Athens-Meigs Educational Service Center

Meigs County

Single Audit

July 1, 2009 through June 30, 2010

Fiscal Year Audited Under GAGAS: 2010



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# Dave Yost • Auditor of State

Governing Board Athens-Meigs Educational Service Center 39105 Bradbury Road Middleport, Ohio 45760

We have reviewed the *Independent Auditor's Report* of the Athens-Meigs Educational Service Center, Meigs County, prepared by Balestra, Harr & Scherer, CPAs, Inc., for the audit period July 1, 2009 through June 30, 2010. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Athens-Meigs Educational Service Center is responsible for compliance with these laws and regulations.

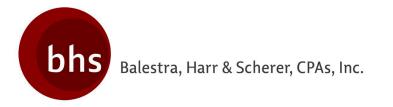
Dave Yost Auditor of State

April 14, 2011

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# **Independent Auditor's Report**

Members of the Board Athens-Meigs Educational Service Center 39105 Bradbury Road Middleport, Ohio 45760

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Athens-Meigs Educational Service Center, Meigs County, Ohio, (the Center), as of and for the year ended June 30, 2010, which collectively comprise the Center's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Center's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Athens-Meigs Educational Service Center, Meigs County, Ohio as of June 30, 2010, and the respective changes in financial position thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 18, 2011 on our consideration of the Center's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's Discussion and Analysis on is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United Sates of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

Members of the Board Athens-Meigs Educational Service Center Independent Auditor's Report Page 2

We conducted our audit to opine on the financial statements that collectively comprise the Center's basic financial statements. The accompanying Schedule of Federal Awards Receipts and Expenditures is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* and is not a required part of the basic financial statements. We subjected the Schedule of Federal Awards Receipts and Expenditures to the auditing procedures applied in the audit of the financial statements. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole. We did not subject the supplementary schedules on pages 34 through 37 to the auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on them.

As described in Note 16 to the financial statements, the Center has implemented Governmental Accounting Standards Board (GASB) Statement No. 51, Accounting and Financial Reporting for Intangible Assets, GASB Statement No. 53, Accounting and Financial Reporting for Derivative Instruments, GASB Statement No. 57, OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans, and GASB Statement No. 58, Accounting and Financial Reporting for Chapter 9 Bankruptcies.

Balistra, Harr & Scherur

Balestra, Harr & Scherer, CPAs, Inc.

March 18, 2011

# MANAGEMENT'S DISCUSSION AND ANALYSIS

The Athens-Meigs Educational Service Center's (the Center) discussion and analysis of the annual financial report provides a review of the Center's financial performance for the fiscal year ended June 30, 2010. The intent of this discussion and analysis is to look at the Center's financial performance as a whole; readers should also review the notes to the basic financial statements and basic financial statements to enhance their understanding of the Center's financial performance.

# FINANCIAL HIGHLIGHTS

- The Center's assets exceeded its liabilities at June 30, 2010 by \$2,906,965.
- The Center's net assets of governmental activities decreased \$185,146.
- General revenues accounted for \$473,151 in revenue or 6 percent of all revenues. Program specific revenues in the form of charges for services and sales and operating grants and contributions accounted for \$7,975,203 or 94 percent of total revenues of \$8,448,354.
- The Center had \$8,633,500 in expenses related to governmental activities; \$7,975,203 of these expenses were offset by program specific charges for services and sales and operating grants and contributions. General revenues and carryover balances were sufficient to cover the remaining amount.

#### USING THIS ANNUAL FINANCIAL REPORT

This annual report consists of a series of financial statements. These statements are presented so that the reader can understand the Center's financial situation as a whole and also give a detailed view of the Center's financial activities.

The statement of net assets and statement of activities provide information about the activities of the Center as a whole and present a longer-term view of the Center's finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as the amount of funds available for future spending. The fund financial statements also look at the Center's most significant funds with all other non-major funds presented in total in one column.

#### **REPORTING THE CENTER AS A WHOLE**

The analysis of the Center as a whole begins with the statement of net assets and the statement of activities. These reports provide information that will help the reader to determine whether the Center is financially improving or declining as a result of the year's financial activities. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by private sector companies. All current year revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Center's net assets and changes to those assets. This change informs the reader whether the Center's financial position, as a whole, has improved or diminished. In evaluating the overall financial health, the user of these financial statements needs to take into account non-financial factors that also impact the Center's financial well-being. Some of these factors include the condition of capital assets and required educational support services to be provided.

In the statement of net assets and the statement of activities, the Center has only one kind of activity.

• Governmental Activities. Most of the Center's programs and services are reported here including instruction and support services.

# **REPORTING THE CENTER'S MOST SIGNIFICANT FUNDS**

#### Fund Financial Statements

The analysis of the Center's funds begins on page 7. Fund financial statements provide detailed information about the Center's major funds – not the Center as a whole. Some funds are required by State law and bond covenants. Other funds may be established by the Treasurer with approval from the Board to help control, manage and report money received for a particular purpose or to show that the Center is meeting legal responsibilities for use of grants. The Center's major funds are the General Fund, Martha Jennings Grant Fund, Special Ed Grant Fund, and Head Start Fund.

**Governmental Funds** Most of the Center's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using the modified accrual basis of accounting, which measures cash and all other financial assets that can be readily converted to cash. The governmental fund statements provide a detailed short-term view of the Center's general government operations and the basic services it provides. Governmental fund information helps to determine whether there are more or fewer financial resources that can be spent in the near future to finance educational support services. The relationship (or difference) between governmental activities (reported in the statement of net assets and the statement of activities) and governmental funds is reconciled in the financial statements.

**Fiduciary Funds** The Center only has agency funds. All of the Center's fiduciary activities are reported in a separate statement of fiduciary assets and liabilities. We excluded these activities from the Center's other financial statements because the Center cannot use these assets to finance its operations. The Center is responsible for ensuring that the assets reported in these funds are used for their intended purposes. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Fiduciary funds use the accrual basis of accounting.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2010 (Unaudited)

# THE CENTER AS A WHOLE

As stated previously, the statement of net assets provides the perspective of the Center as a whole. Table 1 provides a summary of the Center's net assets for 2010 compared to 2009.

# Table 1 Net Assets

	Government	al Activities			
	2010	2009*			
Assets					
Current and Other Assets	\$ 1,222,271	\$ 1,385,713			
Capital Assets, Net	2,639,110	2,747,343			
Total Assets	3,861,381	4,133,056			
Liabilities					
Current and Other Liabilities	831,250	916,554			
Long-Term Liabilities	123,166	124,391			
Total Liabilities	954,416	1,040,945			
Net Assets					
Invested in Capital Assets	2,639,110	2,747,343			
Restricted	446,952	449,584			
Unrestricted (Deficit)	(179,097)	(104,816)			
Total Net Assets	\$ 2,906,965	\$ 3,092,111			

\* Amount restated, see Note 15 for additional information.

Total net assets of the Center as a whole decreased \$185,146. Current and other assets decreased \$163,442. This decrease was due primarily due to a decrease to intergovernmental receivables, which was partially offset by an increase of cash on hand at year end. The decrease to intergovernmental receivables was due to a decrease in funds received for the Head Start Program. Capital assets, net decreased \$108,233. This decrease was due to the net effect of depreciation in excess of additions. Current and other liabilities decreased \$85,304. This decrease was due primarily to a decrease in accrued wages and benefits and intergovernmental payable. Accrued wages and benefits decreased due to the decrease of employees from the prior year. The decrease to intergovernmental payable was primarily due to the decrease in the Center's BWC rate.

Athens-Meigs Educational Service Center Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2010 (Unaudited)

Table 2 shows the changes in net assets for the fiscal year ended June 30, 2010 as compared to 2009.

# Table 2 Changes in Net Assets

	Governmental Activities				
	2010	2009*			
Revenues					
Program Revenues					
Charges for Services and Sales	\$ 3,884,411	\$ 4,230,344			
Operating Grants and Contributions	4,090,792	4,310,940			
Total Program Revenues	7,975,203	8,541,284			
General Revenues					
Grants and Entitlements Not Restricted					
to Specific Programs	367,052	540,918			
Investment Earnings	16,482	28,241			
Gifts and Donations Not Restricted	13	3			
Miscellaneous	89,604	83,377			
Total General Revenues	473,151	652,539			
Total Revenues	8,448,354	9,193,823			
Program Expenses					
Instruction:					
Regular	1,350,065	1,651,965			
Special	2,100,480	2,047,863			
Vocational	28,774	28,398			
Adult/Continuing	74,827	72,939			
Other	13,087	74,947			
Support Services:					
Pupils	984,121	1,100,125			
Instructional Staff	1,719,500	1,732,255			
Board of Education	91,536	94,218			
Administration	697,219	613,518			
Fiscal	476,275	408,093			
Business	118	378			
Operation and Maintenance of Plant	252,881	156,110			
Pupil Transportation	572,722	708,125			
Central	43,389	55,258			
Operation of Non-Instructional Services	227,006	319,853			
Extracurricular Activities	1,500	1,500			
Total Expenses	8,633,500	9,065,545			
Change in Net Assets	(185,146)	128,278			
Net Assets, Beginning of Year - As Restated	3,092,111	2,963,833			
Net Assets, End of Year	\$ 2,906,965	\$ 3,092,111			

\* Amount restated, see Note 15 for additional information.

