

**Mary Taylor, CPA**  
Auditor of State



**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

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# Mary Taylor, CPA

Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT

Hamilton Local School District  
Franklin County  
775 Rathmell Road  
Columbus, Ohio 43207

To the Board of Education:

We have audited the accompanying financial statements of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Hamilton Local School District, Franklin County, Ohio (the District), as of and for the year ended June 30, 2009, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Hamilton Local School District, Franklin County, Ohio as of June 30, 2009, and the respective changes in financial position thereof and the budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated April 9, 2010, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

The Management Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

88 E. Broad St. / Tenth Floor / Columbus, OH 43215-3506  
Telephone: (614) 466-3402 (800) 443-9275 Fax: (614) 728-7199  
[www.auditor.state.oh.us](http://www.auditor.state.oh.us)

We conducted our audit to opine on the financial statements that collectively comprise the District's basic financial statements. The federal awards receipts and expenditures schedule is required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. We subjected the federal awards receipts and expenditures schedule to the auditing procedures applied in the audit of the basic financial statements. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

A handwritten signature in black ink that reads "Mary Taylor". The signature is written in a cursive, flowing style.

**Mary Taylor, CPA**  
Auditor of State

April 9, 2010

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

**MANAGEMENT'S DISCUSSION & ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009  
(UNAUDITED)**

As management of the Hamilton Local School District (the District), we offer readers of the District's financial statements this narrative overview and analysis of the District's financial activities for the fiscal year ended June 30, 2009.

**Financial Highlights**

- The assets of the District exceeded its liabilities at the close of the most recent fiscal year by \$58.3 million (net assets). Of this amount, \$4.8 million (unrestricted net assets) may be used to meet the District's ongoing obligations to citizens and creditors.
- The District's total net assets increased by \$3.3 million. The majority of this increase is attributable to capital assets constructed for the Ohio School Facilities Commission.
- As of the close of the fiscal year, the District's general fund fund balance totaled \$5.3 million, a \$965,245, or 22% increase in comparison with the prior year. Of this total amount, \$3.1 million is available for spending at the District's discretion (unreserved fund balance).

**Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements.

**Government-wide financial statements**

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of net assets presents information on all of the District's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements can be found on pages 13-14 of this report.

**Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the District can be divided into three categories: governmental funds, proprietary funds and fiduciary funds. The District has no proprietary funds.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

**MANAGEMENT'S DISCUSSION & ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009  
(UNAUDITED)**

**Governmental Funds**

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains 28 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balance for the general fund, construction fund, and debt service fund, each of which are considered major funds. Data from the other 25 governmental funds are combined into a single, aggregated presentation.

The District adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 15-18 of this report.

*Proprietary Funds*

Proprietary Funds focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two types of proprietary funds: enterprise funds and internal service funds. The District has no proprietary funds.

*Fiduciary Funds*

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the District's own programs.

The basic fiduciary fund financial statement can be found on page 20 of this report.

**Notes to the basic financial statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the basic financial statements begin on page 21 of this report.



**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

MANAGEMENT'S DISCUSSION & ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009  
(UNAUDITED)

**Government-wide Financial Analysis**

*Governmental Activities*

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the District, assets exceeded liabilities by \$58.3 million at the close of the most recent fiscal year.

|  | <b>District Net Assets</b>     |                             |
|--|--------------------------------|-----------------------------|
|  | <b>Governmental Activities</b> |                             |
|  | 2009                           | Restated<br>2008            |
|  | <u>2009</u>                    | <u>Restated<br/>2008</u>    |
| Current Assets                                     | \$ 23,166,400                  | \$ 32,313,473               |
| Capital Assets                                     | <u>71,892,945</u>              | <u>62,081,972</u>           |
| Total Assets                                       | 95,059,345                     | 94,395,445                  |
|  |                                |                             |
| Current Liabilities                                | 9,738,033                      | 11,747,202                  |
| Long-Term Liabilities                              | <u>27,042,893</u>              | <u>27,623,244</u>           |
| Total Liabilities                                  | 36,780,926                     | 39,370,446                  |
|  |                                |                             |
| Net Assets:  |                                |                             |
| Invested in Capital Assets,<br>net of related debt | 46,812,466                     | 37,087,412                  |
| Restricted   | 6,698,596                      | 15,986,627                  |
| Unrestricted                                       | <u>4,767,357</u>               | <u>1,950,960</u>            |
| Total Net Assets                                   | <u><u>\$ 58,278,419</u></u>    | <u><u>\$ 55,024,999</u></u> |

A significant portion of the District's net assets (\$46.8 million) reflects its investment in capital assets (e.g. land, buildings, furniture and equipment, and vehicles), less any related debt used to acquire those assets that is still outstanding. The District uses these assets to provide services to students; consequently, these assets are not available for future spending. Although the District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the District's net assets (\$6.7 million) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets (\$4.8 million) may be used to meet the District's ongoing obligations to citizens and creditors.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

MANAGEMENT'S DISCUSSION & ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009  
(UNAUDITED)

Key elements of the District's net asset increase are as follows:

| <b>Changes in Net Assets<br/>Governmental Activities</b> |               |               |
|--|---------------|---------------|
|  | 2009          | 2008          |
| Revenues:  |               |               |
| Program Revenues   |               |               |
| Charges for Services                                     | \$ 758,664    | \$ 890,461    |
| Operating Grants   | 3,941,134     | 2,758,751     |
| Total Program Revenues                                   | 4,699,798     | 3,649,212     |
| General Revenues   |               |               |
| Property Taxes   | 7,872,560     | 7,095,156     |
| Grants and Entitlements                                  | 15,411,413    | 14,840,631    |
| Payments in Lieu of Taxes                                | 1,928,255     | 1,732,206     |
| School Facilities Commission Grant                       | 1,035,502     | 6,552,505     |
| Investment Earnings                                      | 221,778       | 1,200,506     |
| Donations  | 17,706        | 151,000       |
| Gain on the Sale of Capital Assets                       | 795,183       | -             |
| Other Revenue  | 132,780       | 247,152       |
| Total General Revenue                                    | 27,415,177    | 31,819,156    |
| Total Revenues   | 32,114,975    | 35,468,368    |
| Expenses:  |               |               |
| Program Expenses   |               |               |
| Instruction  | 15,728,826    | 15,001,022    |
| Support Services   | 9,690,457     | 8,982,119     |
| Non-Instructional  | 1,368,434     | 1,318,693     |
| Extra Curricular Activities                              | 730,888       | 869,691       |
| Interest and Fiscal Charges                              | 1,342,950     | 1,266,303     |
| Miscellaneous  | -             | 234,922       |
| Total Expenses   | 28,861,555    | 27,672,750    |
| Changes in Net Assets                                    | 3,253,420     | 7,795,618     |
| Net Assets at Beginning of Year                          | 55,024,999    | 47,229,381    |
| Net Assets at End of Year                                | \$ 58,278,419 | \$ 55,024,999 |

The significant increase in operating grants is primarily the result of an approximately \$.7 million increase in poverty-based assistance from the State, an approximately \$130,000 increase in pre school education funding from the State, and an approximately \$260,000 increase in federal funding for the free-and-reduced lunch program.

The significant decrease in revenues from the School Facilities Commission Grant is due to the District nearing completion of the Classroom Facilities Assistance Program construction projects.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

**MANAGEMENT'S DISCUSSION & ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009  
(UNAUDITED)**

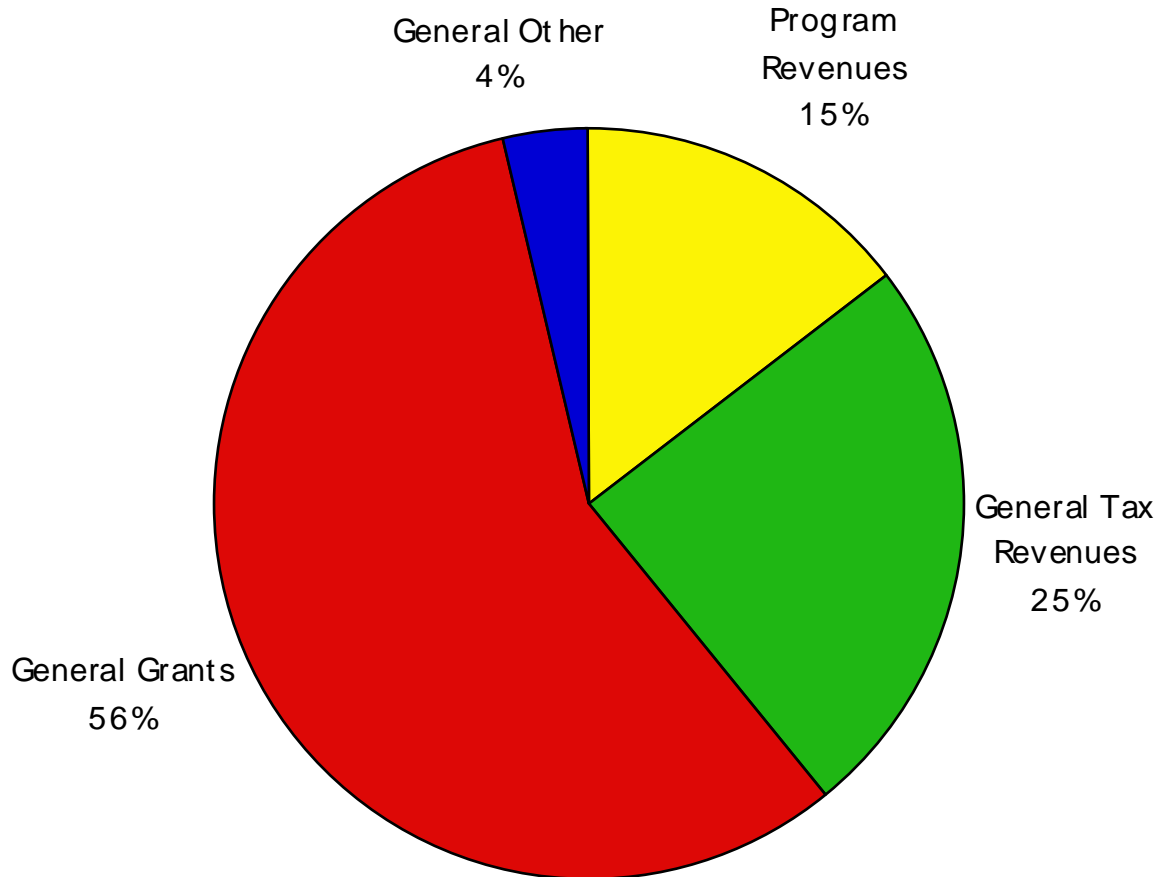
The increase in Total Expenses is the result of salary and wage increases and increases in related fringe benefits.

