

**MIAMI COUNTY COMMUNITY ACTION COUNCIL  
FINANCIAL STATEMENTS  
For The Year Ended December 31, 2009**





Mary Taylor, CPA  
Auditor of State

Board of Directors  
Miami County Community Action Council  
1695 Troy-Sidney Road  
Troy, Ohio 45373

We have reviewed the *Independent Auditors' Report* of the Miami County Community Action Council, Miami County, prepared by Jones, Cochenour & Co., for the audit period January 1, 2009 through December 31, 2009. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Miami County Community Action Council is responsible for compliance with these laws and regulations.

*Mary Taylor*

Mary Taylor, CPA  
Auditor of State

August 25, 2010

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## INDEPENDENT AUDITORS' REPORT

Board of Directors  
Miami County Community Action Council  
Troy, Ohio

We have audited the accompanying statement of net assets of Miami County Community Action Council, as of December 31, 2009 and the related statement of activities and cash flows for the year then ended. These financial statements are the responsibility of the Miami County Community Action Council's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Miami County Community Action Council as of December 31, 2009, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 21, 2010 on our consideration of Miami County Community Action Council's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was performed for the purpose of forming an opinion on the basic financial statements of the Miami County Community Action Council taken as a whole. The supplementary schedules shown on pages 10 - 13 are presented for purposes of additional analysis and are not a required part of the basic financial statements of the Miami County Community Action Council. The accompanying schedule of expenditures of federal awards shown on page 14 is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly presented, in all material respects, in relation to the basic financial statements taken as a whole.

Jones, Cochenour & Co.  
June 21, 2010

*much more than an accounting firm*

**MIAMI COUNTY COMMUNITY ACTION COUNCIL  
STATEMENT OF NET ASSETS  
December 31, 2009**

<b>ASSETS</b>		
Cash	\$	120,723
Accounts receivable		362,628
Inventory		16,604
Prepaid expenses		<u>3,875</u>
<b>TOTAL CURRENT ASSETS, NET</b>		<b>503,830</b>
 <b>CAPITAL ASSETS</b>		
Equipment		62,389
Vehicles		<u>191,286</u>
		253,675
Accumulated depreciation		<u>(105,710)</u>
<b>TOTAL CAPITAL ASSETS</b>		<b>147,965</b>
 <b>OTHER ASSETS</b>		
Workers' compensation deposit		<u>679</u>
<b>TOTAL ASSETS</b>		<b>652,474</b>
 <b>LIABILITIES</b>		
Accounts payable		27,828
Accrued compensated absences		<u>20,558</u>
<b>TOTAL CURRENT LIABILITIES</b>		<b>48,386</b>
 <b>LONG-TERM LIABILITIES</b>		
Compensated absences		<u>15,508</u>
<b>TOTAL LIABILITIES</b>		<b>63,894</b>
 <b>NET ASSETS</b>		
Unrestricted net assets		10,974
Temporarily restricted net assets		<u>577,606</u>
<b>NET ASSETS</b>	<b>\$</b>	<b><u>588,580</u></b>

See notes to financial statements

**MIAMI COUNTY COMMUNITY ACTION COUNCIL  
STATEMENT OF ACTIVITIES  
Year Ended December 31, 2009**

	<b>Unrestricted</b>	<b>Temporarily Restricted</b>	<b>Total</b>
<b>SUPPORT AND REVENUE:</b>			
Management services	\$ 64,025	\$ -	\$ 64,025
Federal grants	-	1,753,998	1,753,998
<b>Net Assets Released from Restrictions (Satisfaction of Program Restrictions)</b>			
Federal grants	1,412,218	(1,412,218)	-
<b>TOTAL SUPPORT AND REVENUE</b>	1,476,243	341,780	1,818,023
<b>PROGRAM EXPENSES:</b>			
HWAP	299,963	-	299,963
HWAP-ARRA	492,543	-	492,543
HEAP	479,959	-	479,959
CSBG	138,503	-	138,503
<b>TOTAL PROGRAM EXPENSES</b>	1,410,968	-	1,410,968
Management, general and administrative expenses	63,731	-	63,731
<b>TOTAL EXPENSES</b>	1,474,699	-	1,474,699
<b>CHANGE IN NET ASSETS</b>	1,544	341,780	343,324
Net assets at beginning of year, restated	9,430	235,826	245,256
<b>NET ASSETS AT END OF YEAR</b>	\$ 10,974	\$ 577,606	\$ 588,580

