



#### CITY OF HUBBARD TRUMBULL COUNTY

# TABLE OF CONTENTS

# TITLE

THIS PAGE INTENTIONALLY LEFT BLANK.



Mary Taylor, CPA Auditor of State

#### INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

City of Hubbard Trumbull County P.O. Box 307 220 West Liberty Street Hubbard, Ohio 44425

To the City Council:

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Hubbard, Trumbull County, (the "City") as of and for the year ended December 31, 2009, which collectively comprise the City's basic financial statements and have issued our report thereon dated June 24, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

# Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of opining on the effectiveness of the City's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the City's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in more than a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and timely corrected.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

#### **Compliance and Other Matters**

As part of reasonably assuring whether the City's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

Voinovich Government Center / 242 Federal Plaza W. / Suite 302 / Youngstown, OH 44503-1293 Telephone: (330) 797-9900 (800) 443-9271 Fax: (330) 797-9949 www.auditor.state.oh.us City of Hubbard Trumbull County Independent Accountants' Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Required By *Government Auditing Standards* Page 2

We did note certain matters not requiring inclusion in this report that we reported to the City's management in a separate letter dated June 24, 2010.

We intend this report solely for the information and use of management, the audit committee, and others within the City. We intend it for no one other than these specified parties.

Mary Jaylor

Mary Taylor, CPA Auditor of State

June 24, 2010

# **CITY OF HUBBARD, OHIO** COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2009

PREPARED BY:

CITY AUDITOR'S OFFICE MICHAEL C. VILLANO, CPA, CMA AUDITOR OF CITY

# **INTRODUCTORY SECTION**

### **CITY OF HUBBARD, OHIO** COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED DECEMBER 31, 2009

#### TABLE OF CONTENTS

# I. INTRODUCTORY SECTION

	Title Page	
	Table of Contents	I 1-4
	Letter of Transmittal	I 5-10
	List of Elected and Appointed Officials	I 11
	Organizational Chart	I 12
	Certificate of Achievement for Excellence in Financial Reporting	I 13
II.	FINANCIAL SECTION	
	INDEPENDENT AUDITOR'S REPORT	F 1-2
	MANAGEMENT'S DISCUSSION AND ANALYSIS	F 3-16
	BASIC FINANCIAL STATEMENTS:	
	Government-Wide Financial Statements:	
	Statement of Net Assets	F 17
	Statement of Activities	F 18-19
	Fund Financial Statements:	
	Balance Sheet - Governmental Funds	F 20
	Reconciliation of Total Governmental Fund Balances to Net Assets of Governmental Activities	F 21
	Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	F 22
	Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	F 23
	Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual (Non-GAAP Budgetary Basis):	
	General Fund	F 24
	Statement of Net Assets - Proprietary Funds	F 25-26
	Statement of Revenues, Expenses and Changes in Net Assets - Proprietary Funds	F 27-28
	Statement of Cash Flows - Proprietary Funds	F 29-32
	Statement of Fiduciary Net Assets - Fiduciary Funds	F 33

BASIC FINANCIAL STATEMENTS - (Continued):	
Statement of Changes in Fiduciary Net Assets - Fiduciary Funds	F 34
Notes to the Basic Financial Statements	F 35-66
COMBINING STATEMENTS AND INDIVIDUAL FUND SCHEDULES:	
Individual Fund Schedules:	
Fund Descriptions - Governmental Funds	F 67-68
Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual (Non-GAAP Budgetary Basis) - General Fund	F 69-71
Combining Balance Sheet - Nonmajor Governmental Funds	F 72
Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Governmental Funds	F 73
Combining Balance Sheet - Nonmajor Special Revenue Funds	F 74-76
Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Special Revenue Funds	F 77-79
Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual (Non-GAAP Budgetary Basis):	
Indigent Drivers Fund Enforcement and Education Fire District State Highway Maple Grove Cemetery Recreation Drug and Law Enforcement Range Fund Escrow Account Police Pension Street Construction and Maintenance	F 80 F 81 F 82 F 83 F 84 F 85 F 86 F 87 F 88 F 89 F 90
Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual (Non-GAAP Budgetary Basis):	
General Obligation Bond Retirement	F 91
Combining Balance Sheet - Nonmajor Capital Projects Funds	F 92
Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Capital Projects Funds	F 93-94
Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual (Non-GAAP Budgetary Basis):	
General Obligation Bond Construction	F 95

# COMBINING STATEMENTS AND INDIVIDUAL FUND SCHEDULES (CONTINUED):

Capital Improvement	F 96
Meadowland Stormwater Project	F 97
West Liberty Sidewalk Project	F 98 F 99
CDBG Sidewalk Project FEMA Flood Grant	F 99 F 100
Sugar Grove Trust	F 101
Fund Descriptions - Proprietary Funds	F 102
Combining Statement of Net Assets – Nonmajor Enterprise Funds	F 103
Combining Statement of Revenues, Expenses and Changes in Net Assets – Nonmajor Enterprise Funds	F 104
Combining Statement of Cash Flows – Nonmajor Enterprise Funds	F 105
	1, 103
Schedule of Revenues, Expenses and Changes in Fund Equity - Budget and Actual (Non-GAAP Budgetary Basis):	
Sewer Fund	F 106
Water Fund	F 107
Electric Fund Guarantee Trust Fund	F 108 F 109
Stormwater Fund	F 110
Employees Health	F 111
Fund Descriptions - Fiduciary Funds	F 112
Combining Statement of Net Assets – Private Purpose Trust Funds	F 113
Combining Statement of Revenues, Expenses and Changes in Net Assets - Private Purpose Trust Funds	F 114
Combining Statement of Changes in Assets and Liabilities - Agency Funds	F 115
Schedule of Revenues, Expenses and Changes in Fund Equity - Budget and Actual (Non-GAAP Budgetary Basis):	
Mizner Trust	F 116
Hultz Trust	F 117
III. STATISTICAL SECTION	
Statistical Section Table of Contents	<b>S</b> 1
Net Assets by Component - Last Seven Years	S 2-3
Changes in Net Assets - Last Seven Years	S 4-7
Changes in Fund Balances, Governmental Funds - Last Ten Years	S 8-9
Fund Balances, Governmental Funds - Last Ten Years	S 10-11
Assessed Valuation and Estimated Actual Value of Taxable Property - Last Ten Years	S 12-13
Direct and Overlapping Property Tax Rates (Rate per \$1,000 of Assessed Value) - Last Ten Years	S 14
10	

# **III. STATISTICAL SECTION - (CONTINUED)**

Principal Taxpayers, Real Property Tax - Current Year and Nine Years Ago	S 15
Principal Taxpayers, Personal Property Tax - Current Year and Nine Years Ago	S 16
Principal Taxpayers, Public Utility Property Tax - Current Year and Nine Years Ago	S 17
Real Property Tax Levies and Collections - Last Ten Years	S 18
Personal Property Tax Levies and Collections - Last Ten Years	S 19
Principal Taxpayers - Income Tax Withholding - Current Year and Nine Years Ago	S 20
Income Tax Revenue Base and Collections - Last Ten Years	S 21-22
Ratios of Outstanding Debt by Type - Last Ten Years	S 23-24
Ratios of General Bonded Debt Outstanding - Last Ten Years	S 25
Direct and Overlapping Governmental Activities Debt	S 26
Legal Debt Margin Information - Last Ten Years	S 27
Demographic and Economic Statistics - Last Ten Years	S 28
Principal Employers - Current Year and Nine Years Ago	S 29
Full-Time - Equivalent City Governmental Employees by Function/Program - Last Ten Years	S 30
Operating Indicators by Function/Program - Last Ten Years	S 31-34
Capital Asset Statistics by Function/Asset Class for Governmental Activities - Last Seven Years	S 35-36



# Office of the Auditor City of Hubbard, Ohio

City Hall/P.O. Box 307/220 West Liberty Street, Hubbard, Ohio 44425 Telephone: (330) 534-1067 / Fax: (330) 534-6282 / e-mail: m.villano@cityofhubbard.com www.cityofhubbard.com

MICHAEL C. VILLANO, CPA AUDITOR

June 24, 2010

The Honorable Mayor, Members of City Council, and The Citizens of the City of Hubbard, Ohio:

As required by State of Ohio law, general purpose local governments presenting a CAFR are required to publish within six months of the close of each year a complete set of financial statements presented in conformity with generally accepted accounting principles (GAAP). Accordingly, this report has been prepared in accordance with GAAP as set forth by the Governmental Accounting Standards Board (GASB). Pursuant to that requirement, the comprehensive annual financial report (CAFR) of the City of Hubbard, Ohio, (the 'City') for the year ended December 31, 2009, is hereby presented.

This report consists of management's representations concerning the finances of the City. Responsibility for the accuracy, reliability, completeness and fairness of the presentation, including all disclosures, rests with management of the City, and in particular, the City Auditor's Office. To provide a reasonable basis for making these assertions, management has established an internal control framework that is designed both to protect the government's assets from loss, theft, or misuse, and to assure adequate reliable financial information is available for the compilation of the City's financial statements in accordance with GAAP. The costs of an internal control framework should not outweigh the benefits. Therefore, the City's internal control structure has been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement. To the best of our knowledge and belief, the enclosed representations are accurate in all material respects and are presented in a manner designed to present fairly the financial position and results of operations of the various funds of the City's financial activities and status have been included.

The City's financial statements have been audited by the State of Ohio, Mary Taylor, CPA, Auditor of State. The goal of the independent audit was to provide reasonable assurance that the financial statements of the City for the year ended December 31, 2009, are free from material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures presented in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded based upon the audit, that there was a reasonable basis for rendering an unqualified opinion that the City of Hubbard's financial statements for the year ended December 31, 2009, are fairly presented in conformity with GAAP. The independent auditor's report is presented as the first component of the financial section of this report. The City is not required to participate in the Federal single audit program.

GAAP require that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). The letter of transmittal is designed to complement MD&A and should be read in conjunction with it. The City of Hubbard's MD&A can be found immediately following the report of the independent auditor's.

#### **PROFILE OF THE GOVERNMENT**

The City of Hubbard, Ohio, incorporated in 1868, is located in the Northeastern part of the State of Ohio. The City currently occupies a land area of 3.50 square miles and serves a population exceeding 8,380 residents with direct proxemic access to Interstate 80, United States Route 62, and Ohio State Routes 7, 616, and 304. The City's location provides direct exposure to four urban market areas-each with a population in excess of 15,000 people-Waren, Youngstown, Niles, and Hermitage, Pennsylvania. The City's location in southeast Trumbull County places it adjacent to the City of Youngstown and Mahoning County to the south, and the State of Pennsylvania to the east. As a result, these neighboring communities have provided social and economic influences affecting the development patterns within the City.

The City is empowered to levy a property tax on real, personal, and public utility properties located within its boundaries. It is also empowered by State Statute to extend its corporate limits by annexation, which occurs periodically when petitioned by the landowner and deemed appropriate by City Council.

The City has operated under the council-mayor form of government since June 20, 1868. Policymaking and legislative authority are vested in the Mayor and City Council, respectively. The City Council is responsible, among other things, for all legislative activities including passing ordinances and resolutions, adopting the annual appropriation ordinance (budget), and appointing legislative committees. The Mayor is elected at-large to serve a four-year term. The Mayor is responsible for administrating the policies and ordinances adopted by the City Council, for overseeing the day-to-day operations of the City, and for appointing the superintendents of various departments. The eight members of City Council are elected every two years with one serving as the President of Council, four serving as ward councilpersons, and three serving at-large.

Aside from the Mayor and Council, citizens elect three other at-large City administrative officials, each of whom is independent within the limits of Ohio law affecting the particular office. These officials, elected to four-year terms, are the Auditor, Treasurer, and Law Director.

The Auditor serves as the chief financial officer of the City. As chief financial officer, no contract or obligation involving the City can be made without the Auditor's certification that appropriations are sufficient and that funds are available, or are in the process of collection, to satisfy the contract or obligation. The Auditor is the central disbursing agent for the City who, by the issuance of warrants, distributes funds to creditors in payment of liabilities incurred by the City and its departments. In addition, the Auditor is responsible for the preparation of the City payroll, maintaining a permanent accounting system and records, and conducting internal audits.

The Treasurer is the custodian of all City funds. The Treasurer is responsible for the investment of active, inactive, and interim funds as specified by Ohio law. In addition, the Treasurer serves as an internal control function for the Auditor's office as the Treasurer co-signs all budgetary and payroll warrants, as well as performs bank reconciliations monthly.

The Law Director serves as the prosecuting attorney for all cases arising in the mayor's court as well as cases transferred to municipal court. The Law Director is also responsible for the preparation of all contracts, bonds, legislation, and other instruments in writing. As designated by Ohio law, the Law Director serves as chief legal counsel for all City officials, directors, departments, and boards.

In addition to general government activities, the City provides a full range of municipal services, including police and fire protection; the construction and maintenance of streets, state highways, and sidewalks; parks and recreational facilities including the senior citizen center; cemetery; planning and zoning; and electric, water, and sewer utility services. For financial reporting purposes, the City includes all funds, agencies, boards, commissions, and departments for which the City is financially accountable. The City is the only governmental unit in the reporting entity; it has no component units.

In determining what constitutes the City's reporting entity, criteria established by GASB Statement No. 14, "<u>The Financial Reporting Entity</u>", were used. The City is comprised of all entities not legally separate from the City. Trumbull County, Hubbard Township, Eagle Joint Fire District, and the Hubbard Exempted Village School District are separate governmental jurisdictions that overlap the City's boundaries. However, these entities are not included in the City's financial report.

The City participates in the Municipal Energy Services Agency which is an Intergovernmental Joint Venture Agreement. The City maintains an equity interest participation in the Ohio Municipal Electric Generation Agency Joint Ventures One and Five (OMEGA JV1 and OMEGA JV5). The City's electric enterprise fund participates in OMEGA JV1 with 21 other municipal electric systems for the purpose of providing electric power and energy to its participants on a cooperative basis. The City electric enterprise fund also participates in OMEGA JV5 with 41 other municipal electric systems for the purpose of acquiring, constructing, and installing a 42 megawatt hydroelectric power generation facility along with related transmission and fossil-fired backup electric generation facilities.

The Eagle Joint Fire District assumes all responsibility for fire protection services within the City and Township jurisdictions and remains as a separate governmental entity with joint governance between the City and Township.

The City also participates in a contractual agreement with Hubbard Township establishing the Hubbard Township-City of Hubbard Joint Economic Development District (J.E.D.D.). The J.E.D.D. serves as a means to facilitate economic growth, create jobs, and expand overall employment opportunities within the City and Township without the need for land annexation.

The City's participation is classified as a jointly governed organization. Additional information concerning all of these agreements and contractual relationships of the City can be found in Note 2A in the notes to the financial statements.

The annual appropriation ordinance, or budget, serves as the foundation for the City's financial planning and control. In June of each year, the City Auditor provides each department an estimate of revenue receipts for the following year. All departments of the City are then required to submit requests for appropriation to the City Auditor by the first week of August. The City Auditor uses these requests as a starting point for developing a proposed budget. A complete budget proposal and revenue forecast is presented to City Council for their review prior to September 30<sup>th</sup>. The Council holds public hearings with regard to each department's proposed budget and the final budget is adopted by December 31<sup>st</sup>—the close of the City's year. Periodically, Council operates for the first three months of the budgetary year on a temporary budget, passing the final budget by the March 30<sup>th</sup> statutory deadline. However, this practice is limited for use during periods of uncertain and adverse budgetary conditions. Generally, the City adopts its final budget prior to December 31<sup>st</sup> of the preceding budgetary year. The appropriated budget is prepared by fund, function (i.e. security of persons and property), department (i.e. police), and line item (i.e. salaries). This is known as the legal level of budgetary control. Any changes in appropriations outside of the legal level of budgetary control require the approval of Council by an appropriation amendment ordinance. Budget-to-actual comparisons are provided in this report for all funds for which an appropriated annual budget has been adopted by City Council.

The City uses a fully automated accounting system. In order to maintain proper budgetary control, all expenditures are subjected to the controls afforded by the purchasing procedure. Purchase requisitions are submitted to the City Auditor's Office by department heads following approval by the Service or Safety Director; the purchase order is generated encumbering the necessary funds; revenue resources are certified as available and properly appropriated for expense by the City Auditor; the purchase order is released to the vendor. Those purchase requisitions which, if issued as a purchase order, exceed the available line item appropriations authorized are rejected until additional resources are secured. A computerized appropriation system enables the City Auditor's office to ascertain the status of a department's appropriations prior to authorizing additional purchases from a particular line item. Encumbrances do not lapse at year-end and are included as expenditures in the current budget year (non-GAAP budgetary basis).

Budget-to-actual comparisons are provided in this report for each individual governmental fund for which an appropriated annual budget has been adopted. For the general fund, this comparison is presented on page F24 as part of the basic financial statements for the governmental funds. For governmental funds, other than the general fund, with appropriated annual budgets, these comparisons are presented in the governmental fund subsection of this report, which starts on page F80.

#### ECONOMIC CONDITION AND OUTLOOK

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which the City operates.

The City benefits from its highly accessible location with regard to the number of substantial arterials and highways intersecting the City and immediate surrounding area. The City is a component of the large regional Cleveland-Pittsburgh American manufacturing belt. Within 75 miles of the City, there are approximately 11,000 manufacturing plants, 12,000 wholesale distribution centers, and 46 Fortune 500 industrial, service, and corporate world headquarters. The residents benefit from and have access to employment, educational, recreational, medical, and cultural facilities afforded by the greater Youngstown-Warren metropolitan area. Employment in the City and surrounding area is primarily in the manufacturing sector and within that sector largely in the automobile and steel industries. Since 1983, there have been overall decreases in manufacturing sector employment and increased employment in the non-manufacturing sector. However, the City continues to maintain economic stability despite the transition of workforce demographics.

In an effort to encourage business ventures to enter into long-term commitments in the region, the City entered into a Joint Economic Development District (J.E.D.D.) agreement with Hubbard Township in December 2001. The J.E.D.D. agreement allows the City and Township to jointly pursue economic development projects. As part of the agreement, the City provides utility services to the site of commercial or industrial development, and the Township retains possession of the land. The tax-sharing component of the agreement allows for the City to collect its enacted one and one half percent income tax within the J.E.D.D. property boundary, while the Township retains all property taxes paid on the site. The Hubbard Township-City of Hubbard Joint Economic Development District is the tenth agreement of its kind to be enacted between local government agencies in the State of Ohio.

During 2009, the J.E.D.D. continued to thrive with the existing J.E.D.D. businesses which include the Flying J Travel Center, Greenwood's Hubbard Chevrolet, Bi-State Truck Sales, Tri-State Trailer, Waffle House, Joe's Radiator Service, Best Western Penn-Ohio Suites, Love's Travel Stop and Country Store and the Homestead RV Dealership.

#### MAJOR INITIATIVES – CURRENT AND FUTURE PROJECTS

Throughout 2009, the City continued to struggle with shrinking revenue. As a result of the overall economic downturn, the City engaged in a limited number of improvements and projects for the purpose of operating with increased efficiency. The City continues its vigilance in pursuit economic development and creation of job growth initiatives.

#### **Public Safety**

Underscoring the administration's commitment to public safety, the City's Department of Public Safety continued its effort to improve the quality of facilities and equipment for its safety forces. During the summer of 2009, contractors completed repairs to the electrical backup generation equipment at the City of Hubbard Safety Center following an electrical fire. New wiring and transfer switches were installed for the diesel generator. The fire damage was completely reimbursed by the City's property insurance program.

#### **Public Works**

In October 2009, Perram Electric/Lampion Companies of Wadsworth, Ohio, completed the installation of the City's new traffic control system. The project was funded through a Federal Highway Administration Congestion Mitigation and Air Quality grant. The new signalization includes advanced technologies including a fiber optic interconnect and emergency vehicle preemption.

### Utility Service

The goals of the City Utility Service departments are improving service and increasing quality while controlling costs. During 2009, various programs were undertaken to achieve these objectives.

The City Light Department continued engineering and construction of services of various overhead rebuilds throughout the community to accommodate increased load capacities. The Department also continued its ongoing maintenance and testing procedures to ensure continued system reliability and sufficient capacity for future system expansion. The City began assessment of various future electric generation alternatives being pursued by American Municipal Power, Inc. to replace base load capacity.

The City Water Department engaged in a variety of repair, maintenance, and rehabilitation projects during 2009 to improve quality and efficiency of water service throughout the City. Particularly important is the continued installation of several replacement valves in order to isolate portions of the system in times of emergency as well as replacement of aged sections of waterline.

The City of Hubbard Sewer Department continued upgrading sanitary sewer service throughout the City. In order to improve waste water treatment plant efficiency and capacity, the various system motors were rebuilt and operational maintenance was completed. The City continued its implementation of the inflow and infiltration study action steps through the repair of various damaged and deteriorated catch basins and sealing of manhole covers. These preventative investigations will aid in the continued operation of the plant while meeting or exceeding the standards as required by the Ohio Environmental Protection Agency for the processing and treatment of waste water.

#### Cash Management

The City pools all idle cash to achieve maximum investment efficiency and to enhance accountability. The City Treasurer, as custodian of all City monies, is responsible for investing idle funds and directing the investments of the City.

The City strives to minimize credit and market risks while maintaining a competitive yield on its portfolio. During 2009, the City's cash resources were limited to bank deposits, repurchase agreements, certificates of deposit, United States Government money market mutual funds, and the State Treasury Asset Reserve of Ohio (STAR Ohio).

Approximately 99% of all available monies are continuously maintained in interest-bearing activities. At December 31, 2009, the City maintained \$5,040 in STAR Ohio, \$23,574 in demand deposit accounts, \$9,248 in segregated savings accounts, and \$6,087,673 in certificates of deposit. Investment income from primary investment activities amounted to \$238,397 for 2009 compared to \$346,522 for 2008.

The City's demand deposit account average monthly balance in 2009 was \$693,925, as compared with \$961,292 in 2008. The City's five certificate of deposit investments ended 2009 with balances of \$1,328,061, \$1,359,945, \$1,359,847, \$1,359,847 and \$679,973. Three certificates totaling \$3,399,765 are earning quarterly compounded interest of 3.70%, with annual percentage yields of 3.75%. A fourth certificate totaling \$1,359,847 is earning quarterly compounded interest of 3.50%, with an annual percentage yield of 3.55%. The fifth certificate totaling \$1,328,061 is earning quarterly compounded interest of 1.40%, with annual percentage yield of 1.41%. In accordance with State of Ohio constitutional and statutory requirements, interest receipts are deposited primarily in the general fund.

#### **Risk Management**

The City maintains comprehensive insurance coverage with Argonaut Insurance Company carried through the Victor Buck Insurance Agency. The plan insures against losses related to property, general liability, wrongful acts, law enforcement professional liability, automobile, bond, crime, inland marine, and EDP liability. Automobile policies include \$5,000,000 of liability coverage for bodily injury and property damage. Real property and contents are insured by blanket coverage in the amount of \$29,980,000. General liability, public officials, and law enforcement professional liability insurances provide for \$6,000,000 per occurrence with \$7,000,000 aggregate coverage. There is no per occurrence deductible for general liability coverage, a \$10,000 deductible for law enforcement professional liability coverage, and a \$10,000 deductible for public official liability coverage.

The City operates and manages an employee hospitalization and health benefit plan on a self-insured basis. The City maintains an internal service fund to account for and finance its hospitalization claims liabilities as well as financing any uninsured risks of loss in the program. In order to mitigate the City's maximum health insurance liabilities, specific stop-loss insurance is carried through Standard Security Life Insurance Company of New York with coverage of \$45,000 per individual. In order to mitigate stop loss insurance premium, the City carried a \$25,000 aggregating specific rider. The City also carried aggregate stop loss insurance in 2009 with an attachment point of \$784,838. The City's risk management programs are further discussed in Note 14 of the notes to the financial statements.

#### Pension and Other Post Employment Benefits

Full-time uniformed employees of the City participate in the Ohio Police and Firemen's Disability Pension Fund (OP&F), a cost sharing multiple employer defined benefit pension plan. The City's required contributions for pension obligations and post-employment health care benefits to the OP&F for the years ended December 31, 2009, 2008, and 2007 were \$150,972, \$151,270 and \$152,275, respectively.

All other full-time and part-time employees of the City participate in the Ohio Public Employees Retirement System (OPERS), a cost sharing multiple employer public employee retirement system created by the State of Ohio. The City's required contributions for pension obligations to OPERS for the years ended December 31, 2009, 2008, and 2007 were \$265,488, \$287,060 and \$272,881, respectively. Additional information on the City's pension arrangements and other post-employment benefits can be found in Notes 15 and 16 in the notes to the financial statements.

#### AWARDS & ACKNOWLEDGEMENTS

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Hubbard for its comprehensive annual financial report for the year ended December 31, 2008. This was the ninth consecutive year for the City to receive this prestigious award. In order to be awarded a Certificate of Achievement, the City published an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe our current report continues to meet the Certificate of Achievement Program's requirements and this report will be submitted to the GFOA to determine its eligibility for another certificate.

The presentation of this Comprehensive Annual Financial Report would not have been possible without the continued commitment of City Council, City officials, and departments. The expertise of Steven Julian, CPA, and Brandi Smart of Julian & Grube, Inc. continue to insure the successful preparation of this report. Also, sincere appreciation is extended to Adrian S. Biviano, CPA, CGFM, *Trumbull County Auditor*, and his staff, particularly Mark DelFrate, CPA, *Chief Deputy Auditor*, Marie Woloszyn and Debbie Santangelo.

Lastly, and certainly most importantly, the accomplishment of this report would not have been possible without the commitment and dedicated service of the Auditor's Office staff—Jo Ann Oaks and Joyce Schiraldi—your professionalism in the management of the financial operations of the City serves as continued inspiration and is always greatly appreciated.

Very truly yours,

Michael C. Villano, CPA, CMA Auditor of City

ELECTED AND APPOINTED OFFICIALS DECEMBER 31, 2009

#### **ELECTED OFFICIALS**

#### Executive Branch

Mayor	Vacant
Auditor	Michael C. Villano
Treasurer	Marsha A. Ruha
Law Director	Jeffrey D. Adler

#### Legislative Branch

Council Member – Council President Council Member – 1<sup>st</sup> Ward Council Member – 2<sup>nd</sup> Ward Council Member – 3<sup>rd</sup> Ward Council Member – 4<sup>th</sup> Ward Council Member – At-Large Council Member – At-Large Council Member – At-Large

#### **APPOINTED OFFICIALS**

#### Department of Public Service

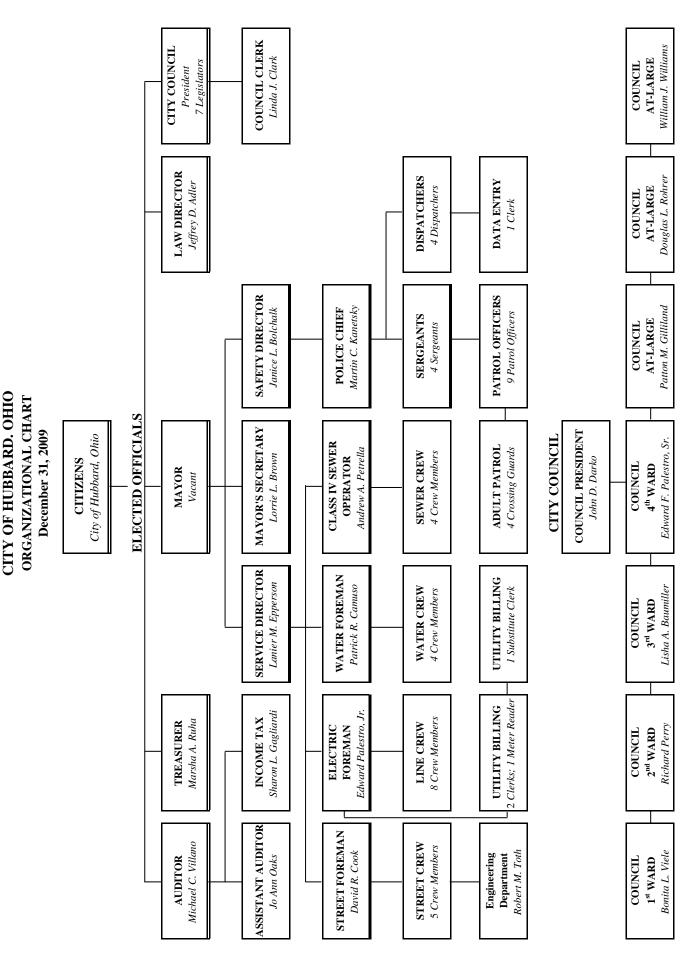
Director of Public Service Waste Water Class IV Operator Water Foreman Electric Foreman

## Department of Public Safety

Director of Public Safety Police Chief John D. Darko Bonita L. Viele Richard Perry Lisha A. Pompili-Baumiller Edward F. Palestro, Sr. Patton M. Gilliland Douglas L. Rohrer William J. Williams

Lanier M. Epperson Andrew A. Petrella Patrick R. Camuso Edward F. Palestro, Jr.