The Statement of Activities shows the cost of program services and the charges for services and grants associated with those services. The table below reflects the cost of program services and the net cost of those services after taking into account the program revenues for the governmental activities. The net cost of program services must be supported by general revenues including tax revenue, investment earnings and unrestricted state entitlements.

|                             | <b>Total Cost of<br/>Services 2009</b> | <b>Net Cost of<br/>Services 2009</b> | <b>Total Cost of<br/>Services 2008</b> | <b>Net Cost of<br/>Services 2008</b> |
|-----------------------------|--|--------------------------------------|--|--------------------------------------|
| Program Expenses            |  |                                      |  |                                      |
| Instruction                 |  |                                      |  |                                      |
| Regular                     | \$ 10,518,354                          | \$ 10,454,075                        | \$ 10,270,583                          | \$ 10,181,913                        |
| Special                     | 2,410,817                              | 1,317,999                            | 2,631,345                              | 1,751,477                            |
| Vocational                  | 309,174                                | 171,509                              | 240,005                                | 104,366                              |
| Other                       | 2,490,481                              | 1,614,543                            | 1,859,089                              | 1,640,449                            |
| Support Services            |  |                                      |  |                                      |
| Pupil                       | 1,717,642                              | 1,536,513                            | 879,232                                | 574,534                              |
| Instructional Staff         | 709,773                                | 371,675                              | 636,176                                | 452,291                              |
| Board of Education          | -                                      | (12,000)                             | 27,715                                 | 15,715                               |
| Administration              | 2,158,996                              | 1,900,683                            | 2,098,861                              | 1,939,473                            |
| Fiscal Services             | 1,210,406                              | 1,210,406                            | 1,497,597                              | 1,497,597                            |
| Business Operations         | 34,055                                 | 34,055                               | 28,715                                 | 28,715                               |
| Maintenance                 | 2,918,671                              | 2,854,582                            | 2,688,738                              | 2,688,738                            |
| Pupil Transportation        | 897,328                                | 857,781                              | 1,079,515                              | 1,052,395                            |
| Central                     | 43,586                                 | 43,586                               | 45,570                                 | 45,570                               |
| Noninstructional Activities | 1,368,434                              | (49,101)                             | 1,318,693                              | 9,931                                |
| Extracurricular Activities  | 730,888                                | 512,501                              | 869,691                                | 539,149                              |
| Interest and Fiscal Charges | 1,342,950                              | 1,342,950                            | 1,266,303                              | 1,266,303                            |
| Miscellaneous               | -                                      | -                                    | 234,922                                | 234,922                              |
| Total Expense               | <u>\$ 28,861,555</u>                   | <u>\$ 24,161,757</u>                 | <u>\$ 27,672,750</u>                   | <u>\$ 24,023,538</u>                 |

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

MANAGEMENT'S DISCUSSION & ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009  
(UNAUDITED)



The District's reliance upon tax revenues and unrestricted grants is demonstrated by the graph above indicating 24% of total revenues from tax revenues and 57% from unrestricted grants. The reliance on general revenues is indicated by the net cost of services column on the preceding page reflecting the need for \$24.2 million of support, as well as the graph above, indicating general revenues comprise 85% of total revenues.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

MANAGEMENT'S DISCUSSION & ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009  
(UNAUDITED)

**Financial Analysis of the Government's Funds**

As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

*Governmental Funds*

The focus of the District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the fiscal year, the District's governmental funds reported combined ending fund balances of \$11.7 million, a decrease of \$7.4 million in comparison with the prior year. Of this amount, \$5.4 million constitutes unreserved fund balance, which is available for spending at the District's discretion. The remainder of fund balance not available for new spending because it has already been reserved to liquidate contracts and purchase orders of the prior period (\$3.5 million) or for a variety of other purposes (\$2.8million).

The schedule below indicates the fund balance and the total change in fund balance by major fund and other governmental funds as of June 30, 2009 and 2008.

|                          | Fund Balance<br>June 30, 2009 | Restated<br>Fund Balance<br>June 30, 2008 | Increase<br>(Decrease) |
|--------------------------|-------------------------------|---|------------------------|
| General Fund             | \$ 5,282,217                  | \$ 4,316,972                              | \$ 965,245             |
| Construction Fund        | 4,977,374                     | 13,773,229                                | (8,795,855)            |
| Debt Service Fund        | 1,430,021                     | 1,165,857                                 | 264,164                |
| Other Governmental Funds | (28,596)                      | (209,164)                                 | 180,568                |
| <b>Total</b>             | <u>\$ 11,661,016</u>          | <u>\$ 19,046,894</u>                      | <u>\$ (7,385,878)</u>  |

The general fund is the chief operating fund of the District. At the end of the current fiscal year, unreserved fund balance of the general fund was \$3.1 million, while total fund balance was \$5.3 million. As a measure of the general fund's liquidity, it may be useful to compare total fund balance to total fund expenditures. Unreserved fund balance represents 15% of total general fund expenditures and total fund balance represents 25% of that same amount.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

**MANAGEMENT'S DISCUSSION & ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009  
(UNAUDITED)**

The fund balance of the District's General Fund increased \$965,245 during the current fiscal year. The tables and graphs that follow assist in illustrating the financial activities and balance of the general fund.

**General Fund Comparative Analysis**

|  | <b>2009<br/>Amount</b> | <b>2008<br/>Amount</b> | <b>Percentage<br/>Change</b> |
|--|------------------------|------------------------|------------------------------|
| <b>Revenues</b>  |                        |                        |                              |
| Property Taxes   | \$ 5,392,684           | \$ 5,061,298           | 6.5%                         |
| Intergovernmental  | 16,930,713             | 16,327,968             | 3.7%                         |
| Interest   | -                      | 127,261                | -100.0%                      |
| Tuition and Fees   | 53,587                 | 52,899                 | 1.3%                         |
| Extracurricular  | 91,817                 | 61,502                 | 49.3%                        |
| Donations  | -                      | 81,000                 | -100.0%                      |
| Other  | 81,403                 | 234,889                | -65.3%                       |
| Total  | <u>22,550,204</u>      | <u>21,946,817</u>      |                              |
| <b>Expenditures</b>  |                        |                        |                              |
| Instruction  | 12,315,587             | 12,931,160             | -4.8%                        |
| Support Services   | 8,580,237              | 7,883,750              | 8.8%                         |
| Noninstructional   | 889                    | 83,140                 | -98.9%                       |
| Extracurricular Activities   | 511,495                | 530,002                | -3.5%                        |
| Total  | <u>\$ 21,408,208</u>   | <u>\$ 21,428,052</u>   |                              |
| Excess (Deficiency) of Revenues Over<br>(Under) Expenditures   | <u>1,141,996</u>       | <u>518,765</u>         |                              |
| Other Financing Sources (Uses)   |                        |                        |                              |
| Transfers Out  | (176,751)              | -                      | 100.0%                       |
| Excess (Deficiency) of Revenues and Other<br>Financing Sources Over (Under)<br>Expenditures and Other Financing Uses | <u>965,245</u>         | <u>518,765</u>         |                              |

The significant increase in intergovernmental revenues is the result of increased funding through foundation settlements from the state and homestead and rollback revenues.

Total Expenditures remained relatively consistent during fiscal year 2009 compared to fiscal year 2008.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

**MANAGEMENT'S DISCUSSION & ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009  
(UNAUDITED)**

**General Fund Budget Information**

The District's budget is prepared in accordance with Ohio law and is based on the cash basis of accounting, utilizing cash receipts, disbursements and encumbrances. The most significant budgeted fund is the General Fund.

The District's actual receipts exceeded final estimated receipts by \$1,010,624. The District's original appropriations were unchanged during the year. The District's final appropriations exceeded actual budgetary expenditures by \$554,121.

**Capital Assets**

The District's investment in capital assets as of June 30, 2009 amounted to \$71.9 million (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements, furniture, fixtures and equipment, vehicles, and land improvements. Total acquisitions for the current fiscal year were \$11.6 million and depreciation was \$1.4 million. Detailed information regarding capital asset activity is included in Note 7 to the basic financial statements.

**Debt**

At June 30, 2009, the District had \$26.4 million in outstanding bonds payable. The District paid \$705,000 in principal on bonds during the fiscal year. Detailed information regarding long-term debt is included in Note 12 to the basic financial statements.

Under current state statutes, the District's general obligation bonded debt issues are subject to a legal limitation based on 9% of the total value of real and personal property. At fiscal year-end, the District's general obligation debt was below the legal limit.

**Restrictions and Other Limitations**

A major challenge facing the District is the future of state funding. On December 11, 2002, the Ohio Supreme Court issued its latest opinion regarding the State's school funding plan. The decision reaffirmed earlier decisions that Ohio's current school-funding plan is unconstitutional.

The Supreme Court relinquished jurisdiction over the case and directed "...the Ohio General Assembly to enact a school-funding scheme that is thorough and efficient...". The School District is currently unable to determine what effect, if any, this decision will have on its future State funding and its financial operations.

**Contacting the District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, and investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it received. If you have any questions about this report or need additional information, contact Adam Collier, Treasurer of Hamilton Local School District, 1055 Rathmell Road, Columbus, Ohio 43207.

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**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

STATEMENT OF NET ASSETS  
AS OF JUNE 30, 2009

|   | Primary Government<br>Governmental<br>Activities | Component Unit<br>Hamilton Local<br>Digital Academy |
|---|--|---|
| <b>Assets</b>                                   |  |   |
| Pooled Cash and Cash Equivalents                | \$ 14,224,505                                    | \$ 23,935   |
| Restricted Pooled Cash and Cash Equivalents     | 19,878   | -   |
| Receivables:                                    |  |   |
| Taxes   | 8,504,498  | -   |
| Accounts  | 64,167   | 7,420   |
| Intergovernmental                               | 1,209  | -   |
| Inventory Held for Resale                       | 14,418   | -   |
| Deferred Bond Issuance Costs                    | 337,725  | -   |
| Nondepreciable Capital Assets                   | 24,709,109                                       | -   |
| Depreciable Capital Assets, Net                 | 47,183,836                                       | 98,729  |
| Total Assets                                    | 95,059,345                                       | 130,084   |
| <b>Liabilities</b>                              |  |   |
| Accounts Payable                                | 1,537,495  | 188,238   |
| Accrued Wages and Benefits                      | 2,031,826  | -   |
| Intergovernmental Payable                       | 1,238,730  | -   |
| Accrued Interest Payable                        | 91,074   | -   |
| Retainage Payable                               | 486,450  | -   |
| Unearned Revenue                                | 4,352,458  | -   |
| Long-Term Liabilities                           |  |   |
| Due within One Year                             | 937,494  | -   |
| Due in More Than One Year                       | 26,105,399                                       | -   |
| Total Liabilities                               | 36,780,926                                       | 188,238   |
| <b>Net Assets</b>                               |  |   |
| Invested in Capital Assets, Net of Related Debt | 46,812,466                                       | 98,729  |
| Restricted for:                                 |  |   |
| Debt Service                                    | 1,430,021  | -   |
| Capital Projects                                | 5,199,249  | -   |
| Other Purposes                                  | 69,326   | -   |
| Unrestricted                                    | 4,767,357  | (156,883)   |
| Total Net Assets                                | \$ 58,278,419                                    | \$ (58,154)   |

See accompanying notes to the basic financial statements.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

|   | Program Revenues     |                         |                                       | Net (Expense) Revenue<br>and Changes in Net Assets |   |
|---|----------------------|-------------------------|---------------------------------------|--|---|
|   | Expenses             | Charges for<br>Services | Operating Grants<br>and Contributions | Primary Government<br>Governmental<br>Activities   | Component Unit<br>Hamilton Local<br>Digital Academy |
| <b>Governmental Activities</b>          |                      |                         |                                       |  |   |
| Instruction                             |                      |                         |                                       |  |   |
| Regular Instruction                     | \$ 10,518,354        | \$ 36,004               | \$ 28,275                             | \$ (10,454,075)                                    | \$ -  |
| Special Instruction                     | 2,410,817            | 8,143                   | 1,084,675                             | (1,317,999)  | -   |
| Vocational Instruction                  | 309,174              | 63,571                  | 74,094                                | (171,509)  | -   |
| Other Instruction                       | 2,490,481            | 8,438                   | 867,500                               | (1,614,543)  | -   |
| Support Services                        |                      |                         |                                       |  |   |
| Pupils                                  | 1,717,642            | -                       | 181,129                               | (1,536,513)  | -   |
| Instructional Staff                     | 709,773              | -                       | 338,098                               | (371,675)  | -   |
| Board of Education                      | -                    | -                       | 12,000                                | 12,000   | -   |
| Administration                          | 2,158,996            | 2,685                   | 255,628                               | (1,900,683)  | -   |
| Fiscal Services                         | 1,210,406            | -                       | -                                     | (1,210,406)  | -   |
| Business Operations                     | 34,055               | -                       | -                                     | (34,055)   | -   |
| Maintenance                             | 2,918,671            | -                       | 64,089                                | (2,854,582)  | -   |
| Pupil Transportation                    | 897,328              | -                       | 39,547                                | (857,781)  | -   |
| Central                                 | 43,586               | -                       | -                                     | (43,586)   | -   |
| Non-instructional                       | 1,368,434            | 421,436                 | 996,099                               | 49,101   | -   |
| Extra Curricular Activities             | 730,888              | 218,387                 | -                                     | (512,501)  | -   |
| Interest and Fiscal Charges             | 1,342,950            | -                       | -                                     | (1,342,950)  | -   |
| <b>Total Governmental Activities</b>    | <b>\$ 28,861,555</b> | <b>\$ 758,664</b>       | <b>\$ 3,941,134</b>                   | <b>\$ (24,161,757)</b>                             | <b>\$ -</b>   |
| <b>Component Unit</b>                   |                      |                         |                                       |  |   |
| Hamilton Local Digital Academy          | \$ 974,074           | \$ -                    | \$ 13,245                             | \$ -   | \$ (960,829)  |
| <b>Total Component Unit</b>             | <b>\$ 974,074</b>    | <b>\$ -</b>             | <b>\$ 13,245</b>                      | <b>\$ -</b>  | <b>\$ (960,829)</b>                                 |
| <b>General Revenues</b>                 |                      |                         |                                       |  |   |
| Property Taxes Levied for:              |                      |                         |                                       |  |   |
| General Purposes                        |                      |                         |                                       | \$ 5,616,572                                       | \$ -  |
| Debt Service                            |                      |                         |                                       | 1,853,567  | -   |
| Capital Projects                        |                      |                         |                                       | 402,421  | -   |
| Grants & Entitlements not Restricted    |                      |                         |                                       | 15,411,413   | 674,456   |
| Payment in Lieu of Taxes                |                      |                         |                                       | 1,928,255  | -   |
| School Facilities Commission Grant      |                      |                         |                                       | 1,035,502  | -   |
| Investment Earnings                     |                      |                         |                                       | 221,778  | 313   |
| Donations                               |                      |                         |                                       | 17,706   | -   |
| Miscellaneous                           |                      |                         |                                       | 132,780  | 3,106   |
| Gain on Sale of Capital Assets          |                      |                         |                                       | 795,183  | -   |
| <b>Total General Revenues</b>           |                      |                         |                                       | <b>27,415,177</b>                                  | <b>677,875</b>                                      |
| <b>Change in Net Assets</b>             |                      |                         |                                       | <b>3,253,420</b>                                   | <b>(282,954)</b>                                    |
| Net Assets Beginning of Year - Restated |                      |                         |                                       | 55,024,999   | 224,800   |
| <b>Net Assets End of Year</b>           |                      |                         |                                       | <b>\$ 58,278,419</b>                               | <b>\$ (58,154)</b>                                  |

