroll. The OPERS Retirement Board is also authorized to establish rules for the payment of a portion of the health care benefits provided, by the retiree or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

The Village's contributions allocated to fund post-employment health care benefits for the years ended 2009, 2008 and 2007 were \$4,980, \$5,200 and \$7,600, respectively.

On September 9, 2004 the OPERS Retirement Board adopted The Health Care Preservation Plan (HCPP) which was effective January 1, 2007. Member and employer contribution rates increased as of January 1, 2006, January 1, 2007 and January 1, 2008, which allowed additional funds to be allocated to the health care plan.

**Note 10 - Transfers and Advances**

Following is a summary of transfers in and out for all funds for 2009 and 2008:

Fund	Transfer In		Transfer Out	
Water Operating	\$	-	\$	10,510
Non-Major Enterprise		10,510		-
Total	\$	10,510	\$	10,510

**VILLAGE OF CLARKSBURG**  
**ROSS COUNTY, OHIO**  
Notes to the Basic Financial Statements  
For the Years Ended December 31, 2009 and 2008

**Note 10 –Transfers and Advances- (Continued)**

Transfers are used to move revenues from funds that statute or budget requires to collect them to the funds that statute or budget requires to expend them; to segregate money for anticipated capital projects; to provide additional resources for current operations or debt service. Money transferred out in 2009 and 2008 was money from the Water Operating Fund. The money was transferred to meet required debt obligations as required.

No advances occurred during 2009 or 2008.

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***Charles E. Harris & Associates, Inc.***  
*Certified Public Accountants*

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INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY  
GOVERNMENT AUDITING STANDARDS

Village of Clarksburg  
Ross County  
10849 Main Street  
Clarksburg, Ohio 43115

To Village Council:

We have audited the financial statements of the governmental activities, the business type activities, each major fund, and the aggregate remaining fund information of the Village of Clarksburg, Ross County, Ohio (the Village) as of and for the years ended December 31, 2009 and 2008, which collectively comprise the Village's financial statements and have issued our report thereon dated November 15, 2010, wherein we noted the Village prepared its financial statements on the cash basis, a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Controls Over Financial Reporting

In planning and performing our audit, we considered the Village's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of opining on the effectiveness of the Village's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Village's internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. *A material weakness* is a deficiency, or combination of internal control deficiencies resulting in more than a reasonable possibility that a material misstatement of the Village's financial statements will not be prevented or detected and timely corrected.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

### Compliance and Other Matters

As part of reasonably assuring whether the Village's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grants agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We intend this report solely for the information and use of management, the audit committee and Village Council. We intend it for no one other than these specified parties.

***Charles E. Harris and Associates, Inc.***

November 15, 2010

SCHEDULE OF PRIOR AUDIT FINDINGS

The prior audit report, for the years ended December 31, 2007 and 2006 reported no material citations or recommendations.



**Mary Taylor, CPA**  
Auditor of State

**VILLAGE OF CLARKSBURG**

**ROSS COUNTY**

**CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
JANUARY 18, 2011**