



# FOREST HILLS LOCAL SCHOOL DISTRICT HAMILTON COUNTY

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<u>Mary Taylor, cpa</u> Auditor of State

#### INDEPENDENT ACCOUNTANTS' REPORT

Forest Hills Local School District Hamilton County 7550 Forest Road Cincinnati, Ohio 45255

To the Board of Education:

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Forest Hills Local School District, Hamilton County, Ohio (the District), as of and for the year ended June 30, 2009, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Forest Hills Local School District, Hamilton County, Ohio, as of June 30, 2009, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated February 24, 2010, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's Discussion and Analysis and the budgetary comparison for the General Fund are not a required part of the basic financial statements but are supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

Corporate Centre of Blue Ash / 11117 Kenwood Rd. / Blue Ash, OH 45242 Telephone: (513) 361-8550 (800) 368-7419 Fax: (513) 361-8577 www.auditor.state.oh.us Forest Hills Local School District Hamilton County Independent Accountants' Report Page 2

We conducted our audit to opine on the financial statements that collectively comprise the District's basic financial statements. The federal awards receipts and expenditures schedule is required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* provides additional information and is not a required part of the basic financial statements. We subjected the federal awards receipts and expenditures schedule to the auditing procedures applied in the audit of the basic financial statements. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Mary Jaylo

Mary Taylor, CPA Auditor of State

February 24, 2010

#### MANAGEMENT'S DISCUSSION AND ANALYSIS (Unaudited)

This discussion and analysis provides key information from management highlighting the overall financial performance of the Forest Hills Local School District for the year ended June 30, 2009. This is meant to be an easily readable summary of the most important financial information regarding the accompanying financial statements. Please read it in conjunction with the School District's financial statements.

#### **Financial Highlights**

Major financial highlights for fiscal year 2009 are listed below:

- ✓ The assets of the School District exceeded its liabilities at year-end by \$42,101,206. Of this amount, \$21,180,302 may be used to meet the government's ongoing obligations to citizens and creditors.
- ✓ In total, net assets decreased by \$4,123,537.
- ✓ The School District had \$84,665,757 in expenses related to governmental activities; only \$6,487,509 of these expenses were offset by program specific charges for services, grants or contributions. General revenue of \$74,054,711, made up primarily of property taxes and State Foundation payments, provided the funding for these programs.
- ✓ The General Fund balance decreased by \$3,363,776 from \$24,042,954 at June 30, 2008 to \$20,679,178 at June 30, 2009.

# **OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis are intended to serve as an introduction to the School District's basic financial statements. The School District's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of the School District's finances in a manner similar to a private-sector business. The statement of net assets presents information on all of the School District's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the School District is improving or deteriorating. The statement of activities presents information showing how the School District's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal years (e.g. uncollected taxes and earned but unused vacation leave).

The governmental activities of the School District include instruction, support services (administration, operation and maintenance of plant), and non-instructional services including extracurricular activities and food services. The School District has no business-type activities.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The School District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the School District can be divided into two categories: governmental funds and fiduciary funds.

*Governmental funds.* Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the School District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for government activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between government funds and governmental activities.

The School District accounts for its activities using many individual funds. The most significant funds are reported in separate columns in the governmental fund financial statements. These statements provide detailed information about the individual major funds – unlike the government-wide financial statements, which report on the School District as a whole. Some funds are required to be established by State law. Also, the School District may also establish separate funds to show that it is meeting legal requirements for using grants or other money.

*Fiduciary funds.* Fiduciary funds are used to account for resources held for the benefit of parties outside the government. These funds are not reflected in the government-wide financial statements because the resources are not available to support the School District's own programs.

**Notes to the basic financial statements.** The notes provide additional information that is essential to understanding the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also contains required supplementary information concerning the General Fund budget.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

#### A. Net assets at year-end

The following table presents a condensed summary of the School District's overall financial position at June 30, 2009 and 2008:

	<b>Governmental Activities</b>		
	FY09	FY08	
Current and other assets	\$ 62,640,703	66,916,061	
Capital assets	30,054,985	31,331,422	
Total assets	92,695,688	98,247,483	
Long-term liabilities	17,301,433	18,819,909	
Other liabilities	33,293,049	33,202,831	
Total liabilities	50,594,482	52,022,740	
Net assets:			
Invested in capital assets, net of debt	15,429,985	15,086,422	
Restricted:			
For capital projects	1,620,941	2,276,650	
For debt service	2,699,531	2,414,946	
Other purposes	424,160	608,619	
Endowment:			
Expendable	27,996	57,884	
Nonexpendable	718,291	710,651	
Unrestricted	21,180,302	25,069,571	
Total net assets	\$ 42,101,206	46,224,743	

A significant portion of the School District's net assets (37%) reflects its investment in capital assets. Capital assets are used to provide services to citizens and thus, these assets are not available for future spending. A portion of the School District's net assets (11%) represents resources that are subject to external restrictions on how they may be used. Unrestricted net assets may be used to meet the School District's ongoing obligations to citizens and creditors.

Current assets decreased by approximately \$4.3 million. Cash decreased about \$6.4 million but was partially offset by an increase in receivables of approximately \$2.1 million. General Fund operating expenses exceeded operating revenues by \$5.2 million causing a decline in the ending cash balance. Over \$2.5 million of this decline was due to a late Homestead and Rollback reimbursement payment. Capital assets declined about \$1.3 million in FY09 due to current year depreciation expense exceeding current year capital asset additions. Long-term liabilities declined \$1.5 million which is primarily due to scheduled bond payments.

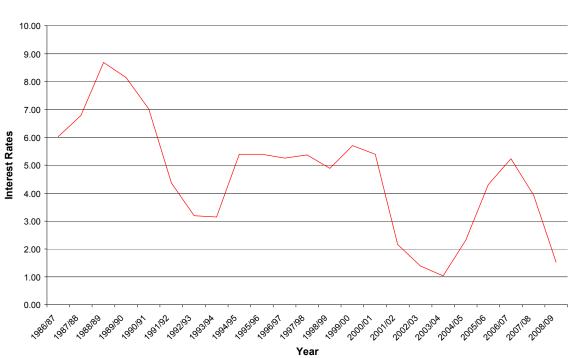
# **B.** Governmental Activities

The following table presents a condensed summary of the School District's governmental activities during fiscal year 2009 and 2008 and the resulting change in net assets:

	<b>Governmental Activities</b>		
	FY09	FY08	
Revenues:			
Program revenues:			
Charges for services and sales	\$ 3,279,482	3,134,062	
Operating grants and contributions	3,136,545	3,427,635	
Capital grants and contributions	71,482	96,070	
Total program revenues	6,487,509	6,657,767	
General revenues:			
Property taxes	39,668,647	41,435,578	
Revenue in lieu of taxes	7,006,312	6,196,687	
Grants and entitlements	26,067,903	25,005,348	
Investment earnings	457,809	1,234,092	
Miscellaneous	854,040	821,996	
Total general revenues	74,054,711	74,693,701	
Total revenues	80,542,220	81,351,468	
Expenses:			
Instruction	48,271,356	45,127,267	
Support services:			
Pupil	3,619,318	3,389,406	
Instructional staff	7,825,274	7,042,523	
Board of Education	41,059	45,353	
Administration	5,661,853	5,235,361	
Fiscal	1,249,871	1,227,981	
Business	184,591	182,242	
Operation and maintenance of plant	7,037,194	6,686,454	
Pupil transportation	4,310,073	4,054,361	
Central	524,527	519,800	
Non-instructional services	3,225,450	3,031,849	
Interest and fiscal charges	664,856	743,644	
Food services	2,050,335	1,936,160	
Total expenses	84,665,757	79,222,401	
Change in net assets	\$ (4,123,537)	2,129,067	

Of the total governmental activities revenues of \$80,542,220, \$6,487,509 (8%) is from program revenue. This means that the government relies on general revenues to fund the majority of the cost of services provided to the citizens. Of those general revenues, 54% (\$39,668,647) comes from property tax levies and 35% (\$26,067,903) is from state funding. The School District's operations are reliant upon its property tax levy and the state's foundation program.

FY09 total revenue declined \$800,000 over FY08. Property Taxes declined \$1.7 million mainly due to the phase out of Tangible Personal Property (\$1.4 million less in FY09). Revenue In Lieu of Taxes increased \$.8 million in FY09 due to TIF parcels being developed. Grants and Entitlements increased \$1.0 million as the state reimbursed (HB66 - Hold Harmless period) the School District for the Tangible Personal Property tax decline. Due to decreasing interest rates (from 3.92% in FY08 to \$1.53% in FY09), the School District's investment earnings decreased 62.9% in FY09.



Interest Rates

FY09 total expenses increased over \$5.4 million over FY08 (6.9% increase). Instruction, Pupil Services and Instructional Staff services accounted for over \$4.1 million (75.9%) of the increase). 10.21 FTE were added in FY09 to meet the educational needs of students. Increases in Operation and Maintenance of Plant and Pupil Transportation totaled \$.6 million (11.1%) of the increase. 4.03 FTE bus drivers were added to accommodate transportation needs.

#### **Governmental** Activities

The following table presents the total cost of each of the government's primary services, and the comparative net cost after deducting the revenues generated by each function. Approximately 8% of the cost of the general government programs was recouped in program revenues. Instruction costs were \$48,271,356 but program revenue contributed to fund 4% of those costs. Thus, general revenues of \$46,513,533 were used to support of remainder of the instruction costs. The School District's Food Service operation continues to generate enough program revenue to substantially cover daily operating costs. The School District's governmental activities net assets decreased by \$4,123,537.