See accompanying notes to the basic financial statements.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

BALANCE SHEET  
GOVERNMENTAL FUNDS  
AS OF JUNE 30, 2009

|   | General<br>Fund      | Construction<br>Fund | Debt<br>Service<br>Fund | Other<br>Governmental<br>Funds | Total<br>Governmental<br>Funds |
|---|----------------------|----------------------|-------------------------|--------------------------------|--------------------------------|
| <b>Assets:</b>                              |                      |                      |                         |                                |                                |
| Pooled Cash and Cash Equivalents            | \$ 6,095,421         | \$ 6,680,237         | \$ 803,354              | \$ 645,493                     | \$ 14,224,505                  |
| Restricted Pooled Cash and Cash Equivalents | 19,878               | -                    | -                       | -                              | 19,878                         |
| Receivables:                                |                      |                      |                         |                                |                                |
| Taxes                                       | 6,139,670            | -                    | 1,944,607               | 420,221                        | 8,504,498                      |
| Accounts                                    | 63,280               | -                    | -                       | 887                            | 64,167                         |
| Intergovernmental                           | -                    | -                    | -                       | 1,209                          | 1,209                          |
| Inventory Held for Resale                   | -                    | -                    | -                       | 14,418                         | 14,418                         |
| Due From Other Funds                        | 529,516              | -                    | -                       | -                              | 529,516                        |
| Total Assets                                | <u>\$ 12,847,765</u> | <u>\$ 6,680,237</u>  | <u>\$ 2,747,961</u>     | <u>\$ 1,082,228</u>            | <u>\$ 23,358,191</u>           |
| <b>Liabilities:</b>                         |                      |                      |                         |                                |                                |
| Accounts Payable                            | \$ 289,904           | \$ 1,216,413         | \$ -                    | \$ 31,178                      | \$ 1,537,495                   |
| Accrued Wages and Benefits                  | 1,818,252            | -                    | -                       | 213,574                        | 2,031,826                      |
| Intergovernmental Payable                   | 1,186,975            | -                    | -                       | 51,755                         | 1,238,730                      |
| Due to Other Funds                          | -                    | -                    | -                       | 529,516                        | 529,516                        |
| Retainage Payable                           | -                    | 486,450              | -                       | -                              | 486,450                        |
| Deferred Revenue                            | 4,195,177            | -                    | 1,317,940               | 284,801                        | 5,797,918                      |
| Compensated Absences Payable                | 75,240               | -                    | -                       | -                              | 75,240                         |
| Total Liabilities                           | <u>7,565,548</u>     | <u>1,702,863</u>     | <u>1,317,940</u>        | <u>1,110,824</u>               | <u>11,697,175</u>              |
| <b>Fund Balances:</b>                       |                      |                      |                         |                                |                                |
| Reserved                                    |                      |                      |                         |                                |                                |
| Encumbrances                                | 171,063              | 3,255,860            | -                       | 77,138                         | 3,504,061                      |
| Supplies Inventory                          | -                    | -                    | -                       | 14,418                         | 14,418                         |
| Textbooks                                   | 19,878               | -                    | -                       | -                              | 19,878                         |
| Property Taxes                              | 1,978,563            | -                    | 626,667                 | 135,420                        | 2,740,650                      |
| Unreserved, Reported in:                    |                      |                      |                         |                                |                                |
| General Fund                                | 3,112,713            | -                    | -                       | -                              | 3,112,713                      |
| Special Revenue Funds                       | -                    | -                    | -                       | (316,556)                      | (316,556)                      |
| Debt Service Fund                           | -                    | -                    | 803,354                 | -                              | 803,354                        |
| Capital Project Funds                       | -                    | 1,721,514            | -                       | 60,984                         | 1,782,498                      |
| Total Fund Balances                         | <u>5,282,217</u>     | <u>4,977,374</u>     | <u>1,430,021</u>        | <u>(28,596)</u>                | <u>11,661,016</u>              |
| Total Liabilities and Fund Balances         | <u>\$ 12,847,765</u> | <u>\$ 6,680,237</u>  | <u>\$ 2,747,961</u>     | <u>\$ 1,082,228</u>            | <u>\$ 23,358,191</u>           |

See accompanying notes to the basic financial statements.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO  
NET ASSETS OF GOVERNMENTAL ACTIVITIES  
JUNE 30, 2009

**Total Governmental Fund Balances** \$ 11,661,016

*Amounts reported for governmental activities in the  
statement of net assets are different because:*

Capital assets used in governmental activities are not financial  
resources and therefore are not reported in the funds. 71,892,945

Other long-term assets are not available to pay for current period  
expenditures and therefore are deferred in the funds. 1,445,460

Long-Term liabilities, including bonds payable, are not due and  
payable in the current period and therefore are not reported  
in the funds.

|  |                     |
|--|---------------------|
| Bonds Payable                            | (26,303,429)        |
| Plus: Issuance Premium                   | (259,981)           |
| Less: Deferred Charge on Refunding       | 174,129             |
| Less: Deferred Charge for Issuance Costs | 337,725             |
| Accrued Interest Payable                 | (91,074)            |
| Compensated Absence Payable              | (578,372)           |
|  | <u>(26,721,002)</u> |

**Net Assets of Governmental Activities** \$ 58,278,419

See accompanying notes to the basic financial statements.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

|  | General<br>Fund     | Construction<br>Fund | Debt<br>Service<br>Fund | Other<br>Governmental<br>Funds | Total<br>Governmental<br>Funds |
|--|---------------------|----------------------|-------------------------|--------------------------------|--------------------------------|
| <b>Revenues:</b>   |                     |                      |                         |                                |                                |
| Property Taxes   | \$ 5,392,684        | \$ -                 | \$ 1,755,650            | \$ 383,750                     | \$ 7,532,084                   |
| Intergovernmental  | 16,930,713          | 1,035,502            | 338,078                 | 4,012,011                      | 22,316,304                     |
| Charges for Services   | -                   | -                    | -                       | 424,121                        | 424,121                        |
| Interest   | -                   | 221,778              | -                       | -                              | 221,778                        |
| Tuition and Fees   | 53,587              | -                    | -                       | -                              | 53,587                         |
| Extracurricular Activities   | 91,817              | -                    | -                       | 126,570                        | 218,387                        |
| Donations  | -                   | -                    | -                       | 17,706                         | 17,706                         |
| Other  | 81,403              | -                    | -                       | 109,846                        | 191,249                        |
| <b>Total Revenues</b>  | <b>22,550,204</b>   | <b>1,257,280</b>     | <b>2,093,728</b>        | <b>5,074,004</b>               | <b>30,975,216</b>              |
| <b>Expenditures:</b>   |                     |                      |                         |                                |                                |
| Current:   |                     |                      |                         |                                |                                |
| Instruction:   |                     |                      |                         |                                |                                |
| Regular  | 9,071,738           | -                    | -                       | 1,544,418                      | 10,616,156                     |
| Special  | 1,315,490           | -                    | -                       | 1,084,698                      | 2,400,188                      |
| Vocational   | 232,793             | -                    | -                       | 62,569                         | 295,362                        |
| Other  | 1,695,566           | -                    | -                       | 794,915                        | 2,490,481                      |
| Support services:  |                     |                      |                         |                                |                                |
| Pupils   | 1,546,262           | -                    | -                       | 187,660                        | 1,733,922                      |
| Instructional Staff  | 339,326             | -                    | -                       | 360,246                        | 699,572                        |
| Board of Education   | 13,502              | -                    | -                       | -                              | 13,502                         |
| Administration   | 1,882,506           | -                    | -                       | 275,503                        | 2,158,009                      |
| Fiscal Services  | 1,216,350           | -                    | -                       | 1,155                          | 1,217,505                      |
| Business Operations  | -                   | -                    | 27,813                  | 6,242                          | 34,055                         |
| Operation and Maintenance of Plant   | 2,679,702           | -                    | -                       | 106,676                        | 2,786,378                      |
| Pupil Transportation   | 863,212             | -                    | -                       | 9,254                          | 872,466                        |
| Central  | 39,377              | -                    | -                       | -                              | 39,377                         |
| Non-instructional Services   | 889                 | -                    | -                       | 1,295,405                      | 1,296,294                      |
| Extracurricular Activities   | 511,495             | -                    | -                       | 243,504                        | 754,999                        |
| Capital Outlay   | -                   | 10,053,135           | -                       | 264,069                        | 10,317,204                     |
| Debt service:  |                     |                      |                         |                                |                                |
| Principal Retirement   | -                   | -                    | 705,000                 | -                              | 705,000                        |
| Interest and Fiscal Charges  | -                   | -                    | 1,096,751               | -                              | 1,096,751                      |
| <b>Total Expenditures</b>  | <b>21,408,208</b>   | <b>10,053,135</b>    | <b>1,829,564</b>        | <b>6,236,314</b>               | <b>39,527,221</b>              |
| Excess (Deficiency) of Revenues<br>Over (Under) Expenditures   | 1,141,996           | (8,795,855)          | 264,164                 | (1,162,310)                    | (8,552,005)                    |
| <b>Other financing sources (uses):</b>   |                     |                      |                         |                                |                                |
| Sale of Capital Assets   | -                   | -                    | -                       | 1,167,854                      | 1,167,854                      |
| Transfers In   | -                   | -                    | -                       | 176,751                        | 176,751                        |
| Transfers Out  | (176,751)           | -                    | -                       | -                              | (176,751)                      |
| <b>Total other financing sources (uses)</b>  | <b>(176,751)</b>    | <b>-</b>             | <b>-</b>                | <b>1,344,605</b>               | <b>1,167,854</b>               |
| Excess (Deficiency) of Revenues and Other<br>Financing Sources Over (Under) Expenditures<br>and Other Financing Uses | 965,245             | (8,795,855)          | 264,164                 | 182,295                        | (7,384,151)                    |
| Fund Balance Beginning of Year, Restated   | 4,316,972           | 13,773,229           | 1,165,857               | (209,164)                      | 19,046,894                     |
| Change in Inventory  | -                   | -                    | -                       | (1,727)                        | (1,727)                        |
| <b>Fund Balance End of Year</b>  | <b>\$ 5,282,217</b> | <b>\$ 4,977,374</b>  | <b>\$ 1,430,021</b>     | <b>\$ (28,596)</b>             | <b>\$ 11,661,016</b>           |

See accompanying notes to the basic financial statements.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

**Net Change in Fund Balances - Total Governmental Funds** **\$ (7,384,151)**

*Amounts reported for governmental activities in the statement of activities are different because:*

Governmental funds report capital outlays as expenditures.