# **GOVERNMENTAL ACTIVITIES**

Charges for services and sales comprised 46 percent of revenue for governmental activities, while operating grants and contributions comprised 48 percent of revenue for governmental activities of the Center for fiscal year 2010. Charges for services and sales decreased as a result of decreased charges related to the early childhood programs. Operating grants and contributions decreased as a result of decreased monies received from the Head Start program. Grants and entitlements not restricted to specific programs decreased as a result of the receipt of a CAFS settlement in the previous year.

As indicated by governmental program expenses, instruction and support services for the benefit of the pupils are emphasized. Support services for pupils comprised 11 percent of governmental program expenses, regular instruction comprised 16 percent, instructional staff comprised 20 percent, and special instruction comprised 24 percent of government expenses. The decreases in expenses for regular and other instruction are the result of decreased school district contract activity. The decrease in expenses for operation of non-instructional services is primarily due to a decrease in staffing levels for food service programs. The increase to operational and maintenance of plant is due to the Center replacing doors and other small renovations within the administrative building.

The statement of activities shows the cost of program services and the charges for services and sales, grants and contributions offsetting those services. Table 3 shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by unrestricted State entitlements and other general revenues.

Table 3
<b>Governmental Activities</b>

	Total Cost	Net Cost	Total Cost	Net Cost
	of Services	of Services	of Services	of Services
	2010	2010	2009*	2009*
Instruction	\$ 3,567,233	\$ 181,160	\$ 3,876,112	\$ 411,274
Support Services	4,837,761	623,090	4,868,080	658,776
Operation of Non-Instructional Services	227,006	(146,115)	319,853	(545,983)
Extracurricular Activities	1,500	162	1,500	194
Total Expenses	\$ 8,633,500	\$ 658,297	\$ 9,065,545	\$ 524,261

\* As restated, see Note 15 for additional information.

#### THE CENTER'S FUNDS

Governmental funds are accounted for using the modified accrual basis of accounting.

The General Fund balance increased \$192,059. This increase was partially due to increases in contracts services which is a result of higher collections by the State Foundation for member contract services and in charges for services and sales. This increase was partially offset by a decrease to intergovernmental revenue as a result of a CAFS settlement that was received in the previous year.

The fund balance of the Martha Jennings Grant Fund increased \$32,829. Total expenditures decreased significantly as a direct result of decreased revenues.

The Special Ed Grant Fund balance increased \$7,053. The fund had revenues of \$1,004,414 and expenditures of \$997,361.

The Head Start Fund balance decreased \$329,660. Total revenues during 2010 were \$1,748,023, while expenditures were \$2,077,683. The decrease to fund balances is a result of decreased revenues.

# CAPITAL ASSETS

At the end of fiscal year 2010, the Center had \$2,639,110 invested in its capital assets. Table 4 shows the fiscal year 2010 balances compared to 2009.

# Table 4 Capital Assets (Net of Depreciation)

	Governmental Activities						
		2010		2009			
Land	\$	8,230	\$	8,230			
Land Improvements		30,317		29,947			
Leasehold Improvements		40,600		46,400			
Buildings and Building Improvements		1,880,795		1,944,149			
Furniture and Equipment		541,197		554,926			
Vehicles		137,971		163,691			
Totals	\$	2,639,110	\$	2,747,343			

Changes in capital assets from the prior year resulted from the additions and current year depreciation. See Note 5 to the basic financial statements for more detailed information related to capital assets.

# CONTACTING THE CENTER'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, creditors, and investors with a general overview of the Center's financial condition and to show the Center's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Bryan Swann, Treasurer, Athens-Meigs Educational Service Center, 39105 Bradbury Road, Middleport, Ohio 45760.

# Athens-Meigs Educational Service Center

Statement of Net Assets

June 30, 2010

	Governmental Activities
ASSETS:	
Current Assets:	¢ 1.007.000
Equity in Pooled Cash and Cash Equivalents Investments	\$ 1,037,308
Accounts Receivable	1,773 73,616
	109,574
Intergovernmental Receivable Noncurrent Assets:	109,374
Non-Depreciable Capital Assets	8,230
Depreciable Capital Assets, net	2,630,880
Depreclable Capital Assets, net	2,050,000
Total Assets	3,861,381
LIABILITIES:	
Current Liabilities:	
Accounts Payable	26,422
Accrued Wages and Benefits	658,579
Intergovernmental Payable	133,810
Matured Compensated Absences Payable	12,439
Noncurrent Liabilities:	
Long-Term Liabilities:	
Due Within One Year	12,439
Due in More Than One Year	110,727
Total Liabilities	954,416
NET ASSETS:	
Invested in Capital Assets	2,639,110
Restricted for:	_,,
Martha Jennings	244,648
Other Purposes	202,304
Unrestricted (Deficit)	(179,097)
Total Net Assets	\$ 2,906,965

# Athens-Meigs Educational Service Center Statement of Activities

For the Fiscal Year Ended June 30, 2010

				Program	Rever	nues	Re C	t (Expense) evenue and hanges in Net Assets		
	Expenses		Expenses			Tharges for ervices and Sales	-	erating Grants Contributions		vernmental
Governmental Activities:		1								
Instruction:										
Regular	\$	1,350,065	\$	24,975	\$	1,129,072	\$	(196,018)		
Special		2,100,480		1,798,631		331,477		29,628		
Vocational		28,774		296		25,248		(3,230)		
Adult/Continuing		74,827		27,068		37,638		(10,121)		
Other		13,087		135		11,533		(1,419)		
Support Services:										
Pupils		984,121		744,753		107,405		(131,963)		
Instructional Staff		1,719,500		403,424		1,118,398		(197,678)		
Board of Education		91,536		76,076		3,167		(12,293)		
Administration		697,219		340,386		261,839		(94,994)		
Fiscal		476,275		263,399		152,431		(60,445)		
Business		118		-		-		(118)		
Operation and Maintenance of Plant		252,881		15,414		202,778		(34,689)		
Pupil Transportation		572,722		5,647		481,085		(85,990)		
Central		43,389		7,334		31,135		(4,920)		
Operation of Non-Instructional Services		227,006		176,857		196,264		146,115		
Extracurricular Activities		1,500		16		1,322		(162)		
Total Governmental Activities	\$	8,633,500	\$	3,884,411	\$	4,090,792		(658,297)		
	Gran	al Revenues: its and Entitlem s and Donations			o Spec	ific Programs		367,052 13		
	Inve	stment Earning	s					16,482		
	Misc	cellaneous						89,604		
	Total (	General Reveni	ies					473,151		
	Change in Net Assets							(185,146)		
	Net As	sets Beginning	of Yea	er - As Restated	d, See I	Note 15		3,092,111		
	Net As	sets End of Yec	ır				\$	2,906,965		

# Athens-Meigs Educational Service Center Balance Sheet Governmental Funds

June 30, 2010

	General	a Jennings Grant	SI	pecial Ed Grant	Н	ead Start	All Other vernmental Funds	Go	Total overnmental Funds
ASSETS: Equity in Pooled Cash and Cash Equivalents Investments Accounts Receivable Interfund Receivable Intergovernmental Receivable	\$ 487,404 1,773 70,913 201,053	\$ 274,237 - 2,449 - -	\$	38,671	\$	32,329	\$ 236,996 	\$	1,037,308 1,773 73,616 201,053 109,574
Total Assets	\$ 761,143	\$ 276,686	\$	38,671	\$	32,329	\$ 314,495	\$	1,423,324
LIABILITIES: Accounts Payable Accrued Wages and Benefits Interfund Payable Intergovernmental Payable Matured Compensated Absences Payable Deferred Revenue <i>Total Liabilities</i>	11,972 283,749 70,622 - - - - - - - - - - - - - - - - - -	 573 28,470 2,995 - - 32,038		2,702 78,661 - 12,439 - 93,802		10,907 198,360 183,839 30,972 - - 424,078	 268 69,339 17,214 29,221 - 56,870 172,912		26,422 658,579 201,053 133,810 12,439 56,870 1,089,173
FUND BALANCES: Reserved: Reserved for Encumbrances Unreserved, Undesignated (Deficit), Reported in: General Fund Special Revenue Funds	42,183	 1,936 - 242,712		35,484		94,499 - (486,248)	118,297		292,399 352,617 (310,865)
Total Fund Balances	394,800	 244,648		(55,131)		(391,749)	 141,583		334,151
Total Liabilities and Fund Balances	\$ 761,143	\$ 276,686	\$	38,671	\$	32,329	\$ 314,495	\$	1,423,324

# Athens-Meigs Educational Service Center

# Reconciliation of Total Governmental Fund Balances to Net Assets of Governmental Activities June 30, 2010

Total Governmental Fund Balances	\$ 334,151
Amounts reported for governmental activities in the statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	2,639,110
Other long-term assets are not available to pay for current period         expenditures and therefore are deferred in the funds.         Intergovernmental       56,870         Total	56,870
Long-term liabilities, including the long-term portion of compensated absences, are not due and payable in the current period and therefore are not reported in the funds. Compensated Absences	 (123,166)
Net Assets of Governmental Activities	\$ 2,906,965

Athens-Meigs Educational Service Center Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds For the Fiscal Year Ended June 30, 2010