See notes to financial statements



**MIAMI COUNTY COMMUNITY ACTION COUNCIL  
STATEMENT OF CASH FLOWS  
Year Ended December 31, 2009**

<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>	
Cash received from governmental grants	\$ 1,617,273
Cash received from management services	64,025
Cash payments for administration	<u>(1,430,038)</u>
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<b>251,260</b>
 <b>CASH FLOWS FROM CAPITAL AND FINANCING ACTIVITIES</b>	
Acquisition of capital assets	<u>(177,891)</u>
<b>NET CASH (USED) BY CAPITAL AND FINANCING ACTIVITIES</b>	<b>(177,891)</b>
<b>INCREASE IN CASH AND CASH EQUIVALENTS</b>	<b>73,369</b>
<b>CASH AND CASH EQUIVALENTS, BEGINNING</b>	<u><b>47,354</b></u>
<b>CASH AND CASH EQUIVALENTS, ENDING</b>	<u><u><b>\$ 120,723</b></u></u>
 <b>RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:</b>	
Change in net assets	\$ 343,324
Adjustments to reconcile change in net assets to net cash provided by operating activities	
Depreciation	35,922
(Increase) decrease in accounts receivable	(136,725)
(Increase) decrease in inventory	(5,203)
(Increase) decrease in prepaid assets	28
Increase (decrease) in accounts payable	13,198
Increase (decrease) in accrued expenses	<u>716</u>
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<u><u><b>\$ 251,260</b></u></u>

See notes to financial statements

**MIAMI COUNTY COMMUNITY ACTION COUNCIL  
NOTES TO FINANCIAL STATEMENTS  
Year Ended December 31, 2009**

**1. DESCRIPTION OF THE ENTITY**

The Miami County Community Action Council (“Council”) is a nonprofit organization exempt from federal income taxes under Section 501(c) (3) of the Internal Revenue Code. Its mission is to develop, coordinate, and operate programs designed to combat the causes and effects of poverty in efforts to enable individuals and families to be self-sufficient.

Oversight of the Miami County Community Action Council is provided by a fifteen member board called the Board of Trustees. Five appointees from the Public Sector, five appointees from the Client Sector, and five appointees from the Private Sector compose the Board.

The Miami County Community Action Council received federal funds to administer the following programs:

1. **Home Weatherization Assistance Programs (HWAP)** – This program is also referred to as “Weather Assistance for Low – Income Persons Grant”. Under this program individuals and families who meet certain eligibility requirements receive assistance for weatherization to their homes.
2. **Home Energy Assistance Program (HEAP)** – This program, also known as “Low-Income Home Energy Assistance Grant Program” provides energy assistance to individuals and families who meet certain eligibility requirements. Under this program, payments for a portion of the energy bills received are made to the supplier on behalf of applicants.
3. **Community Services Block Grant (CSBG)** – This program funded through the Department of Health and Human Services assists individuals and families with information referral and case management services for those meeting certain eligibility requirements. The Program can consist of many services depending upon the work program as defined by Miami County Community Action Council.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

Further, accounting requires that the financial statements reflect limitations and restrictions placed on the uses of available resources. In accordance with Financial Accounting Standards No. 117, resources and transactions are to be classified in accordance with specific activities or objectives as follows:

**Unrestricted Net Assets**

The Unrestricted Net Assets account for all resources over which Board officials have discretionary control for use in carrying out the operations of the Miami County Community Action Council. These unrestricted amounts are expensed in accordance with the limitations of its constitution and By-Laws.

**Temporarily Restricted Net Assets**

A grantor imposed restriction that permits Miami County Community Action Council to use or expense the grant as specified and is satisfied by either the passage of time or by actions of the Council or grantor.

**Permanently Restricted Net Assets**

A grantor imposed restriction stipulates that resources be maintained permanently but permits that organization to use up or expense part or all of the income derived from the assets. As of December 31, 2009, the Council had no permanently restricted assets.