However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay exceeded depreciation expense in the current period. 10,183,644

The net effect of various miscellaneous transactions involving capital assets (i.e., sales, disposals, trade-ins, and donations). (372,671)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.

|                |         |
|----------------|---------|
| Property Taxes | 340,476 |
| Accounts       | 34,070  |

The issuance of long-term debt (e.g. bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities.

|  |          |
|--|----------|
| Principal Repayments                         | 705,000  |
| Amortization of Deferred Charge on Refunding | (69,652) |
| Amortization of Bond Issuance Costs          | (15,389) |
| Amortization of Bond Premium                 | 10,663   |
| Accretion of Capital Appreciation Bonds      | (80,747) |

Some expenses reported in the statement of activities, such as compensated absences payable and other accounts payable, do not require the use of current financial resources and therefore are not reported as expenditures in the funds.

|                        |                |
|------------------------|----------------|
| Compensated Absences   | (5,022)        |
| Accrued Intest Payable | (91,074)       |
| Change in Inventory    | <u>(1,727)</u> |

**Change in Net Assets of Governmental Activities** **\$ 3,253,420**

See accompanying notes to the basic financial statements.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
GENERAL FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

|   | ORIGINAL<br>BUDGET  | FINAL<br>BUDGET     | ACTUAL              | VARIANCE<br>OVER/(UNDER) |
|---|---------------------|---------------------|---------------------|--------------------------|
| Revenues:   |                     |                     |                     |                          |
| Property Taxes  | \$ 5,532,533        | \$ 5,510,288        | \$ 5,627,462        | \$ 117,174               |
| Tuition & Fees  | 50,000              | 46,000              | 53,463              | 7,463                    |
| Extracurricular Activities  | 48,000              | 47,000              | 91,817              | 44,817                   |
| Intergovernmental   | 17,090,050          | 17,079,750          | 17,398,929          | 319,179                  |
| Miscellaneous   | 97,617              | 97,711              | 83,809              | (13,902)                 |
| Total Revenues  | <u>22,818,200</u>   | <u>22,780,749</u>   | <u>23,255,480</u>   | <u>474,731</u>           |
| Expenditures:   |                     |                     |                     |                          |
| Current:  |                     |                     |                     |                          |
| Instruction:  |                     |                     |                     |                          |
| Regular   | 10,000,547          | 10,001,474          | 9,168,808           | 832,666                  |
| Special   | 1,810,217           | 1,810,217           | 1,314,875           | 495,342                  |
| Vocational  | 326,370             | 322,270             | 232,832             | 89,438                   |
| Other   | 1,880,434           | 1,880,434           | 1,654,563           | 225,871                  |
| Support Services:   |                     |                     |                     |                          |
| Pupils  | 628,564             | 631,995             | 1,457,280           | (825,285)                |
| Instructional Staff   | 428,647             | 428,720             | 349,572             | 79,148                   |
| Board of Education  | 343,325             | 343,325             | 626,316             | (282,991)                |
| Administration  | 1,738,761           | 1,726,135           | 1,882,904           | (156,769)                |
| Fiscal  | 2,087,322           | 1,580,491           | 1,211,894           | 368,597                  |
| Operation and Maintenance of Plant  | 2,508,734           | 2,521,029           | 2,606,530           | (85,501)                 |
| Pupil Transportation  | 1,021,793           | 1,021,793           | 905,791             | 116,002                  |
| Central   | 42,080              | 42,080              | 39,155              | 2,925                    |
| Extracurricular Activities  | 335,413             | 335,413             | 520,928             | (185,515)                |
| Total Expenditures  | <u>23,152,207</u>   | <u>22,645,376</u>   | <u>21,971,448</u>   | <u>673,928</u>           |
| Excess of Revenues Over<br>(Under) Expenditures   | <u>(334,007)</u>    | <u>135,373</u>      | <u>1,284,032</u>    | <u>1,148,659</u>         |
| Other Financing Sources (Uses):   |                     |                     |                     |                          |
| Advances - In   | 55,250              | 55,250              | 607,498             | 552,248                  |
| Transfers -Out  | -                   | (6,831)             | (176,751)           | (169,920)                |
| Advances - Out  | (45,000)            | (545,000)           | (510,000)           | 35,000                   |
| Total Other Financing Sources (Uses)  | <u>10,250</u>       | <u>(496,581)</u>    | <u>(79,253)</u>     | <u>417,328</u>           |
| Excess of Revenues and Other<br>Financing Sources Over (Under)<br>Expenditures and Other Financing Uses | <u>(323,757)</u>    | <u>(361,208)</u>    | <u>1,204,779</u>    | <u>1,565,987</u>         |
| Fund Balances at Beginning of Year  | 4,588,649           | 4,588,649           | 4,588,649           | -                        |
| Prior Year Encumbrances Appropriated  | 94,175              | 94,175              | 94,175              | -                        |
| Fund Balances at End of Year  | <u>\$ 4,359,067</u> | <u>\$ 4,321,616</u> | <u>\$ 5,887,603</u> | <u>\$ 1,565,987</u>      |

See accompanying notes to the basic financial statements

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

STATEMENT OF FIDUCIARY NET ASSETS  
FIDUCIARY FUNDS  
AS OF JUNE 30, 2009

|  | Agency<br>Funds         |
|--|-------------------------|
| <b>Assets</b>                              |                         |
| Equity in Pooled Cash and Cash Equivalents | \$ 52,329               |
| Accounts Receivable                        | 258                     |
| Total Assets                               | <u>\$ 52,587</u>        |
| <b>Liabilities</b>                         |                         |
| Due to Students                            | <u>\$ 52,587</u>        |
| Total Liabilities                          | <u><u>\$ 52,587</u></u> |

See accompanying notes to the basic financial statements.



**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

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**NOTE 1 - NATURE OF OPERATIONS AND DESCRIPTION OF THE ENTITY**

The Hamilton Local School District (the "District") is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The District is a local district as defined by Section 3311.03 of the Ohio Revised Code. The District operates under an elected Board of Education (5 members) and is responsible for the provision of public education to residents of the District.

Average daily membership (ADM) as of October 1, 2008, was 2,972. The District employed 205 certified employees and 84 classified employees. The District is supervised by the Franklin County Educational Service Center, a separate entity.

The District provides regular, vocational and special instruction. The District also provides support services for the pupils, instructional staff, general and school administration, business and fiscal services, facilities acquisitions and construction services, operation and maintenance of plant, student transportation, food services, extracurricular activities and non-programmed services.

The reporting entity is required to be comprised of the primary government, component units and other organizations that are included to ensure that the basic financial statements of the District are not misleading. The primary government consists of all funds, departments, boards, and agencies that are not legally separate from the District. For the District, this includes general operations, food service and student related activities of the District.

Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization's governing board and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to, or can otherwise access, the organization's resources; the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provides financial support to, the organization; or the District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the District in that the District approves the budget, the issuance of debt or the levying of taxes.

Hamilton Local Digital Academy – Hamilton Local Digital Academy (Academy) is a legally separate not-for-profit organization. The Academy provides comprehensive educational programs of high quality, tied to state and national standards. It is operated in cooperation with the District to provide an innovative and cost-effective solution to the special problems of disabled students, students removed from school for disciplinary reasons, students needing advanced or specialized courses, and others, including home-schooled students. The Academy is reflected as a component unit of the District. The Academy operates on a fiscal year ending June 30.

Separately issued financial statements can be obtained from Hamilton Local Digital Academy, 1055 Rathmell Road, Columbus, Ohio 43207.

The District is involved with the Metropolitan Educational Council (MEC), which is defined as a jointly governed organization. Additional information concerning the jointly governed organization is presented in Note 14.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies followed in the preparation of these financial statements are summarized below. These policies conform to generally accepted accounting principles (GAAP) as applied to governmental units prescribed in the statements issued by the Governmental Accounting Standards Board (GASB) and other recognized authoritative sources.

**A. Fund Accounting**

The District's accounts are maintained on the basis of funds, each of which is considered a separate accounting entity. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to specific District functions or activities. The operation of each fund is accounted for within a separate set of self-balancing accounts.

*Governmental Fund Types:*

Governmental funds are those through which most governmental functions of the District are financed. The acquisition, use and balances of the District's expendable financial resources and the related liabilities (except those accounted for in proprietary or fiduciary funds) are accounted for through governmental funds.

General Fund - The General Fund is the chief operating fund of the district and is used to account for all financial resources except those required to be accounted for in another fund.

Construction Fund - The Construction Fund is used to account for financial resources to be used for the construction of major capital facilities.

Debt Service Fund - The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

Other Governmental Funds - Other Governmental Funds consist of non-major special revenue and capital project funds. The special revenue funds are established to account for the proceeds of specific revenue sources, other than major capital projects, that are legally restricted to expenditures for specified purposes. The capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities, other than those accounted for by the construction fund.

*Proprietary Fund Types:*

Proprietary funds consist of enterprise funds and internal service funds and are used to account for the District's ongoing activities which are similar to those often found in the private sector. The District has no proprietary funds.

*Fiduciary Fund Types:*

Fiduciary Funds are used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. These include agency funds. Agency funds are purely custodial and thus do not involve measurement of results of operations.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**B. Basis of Presentation**

*Government-wide Financial Statements*

The statement of net assets and the statement of activities display information about the District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The government-wide statements are prepared using the economic resources measurement focus. This approach differs from the manner in which governmental fund financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each function or program of the governmental activities of the District. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include amounts paid by the recipient of goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues not classified as program revenues are presented as general revenues of the District.

*Fund Financial Statements*

Fund financial statements report detailed information about the District. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column, and all non-major funds are aggregated into one column. Fiduciary funds are reported by fund type.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operations of these funds are included on the balance sheet. Fund equity (i.e., net total assets) is segregated into net asset components. Proprietary fund's operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets. The District has no proprietary funds.

**C. Basis of Accounting**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. The fund financial statements are prepared using either modified accrual for governmental funds or accrual basis for fiduciary funds.

**HAMILTON LOCAL SCHOOL DISTRICT  
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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

*Revenues, Exchange and Non-exchange Transactions*

Revenue resulting from exchange transactions is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenues are recognized in the accounting period when they become both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current fiscal year. The available period of the District is sixty days after year-end.

Nonexchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (See Note 6), unless advanced or available to be advanced to the District in the previous fiscal year. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been met. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted; matching requirements, in which the District must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. On the modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

In applying the susceptible to accrual concept under the modified accrual basis, the following revenue sources are deemed both measurable and available: property taxes available for advance, investment earnings, tuition, grants and student fees.

*Deferred Revenue*

The District reports deferred revenue on its statement of net assets and governmental fund balance sheet. Deferred revenue arises when a potential revenue does not meet both the measurable and available, and for tax receipts the "intended to finance" criteria for recognition in the current period. In subsequent periods, when both revenue recognition criteria are met, the liability for deferred revenue is removed from the statement of net assets and governmental funds balance sheet and revenue is recognized.

*Expenditures/Expenses*

On the accrual basis of accounting, expenses are recorded at the time they are incurred. The measurement focus of governmental fund accounting is on flow of current financial resources. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred except for (1) principal and interest on general long-term debt, which is recorded when due, and (2) the costs of accumulated unpaid vacation and sick leave are reported as fund liabilities in the period in which they will be liquidated with available financial resources rather than in the period earned by employees.

**D. Budgetary Process**

All funds, other than the agency fund, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the appropriation resolution and the certificate of estimated resources, which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes the limit on the amounts that the Board of Education may appropriate. The appropriation resolution is the Board's authorization to spend resources and sets annual limits on expenditures plus encumbrances at a level of control selected by the Board. The legal level of control has been established by the board of Education at the fund level. Any revisions that alter the total of any fund appropriations must be approved by the Board of Education.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

The certificate of estimated resources may be amended during the year if projected increases or decreases in revenue are identified by the District Treasurer. The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts in the certificate when the appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts in the final amended certificate issued during fiscal year 2009.

The appropriation resolution is subject to amendment by the Board throughout the year with the restriction that appropriations may not exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation for that fund that covered the entire fiscal year, including amounts automatically carried over from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board during the year.

**E. Cash and Investments**

The District maintains a cash and investment pool used by all funds. The cash and investment pool has the same characteristics as a demand deposit. Each fund type's portion of this pool is displayed in the financial statements as cash and cash equivalents. Monies for all funds are maintained in this account or temporarily used to purchase short-term investments. It is the policy of the District to value investment contracts and money market investments with maturity of one year or less at the time of purchase at cost.

The District has invested funds in the State Treasury Asset Reserve of Ohio (STAROhio). STAROhio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAROhio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAROhio are valued at STAROhio's share price, which is the price the investment could be sold for on June 30, 2009.