	General	Martha Jennings Grant	Special Ed Grant	Head Start	All Other Governmental Funds	Total Governmental Funds
REVENUES:						
Intergovernmental	\$ 680,463	\$ 48,625	\$ 1,004,414	\$ 1,748,023	\$ 918,079	\$ 4,399,604
Interest	16,116	-	-	-	366	16,482
Tuition and Fees	1,505,174	56,313	-	-	134	1,561,621
Contract Services	1,370,755	-	-	-	-	1,370,755
Gifts and Donations	13	1,000	-	-	5,000	6,013
Charges for Services and Sales	789,588	173,411	-	-	1,142	964,141
Miscellaneous	78,142	11,462				89,604
Total Revenues	4,440,251	290,811	1,004,414	1,748,023	924,721	8,408,220
EXPENDITURES:						
Current:						
Instruction:						
Regular	17,102	74,096	-	1,035,319	170,278	1,296,795
Special	2,075,123	2,500	-	-	18,000	2,095,623
Vocational	124	28,650	-	-	-	28,774
Adult/Continuing	30,668	-	-	-	42,768	73,436
Other	-	13,087	-	-	-	13,087
Support Services:						
Pupils	868,483	42,730	-	36,789	42,288	990,290
Instructional Staff	449,819	14,407	807,202	77,574	364,055	1,713,057
Board of Education	87,935	-	-	3,594	-	91,529
Administration	392,696	4,911	112,342	107,504	74,383	691,836
Fiscal	303,110	5,334	41,979	106,222	19,446	476,091
Operation and Maintenance of Plant	15,073	-	35,838	165,512	28,748	245,171
Pupil Transportation	-	71,222	-	473,464	110	544,796
Central	8,059	425	-	32,905	2,000	43,389
Operation of Non-Instructional Services	-	620	-	38,800	181,698	221,118
Extracurricular Activities					1,500	1,500
Total Expenditures	4,248,192	257,982	997,361	2,077,683	945,274	8,526,492
Net Change in Fund Balances	192,059	32,829	7,053	(329,660)	(20,553)	(118,272)
Fund Balance (Deficit) at Beginning of Year						
- As Restated, See Note 15	202,741	211,819	(62,184)	(62,089)	162,136	452,423
Fund Balance (Deficit) at End of Year	\$ 394,800	\$ 244,648	\$ (55,131)	\$ (391,749)	\$ 141,583	\$ 334,151

# Athens-Meigs Educational Service Center

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Fiscal Year Ended June 30, 2010

Net Change in Fund Balances - Total Governmental Funds	\$ (118,272)
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeded capital asset additions in the current period.	
Current Year Additions28,853Current Year Depreciation(137,086)Total(137,086)	(108,233)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.52,240Intergovernmental52,240Charges for Services and Sales(12,106)Total52,240	40,134
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds. Decrease in Compensated Absences 1,225 Total	 1,225
Net Change in Net Assets of Governmental Activities	\$ (185,146)

# Athens-Meigs Educational Service Center

Statement of Fiduciary Assets and Liabilities Fiduciary Funds June 30, 2010

	Agency Funds	
ASSETS: Equity in Pooled Cash and Cash Equivalents	\$	419,242
Total Assets		419,242
LIABILITIES: Undistributed Monies		419,242
Total Liabilities	\$	419,242

# NOTE 1 - DESCRIPTION OF THE CENTER AND REPORTING ENTITY

# Description of the Entity:

The Athens-Meigs Educational Service Center (the Center) is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Center is a County Educational Service Center as defined by Section 3311.05 of the Ohio Revised Code. The Center is an administrative entity providing supervision and certain other services to the local school districts located within Athens and Meigs Counties. It currently operates under a locally elected Governing Board form of government consisting of seven members elected in the following manner: six members from sub-districts composed of the 6 school districts in Athens and Meigs Counties.

# Reporting Entity:

The reporting entity is comprised of the primary government, component units and other organizations that are included to ensure that the financial statements of the Center are not misleading. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the Center. For the Center, this includes general operations.

Component units are legally separate organizations for which the Center is financially accountable. The Center is financially accountable for an organization if the Center appoints a voting majority of the organization's governing board and (1) the Center is able to significantly influence the programs or services performed or provided by the organization; or (2) the Center is legally entitled to or can otherwise access the organization's resources; the Center is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the Center is obligated for the debt of the organization. Component units may also include organizations for which the Center approves the budget, the issuance of debt or the levying of taxes. As of June 30, 2010, the Center had no component units.

The Center serves as a fiscal agent for Southeast Ohio Voluntary Education Cooperative (SEOVEC). Accordingly, this organization is presented as an agency fund within the Center's financial statements.

The Center is associated with three jointly governed organizations and one insurance purchasing pool. These organizations are discussed in Note 8 and Note 9 to the basic financial statements. These organizations are:

Jointly Governed: Southeast Ohio Voluntary Education Cooperative (SEOVEC) Tri-County Career Center Athens County School Employees Health and Welfare Benefit Association

Insurance Purchasing Pool: Ohio School Boards Association Workers' Compensation Group Rating Plan

# **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Center have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The Center's significant accounting policies are described below.

# A. Basis of Presentation

The Center's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

#### Government-wide Financial Statements:

The statement of net assets and the statement of activities display information about the Center as a whole. These statements include the financial activities of the primary government. The statement of net assets presents the financial condition of governmental activities of the Center at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Center's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Center. The comparison of direct expenses with program revenues of the center.

# Fund Financial Statements:

During the year, the Center segregates transactions related to certain Center functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Center at this more detailed level. The focus of fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Non-major funds are aggregated and presented in a single column. Fiduciary funds are reported by type.

# B. Fund Accounting

The Center's accounts are maintained on the basis of funds, each of which is considered a separate accounting entity. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to specific Center functions or activities. The operation of each fund is accounted for within a separate set of self-balancing accounts. The funds of the Center fall within two categories: governmental and fiduciary.

# Governmental Funds:

Governmental funds are those through which all governmental functions of the Center are financed. The acquisition, use, and balances of the Center's expendable financial resources and the related current liabilities are accounted for through governmental funds. The following are the Center's major governmental funds:

*General Fund* - The General Fund is the operating fund of the Center and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the Center for any purpose provided it is expended or transferred according to the general laws of Ohio.

*Martha Jennings Grant Fund*– The Martha Jennings Grant Fund is a fund used to account for the proceeds of the Martha Jennings grant.

*Head Start Fund* – The Head Start Fund distributes monies to agencies to expand their programs to serve more eligible children, including the lease of additional classroom space, to acquire materials, to pay license fees, and to hire and train Head Start agency staff.

*Special Ed Grant Fund* – The Special Ed Grant Fund is a fund used to account for grant monies used to assist in providing an appropriate public education to all children with disabilities.

The other governmental funds of the Center account for grants and other resources whose use is restricted to a particular purpose.

# Fiduciary Funds:

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds, and agency funds. Trust funds are used to account for assets held by the Center under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Center's programs. Agency funds are custodial in nature (assets equals liabilities) and do not involve the measurement of results of operations. In accordance with GASB 34, fiduciary funds are not included in the government-wide statements. The Center's only fiduciary funds are agency funds. The Center's largest agency fund accounts for resources held for the Southeast Ohio Voluntary Education Cooperative (SEOVEC). See Note 8 for more information regarding this jointly governed organization.

# C. Measurement Focus and Basis of Accounting

*Government-wide Financial Statements* - The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the Center are included on the statement of net assets. The statement of activities presents increases (i.e., revenues) and decreases (i.e., expenses) in total net assets.

*Fund Financial Statements* - All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

*Basis of Accounting* - Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide and fiduciary fund financial statements are prepared using the accrual basis of accounting. The fund financial statements are prepared using the modified accrual basis of accounting for governmental funds. Differences in the accrual and modified accrual bases of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

*Revenues - Exchange and Non-exchange Transactions -* Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Center, available means expected to be received within sixty days of fiscal year end.

Non-exchange transactions, in which the Center receives value without directly giving equal value in return, include grants, entitlements and donations. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the Center must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Center on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year end: interest, grants, tuition and fees and customer sales and services.

*Deferred Revenue* - Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Grants and entitlements received before the eligibility requirements have been satisfied, as of June 30, 2010, have been recorded as deferred revenue.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

#### D. Cash and Cash Equivalents

To improve cash management, all cash received by the Center is pooled. Monies for all funds are maintained in this pool, with the exception of one Special Revenue Fund that is held in a certificate of deposit, and a portion of the General Fund held in the form of common stock. Individual fund integrity is maintained through the Center's records. Each fund's interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents" on the financial statements.

During fiscal year 2010, investments were limited to certificates of deposits, STAR Ohio, and common stock. The common stock was received as a donation and is held in the General Fund. Investments are recorded at fair value that is based upon quoted market prices. Nonparticipating investment contracts such as repurchase agreements are reported at cost.

STAR Ohio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price, which is the price the investment could be sold for on June 30, 2010.

Following Ohio statutes, the Governing Board has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the General Fund during fiscal year 2010 amounted to \$16,116 and other governmental funds amounted to \$366.

Investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the Center are considered to be cash equivalents. Investments with an initial maturity of more than three months are reported as investments.

#### E. Capital Assets and Depreciation

All capital assets of the Center are general capital assets that are associated with governmental activities. General capital assets result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets, but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair market values as of the date received. The Center maintains a capitalization threshold of \$500. The Center does not possess any infrastructure.

Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All reported capital assets except land are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

Description	Estimated Lives
Land Improvements	15-20 years
Leasehold Improvements	10-15 years
Buildings and Building Improvements	
Furniture and Equipment	5-10 years
Vehicles	5-15 years

# F. Intergovernmental Revenues

In governmental funds, intergovernmental revenues, such as entitlements and grants awarded on a nonreimbursement basis, are recorded as receivables and revenues when measurable and available. Reimbursement type grants are recorded as receivables and revenues when the related expenditures are incurred and the funding is available.

#### G. Interfund Transactions

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures to the funds that initially paid for them are not presented on the financial statements. Interfund transfers within governmental activities are eliminated. The Center had no interfund transfers during the fiscal year.

#### H. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the employer will compensate the employees for the benefits through paid time off or some other means. Sick leave benefits are accrued as a liability using the vesting method. The liability is based on the sick leave accumulated at June 30 by those employees who are eligible to receive termination benefits and by those employees for whom it is probable will become eligible to receive termination benefits in the future. The amount is based on accumulated sick leave and employees wage rates at fiscal year end, taking into consideration any limits specified in the Center's termination policy.

For governmental funds, the Center records a liability for accumulated unused vacation time when earned for all employees with more than one year of service. The Center records a liability for accumulated unused sick leave for employees based on age and years of service.

The entire compensated absence liability is reported on the government-wide financial statements.

On the governmental fund financial statements, compensated absences are recognized as liabilities and expenditures as payments come due each period upon the occurrence of employee resignations and retirements. These amounts are recorded in the account "matured compensated absences payable" in the fund from which the employee will be paid.

# I. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in full and in a timely manner from current financial resources, are reported as obligations of the funds. However, claims and judgments and special termination benefits that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment in the current year.

The Center had long-term obligations at June 30, 2010 as disclosed in Note 4.

#### J. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets consist of capital assets, net of accumulated depreciation. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Center or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net assets restricted for other purposes represent net asset balances held in special revenue funds that are restricted as to use by grant agreements. The Center applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

Of the Center's \$446,952 of restricted net assets, none is restricted by enabling legislation.

#### K. Fund Balance Reserves

Reserved fund balances indicate that portion of fund balance which is not available for current appropriation or is legally segregated for a specific use. Fund balance reserves have been established for encumbrances. The unreserved, undesignated portions of fund balance reflected for governmental funds are available for use within the specific purpose of those funds.

#### L. Interfund Balances

On the fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables". These amounts are eliminated in the governmental activities column of the statement of net assets.

#### M. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### N. Flow-Through Grants

The Center is the primary recipient of grants, which are passed-through to or spent on the behalf of other governmental agencies. When the Center has a financial or administrative role in the grants, the grants are reported as revenues and intergovernmental expenditures in a special revenue fund.

# **NOTE 3 - EQUITY IN POOLED CASH AND INVESTMENTS**

The Center maintains a cash and investment pool used by all funds. Each fund's portion of this pool is displayed on the financial statements as "Equity in Pooled Cash and Cash Equivalents" and "Investments." State statutes classify monies held by the Center into three categories.

# NOTE 3 - EQUITY IN POOLED CASH AND INVESTMENTS (continued)

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the Center treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Center has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing, not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories.

Interim monies may be deposited or invested in the following securities:

- 1. United States treasury notes, bills, bonds, or other obligations of or securities issued by the United States treasury or any other obligation guaranteed as to the payment of principal and interest by the United States;
- Bonds, notes, debentures, or other obligations of or securities issued by any federal government agency or instrumentality, including, but not limited to, the federal national mortgage association, federal home loan bank, federal farm credit bank, federal home loan mortgage corporation, government national mortgage association, and student loan marketing association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above, provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- 5. Interim deposits in the eligible institutions applying for interim money as provided in section 135.08 of the Revised Code;
- 6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 7. The State Treasurer's investment pool (STAR Ohio);
- 8. Certain bankers' acceptances for a period not to exceed one hundred eighty days and commercial paper notes for a period not to exceed one hundred eighty days in an amount not to exceed twenty-five percent of the interim moneys available for investment at any one time;
- 9. Linked deposits as authorized by ordinance adopted pursuant to section 135.80 of the Revised Code;
- 10. Commercial paper notes issued by any entity that is defined in division (D) of section 1705.01 of the Revised Code and has assets exceeding five hundred million dollars, and to which notes are rated at the time of purchase in the highest classification established by at least two standard rating services; the aggregate value of the notes does not exceed ten percent of the aggregate value of the outstanding commercial paper of the issuing corporation; the notes mature no later than one hundred eighty days after purchase; and

# NOTE 3 - EQUITY IN POOLED CASH AND INVESTMENTS (continued)

11. Bankers' acceptances of banks that are members of the federal deposit insurance corporation to which obligations both the following apply: obligations are eligible for purchase by the federal reserve system and the obligations mature no later than one hundred eighty days after purchase.

Protection of the Center's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the Center, and must be purchased with the expectation that it will be held to maturity.

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

**Deposits** Custodial credit risk is the risk that in the event of a bank failure, the Center's deposits may not be returned to it. According to state law, public depositories must give security for all public funds on deposit in excess of those funds that are insured by the Federal Deposit Insurance Corporation (FDIC) or by any other agency or instrumentality of the federal government. These institutions may either specifically collateralize individual accounts in lieu of amounts insured by the FDIC, or may pledge a pool of government securities valued at least 105% of the total value of public monies on deposit at the institution. The Center's policy is to deposit money with financial institutions that are able to abide by the laws governing insurance and collateral of public funds.

As of June 30, 2010, the Center's bank balance of \$1,542,205 is either covered by FDIC or collateralized by the financial institutions' public entity deposit pools in the manner described above.

*Investments* As of June 30, 2010, the Center had the following investments:

	Fair/Carrying	Weighted Average
	Value	Maturity (Years)
Common Stock	\$1,773	< One Year
STAR Ohio	127,330	< One Year
Totals	\$129,103	

Interest rate risk – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. In accordance with the investment policy, the Center manages its exposure to declines in fair values by limiting the weighted average maturity of its investment portfolio.

Credit risk – Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. In accordance with its investment policy, the Center limits its investments to donated stock, STAR Ohio and certificates of deposit. Investments in preferred stock should be rated "A" or better by Moody's or S&P at the time of purchase. Investments in STAR Ohio were rated AAAm by Standard & Poor's.

Concentration of credit risk – Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The Center's investment policy does not limit the amount it may invest in a single issuer. 1% of the Center's investments are in stocks and 99% are in STAR Ohio.

# NOTE 3 - EQUITY IN POOLED CASH AND INVESTMENTS (continued)

Custodial credit risk - Custodial credit risk is the risk that in the event of the failure of the counterparty, the Center will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. All of the Center's securities are either insured and registered in the name of the Center or at least registered in the name of the Center.

# NOTE 4 - LONG-TERM LIABILITIES

The changes in the Center's long-term liabilities during fiscal year 2010 were as follows:

	Balance at			Balance at	Amount Due
	6/30/2009	Increase	Decrease	6/30/2010	In One Year
Compensated Absences	\$124,391	\$1,234,686	\$1,235,911	\$123,166	\$12,439
Total Long-Term Liabilities	\$124,391	\$1,234,686	\$1,235,911	\$123,166	\$12,439

Compensated absences are paid from the fund from which the employee is paid, with the General Fund being the most significant.

# NOTE 5 - CAPITAL ASSETS

Capital assets activity for the fiscal year ended June 30, 2010, was as follows:

	Beginning Balance 6/30/2009	Additions	Deletions	Ending Balance 6/30/2010
Governmental Activities:				
Capital Assets, Not Being Depreciated				
Land	\$ 8,230	\$ -	\$ -	\$ 8,230
Total Capital Assets, Not Being Depreciated	8,230			8,230
Capital Assets Being Depreciated				
Land Improvements	42,965	3,400	-	46,365
Leasehold Improvements	58,000	-	-	58,000
Buildings and Building Improvements	2,350,797	18,155	-	2,368,952
Furniture and Equipment	1,082,867	7,298	-	1,090,165
Vehicles	511,452	-	-	511,452
Total Capital Assets, Being Depreciated	4,046,081	28,853	-	4,074,934
Less Accumulated Depreciation:				
Land Improvements	(13,018)	(3,030)	-	(16,048)
Leasehold Improvements	(11,600)	(5,800)	-	(17,400)
Building and Building Improvements	(406,648)	(81,509)	-	(488,157)
Furniture and Equipment	(527,941)	(21,027)	-	(548,968)
Vehicles	(347,761)	(25,720)	-	(373,481)
Total Accumulated Depreciation	(1,306,968)	(137,086)		(1,444,054)
Total Depreciable Capital Assets, Net	2,739,113	(108,233)		2,630,880
Governmental Activities Capital Assets, Net	\$ 2,747,343	\$ (108,233)	\$ -	\$ 2,639,110

# NOTE 5 - CAPITAL ASSETS (continued)

Depreciation expense was charged to governmental functions as follows:

Regular Instruction	\$77,507
Special Instruction	214
Adult/Continuing Instruction	1,450
S.S Pupils	2,439
S.S Instructional Staff	5,729
S.S Board of Education	7
S.S Administration	10,021
S.S Fiscal	770
S.S. – Business	118
S.S Operation and Maintenance of Plant	7,710
S.S Pupil Transportation	26,821
Operation of Non-Instructional Services	4,300
Total Depreciation Expense	\$137,086

# NOTE 6 - DEFINED BENEFIT PENSION PLANS AND OTHER POSTEMPLOYMENT BENEFITS

# A. Defined Benefit Pension Plans

#### School Employees Retirement System

The Center contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multipleemployer defined benefit pension plan. SERS provides retirement, disability, and survivor benefits; annual cost-ofliving adjustments; and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by State statute per Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, standalone financial report that includes financial statements and required supplementary information. That report can be obtained by contacting SERS, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746 or by calling toll free (800) 878-5853. It is also posted on SERS' website, at www.ohsers.org, under *Employers/Audit Resources*.