**MIAMI COUNTY COMMUNITY ACTION COUNCIL  
NOTES TO FINANCIAL STATEMENTS  
Year Ended December 31, 2009**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED**

Other significant accounting policies under which the financial statements have been prepared are as follows:

- a. Cash and cash equivalents are demand deposits in financial institutions and petty cash. Cash equivalents are carried at the lower of cost of market.
- b. Furniture, equipment and vehicles are recorded on the basis of historical cost. The Council capitalized all equipment with a purchase price over \$1,000. Fixed assets are depreciated using the straight-line method over the estimated useful life of the asset. The building and land in use by the Council are owned and reported by Miami County.
- c. Compensated Absences – The liability for Compensated Absences balances are accounted for by the Miami County Community Action Council.
  1. Sick Leave – Regular employees accrue sick leave at the rate of one and one-fourth days per month. Accrual is unlimited and not a claim against the Agency, except an employee may be granted severance pay after one year of service based on accumulated sick leave with a 30 day maximum liability.
  2. Annual Leave – Regular employees accrue annual leave at the rate of one through five years of service equals ten days of earned vacation a year; six through ten years of service equals fifteen days of earned vacation a year; eleven years of service and over equals twenty-one days of earned vacation a year. Annual leave may be carried over for up to one year.
- d. Interprogram Receivables/Payables – During the course of operations, numerous short-term interprogram loans are made primarily to cover payroll and interprogram cost allocations. These transactions are not eliminated in the combined statement of financial position as of December 31, 2009.
- e. Revenue and expenditures recognition – Revenue from restricted grants from governmental agencies is recognized when the Miami County Community Action Council has incurred expenditures in compliance with the specific restriction. Grant revenues in excess of grant expenditures incurred are reported as deferred revenue. All contributions are considered to be available for unrestricted use unless specifically restricted by the grantor.

If applicable, unspent funds in closed programs are to be returned to the grantor and are shown as a liability “due to grantor” in the Statement of Financial Position and therefore, are not included as support in the Statement of Activities.

Expenditures are recognized when incurred in accordance with accounting principles generally accepted in the United States of America. Prepaid expenses arise when disbursements are made in advance of the period to be charged with the expense and are recorded as an asset until the charge can be properly recognized. Direct cost is charged to the program when incurred; indirect cost is allocated to the various programs in accordance with a cost allocation plan.

- f. Income Taxes – The Miami County Community Action Council is exempt from income taxes under 501 (c) (3) of the Internal Revenue Code. Therefore no assets, liabilities, or expenses related to federal income tax are recorded.

**3. DEFICIT CASH AND NET ASSET BALANCES**

The negative cash balances of the various grant programs are a result of expenditures being made prior to reimbursement from the grant agency. These deficit cash balances are covered by unrestricted interprogram loans and recorded as accounts payable.

**MIAMI COUNTY COMMUNITY ACTION COUNCIL  
NOTES TO FINANCIAL STATEMENTS  
Year Ended December 31, 2009**

**4. TEMPORARILY RESTRICTED NET ASSETS**

Temporarily restricted net assets are available for the following purposes:

Community Services Block Grant Program expenditures	\$ 65,650
HWAP – for expenditures for the Home Weatherization Program	347,287
HEAP – for payment of Energy Assistance	<u>164,669</u>
	<u><b>\$ 577,606</b></u>

**5. HOME WEATHERIZATION ASSISTANCE PROGRAM**

The following is an analysis of income received from the Ohio Department of Development for the HWAP program:

Voucher Date	Voucher #	DOE CFDA #81.042	HHS CFDA #93.568	Total
1/16/2009	DEV0100054114	\$ 12,018	\$ 19,468	\$ 31,486
1/29/2009	DEV0100062906	9,704	2,090	11,794
3/10/2009	DEV0100070017	4,556	-	4,556
3/10/2009	DEV0100070017	9,192	178,353	187,545
5/7/2009	DEV0100079472	46,528	16,726	63,254
6/11/2009	DEV0100082354	181,713	2,783	184,496
9/26/2009	DEV0100086109	91,069	27,017	118,086
10/16/2009	DEV0100087633	69,878	-	69,878
10/17/2009	DEV0100087680	89,647	-	89,647
11/12/2009	DEV0100089097	73,471	-	73,471
12/16/2009	DEV0100091028	90,328	-	90,328
1/9/2010	DEV0100091948	76,984	-	76,984
2/9/2010	DEV0100103105	93,221	3,872	97,093
4/6/2010	DEV0100114836	303	2,452	2,755
		<u>848,612</u>	<u>252,761</u>	<u>1,101,373</u>
Less: Prior year receivable		(26,278)	(21,558)	(47,836)
Refunds		(1,414)	(8,323)	(9,737)
Current year income		<u>\$ 820,920</u>	<u>\$ 222,880</u>	<u>\$ 1,043,800</u>