For purposes of presentation on the balance sheet, investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the District are considered to be cash equivalents. Investments with an initial maturity of more than three months are reported as investments.

**F. Inventory**

On government-wide financial statements, inventories are presented at the lower of cost or market using the first in, first out (FIFO) method and are expensed when used. On fund financial statements, inventories of governmental funds are stated at cost. For all funds, cost is determined on a first-in, first-out basis. The costs of inventory items are recorded as expenditures in the governmental fund types when purchased. Reported supplies inventory is equally offset by a fund balance reserve in the governmental funds, which indicates that it does not constitute available spendable resources even though it is a component of net current assets.

**G. Capital Assets and Depreciation**

General capital assets are reported in the government-wide statement of net assets but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. The District does not capitalize interest costs as part of capital assets.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Interest is expensed as incurred. Donated fixed assets are recorded at their fair market values as of the date received. The District maintains a capitalization threshold of \$1,000. The District does not possess any infrastructure.

All reported capital assets, with the exception of land and construction in progress, are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Buildings and improvements are charged a full year of depreciation in the year of acquisition or the year the asset is placed into service. Depreciation for furniture, fixtures and equipment, vehicles, and land improvements will begin in the month of acquisition. Depreciation is computed using the straight-line method over the following useful lives:

| <u>Description</u>       | <u>Useful Life</u> |
|--------------------------|--------------------|
| Land                     | not depreciated    |
| Land Improvements        | 10 – 25 years      |
| Buildings & Improvements | 20 – 50 years      |
| Furniture and Equipment  | 5 – 20 years       |
| Buses and Other Vehicles | 5 – 15 years       |

**H. Intergovernmental Revenues**

For governmental funds, intergovernmental revenues, such as entitlements and grants awarded on a non-reimbursement basis, are recorded as receivables and revenues when measurable and available. Reimbursement type grants are recorded as receivables and revenues when the related expenditures are incurred and become available.

**I. Interfund Activity**

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another fund without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. On fund financial statements, short-term interfund loans are classified as due to/from other funds. These amounts are eliminated in the statement of net assets.

**J. Compensated Absences**

Vacation leave accumulated by employees is accrued as a liability as the benefits are earned when the employees' rights to receive compensation are attributable to services already rendered and it is probable that the employer will compensate the employees for the benefits through paid time off or some other means, such as cash payments at termination or retirement.

A liability for sick leave is accrued using the termination method, which states that an accrual for earned sick leave is made to the extent it is probable that benefits will result in termination payments. The liability is an estimate based on the District's past experience of making termination payments.

The entire compensated absences liability is reported on the entity-wide financial statements. For governmental fund financial statements, the amount of accumulated vacation and sick leave of employees has been recorded as a current liability to the extent that amounts are expected to be paid using expendable available financial resources. The balance of the liability is not recorded.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

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**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**K. Accrued Liabilities and Long-Term Obligations**

All accrued liabilities and long-term debt is reported in the entity-wide financial statements. For governmental fund financial statements, the accrued liabilities are generally reported as a governmental fund liability if due for payment as of the balance sheet date regardless of whether they will be liquidated with current financial resources. However, compensated absences paid from governmental funds are reported as a liability in the fund financial statements only for the portion expected to be financed from expendable available financial resources. Long-term debt paid from governmental funds is not recognized as a liability in the fund financial statements until due.

**L. Fund Balance Reserves**

The District records reservations for portions of fund equity which are legally segregated for specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balances indicate that portion of fund equity which is available for appropriation in future periods. Fund equity reserves are established for encumbrances, supplies inventory and property taxes. The reserve for property taxes represents taxes recognized as revenue under generally accepted accounting principles but not available for appropriation under State statute.

**M. Encumbrances**

The District employs encumbrance accounting in governmental funds. Encumbrances outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be reappropriated and honored during the subsequent year.

**N. Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

**NOTE 3 – COMPLIANCE AND ACCOUNTABILITY**

The following funds had deficit fund balances at fiscal year-end:

| <u>Fund</u>                         | <u>Fund<br/>Balance</u> |
|-------------------------------------|-------------------------|
| District-Managed Student Activities | \$ (477,999)            |
| Pre-School Education                | (6,396)                 |
| Entry Year                          | (26)                    |
| Ohio Reads Grant                    | (1,028)                 |
| Student Intervention                | (2,337)                 |
| Vocational Educational Enhancement  | (95)                    |
| Poverty Based Assistance            | (842)                   |
| Other State Grants                  | (1,279)                 |
| Title VI-B                          | (32,205)                |
| Title I                             | (83,399)                |
| Title V                             | (836)                   |
| Improving Teacher Quality           | (11,709)                |

Some of the fund deficits listed above resulted from the application of accounting principles generally accepted in the United States of America. The General Fund is liable for the deficits in the Special Revenue Funds and provides operating transfers when cash is required, not when accruals occur.

**NOTE 4 - BUDGET TO GAAP RECONCILIATION**

While reporting financial position, results of operations, and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis, as provided by law requires accounting for certain transactions on the basis of cash receipts, disbursements and encumbrances. The Ohio Revised Code prohibits expenditures plus encumbrances from exceeding appropriations.

The Statement of Revenues, Expenditures and Changes in Fund Balances, Budget (Non-GAAP Basis) and Actual presented for the general fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are as follows:

**Excess (Deficiency) of Revenues and  
Other Financing Sources Over (Under)  
Expenditures and Other Financing Uses**

|                      | <u>General Fund</u> |
|----------------------|---------------------|
| GAAP Basis           | 965,245             |
| Revenue Accruals     | 705,276             |
| Expenditure Accruals | (335,281)           |
| Advances, Net        | 97,498              |
| Encumbrances         | (227,959)           |
| Budget Basis         | <u>1,204,779</u>    |



**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

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**NOTE 5 - DEPOSITS AND INVESTMENTS**

State statutes classify monies held by the District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the District treasury, in commercial accounts payable, or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits the Board of Education has identified as not required for use within the current period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. The Ohio Revised Code authorizes the District to invest interim monies in United States and State of Ohio bonds, notes, and other obligations; bank certificates of deposit; banker's acceptances; commercial paper notes rated prime and issued by United States corporations; and STAR Ohio.

Protection of the District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety bonds deposited with the treasurer by the financial institution or by a single collateral pool. By law, financial institutions must establish a collateral pool to cover all public deposits. The face value of the pooled collateral must equal at least 105 percent of public funds on deposit. Collateral is held by trustees including the Federal Reserve Bank and designated third party trustees.

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

**Deposits**

*Custodial Credit Risk.* In the case of deposits, this is the risk that, in the event of a bank failure, the District's deposits may not be returned. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the District.

At fiscal year-end, the carrying amount of the District's deposits was \$5,786,332, including \$1,500,000 in certificates of deposit, and the bank balance was \$5,799,632. Of the bank balance, \$4,049,632 was exposed to custodial credit risk as discussed above, while \$1,750,000 was covered by Federal Deposit Insurance. In addition, the District maintained \$4,769 in petty cash accounts at year-end.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

**NOTE 5 - DEPOSITS AND INVESTMENTS (Continued)**

**Investments**

At fiscal year-end, the District had the following investments and maturities:

| Investment Type    | Fair<br>Value       | Investment Maturities<br>Less Than<br>12 Months |
|--------------------|---------------------|---|
| Money Market Funds | \$ 47,219           | \$ 47,219                                       |
| STAR Ohio          | 8,458,392           | 8,458,392                                       |
|                    | <u>\$ 8,505,611</u> | <u>\$ 8,505,611</u>                             |

*Interest Rate Risk.* Interest rate risk is the risk that an interest rate change could adversely affect an investment's fair value. As a means of limiting its exposure to fair value losses arising from rising interest rates and according to state law, the District's investment policy limits investment portfolio maturities to five years or less.

*Credit Risk.* Credit risk is the risk that an issuer or counterparty to an investment will be unable to fulfill its obligations. Standard & Poor's has assigned STAR Ohio a "AAAm" money market rating. The District's money market funds were not rated.

*Concentration of Credit Risk.* Concentration of credit risk is the risk of inability to recover the value of deposits, investments, or collateral securities in the possession of an outside party caused by a lack of diversification. The District places no limit on the amount that may be invested in any one issuer. The following table includes the percentage to total of each investment type held by the District at fiscal year-end:

|                    | Fair Value          | % To Total  |
|--------------------|---------------------|-------------|
| Money Market Funds | \$ 47,219           | 1%          |
| STAR Ohio          | 8,458,392           | 99%         |
| Total              | <u>\$ 8,505,611</u> | <u>100%</u> |

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

**NOTE 6 - PROPERTY TAXES**

Property taxes are levied and assessed on a calendar year basis. First half collections are received by the District in the second half of the fiscal year. Second half distributions occur in the first half of the following fiscal year. Property taxes include amounts levied against all real, public utility and tangible personal property located in the District. Real property taxes are levied after April 1 on the assessed value listed as of the prior January 1, the lien date. Public utility property taxes attached as a lien on December 31 of the prior year, were levied April 1 and are collected with real property taxes. Assessed values for real property taxes are established by State law at 35 percent of appraised market value. All property is required to be re-valued every six years. Public utility property taxes are assessed on tangible personal property at 88 percent of true value (with certain exceptions) and on real property as 35 percent of true value. Tangible personal property taxes are levied after April 1 on the value listed as of December 31 of the current year. In prior years, tangible personal property was assessed at twenty-five percent of true value for capital assets and twenty-three percent of inventory. The tangible personal property tax is being phased out. The assessed percentage for all property including inventory for calendar year 2008 was 6.25 percent. This was reduced to zero percent for calendar year 2009.

The assessed values upon which the fiscal year 2009 taxes were collected are:

|  | Calendar Year 2008<br>First Half Collections |                | Calendar Year 2009<br>First Half Collections |                |
|--|--|----------------|--|----------------|
|  | Amount                                       | Percent        | Amount                                       | Percent        |
| Real Property - Agricultural / Residential | \$ 150,367,230                               | 61.40%         | \$ 148,462,470                               | 59.92%         |
| Real Property - Commercial / Industrial    | 69,064,820                                   | 28.20%         | 89,437,330                                   | 36.10%         |
| Real Property - Public Utilities           | 167,520                                      | 0.07%          | 174,080                                      | 0.07%          |
| Personal Property - General                | 16,966,782                                   | 6.93%          | 1,020,307                                    | 0.41%          |
| Personal Property - Public Utilities       | 8,345,600                                    | 3.41%          | 8,660,850                                    | 3.50%          |
| Total Assessed Values                      | <u>\$ 244,911,952</u>                        | <u>100.00%</u> | <u>\$ 247,755,037</u>                        | <u>100.00%</u> |
| Tax rate per \$1,000 of assessed valuation |  | \$ 55.60       |  | \$ 55.60       |

Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 30, with the remainder payable by September 20.

The Franklin County Treasurer collects property taxes on behalf of all taxing Districts in the County, including the Hamilton Local School District. The county auditor periodically remits to the District its portion of the taxes collected. Calendar year 2009 second-half property tax payments collected by the County by June 30, 2009 are available to finance fiscal year 2009 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

**HAMILTON LOCAL SCHOOL DISTRICT  
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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

**NOTE 6 - PROPERTY TAXES (Continued)**

Property taxes receivable represents real property and tangible personal property taxes, public utility taxes and outstanding delinquencies that are measurable as of June 30, 2009. Although total property tax collections for the next fiscal year are measurable, only the amount available as an advance at June 30 is intended to finance current year operations. The receivable is therefore offset by a credit to deferred revenue for that portion not intended to finance current year operations. The amount available as an advance is recognized as revenue. The amount available to the District as an advance at June 30, 2009 was \$2,740,650.