Janice L. Bolchalk Martin C. Kanetsky



# Certificate of Achievement for Excellence in Financial Reporting

Presented to

# City of Hubbard Ohio

For its Comprehensive Annual Financial Report for the Fiscal Year Ended December 31, 2008

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



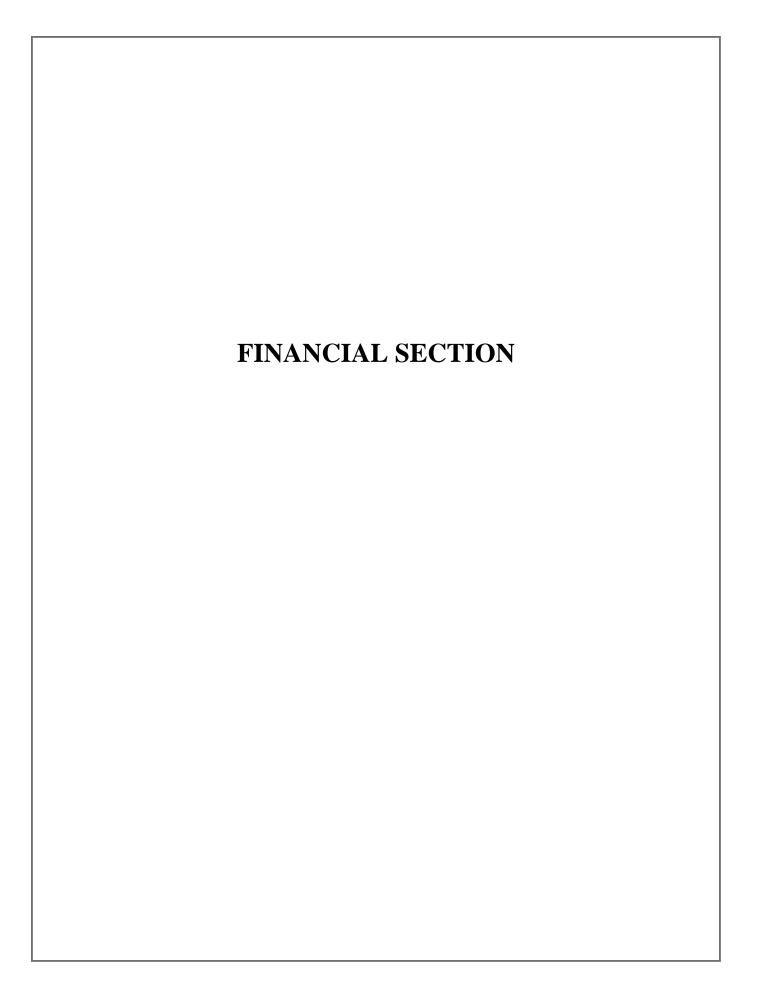
R

President

up R. Ener

**Executive Director** 

# THIS PAGE IS INTENTIONALLY LEFT BLANK





<u>Mary Taylor, CPA</u> Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT

City of Hubbard Trumbull County 220 West Liberty Street Hubbard, Ohio 44425

To the City Council:

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Hubbard, Trumbull County, Ohio (the "City"), as of and for the year ended December 31, 2009, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Hubbard, Trumbull County, Ohio, as of December 31, 2009, and the respective changes in financial position and where applicable, cash flows, thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 24, 2010, on our consideration of the City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information accounting principles generally accepted in the United States of America requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

Voinovich Government Center / 242 Federal Plaza W. / Suite 302 / Youngstown, OH 44503-1293 Telephone: (330) 797-9900 (800) 443-9271 Fax: (330) 797-9949 www.auditor.state.oh.us City of Hubbard Trumbull County Independent Accountants' Report Page 2

We conducted our audit to opine on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining nonmajor fund statements and schedules and statistical tables provide additional information and are not a required part of the basic financial statements. We subjected the combining nonmajor fund statements and schedules to the auditing procedures applied in the audit of the basic financial statements. In our opinion, this information is fairly stated in all material respects in relation to the basic financial statements taken as a whole. We did not subject the introductory section and statistical tables to the auditing procedures applied in the audit of the basic financial statements taken as a whole. We did not subject the introductory section and statistical tables to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

Mary Jaylor

Mary Taylor, CPA Auditor of State

June 24, 2010

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2009

The management's discussion and analysis of the City of Hubbard's (the "City") financial performance provides an overall review of the City's financial activities for the year ended December 31, 2009. The intent of this discussion and analysis is to look at the City's financial performance as a whole; readers should also review the transmittal letter, basic financial statements and the notes to the basic financial statements to enhance their understanding of the City's financial performance.

#### **Financial Highlights**

Key financial highlights for 2009 are as follows:

- The total net assets of the City increased \$3,319 from the restated 2008 net assets. Net assets of governmental activities decreased \$139,387 or 5.24% under the 2008 restated balance of \$2,657,611 and net assets of business-type activities increased \$142,706 or 1.04% over 2008.
- ➢ General revenues accounted for \$2,854,303 or 84.55% of total governmental activities revenue. Program specific revenues accounted for \$521,615 or 15.45% of total governmental activities revenue.
- The City had \$3,499,552 in expenses related to governmental activities; \$521,615 of these expenses was offset by program specific charges for services, grants or contributions. The remaining expenses of the governmental activities of \$2,977,937 were offset by general revenues (primarily property taxes, income taxes and unrestricted grants and entitlements) of \$2,854,303.
- The general fund had revenues of \$2,861,611 in 2009. This represents a decrease of \$102,963 from 2008 revenues and other financing sources. The expenditures and other financing uses of the general fund, which totaled \$2,909,128 in 2009, decreased \$158,470 from 2008. The net decrease in fund balance for the general fund was \$47,517 or 9.10%.
- Net assets for the business-type activities, which are made up of the water, sewer, electric, guarantee trust (utility connection deposits) and stormwater enterprise funds, increased in 2009 by \$142,706. This increase in net assets was due primarily to charges for services adequately covering expenses in the major enterprise funds.
- ➢ In the general fund, the actual revenues came in the same as they were in the final budget and actual expenditures and other financing uses were \$16,244 less than the amount in the final budget. This positive variance is the result of the City's conservative budgeting. Budgeted revenues decreased \$133,260 from the original to the final budget. Budgeted expenditures and other financing uses increased \$158,723 from the original to the final budget.

#### Using this Comprehensive Annual Financial Report

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the City as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The statement of net assets and statement of activities provide information about the activities of the whole City, presenting both an aggregate view of the City's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the City's most significant funds with all other nonmajor funds presented in total in one column.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2009

#### **Reporting the City as a Whole**

#### Statement of Net Assets and the Statement of Activities

While this document contains a large number of funds used by the City to provide programs and activities, the view of the City as a whole looks at all financial transactions and asks the question, "How did the City perform financially during 2009?" The statement of net assets and the statement of activities answer this question. These statements include all assets, liabilities, revenues and expenses using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting reflects all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the City's net *assets* and changes in those assets. This change in net assets is important because it tells the reader that, for the City as a whole, the financial position of the City has improved or diminished. The causes of this change may be the result of many factors-some financial, others not. Non-financial factors include the City's property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, required community programs and other factors.

In the statement of net assets and the statement of activities, the City is divided into two distinct kinds of activities:

Governmental activities - Most of the City's programs and services are reported here including police, fire and rescue, street maintenance, cemetery, capital improvements, and general administration. These services are funded primarily by property taxes, income taxes, and intergovernmental revenues including federal and State grants and other shared revenues.

Business-type activities - These services are provided on a charge for goods or services basis to recover all or a significant portion of the expenses of the goods or services provided. The City's water, sewer, electric, guarantee trust and stormwater operations are reported here.

The City's statement of net assets and statement of activities can be found on pages F17-F19 of this report.

#### **Reporting the City's Most Significant Funds**

#### Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other State and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Fund financial reports provide detailed information about the City's major funds. The City uses many funds to account for a multitude of financial transactions. However, these fund financial statements focuses on the City's most significant funds. The analysis of the City's major governmental and proprietary funds begins on page F11.

#### Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term financing requirements.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2009

Because the focus of the governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, the readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City maintains several individual governmental funds. The City has segregated these funds into major funds and nonmajor funds. The City's major governmental fund is the general fund. Information for the major funds are presented separately in the governmental fund balance sheet and in the governmental statement of revenues, expenditures, and changes in fund balances. Data from the other governmental funds are combined into a single, aggregated presentation. The basic governmental fund financial statements can be found on pages F20-F24 of this report.

#### **Proprietary Funds**

The City maintains two types of proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its water, sewer, electric, guarantee trust and stormwater operations. The sewer, water, and electric enterprise funds are considered major funds.

Internal service funds are an accounting device used to accumulate and allocate costs internally among the City's various functions. The basic proprietary fund financial statements can be found on pages F25-F32 of this report.

#### Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the City. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the City's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. Agency and private-purpose trust funds are the City's fiduciary fund types. The basic fiduciary fund financial statements can be found on pages F33-F34 of this report.

#### Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. These notes to the basic financial statements can be found on pages F35-F66 of this report.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2009

#### **Government-Wide Financial Analysis**

The statement of net assets provides the perspective of the City as a whole. The table below provides a summary of the City's net assets for 2009 compared to 2008. The net assets of the governmental activities were restated at December 31, 2008 as described in Note 3.B to the basic financial statements.

Not Acceto

	Net Assets						
	Restated						
	Governmental Activities 2009	Business-type Activities 2009	Governmental Activities 2008	Business-type Activities 2008	2009 Total	Restated 2008 Total	
Assets							
Current and other assets	\$ 2,122,938	\$ 7,045,118	\$ 2,556,064	\$ 6,897,130	\$ 9,168,056	\$ 9,453,194	
Capital assets	4,968,632	13,608,549	5,121,308	14,280,170	18,577,181	19,401,478	
Total assets	7,091,570	20,653,667	7,677,372	21,177,300	27,745,237	28,854,672	
Liabilities							
Current liabilities	673,607	2,460,990	752,463	2,599,153	3,134,597	3,351,616	
Long-term liabilities	3,899,739	4,345,368	4,267,298	4,873,544	8,245,107	9,140,842	
Total liabilities	4,573,346	6,806,358	5,019,761	7,472,697	11,379,704	12,492,458	
Net Assets							
Invested in capital assets, net of							
related debt	1,296,622	7,584,255	1,037,416	7,598,587	8,880,877	8,636,003	
Restricted	495,361	-	752,819	-	495,361	752,819	
Unrestricted	726,241	6,263,054	867,376	6,106,016	6,989,295	6,973,392	
Total net assets	\$ 2,518,224	\$ 13,847,309	\$ 2,657,611	\$ 13,704,603	\$ 16,365,533	\$ 16,362,214	

Over time, net assets can serve as a useful indicator of a government's financial position. At December 31, 2009, the City's assets exceeded liabilities by \$16,365,533. At year-end, net assets were \$2,518,224 and \$13,847,309 for the governmental activities and the business-type activities, respectively.

Capital assets reported on the government-wide statements represent the largest portion of the City's net assets. At year-end, capital assets represented 66.96% of total assets. Capital assets include land, construction in progress (CIP), land improvements, buildings and improvements, furniture and equipment, vehicles and infrastructure. Capital assets, net of related debt to acquire the assets at December 31, 2009, were \$1,296,622 and \$7,584,255 in the governmental activities and business-type activities, respectively. These capital assets are used to provide services to citizens and are not available for future spending. Although the City's investment in capital assets is reported net of related debt, it should be noted that the resources to repay the debt must be provided from other sources, since capital assets may not be used to liquidate these liabilities.

As of December 31, 2009, the City is able to report positive balances in all three categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities.

A portion of the City's net assets, \$495,361, represents resources that are subject to external restriction on how they may be used. In the governmental activities, the remaining balance of unrestricted net assets of \$726,241 may be used to meet the government's ongoing obligations to citizens and creditors.

# MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2009

The following table shows the comparative analysis of changes in net assets for 2009 compared to 2008. The net assets of the governmental activities were restated at December 31, 2008, as described in Note 3.B to the basic financial statements.

	Governmental Activities 2009	Business-type Activities 2009	Governmental Activities 2008	Business-type Activities 2008	2009 Total	Restated 2008 Total
Revenues						
Program revenues:						
Charges for services	\$ 52,136	\$ 8,448,456	\$ 58,240	\$ 8,325,725	\$ 8,500,592	\$ 8,383,965
Operating grants and contributions	398,742	-	395,366	333,896	398,742	729,262
Capital grants and contributions	70,737	45,048	258,842		115,785	258,842
Total program revenues	521,615	8,493,504	712,448	8,659,621	9,015,119	9,372,069
General revenues:						
Property taxes	291,044	-	364,352	-	291,044	364,352
Income taxes	1,882,307	-	1,919,527	-	1,882,307	1,919,527
Other local taxes	-	28,124	-	31,692	28,124	31,692
Unrestricted grants and entitlements	258,833	-	259,335	-	258,833	259,335
Investment earnings	234,367	-	322,216	24	234,367	322,240
Miscellaneous	187,752	37,980	122,163	22,864	225,732	145,027
Total general revenues	2,854,303	66,104	2,987,593	54,580	2,920,407	3,042,173
Total revenues	3,375,918	8,559,608	3,700,041	8,714,201	11,935,526	12,414,242
Expenses:						
General government	411,218	-	407,158	-	411,218	407,158
Security of persons and property	1,875,313	-	1,984,690	-	1,875,313	1,984,690
Public health and welfare	26,982	-	26,921	-	26,982	26,921
Transportation	999,817	-	988,755	-	999,817	988,755
Community environment	400	-	491	-	400	491
Leisure time activity	36,897	-	40,509	-	36,897	40,509
Other	-	-	1,064	-	-	1,064
Interest and fiscal charges	148,925	-	154,920	-	148,925	154,920
Sewer	-	1,080,758	-	1,237,180	1,080,758	1,237,180
Water	-	1,337,741	-	1,441,479	1,337,741	1,441,479
Electric	-	5,929,061	-	5,376,280	5,929,061	5,376,280
Guarantee trust	-	10,721	-	9,826	10,721	9,826
Stormwater		74,374		6,573	74,374	6,573
Total expenses	3,499,552	8,432,655	3,604,508	8,071,338	11,932,207	11,675,846
Transfers	(15,753)	15,753	(258,160)	258,160		
Change in net assets	(139,387)	142,706	(162,627)	901,023	3,319	738,396
Net assets at beginning of year-restated	2,657,611	13,704,603	2,820,238	12,803,580	16,362,214	15,623,818
Net assets at end of year	\$ 2,518,224	\$ 13,847,309	\$ 2,657,611	\$ 13,704,603	<u>\$ 16,365,533</u>	<u>\$ 16,362,214</u>

#### MANAGEMENTS DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2009

#### **Governmental Activities**

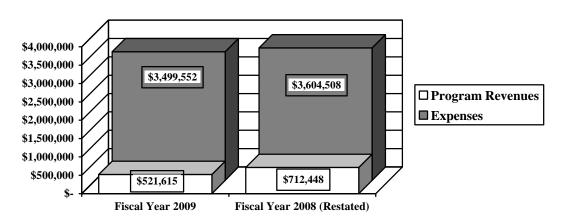
Governmental activities net assets decreased \$139,387 in 2009. This decrease is a result of overall economic decline of the automotive and manufacturing sectors of the economy. The City operates in a highly manufacturing-based region of Ohio and the recession has significantly impacted the income tax collections of the City. Further, the subprime mortgage crisis has also impacted the City with an increase in real property foreclosures.

Security of persons and property, which primarily supports the operations of the police and fire departments accounted for \$1,875,313 of the total expenses of the City. These expenses were partially funded by \$33,804 in direct charges to users of the services. Transportation expenses totaled \$999,817. Transportation expenses were partially funded by \$397,542 in operating grants and contributions and \$70,737 in capital grants and contributions.

The State and federal government contributed to the City a total of \$398,742 in operating grants and contributions and \$70,737 in capital grants and contributions. These revenues are restricted to a particular program or purpose. Of the total capital grants and contributions, \$70,737 subsidized transportation programs.

General revenues totaled \$2,854,303, and amounted to 84.55% of total governmental revenues. These revenues primarily consist of property and income tax revenue of \$2,173,351. The other primary source of general revenues is grants and entitlements not restricted to specific programs, including local government and local government revenue assistance, making up \$258,833.

The statement of activities shows the cost of program services and the charges for services and grants offsetting those services. As can be seen in the graph below, the City is highly dependent upon property and income taxes as well as unrestricted grants and entitlements to support its governmental activities.



#### **Governmental Activities – Program Revenues vs. Total Expenses**

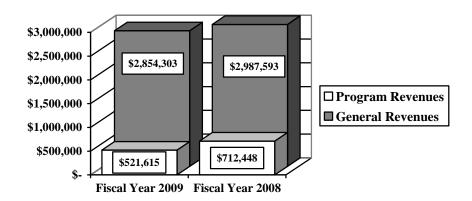
#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2009

The following table shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and unrestricted State grants and entitlements.

	<b>Governmental Activities</b>							
	Total Cost of Services 2009		Net Cost of Services 2009		(Restated) Total Cost of Services 2008		Ne	Restated) et Cost of Services 2008
Program Expenses:								
General government	\$	411,218	\$	395,887	\$	407,158	\$	400,059
Security of persons and property		1,875,313		1,841,509		1,984,690		1,937,443
Public health and welfare		26,982		23,981		26,921		20,666
Transportation		999,817		531,538		988,755		338,008
Community environment		400		400		491		491
Leisure time activity		36,897		35,697		40,509		39,409
Other		-		-		1,064		1,064
Interest and fiscal charges		148,925		148,925		154,920	_	154,920
Total	\$	3,499,552	\$	2,977,937	\$	3,604,508	<u>\$</u>	2,892,060

The dependence upon general revenues for governmental activities is apparent, with 85.09% of expenses supported through taxes and other general revenues.

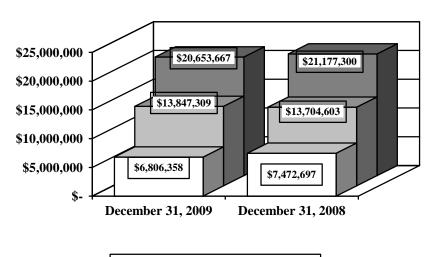
#### **Governmental Activities – General and Program Revenues**



#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2009

#### **Business-type Activities**

Business-type activities include the water, sewer, electric, guarantee trust and stormwater enterprise funds. These programs had program revenues of \$8,493,504, general revenues of \$66,104, expenses of \$8,432,655 and transfer in of \$15,753 for 2009. The graph below shows the business-type activities assets, liabilities and net assets at year-end.



#### Net Assets in Business - Type Activities



Business - type activities net assets increased \$142,706 in 2009. This increase is a result of a revision in the City power cost adjustment calculation to collect all debt service related to the electric department. Debt service traditionally was funded through the electric base rate. However, as costs of delivering electricity increase the rate also must be increased. The new calculation considers all aspects of both operating the electric department as full as maintaining adequate funding for the capital projects of the department.

#### Financial Analysis of the Government's Funds

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

#### Governmental Funds

The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unreserved fund balance may serve as a useful measure of the City's net resources available for spending at year-end.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2009

The City's governmental funds (as presented on the balance sheet on page F20) reported a combined fund balance of \$883,717 which is \$284,341 below last year's restated total of \$1,168,058. The fund balances of the governmental funds were restated at December 31, 2008 as described in Note 3.B to the basic financial statements. The schedule below indicates the fund balances and the total change in fund balances as of December 31, 2009 for all major and nonmajor governmental funds.

	Fund Balances 12/31/09	Restated Fund Balances 12/31/08	(Decrease)
Major fund: General Other nonmajor governmental funds	\$ 474,754 408,963	\$ 522,271 645,787	\$ (47,517) (236,824)
Total	\$ 883,717	<u>\$ 1,168,058</u>	<u>\$ (284,341)</u>

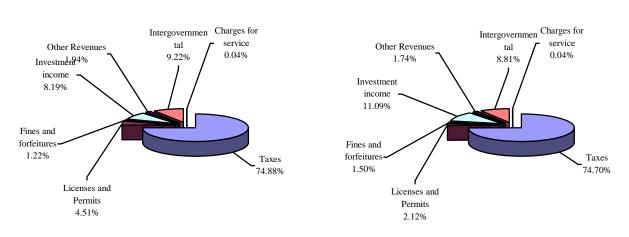
#### **General Fund**

The City's general fund balance decreased \$47,517, primarily due to a decrease in income taxes in the amount of \$27,286. The table that follows assists in illustrating the revenues of the general fund.

	2009 Amount		 2008 Amount	Percentage Change
<u>Revenues</u>				
Taxes	\$	2,142,609	\$ 2,169,895	(1.26) %
Charges for services		1,139	1,088	4.69 %
Licenses and permits		129,145	61,469	110.10 %
Fines and forfeitures		34,995	43,486	(19.53) %
Intergovernmental		263,757	255,934	3.06 %
Investment income		234,364	322,210	(27.26) %
Other		55,602	 50,399	10.32 %
Total	\$	2,861,611	\$ 2,904,481	(1.48) %

Tax revenue represents 74.88% of all general fund revenue, and remained comparable to 2008. Licenses and permits revenues experienced a moderate increase due to limited construction activity within the City. Fines and forfeitures declined as a result of an increasing number of traffic cases being transferred from the City's Mayor's Court to the Girard Municipal Court. Continued declines in interest rates have also adversely impacted the City's investment income.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2009



Revenues – 2009

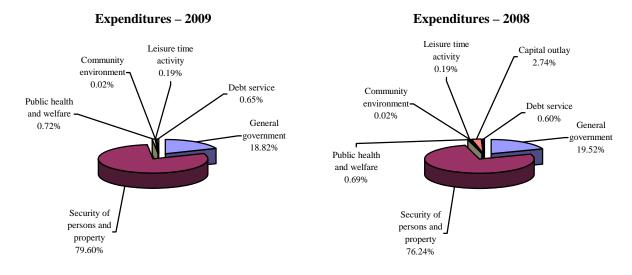
Revenues – 2008

The table that follows assists in illustrating the expenditures of the general fund.

	2009 Amount		
<u>Expenditures</u>			
General government	\$ 387,286	\$ 427,787	(9.47) %
Security of persons and property	1,637,801	1,670,624	(1.96) %
Public health and welfare	14,721	15,032	(2.07) %
Community environment	400	491	(18.53) %
Leisure time activity	3,937	4,094	(3.83) %
Capital outlay	-	60,093	100.00 %
Debt service	13,400	13,147	100.00 %
Total	\$ 2,057,545	\$ 2,191,268	(6.10) %

Expenses overall declined during 2009 due to the economic condition of the United States. Employees accepted a one year pay freeze during 2009. Further, in order to preserve capital, all non-essential purchasing was eliminated from the operating budget. Conservative budgeting and cost containment measures have been enacted to address the continued sluggish economy.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2009



#### **Budgeting Highlights**

The City's budgeting process is prescribed by the Ohio Revised Code (ORC). Essentially the budget is the City's appropriations which are restricted by the amounts of anticipated revenues certified by the Budget Commission in accordance with the ORC. Therefore, the City's plans or desires cannot be totally reflected in the original budget. If budgeted revenues are adjusted due to actual activity then the appropriations can be adjusted accordingly.

Budgetary information is presented for the general fund. In the general fund, the actual revenues came in the same as they were in the final budget. Actual expenditures and other financing uses were \$16,244 less than the amount in the final budget. Budgeted revenues were decreased \$133,260 from the original to the final budget. Budgeted expenditures and other financing uses were increased \$158,723 from the original to the final budget.

#### **Proprietary Funds**

The City's proprietary funds provide the same type of information found in the government-wide financial statements for business-type activities, except in more detail. The only difference between the amounts reported as business-type activities and the amounts reported in the proprietary fund statements are interfund eliminations between proprietary funds and internal balances due to governmental activities for internal service activities. The only interfund activity reported in the government wide statements are those between business-type activities and governmental activities (reported as internal balances and transfers) whereas interfund amounts between various enterprise funds are reported in the proprietary fund statements.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2009

#### **Capital Assets and Debt Administration**

#### Capital Assets

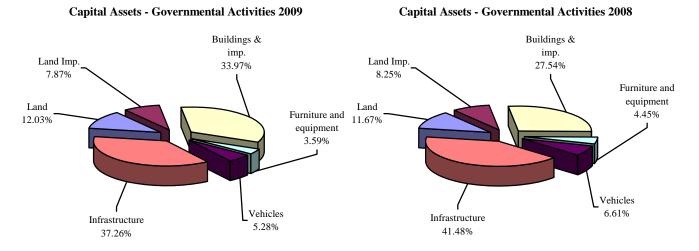
At the end of 2009, the City had \$18,577,181 (net of accumulated depreciation) invested in land, construction in progress (CIP), land improvements, buildings and improvements, furniture and equipment, vehicles and infrastructure. Of this total, \$4,968,632 was reported in governmental activities and \$13,608,549 was reported in business-type activities. See Note 9 to the basic financial statements for detail. The following table shows 2009 balances compared to 2008:

#### Capital Assets at December 31 (Net of Depreciation)

	Governmen	ental Activities Business-		pe Activities	Te	otal
	2009	2008	2009	2008	2009	2008
Land	\$ 597,871	\$ 597,871	\$ 180,423	\$ 180,423	\$ 778,294	\$ 778,294
Construction in progress	-	-	442,021	769,922	442,021	769,922
Land improvements	391,244	422,361	142,254	154,284	533,498	576,645
Buildings and improvements	1,687,624	1,410,245	2,491,666	2,238,198	4,179,290	3,648,443
Furniture and equipment	178,253	227,855	1,471,891	1,686,131	1,650,144	1,913,986
Vehicles	262,477	338,293	273,958	336,888	536,435	675,181
Infrastructure	1,851,163	2,124,683	8,606,336	8,914,324	10,457,499	11,039,007
Totals	\$ 4,968,632	\$ 5,121,308	\$ 13,608,549	\$ 14,280,170	\$ 18,577,181	\$ 19,401,478

The overall decrease in governmental capital assets of \$152,676 is primarily due to depreciation expense of \$474,575 exceeding capital outlays of \$321,899 for 2009. The overall decrease in business-type capital assets of \$671,621 is primarily due to depreciation expense of \$722,839 exceeding capital outlays of \$51,218.

The following graphs show the breakdown of business-type capital assets by category for 2009 and 2008.