**6. ACCOUNTS RECEIVABLE**

Accounts Receivable (A/R) as of December 31, 2009, consists of the following:

Accounts	General	HWAP	HEAP	CSBG	Total
A/R Trade	\$ 8,515	\$ -	\$ -	\$ -	\$ 8,515
A/R Federal	-	176,830	155,960	20,974	353,764
A/R Interprogram	348	-	-	-	348
Total A/R	<u>\$ 8,863</u>	<u>\$ 176,830</u>	<u>\$ 155,960</u>	<u>\$ 20,974</u>	<u>\$ 362,627</u>

Of the accounts receivable from federal funds, the following is a list of contracts with amounts receivable:

Program	Contract No.	Amount
HWAP	09-134	\$ 176,830
HEAP	10-HA-151	51,060
HEAP	10-HE-251	104,900
CSBG	0809-39	20,974
Total		<u>\$ 353,764</u>

**MIAMI COUNTY COMMUNITY ACTION COUNCIL  
NOTES TO FINANCIAL STATEMENTS  
Year Ended December 31, 2009**

**7. EMPLOYEES' RETIREMENT SYSTEM**

The Miami County Community Action Council contributes 6.2% of gross salary to Social Security Insurance. Social Security Insurance requires members to contribute an additional 6.2% of their gross salary. Amounts contributed by both the Council and its employees amounted to \$4,759 each for the year ended December 31, 2009. Further the Council has a Tax Deferred Savings Plan (403B) for its employees who are eligible after one (1) year's service and employees are fully vested after five (5) years of service. The Council contributes five (5) percent of the employees gross salary to the plan with the employees entitled to contribute additional amounts up to the maximum allowed by law. During the year ended December 31, 2008, the Council and the employees contributed a total of \$1,590. The value of the plan at December 31, 2009 was \$59,053.

**8. RISK MANAGEMENT**

The Miami County Community Action Council is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. To reduce risk, the Miami County Community Action Council had the following business policies:

1. **Bonding – Fidelity Bonding is through the Ohio Casualty Insurance Company and consists of a blanket bond for all employees and Board officers in the amount of \$100,000 per person; \$250 deductible.**
2. **General Liability – This is a Comprehensive Business policy under Motorists Mutual Insurance Company, which includes:**
  - a. **Property – Loss or damage coverage, \$250 deductible.**
  - b. **Vehicle – Liability coverage \$1,000,000; uninsured motorist \$1,000,000; Physical damage/ Collision and Medical \$2,000; \$1,000 deductible for collision and a \$1,000 deductible for other than collision.**
  - c. **General Liability Coverage; \$3,000,000.**
3. **Workers Compensation – Employee accident coverage through the Bureau of Workers' Compensation, utilizing a group rating plan based on position and accident history.**
4. **Health Insurance – Comprehensive medical insurance is under Anthem Blue Cross Blue Shield. Deductible; individual \$1,000/\$2,500, family \$3,000/\$7,500; co-insurance: 80/20 up to \$4,000/\$5,000 individual, \$8,000/\$10,000 family, individual plan lifetime maximum benefit for all service \$5,000,000.**

**9. RELATED PARTY TRANSACTION**

The Miami County Community Action Council is staffed through an "Employer of Record" contract with the Miami Metropolitan Housing Authority. The Miami Metropolitan Housing Authority has a separate audit per the Department of Housing and Urban Development Guidelines. In addition, the Miami County Community Action Council makes certain inter-fund loans between programs with no payment terms associated with these advances. As of December 31, 2009, the Council was due \$8,510 from the other program the Council administers.