**NOTE 7 – CAPITAL ASSETS**

A summary of capital asset activity during the fiscal year follows:

| Asset<br>Class                 | Beginning<br>Balance | Prior<br>Period<br>Restate | Restated<br>Beginning<br>Balance | Additions            | Deletions           | Ending<br>Balance    |
|--------------------------------|----------------------|----------------------------|----------------------------------|----------------------|---------------------|----------------------|
| Land                           | \$ 492,640           | \$ -                       | \$ 492,640                       | \$ 36,136            | \$ (219,057)        | \$ 309,719           |
| Construction in Progress       | 14,643,330           | 589,188                    | 15,232,518                       | 9,166,872            | -                   | 24,399,390           |
| Buildings                      | 47,680,101           | -                          | 47,680,101                       | 2,051,514            | (39,112)            | 49,692,503           |
| Improvements                   | 1,353,008            | -                          | 1,353,008                        | 49,439               | (12,362)            | 1,390,085            |
| Furniture & Equipment          | 5,326,789            | -                          | 5,326,789                        | 282,159              | (1,428,995)         | 4,179,953            |
| Vehicles                       | 1,662,050            | -                          | 1,662,050                        | 29,000               | -                   | 1,691,050            |
| Total Capital Assets           | <u>71,157,918</u>    | <u>589,188</u>             | <u>71,747,106</u>                | <u>11,615,120</u>    | <u>(1,699,526)</u>  | <u>81,662,700</u>    |
| Less Accumulated Depreciation  |                      |                            |                                  |                      |                     |                      |
| Buildings                      | 4,883,943            | -                          | 4,883,943                        | 905,871              | (29,254)            | 5,760,560            |
| Improvements                   | 358,371              | -                          | 358,371                          | 78,853               | (12,362)            | 424,862              |
| Furniture & Equipment          | 3,043,951            | -                          | 3,043,951                        | 381,387              | (1,285,239)         | 2,140,099            |
| Vehicles                       | 1,378,869            | -                          | 1,378,869                        | 65,365               | -                   | 1,444,234            |
| Total Accumulated Depreciation | <u>9,665,134</u>     | <u>-</u>                   | <u>9,665,134</u>                 | <u>1,431,476</u>     | <u>(1,326,855)</u>  | <u>9,769,755</u>     |
| Capital Assets, Net            | <u>\$ 61,492,784</u> | <u>\$ 589,188</u>          | <u>\$ 62,081,972</u>             | <u>\$ 10,183,644</u> | <u>\$ (372,671)</u> | <u>\$ 71,892,945</u> |

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

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**NOTE 7 – CAPITAL ASSETS (Continued)**

Depreciation expense was charged to governmental functions as follows:

|                                    |                     |
|------------------------------------|---------------------|
| Instruction Regular                | \$ 1,105,693        |
| Instruction Special                | 4,647               |
| Instruction Vocational             | 13,812              |
| Pupils                             | 1,727               |
| Instructional Staff                | 31,844              |
| Board of Education                 | 931                 |
| Administration                     | 11,475              |
| Fiscal Services                    | 1,446               |
| Operation and Maintenance of Plant | 58,008              |
| Pupil Transportation               | 56,307              |
| Central                            | 4,209               |
| Noninstructional Services          | 66,917              |
| Extracurricular Activities         | 74,460              |
|                                    | <u>\$ 1,431,476</u> |

**NOTE 8 - DEFINED BENEFIT PENSION PLANS**

**School Employees Retirement System**

Plan Description - The District contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by state statute per Chapter 3309 of the Ohio Revised Code. The School Employees Retirement System issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to SERS, 300 East Broad St., Suite 100, Columbus, Ohio 43215-3746 or by calling (800) 878-5853. It is also posted on SERS' website at [www.ohsers.org](http://www.ohsers.org) under Employer/Audit Resources.

Funding Policy - Plan members are required to contribute 10 percent of their annual covered salary and the District is required to contribute 14 percent of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amounts, by the SERS' Retirement Board. The Retirement Board acting with the advice of the actuary, allocates the employer contribution rate among the four funds (Pension Trust Fund, Death Benefit Fund, Medicare B Fund, and Health Care Fund) of the System. For fiscal year ending June 30, 2009, the allocation to pension and death benefits is 9.09 percent. The remaining 4.91% of the 14% employer contribution rate is allocated to the Health Care and Medicare B Funds. The District's contributions for pension obligations to SERS for the fiscal years ended June 30, 2009, 2008, and 2007, were \$405,070, \$380,379, and \$359,736, respectively. The amount contributed for fiscal year 2009 was 50 percent and 100 percent was contributed for fiscal years 2008 and 2007. The District's unpaid contribution for fiscal year 2009, including the surcharge, totaling \$238,388, has been recorded as a liability in the appropriate funds.

**HAMILTON LOCAL SCHOOL DISTRICT  
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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

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**NOTE 8 - DEFINED BENEFIT PENSION PLANS (Continued)**

**State Teachers Retirement System**

Plan Description - The District contributes to the State Teachers Retirement System of Ohio (STRS), a cost-sharing multiple employer public employee retirement system. STRS Ohio is a statewide retirement plan for licensed teachers and other faculty members employed in the public schools of Ohio or any school, college, university, institution or other agency controlled, managed and supported, in whole or in part, by the state or any political subdivision thereof. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3371, by calling (888) 227-7877, or by visiting the STRS Ohio web site at [www.strsoh.org](http://www.strsoh.org).

Plan Description – New members have a choice of three retirement plan options, a Defined Benefit (DB) Plan, Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on a member's lifetime contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or lump sum withdrawal. The Combined Plan offers features of the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan.

The DB portion of the Combined Plan payment is payable to a member on or after age 60; the DC portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy – For fiscal year 2009, plan members were required to contribute 10 percent of annual covered salaries. The District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The School District's required contributions for pension obligations to the DB Plan for the fiscal years ended June 30, 2009, 2008, and 2007 were \$1,630,625, \$1,725,313, and \$1,485,012 respectively; 83 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007. \$266,780, representing the unpaid contribution for fiscal year 2009, is recorded as a liability within the paying fund.

**HAMILTON LOCAL SCHOOL DISTRICT  
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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

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**NOTE 8 - DEFINED BENEFIT PENSION PLANS (Continued)**

**C. Social Security**

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System have an option to choose Social Security or the School Employees Retirement System /State Teachers Retirement System. At fiscal year-end, all members of the Board of Education have elected Social Security. The Board's liability is 6.2% of wages paid.

**NOTE 9 - POSTEMPLOYMENT BENEFITS**

**School Employees Retirement System**

Postemployment Benefits – In addition to a cost-sharing multiple-employer defined benefit pension plan the School Employees Retirement System of Ohio (SERS) administers two postemployment benefit plans.

Medicare Part B Plan – The Medicare B plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries as set forth in Ohio Revised Code (ORC) 3309.69. Qualified benefit recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999 Medicare Part B premium or the current premium. The Medicare Part B premium for calendar year 2009 was \$96.40 and SERS' reimbursement to retirees was \$45.50.

The Retirement Board, acting with the advice of the actuary, allocates a portion of the current employer contribution rate to the Medicare B Fund. For fiscal year 2009, the actuarially required allocation is .75%. The District's contributions for the years ended June 30, 2009, 2008 and 2007 were \$19,425, \$18,475, and \$13,794, respectively, 50 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

Health Care Plan – ORC 3309.375 and 3309.69 permit SERS to offer health care benefits to eligible retirees and beneficiaries. SERS' Retirement Board reserves the right to change or discontinue any health plan or program. SERS offers several types of health plans from various vendors, including HMOs, PPOs, Medicare Advantage and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively.

The ORC provides the statutory authority to fund SERS' postemployment benefits through employer contributions. Active members do not make contributions to the postemployment benefit plans.

**HAMILTON LOCAL SCHOOL DISTRICT  
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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

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**NOTE 9 - POSTEMPLOYMENT BENEFITS (Continued)**

The Health Care Fund was established under, and is administered in accordance with Internal Revenue Code 105(e). Each year after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer 14% contribution to the Health Care Fund. For the year ended June 30, 2009, the health care allocation is 4.16%. An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to service credit earned. Statutes provide that no employer shall pay a health care surcharge greater than 2% of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5% of the total statewide SERS-covered payroll for the health care surcharge. For fiscal year 2009, the minimum compensation level was established at \$35,800. The surcharge, added to the unallocated portion of the 14% employer contribution rate is the total amount assigned to the Health Care Fund. The District's contributions assigned to health care for the years ended June 30, 2009, 2008, and 2007 were \$150,218, \$90,204, \$87,880, respectively, 50 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.

The SERS Retirement Board establishes the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending on the plan selected, qualified years of service, Medicare eligibility, and retirement status. The financial reports of SERS' Health Care and Medicare B plans are included in its *Comprehensive Annual Financial Report*. The report can be obtained by contacting SERS, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746 or by calling toll free (800) 878-5853. It is also posted on SERS' website at [www.ohsers.org](http://www.ohsers.org) under Employers/Audit Resources.

**State Teachers Retirement System**

Plan Description - The District contributes to the cost-sharing, multiple employer postemployment benefit Health Plan (the "Plan") administered by the State Teachers Retirement System of Ohio (STRS Ohio) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS Ohio. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS Ohio which may be obtained by writing 275 E. Broad St., Columbus, OH 43215-3371, by calling (888) 227-7877, or by visiting the STRS Ohio web site at [www.strsoh.org](http://www.strsoh.org).

Funding Policy - Ohio law authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Active employee members do not contribute to the Plan. All benefit recipients pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For 2009, STRS Ohio allocated employer contributions equal to 1 percent of covered payroll to the Health Care Stabilization Fund. The District's contributions for health care for the fiscal years ended June 30, 2009, 2008, and 2007 were \$116,473, \$109,854, and \$106,030, respectively; 98 percent has been contributed for fiscal year 2009 and 100 percent for fiscal years 2008 and 2007.



**HAMILTON LOCAL SCHOOL DISTRICT  
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**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009**

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**NOTE 10 - COMPENSATED ABSENCES**

The criteria for determining vested vacation and sick leave components are derived from negotiated agreements and State laws. Only administrative and support personnel who are under a full year contract (260 days) are eligible for vacation time. Vacation leave is based upon length of service and position.

Each employee earns sick leave at the rate of one and one-fourth days per month. Sick leave shall accumulate during active employment on a continuous year-to-year basis. Maximum sick leave accumulation for employees is 300 days.

Retirement severance is paid to each employee retiring from the District at a per diem rate of the annual salary at the time of retirement. Classified and Certified employees who meet the retirement qualifications of STRS/SERS and employees who have 20 years experience with the district are probable to a severance payment from the District, therefore a liability will be recorded for the employees. Classified employee receiving retirement severance pay shall be entitled to a dollar amount equivalent to one-fourth of unused sick leave up to a maximum of 260 days, not to exceed sixty-five, plus one day for each year in which no more than three days of sick leave are used. Certified employees receiving retirement severance pay shall be entitled to a dollar amount equivalent to thirty percent of unused sick leave up to a maximum of 280 days, not to exceed seventy days.

**NOTE 11 – RISK MANAGEMENT**

**A. General Risk**

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees and natural disasters. The District has addressed these various types of risk by purchasing a comprehensive insurance policy through commercial carriers. General liability insurance is maintained in the amount of \$1,000,000 for each occurrence and \$5,000,000 in the aggregate. The District maintains fleet insurance in the amount of \$1,000,000 for any one accident or loss and a rider for volunteers. The District maintains replacement cost insurance on buildings and contents. Settlements have not exceeded coverage in any of the last three fiscal years. There has not been a significant reduction in coverage from the prior year.

**B. Workers' Compensation-Public Entity Risk Pool**

The District participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member Board of Directors consisting of the President, the President-Elect and the Immediate Past President of the Ohio School Boards Association. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

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**NOTE 11 – RISK MANAGEMENT (Continued)**

The intent of the GRP is to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund." This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Company provides administrative, cost control and actuarial services to the GRP.

**C. Health Insurance**

The District provides life insurance and accidental death and dismemberment insurance to its employees through the Anthem Life Insurance Company. The District has elected to provide employee medical/surgical benefits through Anthem Blue Cross/Blue Shield, and dental through Core Source, Inc., all fully funded programs.