Plan members are required to contribute 10% of their annual covered salary and the Center is required to contribute at an actuarially determined rate. The current rate is 14% of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended, up to statutory maximum amounts, by the SERS' Retirement Board. The Retirement Board acting with the advice of the actuary, allocates the employer contribution rate among four of the funds (Pension Trust Fund, Death Benefit Fund, Medicare B Fund, and Health Care Fund) of the System. For fiscal year 2010, the allocation to pension and death benefits is 12.78 percent. The remaining 1.22 percent of the 14 percent employer contribution rate is allocated to the Health Care and Medicare B Fund. The Center's contributions to SERS for the fiscal years ended June 30, 2010, 2009 and 2008 were \$435,473, \$270,788, and \$320,287, respectively; 56% has been contributed for fiscal year 2010 and 100% for the fiscal years 2009 and 2008.

#### State Teachers Retirement System

State Teachers Retirement System of Ohio (STRS Ohio) is a cost-sharing, multiple-employer public employee retirement system.

STRS Ohio is a statewide retirement plan for licensed teachers and other faculty members employed in the public schools of Ohio or any school, community school, college, university, institution or other agency controlled, managed and supported, in whole or in part, by the state or any political subdivision thereof.

Plan Options – New members have a choice of three retirement plan options. In addition to the Defined Benefit (DB) Plan, new members are offered a Defined Contribution (DC) Plan and a Combined Plan. The DC Plan allows members to allocate all their member contributions and employer contributions equal to 10.5% of earned compensation among various investment choices. The Combined Plan offers features of the DC Plan and the DB Plan. In the Combined Plan, member contributions are allocated to investment choices by the member, and employer contributions are used to fund a defined benefit payment at a reduced level from the regular DB Plan. Contributions into the DC Plan and the Combined Plan are credited to member accounts as employers submit their payroll information to STRS Ohio, generally on a biweekly basis. DC and Combined Plan members will transfer to the DB Plan during their fifth year of membership unless they permanently select the DC or Combined Plan.

DB Plan Benefits – Plan benefits are established under Chapter 3307 of the Revised Code. Any member may retire who has (i) five years of service credit and attained age 60; (ii) 25 years of service credit and attained age 55; or (iii) 30 years of service credit regardless of age. The annual retirement allowance, payable for life, is the greater of the "formula benefit" or the "money-purchase benefit" calculation. Under the "formula benefit," the retirement allowance is based on years of credited service and final average salary, which is the average of the member's three highest salary years. The annual allowance is calculated by using a base percentage of 2.2% multiplied by the total number of years of service credit (including Ohio-valued purchased credit) times the final average salary. The 31st year of earned Ohio service credit is calculated at 2.5%. An additional one-tenth of a percent is added to the calculation for every year of earned Ohio service over 31 years (2.6% for 32 years, 2.7% for 33 years and so on) until 100% of final average salary is reached. For members with 35 or more years of Ohio contributing service, the first 30 years will be calculated at 2.5% instead of 2.2%. Under the "money-purchase benefit" calculation, a member's lifetime contributions plus interest at specified rates are matched by an equal amount from other STRS Ohio funds. This total is then divided by an actuarially determined annuity factor to determine the maximum annual retirement allowance.

DC Plan Benefits – Benefits are established under Sections 3307.80 to 3307.89 of the Revised Code. For members who select the DC Plan, all member contributions and employer contributions at a rate of 10.5% are placed in an investment account. The member determines how to allocate the member and employer money among various investment choices. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump-sum withdrawal. Employer contributions into members' accounts are vested after the first anniversary of the first day of paid service. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Combined Plan Benefits – Member contributions are allocated by the member, and employer contributions are used to fund a defined benefit payment. A member's defined benefit is determined by multiplying 1% of the member's final average salary by the member's years of service credit. The defined benefit portion of the Combined Plan payment is payable to a member on or after age 60. The defined contribution portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50.

A retiree of STRS Ohio or another Ohio public retirement system is eligible for reemployment as a teacher following the elapse of two months from the date of retirement. Contributions are made by the reemployed member and employer during the reemployment. Upon termination of reemployment or age 65, whichever comes later, the retiree is eligible for an annuity benefit or equivalent lump-sum payment in addition to the original retirement allowance. A reemployed retiree may alternatively receive a refund of only member contributions with interest before age 65, once employment is terminated.

Benefits are increased annually by 3% of the original base amount for DB Plan participants.

The DB and Combined Plans offer access to health care coverage to eligible retirees who participated in the plans and their eligible dependents. Coverage under the current program includes hospitalization, physicians' fees, prescription drugs and partial reimbursement of monthly Medicare Part B premiums. By Ohio law, health care benefits are not guaranteed.

A DB or Combined Plan member with five or more years' credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. A death benefit of \$1,000 is payable to the beneficiary of each deceased retired member who participated in the DB Plan. Death benefit coverage up to \$2,000 can be purchased by participants in the DB, DC or Combined Plans. Various other benefits are available to members' beneficiaries.

Chapter 3307 of the Revised Code provides statutory authority for member and employer contributions. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10% for members and 14% for employers.

For the fiscal years ended June 30, 2010, 2009, and 2008, plan members were required to contribute 10% of their annual covered salaries. The Center was required to contribute 14%. The Center's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2010, 2009, and 2008 were \$367,148, \$402,694, and \$407,445, respectively; 83% has been contributed for the fiscal year 2010 and 100% for the fiscal years 2009 and 2008.

STRS Ohio issues a stand-alone financial report. Additional information or copies of STRS Ohio's Comprehensive Annual Financial Report can be requested by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Ohio website at www.strsoh.org.

# Social Security System

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System have an option to choose Social Security or the School Employees Retirement System/State Teachers Retirement System. As of June 30, 2010, two members of the Board of Education have elected Social Security. The Board's liability is 6.2% of wages paid.

# B. Postemployment Benefits

#### State Teachers Retirement System

STRS Ohio administers a pension plan that is comprised of: a defined benefit plan; a self-directed defined contribution plan; and a combined plan, which is a hybrid of the defined benefit and defined contribution plan.

Ohio law authorizes STRS Ohio to offer a cost-sharing, multiple-employer health care plan. STRS Ohio provides access to health care coverage to eligible retirees who participated in the defined benefit or combined plans. Coverage under the current program includes hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. Pursuant to Section 3307 of the Revised Code, the Retirement Board has discretionary authority over how much, if any, of the associated health care costs will be absorbed by STRS Ohio. All benefit recipients, for the most recent year, pay a portion of the health care costs in the form of a monthly premium.

STRS Ohio issues a stand-alone financial report. Interested parties can view the most recent Comprehensive Annual Financial Report by visiting www.strsoh.org or by requesting a copy by calling toll free (888) 227-7877.

Under Ohio law, funding for post-employment health care may be deducted from employer contributions. Of the 14% contribution rate, 1% of covered payroll was allocated to post-employment health care for the years ended June 30, 2010, 2009, and 2008. For the Center, these amounts equaled \$28,802, \$31,237, and \$30,134, for fiscal years 2010, 2009, and 2008, respectively.

#### School Employees Retirement System

#### Postemployment Benefits

In addition to a cost-sharing multiple-employer defined benefit pension plan, the School Employees Retirement System of Ohio (SERS) administers two postemployment benefit plans.

#### Medicare Part B Plan

The Medicare B plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries as set forth in Ohio Revised Code 3309.69. Qualified benefit recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999 Medicare Part B premium or the current premium. The Medicare Part B premium for calendar year 2010 was \$96.40 for most participants, but could be as high as \$353.60 per month depending on their income. SERS' reimbursement to retirees was \$45.50.

The Retirement Board, acting with the advice of the actuary, allocates a portion of the current employer contribution rate to the Medicare B Fund. For fiscal years 2010, 2009, and 2008, the actuarially required allocations were 0.76%, 0.75%, and 0.66%, respectively. For the Center, contributions for the fiscal years ended June 30, 2010, 2009, and 2008 were \$23,023, \$23,322, and \$21,610, respectively, which equaled the required contributions for those years.

#### Health Care Plan

Ohio Revised Code 3309.375 and 3309.69 permit SERS to offer health care benefits to eligible retirees and beneficiaries. SERS' Retirement Board reserves the right to change or discontinue any health plan or program. SERS offers several types of health plans from various vendors, including HMOs, PPOs, Medicare Advantage, and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively.

The Ohio Revised Code provides the statutory authority to fund SERS' post-employment benefits through employer contributions. Active members do not make contributions to the post-employment benefit plans.