**10. SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

The accompanying Schedule of Expenditures of Federal Awards has been prepared on the basis of accounting as described in Note 2.

**MIAMI COUNTY COMMUNITY ACTION COUNCIL  
NOTES TO FINANCIAL STATEMENTS  
Year Ended December 31, 2009**

**11. USE OF ESTIMATES**

The preparation of the financial statements in accordance with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**12. CAPITAL ASSETS**

<b>Capital Assets</b>	<u><b>12/31/2008</b></u>	<u><b>Additions</b></u>	<u><b>Disposals</b></u>	<u><b>12/31/2009</b></u>
Equipment	\$ 48,636	\$ 29,733	\$ (15,980)	\$ 62,389
Vehicles	43,130	148,156	-	191,286
<b>Total Capital Assets</b>	<u>91,766</u>	<u>177,889</u>	<u>(15,980)</u>	<u>253,675</u>
<b>Less: Accumulated depreciation</b>				
Equipment	(26,670)	(30,452)	-	(57,122)
Vehicles	(59,098)	(5,470)	15,980	(48,588)
<b>Total accumulated depreciation</b>	<u>(85,768)</u>	<u>(35,922)</u>	<u>15,980</u>	<u>(105,710)</u>
<b>Net Capital Assets</b>	<u><u>\$ 5,998</u></u>	<u><u>\$ 141,967</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 147,965</u></u>

**13. RESTATED NET ASSETS**

Beginning net assets were restated to include inventory on hand at December 31, 2008.

Beginning net assets	\$ 233,856
Inventory - December 31, 2008	<u>11,400</u>
Beginning net assets, restated	<u><u>\$ 245,256</u></u>

**14. SUBSEQUENT EVENTS**

There were no subsequent events noted through June 21, 2010, the date the financial statements were available to be issued. Any subsequent events after that date have not been evaluated.

**MIAMI COUNTY COMMUNITY ACTION COUNCIL**  
**SUPPLEMENTAL COMBINING SCHEDULE OF FINANCIAL POSITION – BY PROGRAM**  
**December 31, 2009**

ASSETS	<u>HWAP</u>	<u>HEAP</u>	<u>CSBG</u>	<u>MG &amp; A</u>	<u>Total</u>
<b>CURRENT ASSETS</b>					
Cash	\$ 24,244	\$ 10,223	\$ 52,523	\$ 33,733	\$ 120,723
Inventory	16,604	-	-	-	16,604
Accounts receivable	176,830	155,960	20,974	8,864	362,628
Prepaid expenses	-	-	-	3,875	3,875
<b>TOTAL CURRENT ASSETS</b>	<u>217,678</u>	<u>166,183</u>	<u>73,497</u>	<u>46,472</u>	<u>503,830</u>
<b>CAPITAL ASSETS</b>					
Furniture and fixtures	49,681	-	-	25,790	75,471
Automobiles	151,054	-	-	27,150	178,204
Accumulated depreciation	(54,202)	-	-	(51,508)	(105,710)
<b>TOTAL PROPERTY AND EQUIPMENT</b>	<u>146,533</u>	<u>-</u>	<u>-</u>	<u>1,432</u>	<u>147,965</u>
<b>OTHER ASSETS</b>					
Workers Comp Deposit	-	-	-	679	679
<b>TOTAL ASSETS</b>	<u>\$ 364,211</u>	<u>\$ 166,183</u>	<u>\$ 73,497</u>	<u>\$ 48,583</u>	<u>\$ 652,474</u>
<b>LIABILITIES</b>					
<b>CURRENT LIABILITIES</b>					
Accounts payable	\$ 16,924	\$ 1,514	\$ 7,847	\$ 1,543	\$ 27,828
Accrued compensated absences	-	-	-	36,066	36,066
<b>TOTAL CURRENT LIABILITIES</b>	<u>16,924</u>	<u>1,514</u>	<u>7,847</u>	<u>37,609</u>	<u>63,894</u>
<b>NET ASSETS</b>					
<b>NET ASSETS</b>					
Unrestricted net assets	-	-	-	10,974	10,974
Temporarily restricted net assets	347,287	164,669	65,650	-	577,606
<b>TOTAL NET ASSETS</b>	<u>347,287</u>	<u>164,669</u>	<u>65,650</u>	<u>10,974</u>	<u>588,580</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<u>\$ 364,211</u>	<u>\$ 166,183</u>	<u>\$ 73,497</u>	<u>\$ 48,583</u>	<u>\$ 652,474</u>