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**HAMILTON LOCAL SCHOOL DISTRICT  
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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

**NOTE 12 - LONG-TERM OBLIGATIONS**

The changes in the District's long-term obligations during the fiscal year were as follows:

|                               | Beginning<br>Balance | Additions         | Deletions           | Ending<br>Balance    | Amounts Due<br>in One Year |
|-------------------------------|----------------------|-------------------|---------------------|----------------------|----------------------------|
| 2001 Construction Bond:       |                      |                   |                     |                      |                            |
| Current Interest Bonds        | \$ 4,115,000         | \$ -              | \$ -                | \$ 4,115,000         | \$ -                       |
| Capital Appreciation Bonds    | 1,360,000            | 40,000            | (480,000)           | 920,000              | 480,000                    |
| 2006 School Improvement Bond  | 11,500,000           | -                 | (150,000)           | 11,350,000           | 190,000                    |
| 2006 Advance Refunding Bonds: |                      |                   |                     |                      |                            |
| Current Interest Bonds        | 8,970,000            | -                 | (75,000)            | 8,895,000            | 75,000                     |
| Capital Appreciation Bonds    | 982,680              | 40,748            | -                   | 1,023,428            | -                          |
| <b>Bonds Payable</b>          | <b>26,927,680</b>    | <b>80,748</b>     | <b>(705,000)</b>    | <b>26,303,428</b>    | <b>745,000</b>             |
| 2006 School Improvement Bond  |                      |                   |                     |                      |                            |
| Premium on Bonds              | 265,458              | -                 | (10,410)            | 255,048              | -                          |
| 2006 Advance Refunding Bonds  |                      |                   |                     |                      |                            |
| Premium on Bonds              | 5,186                | -                 | (253)               | 4,933                | -                          |
| Deferred Amount on Refunding  | (243,780)            | -                 | 69,652              | (174,128)            | -                          |
| <b>Total Bonds Payable</b>    | <b>26,954,544</b>    | <b>80,748</b>     | <b>(646,011)</b>    | <b>26,389,281</b>    | <b>745,000</b>             |
| <b>Compensated Absences</b>   | <b>668,700</b>       | <b>74,117</b>     | <b>(89,205)</b>     | <b>653,612</b>       | <b>192,494</b>             |
|                               | <b>\$ 27,623,244</b> | <b>\$ 154,865</b> | <b>\$ (735,216)</b> | <b>\$ 27,042,893</b> | <b>\$ 937,494</b>          |

All outstanding general obligation bonds relate to projects, for the purpose of constructing, improving and equipping schools. Such bonds are direct obligations of the District for which the full faith and credit and resources are pledged and a payable from taxes levied on all taxable property of the District.

**2006 Advance Refunding Bonds**

On December 1, 2005, the District issued general obligation bonds of \$9,399,991 (par value) with interest rates ranging from 3.15% to 5% to advance refund current interest serial and term bonds with interest rates ranging from 3.85% to 5.375% and a par value of \$9,400,000. The term bonds mature December 1, 2016, December 1, 2021, and December 1, 2028, and are callable on December 1, 2011. The general obligation bonds were issued at a premium of \$598,594 and, after paying issuance costs of \$180,675, the net proceeds were \$9,817,910. The net proceeds from the issuance of the general obligation bonds were used to purchase U.S. government securities and those securities were deposited in an irrevocable trust with an escrow agent to provide debt service payments until the term bonds are called on December 1, 2011. At fiscal year-end, the cost value of securities held in the irrevocable trust was \$9,574,129. The advance refunding met the requirements of an in-substance debt defeasance and the term bonds were removed from the District's government-wide financial statements.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

**NOTE 12 - LONG-TERM OBLIGATIONS (Continued)**

As a result of the advance refunding, the District reduced its total debt service requirements by \$645,558, which resulted in an economic gain (difference between the present value of the debt service payments on the old and new (debt)) of \$398,253.

**2006 School Improvement Bonds**

On March 1, 2006, the District issued general obligation bonds of \$11,900,000 (par value) with interest rates ranging from 3.15% to 5% for the purpose of constructing new school facilities, including paying the local share under the Ohio School Facilities Commission Classroom Facilities Assistance Program; renovating and improving existing school facilities; furnishing and equipping the same; and landscaping and improving sites thereof.

**Compensated Absences**

Compensated absences will be paid from the fund from which the employee's salaries are paid.

The District's overall legal debt margin available was \$22,297,953 with an unvoted debt margin of \$247,755 at June 30, 2009.

The annual requirement to amortize all bonds outstanding as of June 30, 2009 is as follows:

|                      |           | Principal  | Interest             | Total                |
|----------------------|-----------|------------|----------------------|----------------------|
| Year ending June 30, | 2010      | \$ 745,000 | \$ 1,087,451         | \$ 1,832,451         |
|                      | 2011      | 720,000    | 1,116,167            | 1,836,167            |
|                      | 2012      | 780,000    | 1,053,480            | 1,833,480            |
|                      | 2013      | 875,000    | 1,017,590            | 1,892,590            |
|                      | 2014      | 945,000    | 977,678              | 1,922,678            |
|                      | 2015-2019 | 4,828,428  | 4,504,440            | 9,332,868            |
|                      | 2020-2024 | 6,210,000  | 3,242,713            | 12,695,426           |
|                      | 2025-2029 | 7,715,000  | 1,705,448            | 9,420,448            |
|                      | 2030-2034 | 3,485,000  | 410,288              | 3,895,288            |
|                      |           |            | <u>\$ 26,303,428</u> | <u>\$ 15,115,255</u> |

**HAMILTON LOCAL SCHOOL DISTRICT  
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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

**NOTE 13 – CONTRACTUAL COMMITMENTS**

The District had the following contractual commitments outstanding at year-end:

| Contractor                   | Contract<br>Amount   | Amount<br>Paid       | Amount<br>Remaining |
|------------------------------|----------------------|----------------------|---------------------|
| C&T Design & Equipment       | 438,280              | 400,176              | 38,104              |
| Farber Company               | 2,205,059            | 2,036,391            | 168,668             |
| Finest Finishes              | 124,478              | 84,825               | 39,653              |
| Four Seasons Environmental   | 132,335              | 114,089              | 18,246              |
| George J. Igel & Co.         | 4,269,693            | 2,850,092            | 1,419,601           |
| Key Companies                | 79,650               | 39,757               | 39,893              |
| Pezzo Construction Inc.      | 1,597,000            | 1,505,486            | 91,514              |
| Phoenix Masonry              | 2,954,500            | 2,784,125            | 170,375             |
| Stanley Security Solutions   | 621,832              | 237,807              | 384,025             |
| Steed Hammond & Paul         | 219,952              | 97,846               | 122,106             |
| Thomas & Marker Construction | 13,549,564           | 12,148,047           | 1,401,517           |
| Total                        | <u>\$ 26,192,343</u> | <u>\$ 22,298,641</u> | <u>\$ 3,893,702</u> |

Contractual Commitments are primarily a result of the District's participation in the Ohio School Facilities Commission's Classroom Facilities Assistance Program. The project consists of a new high school, a new elementary building, and a new middle school. At fiscal year-end, the new elementary and middle schools had been placed in operation and the high school was in the final stages of construction.

**NOTE 14 - JOINTLY GOVERNED ORGANIZATION**

**Metropolitan Educational Council (MEC)** - MEC is a not-for-profit educational council whose primary purpose and objective is to contribute to the educational services available to school districts in Franklin County and surrounding areas by cooperative action membership. The governing board consists of a representative from each of the Franklin County districts. Districts outside of Franklin County are associate members and each county selects a single district to represent them on the governing board. MEC is its own fiscal agent. The District does not have an ongoing financial interest in or ongoing financial responsibility for MEC. MEC provides computer services to the District.

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

**NOTE 15 - STATUTORY RESERVES**

The District is required by State statute to annually set aside in the general fund an amount based on a statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by year end or offset by similarly restricted resources received during the year must be held in cash at year end and carried forward to be used for the same purposes in future years.

The following cash basis information describes the change in the year-end set-aside amounts for textbooks and capital acquisition. Disclosure of this information is required by State statute.

|   | Textbooks   | Capital<br>Acquisition | Totals         |
|---|-------------|------------------------|----------------|
| Set-aside cash balance<br>as of June 30, 2008 | \$ (68,627) | \$ -                   | \$ (68,627)    |
| Current fiscal year set-aside requirement     | 494,810     | 494,810                | 989,620        |
| Current year offsets                          | -           | (1,297,161)            | (1,297,161)    |
| Qualifying Disbursements                      | (406,305)   | (326,778)              | (733,083)      |
| Total   | \$ 19,878   | \$ (1,129,129)         | \$ (1,109,251) |
| Set-aside balance at June 30, 2009            | \$ 19,878   | \$ -                   |                |

The District had offsets and qualifying disbursements during the fiscal year that reduced the capital acquisition set-aside amount below zero. However, the extra amount may not be used to reduce the set-aside requirements of future fiscal years.

**NOTE 16 - CONTINGENCIES**

**A. Grants**

The District received financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the District at fiscal year-end.

**B. Litigation**

The District's attorney estimates that any potential claims against the District not covered by insurance resulting from all other litigation would not materially affect the financial statements of the District.

**HAMILTON LOCAL SCHOOL DISTRICT  
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NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

**NOTE 17 –TRANSFERS AND DUE TO/FROM OTHER FUNDS**

**A. Interfund Transfers**

Transfers are generally used to either (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the Bond Retirement Fund as debt service payments become due, or (3) use unrestricted revenues collected in the General Fund to finance various program accounted for in other funds in accordance with budgetary authorizations.

During the fiscal year, transfers from the District’s General Fund were as follows:

| <u>Fund</u>            | <u>Amount</u> |
|------------------------|---------------|
| High Schools That Work | \$ 1,300      |
| Other State Grants     | 6,207         |
| Title VI-B IDEA        | 121,450       |
| Title I                | 44,768        |
| Other Federal Grants   | 3,026         |

**B. Interfund Advances**

On an as-needed basis, the District’s General Fund advances cash to other funds of the District to eliminate cash deficits. Advances are repaid to the General Fund in the following fiscal year.

A schedule of interfund advances during the fiscal year is as follows:

|                                   | <u>Beginning<br/>Balance</u> | <u>Advance<br/>In</u> | <u>Advance<br/>Out</u> | <u>Ending<br/>Balance</u> |
|-----------------------------------|------------------------------|-----------------------|------------------------|---------------------------|
| General Fund                      | <u>\$ (627,014)</u>          | <u>\$ 607,498</u>     | <u>\$ (510,000)</u>    | <u>\$ (529,516)</u>       |
| Permanent Improvement             | \$ 31,392                    | \$ -                  | \$ (31,392)            | \$ -                      |
| Food Service                      | 24,251                       | -                     | (24,251)               | -                         |
| Distict Managed Activity          | 384,743                      | 510,000               | (384,743)              | 510,000                   |
| Public School Preschool           | 70,804                       | -                     | (70,804)               | -                         |
| Ohio Reads                        | 1,000                        | -                     | -                      | 1,000                     |
| Student Intervention              | 2,337                        | -                     | -                      | 2,337                     |
| Vocational Education Enhancement  | 1,395                        | -                     | (1,300)                | 95                        |
| Poverty Aid                       | 8,211                        | -                     | (8,211)                | -                         |
| Miscellaneous State Grants        | 8,235                        | -                     | (1,004)                | 7,231                     |
| Title IV-B IDEA Special Education | 89,110                       | -                     | (81,074)               | 8,036                     |
| Title I                           | 4,719                        | -                     | (4,719)                | -                         |
| Title V                           | 817                          | -                     | -                      | 817                       |
|                                   | <u>\$ 627,014</u>            | <u>\$ 510,000</u>     | <u>\$ (607,498)</u>    | <u>\$ 529,516</u>         |

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

**NOTE 18 – CHANGES IN BEGINNING FUND BALANCE/NET ASSETS**

*Prior period adjustments* are the net effect of changes resulting from the correction of an error. Because such amounts are the product of errors from a prior period, they are not properly included as part of the results of operations of the current period, rather are reported as a direct adjustment to beginning fund balance/net assets to restate that amount to what it would have been had the error not occurred.

At June 30, 2008, retainage payable and capital assets related to the District's Classroom Facilities Assistance Program construction project were understated. The effect of this understatement on beginning fund balance and beginning net assets is as follows:

|                              | <b>Construction<br/>Fund</b> | <b>Governmental<br/>Activities</b> |
|------------------------------|------------------------------|------------------------------------|
| Beginning Balance            | \$ 14,362,417                | \$ 55,024,999                      |
| Unrecorded Retainage Payable | (589,188)                    | (589,188)                          |
| Unrecorded Capital Assets    | -                            | 589,188                            |
| Beginning Balance, Restated  | \$ 13,773,229                | \$ 55,024,999                      |

**NOTE 19 – COMPONENT UNIT DISCLOSURES**

**Summary of Significant Accounting Policies**

*A. Basis of Presentation and Accounting*

The financial statements of Hamilton Local Digital Academy (HLDA) have been prepared in conformity with generally accepted accounting principles (GAAP) and accordingly reflect all significant receivables, payables and other liabilities.

*B. Property and Depreciation*

Capital assets, which consist of computers and computer equipment, are recorded at cost and updated for any additions and retirements during the fiscal year. HLDA's capitalization threshold is five hundred dollars. All of HLDA's capital assets are depreciated using the straight line method over five years of useful life.