Governmental Activities					
		Total Cost of Services	Program Revenue	Revenues as a % of Total Costs	Net Cost of Services
Instruction Support services Non-instructional services Food services Interest and fiscal charges	\$	48,271,356 30,453,760 3,225,450 2,050,335 664,856	1,757,823 1,248,495 1,349,531 2,131,660	4% 4% 42% 104% 0%	46,513,533 29,205,265 1,875,919 (81,325) 664,856
Total	\$	84,665,757	6,487,509	<u>8</u> %	78,178,248

#### FINANCIAL ANALYSIS OF THE SCHOOL DISTRICT'S GENERAL FUND

#### **Governmental funds**

The focus of the School District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the School District's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. The School District has one major governmental fund: the General Fund. Assets of this fund comprise \$53,775,954 (86%) of the total \$62,522,583 governmental funds assets.

*General Fund.* Fund balance at June 30, 2009 was \$20,679,178, including \$5,451,324 of unreserved balance, which represents 7% of expenditures for fiscal year 2009. The primary reason for the decrease in fund balance of \$3,363,776 was School District operating expenses are growing while the main sources of funding (state funding, local property taxes) remain relatively flat or decreasing.

#### FOREST HILLS LOCAL SCHOOL DISTRICT Management's Discussion and Analysis Year Ended June 30, 2009 Unaudited

General Fund revenues for the past three years have been increasing at an average of 2.3% annually while General Fund expenses have been increasing at an average of 6.3% annually. The following is an excerpt from the School District's General Fund Five Year Forecast (presented on the cash basis):

		Actual		
	Fiscal Year 2007	Fiscal Year 2008	Fiscal Year 2009	Average Change
Total Revenues	66,315,881	71,776,518	69,161,112	2.3%
Total Expenditures	65,888,346	70,529,208	74,384,557	6.3%
Excess of Revenues over (under) Expenditures	427,535	1,247,310	5,223,445-	- 163.5%
Cash Balance July 1	15,885,596	16,313,131	17,560,441	5.2%
Cash Balance June 30	16,313,131	17,560,441	12,336,996	-11.0%

# **GENERAL FUND BUDGETARY HIGHLIGHTS**

The schedule comparing the School District's original and final budgets and actual results are included in the required supplementary information. During fiscal year 2009, the School District amended its General Fund budget with Hamilton County as changes occurred in School District revenues and expenditures.

Actual General Fund expenditures were \$1,969,872 (2.6%) lower than the final budget and \$1,331,499 (1.76%) lower than the original budget. Instruction, utilities, special education services, diesel fuel, equipment and supplies accounted for the majority of these variances. With economic conditions worsening throughout the year, the district made budget cuts in many areas.

Actual General Fund revenues were \$203,306 (.29%) higher than the final budget.

Actual General Fund revenues were \$1,421,250 (2.28%) lower than original budget primarily due to a late Homestead and Rollback reimbursement payment.

#### CAPITAL ASSET AND DEBT ADMINISTRATION

**Capital assets.** At June 30, 2009, the School District had \$30,054,985 invested in a broad range of capital assets, including land, buildings, equipment and vehicles. See Note 5 to the financial statements for more detail.

# Capital Assets at Year-End (Net of Depreciation)

	FY09	FY08
Land	\$ 1,010,802	1,010,802
Construction in progress	547,295	862,926
Land improvements	1,745,727	1,650,337
Buildings	16,265,204	16,877,838
Buildings improvements	7,583,502	8,023,637
Furniture and equipment	1,215,376	1,099,016
Vehicles	1,687,079	1,806,866
Total	\$ 30,054,985	31,331,422

Net Capital Assets decreased \$1,276,437 in FY09. Major capital assets (construction projects) completed during FY09 included (with approximate cost):

- Anderson High School Bleacher Replacement \$232,016
- Turpin High School Asphalt Replacement 68,345
- Nagel Middle School VFD Upgrade \$81,770
- Mercer Elementary School HVAC Replacement 189,354
- Maddux Elementary School Fire Alarm Replacement \$66,355
- Sherwood Elementary School Asphalt Replacement \$10,592
- Summit Elementary School Asphalt Replacement \$22,126

Increases in capital assets are offset by the recognition of depreciation expense.

#### Debt

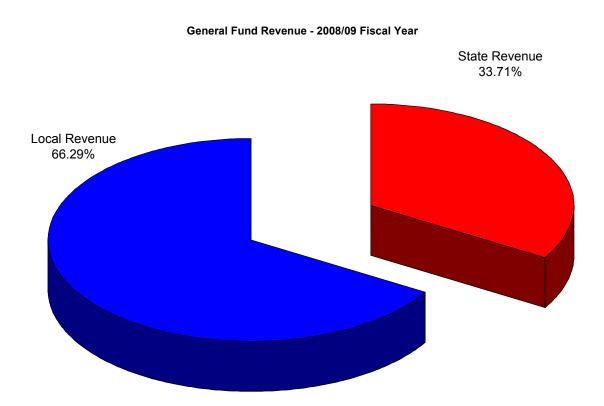
A summary of long-term obligations is located in Note 10.

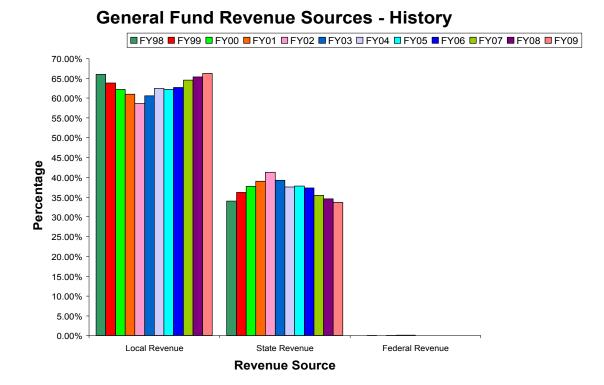
In 1996, the district passed a 2.21 mil bond issue providing \$26.1 million dollars for a new middle school, a new high school auditorium, district technology improvements and other various improvements. At June 30, 2009, the School District had \$14,625,000 in outstanding bonds, \$1,745,000 due within one year. The School District's overall legal debt margin was \$108,013,199 with an unvoted debt margin of \$1,362,647 at June 30, 2009.

#### **ECONOMIC FACTORS**

Due to continued instability in the state's contribution to public education and serious economic issues impacting state revenues, the School District faces great uncertainty with regard to state funding. A significant yet declining percentage (see below -33.71%) of its general fund revenue comes from the state. Local taxpayers are being asked to share a larger percentage of general fund support.

No increases in state funding are projected. This situation requires management to plan carefully and prudently to efficiently manage resources to meet the needs of students





Other Economic Factors:

- Enrollment figures impact all planning efforts of the School District including class size projections, staffing levels, facility usage/building capacities and many other long term planning efforts. Enrollment continues to be relatively stable with no significant changes projected.
- Funding provisions included in the Biennial Budget (House Bill 1 FY10 and FY11) that was signed by Governor Ted Strickland into law on 7/17/09 will have a major financial and operational impact on the school district. Listed below are major changes:
  - "PASS form" (Pathways to Student Success) replaces the SF-3 funding formula. This formula contains all new funding components.
  - Many of the funding components are adjusted by a new Educational Challenge Factor (ECF). ECF is an index that adjusts funding for certain factors to account for student and community socioeconomic factors such as the district's wealth, poverty and college attainment. The range is from 0.76 for a low poverty district to 1.64.
  - New formula to fund the transportation of "regular" students based on either cost per mile or cost per pupil.
  - Special education transportation funding is flat in FY10-11.
  - Limited transitional aid guarantees
  - Creates organizational units to drive funding at building level
  - Requires school districts to offer all day kindergarten.
  - Extends indefinitely replacement revenue for the loss of Tangible Personal Property (TPP) Tax duplicate projections / new construction Stability is projected.

- Interest rates have steadily declined throughout fiscal year 2009. Most of this interest is going into the Permanent Improvement Fund for capital and large preventive maintenance projects.
- The School District's Five Year Financial Forecast (FY10-FY14) projects a deficit in FY13.
- Property Values and new construction were severely impacted by a tough economy.

Tax Year 2008 reappraisal numbers are listed below:

Residential / Agriculture - Anderson Township – 4.47% increase Residential / Agriculture – Village of Newtown – 1.38% increase

Commercial / Industrial - Anderson Township – .02% increase Commercial / Industrial – Village of Newtown – 4.57% increase

• School funding continues to be a complex and unstable issue for Ohio school districts. Due to the current condition of the state's budget, we approach state funding projections with extreme caution. It is possible that the School District could face additional state funding cuts in the near future.

# **REQUESTS FOR ADDITIONAL INFORMATION**

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Treasurer's office at the Forest Hills Local School District, 7550 Forest Road, Cincinnati, Ohio 45255.