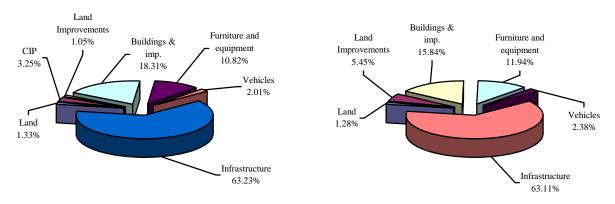
#### MANAGEMENTS DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2009

The City's largest capital asset category is infrastructure which includes roads, sidewalks, traffic lights and curbs. These items are immovable and of value only to the City, however, the annual cost of purchasing these items is quite significant. The net book value of the City's infrastructure (cost less accumulated depreciation) represents 37.26% of the City's total governmental capital assets.

The following graphs show the breakdown of business-type capital assets by category for 2009 and 2008.

# Capital Assets - Business-Type Activities 2009

### Capital Assets - Business-Type Activities 2008



The City's largest business-type capital asset category is infrastructure that primarily includes water, sewer, and electrical lines. These items play a vital role in the income producing ability of the business-type activities. The net book value of the City's infrastructure (cost less accumulated depreciation) represents approximately 63.23% of the City's total business-type capital assets.

#### Debt Administration

The City had the following long-term obligations outstanding at December 31, 2009 and 2008 (See Note 12 to the basic financial statements for detail):

	Governmental Activities		
	2009	2008	
General obligation bonds	\$ 3,600,000	\$ 3,990,000	
Capital lease obligation	72,010	93,892	
Compensated absences	227,729	225,575	
Total long-term obligations	<u>\$ 3,899,739</u>	\$ 4,309,467	
	Business-type	Activities	
	2009	2008	
Refunding BAN	\$ 1,790,000	\$ 2,195,000	
OPWC loans	702,813	730,802	
OWDA loan	1,613,355	1,718,032	
Capital lease obligation	72,011	93,892	
Compensated absences	221,074	203,461	
Total long-term obligations	\$ 4,399,253	\$ 4,941,187	

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2009

#### Economic Conditions and Next Year's General Fund Budget Outlook

The City's Administration considers the impact of various economic factors when establishing the 2010 budget. The continued challenges resulting from regional loss of employment, stagnant economic development, and the general national recession, have continued to influence the objectives established in the 2010 budget. Despite the continued economic uncertainty, the City continues to operate its financial decision making conservatively.

The City continues to carefully monitor two primary sources of revenue—local income taxes and shared intergovernmental (state) revenue. In order to stabilize the impact of the fluctuations in these revenue sources, City Council continues make effort to maintain its employment base; maintain the community's reputation for high public safety standards; and adoption of a budget designed to promote long-term fiscal stability. In order to meet the objectives of the 2010 budget, the City emphasized various efforts to continue to contain costs.

Budgeted revenues in the general fund for 2009 are \$2,813,124, a decrease of \$118,340 or 4.04% from final 2008 budgeted revenues of \$2,931,464. The 2009 general fund budgeted expenditures are \$2,907,517 as compared with the 2008 general fund budgeted expenditures of \$3,000,466. For financial reporting purposes, the general fund is comprised of the following funds: the general fund, income tax fund, and unclaimed monies fund.

The average unemployment rate for Trumbull County in 2009 was 14.5%--considerably higher than the 2008 rate of 7.5%. This is the result of the heavy losses in manufacturing industry in the area. The county unemployment rate compared slightly higher than the 10.9% State of Ohio average and 10.0% national average. The City Auditor anticipates the 2010 rate to stabilize due to the lessening impact of the overall national recession. The combination of the City's stabilizing local income tax collections and conservative budgeting practices should result in a stable financial future for the City.

#### **Contacting the City's Financial Management**

This financial report is designed to provide our citizens', taxpayers, and investors and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information contact the City Auditor's Office, Mr. Michael C. Villano, CPA, CMA, Auditor, City of Hubbard, Ohio, 220 West Liberty Street, Hubbard, Ohio 44425 or visit our website at <u>www.cityofhubbard.com</u>.

## BASIC FINANCIAL STATEMENTS

## THIS PAGE IS INTENTIONALLY LEFT BLANK

#### STATEMENT OF NET ASSETS DECEMBER 31, 2009

	Governmental Activities	Business-type Activities	Total
Assets:	¢ 502.071	ф <u>с со</u> 1.007	¢ (214.700
Equity in pooled cash and cash equivalents	\$ 592,971 500	\$ 5,621,827 300	\$ 6,214,798 800
	476,468	-	476,468
Real and other taxes	402,651	3,203	405,854
Accounts	175,777	717,041	892,818
Special assessments.	9,554	-	9,554
Internal balance.	61,322	(61,322)	-
Due from other governments	287,784	(01,322)	287,784
Prepayments	7,789	14,669	22,458
Materials and supplies inventory.	28,367	403,267	431,634
Deferred charges	20,507	12,172	12,172
Unamortized bond issuance costs	79,755	67,387	147,142
Investment in joint ventures	19,155	266,574	266,574
Capital assets:	-	200,574	200,574
Land and construction in progress	597,871	622,444	1,220,315
Depreciable capital assets, net	4,370,761	12,986,105	17,356,866
Total capital assets.	4,968,632	13,608,549	18,577,181
Total assets.	7,091,570	20,653,667	27,745,237
Liabilities:			
Accounts payable	19,988	414,670	434,658
Accrued wages and benefits	79,415	67,116	146,531
Due to other governments	72,618	64,321	136,939
Unearned revenue	346,986	-	346,986
Accrued interest payable	7,800	14,883	22,683
Claims payable.	146,800	-	146,800
Revenue anticipation note	-	1,900,000	1,900,000
Due within one year	522,535	681,561	1,204,096
Due in more than one year	3,377,204	3,663,807	7,041,011
Total liabilities	4,573,346	6,806,358	11,379,704
<b>Net assets:</b> Invested in capital assets, net of related debt	1,296,622	7 594 755	8,880,877
Restricted for:	1,290,022	7,584,255	0,000,077
Capital projects.	212,867	-	212,867
Street construction and maintenance	119,504	-	119,504
State highway.	41,537	-	41,537
Law enforcement	31,339	-	31,339
Police pension	22,480	-	22,480
Maple Grove cemetery	7,958	-	7,958
Recreation	57,566	-	57,566
Other purposes	395	-	395
Expendable	875	-	875
Nonexpendable	840	-	840
Unrestricted.	726,241	6,263,054	6,989,295
Total net assets	\$ 2,518,224	\$ 13,847,309	\$ 16,365,533

#### STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2009

			Progra	m Revenues		
	 Expenses	harges for Services	Gr	perating ants and tributions	-	ital Grants and tributions
Governmental Activities:						
General government	\$ 411,218	\$ 15,331	\$	-	\$	-
Security of persons and property	1,875,313	33,804		-		-
Public health and welfare	26,982	3,001		-		-
Transportation	999,817	-		397,542		70,737
Community environment	400	-		-		-
Leisure time activity	36,897	-		1,200		-
Interest and fiscal charges	 148,925	 -		-		-
Total governmental activities	 3,499,552	 52,136		398,742		70,737
Business-type Activities:						
Sewer	1,080,758	1,177,866		-		25,038
Water	1,337,741	1,283,559		-		20,010
Electric.	5,929,061	5,857,553		-		-
Other business-type activities:						
Guarantee Trust.	10,721	-		-		-
Stormwater.	 74,374	 129,478		-		
Total business-type activities	 8,432,655	 8,448,456				45,048
Total primary government.	\$ 11,932,207	\$ 8,500,592	\$	398,742	\$	115,785

#### **General Revenues:**

Property taxes levied for: General purposes
Fire district
Police pension
Income taxes levied for:
General purposes
Other local taxes
Grants and entitlements not restricted to specific programs
Investment earnings
Miscellaneous
Total general revenues
Transfers
Change in net assets
Net assets at beginning of year, restated.
Net assets at end of year.

### Net (Expense) Revenue and Changes in Net Assets

Governmental Activities	Business-type Activities	Total
\$ (395,887)	\$ -	\$ (395,887)
(1,841,509)	φ -	(1,841,509)
(23,981)	_	(1,041,90)) (23,981)
(531,538)	_	(531,538)
(400)	-	(400)
(35,697)	-	(35,697)
(148,925)		(148,925)
(2,977,937)		(2,977,937)
_	122,146	122,146
-	(34,172)	(34,172)
-	(71,508)	(71,508)
-	(10,721)	(10,721)
-	55,104	55,104
	60,849	60,849
(2,977,937)	60,849	(2,917,088)
260,424	-	260,424
744	-	744
29,876	-	29,876
1,882,307	-	1,882,307
-	28,124	28,124
258,833	-	258,833
234,367	-	234,367
187,752	37,980	225,732
2,854,303	66,104	2,920,407
(15,753)	15,753	
(139,387)	142,706	3,319
2,657,611	13,704,603	16,362,214
\$ 2,518,224	\$ 13,847,309	\$ 16,365,533

#### BALANCE SHEET GOVERNMENTAL FUNDS DECEMBER 31, 2009

		General	Gov	Other vernmental Funds	Total Governmental Funds		
Assets:	۴	100 505	۴	267.552	¢	5 (7.070	
Equity in pooled cash and cash equivalents	\$	199,525	\$	367,553	\$	567,078	
Cash in segregated accounts		150		350		500	
Income taxes		476,468		-		476,468	
Real and other taxes		360,999		41,652		402,651	
Accounts		30,756		400		31,156	
Special assessments.		9,554		-		9,554	
Due from other governments		102,326		185,458		287,784	
Prepayments		7,689		100		7,789	
Materials and supplies inventory		7,211		21,156		28,367	
Total assets	\$	1,194,678	\$	616,669	\$	1,811,347	
Liabilities:							
Accounts payable	\$	14,285	\$	5,703	\$	19,988	
Accrued wages and benefits		57,240		22,175		79,415	
Due to other governments		55,506		17,112		72,618	
Deferred revenue		281,802		126,821		408,623	
Unearned revenue		311,091		35,895		346,986	
Total liabilities.		719,924		207,706		927,630	
Fund Balances:							
Reserved for prepaids		7,689		100		7,789	
Reserved for materials and supplies inventory		7,211		21,156		28,367	
Reserved for unclaimed monies		2,309		-		2,309	
Reserved for perpetual care		-		840		840	
General fund		457,545		_		457,545	
Special revenue funds.		-		173,125		173,125	
Capital projects funds		_		212,867		212,867	
Permanent fund				875		875	
Total fund balances		474,754		408,963		883,717	
Total liabilities and fund balances	\$	1,194,678	\$	616,669	\$	1,811,347	

#### RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO NET ASSETS OF GOVERNMENTAL ACTIVITIES DECEMBER 31, 2009

Total governmental fund balances	\$ 883,717
Amounts reported for governmental activities on the statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	4,968,632
Other long-term assets are not available to pay for current period expenditures and therefore are deferred in the funds.	
Income taxes receivable\$165,159Property taxes receivable48,159Special assessments receivable9,554Intergovernmental revenues receivable185,751	
Total	408,623
Accrued interest payable is not due and payable in the current period and therefore is not reported in the funds.	(7,800)
An internal service fund is used by management to charge the costs of heath insurance to individual funds. The assets and liabilities of the internal service fund are included in governmental activities in the	
statement of assets.	23,714
Unamortized bond issuance costs are not recognized in the funds.	79,755
An internal balance is recorded in governmental activities to reflect underpayments to the internal service fund by the business-type	
actvities.	61,322
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds.	
General obligation bonds(3,600,000)Compensated absences(227,729)Capital lease payable(72,010)	
	 (3,899,739)
Net assets of governmental activities	\$ 2,518,224

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2009

-	General	Other Governmental Funds	Total Governmental Funds
Revenues:	¢ 1.001.64 <b>0</b>	¢	¢ 1.001.64 <b>0</b>
	\$ 1,881,642	\$ -	\$ 1,881,642
Property and other taxes	260,967	30,683	291,650
Charges for services	1,139	2,555	3,694
Licenses and permits	129,145	-	129,145
Fines and forfeitures	34,995	1,092	36,087
Intergovernmental	263,757	473,427	737,184
Investment income	234,364	4,045	238,409
Other	55,602	8,738	64,340
Total revenues	2,861,611	520,540	3,382,151
Expenditures:			
Current:			
General government.	387,286	-	387,286
Security of persons and property	1,637,801	35,461	1,673,262
Public health and welfare	14,721	12,261	26,982
Transportation	-	587,503	587,503
Community environment	400	-	400
Leisure time activity	3,937	29,046	32,983
Capital outlay	-	406,498	406,498
Debt service:			
Principal retirement	10,941	400,941	411,882
Interest and fiscal charges	2,459	137,237	139,696
Total expenditures	2,057,545	1,608,947	3,666,492
Excess (deficiency) of revenues			
over (under) expenditures.	804,066	(1,088,407)	(284,341)
Other financing sources (uses):			
Transfers in		851,583	851,583
	(851,583)	051,505	(851,583)
Transfers out			(001,000)
Total other financing sources (uses)	(851,583)	851,583	
Net change in fund balances	(47,517)	(236,824)	(284,341)
Fund balances at beginning of year, restated	522,271	645,787	1,168,058
Fund balances at end of year.	\$ 474,754	\$ 408,963	\$ 883,717

#### RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2009

Net change in fund balances - total governmental funds		\$ (284,341)
Amounts reported for governmental activities in the statement of activities are different because:		
Government funds report capital outlays as expenditures. However, in the statement of activities, the costs of those assets are allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capital outlays in the current period.		
Capital asset additions Current year depreciation	\$ 321,899 (474,575)	
Total		(152,676)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.		
Income taxes Property taxes Special assessments Intergovernmental revenues	665 (606) 9,369 (15,661)	
Total		(6,233)
In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due.		845
Repayment of bond and capital lease principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities on the statement of net assets.		411,882
Bond issuance costs are recognized as expenditures in the governmental funds, however, they are amortized over the life of the issuance on the statement of activities.		(10,074)
Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.		(2,154)
An internal service fund is used by management to charge the costs of health insurance to individual funds is not reported in the government- wide statement of activities. Governmental fund expenditures and the related internal service fund revenues are eliminated.		 (96,636)
Change in net assets of governmental activities		\$ (139,387)

#### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2009

		Budgeted	Amou	nts			Fina	ance with Il Budget ositive
_		Original		Final		Actual	(N	egative)
Revenues:	٨	1.0.00 50.0	<i><b></b></i>	1 000 504	<i><b></b></i>	1 000 504	¢	
Income taxes	\$	1,969,586	\$	1,880,504	\$	1,880,504	\$	-
Property and other taxes.		273,284		260,924		260,924		-
Charges for services.		1,194		1,140		1,140		-
Licenses and permits		108,212		103,318		103,318		-
Fines and forfeitures		36,653		34,995		34,995		-
Intergovernmental.		256,321		244,728		244,728		-
Investment income		245,466		234,364		234,364		-
Other		55,668		53,151		53,151		-
Total revenues.		2,946,384		2,813,124	. <u> </u>	2,813,124		
Expenditures: Current:								
General government		361.965		382,866		380,727		2.139
Security of persons and property.		1,546,352		1,635,644		1,626,505		9.139
Public health and welfare		13,996		14,804		14,721		83
Community environment.		380		402		400		2
Leisure time activity		3.743		3,959		3,937		22
Debt service:		0,7.10		0,505				
Principal retirement		10,402		11,002		10,941		61
Interest and fiscal charges		2,338		2,473		2,459		14
Total expenditures		1,939,176		2,051,150		2,039,690		11,460
Excess of revenues over expenditures		1,007,208		761,974		773,434		11,460
Other financing uses:								
Transfers out		(809,618)		(856,367)		(851,583)		4,784
Total other financing sources uses		(809,618)		(856,367)		(851,583)		4,784
Net change in fund balance		197,590		(94,393)		(78,149)		16,244
Fund balance at beginning of year		277,674		277,674		277,674		
Fund balance at end of year	\$	475,264	\$	183,281	\$	199,525	\$	16,244

## THIS PAGE IS INTENTIONALLY LEFT BLANK

#### STATEMENT OF NET ASSETS PROPRIETARY FUNDS DECEMBER 31, 2009

$\begin{array}{ c c c c c c c c c c c c c c c c c c c$		Business-type Activities -Enterprise Funds						ds	
Assets:         S         730,684         \$         880,215         \$         3,745,883         \$         265,015           Guin in segregated accounts.         300         -         -         3,203         -           Receivables (net of allowance for uncollectibles):         96,564         112,196         495,510         12,771           Preprogments.         -         4,667         7,851         2,121         -           Materials and supplies inventory         4,174         80,235         318,858         -           Total current assets         836,119         1,080,797         4,565,575         277,816           Noncurrent assets         67,387         -         -         -         266,574         -           Capital assets         -         203,203         85,345         333,896         -         -           Total capital assets         -         201,203         85,345         333,896         -         -           Total assets         -         6,086,137         -         -         -         -           Total assets         -         2,012,03         85,345         333,386         -         -           Total assets         -         2,022,26			Sewer		Water		Electric	N	onmajor
	Assets:						<u> </u>		
Cash in segregated accounts.       -       -       300       -         Receivables (net of allowance for uncollectibles):       -       -       3,203       -         Receivables (net of allowance for uncollectibles):       96,564       112,196       495,510       12,771         Prepayments.       4,697       7,851       2,121       -         Materials and supplies inventory       4,174       80,235       318,858       -         Total current assets       836,119       1,080,797       4,565,575       277,816         Noncurrent assets:       -       -       12,172       -       -         Unamorized bond issue costs.       67,387       -       -       12,172       -         Investment in joint ventures.       -       -       26,65,74       -       -       12,172       -         Land and construction in progress       203,203       85,345       33,896       -       -       -       12,673       -       -       -       12,172       -       -       -       12,673       -       -       -       12,673       -       -       -       12,673       -       -       -       -       -       -       -       12,673       - <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>									
Real and other tases       -       -       3.203         Accounts       96,564       112,196       495,510       12,771         Prepayments       4,697       7,851       2,121       -         Materials and supplies inventory       4,174       80,225       318,888       -         Total current assets       836,119       1,080,797       4,565,755       277,816         Noncurrent assets:       -       -       12,172       -         Unamortized bond issue costs       67,387       -       -       -         Capital assets:       -       -       12,172       -         Land and construction in progress       203,203       85,345       333,896       -         Total capital assets:       -       -       2,4172,978       -         Total capital assets       -       6,018,750       4,837,821       3,030,724       -         Total assets       -       -       -       -       -       -         Capital asset       -       -       -       -       -       -         Total assets       -       -       -       -       -       -       -       -       -       -       -	Cash in segregated accounts	\$	730,684	\$	,	\$	3,745,883	\$	265,045
$\begin{array}{c cccc} Accounts & 96,564 & 112,196 & 495,510 & 12,771 \\ Prepayments & 4,697 & 7,851 & 2,121 & - \\ Total current assets & 836,119 & 1,080,797 & 4,565,575 & 277,816 \\ \hline Noncurrent assets & 836,119 & 1,080,797 & 4,565,575 & 277,816 \\ \hline Noncurrent assets & 67,387 & - & - & 266,574 & - \\ Capital assets & - & 266,574 & - & 266,574 & - \\ Capital assets & 6,018,750 & 4,837,821 & 2,751,978 & - \\ Total construction in progress & 203,203 & 85,345 & 333,896 & - \\ Depreciable capital assets , net & 5,815,547 & 4,752,476 & 2,418,082 & - \\ Total capital assets & 6,018,750 & 4,837,821 & 2,0751,978 & - \\ Total acquiral assets & 6,086,137 & 4,837,821 & 3,030,724 & - \\ Total acquiral assets & 6,922,256 & 5,918,618 & 7,596,299 & 277,816 \\ \hline Liabilities & & & & & & & & & & & & & & & & & & &$							3 203		
$\begin{array}{c c c c c c c c c c c c c c c c c c c $			96 564		112 106		· ·		12 771
$\begin{array}{c c c c c c c c c c c c c c c c c c c $			)				,		12,771
Total current assets       836.119       1.080,797       4.565,575       277,816         Noncurrent assets:       0amortized bond issue costs.       67,387       -       -       -       12,172       -       -       -       12,172       -       -       -       12,172       -       -       -       -       12,172       -       -       -       -       12,172       -       -       -       -       12,172       -       -       -       -       12,172       -       -       -       -       12,172       -       -       -       -       12,172       -       -       -       266,574       -       -       12,172       -       -       -       -       12,172       -       -       -       12,172       -       -       -       -       12,172       -									_
Noncurrent assets:         67,387         -          -         -         - <td></td> <td></td> <td>·</td> <td></td> <td></td> <td></td> <td>· · · · ·</td> <td></td> <td>- 016</td>			·				· · · · ·		- 016
$\begin{array}{c c c c c c c c c c c c c c c c c c c $			630,117		1,080,797		4,303,373		277,810
Deferred charges       12,172         Investment in joint ventures.       266,574         Capital assets:       203,203         Land and construction in progress       203,203         Pepreciable capital assets, net       5,815,547         Total capital assets       6,018,750         Total assets       6,018,750         Total assets       6,022,256         Spital assets       6,922,256         Current liabilities:       7,257         Accounds payable       7,257         Accounds payable       23,624         11,475       36,024         Capital lasse obligation       22,910         Capital lease obligation       22,910         Current portion of PWC loans       11,746         Accrued wages and benefits       111,564         Current portion of OWDA loans       111,746         Accrued interest payable       23,224,39         Current portion of OWDA loans       111,746         Accrued bigation       22,2439         Current portion of OWDA loans       1,316,115         Capital lease obligation       2,2439         Current portion of OWDA loans       1,316,115         Current portion of OWDC loans       1,316,115         Current			67 387						
$\begin{array}{ c c c c c c c c c c c c c c c c c c c$			07,587				12 172		_
$\begin{array}{c c c c c c c c c c c c c c c c c c c $	Investment in joint ventures		-		-				-
$\begin{array}{c c c c c c c c c c c c c c c c c c c $			203,203		85,345		333,896		-
$\begin{array}{c c c c c c c c c c c c c c c c c c c $	Depreciable capital assets, net								-
$\begin{array}{ c c c c c c c c c c c c c c c c c c c$	Total capital assets		6,018,750		4,837,821		2,751,978		-
Liabilities:       7,257 $36,922$ $370,491$ -         Accounts payable.       7,257 $36,922$ $370,491$ -         Accrued wages and benefits       15,307       14,181 $37,628$ -         Compensated absences       23,624       11,475 $36,024$ -         Due to other governments       12,768       14,386 $37,167$ -         Cajital lease obligation       22,910       -       -       -         Claims payable.       -       -       -       -       -         Revenue anticipation note       -       -       1,900,000       -       -         Current portion of revenue bonds       420,000       -       -       -       -         Current portion of OWDA loans       -       111,564       -<	Total noncurrent assets		6,086,137		4,837,821		3,030,724		-
Current liabilities:       7,257 $36,922$ $370,491$ -         Accounts payable.       15,307 $14,181$ $37,628$ -         Compensated absences       23,624 $11,475$ $36,024$ -         Due to other governments       12,768 $14,386$ $37,167$ -         Capital lease obligation       22,910       -       -       -         Claims payable.       -       -       -       -       -         Revenue anticipation note       - <t< td=""><td>Total assets</td><td></td><td>6,922,256</td><td></td><td>5,918,618</td><td></td><td>7,596,299</td><td></td><td>277,816</td></t<>	Total assets		6,922,256		5,918,618		7,596,299		277,816
Accounts payable.       7,257 $36,922$ $370,491$ -         Accrued wages and benefits       15,307 $14,181$ $37,628$ -         Compensated absences       23,624 $11,475$ $36,024$ -         Due to other governments       12,768 $14,386$ $37,167$ -         Capital lease obligation       22,910       -       -       -         Claims payable       -       -       -       -       -         Revenue anticipation note       -       -       -       -       -         Revenue anticipation note       -	Liabilities:								
Accrued wages and benefits       15,307       14,181       37,628       -         Compensated absences       23,624       11,475       36,024       -         Due to other governments       12,768       14,386       37,167       -         Capital lease obligation       22,910       -       -       -         Claims payable       -       -       -       -       -         Revenue anticipation note       -       -       -       -       -         Current portion of revenue bonds       420,000       -       -       -       -         Current portion of OWDA loans       -       111,564       -       -       -       -         Current portion of OPWC loans       11,746       44,218       -									
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$									-
Due to other governments       12,768       14,386       37,167       -         Capital lease obligation       22,910       -       -       -         Claims payable.       -       -       -       -       -         Revenue anticipation note       -       -       -       -       -       -         Current portion of revenue bonds       420,000       -       -       -       -       -         Current portion of OWDA loans       -       111,564       -       -       -       -         Current portion of OPWC loans       11,746       44,218       -       -       -       -         Accrued interest payable.       8,827       -       6,056       -       -       -         Total current liabilities:       -       -       6,056       -									-
Capital lease obligation       22,910       -       <									-
Claims payableRevenue anticipation note1,900,000-Current portion of revenue bonds420,000Current portion of OWDA loans-111,564Current portion of OPWC loans11,74644,218Accrued interest payable.8,827-6,056-Total current liabilities522,439232,7462,387,366-Long-term liabilities:Capital lease obligation49,101Revenue bonds-1,316,115OWDA loans-1,501,791OWDA loans-105,714541,135-Compensated absences64,76920,78464,398-Total liabilities1,535,6992,063,71064,398-Total liabilities2,058,1382,296,4562,451,764-					14,386		37,167		-
Revenue anticipation note1,900,000Current portion of revenue bonds420,000Current portion of OWDA loans-111,564-Current portion of OPWC loans11,74644,218-Accrued interest payable8,827-6,056Total current liabilities522,439232,7462,387,366Corp-term liabilities:522,439232,7462,387,366Corp-term liabilities:Capital lease obligation49,101OWDA loans-1,501,791-OWDA loans-105,714541,135Compensated absences64,76920,78464,398Total liabilities1,535,6992,063,71064,398Total liabilities2,058,1382,296,4562,451,764	Capital lease obligation		22,910		-		-		-
Current portion of revenue bonds $420,000$ Current portion of OWDA loans-111,564Current portion of OPWC loans11,74644,218Accrued interest payable $8,827$ - $6,056$ -Total current liabilities $522,439$ $232,746$ $2,387,366$ -Long-term liabilities: $6,056$ Revenue bonds $1,316,115$ OWDA loans- $1,501,791$ OPWC loans- $105,714$ $541,135$ Compensated absences $64,769$ $20,784$ $64,398$ -Total liabilities- $1,535,699$ $2,063,710$ $64,398$ -Total liabilities $2,058,138$ $2,296,456$ $2,451,764$ -			-		-		-		-
Current portion of OWDA loans       -       111,564       -       -         Current portion of OPWC loans       11,746       44,218       -       -         Accrued interest payable       8,827       -       6,056       -         Total current liabilities       522,439       232,746       2,387,366       -         Long-term liabilities:       -       -       -       -         Quitable lease obligation       49,101       -       -       -         OWDA loans       1,316,115       -       -       -         OWDA loans       -       1,501,791       -       -         OPWC loans       -       105,714       541,135       -       -         Compensated absences       -       64,769       20,784       64,398       -         Total liabilities       -       1,535,699       2,063,710       64,398       -			420,000		-		1,900,000		-
Current portion of OPWC loans $11,746$ $44,218$ Accrued interest payable $8,827$ - $6,056$ -Total current liabilities $522,439$ $232,746$ $2,387,366$ -Long-term liabilities: $49,101$ Capital lease obligation $1,316,115$ OWDA loans- $1,501,791$ OWDA loans- $105,714$ $541,135$ Compensated absences $64,769$ $20,784$ $64,398$ -Total long-term liabilities $1,535,699$ $2,063,710$ $64,398$ -Total liabilities $2,058,138$ $2,296,456$ $2,451,764$ -			420,000		- 111 564		-		-
Accrued interest payable.       8,827       -       6,056       -         Total current liabilities.       522,439       232,746       2,387,366       -         Long-term liabilities:       -       -       -       -         Capital lease obligation       49,101       -       -       -         Revenue bonds       1,316,115       -       -       -         OWDA loans       -       1,501,791       -       -         OPWC loans       105,714       541,135       -       -         Compensated absences       64,769       20,784       64,398       -         Total liabilities       1,535,699       2,063,710       64,398       -         Total liabilities       2,058,138       2,296,456       2,451,764       -			11 746				-		_
Long-term liabilities:       49,101       -       -       -         Capital lease obligation       1,316,115       -       -       -       -         Revenue bonds       1,316,115       -       -       -       -       -         OWDA loans       -       1,501,791       -       -       -       -       -         OPWC loans       -       105,714       541,135       -       -       -       -         Compensated absences       64,769       20,784       64,398       -       -       -       -         Total long-term liabilities       1,535,699       2,063,710       64,398       -       -       -       -         Total liabilities       2,058,138       2,296,456       2,451,764       -       -					-		6,056		-
Capital lease obligation       49,101       -       -       -       -         Revenue bonds       1,316,115       -       -       -       -       -         OWDA loans       -       1,501,791       -       -       -       -       -         OPWC loans       -       105,714       541,135       -       -       -       -         Compensated absences       64,769       20,784       64,398       -       -       -         Total long-term liabilities       1,535,699       2,063,710       64,398       -       -         Total liabilities       2,058,138       2,296,456       2,451,764       -       -	Total current liabilities		522,439		232,746		2,387,366		-
Revenue bonds       1,316,115       -									
Revenue bonds       1,316,115       -	Capital lease obligation		49,101		-		-		-
OPWC loans       105,714       541,135       -       -         Compensated absences       64,769       20,784       64,398       -         Total long-term liabilities       1,535,699       2,063,710       64,398       -         Total liabilities       2,058,138       2,296,456       2,451,764       -			1,316,115		-		-		-
Compensated absences         64,769         20,784         64,398         -           Total long-term liabilities         1,535,699         2,063,710         64,398         -           Total liabilities         2,058,138         2,296,456         2,451,764         -			-				-		-
Total long-term liabilities       1,535,699       2,063,710       64,398       -         Total liabilities       2,058,138       2,296,456       2,451,764       -							-		-
Total liabilities         2,058,138         2,296,456         2,451,764         -									-
	Total long-term liabilities						64,398		-
Net assets:	Total liabilities		2,058,138		2,296,456		2,451,764		-
	Net assets:		1.000						
Invested in capital assets, net of related debt 4,093,164 2,639,113 851,978 -	-								-
Unrestricted	Unrestricted		770,954						
Total net assets         \$ 4,864,118         \$ 3,622,162         \$ 5,144,535         \$ 277,816	Total net assets	\$	4,864,118	\$	3,622,162	\$	5,144,535	\$	277,816

Adjustment to reflect the consolidation of the internal service funds activities related to enterprise funds.