The Health Care Fund was established under, and is administered in accordance with, Internal Revenue Code 105(e). Each year after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer 14 percent contribution to the Health Care Fund. An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to service credit earned. Statutes provide that no employer shall pay a health care surcharge greater than 2 percent of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5 percent of the total statewide SERS-covered payroll for the health care surcharge. For fiscal year 2010, the minimum compensation level was established at \$35,800. The surcharge, added to the unallocated portion of the 14 percent employer contribution rate is the total amount assigned to the Health Care Fund. At June 30, 2010, 2009, and 2008, the health care allocations were 0.46 percent, 4.16 percent, and 4.18 percent, respectively. For the School District, the amount contributed to fund health care benefits, including the surcharge, during the 2010, 2009, and 2008 fiscal years equaled \$53,373, \$173,250, and \$192,371, respectively, which equaled the required allocation for each year.

The SERS Retirement Board establishes the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending upon the plan selected, qualified years of service, Medicare eligibility, and retirement status.

The financial reports of SERS' Health Care and Medicare B plans are included in its *Comprehensive Annual Financial Report*. The report can be obtained by contacting SERS, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746 or by calling toll free (800) 878-5853. It is also posted on SERS' website at www.ohsers.org under *Employers/Audit Resources*.

# NOTE 7- RISK MANAGEMENT

# A. Property and Liability

The Center is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, and natural disasters. During fiscal year 2010, the Center's property was covered by Ohio Casualty.

Professional liability is protected by Ohio Casualty with a \$1,000,000 single occurrence limit and \$1,000,000 aggregate with a \$2,500 deductible.

Ohio Farmer's Insurance Company maintains a \$25,000 public official bond for the Treasurer, a \$10,000 public official bond for the Superintendent, a \$10,000 public official bond for the Executive Secretary and a \$10,000 public official bond for the Secretary to the Treasurer. The Center also purchased a blanket bond rider on a liability policy purchased through Nationwide/Wausau Insurance.

The Center has had no significant reductions in any of its insurance coverage from that maintained in prior years. Additionally, there have been no insurance settlements that have exceeded insurance coverage in any of the past three years.

# B. Workers Compensation

For fiscal year 2010, the Center participated in the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool (Note 9). The intent of the GRP is to achieve the benefit of a reduced premium for the Center by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund". This "equity pooling" arrangement ensures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control and actuarial services to the GRP.

# C. Employee Medical Benefits

The Center provides health and major medical insurance for all eligible employees through the Athens County School Employees Health and Welfare Benefit Association, a jointly governed organization (see Note 8). The Center pays 90.5% of monthly premiums for family coverage and 100% of premiums for individual coverage. Premiums are paid from the same funds that pay the employees' salaries.

# NOTE 7- RISK MANAGEMENT (continued)

The Center provides prescription drug insurance to all eligible employees through the Association. This plan utilizes a \$5 per prescription deductible. The Center also provides some dental and vision coverage to eligible employees through the Association. The premiums for these are \$47.41 and \$15.79, respectively, and are paid in full by the Center.

# **NOTE 8 - JOINTLY GOVERNED ORGANIZATIONS**

Southeast Ohio Voluntary Education Cooperative – The Southeast Ohio Voluntary Education Cooperative (SEOVEC) was created as a regional council of governments pursuant to State statutes. SEOVEC is a computer consortium formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts. SEOVEC has 28 participants consisting of 22 school districts, 3 joint vocational school districts and 3 educational service centers. SEOVEC is governed by a governing board, which is selected by the member districts. SEOVEC possesses its own budgeting and taxing authority. To obtain financial information, write to Southeast Ohio Voluntary Education Consortium, Robert Lindsey, CEO/Director, at 221 North Columbus Road, Athens, Ohio 45701. During fiscal year 2010, the Center was the fiscal agent for SEOVEC.

*Tri-County Career Center* – The Tri-County Career Center is a distinct political subdivision of the State of Ohio operated under the direction of a Board consisting of eleven appointed representatives from the eight participating school districts and the Center. The Board possesses its own budgeting and taxing authority. The degree of control exercised by any participating school district is limited to its representation on the Board. To obtain financial information write to the Tri-County Career Center, Laura Dukes, Treasurer, at 15676 State Route 691, Nelsonville, Ohio 45764.

Athens County School Employees Health and Welfare Benefit Association – The Center is a participant in a consortium of seven districts to operate the Athens County School Employees Health and Welfare Benefit Association. The Association was created to provide health care and dental benefits for the employees and eligible dependents of employees of participating districts. The Association has contracted with Anthem Insurance Company to be the health care provider for medical benefits as well as to provide aggregate and specific stop-loss insurance coverage, and CoreSource to provide administration of its dental benefits. A Board of Directors consisting of one representative of each of the participating districts governs the Association. Financial information for the Association can be obtained from the administrators at Combs & Associates, 9525 TR 50, Dola, Ohio 45835-0098.

# NOTE 9 – INSURANCE PURCHASING POOL

*Ohio School Boards Association Workers' Compensation Group Rating Plan* - The Center participates in the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member Board of Directors consisting of the President, the President-Elect and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

#### NOTE 10 – STATE SUPPORT TEAMS

House Bill 115 establishes the Educational Regional Service System and requires the creation of a coordinated, integrated and aligned system of support state and school district efforts to improve school effectiveness and student achievement. It is the intent of the general assembly that the educational regional service system would reduce the unnecessary duplication of programs and services and provide for a more streamlined and efficient delivery of educational services without reducing the availability of the services needed by the school districts and schools. The bill also contains information and deadlines for districts that want to transfer to another region.

The Center serves as fiscal agent for the Region 16 State Support Team, one of sixteen Teams established by the Ohio Department of Education to provide support for the regional delivery of school improvement, literacy, special education compliance, and early learning and school readiness services to districts using the Tri-Tier Model, a differentiated technical assistance structure of support based upon need. The Teams work through the Office of Field Relations by providing technical assistance and professional development. The Teams include staff and services formerly provided by the Special Education Regional Resource Centers and the Regional School Improvement Teams. Region 16 is comprised of Athens, Gallia, Hocking, Jackson, Meigs, Monroe, Morgan, Perry, Vinton, and Washington Counties.

#### **NOTE 11 - CONTINGENCIES**

#### A. Grants

The Center receives financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. Management is unable to estimate possible claims from such audits until the audits have been completed. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the Center at June 30, 2010.

#### **B.** Litigation

There are no matters in litigation with the Center as a defendant as of June 30, 2010.

#### NOTE 12 - RECEIVABLES

Receivables at June 30, 2010, consisted of accounts (rent, billings for user charged services, and student fees), interfund, and intergovernmental grants. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current fiscal year guarantee of federal funds. A summary of the principal items of intergovernmental receivables follows:

	Amount	
Head Start - Major Fund	\$ 32,329	
Non-Major Funds:		
Food Service	13,255	
Public Preschool	34,680	
Alternative Schools	2,459	
Able	1,661	
Homeless Grant	6,803	
EHA Preschool Grant	 18,387	
Total Non-Major Funds	 77,245	
Total All Funds	\$ 109,574	

#### **NOTE 13 - INTERFUND ACTIVITY**

As of June 30, 2010, receivables and payables that resulted from various interfund transactions were as follows:

	Interfund		Ι	nterfund
Fund	R	eceivable	1	Payables
Major Funds:				
General Fund	\$	201,053	\$	-
Head Start		-		183,839
Non-Major Funds:				
Alternative Schools		-		2,152
Able		-		1,702
EHA Preschool Grant		_		13,360
Total Non-Major Funds		-		17,214
Total All Funds	\$	201,053	\$	201,053

During the year, the Center's General Fund made advances to several different funds in anticipation of intergovernmental revenue. These advances are expected to be repaid in fiscal year 2011.

#### NOTE 14 – ACCOUNTABILITY

At June 30, 2010, the Head Start Fund, ABLE fund, Special Education Grant Fund, Homeless Grant Fund, and the EHA Preschool Grant fund had fund balance deficits of \$391,749, \$10,132, \$55,131, \$1,843, and \$13,627, respectively, which were created by the application of accounting principles generally accepted in the United States of America. The General Fund provides transfers to cover deficit balances; however, this is done when cash is needed rather than when accruals occur.

#### **NOTE 15 – RESTATEMENT OF BALANCES**

The Center reclassified a fund from agency to special revenue during the current fiscal year. This fund reclassification had the following effect on fund balance/net assets:

	Special Ed Grant	Governmental Activities
Balance as of June 30, 2009 Amount from fund reclassification	(\$88,835) 26,651	\$3,065,460 26,651
Restated Balance as of July 1, 2009	(\$62,184)	\$3,092,111

The balance of the agency fund decreased in the amount of \$26,651 as of July 1, 2009.

#### NOTE 16 - CHANGES IN ACCOUNTING PRINCIPLES

For 2010, the Center has implemented Governmental Accounting Standards Board (GASB) Statement No. 51, "Accounting and Financial Reporting for Intangible Assets," Statement No. 53, "Accounting and Financial Reporting for Derivative Instruments," Statement No. 57, "OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans," and Statement No. 58, "Accounting and Financial Reporting for Chapter 9 Bankruptcies."

GASB Statement No. 51 establishes accounting and financial reporting requirements for intangible assets to reduce inconsistencies thereby enhancing the comparability of accounting and financial reporting of such assets among state and local governments. The implementation of this statement did not result in any material change to the Center's basic financial statements.