See Independent Auditors' Report

**MIAMI COUNTY COMMUNITY ACTION COUNCIL**  
**SUPPLEMENTAL COMBINING SCHEDULE OF ACTIVITIES – BY PROGRAM**  
**Year Ended December 31, 2009**

	<u>HWAP</u>	<u>HWAP-ARRA</u>	<u>HEAP</u>	<u>CSBG</u>	<u>MG &amp; A</u>	<u>Total</u>
<b>REVENUE:</b>						
Federal grant	\$ 361,903	681,897	\$ 516,044	\$ 194,155	\$ -	\$ 1,753,999
Other program receipts	-	-	-	-	64,024	64,024
<b>TOTAL REVENUE</b>	<u>361,903</u>	<u>681,897</u>	<u>516,044</u>	<u>194,155</u>	<u>64,024</u>	<u>1,818,023</u>
<b>EXPENSES:</b>						
Wages and benefits	157,185	260,032	189,050	131,478	(6,164)	731,581
Services	-	-	-	-	12,601	12,601
Materials and supplies	42,915	69,636	10,887	-	22,811	146,249
Contract labor	4,324	14,897	-	-	-	19,221
Emergency HEAP program	-	-	270,833	-	-	270,833
Transportation	4,293	7,270	-	-	5,358	16,921
Equipment and tool expense	13,169	22,692	-	-	5,164	41,025
Training	27	-	1,263	-	3,784	5,074
Health and safety	39,755	100,452	-	-	-	140,207
Depreciation expense	35,624	-	-	-	298	35,922
Other	1,638	2,361	6,809	2,907	10,402	24,117
Insurance	1,950	14,869	-	3,416	-	20,235
Phone	334	334	1,116	704	8,225	10,713
Temp help	-	-	-	-	-	-
Waste disposal	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<u>301,214</u>	<u>492,543</u>	<u>479,958</u>	<u>138,505</u>	<u>62,479</u>	<u>1,474,699</u>
Changes in net assets	60,689	189,354	36,086	55,650	1,545	343,324
Net assets at beginning of the year, restated	<u>97,244</u>	<u>-</u>	<u>128,582</u>	<u>10,000</u>	<u>9,430</u>	<u>245,256</u>
<b>NET ASSETS AT END OF THE YEAR</b>	<u>\$ 157,933</u>	<u>\$ 189,354</u>	<u>\$ 164,668</u>	<u>\$ 65,650</u>	<u>\$ 10,975</u>	<u>\$ 588,580</u>

See Independent Auditors' Report



**MIAMI COUNTY COMMUNITY ACTION COUNCIL  
SUPPLEMENTAL SCHEDULE OF SUPPORT, GRANTS, REVENUES, EXPENDITURES  
AND CHANGES IN NET ASSETS – HOME ENERGY ASSISTANCE PROGRAM (HEAP)  
Year Ended December 31, 2009**