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Statement of Net Assets June 30, 2009

Assets: International assets \$ 18,291,784   Receivables: 40,545,035   Taxes 40,545,035   Accounts 139,415   Intergovernmental 2,940,200   Interest 6,788   Supplies inventory 348,723   Restricted cash and investments 250,638   Deferred charges 118,120   Nondepreciable capital assets 1,558,097   Depreciable capital assets, net 28,496,888   Total assets 92,695,688   Liabilities: 2   Accounts payable 233,702   Accrued wages and benefits 7,400,981   Pension obligation payable 1,768,338   Deferred revenue 23,835,083   Accrued interest payable 54,945   Noncurrent liabilities: 50,594,482   Due within one year 1,620,941   Debt service 2,699,531   Other purposes 424,160   Endowment: 2,199,531   Other purposes 424,160   Endowment: 2,199,631			Governmental Activities
Equity in pooled cash and investments\$ 18,291,784Receivables:139,415Taxes40,545,035Accounts139,415Intergovernmental2,940,200Interest6,788Supplies inventory348,723Restricted cash and investments250,638Deferred charges118,120Nondepreciable capital assets1,558,097Depreciable capital assets, net28,496,888Total assets92,695,688Liabilities:23,702Accrued wages and benefits7,400,981Pension obligation payable1,768,338Deferred revenue23,835,083Accrued interest payable54,945Noncurrent liabilities:15,176,658Total liabilities50,594,482Net Assets15,176,658Total liabilities50,594,482Other purposes424,160Endowment:2,699,531Other purposes424,160Expendable27,996Nonexpendable718,291Unrestricted21,180,302	Assots		Activities
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Restricted cash and investments $250,638$ Deferred charges $118,120$ Nondepreciable capital assets $1,558,097$ Depreciable capital assets, net $28,496,888$ Total assets $92,695,688$ Liabilities: $92,695,688$ Accounts payable $233,702$ Accrued wages and benefits $7,400,981$ Pension obligation payable $1,768,338$ Deferred revenue $23,835,083$ Accrued interest payable $54,945$ Noncurrent liabilities: $50,594,482$ Due within one year $2,124,775$ Due within more than one year $15,176,658$ Total liabilities $50,594,482$ Net Assets: $1,620,941$ Invested in capital assets, net of related debt $1,620,941$ Debt service $2,699,531$ Other purposes $424,160$ Endowment: $27,996$ Nonexpendable $718,291$ Unrestricted $21,180,302$			
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Total assets $92,695,688$ Liabilities: $233,702$ Accounts payable $233,702$ Accrued wages and benefits $7,400,981$ Pension obligation payable $1,768,338$ Deferred revenue $23,835,083$ Accrued interest payable $54,945$ Noncurrent liabilities: $0$ Due within one year $2,124,775$ Due within more than one year $15,176,658$ Total liabilities $50,594,482$ Net Assets: $1$ Invested in capital assets, net of related debt $15,429,985$ Restricted for: $2,699,531$ Other purposes $424,160$ Endowment: $27,996$ Nonexpendable $718,291$ Unrestricted $21,180,302$	* *		
Liabilities:Accounts payable233,702Accrued wages and benefits7,400,981Pension obligation payable1,768,338Deferred revenue23,835,083Accrued interest payable54,945Noncurrent liabilities:2,124,775Due within one year2,124,775Due within more than one year15,176,658Total liabilities50,594,482Net Assets:1Invested in capital assets, net of related debt15,429,985Restricted for:2Capital projects1,620,941Debt service2,699,531Other purposes424,160Endowment:27,996Nonexpendable718,291Unrestricted21,180,302			
Accounts payable233,702Accrued wages and benefits7,400,981Pension obligation payable1,768,338Deferred revenue23,835,083Accrued interest payable23,835,083Accrued interest payable21,24,775Due within one year2,124,775Due within more than one year15,176,658Total liabilities50,594,482Net Assets:1Invested in capital assets, net of related debt15,429,985Restricted for:1Capital projects1,620,941Debt service2,699,531Other purposes424,160Endowment:27,996Nonexpendable718,291Unrestricted21,180,302			
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Pension obligation payable1,768,338Deferred revenue23,835,083Accrued interest payable54,945Noncurrent liabilities:2,124,775Due within one year2,124,775Due within more than one year15,176,658Total liabilities50,594,482Net Assets:1Invested in capital assets, net of related debt15,429,985Restricted for:1,620,941Capital projects1,620,941Debt service2,699,531Other purposes424,160Endowment:27,996Expendable27,996Nonexpendable718,291Unrestricted21,180,302	Accounts payable		233,702
Deferred revenue23,835,083Accrued interest payable $54,945$ Noncurrent liabilities: $2,124,775$ Due within one year $2,124,775$ Due within more than one year $15,176,658$ Total liabilities $50,594,482$ Net Assets: $15,429,985$ Invested in capital assets, net of related debt $15,429,985$ Restricted for: $1,620,941$ Debt service $2,699,531$ Other purposes $424,160$ Endowment: $27,996$ Nonexpendable $718,291$ Unrestricted $21,180,302$	Accrued wages and benefits		7,400,981
Accrued interest payable54,945Noncurrent liabilities:2,124,775Due within one year2,124,775Due within more than one year15,176,658Total liabilities50,594,482Net Assets:15,429,985Invested in capital assets, net of related debt15,429,985Restricted for:1,620,941Capital projects1,620,941Debt service2,699,531Other purposes424,160Endowment:27,996Nonexpendable718,291Unrestricted21,180,302	Pension obligation payable		1,768,338
Noncurrent liabilities:Due within one year2,124,775Due within more than one year15,176,658Total liabilities50,594,482Net Assets:Invested in capital assets, net of related debt15,429,985Restricted for:16,20,941Capital projects1,620,941Debt service2,699,531Other purposes424,160Endowment:27,996Nonexpendable718,291Unrestricted21,180,302	Deferred revenue		23,835,083
Due within one year2,124,775Due within more than one year15,176,658Total liabilities50,594,482Net Assets:15,429,985Invested in capital assets, net of related debt15,429,985Restricted for:1,620,941Capital projects1,620,941Debt service2,699,531Other purposes424,160Endowment:27,996Nonexpendable718,291Unrestricted21,180,302	Accrued interest payable		54,945
Due within more than one year15,176,658Total liabilities50,594,482Net Assets:Invested in capital assets, net of related debt15,429,985Restricted for:1,620,941Capital projects1,620,941Debt service2,699,531Other purposes424,160Endowment:27,996Nonexpendable718,291Unrestricted21,180,302	Noncurrent liabilities:		
Total liabilities50,594,482Net Assets:15,429,985Invested in capital assets, net of related debt15,429,985Restricted for:1,620,941Capital projects1,620,941Debt service2,699,531Other purposes424,160Endowment:27,996Nonexpendable718,291Unrestricted21,180,302	Due within one year		2,124,775
Net Assets:Invested in capital assets, net of related debt15,429,985Restricted for:1,620,941Capital projects1,620,941Debt service2,699,531Other purposes424,160Endowment:27,996Nonexpendable718,291Unrestricted21,180,302	Due within more than one year		15,176,658
Invested in capital assets, net of related debt15,429,985Restricted for:1,620,941Capital projects1,620,941Debt service2,699,531Other purposes424,160Endowment:27,996Nonexpendable718,291Unrestricted21,180,302	Total liabilities		50,594,482
Invested in capital assets, net of related debt15,429,985Restricted for:1,620,941Capital projects1,620,941Debt service2,699,531Other purposes424,160Endowment:27,996Nonexpendable718,291Unrestricted21,180,302	Not Assots.		
Restricted for:1,620,941Capital projects1,620,941Debt service2,699,531Other purposes424,160Endowment:27,996Nonexpendable718,291Unrestricted21,180,302			15 429 985
Capital projects1,620,941Debt service2,699,531Other purposes424,160Endowment:27,996Nonexpendable718,291Unrestricted21,180,302			15,427,705
Debt service2,699,531Other purposes424,160Endowment:27,996Nonexpendable718,291Unrestricted21,180,302			1 620 941
Other purposes424,160Endowment:27,996Nonexpendable718,291Unrestricted21,180,302			
Endowment:ExpendableNonexpendableUnrestricted21,180,302			
Expendable 27,996   Nonexpendable 718,291   Unrestricted 21,180,302	* *		121,100
Nonexpendable 718,291   Unrestricted 21,180,302			27 996
Unrestricted 21,180,302	*		
	•		
		\$	

Statement of Activities Year Ended June 30, 2009

			Net (Expense)		
		Charges for	Operating	Capital	Revenue and
		Services	Grants and	Grants and	Changes in
	 Expenses	and Sales	Contributions	Contributions	Net Assets
<b>Governmental Activities:</b>					
Instruction:					
Regular	\$ 37,120,261	1,020,389	189,603	- \$	(35,910,269)
Special education	9,495,294	-	547,831	-	(8,947,463)
Other	1,655,801	-	-	-	(1,655,801)
Support services:					
Pupil	3,619,318	-	172,917	-	(3,446,401)
Instructional staff	7,825,274	-	846,908	-	(6,978,366)
Board of Education	41,059	-	-	-	(41,059)
Administration	5,661,853	-	157,188	-	(5,504,665)
Fiscal	1,249,871	-	-	-	(1,249,871)
Business	184,591	-	-	-	(184,591)
Operation and					
maintenance of plant	7,037,194	-	-	-	(7,037,194)
Pupil transportation	4,310,073	-	-	71,482	(4,238,591)
Central	524,527	-	-	-	(524,527)
Non-instructional services:					
Extracurricular activities	2,276,201	611,965	-	-	(1,664,236)
Community service	949,249	-	737,566	-	(211,683)
Food service	2,050,335	1,647,128	484,532	-	81,325
Interest on long-term debt	664,856	-	-	-	(664,856)
Total Governmental Activities	\$ 84,665,757	3,279,482	3,136,545	71,482	(78,178,248)

General Revenues:		
Property taxes, levied for general purposes		37,680,594
Property taxes, levied for debt services		1,988,053
Revenue in lieu of taxes		7,006,312
Grants and entitlements not restricted to specific programs		26,067,903
Investment earnings		457,809
Miscellaneous	_	854,040
Total general revenues	-	74,054,711
Change in net assets		(4,123,537)
Net assets beginning of year	_	46,224,743
Net assets end of year	\$	42,101,206