GASB Statement No. 53 addresses the recognition, measurement, and disclosure of information regarding derivative instruments entered into by state and local governments. It requires governments to measure derivative instruments, with the exception of synthetic guaranteed investment contracts that are fully benefit-responsive, at fair value in their economic resources measurement focus financial statements. The implementation of this statement did not result in any change in the Center's basic financial statements.

GASB Statement No. 57 addresses issues related to the use of the alternative measurement method and the frequency and timing of measurements by employers that participate in agent multiple-employer other postemployment benefit (OPEB) plans (that is, agent employers). The requirements in this Statement will allow more agent employers to use the alternative measurement method to produce actuarially based information for purposes of financial reporting and clarify that OPEB measures reported by agent multiple-employer OPEB plans and their participating employers should be determined at the same minimum frequency and as of a common date to improve the consistency of reporting with regard to funded status and funding progress information. The implementation of this statement did not result in any change in the Center's basic financial statements.

GASB Statement No. 58 provides accounting and financial reporting guidance for governments that have petitioned for protection from creditors by filing for bankruptcy under Chapter 9 of the United States Bankruptcy Code. The requirements in this statement will provide more consistent recognition, measurement, display and disclosure guidance for governments that file for Chapter 9 bankruptcy. The implementation of this statement did not result in any change in the Center's basic financial statements.

# SUPPLEMENTAL INFORMATION

## Athens-Meigs Educational Service Center Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual General Fund For the Fiscal Year Ended June 30, 2010

	Budget Amounts			Variance With Final Budget		
	Original		Final	 Actual		ve (Negative)
REVENUES:						
Intergovernmental	\$	- 5	\$ 680,463	\$ 680,463	\$	-
Interest		-	16,190	16,190		-
Tuition and Fees		-	1,481,388	1,481,388		-
Contract Services		-	1,370,755	1,370,755		-
Gifts and Donations		-	15	13		(2)
Charges for Services and Sales		_	589,558	589,558		-
Miscellaneous			280,435	 280,435		-
Total Revenues		-	4,418,804	4,418,802		(2)
EXPENDITURES:						
Current:						
Instruction:						
Regular	41,65	7	48,388	29,187		19,201
Special	1,997,69	6	2,289,279	2,087,395		201,884
Adult/Continuing	25,38		31,071	30,493		578
Support Services:			,	,		
Pupils	852,28	4	924,990	873,365		51,625
Instructional Staff	453,64		473,022	452,174		20,848
Board of Education	84,13		94,713	86,793		7,920
Administration	439,91		435,671	396,192		39,479
Fiscal	307,79		338,553	329,570		8,983
Business	1,46		1,560	-		1,560
Operation and Maintenance of Plant	19,66		20,961	15,119		5,842
Central	7,44		16,915	 8,059		8,856
Total Expenditures	4,231,08	4	4,675,123	 4,308,347		366,776
Excess of Revenues Under Expenditures	(4,231,08	4)	(256,319)	 110,455		366,774
OTHER FINANCING USES:						
Refund of Prior Year Receipts	(26,69	9)	(26,699)			26,699
Transfers Out	(10,00		(10,000)	-		10,000
Advances Out	(109,96	· ·	(109,960)	 -		109,960
Total Other Financing Uses	(146,65	9)	(146,659)	 		146,659
Net Change in Fund Balance	(4,377,74	3)	(402,978)	110,455		513,433
Fund Balance at Beginning of Year	508,24	5	508,245	508,245		-
Prior Year Encumbrances Appropriated	25,73	4	25,734	 25,734		
Fund Balance at End of Year	\$ (3,843,76	4) 5	\$ 131,001	\$ 644,434	\$	513,433

## Athens-Meigs Educational Service Center Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Martha Jennings Grant Fund For the Fiscal Year Ended June 30, 2010

	Budget Amounts			Variance With	
	Original	Final	Actual	Final Budget Positive (Negative)	
REVENUES:					
Intergovernmental	\$ -	\$ 172,127	\$ 172,127	\$ -	
Tuition and Fees	-	157,382	157,382	-	
Charges for Services and Sales	-	16,029	16,029	-	
Gifts and Donations	-	1,000	1,000	-	
Miscellaneous		9,838	9,838		
Total Revenues	-	356,376	356,376	-	
EXPENDITURES:					
Current:					
Instruction:					
Regular	110,716	147,022	94,157	52,865	
Special	1,913	2,500	2,500	-	
Vocational	17,669	29,066	28,631	435	
Other	19,511	24,615	13,087	11,528	
Support Services:	,	,	,	,	
Pupils	55,289	70,526	44,570	25,956	
Instructional Staff	14,415	27,317	20,273	7,044	
Administration	3,865	4,933	4,911	22	
Fiscal	4,082	5,334	5,334	-	
Pupil Transportation	78,383	103,777	79,203	24,574	
Central	172	225	225	-	
Operation of Non-instructional Services	1,634	2,085	620	1,465	
Total Expenditures	307,649	417,400	293,511	123,889	
Net Change in Fund Balance	(307,649)	(61,024)	62,865	123,889	
Fund Balance at Beginning of Year	208,209	208,209	208,209	-	
Prior Year Encumbrances Appropriated	1,410	1,410	1,410		
Fund Balance at End of Year	\$ (98,030)	\$ 148,595	\$ 272,484	\$ 123,889	

#### Athens-Meigs Educational Service Center

#### Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget (Non-GAAP Basis) and Actual Special Ed Grant Fund For the Fiscal Year Ended June 30, 2010

	Budget Amounts						riance With	
		Original	Final		Actual		Final Budget Positive (Negative)	
REVENUES:								
Intergovernmental	\$	-	\$	1,051,456	\$	1,004,414	\$	(47,042)
Total Revenues		-		1,051,456		1,004,414		(47,042)
EXPENDITURES:								
Current:								
Support Services:								
Instructional Staff		896,317		913,812		823,988		89,824
Administration		154,436		156,019		126,074		29,945
Fiscal		41,979		41,979		41,979		-
Operation and Maintenance of Plant		35,000		35,838		35,838		-
Central		3,968		3,968		-		3,968
Total Expenditures		1,131,700		1,151,616		1,027,879		123,737
Net Change in Fund Balance		(1,131,700)		(100,160)		(23,465)		76,695
Fund Balance at Beginning of Year		21,000		21,000		21,000		-
Prior Year Encumbrances Appropriated		5,652		5,652		5,652		
Fund Balance at End of Year	\$	(1,105,048)	\$	(73,508)	\$	3,187	\$	76,695

## Athens-Meigs Educational Service Center Schedule of Revenues, Expenditures and Changes in Fund Balance - Bulget (Non-GAAP Basis) and Actual Head Start Fund For the Fiscal Year Ended June 30, 2010

	Budget A	Amounts		Variance With Final Budget Positive (Negative)	
	Original	Final	Actual		
REVENUES:					
Intergovernmental	\$ -	\$ 2,534,687	\$ 2,076,948	\$ (457,739)	
Total Revenues	-	2,534,687	2,076,948	(457,739)	
EXPENDITURES:					
Current:					
Instruction:					
Regular	1,176,084	1,169,123	1,035,688	133,435	
Support Services:					
Pupils	40,467	42,188	36,750	5,438	
Instructional Staff	112,264	120,470	85,494	34,976	
Board of Education	5,691	3,626	3,594	32	
Administration	109,794	120,151	117,611	2,540	
Fiscal	104,658	103,535	101,110	2,425	
Operation and Maintenance of Plant	174,019	173,022	169,304	3,718	
Pupil Transportation	616,449	612,196	556,925	55,271	
Central	29,309	34,970	34,905	65	
Operation of Non-instructional Services	46,116	38,818	38,297	521	
Total Expenditures	2,414,851	2,418,099	2,179,678	238,421	
Net Change in Fund Balance	(2,414,851)	116,588	(102,730)	(219,318)	
Fund Balance at Beginning of Year	(209,117)	(209,117)	(209,117)	-	
Prior Year Encumbrances Appropriated	33,478	33,478	33,478		
Fund Balance at End of Year	\$ (2,590,490)	\$ (59,051)	\$ (278,369)	\$ (219,318)	

#### **NOTE 1 – BUDGETARY PROCESS**

The Center is no longer required under State statute to file budgetary information with the State Department of Education. However, the Center's Board does follow the budgetary process for control purposes.

The Center's Board budgets for resources estimated to be received during the fiscal year. The estimated revenues may be amended during the fiscal year if projected increases or decreases in revenue are identified by the Treasurer. The amounts reported as the original budgeted amounts on the budgetary schedules reflect the amounts of estimated revenues when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary schedules reflect the amounts of the estimated revenues in effect at the time final appropriations were passed by the Board.

The Center's Board adopts an annual appropriation resolution, which is the Board's authorization to spend resources and sets annual limits on expenditures plus encumbrances at the level of control selected by the Board. The level of control has been established by the Board at the fund level for all funds. The Treasurer has been authorized to allocate appropriations to the function and object level within all funds.

Throughout the fiscal year, appropriations may be amended or supplemented as circumstances warrant. The amounts reported as the original budgeted amounts on the budgetary schedules reflect the amounts on the first appropriation resolution for that fund that covered the entire fiscal year, including amounts automatically carried forward from prior fiscal years. The amounts reported as the final budgeted amounts on the budgetary schedules represent the final appropriation amounts passed by the Board during the fiscal year.