Net assets of business-type activities

Total	Governmental Activities - Internal Service Fund
\$ 5,621,827 300	\$ 25,893
3,203 717,041 14,669 403,267	144,621
6,760,307	170,514
67,387 12,172 266,574	- - -
622,444 12,986,105 13,608,549	
13,954,682	
20,714,989	170,514
414,670 67,116 71,123 64,321 22,910	146,800
1,900,000 420,000 111,564 55,964	-
14,883	-
<u>3,142,551</u> 49,101	146,800
1,316,115	-
1,501,791 646,849	-
149,951	
3,663,807	
6,806,358	146,800
7,584,255 6,324,376	23,714
13,908,631	\$ 23,714
(61,322)	
\$ 13,847,309	

#### STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS PROPRIETARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2009

	Business-type Activities - Enterprise Funds							
		Sewer		Water		Electric	Ň	lonmajor
Operating revenues:								
Charges for services	\$	1,167,486	\$	1,283,559	\$	5,794,525	\$	129,478
Tap-in fees.		10,380		-		-		-
Other		145		14,844		6,458		16,533
Total operating revenues		1,178,011		1,298,403		5,800,983		146,011
Operating expenses:								
Personal services		482,589		470,755		1,019,860		-
Contract services		126,311		543,968		4,064,029		74,374
Materials and supplies		85,749		41,586		230,920		-
Other		-		-		-		10,721
Depreciation		256,670		159,366		306,803		
Total operating expenses.		951,319		1,215,675		5,621,612		85,095
Operating income (loss)		226,692		82,728		179,371		60,916
Nonoperating revenues (expenses):								
Interest expense and fiscal charges		(121.773)		(113,046)		(72,240)		-
Investment in joint ventures		-		-		63,028		-
Nonoperating expenses		-		-		(218,350)		-
Nonoperating revenues		-		-		28,124		
Total nonoperating revenues (expenses)		(121,773)		(113,046)		(199,438)		-
Income (loss) before contributions		104,919		(30,318)		(20,067)		60,916
Capital contributions		40,791		20,010				
Changes in net assets		145,710		(10,308)		(20,067)		60,916
Net assets at beginning of year		4,718,408		3,632,470		5,164,602		216,900
Net assets at end of year	\$	4,864,118	\$	3,622,162	\$	5,144,535	\$	277,816

Adjustment to reflect the consolidation of the internal service funds activities related to enterprise funds.

Changes in net assets of business-type activities

 	Governmental Activities - Internal
 Total	Service Fund
\$ 8,375,048	\$ 956,299
10,380	-
 37,980	
 8,423,408	956,299
1,973,204	-
4,808,682	1,086,480
358,255	-
10,721	-
 722,839	
 7,873,701	1,086,480
 549,707	(130,181)
(307,059)	-
63,028	-
(218,350)	-
 28,124	
 (434,257)	
115,450	(130,181)
 60,801	
176,251	(130,181)
	153,895
	\$ 23,714
 (33,545)	
\$ 142,706	

#### STATEMENT OF CASH FLOWS PROPRIETARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2009

	Business-type Activities - Enterprise Fund					
	Sewer	Water	Electric	Nonmajor		
Cash flows from operating activities:		* * * * * * * * *				
Cash received from customers	\$ 1,166,649	\$ 1,284,335	\$ 5,748,472	\$ 128,536		
Cash received from tap in fees	10,380	9,459	-	-		
Cash received from other operations	145	-	11,745	16,533		
Cash payments for personal services	(471,975)	(494,690)	(961,919)	-		
Cash payments for contract services	(142,948)	(547,406)	(4,004,522)	(78,830)		
Cash payments for materials and supplies	(83,027)	(57,323)	(163,954)	-		
Cash payments for other expenses				(10,721)		
Net cash provided by (used in) operating activities.	479,224	194,375	629,822	55,518		
Cash flows from noncapital financing activities:						
Cash received from capital contributions	25,038	20,010	-	-		
Cash received from property and other taxes	-	-	27,972	-		
Cash payments for joint venture expenses			(218,350)			
Net cash provided by (used in) noncapital						
financing activities	25,038	20,010	(190,378)			
Cash flows from capital and related						
financing activities:						
Acquisition of capital assets	(114,039)	-	-	-		
Principal retirement on bond anticipation notes	(405,000)	-	-	-		
Principal retirement on loans	(5,872)	(126,794)	-	-		
Principal retirement on notes	-	-	(2,011,500)	-		
Principal retirement on capital leases	(21,881)	-	-	-		
Sale of notes.	-	-	1,900,000	-		
Note issuance costs.	-	-	(14,181)	-		
Interest and fiscal charges	(92,808)	(113,046)	(73,333)			
Net cash used in capital and						
related financing activities	(639,600)	(239,840)	(199,014)			
Net increase (decrease) in cash and cash equivalents	(135,338)	(25,455)	240,430	55,518		
Cash and cash equivalents at beginning of year	866,022	905,970	3,505,453	209,527		
Cash and cash equivalents at end of year	\$ 730,684	\$ 880,515	\$ 3,745,883	\$ 265,045		
	\$ 123,001	- 000,010	- 2,7 12,000	- 200,010		

	Total	Governmental Activities - Internal Service Fund	I
:	\$ 8,327,992	\$ 811,714	Ļ
	19,839	-	-
	28,423	-	
	(1,928,584)	-	•
	(4,773,706)	(1,063,826	)
	(304,304)	-	•
_	(10,721)		
_	1,358,939	(252,112	)
	15 049		
	45,048 27,972	-	
	(218,350)	-	_
_	(210,000)		
	(145,330)		
	(114,039)		_
	(405,000)	-	_
	(132,666)	-	-
	(2,011,500)	-	-
	(21,881)	-	-
	1,900,000	-	
	(14,181)	-	
_	(279,187)		
	(1,078,454)		
	135,155	(252,112	2)
	5,486,972	278,005	
	\$ 5,622,127	\$ 25,893	

--Continued

#### STATEMENT OF CASH FLOWS PROPRIETARY FUNDS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2009

	Business-type Activities - Enterprise Funds					Funds		
	Sewer		Water		Electric		N	onmajor
Reconciliation of operating income (loss) to net cash provided by (used in) operating activities:								
Operating income (loss)	\$	226,692	\$	82,728	\$	179,371	\$	60,916
Adjustments:								
Depreciation		256,670		159,366		306,803		-
Changes in assets and liabilities:								
Decrease (increase) in materials and supplies inventory		827		(16,471)		58,570		-
Increase in accounts receivable.		(837)		(4,609)		(40,766)		(942)
Decrease in prepayments.		3,489		1,012		1,000		336
Increase (decrease) in accounts payable		60		(3,716)		69,707		(4,792)
Increase (decrease) in accrued wages and benefits		3,039		(1,933)		7,090		-
Increase in due to other governments.		3,458		2,457		6,670		-
Decrease in retainage payable.		(14,869)		-		-		-
Increase (decrease) in compensated absences payable		695		(24,459)		41,377		-
Increase in claims payable								
Net cash provided by (used in) operating activities	\$	479,224	\$	194,375	\$	629,822	\$	55,518

#### Non-cash transactions:

During 2009, the Sewer fund received \$15,753 in capital contributions from governmental funds.

 Total	Governmental Activities - Internal Service Fund					
\$ 549,707	\$	(130,181)				
722,839		-				
42,926 (47,154)		- (144,585)				
5,837		-				
61,259		-				
8,196		-				
12,585		-				
(14,869)		-				
17,613		- 22,654				
 		22,034				
\$ 1,358,939	\$	(252,112)				

#### STATEMENT OF FIDUCIARY NET ASSETS FIDUCIARY FUNDS DECEMBER 31, 2009

	Private Purpose Trust	Agency
Assets:	\$ 7,533	\$ 775
Equity in pooled cash and cash equivalents Receivables:	\$ 7,555	ф <i>113</i>
Real and other taxes.      Due from other governments	-	27,768 1,789
Total assets.	7,533	\$ 30,332
Liabilities:		
Due to other governments	-	\$
Total liabilities		\$ 30,332
Net assets:	7.522	
Held in trust for other purposes	7,533	-
Total net assets	\$ 7,533	=

#### STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS FIDUCIARY FUNDS FOR THE FISCAL YEAR ENDED DECEMBER 31, 2009

	Private Purpose Trust			
Additions:	\$	16		
Total additions		16		
Changes in net assets		16		
Net assets at beginning of year		7,517		
Net assets at end of year	\$	7,533		

## THIS PAGE IS INTENTIONALLY LEFT BLANK

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### NOTE 1 - DESCRIPTION OF THE CITY

The City of Hubbard, Ohio (the "City") was created in 1868. It is located in Trumbull County and is a politic and corporate body established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The City operates under a Council-Mayor form of government and provides the following services to its residents: public safety (police), Mayor's court, highways and streets, public improvements, community development (planning and zoning), water, sewer, electric, parks and recreation and general administrative services.

#### **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The basic financial statements (BFS) of the City have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to local governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial principles. The City also applies Financial Accounting Standards Board (FASB) guidance issued on or before November 30, 1989, to its governmental and business-type activities and its proprietary funds provided they do not conflict with or contradict GASB pronouncements. The City has the option to also apply FASB guidance issued after November 30, 1989 to its business-type activities and enterprise funds, subject to this same limitation. The City has elected not to apply this FASB guidance. The City's significant accounting policies are described below.

#### A. Reporting Entity

For financial reporting purposes, the City's BFS include all funds, agencies, boards, commissions, and departments for which the City is financially accountable. Financial accountability, as defined by the GASB, exists if the City appoints a voting majority of an organization's Governing Board and is either able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or impose specific burdens on, the City. The City may also be financially accountable for governmental organizations with a separately elected Governing Board, a Governing Board appointed by another government, or a jointly appointed Board that is fiscally dependent on the City. The City also took into consideration other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's BFS to be misleading or incomplete. Based upon the foregoing criteria, the City has no component units.

The following organizations are described due to their relationship to the City:

#### JOINTLY GOVERNED ORGANIZATIONS

<u>Municipal Energy Services Agency (MESA)</u> - The City has signed an Intergovernmental Joint Venture Agreement with MESA to access a pool of personnel experienced in the planning, management, engineering, construction, safety training and other technical aspects of the operation and maintenance of municipal electric and other utility systems; to provide those services on call, as needed and as available for the benefit of the City. The City will incur no financial obligation to the jointly governed organization unless and until it avails itself of the services of the jointly governed organization.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

<u>Hubbard Township-City of Hubbard Joint Economic Development District (District)</u> - The City has entered into a contractual agreement with the Township to facilitate economic development to create or preserve jobs and employment opportunities and to improve the economic welfare of the people in the State, Trumbull County, the Township and the City. The District is administered by a five member Board of Directors consisting of a Trustee representative of the Township, a representative of the City, a representative of business owners within the District, a representative of persons working within the District, and an additional member selected by the previously mentioned members who shall serve as Board Chairman. The City and the Township are to make a minimum annual contribution of \$500 each to the District's operation reserve fund to provide for administrative costs and expenses of the Board. In 2009, the Board waived the \$500 annual contribution. The City has an ongoing financial responsibility to fund the District. Upon termination of the contractual agreement, any property, assets and obligations of the District shall be divided equally between the parties, except that any items of infrastructure constructed by or for anybody shall be retained by that party.

<u>Eagle Joint Fire District (District)</u> - The Eagle Joint Fire District is a jointly governed organization pursuant to the Ohio Revised Code 505.371. The District was formed in 2008 and consists of the City of Hubbard and Hubbard Township. The District Board consists of a Trustee from the City, a Trustee from the Township and three residents of the District. Each year a new resident is appointed by the City in odd numbered years and by the Township in even numbered years. Revenues are generated from fire district levies. During 2009, the City contributed \$57,505 to the District.

#### JOINT VENTURE WITH EQUITY INTEREST

Ohio Municipal Electric Generation Agency Joint Ventures (OMEGA JV1-OMEGA JV5) The City's Electric Enterprise Fund participates in a joint venture agreement with 20 other municipal electric systems who have formed the Ohio Municipal Electric Generation Agency Joint Venture 1 (OMEGA JV1) for the purpose of providing electric power and energy to its participants on a cooperative basis. Title to these six diesel-powered generating units was transferred to the 21 municipal electric systems from American Municipal Power-Ohio, Incorporated (AMP-Ohio), a non-profit trade association and wholesale power supplier for most of Ohio's 85 municipal electric systems. Each member has a contract which provides for AMP-Ohio to purchase the right to each participant's share of power and energy that is made available through the joint venture for 2009. Complete financial statements for OMEGA JV1 may be obtained from AMP-Ohio or from the State Auditor's website at www.auditor.state.oh.us.

The City is a Financing Participant with an ownership percentage of 2.07% and shares participation with forty-one other subdivisions within the State of Ohio in the Ohio Municipal Electric Generation Agency Joint Venture 5 (OMEGA JV5). Financing Participants own undivided interest, as tenants in common, without the right of partition in the OMEGA JV5 Project.

Pursuant to the OMEGA JV5 Agreement (Agreement), the participants jointly undertook as Financing Participants, the acquisition, construction, and equipping of OMEGA JV5, including such portions of OMEGA JV5 as have been acquired, constructed or equipped by AMP-Ohio.

OMEGA JV5 was created to construct a 42 Megawatt (MW) run-of-the-river hydroelectric plant (including 40MW of backup generation) and associated transmission facilities (on the Ohio River near Bellville, West Virginia Locks and Dam) and sells electricity from its operations to OMEGA JV5 Participants.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Pursuant to the Agreement each participant has an obligation to pay its share of debt service on the Beneficial Interest Certificates (Certificates) from the revenues of its electric system, subject only to the prior payment of Operating & Maintenance Expenses (O&M) of each participant's System and shall be on a parity with any outstanding and future senior electric system revenue bonds, notes or other indebtedness payable from any revenues of the System. On dissolution of OMEGA JV5, the net assets will be shared by the financing participants on a percentage of ownership basis.

Under the terms of the Agreement each participant is to fix, charge and collect rates, fees and charges at least sufficient in order to maintain a debt coverage ratio equal to 110% of the sum of OMEGA JV5 debt service and any other outstanding senior lien electric system revenue obligations. As of December 31, 2009, the City has met its debt coverage obligation.

The Agreement provides that the failure of any OMEGA JV5 participant to make payment due by the due date thereof constitutes a default. In the event of a default, OMEGA JV5 may take certain actions including the termination of a defaulting OMEGA JV5 Participant's entitlement to Project Power. Each Participant may purchase a pro rata share of the defaulting OMEGA JV5's Participant's entitlement to Project Power, which together with the share of the other non-defaulting OMEGA JV5 Participants, is equal to the defaulting OMEGA JV5 Participant's ownership share of the Project, in kilowatts ("Step Up Power") provided that the sum of any such increases shall not exceed, without consent of the non-defaulting OMEGA JV5 Participant's ownership share of the project prior to any such increases.

OMEGA JV5 is managed by AMP, which acts as the joint venture's agent. During 1993 and 2001, AMP issued \$153,415,000 and \$13,899,981 respectively of 30 year fixed rate Beneficial Interest Certificates on behalf of the Financing Participants of OMEGA JV5. The 2001 certificates accrete to a value of \$56,125,000 on February 15, 2030. The net proceeds of the bond issues were used to construct the OMEGA JV5 Project. On February 17, 2004, the 1993 certificates were refunded by issuing 2004 beneficial Interest Refunding Certificates in the amount of \$116,910,000, which resulted in a savings to the membership of \$34,951,833 from the periods 2005 through 2024.

The City's net investment and its share of operating results of OMEGA JV5 are reported in the City's electric enterprise fund. The City's net investment to date in OMEGA JV5 was \$222,170 at December 31, 2009. Complete financial statements for OMEGA JV5 may be obtained from AMP or from the State Auditor's website at <u>www.auditor.state.oh.us</u>.

The following is a summary of audited financial information of OMEGA JV1 and OMEGA JV5 as of the year ended December 31, 2009:

	ON	<u>IEGA JV1</u>	OMEGA JV5
Total assets	\$	561,473	\$ 158,895,569
Total liabilities		74,861	148,162,742
Members equity		486,612	10,732,827
Total revenues		150,590	25,037,472
Total expenses		141,459	22,009,370
Special item - distribution to participants		-	(1,254,196)
Change in net assets		9,131	1,773,906

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

The City's undivided ownership of OMEGA JV1 and OMEGA JV5 is 3.79 and 2.07 percent, respectively.

The City reports equity interest equal to their undivided ownership percentage of the joint ventures members' equity. OMEGA JV1 does not have any debt outstanding. Separate financial statements for both joint ventures are available through either the City or AMP.

The City will report the equity interest of these joint ventures on the balance sheet as follows:

Equity interest in OMEGA JV1	\$ 18,443
Equity interest in OMEGA JV5	222,170
Total investment in joint ventures	\$ 240,613

The following tables show the major participants and percentage of ownership for the JV1 and JV5 projects:

OMEGA JV1		OMEGA JV5		
Participants	Percentage of Ownership	Participants	Percentage of Ownership	
Cuyahoga Falls	21.05	Cuyahoga Falls	16.67	
Niles	17.71	Bowling Green	15.73	
Wadsworth	11.24	Niles	10.63	
Hudson	10.37	Napoleon	7.35	
Galion	6.53	Jackson	7.14	
Oberlin	5.52	Hudson	5.69	
Amherst	5.42	Wadsworth	5.62	
Hubbard	3.79	Oberlin	3.02	
Columbiana	3.03	New Bremen	2.38	
Wellington	2.95	Bryan	2.19	
Other	12.39	Other	23.58	
Total	100.00	Total	100.00	

#### **B.** Basis of Presentation - Fund Accounting

The City's (BFS) consist of government-wide statements, including a statement of net assets and a statement of activities and fund financial statements which provide a more detailed level of financial information.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

*Government-wide Financial Statements* - The statement of net assets and the statement of activities display information about the City as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The activities of the internal service fund are eliminated to avoid "doubling up" revenues and expenses. The statements distinguish between those activities of the City that are governmental and those that are considered business-type activities. On the statement of activities, interfund services provided and used are not eliminated in the process of consolidation.

The statement of net assets presents the financial condition of the governmental and business-type activities of the City at year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the City's governmental activities and for the business-type activities of the City. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function.

Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the City, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental functions are self-financing or draw from the general revenues of the City.

**Fund Financial Statements** - During the year, the City segregates transactions related to certain City functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the City at this more detailed level. The focus of governmental and enterprise fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The internal service fund is presented in a single column on the face of the proprietary fund financial statements. Fiduciary funds are reported by type.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operation. The principal operating revenues of the City's proprietary funds are charges for sales and services. Operating expenses for the enterprise fund include personnel and other expenses related to sewer, water and electric operations and operating expenses for the internal service fund include claims and administrative expenses. All revenues and expenses not meeting these definitions are reported as nonoperating revenues and expenses.

The private-purpose trust and agency funds are reported using the economic resources measurement focus. The agency fund does not report a measurement focus as it does not report operations.

#### C. Fund Accounting

The City uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. There are three categories of funds: governmental, proprietary and fiduciary.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

*Governmental Funds* - Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following is the City's major governmental fund:

<u>General fund</u> - The general fund accounts for all financial resources except those required to be accounted for in another fund.

Other governmental funds of the City are used to account for (a) financial resources to be used for the acquisition, construction, or improvement of capital facilities other than those financed by proprietary funds; and (b) grants and other resources whose use is restricted to a particular purpose; and the accumulation of resources for, and payment of, general long-term debt principal, interest and related costs.

**Proprietary Funds** - Proprietary fund reporting focuses on changes in net assets, financial position and cash flows. Proprietary funds are classified as either enterprise or internal service.

<u>Enterprise funds</u> - The enterprise funds may be used to account for any activity for which a fee is charged to external users for goods or services. The following are the City's major enterprise funds:

<u>Sewer fund</u> - This fund accounts for the operations of providing sewage services to customers and to maintain the local sewer system of the City.

<u>Water fund</u> - This fund accounts for the operations of providing water services to its customers and to maintain the local water system of the City.

<u>Electric fund</u> - This fund accounts for the operations of providing electric services to customers and to maintain the local electric system of the City.

<u>Internal service fund</u> - The internal service fund accounts for the financing of services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis. The City's internal service fund reports on the operations of hospitalization and health insurance.

*Fiduciary Funds* - Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the City under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the City's own programs. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The City's fiduciary funds are private purpose trust funds which account for the maintenance of the Mizner and Hultz family plots and agency funds which account for the Mayor's Court and Hubbard Union Cemetery.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### D. Measurement Focus and Basis of Accounting

*Government-wide Financial Statements* - The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the City are included on the statement of net assets.

**Fund Financial Statements** - All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the financial statements for governmental funds.

Like the government-wide statements, all proprietary funds are accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of these funds are included on the statement of net assets. The statement of changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in total net assets. The statement of cash flows provides information about how the City finances and meets the cash flow needs of its proprietary activities.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operation. The principal operating revenues of the City's proprietary funds are charges for sales and services for water, sewer and electric. Operating expenses for the enterprise funds include personnel and other expenses related to the operations of the enterprise activities and operating expenses for the internal service fund include claims and administrative expenses. All revenues and expenses not meeting these definitions are reported as nonoperating revenues and expenses.

#### E. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Proprietary and agency funds also use the accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue and in the presentation of expenses versus expenditures.

**Revenues - Exchange and Nonexchange Transactions** - Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, are recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available. Available means that the resources will be collected within the current year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current year. For the City, available means expected to be received within sixty days of year end.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Nonexchange transactions, in which the City receives value without directly giving equal value in return, include income taxes, property taxes, grants, entitlements and donations. On an accrual basis, revenue from income taxes is recognized in the period in which the income is earned (See Note 7). Revenue from property taxes is recognized in the year for which the taxes are levied (See Note 6). Revenue from grants, entitlements and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the City must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the City on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year end: income tax, State-levied locally shared taxes (including gasoline tax and local government funds), fines and forfeitures and fees.

*Unearned Revenue and Deferred Revenue* - Unearned revenue and deferred revenue arise when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of December 31, 2009, but which were levied to finance year 2010 operations, and other revenues received in advance of the year for which they were intended to finance, have been recorded as unearned revenue. Income taxes and special assessments not received within the available period, grants and entitlements received before the eligibility requirements are met, and delinquent property taxes due at December 31, 2009, are recorded as deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period have been reported as deferred revenue.

*Expenses/Expenditures* - On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

#### F. Budgetary Data

The City follows these procedures in establishing the budgetary data reported in the financial statements:

*Tax Budget* - A tax budget of estimated revenue and expenditures for all funds is submitted to the County Auditor, as Secretary of the County Budget Commission, by July 20 of each year, for the period January 1 to December 31 of the following year. All funds, except agency funds, are legally required to be budgeted; however, only governmental funds are legally required to be reported.

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

*Estimated Resources* - The County Budget Commission determines if the budget substantiates a need to levy all or part of previously authorized taxes and reviews estimated revenue. The Commission certifies its actions to the City by September 1. As part of this certification, the City receives the official certificate of estimated resources, which states the projected revenue of each fund. On or about January 1, the certificate of estimated resources is amended to include any unencumbered fund balances at December 31. Further amendments may be made during the year if money from a new revenue source is received or if actual receipts exceed current estimates. The amounts reported on the budgetary statements reflect the amounts in the original and final amended official certificate of estimated resources issued during 2009.

*Appropriations* - A temporary appropriation measure to control cash expenditures may be passed on or about January 1 of each year for the period January 1 to March 31. An annual appropriation ordinance must be passed by April 1 of each year for the period January 1 to December 31. The appropriation ordinance fixes spending authority at the fund, function, department and line item level. The appropriation ordinance may be amended during the year as new information becomes available, provided that total fund appropriations do not exceed current estimated resources, as certified. The appropriations for a fund may only be modified during the year by an ordinance of Council. The amounts on the budgetary statement reflect the original and final appropriation amounts, including all amendments and modifications legally enacted by Council.

**Budgeted Level of Expenditures** - Administrative control is maintained through the establishment of detailed line-item budgets. Appropriated funds may not be expended for purposes other than those designated in the appropriation ordinance without authority of Council. Expenditures plus encumbrances may not legally exceed appropriations at the level of appropriation adopted by Council. For all funds, Council appropriations are made by fund, function (i.e. security of persons and property), department (i.e. police), and line item (i.e. salaries). This is known as the legal level of budgetary control. Any changes in appropriations outside of the legal level of budgetary control require the approval of Council by an appropriation amendment ordinance.

*Lapsing of Appropriations* - At the close of each year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriations. Encumbrances are carried forward and are not reappropriated as part of the subsequent year appropriations.

#### G. Health Care

The Comprehensive Omnibus Budget Reconciliation Act (COBRA) of 1986 required the City to offer and provide terminated or retired employees continued participation in the City's employee health care benefits program, provided that the employees pay the rate established by the plan administrator. The City incurred no expenditures or revenues in providing these services. The participating former employees make premium payments directly to the City's Insurance Provider and the Provider is responsible for all claims.

## H. Cash and Investments

To improve cash management, cash received by the City is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the City's records. Each fund's interest in the pool is presented as "equity in pooled cash and cash equivalents" on the financial statements.