Balance Sheet Governmental Funds June 30, 2009

		General	Other Governmental Funds	Total Governmental Funds
Assets:	<b>•</b>			
Equity in pooled cash and investments	\$	12,086,358	6,205,426	18,291,784
Restricted cash and investments		250,638	-	250,638
Receivables:		20 504 440	2 0 4 0 5 0 5	10 5 1 5 0 2 5
Taxes		38,504,440	2,040,595	40,545,035
Accounts		127,863	11,552	139,415
Accrued interest		983	5,805	6,788
Intergovernmental Materials and supplies inventory		2,558,011 247,661	382,189 101,062	2,940,200 348,723
Total assets		53,775,954	8,746,629	62,522,583
Liabilities:				
Accounts payable		165,698	68,004	233,702
Accrued wages and benefits		7,123,228	277,753	7,400,981
Pension obligation payable		1,638,672	129,666	1,768,338
Compensated absences payable		212,084	-	212,084
Deferred revenue		23,957,094	1,301,297	25,258,391
Total liabilities		33,096,776	1,776,720	34,873,496
Fund Balances:				
Reserved for:				
Encumbrances		182,209	370,179	552,388
Budget stabilization		250,638	-	250,638
Property taxes		14,547,346	784,292	15,331,638
Supplies inventory		247,661	101,062	348,723
Debt service		-	1,904,730	1,904,730
Endowment			718,291	718,291
Unreserved, reported in:				
General Fund		5,451,324	-	5,451,324
Special Revenue Funds		-	1,680,458	1,680,458
Capital Projects Funds		-	1,382,901	1,382,901
Permanent Fund			27,996	27,996
Total fund balances		20,679,178	6,969,909	27,649,087
Total liabilities and fund balances	\$	53,775,954	8,746,629	62,522,583

# Reconciliation of Total Governmental Fund Balances to Net Assets of Governmental Activities June 30, 2009

Total Governmental Fund Balances		\$ 27,649,087
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		30,054,985
Other long-term assets are not available to pay for current-perior expenditures and therefore are not reported in the funds.	d	1,423,308
Long-term liabilities, including bonds payable, are not due and in the current period and therefore are not reported in the fund		
General Obligation Bonds	14,625,000	
Compensated Absences	2,346,229	
Accrued interest payable	54,945	
Total		(17,026,174)
Net Assets of Governmental Activities		\$ 42,101,206

Statement of Revenues, Expenditures, and Changes in Fund Balances Governmental Funds Year Ended June 30, 2009

Year Ended June 30, 2009				
			Other	Total
			Governmental	Governmental
		General	Funds	Funds
Revenues:	<u>^</u>			10 0 11 500
Taxes	\$	38,070,059	1,991,474	40,061,533
Tuition and fees		609,086	411,303	1,020,389
Charges for services		-	1,647,128	1,647,128
Interest		60,546	439,625	500,171
Revenue in lieu of taxes		6,687,702	318,610	7,006,312
Intergovernmental		25,873,675	3,464,697	29,338,372
Other local revenues		465,687	1,000,509	1,466,196
Total revenues		71,766,755	9,273,346	81,040,101
Expenditures:				
Current:				
Instruction:				
Regular		35,324,878	591,751	35,916,629
Special education		8,885,438	535,322	9,420,760
Other		1,658,693	-	1,658,693
Support services:				
Pupil		3,401,268	182,813	3,584,081
Instructional staff		6,801,242	929,438	7,730,680
Board of Education		41,059	-	41,059
Administration		5,002,064	515,393	5,517,457
Fiscal		1,255,879	-	1,255,879
Business		181,110	-	181,110
Operation and maintenance of plant		6,000,952	-	6,000,952
Pupil transportation		4,163,542	-	4,163,542
Central		521,609	-	521,609
Non-instructional services:				
Extracurricular activities		1,524,780	617,197	2,141,977
Community service		62,776	870,063	932,839
Food service		-	2,041,868	2,041,868
Capital outlay		-	1,382,627	1,382,627
Debt Service:				
Principal		-	1,620,000	1,620,000
Interest and fiscal charges		-	671,943	671,943
Total expenditures		74,825,290	9,958,415	84,783,705
Excess of revenues over (under) expenditures		(3,058,535)	(685,069)	(3,743,604)
Other financing sources (uses):				
Transfers in		-	305,241	305,241
Transfers out		(305,241)	-	(305,241)
Total other financing sources (uses):		(305,241)	305,241	
Net change in fund balance		(3,363,776)	(379,828)	(3,743,604)
Fund balance, beginning of year		24,042,954	7,349,737	31,392,691
Fund balance, end of year	\$	20,679,178	6,969,909	27,649,087

#### Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities Year Ended June 30, 2009

Net Change in Fund Balances - Total Governmental Funds	\$	(3,743,604)
Amounts reported for governmental activities in the statement of activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. Capital outlay Depreciation expense		825,825 (2,102,071)
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.		1,620,000
In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due.		7,087
Some expenses reported in the statement of activities, such as compensated absences do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.		(232,893)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.		(497,690)
In the statement of activities, only the loss on the sale of capital assets is reporte while only proceeds from the sale of assets are reported in the funds.	d	(191)
Change in Net Assets of Governmental Activities	\$	(4,123,537)

Statement of Net Assets Fiduciary Funds June 30, 2009

	Private Purpose Trusts	Agency Funds
ASSETS		
Equity in pooled cash and investments	\$ 281,825	249,522
Accounts receivable	-	-
Accrued interest receivable	85	-
Total assets	281,910	249,522
LIABILITIES		
Due to student groups		249,522
Total liabilities		249,522
NET ASSETS		
Held in trust	\$ 281,910	

Statement of Changes in Net Assets Fiduciary Funds Year Ended June 30, 2009

	Private- Purpose Trust Funds
Additions:	
Contributions	\$ 47,037
Interest	4,778
Total additions	51,815
<b>Deductions:</b> Community gifts, awards and scholarships	48,332
Total deductions	48,332
Change in net assets	3,483
Net assets, beginning of year	278,427
Net assets, end of year	\$ 281,910

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Forest Hills Local School District (the "School District") have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the School District's accounting policies are described below.

# A. <u>Reporting Entity</u>

The School District was originally chartered by the Ohio State Legislature. In 1853, state laws were enacted to create a local Board of Education. Today, the School District operates under current standards prescribed by the Ohio State Board of Education as provided in division (D) of Section 3301.07 and Section 119.09 of the Ohio Revised Code. The School District operates under a locally elected five-member Board form of government and provides educational services as authorized by its charter or further mandated by state and/or federal guidelines. This Board controls the School District's instructional and support facilities to provide services to students and other community members.

The reporting entity is comprised of the primary government, which consists of all funds, departments, boards, and agencies that are not legally separate from the School District. This includes general operations, food service, and student related activities of the School District.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organization's governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to or can otherwise access the organization's resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the School District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt, or the levying of taxes. The School District has no component units.

The following activity is included within the reporting entity:

*Parochial School* - Within the School District boundaries, Immaculate Heart of Mary Elementary School is operated through the Cincinnati Catholic Archdiocese. Current State legislation provides funding to this parochial school, which is received and disbursed on behalf of the parochial school by the Treasurer of the School District, as directed by the parochial school. The administration of the State monies by the School District is reflected in a special revenue fund for financial reporting purposes.

The School District is associated with three organizations, two of which are as jointly governed organizations and one is an insurance purchasing pool. These organizations are the Hamilton Clermont Cooperative Association/Unified Purchasing Association, the Great Oaks Institute of Technology and Career Development, and the Ohio School Boards Association Workers' Compensation Group Rating Plan. The organizations are presented in Notes 11 and 12 to the basic financial statements.

#### B. <u>Basis of Presentation</u>

*Government-wide Financial Statements* The statement of net assets and the statement of activities display information about the School District as a whole. These statements include the financial activities of the primary government except for fiduciary funds. The statements distinguish between those activities of the School District that are governmental and those that are considered business-type activities. The School District has no business-type activities.

The government-wide statements are prepared using the economic resources measurement focus, which differs from the manner in which the governmental fund financial statements are prepared. Therefore, the governmental fund financial statements include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each function of the School District's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and are therefore identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the School District, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the School District.

*Fund Financial Statements* Fund financial statements report detailed information about the School District. The focus of governmental financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by fund type.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources.

# C. Fund Accounting

The School District uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain School District functions or activities. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the School District are grouped into the categories governmental and fiduciary.

*Governmental funds* focus on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following is the School District's major governmental fund:

*General Fund* - The General Fund is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the School District for any purpose provided it is expended or transferred according to the general laws of Ohio.

*Fiduciary Funds* report on net assets and changes in net assets. The School District's fiduciary funds consist of a private-purpose trust fund and agency funds. The School District's private-purpose trust fund accounts for scholarship programs for students. These assets are not available for the School District's use. Agency funds, used for student activities, are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

# D. <u>Basis of Accounting</u>

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements and relates to the timing of the measurements made.

The modified accrual basis of accounting is used by the governmental funds and agency funds. On a modified accrual basis, revenues are recorded when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current fiscal year or soon enough thereafter to be used to pay liabilities of the current fiscal year. The available period for the School District is sixty days after fiscal year end. Under the modified accrual basis, the following revenue sources are deemed both measurable and available: property taxes available for advance, interest, tuition, student fees, and grants. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable except for unmatured principal and interest on general long-term debt which is recognized when due. Allocations of cost, such as depreciation, are not recognized in the governmental funds.

Government-wide financial statements are prepared using the accrual basis of accounting. Also, private-purpose trust funds utilize accrual accounting. Revenues are recognized when earned and expenses are recognized when incurred.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

*Revenues - Exchange and Non-exchange transactions.* Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place.