<u>Ohio Department of Development Grant</u>	<u>Current Fiscal Year</u>	<u>Budget</u>	<u>Variance</u>
<b><u>HA-151</u></b>			
<b>Revenue:</b>			
Federal Grants	\$ 209,126	\$ 180,000	\$ 29,126
			-
<b>Expenses:</b>			
Salaries	121,960	109,517	12,443
Fringe	67,090	51,792	15,298
Audit	5,825	5,480	345
Equipment	-	5,615	(5,615)
Supplies	10,887	4,961	5,926
Travel	-	1,259	(1,259)
Phone	1,116	1,126	(10)
Other	2,248	250	1,998
	<u>209,126</u>	<u>180,000</u>	<u>29,126</u>
Government Grants Over (Under) Expenditures	-	<u>\$ -</u>	<u>\$ -</u>
Beginning Net Assets	(1,530)		
Ending Net Assets	<u>\$ (1,530)</u>		
<b><u>HE-251</u></b>			
<b>Revenue:</b>			
Federal Grants	\$ 282,852	\$ -	\$ 282,852
<b>Expenses:</b>			
Emergency Payments	246,766	-	246,766
Government Grants Over (Under) Expenditures	36,086	<u>\$ -</u>	<u>\$ 36,086</u>
Beginning Net Assets	130,112		
Ending Net Assets	<u>\$ 166,198</u>		
<b><u>HC-251</u></b>			
<b>Revenue:</b>			
Federal Grants	\$ 24,066	\$ 24,066	\$ -
<b>Expenses:</b>			
Emergency Payments	24,066	24,066	-
Government Grants Over (Under) Expenditures	-	<u>\$ -</u>	<u>\$ -</u>
Beginning Net Assets	-		
Ending Net Assets	<u>\$ -</u>		
<b>Reconciliation of the Total HEAP Activity:</b>			
Beginning Net Assets	\$ 128,582	\$ -	\$ 128,582
Total Federal Grants Received	516,044	-	516,044
Total Expenses	<u>(479,958)</u>	<u>-</u>	<u>(479,958)</u>
Ending Net Assets - Home Energy Assistance Program	<u>\$ 164,668</u>	<u>\$ -</u>	<u>\$ 164,668</u>

See Independent Auditors' Report

**MIAMI COUNTY COMMUNITY ACTION COUNCIL  
SUPPLEMENTAL SCHEDULE OF SUPPORT, GRANTS, REVENUES, EXPENDITURES  
AND CHANGES IN NET ASSETS – COMMUNITY SERVICES BLOCK GRANT  
Year Ended December 31, 2009**

<u>Ohio Department of Development Grant</u>	<u>Current Fiscal Year</u>	<u>Budget</u>	<u>Variance</u>
<b><u>0809-39</u></b>			
<b>Revenue:</b>			
Federal Grants	\$ 127,856	\$ 127,856	\$ -
<b>Expenses:</b>			
Salaries	92,806	95,163	2,357
Fringe	38,204	34,976	(3,228)
Consultant	1,991	2,043	52
Space	4,120	3,949	(171)
Other	735	631	(104)
	<u>137,856</u>	<u>136,762</u>	<u>(1,094)</u>
<b>Government Grants Over (Under) Expenditures</b>	<b>(10,000)</b>	<b>\$ (8,906)</b>	<b>\$ -</b>
<b>Beginning Net Assets</b>	<b>10,000</b>		
<b>Ending Net Assets</b>	<b>\$ -</b>		

**ARRA-09-939**

<b>Revenue:</b>			
Federal Grants	\$ 66,299	\$ 265,196	\$ 198,897
<b>Expenses:</b>			
Salaries	311	-	(311)
Fringe	158	-	(158)
Other	180	265,196	265,016
	<u>649</u>	<u>265,196</u>	<u>264,547</u>
<b>Government Grants Over (Under) Expenditures</b>	<b>65,650</b>	<b>\$ -</b>	<b>\$ (65,650)</b>
<b>Beginning Net Assets</b>	<b>-</b>		
<b>Ending Net Assets</b>	<b>\$ 65,650</b>		

See Independent Auditors' Report

**MIAMI COUNTY COMMUNITY ACTION COUNCIL  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
Year Ended December 31, 2009**

<u>Program</u>	<u>Federal CFDA Number</u>	<u>Project Number</u>	<u>Funds Received</u>	<u>Funds Expended</u>
<b><u>U.S. Department of Energy</u></b>				
Passed through:				
Ohio Department of Development				
Home Weatherization Assistance Program	81.042	ARRA-10-134	\$ 675,242	\$ 488,672
	81.042	09-134	\$ 136,486	\$ 196,957
	81.042	08-134	<u>9,192</u>	<u>9,192</u>
Total U.S. Department of Energy			<u>820,920</u>	<u>694,821</u>
<b><u>U.S. Department of Health and Human Services</u></b>				
Passed through:				
Ohio Department of Development				
Community Service Block Grant (CSBG)	93.569	0809-39	127,856	137,856
	93.710	ARRA-09-939	66,299	649
Home Energy Assistance Program (HEAP)	93.568	10-HA-151	121,089	85,088
	93.568	09-HA-151	88,037	124,038
	93.568	09-HC-251	24,066	24,066
	93.568	10-HE-251	233,000	104,332
	93.568	09-HE-251	49,852	142,434
Home Weatherization Assistance Program (HWAP)	93.568	ARRA-10-134	6,655	3,872
	93.568	09-134	41,012	94,584
	93.568	08-134	<u>175,213</u>	<u>480</u>
Total U.S. Department of Health and Human Services			<u>933,079</u>	<u>717,399</u>
Total All Programs			<u>\$ 1,753,999</u>	<u>\$ 1,412,220</u>