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

During 2009, investments were limited to investments in the State Treasury Asset Reserve of Ohio (STAR Ohio).

Except for nonparticipating investment contracts, investments are reported at fair value which is based on quoted market prices. Nonparticipating investment contracts are reported at cost.

The City has invested funds in STAR Ohio during 2009. STAR Ohio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's shares price which is the price the investment could be sold for on December 31, 2009.

Under existing Ohio statutes all investment earnings are assigned to the general fund unless statutorily required to be credited to a specific fund. During 2009, interest revenue credited to the general fund amounted to \$234,364 which includes \$225,608 assigned from other City funds.

The City has segregated bank accounts for monies held separate from the City's central bank account. This interest bearing depository account is presented on the financial statements as "cash in segregated accounts" since it is not required to be deposited into the City treasury.

For purposes of the statement of cash flows and for presentation on the statement of net assets, investments with an original maturity of three months or less and investments of the cash management pool are considered to be cash equivalents.

An analysis of the City's investment account at year end is provided in Note 4.

#### I. Inventories of Materials and Supplies

On government-wide and fund financial statements, purchased inventories are presented at the lower of cost or market and donated commodities are presented at their entitlement value. Inventories are recorded on a first-in, first-out basis and are expensed when used. Inventories are accounted for using the consumption method.

On the fund financial statements, reported material and supplies inventory is equally offset by a fund balance reserve in the governmental funds which indicates that it does not constitute available spendable resources even though it is a component of net current assets.

Inventory consists of expendable supplies held for consumption.

## J. Capital Assets

General capital assets are those assets not specifically related to activities reported in the proprietary funds. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets, but are not reported in the fund financial statements. Capital assets utilized by the proprietary funds are reported both in the business-type activities column of the government-wide statement of net assets and in the respective funds.

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair market values as of the date received. The City maintains a capitalization threshold of \$5,000. The City's infrastructure consists of traffic signals, sidewalks, storm sewers, streets, and water, sewer, and electric lines. Infrastructure acquired prior to the implementation of GASB Statement No. 34 has been reported. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not. Interest incurred during the construction of capital assets is also capitalized for business-type activities.

All reported capital assets are depreciated except for land and construction in progress. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the City's historical records of necessary improvements and replacement. Depreciation is computed using the straight-line method over the following useful lives:

	Governmental	Business-type
	Activities	Activities
Description	Estimated Lives	Estimated Lives
Autos and trucks	4	4
Machinery, equipment, furniture and fixtures	5 - 20	5 - 20
Building improvements	15	15
Sewer and water treatment plants and buildings	N/A	20 - 40
Other buildings	40	40
Infrastructure	15 - 30	20 - 50

#### K. Compensated Absences

Compensated absences of the City consist of vacation leave and sick leave to the extent that payment to the employee for these absences are attributable to services already rendered and are not contingent on a specific event that is outside the control of the City and the employee.

In conformity with GASB Statement No. 16, "Accounting for Compensated Absences", vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the City will compensate the employees for the benefits through paid time off or some other means. Sick leave benefits are accrued as a liability using the vesting method. The liability is based on the sick leave accumulated at December 31 by those employees who are currently eligible to receive termination payments and by those employees for whom it is probable they will become eligible to receive termination benefits in the future. For purposes of establishing a liability for severance on employees expected to become eligible to retire in the future, all employees age fifty or greater with at least ten years of service or any employee with at least twenty years of service were considered expected to become eligible to retire in accordance with GASB Statement No. 16.

The total liability for vacation and sick leave payments has been calculated using pay rates in effect at the balance sheet date, and reduced to the maximum payment allowed by labor contract and/or statute, plus applicable additional salary related payments. City employees are granted vacation and sick leave in varying amounts. In the event of termination, an employee is reimbursed for accumulated vacation and sick leave at various rates.

The entire compensated absence liability is reported on the government-wide financial statements.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

On governmental fund financial statements, compensated absences are recognized as liabilities and expenditures to the extent payments come due each period upon the occurrence of employee resignations and retirements. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated leave are paid. The noncurrent portion of the liability is not reported. For proprietary funds, the entire amount of compensated absences is reported as a fund liability.

#### L. Prepayments

Payments made to vendors for services that will benefit periods beyond December 31, 2009 are recorded as prepaid items using the consumption method by recording a current asset for the prepaid amount at the time of the purchase and the expenditure/expense in the year in which services are consumed.

#### M. Unamortized Issuance Costs/Bond Premium and Discount/Accounting Gain or Loss

On government-wide financial statements, bond issuance costs are deferred and amortized over the term of the bonds using the straight-line method. Unamortized bond issuance costs are reported as a separate line item on the statement of net assets.

Bond premiums and discounts are deferred and amortized over the term of the bonds using the straightline method, which approximates the effective interest method. Bond premiums are presented as an addition to the face amount of the bonds. Bond discounts are presented as a reduction to the face amount of the bonds.

For advance refundings resulting in the defeasance of debt reported in the government-wide financial statements and in the proprietary funds, the difference between the reacquisition price and the net carrying amount of the old debt is deferred and amortized as a component of interest expense. This accounting gain or loss is amortized over the remaining life of the old debt or the life of the new debt, whichever is shorter, and is presented as an addition to or reduction from the face amount of the new debt.

On the governmental fund financial statements, issuance costs and bond premiums and discounts are recognized in the period in which they are incurred. The reconciliation between the bonds face value and the amount reported on the statement of net assets is presented in Note 12.

#### N. Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements, and all payables, accrued liabilities and long-term obligations payable from proprietary funds are reported on the proprietary fund financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims and judgments and compensated absences that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current year.

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### **O. Interfund Balances**

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables." These amounts are eliminated in the governmental and business-type activities columns of the statement of net assets, except for any net residual amounts due between governmental and business-type activities, which are presented as internal balances.

## P. Interfund Activity

Transfers between governmental and business-type activities on the government-wide statements are reported in the same manner as general revenues.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after nonoperating revenues/expenses in proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the BFS.

#### **Q. Fund Balance Reserves**

Reserved fund balances indicate that portion of fund equity which is not available for current appropriation or use. The unreserved portions of fund equity reflected in the governmental funds are available for use within the specific purposes of the funds.

The City reports a reservation of fund balance for amounts representing prepaid expenditures, materials and supplies inventory, perpetual care and unclaimed monies in the governmental fund financial statements.

## **R.** Estimates

The preparation of the BFS in conformity with GAAP requires management to make estimates and assumptions that affect the amounts reported in the BFS and accompanying notes. Actual results may differ from those estimates.

## S. Contributions of Capital

Contributions of capital in proprietary fund financial statements arise from outside contributions of capital assets, tap-in fees to the extent they exceed the cost of the connection to the system, or from grants or outside contributions of resources restricted to capital acquisition and construction. Capital contributions are reported as revenue in the proprietary fund financial statements. During 2009, the City received \$15,753 and \$45,048 in capital contributions from governmental funds and grants restricted to capital purchases, respectively.

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

#### T. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Net assets restricted for other purposes consist primarily of capital projects, street construction maintenance and repair, programs to enhance the security of persons and property and the parks and recreation.

The City applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

#### U. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the City Administration and that are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during 2009.

## NOTE 3 - ACCOUNTABILITY AND COMPLIANCE

#### A. Change in Accounting Principles

For 2009, the City has implemented GASB Statement No. 52, "<u>Land and Other Real Estate Held as Investments by Endowments</u>", GASB Statement No. 55, "<u>The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments</u>", GASB Statement No. 56 "<u>Codification of Accounting and Financial Reporting Guidance Contained in the AICPA Statements on Auditing Standards</u>", and GASB Statement No. 57 "<u>Other Postemployment Benefit (OPEB) Measurements by Agent Employers and Agent Multiple-Employers</u>".

GASB Statement No. 52 improves the quality of financial reporting by requiring endowments to report their land and other real estate investments at fair value, creating consistency in reporting among similar entities that exist to invest resources for the purpose of generating income. The implementation of GASB Statement No. 52 did not have an effect on the financial statements of the City.

GASB Statement No. 55 incorporates the hierarchy of generally accepted accounting principles (GAAP) for state and local governments into the GASB's authoritative literature. The implementation of GASB Statement No. 55 did not have an effect on the financial statements of the City.

GASB Statement No. 56 incorporates into the GASB's authoritative literature certain accounting and financial reporting guidance presented in the American Institute of Certified Public Accountants' (AICPA) Statements on Auditing Standards. The implementation of GASB Statement No. 56 did not have an effect on the financial statements of the City.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### NOTE 3 - ACCOUNTABILITY AND COMPLIANCE - (Continued)

GASB Statement No. 57 establishes standards for the measurement and financial reporting of actuarially determined information by agent employers with individual-employer OPEB plans that have fewer than 100 total plan members and by the agent multiple-employer OPEB plans in which they participate. The implementation of GASB Statement No. 57 did not have an effect on the financial statements of the City.

#### B. Restatement of Net Assets and Fund Balance

A prior period adjustment is required to correct the overstatement of contracts payable reported in the Issue II Jones stormwater project fund (a nonmajor capital project fund) at December 31, 2008 due to an error in the prior year. The prior period adjustment had the following effect on fund balances/net assets previously reported:

	Other Governmental Funds		Governmental Gove		Total overnmental Funds
Fund balance as previously reported	\$	603,618	\$	1,125,889	
Contracts payable adjustment		42,169		42,169	
Restated fund balance at December 31, 2008	\$	645,787	\$	1,168,058	

		Governmental Activities		
Net assets as previously reported	\$	2,615,442		
Contracts payable adjustment		42,169		
Restated net assets at December 31, 2008	\$	2,657,611		

## **NOTE 4 - DEPOSITS AND INVESTMENTS**

State statutes classify monies held by the City into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the City treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the City Council has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use, but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

## **NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

Interim monies may be deposited or invested in the following securities:

- 1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- 5. No-load money market mutual funds consisting exclusively of obligations described in items 1 or 2 above and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 6. The State Treasurer's investment pool State Treasury Asset Reserve of Ohio (STAR Ohio);
- 7. Certain banker's acceptance and commercial paper notes for a period not to exceed one hundred eighty days from the purchase date in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and,
- 8. Under limited circumstances, corporate debt interests rated in either of the two highest classifications by at least two nationally recognized rating agencies.

Protection of the City's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Finance Director by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the City, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Finance Director or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

#### A. Cash on Hand

At year end, the City had \$800 in undeposited cash on hand which is included on the financial statements of the City as part of "cash in segregated accounts".

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### **NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

## **B.** Deposits with Financial Institutions

At December 31, 2009, the carrying amount of all City deposits was \$6,218,066. Based on the criteria described in GASB Statement No. 40, "<u>Deposits and Investment Risk Disclosures</u>", as of December 31, 2009, \$5,837,673 of the City's bank balance of \$6,219,899 was exposed to custodial risk as discussed below, while \$382,226 was covered by the FDIC.

Custodial credit risk is the risk that, in the event of bank failure, the City's deposits may not be returned. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the City. The City has no investment policy dealing with investment custodial risk beyond the requirement in Ohio law that prohibits payments for investments prior to the delivery of the securities representing such investments to the treasurer or qualified trustee. The City has no deposit policy for custodial credit risk beyond the requirements of State statute. Although the securities were held by the pledging institutions' trust department and all statutory requirements for the deposit of money had been followed, noncompliance with federal requirements could potentially subject the City to a successful claim by the FDIC.

## C. Investments

As of December 31, 2009, the City had the following investments and maturities:

		Investment
		Maturities
		6 months or
Investment type	Fair Value	less
STAR Ohio	\$ 5,040	\$ 5,040

*Interest Rate Risk:* As a means of limiting its exposure to fair value losses arising from rising interest rates and according to State law, the City's investment policy limits investment portfolio maturities to five years or less.

*Credit Risk:* STAR Ohio carries a rating of AAA by Standard & Poor's. Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized standard service rating. The City's investment policy does not specifically address credit risk beyond requiring the City to only invest in securities authorized by State statute.

*Custodial Credit Risk:* For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City has no investment policy dealing with investment custodial risk beyond the requirement in State statute that prohibits payment for investments prior to the delivery of the securities representing such investments to the City Auditor or qualified trustee.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### **NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

*Concentration of Credit Risk:* The City places no limit on the amount that may be invested in any one issuer. The following table includes the percentage of each investment type held by the City at December 31, 2009:

Investment type	Fai	r Value	<u>% of Total</u>	
STAR Ohio	\$	5,040	100.00	

## D. Reconciliation of Cash and Investments to the Statement of Net Assets

The following is a reconciliation of cash and investments as reported in the note above to cash and investments as reported on the statement of net assets as of December 31, 2009:

Cash and investments per note	
Carrying amount of deposits	\$ 6,218,066
Investments	5,040
Cash on hand	 800
Total	\$ 6,223,906
Cash and investments per statement of net assets	
Governmental activities	\$ 593,471
Business type activities	5,622,127
Private-purpose trust funds	7,533
Agency funds	 775
Total	\$ 6,223,906

#### **NOTE 5 - INTERFUND TRANSFERS**

Interfund transfers for the year ended December 31, 2009, consisted of the following, as reported in the fund financial statements:

	Tra	nsfers from
Transfers to	_(	General
Nonmajor debt service	\$	505,803
Nonmajor special revenue		256,674
Nonmajor capital projects		89,106
Total	\$	851,583

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. All transfers were made in accordance with Ohio Revised Code Sections 5705.14, 5705.15 and 5705.16.

Interfund transfers between governmental funds are eliminated on the government-wide financial statements.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

## NOTE 6 - PROPERTY TAXES

Property taxes include amounts levied against all real and public utility property located in the City. Taxes collected from real property taxes (other than public utility) in one calendar year are levied in the preceding calendar year on the assessed value as of January 1 of that preceding year, the lien date. Assessed values are established by the County Auditor at 35 percent of appraised market value. All property is required to be revaluated every six years. Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits later payment dates to be established.

Public utility real and tangible personal property taxes collected in one calendar year are levied in the preceding calendar year on assessed values determined as of December 31 of the second year preceding the tax collection year, the lien date. Public utility tangible personal property is assessed at varying percentages of true value; public utility real property is assessed at 35 percent of true value. 2009 public utility property taxes became a lien December 31, 2008, are levied after October 1, 2009, and are collected in 2010 with real property taxes. Public utility property taxes are payable on the same dates as real property taxes described previously.

Beginning in calendar year 2009 tangible personal property tax on business inventory, manufacturing machinery and equipment, and furniture and fixtures is no longer levied and collected. The October 2008 tangible personal property tax settlement was the last property tax settlement for general personal property taxes. Tangible personal property tax collections in calendar year 2009 represent delinquent collections.

House Bill No. 66 was signed into law on June 30, 2005. House Bill No. 66 phases out the tax on tangible personal property of general businesses, telephone and telecommunications companies, and railroads. The tax on general business and railroad property was eliminated by calendar year 2009, and the tax on telephone and telecommunications property will be eliminated by calendar year 2011. The tax is phased out by reducing the assessment rate on the property each year. The bill replaces the revenue lost by the City due to the phasing out of the tax. In calendar years 2009-2010, the City will be fully reimbursed for the lost revenue. In calendar years 2011-2017, the reimbursements will be phased out.

The County Treasurer collects property taxes on behalf of all taxing districts in the County, including the City of Hubbard. The County Auditor periodically remits to the City its portion of the taxes collected. Property taxes receivable represents real property taxes, public utility taxes and outstanding delinquencies which are measurable as of December 31, 2009 and for which there is an enforceable legal claim. In the governmental funds, the current portion receivable has been offset by unearned revenue since the current taxes were not levied to finance 2009 operations and the collection of delinquent taxes has been offset by deferred revenue since the collection of the taxes during the available period is not subject to reasonable estimation. On a full accrual basis, collectible delinquent property taxes have been recorded as a receivable and revenue while on a modified accrual basis the revenue is deferred.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### **NOTE 6 - PROPERTY TAXES - (Continued)**

The full tax rate for all City operations for the year ended December 31, 2009 was \$3.80 per \$1,000 of assessed value. The assessed values of real and tangible personal property upon which 2009 property tax receipts were based are as follows:

Real property tax	\$ 112,532,910
Personal property tax	101,410
Public utility tax	 600,040
Total assessed valuation	\$ 113,234,360

## NOTE 7 - LOCAL INCOME TAX

The one and a half percent City income tax, which is not subject to renewal, is levied on substantially all income earned within the City. In addition, the residents of the City are required to pay City income tax on income they earn outside the City, however, full credit is allowed for all income taxes these residents pay to other municipalities. Employers within the City are required to withhold income tax on employee compensation and remit the tax to the City at least quarterly. Major employers are required to remit withholdings to the City monthly. Corporations and self-employed individual taxpayers are required to pay their estimated tax quarterly and file a declaration annually with the City. For governmental funds, income tax revenue is reported to the extent that it is measurable and available to finance current operations at December 31, 2009. Income tax revenue for 2009 was \$1,881,642 in the general fund.

## **NOTE 8 - RECEIVABLES**

Receivables at December 31, 2009, consisted of taxes, accounts (billings for user charged services), special assessments and intergovernmental receivables arising from grants, entitlements, and shared revenue. All intergovernmental receivables have been classified as "due from other governments" on the BFS. Receivables have been recorded to the extent that they are measurable at December 31, 2009.

A summary of the principal items of receivables reported on the statement of net assets follows:

#### **Governmental activities:**

Income taxes	\$ 476,468
Real and other taxes	402,651
Accounts	175,777
Special assessments	9,554
Due from other governments	287,784
<b>Business-type activities:</b>	
Real and other taxes	3,203
Accounts	717,041

Receivables have been disaggregated on the face of the BFS. The only receivables not expected to be collected within the subsequent year are the special assessments which are collected over the life of the assessment.

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

## **NOTE 9 - CAPITAL ASSETS**

A. Governmental activities capital asset activity for the year ended December 31, 2009 was as follows:

	Balance 12/31/08	Additions	<u>Deductions</u>	Balance 12/31/09
Governmental activities:				
<i>Capital assets, not being depreciated:</i> Land	<u>\$ 597,871</u>	<u>\$</u>	<u>\$</u>	<u>\$ 597,871</u>
Total capital assets, not being depreciated	597,871			597,871
Capital assets, being depreciated:				
Land improvements	608,277	-	-	608,277
Buildings and improvements	1,976,052	321,899	-	2,297,951
Furniture and equipment	629,564	-	-	629,564
Vehicles	1,461,416	-	-	1,461,416
Infrastructure	5,399,007			5,399,007
Total capital assets, being depreciated	10,074,316	321,899		10,396,215
Less: accumulated depreciation				
Land improvements	(185,916)	(31,117)	-	(217,033)
Buildings and improvements	(565,807)	(44,520)	-	(610,327)
Furniture and equipment	(401,709)	(49,602)	-	(451,311)
Vehicles	(1,123,123)	(75,816)	-	(1,198,939)
Infrastructure	(3,274,324)	(273,520)		(3,547,844)
Total accumulated depreciation	(5,550,879)	(474,575)	-	(6,025,454)
Total capital assets being depreciated, net	4,523,437	(152,676)		4,370,761
Governmental activities capital assets, net	\$ 5,121,308	\$ (152,676)	\$ -	\$ 4,968,632

Depreciation expense was charged to governmental activities as follows:

## **Governmental activities:**

General government	\$ 12,409
Security of persons and property	116,878
Transportation	341,870
Leisure time activity	3,418
Total depreciation expense - governmental activities	\$ 474,575

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

## NOTE 9 - CAPITAL ASSETS - (Continued)

**B.** Business-type activities capital asset activity for the year ended December 31, 2009 was as follows:

Business-type activities:	Balance <u>12/31/08</u>	Additions	Disposals	Balance 12/31/09
Capital assets, not being depreciated: Land Construction in progress	\$    180,423 769,922	\$ <u>-</u> <u>43,824</u>	\$ <u>-</u> (371,725)	\$ 180,423 442,021
Total capital assets, not being depreciated	950,345	43,824	(371,725)	622,444
Capital assets, being depreciated: Land improvements Buildings and improvements Furniture and equipment Vehicles Infrastructure	320,582 4,489,003 5,885,369 992,089 13,983,288	371,725	- - -	320,582 4,860,728 5,885,369 992,089 13,990,682
Total capital assets, being depreciated	25,670,331	379,119		26,049,450
Less: accumulated depreciation: Land improvements Buildings and improvements Furniture and equipment Vehicles Infrastructure	(166,298) (2,250,805) (4,199,238) (655,201) (5,068,964)	(12,030) (118,257) (214,240) (62,930) (315,382)	- - - -	(178,328) (2,369,062) (4,413,478) (718,131) (5,384,346)
Total accumulated depreciation Total capital assets, being depreciated, net	<u>(12,340,506)</u> <u>13,329,825</u>	(722,839) (343,720)		(13,063,345) 12,986,105
Business-type activities capital assets, net	\$ 14,280,170	<u>\$ (299,896)</u>	<u>\$ (371,725)</u>	\$ 13,608,549

Depreciation expense was charged to the enterprise funds as follows:

## **Business-type activities:**

Water	\$ 159,366
Sewer	256,670
Electric	306,803
Total depreciation expense - business-type activities	\$ 722,839

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### NOTE 10 - VACATION AND SICK LEAVE LIABILITY

Vacation and sick leave accumulated by governmental fund type employees have been recorded in the statement of net assets to the extent the liability was due at year end. Vacation and sick leave earned by proprietary funds type employees is expensed when earned and has been recorded in the fund.

Upon termination of City service, a fully vested employee is entitled to a percentage of accumulated sick leave based on years of service. At December 31, 2009, vested benefits for vacation leave for governmental fund type employees, totaled \$99,625 and vested benefits for sick leave, totaled \$128,104. For proprietary fund types, vested benefits for vacation leave totaled \$71,123 and vested benefits for sick leave for sick leave figures is an additional liability to accrue and record termination (severance) payments for employees expected to become eligible to retire in the future in accordance with GASB Statement No. 16.

## NOTE 11 - CAPITAL LEASES

In a prior fiscal year, the City entered into a capital lease agreement for a sewer cleaner. The sewer cleaner has been capitalized on a basis of one-half in the governmental activities and one-half in the sewer fund, because the asset will be used by all of the funds. This lease agreement meets the criteria of a capital lease as defined by FASB Statement No. 13 "<u>Accounting for Leases</u>", which defines a capital lease as one which transfers benefits and risks of ownership to the lessee.

The amount in governmental activities of \$120,186 represents the present value of the minimum lease payments at the time of acquisition and the amount of \$120,186 represents the present value of the minimum lease payments at the time of acquisition for the sewer fund. As of December 31, 2009, accumulated depreciation was \$22,535 in governmental activities, resulting in a carrying value of \$97,651. A corresponding liability was recorded in the governmental activities long-term obligations. As of December 31, 2009, accumulated depreciation was \$97,651 in the sewer fund, resulting in a carrying value of \$22,535. A corresponding liability was recorded in the sewer fund. Principal payments in 2009 totaled \$21,882 in governmental activities and \$21,881 in the sewer enterprise fund.

The following is a schedule of the future long-term minimum lease payments by fund required under the capital lease agreements and the present value of the minimum lease payments as of December 31, 2009:

	_	Governmental Funds				terprise
Year Ending	Street Construction					
December 31, 2009	(	General and Maintenance			d Maintenance	
2010	\$	13,147	\$	13,148	\$	26,294
2011		13,147		13,147		26,295
2012		13,147		13,147		26,295
Total		39,441		39,442		78,884
Less: amount representing interest		(3,436)		(3,437)		(6,873)
Present value of net minimum lease payments	\$	36,005	\$	36,005	\$	72,011

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

## NOTE 12 - LONG-TERM OBLIGATIONS

## A. The City's long term obligations at December 31, 2009 were as follows:

Governmental activities:	Interest Rate	Balance 12/31/08	A	dditions	<u>R</u>	eductions		Balance 12/31/09	Amounts Due in One Year
Compensated absences Capital lease obligation General obligation bonds	2.6-3.7%	\$ 225,575 93,892 3,990,000	\$	103,614	\$	(101,460) (21,882) (390,000)	\$	227,729 72,010 3,600,000	\$ 99,625 22,910 400,000
Total long-term obligations, governmental activities		\$ 4,309,467	\$	103,614	\$	(513,342)	\$	3,899,739	\$ 522,535
Business-type activities:									
<u>Refunding BAN:</u> Sewer System - 2007	4.00-4.13%	\$ 2,195,000	\$		\$	(405,000)	\$	1,790,000	\$ 420,000
OPWC Loans:									
Sewer Issue II Lift Station	0.00%	123,332		-		(5,872)		117,460	11,746
Waterline Looping	0.00%	68,155		-		(3,251)		64,904	6,491
Waterline Replacement	0.00%	104,391		-		(3,869)		100,522	7,732
N. Main Waterline	0.00%	434,924				(14,997)		419,927	29,995
Total OPWC Loans		730,802		_		(27,989)		702,813	55,964
OWDA Loan: Transmission Waterlines	6.58%	1,718,032				(104,677)		1,613,355	111,564
Other Long-Term Obligation Compensated absences Capital lease obligation	<u>s</u>	203,461 93,892		113,240		(95,627) (21,881)		221,074 72,011	71,123 22,910
Total long-term obligations, business-type activities		297,353		113,240		(117,508)	_	293,085	94,033
Total long-term obligations, business-type activities		\$ 4,941,187	\$	113,240	\$	(655,174)		4,399,253	<u>\$ 681,561</u>
		Add: Unamortiz Unamortized d						20,707 (74,592)	
		Total reported	l on t	he statemer	nt of	net assets	\$	4,345,368	

Capital lease obligations are described in Note 11.

Compensated absences will be paid from the fund from which the employee is paid, which, primarily is the general and street funds for governmental and electric, sewer and water for business-type activities.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### **NOTE 12 - LONG-TERM OBLIGATIONS - (Continued)**

**B.** On February 15, 2007, the City issued \$2,980,000 in bond anticipation notes (BANs) to refund outstanding sewer system revenue bonds. This refunded debt is considered defeased (in-substance) and, accordingly, has been removed from the statement of net assets. The balance of the refunded BAN at December 31, 2009 is \$1,790,000. The BANs have an interest rate of 4.00 - 4.13% and will mature in the year 2013.

The reacquisition price exceeded the net carrying amount of the old debt by \$128,552. This amount is being netted against the new debt and amortized over the remaining life of the refunded debt, which is equal to the life of the new debt issued. This refunding was undertaken to reduce total debt service payments over the next 6 years by 3.68% and resulted in an economic gain of \$778,872.

The City has pledged future sewer customer revenues, net of specified operating expenses, to repay \$2,980,000 in Series 2007 sewer refunding BANs. Proceeds of the sewer refunding BANs were used to refund the outstanding balance of previously issued Series 1997 sewer revenue bonds. The Series 2007 sewer refunding BANs are payable solely from sewer customer net revenues and are payable through 2013. Annual principal and interest payments on the bonds are expected to require less than 99.99 percent of net revenues. The total principal and interest remaining to be paid on the Series 2007 sewer refunding BANs is \$1,975,176. Principal and interest paid for the current year and total customer net revenues were \$493,394 and \$483,362, respectively.

The City has entered into four debt financing arrangements through the Ohio Public Works Commission (OPWC) to fund a lift station replacement, waterline looping project and waterline replacements. The amounts due to the OPWC are payable solely from water and sewer revenues. The loan agreements function similar to a line-of-credit agreement. At December 31, 2009, the City has outstanding borrowings of \$117,460, \$64,904, \$100,522 and \$419,927 in the water and sewer funds. The loan agreements require semi-annual payments based on the actual amount loaned. The OPWC loans are interest free.