Non-exchange transactions, in which the School District receives value without directly giving value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes were levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the School District must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the School District on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

**Deferred Revenue** Deferred revenues arise when assets are recognized before revenue recognition criteria have been satisfied. Property taxes measurable as of June 30, 2009, which are intended to finance fiscal year 2010 operations have been recorded as deferred revenue. On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

# E. Cash and Cash Equivalents

To improve cash management, all cash received by the School District is pooled in several bank accounts. Monies for all funds are maintained in these accounts or temporarily used to purchase short-term investments. Individual fund integrity is maintained through School District records. Each fund's interest in the pool is presented as "Equity in Pooled Cash and Investments" on the financial statements.

During fiscal year 2009, the School District's investments were limited to certificates of deposit and the State Treasury Assets Reserve of Ohio (STAR Ohio). STAR Ohio is an investment pool managed by the State Treasurer's Office that allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price, which is the price the investment could be sold for on June 30, 2009.

The Governmental Accounting Standards Board Statement No. 31 (GASB 31), "Accounting and Financial Reporting for Certain Investments and for External Investment Pools", requires that investments, with certain exceptions, be recorded at their fair value and that changes in the fair value be reported in the operating statement. The School District recorded investments held at June 30, 2009 at fair value.

By Board resolution, all investment earnings accrue to the Permanent Improvement Fund, except for the Bond Retirement Fund, which accrues to the General Fund, the Special Trust Fund which accrues to itself and other funds as required by law such as Food Services and Auxiliary Services.

# F. <u>Inventory</u>

All inventories are valued at cost determined on a first-in, first-out basis. Inventory in governmental funds are recorded as expenditures in the governmental fund types when purchased. Reported material and supplies inventory is equally offset by a fund balance reserve in the governmental funds, which indicates that it does not constitute available expendable resources even though it is a component of net current assets.

# G. <u>Capital Assets</u>

Capital assets, which include property, plant and equipment, are reported in the governmentwide financial statements but are not reported in the governmental fund financial statements. The School District defines capital assets as those with an individual cost of more than \$2,500 and an estimated useful life in excess of one year. All capital assets are capitalized at cost or estimated historical cost where no historical records exist. Donated capital assets are recorded at their estimated fair values as of the date received. The School District does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

When capital assets are purchased, they are capitalized and depreciated in the governmentwide statements. Capital assets are reported as expenditures of the current period in the governmental fund financial statements.

All reported capital assets except land are depreciated. Depreciation is computed using the straight-line method over the following useful lives:

Buildings	50 years
Land improvements	15 years
Building improvements	20 - 25 years
Equipment and furniture other than vehicles	7-20 years
Vehicles	12 - 15 years

#### H. <u>Compensated Absences</u>

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the School District will compensate the employees for the benefits through paid time off or some other means. The School District records a liability for accumulated unused vacation time when earned for all employees with more than one year of service.

Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those the School District has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at fiscal year end, taking into consideration any limits specified in the School District's termination policy.

The entire compensated absence liability is reported on the government-wide financial statements. For governmental fund financial statements, a liability is recorded only for the portion of unpaid compensated absences that has matured, for example, as a result of employee resignations and retirements.

#### I. <u>Accrued Liabilities and Long-Term Obligations</u>

All payables, accrued liabilities and long-term obligations are reported in the governmentwide financial statements. Governmental fund payables and accrued liabilities are reported as obligations of the funds regardless of whether they will be liquidated with current resources with the exception of compensated absences as noted above.

#### J. <u>Fund Balance Reserves</u>

The School District records reservations for portions of fund equity that are legally segregated for specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balances indicates that portion of fund equity that is available for appropriation in future periods. Fund equity reserves are established for encumbrances, property taxes, inventory and budget reserve set-asides.

The reserve for property taxes represents taxes recognized as revenue under generally accepted accounting principles but not available for appropriations under State statutes. The reserve for budget stabilization represents money set-aside to protect against cyclical changes in revenues and expenditures.

### K. <u>Restricted Assets</u>

Restricted assets in the general fund represent cash and cash equivalents set aside to establish a budget stabilization reserve. A corresponding fund balance reserve has also been established.

#### L. <u>Net Assets</u>

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the School District or through external restrictions imposed by creditors, donors, grantors or laws or regulations of other governments.

Restricted net assets include an endowment from a donor which is permanently restricted and reported as nonexpendable as well as earnings on the original gift that are restricted to specific purposes and thus, reported as expendable.

The School District applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

#### M. <u>Estimates</u>

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### 2. DEPOSITS AND INVESTMENTS

State statutes classify monies held by the School District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the School District Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board has identified as not required for use within the current two year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts. Protection of the School District's deposits is provided by the Federal Deposit Insurance Corporation, by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution to secure the repayment of all public monies deposited with the institution. Interim monies are permitted to be deposited or invested in the following securities:

- 1. United States treasury notes, bills, bonds, or any other obligation or security issued by the United States treasury or any other obligation guaranteed as to principal or interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by the federal government agency or instrumentality, including but not limited to, the federal national mortgage association, federal home loan bank, federal home loan mortgage corporation, and government national mortgage association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- 5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions; and
- 6. The State Treasurer's investment pool (STAROhio).

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the School District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

The following information classifies deposits and investments by categories of risk as defined in GASB Statement 3, "Deposits with Financial Institutions, Investments and Reverse Repurchase Agreements" and amended by GASB Statement No. 40 "Deposit and Investment Risk Disclosures"

#### **Deposits**

#### Custodial Credit Risk

Custodial credit risk is the risk that in the event of a bank failure, the School District's deposits may not be returned to it. The School District does not have a custodial credit risk policy. At year-end, \$6,326,892 of the School District's bank balance of \$7,076,892 was exposed to custodial credit risk since it was uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the School District's name.

#### Investments

The School District's investment in STAROhio is not evidenced by securities that exist in physical or book entry form. Investments in STAR Ohio were rated AAAm by Standard & Poor's. The fair value of the School District's investment in STAROhio is \$8,726,287 at June 30, 2009.

# **3. PROPERTY TAXES**

Property taxes are levied and assessed on a calendar year basis while the School District fiscal year runs from July through June. First half tax collections are received by the School District in the second half of the fiscal year. Second half distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real, public utility, and tangible personal property (used in business) located in the School District. Real property taxes are levied after April 1 on the assessed value listed as of the prior January 1, the lien date. Assessed values for real property taxes are established by State law at 35 percent of appraised market value. Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility property taxes attached as a lien on December 31 of the prior year, were levied April 1 and are collected with real property taxes. Public utility property taxes are assessed on tangible personal property at varying percentages of true value and on real property at 35% of true value.

Tangible personal property taxes are levied after April 1 on the value as of December 31 of the current year. In prior years, tangible personal property was assessed at twenty-five percent of true value for capital assets and twenty-three percent of true value for inventory. The tangible personal property tax is being phased out – the assessment percentage for all property including inventory for 2006 was 18.75 percent. This will be reduced to 12.5 percent for 2007, 6.25 percent for 2008, and zero for 2009. Payments by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 30, with the remainder payable by September 20. Tangible personal property taxes paid by April 30 are usually received by the School District prior to June 30.

The School District receives property taxes from Hamilton County. The County Auditor periodically advances to the School District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2009 are available to finance fiscal year 2009 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

Accrued property taxes receivable represents delinquent taxes outstanding and real property, tangible personal property, and public utility taxes, which became measurable as of June 30, 2009. Although total property tax collections for the next fiscal year are measurable, only the amount available as an advance at June 30 is intended to finance current fiscal year operations. The receivable is therefore offset by a credit to deferred revenue for that portion not intended to finance current year operations. The amount available as an advance at June 30, 2009, was \$14,547,346 in the General Fund and \$784,292 in the Debt Service Fund. The assessed values upon which fiscal year 2009 taxes were collected are:

	2008 First- Half Collections		2009 First- Half Collections	
	Amount	Percent	Amount	Percent
Agricultural/Residential				
and Other Real Estate	\$ 1,272,728,010	95.76%	1,324,530,530	97.20%
Tangible Personal Property	56,328,210	4.24%	38,116,120	2.80%
Total Assessed Value	\$ 1,329,056,220	100.00%	1,362,646,650	100.00%
Tax rate per \$1,000 of assessed valuation	\$61.46		\$61.65	

## 4. INTERFUND TRANSACTIONS

During the year ended June 30, 2009, the General Fund made transfers of \$305,241 to Other Governmental funds. Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

## 5. CAPITAL ASSETS

Capital assets activity for the year ended June 30, 2009 was as follows:

		Balance 7/1/08	Additions	Disposals	Balance 6/30/09
Governmental Activities	•			<u>i</u>	
Nondepreciable:					
Land	\$	1,010,802	-	-	1,010,802
Construction in progress		862,926	354,851	(670,482)	547,295
Subtotal		1,873,728	354,851	(670,482)	1,558,097
Depreciable:					
Land improvements		3,459,679	333,001	-	3,792,680
Buildings		30,731,692	-	-	30,731,692
Building improvements		16,376,960	337,481	-	16,714,441
Equipment and furniture		3,336,613	303,450	(79,158)	3,560,905
Vehicles		4,664,032	167,524	(68,807)	4,762,749
Subtotal		58,568,976	1,141,456	(147,965)	59,562,467
Totals at historical cost		60,442,704	1,496,307	(818,447)	61,120,564
Less accumulated depreciation:					
Land improvements		1,809,342	237,611	-	2,046,953
Buildings		13,853,854	612,634	-	14,466,488
Building improvements		8,353,323	777,616	-	9,130,939
Equipment and furniture		2,237,597	186,899	(78,967)	2,345,529
Vehicles		2,857,166	287,311	(68,807)	3,075,670
Total accumulated depreciation		29,111,282	2,102,071	(147,774)	31,065,579
Capital assets, net	\$	31,331,422	(605,764)	(670,673)	30,054,985

Instruction:	
Regular	\$ 1,337,683
Special	46,968
Other	1,408
Support services:	
Pupil	4,572
Instructional staff	64,051
Administration	70,966
Fiscal	3,414
Business	775
Operation and maintenance of plant	34,056
Pupil transportation	278,571
Central	1,662
Community service	16,410
Extracurricular activities	162,899
Food service	78,636
Total depreciation expense	\$ 2,102,071

Depreciation expense was charged to functions as follows:

## 6. DEFINED BENEFIT PENSION PLANS

### School Employees Retirement System

The School District contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple-employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by state statute per Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by contacting SERS, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746 or by calling toll free (800) 878-5853. It is also posted on SERS's website at www.ohsers.org.