#### NOTE 2 – BUDGETARY BASIS OF ACCOUNTING

While the Center is reporting financial position, results of operations, and changes in fund balances on the basis of generally accepted accounting principles (GAAP), the budgetary basis is based upon the accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The schedule of revenues, expenditures and changes in fund balance – budget (non-GAAP basis) and actual – for the General Fund and the major special revenue funds are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget.

The major differences between the budget basis and GAAP basis are that:

- 1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- 2. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
- 3. Encumbrances are treated as expenditures (budget basis) rather than as a reservation of fund balance (GAAP basis).

#### NOTE 2 - BUDGETARY BASIS OF ACCOUNTING (Continued)

The following table summarizes the adjustments necessary to reconcile the GAAP and budgetary basis schedules for the General Fund, the Martha Jennings Grant Fund, Special Ed Grant Fund, and the Head Start Fund.

Net Changes in Fund Balances								
			Mart	ha Jennings	Sp	pecial Ed		
		General		Grant		Grant	H	Iead Start
GAAP Basis	\$	192,059	\$	32,829	\$	7,053	\$	(329,660)
Adjustments:								
Revenue Accruals		(21,449)		65,565		-		328,925
Expenditure Accruals		(14,359)		(33,776)		4,966		(7,465)
Encumbrances		(45,796)		(1,753)		(35,484)		(94,530)
Budget Basis	\$	110,455	\$	62,865	\$	(23,465)	\$	(102,730)

#### Athens-Meigs Educational Service Center

Meigs County

#### Schedule of Federal Awards Receipts and Expenditures For the Year Ended June 30, 2010

Federal Grantor/ Pass Through Grantor/ Program Title	Pass Through Entity Number	Federal CFDA Number	Receipts	Disbursements
UNITED STATES DEPARTMENT OF AGRICULTURE				
Passed through Ohio Department of Education:				
Child and Adult Care Food Program	3L80	10.558	\$ 118,407	\$ 118,407
Total United States Department of Agriculture			118,407	118,407
UNITED STATES DEPARTMENT OF EDUCATION				
Passed through Ohio Department of Education				
Special Education Cluster:				
Special Education- Grants to States	3M20	84.027	1,004,414	992,398
Special Education- Preschool Grants	3C50	84.173	47,231	60,472
Special Education- Preschool Grants, ARRA	3DL0	84.392	10,096	9,435
Total Special Education Cluster			1,061,741	1,062,305
Title I Grants to Local Education Agencies Cluster:				
Title I Grant to Local Educational Agencies	3M00	84.010	13,423	10,402
Title I Grant to Local Educational Agencies, ARRA	3DK0	84.389	479	479
Total Title I Grants to Local Educational Agencies Cluster			13,902	10,881
Adult Education - Basic Grants to States	NA	84.002	52,308	54,831
Education for Homeless Children and Youth	3090	84.196	35,955	34,059
Special Education- State Personnel Development	3700	84.323	20,449	26,555
Education for Homeless Children and Youth, ARRA	3DG0	84.387	1,035	844
Total United States Department of Education			1,185,390	1,189,475
UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVIC	ES			
Direct from Federal Government:				
Head Start Cluster:				
Head Start	NA	93.600	1,986,027	1,982,712
Head Start, ARRA	NA	93.708	90,920	102,436
			2,076,947	2,085,148
Total United States Department of Health and Human Services			2,076,947	2,085,148
Total Federal Financial Assistance			\$ 3,380,744	\$ 3,393,030
NA = Pass through entity number could not be located.				

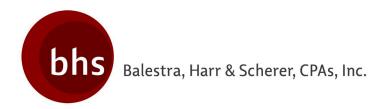
See Notes to the Schedule of Federal Awards Receipts and Expenditures.

#### NOTE A - SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Federal Awards Receipts and Expenditures (the Schedule) summarizes activity of the Center's federal award programs. The Schedule has been prepared on the cash basis of accounting.

#### **NOTE B - MATCHING REQUIREMENTS**

Certain Federal programs require that the Center contribute non-Federal funds (matching funds) to support the Federally-funded programs. The Center has complied with the matching requirements. The expenditure of non-Federal matching funds is not included on the Schedule.



Members American Institute of Certified Public Accountants

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#### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Members of the Board Athens-Meigs Educational Service Center 39105 Bradbury Road Middleport, Ohio 45760

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Athens-Meigs Educational Service Center, Meigs County, Ohio (the Center) as of and for the year ended June 30, 2010, which collectively comprise Center's basic financial statements and have issued our report thereon dated March 18, 2011, wherein we noted that the Center implemented GASB Statements No. 51, No. 53, No. 57, and No. 58. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Center's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of opining on the effectiveness of the Center's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Center's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A material weakness is a deficiency, or combination of internal control deficiencies resulting in more than a reasonable possibility that a material misstatement of the Center's financial statements will not be prevented, or detected and timely corrected.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

#### **Compliance and Other Matters**

As part of reasonably assuring whether the Center's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

Members of the Board Athens-Meigs Educational Service Center Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by Government Auditing Standards

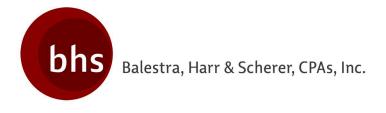
Page 2

We intend this report solely for the information and use of, management, Members of the Board, federal awarding agencies and pass-through entities, and others within the Center. We intend it for no one other than these specified parties.

Balistra, Harr & Scherur

Balestra, Harr & Scherer, CPAs, Inc.

March 18, 2011



Members American Institute of Certified Public Accountants

Members Ohio Society of Certified Public Accountants

#### REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

Members of the Board Athens-Meigs Educational Service Center 39105 Bradbury Road Middleport, Ohio 45760

#### Compliance

We have audited the compliance of Athens-Meigs Educational Service Center, (the Center) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that could directly and materially affect each of Athens-Meigs Educational Service Center's major federal programs for the year ended June 30, 2010. The summary of auditor's results section of the accompanying schedule of findings identifies the Center's major federal programs. The Center's management is responsible for complying with the requirements of laws, regulations, contracts and grants applicable to each major federal program. Our responsibility is to express an opinion on the Center's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits included in the Comptroller General of the United States' *Government Auditing Standards*; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the Center's compliance with those requirements and performing other procedures we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Center's compliance with those requirements.

In our opinion, the Athens-Meigs Educational Service Center complied, in all material respects, with the requirements referred to above that could directly and materially affect each of its major federal programs for the year ended June 30, 2010.

#### **Internal Control Over Compliance**

The Center's management is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Center's internal control over compliance with requirements that could directly and materially affect a major federal program to determine our auditing procedures for the purpose of opining on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of opining on the effectiveness of internal control over compliance. Accordingly, we have not opined on the effectiveness of the Center's internal control over compliance.

Members of the Board Athens-Meigs Educational Service Center Report on Compliance with Requirements Applicable to Each Major Federal Program And on Internal Control Over Compliance Required by OMB Circular A-133 Page 2

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, when performing their assigned functions, to prevent, or to timely detect and correct, noncompliance with a federal program compliance requirement. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a federal program compliance requirement will not be prevented, or timely detected and corrected.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

We intend this report for the information and use of management, Members of the Board, others within the Center, federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.

Balistra, Harr & Scherur

Balestra, Harr & Scherer, CPAs, Inc. March 18, 2011

#### Athens-Meigs Educational Service Center

Meigs County June 30, 2010

#### SCHEDULE OF FINDINGS OMB CIRCULAR A-133 SECTION .505

#### SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weaknesses reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material non-compliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material control weaknesses reported for major federal programs?	No
(d)(1)(iv)	Were there any significant deficiencies in internal control reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under section .510?	No
(d)(1)(vii)	Major Program(s) (list):	Head Start Cluster: Head Start - CFDA# 93.600 Head Start, ARRA - CFDA #93.708 Special Education Cluster: Title VI-B - CFDA #84.027 Preschool IDEA B – CFDA #84.173 Preschool IDEA B (ARRA) – CFDA #84.392
(d)(1)(viii)	Dollar Threshold: Type A/B Programs	Type A: > \$300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	No

#### Athens-Meigs Educational Service Center Meigs County June 30, 2010

SCHEDULE OF FINDINGS OMB CIRCULAR A-133 SECTION .505

#### 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

None noted.

#### 3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None noted.

## Athens-Meigs Educational Service Center Meigs County June 30, 2010

#### SCHEDULE OF PRIOR AUDIT FINDINGS OMB CIRCULAR A-133 SECTION .315(b)

Finding	Finding	Fully	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No
Number	Summary	Corrected?	Longer Valid; Explain:
2009-001	A noncompliance citation over reporting was issued for failure to submit the data collection form and reporting package within the required timeframe.	Yes	



## Dave Yost • Auditor of State

ATHENS-MEIGS EDUCATIONAL SERVICE CENTER

**MEIGS COUNTY** 

CLERK'S CERTIFICATION This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

**CLERK OF THE BUREAU** 

CERTIFIED MAY 5, 2011

> 88 East Broad Street, Fifth Floor, Columbus, Ohio 43215-3506 Phone: 614-466-4514 or 800-282-0370 Fax: 614-466-4490 www.auditor.state.oh.us