The City has entered into debt financing arrangements through the Ohio Water Development Authority (OWDA) to fund construction projects. The amounts due to the OWDA are payable solely from water revenues. The loan agreements function similar to a line-of-credit agreement. At December 31, 2009, the City has outstanding borrowings of \$1,613,355. The loan agreement requires semi-annual payments based on the actual amount loaned.

On July 7, 2005 the City issued \$5,100,000 in general obligation capital improvement bonds for various construction projects and improvements. The issue is comprised of general obligation bonds with an annual interest rate ranging from 2.60% - 3.70% and mature in 2017. The general obligation bonds are secured by the full faith and credit of the City. The general obligation bonds will be paid from the general obligation bond retirement fund (a nonmajor governmental fund). The principal balance of the general obligation capital improvement bonds at December 31, 2009 was \$3,600,000.

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### NOTE 12 - LONG-TERM OBLIGATIONS - (Continued)

The following is the summary of the City's future annual debt service and interest requirements for long-term obligations:

	C	General Ob apital Acquis	U	10		OPW	C Loans	
Year Ending	C	<u>apital Acquis</u>		13		01 W		
December 31,	Principal	Intere	est	Total	Princi	pal Inte	erest	Total
2010	\$ 400,00	00 \$ 123	,523 \$	523,523	\$ 55	,964 \$	- 3	\$ 55,964
2011	415,00	00 111	,323	526,323	55	,964	-	55,964
2012	425,00	0 98	,042	523,042	55	,964	-	55,964
2013	440,00	00 84	,017	524,017	55	,963	-	55,963
2014	455,00	0 69	,058	524,058	55	,963	-	55,963
2015 - 2019	1,465,00	00 108	,265	1,573,265	279	,818	-	279,818
2020 - 2023		-	-	-	143	,177		143,177
	\$ 3,600,00	00 <u>\$ 594</u>	.228 \$	4,194,228	<u>\$ 702</u>	<u>,813 </u> \$		<u>\$ 702,813</u>
	Sewer S	ystem Refund	ing BAN			OWDA Loar	1	
Year Ending		*						
December 31,	Principal	Interest	Tota	<u>ul P</u>	rincipal	Interest	Tota	1
2010	\$ 420,000	\$ 72,194	\$ 492	2,194 \$	111,564	\$ 106,159	\$ 217	,723
2011	435,000	55,394	490	,394	118,905	98,818	217	,723
2012	460,000	37,994	497	,994	126,729	90,994	217	,723
2013	475,000	19,594	494	,594	135,068	82,655	217	,723
2014	-	-		-	143,956	73,767	217	,723
2015 - 2019	-	-		-	874,959	213,657	1,088	,616
2020 - 2021					102,174	6,688	108	,862
Total	<u>\$ 1,790,000</u>	<u>\$ 185,176</u>	<u>\$ 1,975</u>	5 <u>,176</u> <u>\$1</u>	,613,355	<u>\$ 672,738</u>	<u>\$ 2,286</u>	<u>.093</u>

## NOTE 13 - SHORT-TERM OBLIGATIONS

During 2008, the City issued a \$2,011,500 electric system improvements note through American Municipal Power of Ohio. The note was used to provide interim financing for the acquisition and installation of diesel generators for use in the City's electric system. The note was retired on November 11, 2009. On November 10, 2009, the City issued an additional \$1,900,000 electric system improvements note through American Municipal Power of Ohio. The note, which is a liability of the electric fund, is due within one year. The following is a summary of the note activity for 2009:

	Interest Rate	Balance 12/31/08	Additions	Reductions	Balance 12/31/09
Revenue Anticipation Notes					
Electric System Improvements	3.75%	\$ 2,011,500	\$ -	\$ (2,011,500)	\$ -
Electric System Improvements	2.25%		1,900,000		1,900,000
Total		\$ 2,011,500	\$ 1,900,000	\$ (2,011,500)	\$ 1,900,000

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

## NOTE 14 - RISK MANAGEMENT

## A. Comprehensive

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During 2009, the City was insured through the Argonaut Insurance Group for all property and equipment, general liability, wrongful acts, law enforcement, public official, employment practices, automobile, employee dishonesty, money and securities, inland marine, EDP and umbrella liability. The insurance plan was purchased through Victor Buck Insurance Agency. The City has transferred risk of loss to the insurance carrier to the extent of the limits below.

Type of	Limits of	
Coverage	Coverage	Deductible
Property and Equipment Breakdown	\$29,980,000	\$1,000
General liability:		
Per occurrence	1,000,000	0
Aggregate	3,000,000	0
Law enforcement liability/wrongful acts:		
Per occurrence	1,000,000	10,000
Aggregate	2,000,000	0
Public official liability/wrongful acts:		
Per occurrence	1,000,000	10,000
Aggregate	2,000,000	0
Employment Practices Liability	1,000,000	1,000
Automobile:		
Liability	1,000,000	0
Comprehensive	0	500
Collision	0	500
Employee Dishonesty	250,000	500
Money and Securities	5,000	500
Inland Marine - scheduled	914,500	500
EDP	359,000	500
Umbrella Liability	5,000,000	10,000
Inland Marine - hired/leased	200,000	2,500

#### **B.** Employee Health Insurance

The City maintains an Employees Health Self-Insurance Fund which has been classified as an Internal Service Fund in the accompanying BFS. The purpose of this fund is to pay the cost of medical benefits provided to City employees and their covered dependents for which the City is self-insured. The City is self-insured for the first \$45,000 per participant plus a \$25,000 annual aggregating specific; annual claims above such amount are paid for by specific stop-loss insurance which the City maintains.

The City had one occurrence in which settled claims exceeded the self-insurance amount. The liability for unpaid claims of \$146,800 reported in the Internal Service Fund at December 31, 2009, is based on the requirements of GASB Statement No. 10, "Accounting and Financial Reporting for Risk Financing and Related Insurance Issues", as amended by FASB Statement No. 30 "Risk Financing Omnibus", which requires that a liability for unpaid claims costs, including estimates of costs relating to incurred, but not reported claims, be accrued at the estimated ultimate cost of settling the claims. The entire claims liability is expected to be paid within the current year.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

## NOTE 14 - RISK MANAGEMENT - (Continued)

Changes in the fund's liability during 2009 are as follows:

	Beginning	Current Year Claims and		
	of Year	Changes in	Claims	End of Year
Year	Liability	Estimates	Payments	Liability
2009	\$ 124,146	\$ 1,086,480	\$ (1,063,826)	\$ 146,800
2008	121,903	770,564	(768,321)	124,146

#### C. Workers' Compensation

Workers' Compensation claims are covered through the City's participation in the State of Ohio's program. The City pays the State Workers' Compensation System a premium based upon a rate of \$100 of payroll plus administrative costs. The rate is determined based on accident history of the City. The City also pays unemployment claims to the State of Ohio as incurred.

There has been no significant reduction in insurance coverages from coverages in the prior year. In addition, settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three years.

## NOTE 15 - PENSION PLANS

#### A. Ohio Public Employees Retirement System

Plan Description - The City participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The Traditional Pension Plan is a cost-sharing, multiple-employer defined benefit pension plan. The Member-Directed Plan is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20% per year). Under the Member-Directed Plan, members accumulate retirement assets equal to the value of the member and vested employer contributions plus any investment earnings. The Combined Plan is a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and a defined contribution plan. Under the Combined Plan, employer contributions are invested by the retirement system to provide a formula retirement benefit similar to the Traditional Pension Plan benefit. Member contributions, whose investment is self-directed by the member, accumulate retirement assets in a manner similar to the Member-Directed Plan. While members in the State and local divisions may participate in all three plans, law enforcement (generally sheriffs, deputy sheriffs and township police) and public safety divisions exist only within the traditional pension plan.

OPERS provides retirement, disability, survivor and death benefits and annual cost of living adjustments to members of the Traditional Pension and the Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that may be obtained by writing to OPERS, Attention: Finance Director, 277 E. Town St., Columbus, OH 43215-4642 or by calling (614) 222-5601 or (800) 222-7377.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### NOTE 15 - PENSION PLANS - (Continued)

Funding Policy - The Ohio Revised Code provides statutory authority for member and employer contributions. For 2009, member and contribution rates were consistent across all three plans. While members in the State and local divisions may participate in all three plans, law enforcement and public safety divisions exist only within the Traditional Plan. The 2009 member contribution rates were 10.00% for members in State and local classifications. Public safety and law enforcement members contributed 10.10%. The City's contribution rate for 2009 was 14.00%, except for those plan members in law enforcement or public safety, for whom the City's contribution was 17.63% of covered payroll.

The City's contribution rate for pension benefits for 2009 was 7.00% from January 1 through March 31, 2009 and 8.50% from April 1 through December 31, 2009, except for those plan members in law enforcement and public safety. For those classifications, pension contributions were 10.63% from January 1 through March 31, 2009 and 12.13% from April 1 through December 31, 2009. The City's required contributions for pension obligations to the Traditional Pension and Combined Plans for the years ended December 31, 2009, 2008 and 2007 were \$154,324, \$143,530 and \$164,541, respectively; 92.07% has been contributed for 2009 and 100% has been contributed for 2008 and 2007.

#### **B.** Ohio Police and Fire Pension Fund

Plan Description - The City contributes to the Ohio Police and Fire Pension Fund (OP&F), a costsharing multiple-employer defined benefit pension plan. OP&F provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. OP&F issues a publicly available financial report that includes financial statements and required supplementary information for the plan. That report may be obtained by writing to the OP&F, 140 East Town Street, Columbus, Ohio 43215-5164.

Funding Policy - Plan members are required to contribute 10.0% of their annual covered salary, while the City is required to contribute 19.50% and 24.00% for police officers and firefighters, respectively. Contribution rates are established by State statute. For 2009, the portion of the City's contributions to fund pension obligations was 12.75% for police officers and 17.25% for firefighters. The City's required contributions for pension obligations to OP&F for police officers for the year ended December 31, 2009, 2008 and 2007 were \$98,712, \$98,907 and \$99,588, respectively. The full amount has been contributed for 2009, 2008 and 2007.

## NOTE 16 - POSTRETIREMENT BENEFIT PLANS

#### A. Ohio Public Employees Retirement System

Plan Description - OPERS maintains a cost-sharing multiple employer defined benefit postemployment healthcare plan, which includes a medical plan, prescription drug program and Medicare Part B premium reimbursement, to qualifying members of both the Traditional Pension and the Combined Plans. Members of the Member-Directed Plan do not qualify for ancillary benefits, including post-employment health care coverage.

To qualify for post-employment health care coverage, age-and-service retirees under the Traditional Pension and Combined Plans must have ten years or more of qualifying Ohio service credit. The Ohio Revised Code permits, but not does mandate, OPERS to provide OPEB benefits to its eligible members and beneficiaries. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### **NOTE 16 - POSTRETIREMENT BENEFIT PLANS - (Continued)**

Disclosures for the healthcare plan are presented separately in the OPERS financial report which may be obtained by writing to OPERS, Attention: Finance Director, 277 E. Town St., Columbus, OH 43215-4642 or by calling (614) 222-5601 or (800) 222-7377.

Funding Policy - The post-employment healthcare plan was established under, and is administrated in accordance with, Internal Revenue Code 401(h). State statute requires that public employers fund post-employment healthcare through contributions to OPERS. A portion of each employer's contribution to the Traditional or Combined Plans is set aside for the funding of post-employment health care.

Employer contribution rates are expressed as a percentage of the covered payroll of active employees. In 2009, local government employers contributed 14.00% of covered payroll (17.63% for public safety and law enforcement). Each year the OPERS Retirement Board determines the portion of the employer contribution rate that will be set aside for the funding of the postemployment health care benefits. The portion of employer contributions allocated to fund post-employment healthcare for 2009 was 7.00% from January 1 through March 31, 2009 and 5.50% from April 1 through December 31, 2009.

The OPERS Retirement Board is also authorized to establish rules for the payment of a portion of the health care benefits provided, by the retiree or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected. Active members do not make contributions to the post-employment healthcare plan.

The City's contributions allocated to fund post-employment health care benefits for the years ended December 31, 2009, 2008 and 2007 were \$111,164, \$143,530 and \$108,340, respectively; 92.07% has been contributed for 2009 and 100% has been contributed for 2008 and 2007.

The Health Care Preservation Plan (HCPP) adopted by the OPERS Board of Trustees on September 9, 2004, was effective January 1, 2007. Member and employer contribution rates increased as of January 1, 2006, January 1, 2007 and January 1, 2008, which allowed additional funds to be allocated to the health care plan.

#### **B.** Ohio Police and Fire Pension Fund

Plan Description - The City contributes to the OP&F Pension Fund sponsored health care program, a cost-sharing multiple-employer defined postemployment health care plan administered by OP&F. OP&F provides healthcare benefits including coverage for medical, prescription drugs, dental, vision, Medicare Part B Premium and long term care to retirees, qualifying benefit recipients and their eligible dependents.

OP&F provides access to post-employment health care coverage to any person who receives or is eligible to receive a monthly service, disability or survivor benefit check or is a spouse or eligible dependent child of such person.

The Ohio Revised Code allows, but does not mandate OP&F to provide OPEB benefits. Authority for the OP&F Board of Trustees to provide health care coverage to eligible participants and to establish and amend benefits is codified in Chapter 742 of the Ohio Revised Code.

#### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### **NOTE 16 - POSTRETIREMENT BENEFIT PLANS - (Continued)**

OP&F issues a publicly available financial report that includes financial statements and required supplementary information for the plan. That report may be obtained by writing to the OP&F, 140 East Town Street, Columbus, Ohio 43215-5164.

Funding Policy - The Ohio Revised Code provides for contribution requirements of the participating employers and of plan members to the OP&F (defined benefit pension plan). Participating employers are required to contribute to the pension plan at rates expressed as percentages of the payroll of active pension plan members, currently, 19.50% and 24.00% of covered payroll for police and fire employers, respectively. The Ohio Revised Code states that the employer contribution may not exceed 19.50% of covered payroll for police employer units and 24.00% of covered payroll for fire employer units. Active members do not make contributions to the OPEB Plan.

OP&F maintains funds for health care in two separate accounts. One for health care benefits under an IRS Code Section 115 trust and one for Medicare Part B reimbursements administrated as an Internal Revenue Code 401(h) account, both of which are within the defined benefit pension plan, under the authority granted by the Ohio Revised Code to the OP&F Board of Trustees.

The Board of Trustees is authorized to allocate a portion of the total employer contributions made into the pension plan into the Section 115 trust and the Section 401(h) account as the employer contribution for retiree health care benefits. For the year ended December 31, 2009, the employer contribution allocated to the health care plan was 6.75% of covered payroll. The amount of employer contributions allocated to the health care plan each year is subject to the Trustees' primary responsibility to ensure that the pension benefits are adequately funded and is limited by the provisions of Sections 115 and 401(h).

The OP&F Board of Trustees also is authorized to establish requirements for contributions to the health care plan by retirees and their eligible dependents, or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

The City's contributions to OP&F which were allocated to fund post-employment healthcare benefits for police officers for the year ended December 31, 2009, 2008 and 2007 were \$52,260, \$52,363 and \$52,687, respectively. The full amount has been contributed for 2009, 2008 and 2007.

## NOTE 17 - BUDGETARY BASIS OF ACCOUNTING

While the City is reporting financial position, results of operations and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The statement of revenues, expenditures and changes in fund balances - budget and actual (non-GAAP budgetary basis) presented for the general fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and GAAP basis are as follows:

- 1. Revenues are recorded when received in cash (budget) as opposed to when susceptible to accrual (GAAP);
- 2. Expenditures/expenses are recorded when paid in cash (budget) as opposed to when the liability is incurred (GAAP);

## NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2009

#### NOTE 17 - BUDGETARY BASIS OF ACCOUNTING - (Continued)

3. Unreported cash represents amounts received but not included as revenue on the budget basis operating statements. These amounts are included as revenue on the GAAP basis operating statement.

The following table summarizes the adjustments necessary to reconcile the GAAP basis statements (as reported in the fund financial statements) to the budgetary basis statements for all governmental funds for which a budgetary basis statement is presented.

## Net Change in Fund Balance

	 General
Budget basis	\$ (78,149)
Net adjustment for revenue accruals	48,487
Net adjustment for expenditure accruals	 (17,855)
GAAP basis	\$ (47,517)

## **NOTE 18 - CONTINGENCIES**

#### A. Grants

The City receives significant financial assistance from numerous federal and State agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material effect on any of the financial statements of the individual fund types included herein or on the overall financial position of the City at December 31, 2009.

#### **B.** Litigation

The City is not currently a party to any legal proceedings.

#### **NOTE 19 - OPERATING LEASE**

The City passed Ordinance No. 15-08 on September 2, 2008, to enter into a 60-month lease and maintenance agreement with IKON Office Solutions (IOS), Inc., for the lease of five (5) photocopy machines, at a monthly rate of \$515 for 13,500 black and white copies, commencing on September 11, 2008 and concluding on September 10, 2013.

The following is a schedule of future minimum lease payments:

Year Ending		
December 31,	A	mount
2010	\$	6,180
2011		6,180
2012		6,180
2013		4,292
Total - Present value of minimum lease payments	\$	22,832

# COMBINING STATEMENTS AND INDIVIDUAL FUND SCHEDULES

# THIS PAGE IS INTENTIONALLY LEFT BLANK

## INDIVIDUAL FUND SCHEDULES FUND DESCRIPTIONS - GOVERNMENTAL FUNDS

#### **General Fund**

The general fund accounts for all financial resources except those required to be accounted for in another fund. The general fund balance is available to the City for any purpose provided it is expended or transferred according to the general laws of Ohio.

#### **Special Revenue Funds**

The special revenue funds are used to account for all specific financial resources (other than major capital projects) that are legally restricted for specified expenditure purposes. The following are the special revenue funds which the City operates:

#### Nonmajor Special Revenue Fund

#### **Indigent Drivers Fund**

To account for revenues generated from fines imposed by the Mayor's Court for DUI arrests to be used for DUI enforcement training for police officers and other traffic safety programs.

#### **Enforcement and Education**

To account for grant monies received from DUI arrests to be used for enforcement and education and for DUI housing reimbursements pursuant to Ohio Revised Code Section 4511.191.

#### Fire District

To account for voted property tax levies and contracts that relate to the operations of the Fire Department.

#### State Highway

To account for revenues generated from license and gasoline taxes to be used on State highways located within the City.

#### Maple Grove Cemetery

To account for revenue generated from the sale of grave lots and fees for grave openings to provide maintenance and long-term care of the City's public cemetery.

#### Recreation

To account for shared intergovernmental revenues and allocations of local income tax monies for the maintenance of public parks located within the City as well as community recreation/activity programs for area children during the summer months.

#### Drug and Law Enforcement

To account for revenues received from seizures of State drug cases.

#### Range Fund

To account for revenues generated from police firing range rental fees and the related expenditures for the maintenance and improvement of the outdoor firing range facility.

#### **Escrow** Account

To account for monies being held by the City for cash deposit in lieu of construction surety bonds.

## **Police Pension**

To account for property taxes levied for the payment of the current police disability and pension benefits.

## INDIVIDUAL FUND SCHEDULES FUND DESCRIPTIONS - GOVERNMENTAL FUNDS (CONTINUED)

## Nonmajor Special Revenue Funds (Continued)

## **Street Construction and Maintenance**

To account for revenues generated from license and gasoline taxes to be used on local roads within the City.

## Nonmajor Debt Service Fund

## **General Obligation Bond Retirement**

To account for the retirement of the \$5,100,000, G.O. Capital Improvement Bonds.

## **Nonmajor Capital Projects Funds**

The capital project funds are used to account for the acquisition and construction of major capital facilities other than those financed by

## General Obligation Bond Construction

To account for the construction of the \$5,100,000 capital improvement projects.

## **Capital Improvement**

To account for property and municipal income tax transfers for various capital improvement expenditures within the City.

## Meadowland Stormwater Project

To account for stormwater capital improvements.

## West Liberty Sidewalk Project

To account for grant monies received and expended for the West Liberty sidewalk project.

## CDBG Sidewalk Project

To account for on-behalf grant monies received and expended for City sidewalk projects from the Small Cities Community Development Block Grant (CDBG) Formula Allocation program.

## FEMA Flood Grant

To account for the federal portion of grant monies received from the Federal Emergency Management Agency through the State of Ohio Emergency Management Agency Public Assistance Disaster Recovery Grant Program. The program and funding resulted from President George W. Bush's Presidential Declaration of Trumbull County as a federal disaster area resulting from the heavy rainfall flooding on July 27, 2003.

#### **Nonmajor Permanent Fund**

Permanent funds are used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support City programs. The following is the City's permanent fund.

## Sugar Grove Trust Fund

To account for \$837 received in trust on October 26, 1937 for the creation of a nonexpendable endowment for the Sugar Grove Cemetery (now known as Maple Grove Cemetery).

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **GENERAL FUND** FOR THE YEAR ENDED DECEMBER 31, 2009

	Budgeted	Amounts		Variance with Final Budget	
	Original	Final	Actual	Positive (Negative)	
Revenues:					
Income taxes	\$ 1,969,586	\$ 1,880,504	\$ 1,880,504	\$-	
Property and other taxes	273,284	260,924	260,924	-	
Charges for services	1,194	1,140	1,140	_	
Licenses and permits	108,212	103,318	103,318	-	
Fines and forfeitures	36,653	34,995	34,995	_	
Intergovernmental	256,321	244,728	244,728	-	
	245,466	234,364	234,364	_	
Other	55,668	53,151	53,151	_	
	2,946,384	2,813,124	2,813,124		
	2,940,504	2,013,124	2,013,124		
Expenditures:					
Current:					
General government:					
Postage					
Contractual services	472	502	500	2	
Total postage	472	502	500	2	
Income tax					
Personal services	57,777	61,113	60,772	341	
Contractual services	5,420	5,733	5,701	32	
Materials and supplies.	2,836	3,000	2,983	17	
Capital outlay	4,701	4,973	4,945	28	
Other	22,809	24,126	23,991	135	
Total income tax	93,543	98,945	98,392	553	
M					
Mayor Personal services	26,996	28,555	28,395	160	
Contractual services	6,720	7,108	7,068	40	
Materials and supplies.	2,106	2,227	2,215	12	
Capital outlay	3,036	3,211	3,193	18	
Total mayor.	38,858	41,101	40,871	230	
Council	12 750	14544	14 462	01	
Personal services	13,750	14,544	14,463	81	
Contractual services	16,563	17,519	17,421	98	
Materials and supplies	477 30,790	505 32,568	502 32,386	3 182	
Council Clerk					
Personal services	2,825	2,988	2,971	17	
Materials and supplies	3,246	3,433	3,414	19	
Capital outlay	149	158	157	1	
Total council clerk	6,220	6,579	6,542	37	
Auditor					
Personal services	34,773	36,780	36,575	205	
Contractual services	5,478	5,794	5,762	32	
Materials and supplies.	4,035	4,268	4,244	24	
Capital outlay	6,771	7,162	7,122	40	
Total auditor	51,057	54,004	53,703	301	
		J7,00 <del>1</del>			

Continued

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **GENERAL FUND (CONTINUED)** FOR THE YEAR ENDED DECEMBER 31, 2009

	Budgetee	d Amounts		Variance with Final Budget	
	Original	Final	Actual	Positive (Negative)	
Treasurer					
Personal services	\$ 3,567	\$ 3,773	\$ 3,752	\$ 21	
Contractual services	450	476	473	3	
Materials and supplies	315	333	331	2	
Capital outlay	169	179	178	1	
Total treasurer	4,501	4,761	4,734	27	
Law director					
Personal services	8,279	8,757	8,708	49	
Contractual services	5,696	6,025	5,991	34	
Materials and supplies	903	955	950	5	
Capital outlay	164	174	173	1	
Total law director.	15,042	15,911	15,822	89	
Service director					
Personal services	20,458	21,639	21,518	121	
Contractual services	43,339	45,841	45,585	256	
Materials and supplies	1,249	1,321	1,314	7	
Total service director	65,046	68,801	68,417	384	
Engineer					
Personal services	22,287	23,574	23,442	132	
Contractual services	1,823	1,928	1,917	11	
Materials and supplies	523	553	550	3	
Capital outlay	815	862	857	5	
Total engineer	25,448	26,917	26,766	151	
County auditor fees					
Contractual services	10,269	10,862	10,801	61	
Total county auditor fees	10,269	10,862	10,801	61	
State examiners fees					
Contractual services	20,719	21,915	21,793	122	
Total state examiners fees	20,719	21,915	21,793	122	
Total general government	361,965	382,866	380,727	2,139	
Security of persons and property:					
Police					
Personal services	1,370,706	1,449,856	1,441,755	8,101	
Contractual services	112,540	119,038	118,373	665	
Materials and supplies.	43,521	46,034	45,777	257	
Capital outlay	18,250	19,304	19,196	108	
Total police.	1,545,017	1,634,232	1,625,101	9,131	
Civil service					
Contractual services	1,335	1,412	1,404	8	
Total civil service.	1,335	1,412	1,404	8	
Total security of persons and property.	1,546,352	1,635,644	1,626,505	9,139	
5 1 1 5	,				

Continued

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **GENERAL FUND (CONTINUED)** FOR THE YEAR ENDED DECEMBER 31, 2009

	Budgete	ed Amounts		Variance with Final Budget Positive	
	Original	Final	Actual	(Negative)	
Public health and welfare:		<u> </u>			
County health district					
Contractual services	\$ 13,996	\$ 14,804	\$ 14,721	\$ 83	
Total county health district	13,996	14,804	14,721	83	
Total public health and welfare	13,996	14,804	14,721	83	
Community environment:					
Planning and zoning					
Contractual services	380	402	400	2	
Total planning and zoning	380	402	400	2	
Total community environment	380	402	400	2	
Leisure time activity:					
Recreation					
Contractual services	1,356	1,434	1,426	8	
Materials and supplies	2,387	2,525	2,511	14	
Total recreation	3,743	3,959	3,937	22	
Total leisure time activity	3,743	3,959	3,937	22	
Debt service:					
Principal retirement	10,402	11,002	10,941	61	
Interest and fiscal charges	2,338	2,473	2,459	14	
Total debt service	12,740	13,475	13,400	75	
Total expenditures	1,939,176	2,051,150	2,039,690	11,460	
Excess of revenues					
over expenditures	1,007,208	761,974	773,434	11,460	
Other financing uses:					
Transfers out	(809,618)		(851,583)	4,784	
Total other financing uses	(809,618)	(856,367)	(851,583)	4,784	
Net change in fund balance	197,590	(94,393)	(78,149)	16,244	
Fund balance at beginning of year	277,674	277,674	277,674		
Fund balance at end of year	\$ 475,264	\$ 183,281	\$ 199,525	\$ 16,244	

## COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS DECEMBER 31, 2009

		Nonmajor Special Revenue Funds		Nonmajor Capital Projects Funds		Nonmajor Permanent Fund		Total Nonmajor Governmental Funds	
Assets:									
Equity in pooled cash and cash equivalents	\$	152,971	\$	212,867	\$	1,715	\$	367,553	
Cash in segregated accounts		350		-		-		350	
Receivables (net of allowances of uncollectibles):									
Real and other taxes		41,652		-		-		41,652	
Accounts		400		-		-		400	
Due from other governments		185,458		-		-		185,458	
Prepayments		100		-		-		100	
Materials and supplies inventory		21,156		-		-		21,156	
Total assets	\$	402,087	\$	212,867	\$	1,715	\$	616,669	
Liabilities:									
Accounts payable	\$	5,703	\$	-	\$	-	\$	5,703	
Accrued wages and benefits		22,175		-		-		22,175	
Due to other governments		17,112		-		-		17,112	
Deferred revenue		126,821		-		-		126,821	
Unearned revenue		35,895		-				35,895	
Total liabilities		207,706						207,706	
Fund Balances:									
Fund balances:									
Reserved for prepaids		100		-		-		100	
Reserved for materials and supplies inventory.		21,156		-		-		21,156	
Reserved for perpetual care		-		-		840		840	
Unreserved, undesignated, reported in:									
Special revenue funds		173,125		-		-		173,125	
Capital projects funds		-		212,867		-		212,867	
Permanent fund		-		-		875		875	
Total fund balances		194,381		212,867		1,715		408,963	
Total liabilities and fund balances	\$	402,087	\$	212,867	\$	1,715	\$	616,669	

## COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2009

	Nonmajor Special Revenue Funds	Nonmajor Debt Service Fund	Nonmajor Capital Projects Funds	Nonmajor Permanent Fund	Total Nonmajor Governmental Funds	
Revenues:						
Property and other taxes	\$ 30,683	\$ -	\$ -	\$ -	\$ 30,683	
Charges for services	2,555	-	-	-	2,555	
Fines and forfeitures	1,092	-	-	-	1,092	
Intergovernmental	402,897		70,530	-	473,427	
Investment income	1,037	-	3,005	3	4,045	
Other	8,531		207		8,738	
Total revenues	446,795		73,742	3	520,540	
Expenditures:						
Current:						
Security of persons and property	35,461	-	-	-	35,461	
Public health and welfare	12,261	-	-	-	12,261	
Transportation	587,503	-	-	-	587,503	
Leisure time activity.	29,046	-	-	-	29,046	
Capital outlay	-	-	406,498	-	406,498	
Principal retirement	10.041	390,000			400.041	
Interest and fiscal charges	10,941 2,209	135,028			400,941 137,237	
	2,209	155,028			137,237	
Total expenditures	677,421	525,028	406,498		1,608,947	
Excess (deficiency) of revenues						
over (under) expenditures	(230,626)	(525,028)	(332,756)	3	(1,088,407)	
Other financing sources:						
Transfers in	256,674	505,803	89,106		851,583	
Total other financing sources	256,674	505,803	89,106		851,583	
Net change in fund balances	26,048	(19,225)	(243,650)	3	(236,824)	
Fund balances at beginning of year, restated	. 168,333	19,225	456,517	1,712	645,787	
Fund balances at end of year	\$ 194,381	\$ -	\$ 212,867	\$ 1,715	\$ 408,963	

## COMBINING BALANCE SHEET NONMAJOR SPECIAL REVENUE FUNDS DECEMBER 31, 2009

	0	ent Drivers Fund	Enforcement and Education		State Highway	
Assets:	¢	5 071	¢	4.028	¢	28.068
Equity in pooled cash and cash equivalents Cash in segregated accounts	\$	5,871	\$	4,928	\$	28,068
Receivables (net of allowances for uncollectibles):		-		-		-
Real and other taxes		_		_		-
		-		-		-
Due from other governments		-		-		13,469
Prepayments		-		-		-
Materials and supplies inventory						
Total assets	\$	5,871	\$	4,928	\$	41,537
Liabilities:						
Accounts payable	\$	-	\$	-	\$	-
Accrued wages and benefits		-		-		-
Due to other governments		-		-		-
Deferred revenue.		-		-		8,936
Unearned revenue		-		-		-
Total liabilities				-		8,936
Fund Balances:						
Reserved for prepaids.		-		-		-
Reserved for materials and supplies inventory		-		-		-
Unreserved, undesignated reported in:						
Special revenue funds		5,871		4,928		32,601
Total fund balances		5,871		4,928		32,601
Total liabilities and fund balances	\$	5,871	\$	4,928	\$	41,537

Maple Grove Cemetery		Recreation		Drug and Law Enforcement			Range Fund	Escrow Account		
\$	7,958	\$	57,422	\$	5,674	\$	14,466	\$	395	
	-		-		-		-		-	
	-		-		-		-		-	
	-		- 100		-		400		-	
	-		-		-		-		-	
	-		44		-		-		-	
\$	7,958	\$	57,566	\$	5,674	\$	14,866	\$	395	
\$	_	\$	_	\$	-	\$	-	\$	-	
Ψ	-	Ψ	-	Ŷ	-	Ŷ	-	Ŷ	-	
	-		-		-		-		-	
	-		-		-		-		-	
	-		-		-		-		-	
	-		44		-		-		-	
	7,958		57,522		5,674		14,866		395	
	7,958		57,566		5,674		14,866		395	
\$	7,958	\$	57,566	\$	5,674	\$	14,866	\$	395	

Continued

## COMBINING BALANCE SHEET NONMAJOR SPECIAL REVENUE FUNDS (CONTINUED) DECEMBER 31, 2009

	Police Pension	Street Construction and Maintance		Totals	
Assets:					
Equity in pooled cash and cash equivalents	\$ 14,039	\$	14,150	\$	152,971
Cash in segregated accounts.	-		350		350
Receivables (net of allowances for uncollectibles):					
Real and other taxes	41,652		-		41,652
Accounts	-		-		400
Due from other governments	2,684		169,205		185,458
Prepayments	-		100		100
Materials and supplies inventory	 		21,112		21,156
Total assets	\$ 58,375	\$	204,917	\$	402,087
Liabilities:					
Accounts payable	\$ -	\$	5,703	\$	5,703
Accrued wages and benefits	-		22,175		22,175
Due to other governments	-		17,112		17,112
Deferred revenue	7,666		110,219		126,821
Unearned revenue	 35,895	. <u> </u>	-		35,895
Total liabilities	 43,561		155,209		207,706
Fund Balances:					
Reserved for prepaids.	-		100		100
Reserved for materials and supplies inventory	-		21,112		21,156
Unreserved, undesignated reported in:					
Special revenue funds	 14,814		28,496		173,125
Total fund balances	 14,814		49,708		194,381
Total liabilities and fund balances.	\$ 58,375	\$	204,917	\$	402,087

# THIS PAGE IS INTENTIONALLY LEFT BLANK

#### COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR SPECIAL REVENUE FUNDS FOR THE YEAR ENDED DECEMBER 31, 2009

	-	nt Drivers und	cement lucation	Fire I	District
Revenues:					
Property and other taxes	\$	-	\$ -	\$	744
Charges for services		-	-		-
Fines and forfeitures		592	-		-
Intergovernmental		-	-		-
Investment income		-	-		-
Other		-	 -		-
Total revenues		592	 		744
Expenditures:					
Current:					
Security of persons and property		-	-		744
Public health and welfare		-	-		-
Transportation		-	-		-
Leisure time activity		-	-		-
Debt service:					
Principal retirement		-	-		-
Interest and fiscal charges		-	 -		-
Total expenditures.		-	 -		744
Excess (deficiency) of revenues					
over (under) expenditures		592	 -		-
Other financing sources:					
Transfers in			 		
Total other financing sources			 -		-
Net change in fund balances		592	-		-
Fund balances at beginning of year		5,279	 4,928		-
Fund balances at end of year	\$	5,871	\$ 4,928	\$	_

tate ghway	ole Grove emetery	Re	creation	and Law prcement	Range Fund
\$ -	\$ -	\$	-	\$ -	\$ -
-	2,555		-	-	-
30,425	-		-	100	400
586	-		-	-	-
 -	 446		1,200	 -	 2,540
 31,011	 3,001		1,200	 100	 2,940
-	-		-	-	3,310
-	12,261		-	-	-
33,200	-		-	-	-
-	-		29,046	-	-
-	-		-	-	-
 33,200	 12,261		29,046	 -	 3,310
 (2,189)	 (9,260)		(27,846)	 100	 (370)
 25,000	 -		35,642	 -	 -
 25,000	 		35,642	 	 -
22,811	(9,260)		7,796	100	(370)
 9,790	 17,218		49,770	 5,574	 15,236
\$ 32,601	\$ 7,958	\$	57,566	\$ 5,674	\$ 14,866

Continued

#### COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR SPECIAL REVENUE FUNDS (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2009

	Escrow Account	Police Pension	Street Construction and Maintance	Totals
Revenues:				
Property and other taxes	\$ -	\$ 29,939	\$ -	\$ 30,683
Charges for services	-	-	-	2,555
Fines and forfeitures	-	-	-	1,092
	-	5,454	367,018	402,897
Investment income	-	-	451	1,037
Other			4,345	8,531
Total revenues		35,393	371,814	446,795
Expenditures:				
Current:				
Security of persons and property	-	31,407	-	35,461
Public health and welfare.	-	-	-	12,261
Transportation	-	-	554,303	587,503
Leisure time activity	-	-	-	29,046
Debt service:				
Principal retirement	-	-	10,941	10,941
Interest and fiscal charges.	-		2,209	2,209
Total expenditures.		31,407	567,453	677,421
Excess (deficiency) of revenues				
over (under) expenditures		3,986	(195,639)	(230,626)
Other financing sources:				
Transfers in.			196,032	256,674
Total other financing sources.			196,032	256,674
Net change in fund balances	-	3,986	393	26,048
Fund balances at beginning of year	395	10,828	49,315	168,333
Fund balances at end of year	\$ 395	\$ 14,814	\$ 49,708	\$ 194,381

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) INDIGENT DRIVERS FUND FOR THE YEAR ENDED DECEMBER 31, 2009

		Budgeted		Variance with Final Budget Positive				
	Or	iginal	I	Final	Α	ctual		ative)
Revenues:								
Fines and forfeitures	\$	100	\$	567	\$	567	\$	-
Total revenues		100		567		567		-
Expenditures:								
Current:								
Security of persons and property								
Contractual services		100		25		(25)		50
Total security of persons and property		100		25		(25)		50
Total expenditures		100		25		(25)		50
Net change in fund balance		-		542		592		50
Fund balance at beginning of year		5,279		5,279		5,279		-
Fund balance at end of year	\$	5,279	\$	5,821	\$	5,871	\$	50

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) ENFORCEMENT AND EDUCATION FOR THE YEAR ENDED DECEMBER 31, 2009

	Budgeted Amounts Original Final					Actual	Variance with Final Budget Positive (Negative)	
Fund balance at beginning of year	\$	4,928	\$	4,928	\$	4,928	\$	-
Fund balance at end of year	\$	4,928	\$	4,928	\$	4,928	\$	

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **FIRE DISTRICT** FOR THE YEAR ENDED DECEMBER 31, 2009

			Variance with Final Budget Positive				
	Ori	ginal	Final	A	Actual		gative)
Revenues:		<u> </u>	 				<u> </u>
Property and other taxes	\$	-	\$ 1,744	\$	744	\$	(1,000)
Total revenues			 1,744		744		(1,000)
Expenditures:							
Current:							
Security of persons and property							
Contractual services		56,761	 57,505		57,505		-
Total security of persons and property		56,761	 57,505		57,505		-
Total expenditures		56,761	 57,505		57,505		-
Net change in fund balance		(56,761)	(55,761)		(56,761)		(1,000)
Fund balance at beginning of year		56,761	 56,761		56,761		-
Fund balance at end of year	\$	-	\$ 1,000	\$		\$	(1,000)

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **STATE HIGHWAY** FOR THE YEAR ENDED DECEMBER 31, 2009

		Budgeted	Amou	ints			Final	ce with Budget itive
	0	riginal		Final	1	Actual	(Neg	ative)
Revenues:								
Intergovernmental	\$	15,096	\$	28,185	\$	28,185	\$	-
Investment income		314		586		586		-
Total revenues		15,410		28,771		28,771		-
Expenditures:								
Current:								
Transportation								
Materials and supplies		24,000		33,200		33,200		-
Total transportation.		24,000		33,200		33,200		-
Total expenditures		24,000		33,200		33,200		-
Deficiency of revenues under expenditures		(8,590)		(4,429)		(4,429)		-
Other financing sources:								
Transfers in		13,390		25,000		25,000		-
Total other financing sources		13,390		25,000		25,000		-
Net change in fund balance		4,800		20,571		20,571		-
Fund balance at beginning of year		7,497		7,497		7,497		-
Fund balance at end of year	\$	12,297	\$	28,068	\$	28,068	\$	-

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **MAPLE GROVE CEMETERY** FOR THE YEAR ENDED DECEMBER 31, 2009

		Budgeted	Amou	nts			Variance with Final Budget Positive (Negative)		
	0	riginal		Final	1	Actual			
Revenues:									
Charge for services.	\$	15,751	\$	2,555	\$	2,555	\$	-	
Other		2,749		446		446		-	
Total revenues		18,500		3,001		3,001		-	
Expenditures:									
Current:									
Public health and welfare									
Personal services		7,135		7,072		7,066		6	
Contractual services.		3,483		3,453		3,450		3	
Materials and supplies		1,762		1,747		1,745		2	
Total public health and welfare		12,380		12,272		12,261		11	
Total expenditures		12,380		12,272		12,261		11	
Net change in fund balance		6,120		(9,271)		(9,260)		11	
Fund balance at beginning of year		17,218		17,218		17,218			
Fund balance at end of year	\$	23,338	\$	7,947	\$	7,958	\$	11	

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **RECREATION** FOR THE YEAR ENDED DECEMBER 31, 2009

		Budgeted	Amou	ints			Final	nce with Budget itive
	0	riginal		Final	1	Actual		ative)
Revenues:							<u> </u>	<u> </u>
Other	\$	1,140	\$	1,200	\$	1,200	\$	-
Total revenues		1,140		1,200		1,200	. <u> </u>	-
Expenditures:								
Current:								
Leisure time activity								
Personal services.		33,726		19,801		19,794		7
Contractual services		4,231		2,483		2,483		-
Materials and supplies		4,203		2,467		2,467		-
Capital outlay		7,345		4,311		4,311		-
Total leisure time activity		49,505		29,062		29,055		7
Total expenditures		49,505		29,062		29,055		7
Deficiency of revenues under expenditures		(48,365)		(27,862)		(27,855)		7
Other financing sources:								
Transfers in.		33,860		35,642		35,642		-
Total other financing sources		33,860		35,642		35,642		-
Net change in fund balance		(14,505)		7,780		7,787		7
Fund balance at beginning of year		49,635		49,635		49,635		-
Fund balance at end of year	\$	35,130	\$	57,415	\$	57,422	\$	7

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **DRUG AND LAW ENFORCEMENT** FOR THE YEAR ENDED DECEMBER 31, 2009

		Budgeted	Amoun	ts			Varian Final F Posi	Budget
	O	riginal	I	Final	A	ctual	(Nega	
Revenues:								
Fines and forfeitures	\$	50	\$	200	\$	200	\$	-
Total revenues		50		200		200		
Expenditures:								
Current:								
Security of persons and property								
Other		250		-		-		-
Total security of persons and property		250		-		-		
Total expenditures		250		-		-		-
Net change in fund balance.		(200)		200		200		-
Fund balance at beginning of year		5,474		5,474		5,474		-
Fund balance at end of year	\$	5,274	\$	5,674	\$	5,674	\$	

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **RANGE FUND** FOR THE YEAR ENDED DECEMBER 31, 2009

		Budgeted		Variance with Final Budget Positive					
	0	riginal		Final	I	Actual	(Negative)		
Revenues:									
Other	\$	500	\$	2,540	\$	2,540	\$	-	
Total revenues		500		2,540		2,540			
Expenditures:									
Current:									
Security of persons and property									
Contract services		2,719		2,000		2,000		-	
Capital outlay		1,781		1,310		1,310		-	
Total security of persons and property		4,500		3,310		3,310		-	
Total expenditures		4,500	. <u> </u>	3,310		3,310			
Net change in fund balance		(4,000)		(770)		(770)		-	
Fund balance at beginning of year		15,236		15,236		15,236			
Fund balance at end of year	\$	11,236	\$	14,466	\$	14,466	\$	-	

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) ESCROW ACCOUNT FOR THE YEAR ENDED DECEMBER 31, 2009

	Or	Budgeted	Amounts Final		Actual		Variance with Final Budget Positive (Negative)	
Fund balance at beginning of year	\$	395	\$	395	\$	395	\$	
Fund balance at end of year	\$	395	\$	395	\$	395	\$	-

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **POLICE PENSION** FOR THE YEAR ENDED DECEMBER 31, 2009

		Budgeted	Amou	nts			Varian Final I Posi	Budget	
	Original		Final		1	Actual	(Negative)		
Revenues:									
Property and other taxes	\$	35,507	\$	34,987	\$	34,987	\$	-	
Intergovernmental		407		400		400		-	
Total revenues		35,914		35,387		35,387			
Expenditures:									
Current:									
Security of persons and property									
Contractual services		25,000		31,408		31,407		1	
Total security of persons and property		25,000		31,408		31,407		1	
Total expenditures		25,000		31,408		31,407		1	
Net change in fund balance		10,914		3,979		3,980		1	
Fund balance at beginning of year		10,059		10,059		10,059		-	
Fund balance at end of year	\$	20,973	\$	14,038	\$	14,039	\$	1	

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **STREET CONSTRUCTION AND MAINTENANCE** FOR THE YEAR ENDED DECEMBER 31, 2009

	Budgeted Amounts						Fina	ance with ll Budget ositive
	Original			Final	Actual		(Negative)	
Revenues:	<b>•</b> • • • • • • • • •							
Intergovernmental.	\$	369,064	\$	339,387	\$	339,387	\$	-
Investment income		490		451		451		-
Other		1,773		1,630		1,630		-
Total revenues.		371,327		341,468		341,468		-
Expenditures:								
Current:								
Transportation								
Personal services		478,958		481,745		477,987		3,758
Contractual services		18,255		18,361		18,218		143
Materials and supplies		36,713		36,927		36,639		288
Capital outlay		7,824		7,869		7,808		61
Total transportation		541,750		544,902		540,652		4,250
Debt service:								
Principal retirement		10,941		10,941		10,941		-
Interest and fiscal charges		2,259		2,209		2,209		-
Total expenditures		554,950		558,052		553,802		4,250
Deficiency of revenues under expenditures		(183,623)		(216,584)		(212,334)		4,250
Other financing sources:								
Transfers in.		213,173		196,032		196,032		-
Total other financing sources		213,173		196,032		196,032		-
Net change in fund balance		29,550		(20,552)		(16,302)		4,250
Fund balance at beginning of year		30,452		30,452		30,452		-
Fund balance at end of year	\$	60,002	\$	9,900	\$	14,150	\$	4,250

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **GENERAL OBLIGATION BOND RETIREMENT** FOR THE YEAR ENDED DECEMBER 31, 2009

		Budgeted	Amou	ints			Final	ice with Budget itive
	Original		Final		Actual			ative)
Expenditures:								
Debt Service:								
Principal retirement	\$	389,979	\$	390,000	\$	390,000	\$	-
Interest and fiscal charges		135,021		135,028		135,028		-
Total debt service		525,000		525,028		525,028		-
Total expenditures		525,000		525,028		525,028		
Deficiency of revenues under expenditures		(525,000)		(525,028)		(525,028)		
Other financing sources:								
Transfers in		525,000		505,803		505,803		-
Total other financing sources		525,000		505,803		505,803		-
Net change in fund balance		-		(19,225)		(19,225)		-
Fund balance at beginning of year		19,225		19,225		19,225		
Fund balance at end of year	\$	19,225	\$		\$		\$	-

## COMBINING BALANCE SHEET NONMAJOR CAPITAL PROJECTS FUNDS DECEMBER 31, 2009

	Capital provement	 A Flood rant	Total	
Assets:	 <u>.</u>	 		
Equity in pooled cash				
and cash equivalents	\$ 212,485	\$ 382	\$	212,867
Total assets.	 212,485	 382		212,867
Fund Balances:				
Unreserved, undesignated, reported in:				
Capital projects funds	 212,485	 382		212,867
Total fund balances	 212,485	 382		212,867
Total liabilities and fund balances.	 212,485	 382		212,867

#### COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR CAPITAL PROJECTS FUNDS FOR THE YEAR ENDED DECEMBER 31, 2009

	General Obligation Bond Construction	Capital Improvement	Meadowland Stormwater Project		
Revenues:					
Intergovernmental	\$ -	\$ -	\$ 34,878		
Investment income	3,005	-	-		
Other	207		-		
Total revenues	3,212		34,878		
Expenditures:					
Capital outlay	358,051	6,000	34,878		
Total expenditures	358,051	6,000	34,878		
Excess (deficiency) of revenues					
over (under) expenditures	(354,839)	(6,000)			
Other financing sources:					
Transfers in		89,106			
Total other financing sources		89,106			
Net change in fund balances	(354,839)	83,106	-		
Fund balances (deficit) at beginning of					
year, restated	354,839	129,379			
Fund balances at end of year	<u>\$</u>	\$ 212,485	\$		

S	st Liberty idewalk Project	FEMA Gr	Flood ant	Total			
\$	35,652	\$	-	\$	70,530		
			-		3,005		
	-				207		
	35,652				73,742		
	7,569				406,498		
	7,569		-		406,498		
	28,083				(332,756)		
					89,106		
			-		89,106		
	28,083		-		(243,650)		
	(28,083)		382		456,517		
\$		\$	382		212,867		

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **GENERAL OBLIGATION BOND CONSTRUCTION** FOR THE YEAR ENDED DECEMBER 31, 2009

	Budgeted Amounts							ce with Budget itive
	Original		Final			Actual	(Negative)	
Revenues:								
Investment income	\$	5,613	\$	3,005	\$	3,005	\$	-
Other		387		207		207		-
Total revenues.		6,000		3,212		3,212		-
<b>Expenditures:</b> Capital outlay		255,000		259 051		259.051		
Capital outlay		355,000		358,051		358,051		-
Total capital outlay		355,000		358,051		358,051		
Total expenditures		555,000		358,051		358,051		-
Net change in fund balance.		(349,000)		(354,839)		(354,839)		-
Fund balance at beginning of year		354,839	. <u> </u>	354,839		354,839		-
Fund balance at end of year	\$	5,839	\$	-	\$	-	\$	-

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **CAPITAL IMPROVEMENT** FOR THE YEAR ENDED DECEMBER 31, 2009

		Budgeted	Amou	nts			Variance with Final Budget		
	Original		Final		Actual		Positive (Negative)		
Expenditures:									
Capital outlay									
Capital outlay	\$	15,000	\$	15,000	\$	15,000	\$	-	
Total capital outlay		15,000		15,000		15,000		-	
Total expenditures		15,000		15,000		15,000			
Deficiency of revenues under expenditures		(15,000)		(15,000)		(15,000)			
Other financing sources:									
Transfers in.		90,000		89,106		89,106		-	
Total other financing sources		90,000		89,106		89,106		-	
Net change in fund balance		75,000		74,106		74,106		-	
Fund balance at beginning of year		138,379		138,379		138,379		-	
Fund balance at end of year	\$	213,379	\$	212,485	\$	212,485	\$	_	

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **MEADOWLAND STORMWATER PROJECT** FOR THE YEAR ENDED DECEMBER 31, 2009

		Budgeted	Amou	nts			Final 1	ce with Budget itive
	Original		Final		Actual			ative)
Revenues:								
Intergovernmental	\$	49,962	\$	77,047	\$	77,047	\$	-
Total revenues.		49,962		77,047		77,047		-
Expenditures: Capital outlay								
Capital outlay		49,962		77,047		77,047		-
Total capital outlay		49,962		77,047		77,047		-
Total expenditures.		49,962		77,047		77,047		-
Net change in fund balance		-		-		-		-
Fund balance at beginning of year		-		-		-		-
Fund balance at end of year	\$		\$		\$		\$	-

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **WEST LIBERTY SIDEWALK PROJECT** FOR THE YEAR ENDED DECEMBER 31, 2009

		Budgeted	Amou	nts			Final l	ce with Budget itive
	Original		Final		Actual			ative)
Revenues:								
Intergovernmental	\$	150,000	\$	35,652	\$	35,652	\$	-
Total revenues.		150,000		35,652		35,652		
Expenditures:								
Capital outlay								
Capital outlay		75,672		35,652		35,652		-
Total capital outlay		75,672		35,652		35,652		
Total expenditures		75,672		35,652		35,652		
Net change in fund balance		74,328		-		-		-
Fund balance at beginning of year				-		-		-
Fund balance at end of year	\$	74,328	\$		\$		\$	_

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **CDBG SIDEWALK PROJECT** FOR THE YEAR ENDED DECEMBER 31, 2009

		Budgeted	Amounts			Variance with Final Budget Positive			
	Original		Final		Act	ual	(Negative)		
Revenues:									
Intergovernmental	\$	34,000	\$	-	\$	-	\$	-	
Total revenues		34,000		-		-			
Expenditures:									
Capital outlay									
Capital outlay		34,000		-		-		-	
Total capital outlay		34,000		-		-		-	
Total expenditures		34,000							
Net change in fund balance		-		-		-		-	
Fund balance at beginning of year									
Fund balance at end of year	\$	-	\$	_	\$	_	\$	_	

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **FEMA FLOOD GRANT** FOR THE YEAR ENDED DECEMBER 31, 2009

		Budgeted	Amount			Variance with Final Budget		
	Original		Final		Actual		Positive (Negative)	
Expenditures: Capital outlay								
Capital outlay	\$	382	\$	-	\$	-	\$	-
Total capital outlay		382		-		-		-
Total expenditures		382						
Net change in fund balance		(382)		-		-		-
Fund balance at beginning of year		382		382		382		
Fund balance at end of year	\$		\$	382	\$	382	\$	

#### SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) SUGAR GROVE TRUST FOR THE YEAR ENDED DECEMBER 31, 2009

	Budgeted A			nts Final	A	Actual	Variance with Final Budget Positive (Negative)		
Revenues:									
Investment earnings	\$	7	\$	3	\$	3	\$	-	
Total revenues		7		3		3		-	
Net change in fund balance.		7		3		3		-	
Fund balance at beginning of year		1,712		1,712		1,712		-	
Fund balance at end of year	\$	1,719	\$	1,715	\$	1,715	\$	_	

#### INDIVIDUAL FUND SCHEDULES FUND DESCRIPTIONS - PROPRIETARY FUNDS

#### **Enterprise Funds**

The enterprise funds are used to account for the City's sewer, water and electric operations. These operations are financed and operated in a manner similar to that of a private business enterprise. The intent of the City is that the costs (expenses including depreciation) of providing goods or services on a continuing basis be recovered primarily through user charges. Following is a description of the City's enterprise funds:

#### **Major Enterprise Funds**

#### Sewer Fund

To account for the operations of providing sewage services to customers and to maintain the local sewer system of the City.

#### Water Fund

To account for the operations of providing water services to customers and to maintain the local water system of the City.

#### Electric Fund

To account for the operations of providing electric services to customers and to maintain the local electric system of the City.

#### Nonmajor Enterprise Fund

#### **Guarantee Trust Fund**

To account for deposits from utility services which the City applies and /or refunds upon termination of services.

#### Stormwater Fund

To account for the provision of storm sewers to the residents of the City. Charges for service are used to maintain the storm sewers throughout the City.

#### **Nonmajor Internal Service Fund**

The internal service fund is used to account for financing of goods or services provided by one department or agency to departments or agencies of the City, to other governmental units, on a cost-reimbursement basis. The following is a description of the City's internal service fund.

#### **Employees Health**

To account for the employer and employee charges and the payment of claims for the health care benefits provided to the employees of the City.