Plan members are required to contribute 10% of their annual covered salary and the School District is required to contribute 14% of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended, up to statutory maximum amounts by the SERS' Retirement Board. The Retirement Board acting with the advice of the actuary, allocated the current employer contribution rate amount the four funds (Pension Trust Fund, Death Benefit Fund, Medicare B Fund, and Health Care Fund) of the System. For the fiscal year ended 2009, it was determined the employer contribution rate to pension and death benefits to be 9.09%. The remaining 4.91% of the 14% employer contribution rate was allocated to the Health Care and Medicare B Funds. The School District's contributions to SERS for the fiscal years ended June 30, 2009, 2008, and 2007 were approximately, \$1,655,000, \$1,471,000, and \$1,372,000, respectively;

47% has been contributed for fiscal year 2009 and 100% for fiscal years 2008 and 2007. The unpaid portion of the contribution is recorded as a liability.

### **State Teachers Retirement System**

The School District contributes to the State Teachers Retirement System of Ohio (STRS Ohio), a state-wide, cost-sharing multiple-employer public employee retirement system for licensed teachers and other faculty members employed by the School District. STRS Ohio provides basic retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3771, by calling toll-free (888) 227-7877, or by visiting the STRS Ohio website at www.strsoh.org.

New members have a choice of three retirement plan options. In addition to the Defined Benefit (DB) Plan, new members are offered a Defined Contribution (DC) Plan and a Combined Plan. The DC Plan allows members to allocate all their member contributions and employer contributions equal to 10.5% of earned compensation among various investment choices. The Combined Plan offers features of the DC Plan and the DB Plan. In the Combined Plan, member contributions are allocated to investment choices by the member, and employer contributions are used to fund a defined benefit payment at a reduced level from the regular DB Plan. Contributions into the DC Plan and the Combined Plan are credited to member accounts as employers submit their payroll information to STRS Ohio, generally on a bi-weekly basis. DC and Combined Plan members will transfer to the DB Plan during their fifth year of membership unless they permanently select the DC or Combined Plan.

DB Plan benefits are established under Chapter 3307 of the Ohio Revised Code. Any member may retire who has (i) five years of service credit and attained age 60; (ii) 25 years of service credit and attained age 55; or (iii) 30 years of service credit regardless of age. The annual retirement allowance, payable for life, is the greater of the "formula benefit" or the "money-purchase benefit" calculation. Under the "formula benefit," the retirement allowance is based on years of credited service and final average salary, which is the average of the member's three highest salary years. The annual allowance is calculated by using a base percentage of 2.2% multiplied by the total number of years of service credit (including Ohio-valued purchase credit) times the final average salary. The 31<sup>st</sup> year of earned Ohio service credit is calculated at 2.5%. An additional one-tenth of a percent is added to the calculation for every year of earned Ohio service credit over 31 years (2.6% for 32 years, 2.7% for 33 years and so on) until 100% of final years will be calculated at 2.5% instead of 2.2%. Under the "money-purchase benefit" calculation, a member's lifetime contributions plus interest at specified rates are matched by an equal amount from other STRS Ohio funds. This total is then divided by an actuarially determined annuity factor to determine the maximum annual retirement allowance.

DC Plan benefits are established under Sections 3307.80 to 3307.89 of the Ohio Revised Code. For members who select the DC Plan, all member contributions and employer contributions at a rate of 10.5% are placed in an investment account. The member determines how to allocate the member and employer money among various investment choices. A member is eligible to receive a

retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump-sum withdrawal. Employer contributions into members' accounts are vested after the first anniversary of the first day of paid service. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Under the Combined Plan, member contributions are allocated by the member, and employer contributions are used to fund a defined benefit payment. A member's defined benefit is determined by multiplying 1% of the member's final average salary by the member's years of service credit. The defined benefit portion of the Combined Plan payment is payable to a member on or after age 60. The defined contribution portion of the account may be taken as a lump sum or converted to a lifetime monthly annuity at age 50.

A retiree of STRS Ohio or another Ohio public retirement system is eligible for reemployment as a teacher following the elapse of two months from the date of retirement. Contributions are made by the reemployed member and employer during the reemployment. Upon termination of reemployment or age 65, whichever comes later, the retiree is eligible for an annuity benefit or equivalent lump-sum payment in addition to the original retirement allowance. A reemployed retiree may alternatively receive a refund of only member contributions with interest before age 65, once employment is terminated.

Benefits are increased annually by 3% of the original base amount for DB Plan participants.

The DB and Combined plans offer access to health care coverage to eligible retirees who participated in the plans and their eligible dependents. Coverage under the current program includes hospitalization, physicians' fees, prescription drugs, and partial reimbursements of monthly Medicare Part B premiums. By Ohio law, health care benefits are not guaranteed.

A DB or Combined Plan member with five or more years' credited service who becomes disabled may qualify for a disability benefit. Eligible spouse and dependents of members who die before retirement may qualify for survivor benefits. A death benefit of \$1,000 is payable to the beneficiary of each deceased retired member who participated in the DB Plan. Death benefit coverage of up to \$2,000 can be purchased by participants in the DB, DC, or Combined Plans. Various other benefits are available to members' beneficiaries.

Plan members are required to contribute 10% of their annual covered salary and the School District is required to contribute 14%. Contribution rates are established by STRS Ohio, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10% for members and 14% for employers. The School District's required contributions to STRS for the years ended June 30, 2009, 2008, and 2007 were approximately \$5,202,000, \$4,936,000, and \$4,762,000, respectively; 83% has been contributed for fiscal year 2009 and 100% for fiscal years 2008 and 2007. The unpaid contribution for fiscal year 2009 is recorded as a liability.

### Social Security System

All employees not covered by SERS or STRS have an option to choose Social Security or SERS/STRS. As of June 30, 2009, members of the Board of Education have elected social security. The Board's liability is 6.2% of wages paid.

## 7. **POSTEMPLOYMENT BENEFITS**

The School District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS).

As described above, STRS administers a pension plan that is comprised of: a defined benefit plan; a self directed defined contribution plan and a combined plan which is a hybrid of the defined benefit and defined contribution plan. Ohio law authorizes STRS to offer a cost-sharing, multiple-employer health care plan. STRS provides access to health care coverage to eligible retirees who participated in the defined benefit or combined plans. Coverage under the current program includes hospitalization, physicians' fees, prescription drugs, and reimbursement of Medicare Part B premiums. Pursuant to 3307 of the Ohio Revised Code, the Retirement Board has discretionary authority over how much, if any, of the associated health care costs will be absorbed by STRS. All benefit recipients, for the most recent year, pay a portion of the health care cost in the form of a monthly premium.

Under Ohio law, funding for post-employment health care may be deducted from employer contributions. Of the 14% employer contribution rate, 1% of covered payroll was allocated to post-employment health care for the years ended June 30, 2009, 2008 and 2007. The 14% employer contribution rate is the maximum rate established under Ohio law. The School District's portion of contributions to STRS allocated to the health care plan for the years ended June 30, 2009, 2008, and 2007 were approximately \$372,000, \$353,000, and \$340,000, respectively.

In addition to a cost-sharing multiple-employer defined benefit pension plan, SERS administers two postemployment benefit plans:

*Medicare B Plan* - The Medicare B plan reimburses Medicare Part B premiums paid by eligible retirees and beneficiaries as set forth in Ohio Revised Code (ORC) 3309.69. Qualified benefit recipients who pay Medicare Part B premiums may apply for and receive a monthly reimbursement from SERS. The reimbursement amount is limited by statute to the lesser of the January 1, 1999 Medicare Part B premium or the current premium. The Medicare Part B premium for calendar year 2009 was \$96.40; SERS' reimbursement to retirees was \$45.50. The Retirement Board, acting with the advice of the actuary, allocates a portion of the current employer contribution rate to the Medicare B Fund. For fiscal year 2009, the actuarially required allocation was 0.75%. The School District's contributions for the year ended June 30, 2009, 2008 and 2007 were approximately \$89,000, \$84,000 and \$79,000 which equaled the required contributions for the year.

*Health Care Plan* - ORC 3309.375 and 3309.69 permit SERS to offer health care benefits to eligible retirees and beneficiaries. SERS' Retirement Board reserves the right to change or discontinue any health care plan or program. SERS offers several types of health plans from various vendors, including HMO's, PPO's, and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively.

The ORC provides the statutory authority to fund SERS' postemployment benefits through employer contributions. Active members do not make contributions to the postemployment benefit plans.

The Health Care Fund was established under, and is administered in accordance with, Internal Revenue Code 401(h). Each year after the allocation for statutorily required benefits, the Retirement Board allocates the remainder of the employer 14% contribution to the Health Care Fund. At June 30, 2009, the health care allocation was 4.16%. An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated according to service credit earned. Statutes provide that no employer shall pay a health care surcharge greater than 2% of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5% of the total statewide SERS-covered payroll for the health care surcharge. For fiscal year 2009, the minimum compensation level was established at \$35,800. The surcharge added to the unallocated portion of the 14% employer contribution rate is the total amount assigned to the Health Care Fund. The School District's contributions assigned to health care for the years ended June 30, 2009, 2008, and 2007 were \$492,000, \$349,000, and \$325,000, respectively.