*C. Estimates*

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Deposits**

As of June 30, 2009, the carrying amount of the Digital Academy's deposits was \$23,935 and the bank balance was \$144,169. All of the bank balance was covered by federal depository insurance and pooled collateral agreements with the banking institution. There are no significant statutory restrictions regarding the deposit and investment of funds by the nonprofit corporation.



**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2009

**NOTE 19 – COMPONENT UNIT DISCLOSURES (Continued)**

**Capital Assets**

A summary of changes in depreciable capital assets during the fiscal year is as follows:

| <u>Asset Class</u>               | <u>Beginning<br/>Balance</u> | <u>Additions</u>   | <u>Deletions</u> | <u>Ending<br/>Balance</u> |
|----------------------------------|------------------------------|--------------------|------------------|---------------------------|
| Equipment                        | \$ 303,513                   | \$ 40,297          | \$ -             | \$ 343,810                |
| Total Depreciable Capital Assets | <u>303,513</u>               | <u>40,297</u>      | <u>-</u>         | <u>343,810</u>            |
| Total Accumulated Depreciation   | <u>(176,319)</u>             | <u>(68,762)</u>    | <u>-</u>         | <u>(245,081)</u>          |
| Capital Assets, Net              | <u>\$ 127,194</u>            | <u>\$ (28,465)</u> | <u>\$ -</u>      | <u>\$ 98,729</u>          |

**Management Plan**

For fiscal year 2009, the Digital Academy experienced an operating loss of \$296,512 and a cumulative net asset deficit of \$58,154. In fiscal year 2009, we had major construction costs \$115,000 in renovations of the building that we use. This will not occur in future years. Enrollment is slightly increasing during fiscal year 2010, but we are keeping costs steady with fiscal year 2009 costs. Our revenue stream from the State was \$687,701 in Fiscal year 2009, but in fiscal year 2010, as of April 1, 2010 our revenue stream is up to \$775,076.

Management plans to keep the purchased services constant with 2009 costs, but with no more construction costs and an increase in revenue of close to \$90,000 then management is certain that the net asset deficit will be gone at the end of the fiscal year 2010. As of April 14, 2010, the revenues are over expenses by \$145,077. This is a trend that we see continuing for the Digital Academy.

**Change in Beginning Net Assets**

During preparation of the 2009 financial statements an error was noted in the prior year accounts payable balance, which required the following restatements to net assets.

|                  |  |
|------------------|--|
| <u>\$376,934</u> | <b>Net Assets, June 30, 2008</b>           |
| <u>(152,134)</u> |  |
| <u>\$224,800</u> | <b>Net Assets – Restated, July 1, 2008</b> |

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**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

**FEDERAL AWARDS RECEIPTS AND EXPENDITURES SCHEDULE  
FOR THE YEAR ENDED JUNE 30, 2009**

| <u>Federal grantor/Pass through grantor/Program title</u> | <u>Federal<br/>CFDA<br/>Number</u> | <u>Receipts</u>     | <u>Expenditures</u> |
|---|------------------------------------|---------------------|---------------------|
| <b><u>U.S. DEPARTMENT OF AGRICULTURE</u></b>              |                                    |                     |                     |
| <i>Pass-through Ohio Department of Education:</i>         |                                    |                     |                     |
| Nutrition Cluster:  |                                    |                     |                     |
| Non-Cash Items:   |                                    |                     |                     |
| National School Lunch Program                             | 10.555                             | \$ 121,291          | \$ 121,291          |
| School Breakfast Program                                  | 10.553                             | 356,184             | 356,184             |
| National School Lunch Program                             | 10.555                             | 607,856             | 607,856             |
| Total U.S. Department of Agriculture                      |                                    | <u>1,085,331</u>    | <u>1,085,331</u>    |
| <b><u>U.S. DEPARTMENT OF EDUCATION</u></b>                |                                    |                     |                     |
| <i>Pass-through Ohio Department of Education:</i>         |                                    |                     |                     |
| <i>Special Education Cluster:</i>                         |                                    |                     |                     |
| Special Education--Grants to States--Title VI-B           | 84.027                             | 533,191             | 573,832             |
| Early Childhood Outcome Education                         | 84.173                             | 12,297              | 12,297              |
| Total Special Education Cluster                           |                                    | <u>545,488</u>      | <u>586,129</u>      |
| Title I Grants to Local Education Agencies                | 84.010                             | 622,709             | 659,094             |
| Safe and Drug Free Schools                                | 84.186                             | 9,114               | 14,465              |
| Innovative Education Program Strategy                     | 84.298                             | 2,287               | 2,287               |
| Title II-D -- Technology Fund                             | 84.318                             | 5,832               | 11,832              |
| 21st Century Grant  | 84.287                             | 66,219              | 80,447              |
| Title II-A -- Improving Teacher Quality                   | 84.367                             | 126,128             | 133,998             |
| Total U.S. Department of Education                        |                                    | <u>1,377,777</u>    | <u>1,488,252</u>    |
| <b>Total</b>  |                                    | <u>\$ 2,463,108</u> | <u>\$ 2,573,583</u> |

*The accompanying notes are an integral part of this schedule.*

**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

**NOTES TO THE FEDERAL AWARDS RECEIPTS AND EXPENDITURES SCHEDULE  
FISCAL YEAR ENDED JUNE 30, 2009**

**NOTE A - SIGNIFICANT ACCOUNTING POLICIES**

The accompanying Federal Awards Expenditures Schedule (the Schedule) reports the Hamilton Local School District's (the District) federal award programs' receipts and disbursements. The schedule has been prepared on the cash basis of accounting.

**NOTE B - CHILD NUTRITION CLUSTER**

The District commingles cash receipts from the U.S. Department of Agriculture with similar State grants. When reporting expenditures on this Schedule, the District assumes it expends federal monies first.

**NOTE C – FOOD DONATION PROGRAM**

The District reports commodities consumed on the Schedule at the entitlement value. The District allocated donated food commodities to the respective program that benefitted from the use of those donated food commodities.



# Mary Taylor, CPA

Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Hamilton Local School District  
Franklin County  
775 Rathmell Road  
Columbus, Ohio 43207

To the Board of Education:

We have audited the financial statements of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Hamilton Local School District, Franklin County, Ohio (the District) as of and for the year ended June 30, 2009, which collectively comprise the District's basic financial statements and have issued our report thereon dated April 9, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinions on the financial statements, but not to opine on the effectiveness of the District's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the District's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the District's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the District's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

We noted certain internal control matters that we reported to the District's management in a separate letter dated April 9, 2010.

#### **Compliance and Other Matters**

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We did note certain noncompliance or other matters that we reported to the District's management in a separate letter dated April 9, 2010

We intend this report solely for the information and use of management, the Board of Education and federal awarding agencies and pass-through entities. We intend it for no one other than these specified parties.



**Mary Taylor, CPA**  
Auditor of State

April 9, 2010



# Mary Taylor, CPA

Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Hamilton Local School District  
Franklin County  
775 Rathmell Road  
Columbus, Ohio 43207

To the Board of Education:

### Compliance

We have audited the compliance of Hamilton Local School District, Franklin County, Ohio (the District) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that apply to its major federal programs for the year ended June 30, 2009. The summary of auditor's results section of the accompanying schedule of findings identifies the District's major federal programs. The District's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to each major federal program. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the types of compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing other procedures we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, the Hamilton Local School District, Franklin County, Ohio complied, in all material respects, with the requirements referred to above that apply to its major federal programs for the year ended June 30, 2009.

### Internal Control Over Compliance

The District's management is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could directly and materially affect a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

88 E. Broad St. / Tenth Floor / Columbus, OH 43215-3506  
Telephone: (614) 466-3402 (800) 443-9275 Fax: (614) 728-7199  
[www.auditor.state.oh.us](http://www.auditor.state.oh.us)

A control deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent or detect noncompliance with a federal program compliance requirement on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to administer a federal program such that there is more than a remote likelihood that the District's internal control will not prevent or detect more-than-inconsequential noncompliance with a federal program compliance requirement.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that the District's internal control will not prevent or detect material noncompliance with a federal program's compliance requirements.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

However, we noted a matter involving the internal control over federal compliance not requiring inclusion in this report, that we reported to the District's management in a separate letter dated April 9, 2010.

We intend this report solely for the information and use of management, the Board of Education, federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.



**Mary Taylor, CPA**  
Auditor of State

April 9, 2010



**HAMILTON LOCAL SCHOOL DISTRICT  
FRANKLIN COUNTY**

**SCHEDULE OF FINDINGS  
OMB CIRCULAR A -133 § .505  
JUNE 30, 2009**

**1. SUMMARY OF AUDITOR'S RESULTS**

|                     |  |   |
|---------------------|--|---|
| <i>(d)(1)(i)</i>    | Type of Financial Statement Opinion  | Unqualified   |
| <i>(d)(1)(ii)</i>   | Were there any material control weaknesses reported at the financial statement level (GAGAS)?                        | No  |
| <i>(d)(1)(ii)</i>   | Were there any other significant deficiencies in internal control reported at the financial statement level (GAGAS)? | No  |
| <i>(d)(1)(iii)</i>  | Was there any reported material noncompliance at the financial statement level (GAGAS)?                              | No  |
| <i>(d)(1)(iv)</i>   | Were there any material internal control weaknesses reported for major federal programs?                             | No  |
| <i>(d)(1)(iv)</i>   | Were there any other significant deficiencies in internal control reported for major federal programs?               | No  |
| <i>(d)(1)(v)</i>    | Type of Major Programs' Compliance Opinion   | Unqualified   |
| <i>(d)(1)(vi)</i>   | Are there any reportable findings under § .510?  | No  |
| <i>(d)(1)(vii)</i>  | Major Programs (list):   | Nutrition Cluster: 10.555/10.553<br>Special Education Cluster:<br>84.027/84.173 |
| <i>(d)(1)(viii)</i> | Dollar Threshold: Type A\B Programs  | Type A: > \$ 300,000<br>Type B: all others                                      |
| <i>(d)(1)(ix)</i>   | Low Risk Auditee?  | No  |

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None

**3. FINDINGS FOR FEDERAL AWARDS**

None

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# Mary Taylor, CPA

## Auditor of State

### Independent Accountants' Report on Applying Agreed-Upon Procedures

Hamilton Local School District  
Franklin County  
775 Rathmell Road  
Columbus, Ohio 43207

To the Board of Education:

Ohio Rev. Code Section 117.53 states "the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The auditor of state shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school."

Accordingly, we have performed the procedures enumerated below, which were agreed to by the Board, solely to assist the Board in evaluating whether Hamilton Local School District (the District) has adopted an anti-harassment policy in accordance with Ohio Rev. Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Board. Consequently; we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

1. We noted the Board adopted an anti-harassment policy at its meeting on October 13, 2008.
2. We read the policy, noting it included the following requirements from Ohio Rev. Code Section 3313.666(B):
  - (1) A statement prohibiting harassment, intimidation, or bullying of any student on school property or at school-sponsored events;
  - (2) A definition of harassment, intimidation, or bullying that includes the definition in division (A) of Ohio Rev. Code Section 3313.666;
  - (3) A procedure for reporting prohibited incidents;
  - (4) A requirement that school personnel report prohibited incidents of which they are aware to the school principal or other administrator designated by the principal;
  - (5) A requirement that parents or guardians of any student involved in a prohibited incident be notified and, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended, have access to any written reports pertaining to the prohibited incident;

- (6) A procedure for documenting any prohibited incident that is reported;
- (7) A procedure for responding to and investigating any reported incident;
- (8) A strategy for protecting a victim from additional harassment, intimidation, or bullying, and from retaliation following a report;
- (9) A disciplinary procedure for any student guilty of harassment, intimidation, or bullying, which shall not infringe on any student's rights under the first amendment to the Constitution of the United States;
- (10) A requirement that the district administration semiannually provide the president of the district board a written summary of all reported incidents and post the summary on its web site, if the district has a web site, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board and is not intended to be and should not be used by anyone other than these specified parties.



**Mary Taylor, CPA**  
Auditor of State

April 9, 2010



Mary Taylor, CPA  
Auditor of State

HAMILTON LOCAL SCHOOL DISTRICT

FRANKLIN COUNTY

**CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

*Susan Babbitt*

CLERK OF THE BUREAU

CERTIFIED  
MAY 11, 2010