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**REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON  
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors  
Miami County Community Action Council  
Troy, Ohio

We have audited the basic financial statements for Miami County Community Action Council as of and for the year ended December 31, 2009 and have issued our report thereon dated June 21, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standard applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Miami County Community Action Council's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Miami County Community Action Council's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Miami County Community Action Council's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

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**This report is intended solely for the information and use of the board of directors, management, Auditor of State, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.**

*Jones, Cochenour & Co.*

**Jones, Cochenour & Co.  
June 21, 2010**



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**REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH  
MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN  
ACCORDANCE WITH *OMB CIRCULAR A-133***

**Board of Directors  
Miami County Community Action Council  
Troy, Ohio**

**Compliance**

We have audited the compliance of Miami County Community Action Council with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended December 31, 2009. Miami County Community Action Council's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of Miami County Community Action Council's management. Our responsibility is to express an opinion on Miami County Community Action Council's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; *OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and *OMB Circular A-133* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Miami County Community Action Council's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Miami County Community Action Council's compliance with those requirements.

In our opinion, Miami County Community Action Council complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 2009.

**Internal Control Over Compliance**

The management of Miami County Community Action Council is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Miami County Community Action Council's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Miami County Community Action Council's internal control over compliance.

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A deficiency in internal control over compliance exists when the design or operation of a control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of significant deficiencies, in internal control over compliance, such that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the board of directors, management, Auditor of State, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in cursive script that reads "Jones, Cochenour & Co." followed by a period.

Jones, Cochenour & Co.  
June 21, 2010

**Summary of Auditors' Results and Schedule of Findings  
OMB Circular A-133 § .505**

**Miami County Community Action Council  
December 31, 2009**

<b>1. SUMMARY OF AUDITORS' RESULTS</b>
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<b>Financial Statements:</b>	
<b>Type of Financial Statement Opinion</b>	<b>Unqualified</b>
<b>At the financial statements level, were there any material weaknesses reported?</b>	<b>No</b>
<b>At the financial statements level, were there any significant deficiencies identified that are not considered material weaknesses?</b>	<b>No</b>
<b>At the financial statement level, was there any material noncompliance?</b>	<b>No</b>
<b>Federal Awards:</b>	
<b>Were there any material weakness in internal control over major programs identified?</b>	<b>No</b>
<b>Were there any significant deficiencies that are not considered to be material weaknesses in internal control over major programs?</b>	<b>No</b>
<b>Type of Major Programs' Compliance Opinion</b>	<b>Unqualified</b>
<b>Are there any reportable findings under § .510(a) of OMB Circular A-133?</b>	<b>No</b>
<b>Major Programs (list):</b>	<b>CFDA# 93.568 Low-income Home Energy Assistance CFDA#81.042 Weatherization Assistance for Low-income Persons</b>
<b>Dollar Threshold: Type A/B Programs</b>	<b>\$300,000</b>
<b>Low Risk Auditee?</b>	<b>Yes</b>



**Summary of Auditors' Results and Schedule of Findings  
OMB Circular A-133 § .505 - Continued**

**Miami County Community Action Council  
December 31, 2009**

**2. FINDINGS RELATED TO FINANCIAL STATEMENTS**

**There are no findings or questioned costs for the year ended December 31, 2009.**

**3. FINDINGS RELATED TO FEDERAL AWARDS**

**There are no findings or questioned costs for the year ended December 31, 2009.**





**Mary Taylor, CPA**  
Auditor of State

**MIAMI COUNTY COMMUNITY ACTION COUNCIL**

**MIAMI COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
SEPTEMBER 7, 2010**