The SERS Retirement Board establishes the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending on the plan selected, qualified years of service, Medicare eligibility, and retirement status.

## 8. RISK MANAGEMENT

The School District maintains comprehensive insurance with private carriers for real property, building contents, vehicles and general liability insurance. Vehicle policies include liability coverage for bodily injury and property damage. Settled claims have not exceeded this commercial coverage in any of the past three years. There has been no significant change in coverage from last year.

The School District participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool (Note 12). The GRP is intended to reduce the School District's premium by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant

will then either receive money from or be required to contribute to the "Equity Pooling Fund". This insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. Gates McDonald & Co. provides administrative, cost control and actuarial services to the GRP.

## 9. EMPLOYEE BENEFITS

### **Compensated Absences**

The criteria for determining vacation and sick leave components are derived from negotiated agreements and State laws. Classified employees earn ten to twenty days of vacation per fiscal year, depending upon length of service. Accumulated, unused vacation time is paid to classified employees and administrators upon termination of employment. Teachers do not earn vacation time. Teachers, administrators, and classified employees earn sick leave at the rate of one and on-fourth days per month. Sick leave may be accumulated up to maximum of 215 days for teachers and 260 days for administrators and classified employees. Upon retirement of certified employees, payment is made for one-half of accrued, but unused sick leave, however, this amount is reduced to only twenty five percent if they do not leave when first eligible.

## 10. LONG-TERM OBLIGATIONS

	Principal Outstanding 7/1/08	Additions	Reductions	Principal Outstanding 6/30/09	Amounts Due in One Year
Governmental Activities:					
General obligation bonds	\$ 16,245,000	-	(1,620,000)	14,625,000	1,745,000
Add issuance premium	128,483	-	(10,363)	118,120	-
Compensated absences	2,446,426	444,977	(333,090)	2,558,313	379,775
Total	\$ 18,819,909	444,977	(1,963,453)	17,301,433	2,124,775

Long-term liability activity for the year ended June 30, 2009 was as follows:

*Capital Improvement Bonds Payable* - On April 1, 1997, the School District issued \$23,500,000 in voted general obligations bonds for the purpose of constructing a junior high school. The bonds were partially refunded in 2003 and will fully mature in 2011. The balance outstanding at June 30, 2009 is \$4,390,000. The bonds will be retired from the debt service fund.

*School Improvement Refunding Bonds Payable* - On December 1, 2003, School District issued \$11,835,000 of general obligation refunding bonds to provide resources to purchase U.S. Government State and Local Government Series securities that were placed in an irrevocable trust for the purpose of generating resources for all future debt service payments of \$11,835,000 of general obligation bonds. As a result, the refunded bonds are considered to be defeased and the liability has been removed from the governmental activities column of the statement of net assets. The balance outstanding at June 30, 2009 is \$10,235,000. The bonds will be retired from the debt service fund and fully mature in 2020.

All general obligation debt is supported by the full faith and credit of the School District. Compensated absences will be paid from the fund from which the employees' salaries are paid. The School District's voted legal debt margin was \$108,013,199 with an unvoted debt margin of \$1,362,647 at June 30, 2009.

Principal and interest requirements to retire general obligation debt outstanding at June 30, 2009, are as follows:

Fiscal Year			
Ending June 30,	Principal	Interest	Total
2010	\$ 1,745,000	559,580	2,304,580
2011	1,880,000	461,981	2,341,981
2012	2,030,000	354,794	2,384,794
2013	2,135,000	262,444	2,397,444
2014	2,250,000	184,019	2,434,019
2015-2019	4,185,000	3,712,703	7,897,703
2020-2021	400,000	16,950	416,950
Total	\$ 14,625,000	5,552,471	20,177,471

### 11. JOINTLY GOVERNED ORGANIZATIONS

### The Hamilton Clermont Cooperative Association/Unified Purchasing Association

The Hamilton Clermont Cooperative Association/Unified Purchasing Association (H/CCA) is a jointly governed organization among a two-county consortium of school districts. H/CCA is an association of public districts in a geographic area determined by the Ohio Department of Education. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member districts. The Board of H/CCA consists of one representative from each of the participating members. The School District paid approximately \$98,000 for services provided during the fiscal year. The Unified Purchasing Cooperative was organized under the Hamilton Clermont Cooperative Association to benefit member districts with a more economically sound purchasing mechanism for general school, office and cafeteria supplies. The Unified Purchasing Cooperative organization is governed by representatives from each of the governments that create the organization, but there is no ongoing financial interest or responsibility by the participating governments. Complete financial statements for H/CCA can be obtained from their administrative offices at 7615 Harrison Avenue, Cincinnati, Ohio 45231.

### The Great Oaks Institute of Technology and Career Development

The Great Oaks Institute of Technology and Career Development, a jointly governed organization, is a distinct political subdivision of the State of Ohio operated under the direction of a Board, consisting of one representative from each of the participating school district's elected board. The Board possesses its own budgeting and taxing authority as a separate body politic and corporate, established by the Ohio Revised Code. Great Oaks was formed for the purpose of providing

vocational education opportunities to the students of the member school districts, which includes the students of the School District. The School District has no ongoing financial interest in nor responsibility for Great Oaks. To obtain financial information, write to Great Oaks at 3254 East Kemper Road, Cincinnati, Ohio 45241.

# **12. INSURANCE PURCHASING POOL**

## Ohio School Boards Association Workers' Compensation Group Rating Plan

The School District participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member Board of Directors consisting of the President, the President-Elect and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

## **13. CONTINGENCIES**

## Grants

The School District received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2009.

## Litigation

The School District is party to legal proceedings. The School District is of the opinion that the ultimate disposition of claims will not have a material effect, if any, on the financial condition of the School District.

## 14. **REQUIRED SET-ASIDES**

The School District is required by State Statute to annually set aside in the general fund an amount based on the statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by year-end or offset by similarly restricted resources received during the year must be held in cash at year-end and carried forward to be used for the same purposes in future years. Although no longer required by state statute, a budget stabilization reserve may still be set aside at the discretion of the School District.

The following cash basis information describes the change in the year-end set aside amounts for textbooks, capital acquisition, and budget stabilization. Disclosure of this information is required by State statute.

		<u>Textbooks</u>	Capital Improvements	Budget Stabilization
Set-aside balance as of June 30, 2008 Current year set-aside requirement Less qualifying disbursements and offsets Total	\$	$(6,366,282) \\ 1,202,631 \\ (2,849,601) \\ (8,013,252)$	1,202,631 (2,218,377) (1,015,746)	250,638
Balance carried to FY2010 Reserve balance as of June 30, 2009	\$ \$	(8,013,252)	-	250,638 250,638

The School District had qualifying disbursements during the year that reduced the set aside amounts for textbooks and instructional materials and capital and maintenance to below zero. The extra amounts for textbooks and instructional materials may be used to reduce the set aside requirements of future years.

## **15. SIGNIFICANT CONTRACTUAL COMMITMENTS**

As of June 30, 2009, the School District had entered into various construction contracts for renovations and improvements under which it had a remaining unperformed and unpaid total commitment of approximately \$217,000.

### FOREST HILLS LOCAL SCHOOL DISTRICT

Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual (Non-GAAP Budgetary Basis) General Fund Year Ended June 30, 2009

Year Ended June 30, 2009					Variance
		Original	Final		With Final
		Original Budget	Budget	Actual	Budget
D		Dudget	Dudget	Actual	Budget
Revenues: Taxes	\$	27 457 260	27 457 260	29.054.009	507 520
	Э	37,457,369	37,457,369	38,054,908	597,539 (74,552)
Tuition and fees		443,773	682,587	608,035	(74,552)
Interest		150,000 25,710,605	161,048 23,710,605	62,400	(98,648)
Intergovernmental Other local revenues			6,857,138	23,315,147	(395,458) 174,425
		6,731,556		7,031,563	
Total revenues		70,493,303	68,868,747	69,072,053	203,306
Expenditures:					
Current:					
Instruction:					
Regular		35,409,000	35,413,927	34,983,280	430,647
Special education		8,882,143	8,884,643	8,822,700	61,943
Other instruction		1,423,660	1,886,580	1,697,781	188,799
Support services:					
Pupil		3,494,665	3,478,165	3,372,794	105,371
Instructional staff		6,961,018	7,013,669	6,801,222	212,447
Board of Education		55,336	55,336	41,220	14,116
Administration		5,122,557	5,164,482	5,035,748	128,734
Fiscal		1,299,556	1,279,566	1,212,227	67,339
Business		179,798	182,998	179,846	3,152
Operation and maintenance of plant		6,475,429	6,485,929	6,081,380	404,549
Pupil transportation		4,252,362	4,373,292	4,095,629	277,663
Central		542,507	523,617	522,074	1,543
Non-instructional services:					
Community services		50,305	60,505	58,947	1,558
Extracurricular activities		1,603,950	1,587,950	1,515,939	72,011
Total expenditures		75,752,286	76,390,659	74,420,787	1,969,872
Excess of revenues over expenditures		(5,258,983)	(7,521,912)	(5,348,734)	2,173,178
Other financing sources (uses):					
Transfers out		(296,160)	(305,660)	(305,241)	419
Other financing sources		83,961	85,039	86,865	1,826
Other financing uses		(40,887)	(8,932)	(3,091)	5,841
Sale of assets		2,000	6,010	2,195	(3,815)
Total other financing sources (uses):		(251,086)	(223,543)	(219,272)	4,271
Net change in fund balance		(5,510,069)	(7,745,455)	(5,568,006)	2,177,449
Fund balance, beginning of year		17,379,055	17,379,055	17,379,055	
Prior year encumbrances appropriated		181,388	181,388	181,388	
Fund balance, end of year	\$	12,050,374	9,814,988	11,992,437	
	4	, -,	, ,	, , - ,	

See accompanying notes to required supplemental information.

# FOREST HILLS LOCAL SCHOOL DISTRICT

Notes to Required Supplementary Information Year Ended June 30, 2009

### Note A Budgetary Basis of Accounting

While the District is reporting financial position, results of operations, and changes in fund balances on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual (Non-GAAP Budgetary Basis) is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and GAAP basis are that:

Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).

Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).

Encumbrances are treated as expenditures for all funds (budget basis) rather than as a reservation of fund balance for governmental fund types (GAAP basis).

The following tables summarize the adjustments necessary to reconcile the GAAP statements and the budgetary basis schedule:

	General
Net change in fund balance - GAAP Basis	\$ (3,363,776)
Increase / (decrease):	
Due to revenues	(2,694,702)
Due to expenditures	749,062
Due to other sources (uses)	85,969
Due to encumbrances	(344,559)
Net change in fund balance - Budget Basis	\$ (5,568,006)

#### FOREST HILLS LOCAL SCHOOL DISTRICT HAMILTON COUNTY

#### SCHEDULE OF FEDERAL AWARD RECEIPTS AND EXPENDITURES FISCAL YEAR ENDED JUNE 30, 2009

Federal Grantor/ Pass Through Grantor Program Title	Pass Through Entity Number	Federal CFDA Number	Receipts	Non-Cash Receipts	Disbursements	Non-Cash Disbursements
U.S. DEPARTMENT OF AGRICULTURE Passed Through Ohio Department of Education:						
Passed Through Onio Department of Education.						
Child Nutrition Cluster:						
National School Lunch Program	LL-P4	10.555	\$307,304	\$150,320	\$307,304	\$155,445
Total U.S. Department of Agriculture			307,304	150,320	307,304	155,445
U.S. DEPARTMENT OF EDUCATION						
Passed Through Ohio Department of Education:						
Special Education Cluster:						
Special Education Grants to States (Title VI-B)	6B-SF	84.027	1,265,118	0	1,335,619	0
IDEA Preschool Grant	PG-S1	84.173	29,580	0	31,197	0
Total Special Education Cluster			1,294,698	0	1,366,816	0
Grants to Local Educational Agencies (Title I)	C1-S1	84.010	302,600	0	307,669	0
Safe and Drug Free Schools	DR-S1	84.186	12,851	0	16,712	0
Title III - LEP	T3-S1	84.365	16,085	0	17,566	0
Title V Innovative Education Program Strategies	C2-S1	84.298	6,646	0	8,936	0
Title II-D - Technology Literacy Challenge Fund Grants	TJ-S1	84.318	2,744	0	2,744	0
Improving Teacher Quality	TR-S1	84.367	150,073	0	154,114	0
Passed through the Great Oaks Institute of Technology						
& Career Development						
Carl Perkins/Vocational Education	N/A	84.048	17,832	0	16,050	0
Total U.S. Department of Education			1,803,529	0	1,890,607	0
Totals			\$2,110,833	\$150,320	\$2,197,911	\$155,445

The accompanying notes to this schedule are an integral part of this schedule.

#### FOREST HILLS LOCAL SCHOOL DISTRICT HAMILTON COUNTY

#### NOTES TO THE FEDERAL AWARDS RECEIPTS AND EXPENDITURES SCHEDULE FISCAL YEAR ENDED JUNE 30, 2009

### NOTE A - SIGNIFICANT ACCOUNTING POLICIES

The accompanying Federal Awards Expenditures Schedule (the Schedule) reports the District's federal award programs' receipts and disbursements. The schedule has been prepared on the cash basis of accounting.

#### NOTE B – FOOD DONATION PROGRAM

Program regulations do not require the District to maintain separate inventory records for purchased food versus food commodities it receives from the U.S. Department of Agriculture. The District reports commodities consumed on the Schedule at the fair value.

#### NOTE C - CHILD NUTRITION CLUSTER

The District commingles cash receipts from the U.S. Department of Agriculture with similar State grants. When reporting expenditures on this Schedule, the District assumes it expends federal monies first.



Mary Taylor, CPA Auditor of State

#### INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Forest Hills Local School District Hamilton County 7550 Forest Road Cincinnati, Ohio 45255

To the Board of Education:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Forest Hills Local School District, Hamilton County, Ohio (the District), as of and for the year ended June 30, 2009, which collectively comprise the District's basic financial statements and have issued our report thereon dated February 24, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinions on the financial statements, but not to opine on the effectiveness of the District's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the District's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the District's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the District's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

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#### **Compliance and Other Matters**

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We intend this report solely for the information and use of the audit committee, management, the Board of Education, and federal awarding agencies and pass-through entities. We intend it for no one other than these specified parties.

Mary Jaylo

Mary Taylor, CPA Auditor of State

February 24, 2010



Mary Taylor, CPA Auditor of State

### INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Forest Hills Local School District Hamilton County 7550 Forest Road Cincinnati, Ohio 45255

To the Board of Education:

#### Compliance

We have audited the compliance of Forest Hills Local School District, Hamilton County, Ohio (the District), with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133, Compliance Supplement* that apply to each of its major federal programs for the year ended June 30, 2009. The summary of auditor's results section of the accompanying schedule of findings identifies the District's major federal programs. The District's management is responsible for complying with the requirements of laws, regulations, contracts, and grants applicable to each major federal program. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to reasonably assure whether noncompliance occurred with the types of compliance requirements referred to above that could directly and materially affect a major federal program. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing other procedures we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, the Forest Hills Local School District, Hamilton County, Ohio complied, in all material respects, with the requirements referred to above that apply to each of its major federal programs for the year ended June 30, 2009.

### Internal Control Over Compliance

The District's management is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could directly and materially affect a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

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A control deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent or detect noncompliance with a federal program compliance requirement on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to administer a federal program such that there is more than a remote likelihood that the District's internal control will not prevent or detect more-than-inconsequential noncompliance with a federal program compliance requirement.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that the District's internal control will not prevent or detect material noncompliance with a federal program's compliance requirements.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

We intend this report solely for the information and use of the audit committee, management, the Board of Education, federal awarding agencies, and pass-through entities. It is not intended for anyone other than these specified parties.

Mary Jaylo

Mary Taylor, CPA Auditor of State

February 24, 2010

#### FOREST HILLS LOCAL SCHOOL DISTRICT HAMILTON COUNTY

#### SCHEDULE OF FINDINGS OMB CIRCULAR A -133 § .505 JUNE 30, 2009

	1. SUMMARY OF AUDITOR'S RES	SUL15
(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weaknesses reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other significant deficiencies in internal control reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weaknesses reported for major federal programs?	No
(d)(1)(iv)	Were there any other significant deficiencies in internal control reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under § .510?	No
(d)(1)(vii)	Major Programs (list):	School Lunch (CFDA#10.555) Title 1 (CFDA#84.010)
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	Yes

## 1. SUMMARY OF AUDITOR'S RESULTS

#### 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

None

### 3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None

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<u>Mary Taylor, CPA</u> Auditor of State

### INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Forest Hills Local School District Hamilton County 7550 Forest Road Cincinnati, Ohio 45255

To the Board of Education:

Ohio Rev. Code Section 117.53 states "the auditor of state shall identify whether the school district or community school has adopted an anti-harassment policy in accordance with Section 3313.666 of the Revised Code. This determination shall be recorded in the audit report. The auditor of state shall not prescribe the content or operation of any anti-harassment policy adopted by a school district or community school."

Accordingly, we have performed the procedures enumerated below, which were agreed to by the Board, solely to assist the Board in evaluating whether Forest Hills Local School District, Hamilton County, Ohio (the District) has adopted an anti-harassment policy in accordance with Ohio Rev. Code Section 3313.666. Management is responsible for complying with this requirement. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Board. Consequently; we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

- 1. We noted the Board adopted an anti-harassment policy at its meeting on December 17, 2007.
- 2. We read the policy, noting it included the following requirements from Ohio Rev. Code Section 3313.666(B):
  - (1) A statement prohibiting harassment, intimidation, or bullying of any student on school property or at school-sponsored events;
  - (2) A definition of harassment, intimidation, or bullying that includes the definition in division (A) of Ohio Rev. Code Section 3313.666;
  - (3) A procedure for reporting prohibited incidents;
  - (4) A requirement that school personnel report prohibited incidents of which they are aware to the school principal or other administrator designated by the principal;
  - (5) A requirement that parents or guardians of any student involved in a prohibited incident be notified and, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended, have access to any written reports pertaining to the prohibited incident;

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- (6) A procedure for documenting any prohibited incident that is reported;
- (7) A procedure for responding to and investigating any reported incident;
- (8) A strategy for protecting a victim from additional harassment, intimidation, or bullying, and from retaliation following a report;
- (9) A disciplinary procedure for any student guilty of harassment, intimidation, or bullying, which shall not infringe on any student's rights under the first amendment to the Constitution of the United States;
- (10)A requirement that the district administration semiannually provide the president of the district board a written summary of all reported incidents and post the summary on its web site, if the district has a web site, to the extent permitted by section 3319.321 of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232q, as amended.

We were not engaged to and did not conduct an examination, the objective of which would be the expression of an opinion on compliance with the anti-harassment policy. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board and is not intended to be and should not be used by anyone other than these specified parties.

Mary Jaylo

Mary Taylor, CPA Auditor of State

February 24, 2010





### FOREST HILLS LOCAL SCHOOL DISTRICT

### HAMILTON COUNTY

### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

**CLERK OF THE BUREAU** 

CERTIFIED MARCH 18, 2010

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