#### COMBINING STATEMENT OF NET ASSETS NONMAJOR ENTERPRISE FUNDS DECEMBER 31, 2009

	Guarantee Trust Fund			ormwater Fund		Total
Assets:						
Current assets:	<i>.</i>		÷		÷	
Equity in pooled cash and cash equivalents	\$	142,689	\$	122,356	\$	265,045
Receivables (net of allowance for uncollectibles):						
Accounts		-		12,771		12,771
Total current assets		142,689		135,127		277,816
Total assets.		142,689		135,127		277,816
Net assets:						
Unrestricted		142,689		135,127		277,816
Total net assets	\$	142,689	\$	135,127	\$	277,816

#### COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS NONMAJOR ENTERPRISE FUNDS FOR THE YEAR ENDED DECEMBER 31, 2009

	Guarantee Trust Fund			ormwater Fund	Total
Operating revenues:					
Charges for services	\$	-	\$	129,478	\$ 129,478
Other		16,533		-	 16,533
Total operating revenues		16,533		129,478	 146,011
Operating expenses:					
Contract services		-		74,374	74,374
Other		10,721		-	 10,721
Total operating expenses		10,721		74,374	 85,095
Change in net assets.		5,812		55,104	60,916
Net assets at beginning of year		136,877		80,023	 216,900
Net assets at end of year	\$	142,689	\$	135,127	\$ 277,816

#### COMBINING STATEMENT OF CASH FLOWS NONMAJOR ENTERPRISE FUNDS FOR THE YEAR ENDED DECEMBER 31, 2009

	Guar	antee Trust Fund	St	ormwater Fund	Total
Cash flows from operating activities:					
Cash received from customers	\$	-	\$	128,536	\$ 128,536
Cash received from other operating revenues		16,533		-	16,533
Cash payments for contract services		-		(78,830)	(78,830)
Cash payments for other operating expenses		(10,721)		-	 (10,721)
Net cash provided by operating activities		5,812		49,706	 55,518
Net increase in cash and cash equivalents		5,812		49,706	55,518
Cash and cash equivalents at begining of year		136,877		72,650	209,527
Cash and cash equivalents at end of year	\$	142,689	\$	122,356	\$ 265,045
Reconciliation of operating income to net cash provided by operating activities:					
Operating income	\$	5,812	\$	55,104	\$ 60,916
Increase in accounts receivable		_		(942)	(942)
Decrease in prepayments.		-		336	336
Decrease in accounts payable		-		(4,792)	 (4,792)
Net cash provided by operating activities	\$	5,812	\$	49,706	\$ 55,518

#### SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN FUND EQUITY - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) SEWER FUND FOR THE YEAR ENDED DECEMBER 31, 2009

	Budgeted	Amounts		Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
Operating revenues:				
Charges for services	\$ 1,223,916	\$ 1,166,649	\$ 1,166,649	\$ -
Tap-in fees	10,889	10,380	10,380	-
Other operating revenues	157	145	145	
Total operating revenues	1,234,962	1,177,174	1,177,174	
Operating expenses:				
Personal services.	560,351	495,735	471,975	23,760
Contractual services	149,399	132,171	125,836	6,335
Materials and supplies	98,574	87,207	83,027	4,180
Capital outlay	186,926	165,371	157,445	7,926
Total operating expenses	995,250	880,484	838,283	42,201
Operating income	239,712	296,690	338,891	42,201
Nonoperating revenues (expenses):				
Intergovernmental revenues	25,038	25,038	25,038	-
Principal retirement	(410,872)	(410,872)	(410,872)	-
Interest and fiscal charges	(88,397)	(88,395)	(88,395)	-
Total nonoperating revenues (expenses)	(474,231)	(474,229)	(474,229)	
Net change in fund equity	(234,519)	(177,539)	(135,338)	42,201
Fund equity at beginning of year	866,022	866,022	866,022	
Fund equity at end of year	\$ 631,503	\$ 688,483	\$ 730,684	\$ 42,201

#### SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN FUND EQUITY - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **WATER FUND** FOR THE YEAR ENDED DECEMBER 31, 2009

	Budgeted	Amounts		Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
Operating revenues:				
Charges for services	\$ 1,369,198	\$ 1,284,335	\$ 1,284,335	\$ -
Other operating revenues	242,193	227,182	227,182	-
Total operating revenues	1,611,391	1,511,517	1,511,517	
Operating expenses:				
Personal services.	565,016	494,785	494,690	95
Contractual services	625,227	547,510	547,406	104
Materials and supplies.	54,487	47,714	47,705	9
Capital outlay	10,985	9,620	9,618	2
Other operating expenses	248,675	217,764	217,723	41
Total operating expenses	1,504,390	1,317,393	1,317,142	251
Operating income	107,001	194,124	194,375	251
Nonoperating revenues (expenses):				
Intergovernmental revenues Debt service:	21,332	20,010	20,010	-
Principal retirement.	(126,794)	(126,794)	(126,794)	-
Interest and fiscal charges	(113,046)	(113,046)	(113,046)	-
Total nonoperating revenues (expenses)	(218,508)	(219,830)	(219,830)	-
Net change in fund equity	(111,507)	(25,706)	(25,455)	251
Fund equity at beginning of year	905,670	905,670	905,670	
Fund equity at end of year	\$ 794,163	\$ 879,964	\$ 880,215	\$ 251

#### SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN FUND EQUITY - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) ELECTRIC FUND FOR THE YEAR ENDED DECEMBER 31, 2009

	Budgeted	Amounts		Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
Operating revenues:				
Charges for services	\$ 5,898,382	\$ 5,748,672	\$ 5,748,672	\$ -
Other operating revenues	12,051	11,745	11,745	
Total operating revenues	5,910,433	5,760,417	5,760,417	
Operating expenses:				
Personal services.	1,215,475	1,018,142	961,983	56,159
Contractual services	5,010,500	4,197,040	3,965,539	231,501
Materials and supplies.	207,158	173,525	163,954	9,571
Capital outlay	49,175	41,191	38,919	2,272
Total operating expenses	6,482,308	5,429,898	5,130,395	299,503
Operating income (loss).	(571,875)	330,519	630,022	299,503
Nonoperating revenues (expenses):				
Note issuance.	1,949,481	1,900,000	1,900,000	-
Note issuance costs	(17,918)	(15,009)	(14,181)	828
Debt service:				
Principal retirement	(2,011,500)	(2,011,500)	(2,011,500)	-
Interest and fiscal charges	(291,683)	(291,683)	(291,683)	-
Property and other taxes	28,700	27,972	27,972	
Total nonoperating revenues (expenses)	(342,920)	(390,220)	(389,392)	828
Net change in fund equity.	(914,795)	(59,701)	240,630	300,331
Fund equity at beginning of year	3,505,253	3,505,253	3,505,253	
Fund equity at end of year	\$ 2,590,458	\$ 3,445,552	\$ 3,745,883	\$ 300,331

#### SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN FUND EQUITY - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) GUARANTEE TRUST FUND FOR THE YEAR ENDED DECEMBER 31, 2009

	Budgeted Amounts						Variance with Final Budget	
	Original		Final		nal Actual		Positive (Negative)	
Operating revenues:								
Other operating revenues	\$	20,000	\$	16,533	\$	16,533	\$	-
Total operating revenues		20,000		16,533		16,533		-
Operating expenses:								
Other		20,000		10,725		10,721		4
Total operating expenses		20,000		10,725		10,721		4
Net change in fund equity		-		5,808		5,812		4
Fund equity at beginning of year		136,877		136,877		136,877		
Fund equity at end of year	\$	136,877	\$	142,685	\$	142,689	\$	4

#### SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN FUND EQUITY - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **STORMWATER FUND** FOR THE YEAR ENDED DECEMBER 31, 2009

	Budgeted Amounts						Variance with Final Budget		
	(	Original	Final		Final Actua			Positive (Negative)	
Operating revenues:									
Charges for services	\$	125,000	\$	128,536	\$	128,536	\$	-	
Total operating revenues		125,000		128,536		128,536			
Operating expenses:									
Contractual services		74,934		51,819		51,816		3	
Capital outlay		39,066		27,016		27,014		2	
Total operating expenses		114,000		78,835		78,830		5	
Net change in fund equity		11,000		49,701		49,706		5	
Fund equity at beginning of year		72,650		72,650		72,650			
Fund equity at end of year	\$	83,650	\$	122,351	\$	122,356	\$	5	

#### SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN FUND EQUITY - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **EMPLOYEES HEALTH** FOR THE YEAR ENDED DECEMBER 31, 2009

	Budgeted Amounts						Variance with Final Budget	
	Original		Final		Actual	Positive (Negative)		
Operating revenues:								
Charges for services	\$	720,000	\$	811,714	\$	811,714	\$	-
Total operating revenues		720,000		811,714		811,714		-
Operating expenses:								
Contractual services		700,000		1,064,000		1,063,826		174
Total operating expenses		700,000		1,064,000		1,063,826		174
Net change in fund equity		20,000		(252,286)		(252,112)		174
Fund equity at beginning of year		278,005		278,005		278,005		
Fund equity at end of year	\$	298,005	\$	25,719	\$	25,893	\$	174

#### INDIVIDUAL FUND SCHEDULES FUND DESCRIPTIONS - FIDUCIARY FUNDS

Fiduciary funds are used to account for assets held by the City in a trustee capacity, or as an agency for individuals, private organizations, other governments and/or funds. The following are the City's fiduciary fund types:

#### **Private Purpose Trust Funds**

Private purpose trust funds are used to account for assets held by the City under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the City's own programs. The following are the City's private purpose trust funds:

#### **Mizner Trust Fund**

To account for \$500 received in trust on December 12, 1950 for the creation of a nonexpendable endowment for Mr. Nelson Mizner with the interest to be used for the maintenance of Mizner family plots.

#### Hultz Trust Fund

To account for \$2,500 received in trust on April 28, 1976 for the creation of a nonexpendable endowment for Ms. Carrie M. Hultz with the interest to be used for the maintenance of Hultz family plots.

#### Agency Fund

Agency funds maintain assets held by the City as an agent for individuals, private organizations, other governmental units and/or funds. These funds are purely custodial (assets equal liabilities) and therefore do not involve the measurement of results of operation. The following are the City's agency funds:

#### Mayor's Court

To account for assets received and disbursed by the Mayor's Court as an agent or custodian related to various court matters and cases.

#### Hubbard Union Cemetery

To account for property tax revenues received and disbursed by City of behalf of the Hubbard Union Cemetery.

#### COMBINING STATEMENT OF NET ASSETS PRIVATE PURPOSE TRUST FUNDS DECEMBER 31, 2009

	Mizner Trust		-	Hultz Frust	Total Private Purpose Trust		
Assets:							
Equity in pooled cash							
and cash equivalents	\$	1,786	\$	5,747	\$	7,533	
Total assets	\$	1,786	\$	5,747	\$	7,533	
Net assets:		1 50 6		5 5 15		5 500	
Held in trust for other purposes		1,786		5,747		7,533	
Total net assets.	\$	1,786	\$	5,747	\$	7,533	

#### COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS PRIVATE PURPOSE TRUST FUNDS FOR THE YEAR ENDED DECEMBER 31, 2009

	 lizner Frust	Hultz Frust	Totals		
Additions: Investment earnings	\$ 3	\$ 13	\$	16	
Total additions	 3	 13		16	
Changes in net assets	3	13		16	
Net assets at beginning of year	 1,783	 5,734		7,517	
Net assets at end of year	\$ 1,786	\$ 5,747	\$	7,533	

#### COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES AGENCY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2009

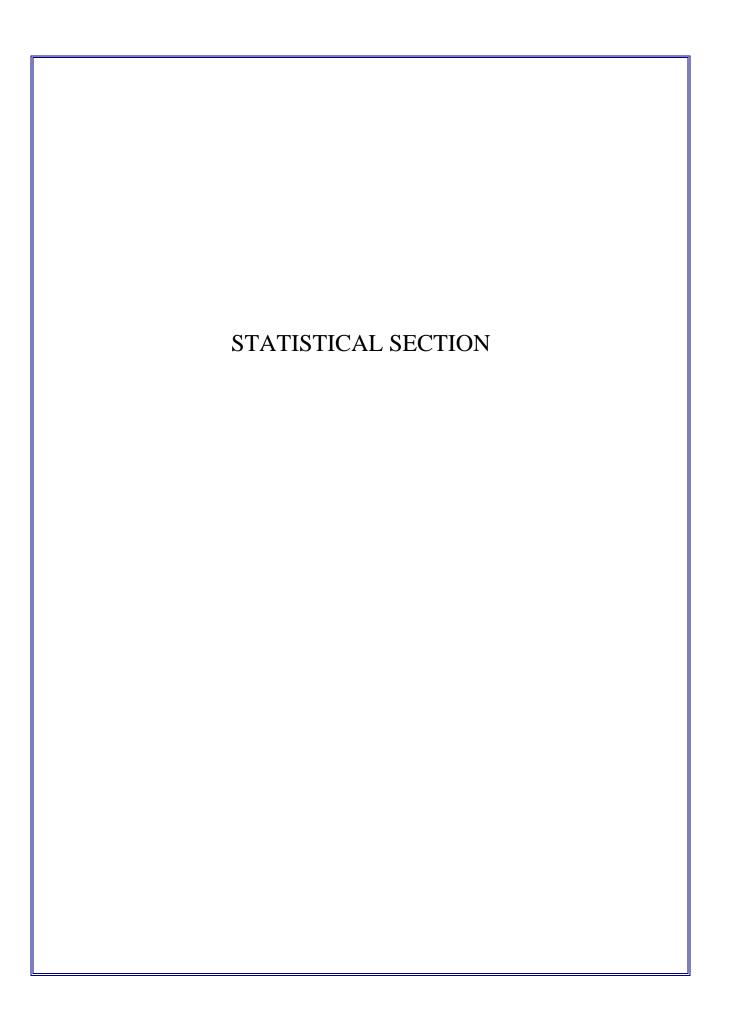
Mayor's Court Assets:		Salance /1/2009	Ado	litions	Rec	luctions		alance /31/2009
Equity in pooled cash								
and cash equivalents	\$	2,215	\$	-	\$	1,440	\$	775
Total assets.	\$	2,215	\$	-	\$	1,440	\$	775
Liabilities:								
Deposits held and due to others	\$	2,215	\$	-	\$	1,440	\$	775
Total liabilities	\$	2,215	\$	-	\$	1,440	\$	775
Hubbard Union Cemetery Assets: Receivables (net of allowances for uncollectibles):								
Real and other taxes		27,819				51		27,768
Due from other governments		1,577		212		51		1,789
Total assets.	\$	29,396	\$	212	\$	51	\$	29,557
Liabilities:								
Due to other governments	\$	29,396	\$	212	\$	51	\$	29,557
Total liabilities	\$	29,396	\$	212	\$	51	\$	29,557
<b>Total Agency</b> <b>Assets:</b> Equity in pooled cash								
and cash equivalents	\$	2,215	\$	-	\$	1,440	\$	775
Real and other taxes		27,819		_		51		27,768
Due from other governments		1,577		212		-		1,789
Total assets.	\$	31,611	\$	212	\$	1,491	\$	30,332
Liabilities:								
Due to other governments	\$	29,396	\$	212	\$	51	\$	29,557
Deposits held and due to others	Ψ	2,215	Ψ	- 12	Ψ	1,440	Ψ	775
Total liabilities	\$	31,611	\$	212	\$	1,491	\$	30,332

#### SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN FUND EQUITY - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) **MIZNER TRUST** FOR THE YEAR ENDED DECEMBER 31, 2009

	 0r	Budgeted	nts Final	A	Actual	Final l Pos	ce with Budget itive ative)
Operating revenues:		_					
Investment earnings	\$	7	\$ 3	\$	3	\$	-
Total operating revenues		7	 3		3		-
Net change in fund equity		7	3		3		-
Fund equity at beginning of year		1,783	 1,783		1,783		-
Fund equity at end of year	\$	1,790	\$ 1,786	\$	1,786	\$	-

#### SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN FUND EQUITY - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS) HULTZ TRUST FOR THE YEAR ENDED DECEMBER 31, 2009

	O	Budgeted riginal	nts Final	А	ctual	Final I Posi	ce with Budget itive ative)
Operating revenues:							
Investment earnings	\$	20	\$ 13	\$	13	\$	-
Total operating revenues		20	 13		13		-
Net change in fund equity		20	13		13		-
Fund equity at beginning of year		5,734	 5,734		5,734		-
Fund equity at end of year	\$	5,754	\$ 5,747	\$	5,747	\$	



# THIS PAGE IS INTENTIONALLY LEFT BLANK

## STATISTICAL SECTION

This part of the City of Hubbard's Comprehensive Annual Financial Report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the City's overall financial health.

<u>Contents</u>	Page
Financial Trends	S 2 - S 11
These schedules contain trend information to help the reader understand how the City's financial performance and well- being have changed over time.	
Revenue Capacity	S 12 - S 22
These schedules contain information to help the reader assess the City's most significant local revenue source, the property	
Debt Capacity	S 23 - S 27
These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.	
Demographic and Economic Information	S 28 - S 30
These schedules offer demographic and economic indicators to help the reader understand the environment within which	
the City's financial activities take place.	
Operating Information	S 31 - S 36
These schedules contain service and infrastructure data to help the reader understand how the information in the City's	
financial report relates to the services the City provides and the activities it performs.	

**Sources:** Sources are noted on the individual schedules. The City implemented GASB Statement 34 in 2003; schedules presenting government-wide information include information beginning in that year. The City began reporting on a GAAP-basis in 1999; schedules presenting GAAP-basis financial information include information beginning in that year.

#### NET ASSETS BY COMPONENT LAST SEVEN YEARS (ACCRUAL BASIS OF ACCOUNTING)

	2009	2008	2007	2006
Governmental Activities				
Invested in capital assets, net of related debt	\$ 1,296,622	\$ 1,037,416	\$ 877,729	\$ 768,312
Restricted for:				
Debt service	-	19,225	35,823	-
Capital projects	212,867	475,955	509,490	512,009
Perpetual Care	1,715	1,712	1,706	1,697
Other projects	280,779	255,927	449,163	532,518
Unrestricted	726,241	825,207	946,327	847,942
Total governmental activities net assets	\$ 2,518,224	\$ 2,615,442	\$ 2,820,238	\$ 2,662,478
Business-type Activities				
Invested in capital assets, net of related debt	\$ 7,584,255	\$ 7,598,587	\$ 6,769,792	\$ 6,139,069
Unrestricted	6,263,054	6,106,016	6,033,788	7,330,144
Total business-type activities net assets	\$ 13,847,309	\$ 13,704,603	\$ 12,803,580	\$ 13,469,213
Total Primary Government				
Invested in capital assets, net of related debt	\$ 8,880,877	\$ 8,636,003	\$ 7,647,521	\$ 6,907,381
Restricted for:				
Debt service	-	19,225	35,823	-
Capital projects	212,867	475,955	509,490	512,009
Perpetual Care	1,715	1,712	1,706	1,697
Other projects	280,779	255,927	449,163	532,518
Unrestricted	6,989,295	6,931,223	6,980,115	8,178,086
Total primary government net assets	\$ 16,365,533	\$ 16,320,045	\$ 15,623,818	\$ 16,131,691

**Note:** 2003 was the first year the City implemented GASB Statement No. 34, so comparative information before that date is not available.

 2005	 2004	 2003
\$ 2,400,517	\$ 3,401,113	\$ 3,267,003
-	-	-
-	49,055	283,437
1,691	1,686	-
508,157	359,758	296,035
 619,911	 482,053	 831,708
\$ 3,530,276	\$ 4,293,665	\$ 4,678,183
\$ 5,452,270	\$ 5,457,562	\$ 5,448,545
7,453,760	6,922,756	7,317,278
\$ 12,906,030	\$ 12,380,318	\$ 12,765,823
\$ 7,852,787	\$ 8,858,675	\$ 8,715,548
-	-	-
-	49,055	283,437
1,691	1,686	-
508,157	359,758	296,035
 8,073,671	 7,404,809	 8,148,986
\$ 16,436,306	\$ 16,673,983	\$ 17,444,006

## CHANGES IN NET ASSETS LAST SEVEN YEARS (ACCRUAL BASIS OF ACCOUNTING)

Expenses:		2009		2008		2007		2006
Governmental Activities	٠	411.010	٠	140.005	٨	200.005	¢	10 6 0 0 1
General Government	\$	411,218	\$	449,327	\$	390,097	\$	436,931
Security of Persons and Property		1,875,313		1,984,690		1,910,720		2,009,360
Public Health and Welfare		26,982		26,921		29,075		32,313
Transportation		999,817		988,755		1,158,612		2,257,686
Community Environment		400		491		320		485
Leisure Time Activity		36,897		40,509		43,205		75,190
Other		-		1,064		13,112		34,549
Interest and Fiscal Charges		148,925		154,920		164,929		174,312
Total Governmental Activities Expenses		3,499,552		3,646,677		3,710,070		5,020,826
Business-Type Activities								
Sewer		1,080,758		1,237,180		1,357,918		1,275,270
Water		1,337,741		1,441,479		1,504,407		1,422,711
Electric		5,929,061		5,376,280		6,024,667		5,895,874
Guarantee Trust		10,721		9,826		15,470		33,914
Stormwater		74,374		6,573		-		-
Total Business-Type Activities Expenses		8,432,655		8,071,338		8,902,462		8,627,769
Total Primary Government Expenses	\$	11,932,207	\$	11,718,015	\$	12,612,532	\$	13,648,595
Program Revenues:								
Governmental Activities								
Charges for Services:								
General Government	\$	15,331	\$	7,099	\$	8,902	\$	7,540
Security of Persons and Property		33,804		44,886		44,127		39,762
Public Health and Welfare		3,001		6,255		3,100		, _
Transportation		- ,		-,		- ,		-
Operating Grants and Contributions:								
Security of Persons and Property		-		2,361		_		-
Transportation		397,542		391,905		341,274		385,966
Leisure Time Activity		1,200		1,100				
Capital Grants and Contributions:		1,200		1,100				
General Government								
Transportation		70,737		258,842		266,508		634,506
Total Governmental Activities Program Revenues		521,615		712,448		663,911		1,067,774
Business-Type Activities								
Charges for Services:								
Sewer		1,177,866		1,208,214		1,216,611		1,185,838
Water		1,283,559		1,399,952		1,341,883		1,470,741
Electric		5,857,553		5,630,963		5,303,784		5,298,829
Stormwater		129,478		86,596				
Operating Grants and Contributions:		127,170		00,070				
Sewer		-		-		22,372		-
Water		-		-				-
Electric		-		333,896		118,655		131,348
Capital Grants and Contributions:				555,670		110,055		151,540
Sewer		25,038						
Water		20,010		-		-		_
		20,010		-		-		-
Electric		-		-		-		
Total Business-Type Activites Program Revenues		8,493,504		8,659,621		8,003,305		8,086,756
Total Primary Government Program Revenues		9,015,119		9,372,069		8,667,216		9,154,530

	2005		2004	2003		
\$	424,353	\$	421,107	\$	350,765	
Ŷ	1,676,512	Ŷ	1,695,597	Ŷ	1,572,403	
	24,434		30,823		35,187	
	1,658,724		981,678		971,326	
	7,092		1,963		4,524	
	40,871		43,797		36,301	
	11,567		1,222		1,008	
	117,638		-		1,408	
	3,961,191		3,176,187		2,972,922	
	1,249,276		1,309,146		1,386,623	
	1,454,211		1,301,547		1,368,214	
	5,466,799		5,130,725		4,387,184	
	26,915		24,290		18,038	
	8,197,201		7,765,708		7,160,059	
\$	12,158,392	\$	10,941,895	\$	10,132,981	
	, ,		- ,- ,			
\$	8,573	\$	12,375	\$	5,977	
	43,328		60,623		37,417	
	-		-		5,000	
	-		6,233		-	
	-		4,886		3,193	
	369,284		327,474		291,007	
	100		1,282		1,472	
	-		38,269		250,452	
	48,562		281,414		47,162	
	469,847		732,556		641,680	
	1,213,632		1,227,361		1,239,766	
	1,490,852		1,479,650		1,445,216	
	5,772,406		4,457,308		4,221,233	
	-		-		-	
	-		-		-	
	7,275		-		-	
	16,459		-		-	
	-		-		2,388	
	-		-		1,426	
	-		-		6,702	
	8,500,624		7,164,319		6,916,731	
	8,970,471		7,896,875		7,558,411	

### CHANGES IN NET ASSETS LAST SEVEN YEARS (CONTINUED) (ACCRUAL BASIS OF ACCOUNTING)

		2009		2008		2007		2006
Net (Expense) Revenue								
Governmental Activities		(2,977,937)		(2,934,229)		(3,046,159)		(3,953,052)
Business-Type Activities		60,849		588,283		(899,157)		(541,013)
Total Primary Government Net (Expense)/Revenue	\$	(2,917,088)	\$	(2,345,946)	\$	(3,945,316)	\$	(4,494,065)
General Revenues and Other Changes in Net Assets	5							
Governmental Activities								
Taxes:								
Property & Other Local Taxes Levied For:								
General Purposes	\$	260,424	\$	277,464	\$	280,457	\$	282,386
Fire District		744		54,873		67,728		67,329
Police Pension		29,876		32,015		32,303		36,171
Income Taxes Levied For:								
General Purposes		1,882,307		1,919,527		2,065,938		2,003,345
Grants and Entitlements not Restricted								
to Specific Programs		258,833		259,335		297,586		269,572
Investment Earnings		234,367		322,216		343,869		374,067
Miscellaneous		187,752		122,163		116,038		159,726
Transfers		(15,753)		-		-		(16,715)
Capital Contributions				-				-
Total Governmental Activities		2,838,550		2,987,593		3,203,919		3,175,881
Business-Type Activities								
Other Local Taxes		28,124		31.692		30,818		30,835
Investment Earnings				24		151,766		-
Investment in Joint Ventures		-		_				-
Miscellaneous		37,980		22,864		50,940		40,085
Transfers		15,753		,				16,715
Capital Contributions		-	_	-	_	-		-
Total Business- Type Activities		81,857		54,580		233,524		87,635
Total Primary Government		2,920,407		3,042,173		3,437,443		3,263,516
Change in Net Assets								
Governmental Activities		(139,387)		53,364		157,760		(777,171)
Business-Type Activities		142,706	_	642,863	_	(665,633)	_	(453,378)
Total Primary Government Change in Net Assets	\$	3,319	\$	696,227	\$	(507,873)	\$	(1,230,549)

**Note:** 2003 was the first year the City implemented GASB Statement No. 34, so comparative information before that date is not available.

	2005	 2004	 2003
	(3,491,344)	(2,443,631)	(2,331,242)
	303,423	 (601,389)	 (243,328)
\$	(3,187,921)	\$ (3,045,020)	\$ (2,574,570)
\$	250,018	\$ 248,159	\$ 239,943
	64,331	64,546	62,439
	33,096	32,065	27,683
	1,679,734	1,090,187	1,055,837
	242,416	349,959	479,298
	280,567	207,831	207,265
	165,862	121,405	92,888
	11,931	(55,039)	(23,180)
	-	 -	 417,061
	2,727,955	 2,059,113	 2,559,234
	49,146	70,249	25,049
	67,284	17,365	7,239
	-	15,983	14,586
	117,790	57,248	193,896
	(11,931)	55,039	23,180
. <u> </u>	-	 -	 515,620
	222,289	 215,884	 779,570
	2,950,244	 2,274,997	 3,338,804
	(763,389)	(384,518)	227,992
	525,712	 (385,505)	 536,242
\$	(237,677)	\$ (770,023)	\$ 764,234

### CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS LAST TEN YEARS (MODIFIED ACCRUAL BASIS OF ACCOUNTING)

		2009	2008		 2007		2006
Revenues							
Income taxes	\$	1,881,642	\$	1,903,813	\$ 2,066,829	\$	1,990,560
Property and other taxes		291,650		359,375	373,245		379,138
Charges for services		3,694		6,838	4,114		-
Licenses and permits		129,145		61,469	59,310		74,180
Fines and forfeitures		36,087		45,966	51,844		47,249
Intergovernmental		737,184		902,129	901,667		1,263,002
Investment income		238,409		337,452	343,869		374,067
Other		64,340		65,451	 56,728		85,599
Total revenues		3,382,151		3,682,493	 3,857,606		4,213,795
Expenditures							
Current:							
General government		387,286		427,787	358,967		348,047
Security of persons and property		1,673,262		1,869,652	1,731,009		1,658,970
Public health and welfare		26,982		26,921	29,075		32,313
Transportation		587,503		709,113	642,092		547,210
Community environment		400		491	320		485
Leisure time activity		32,983		52,500	36,461		46,400
Economic development		-		-	-		-
Other		-		1,064	13,112		34,549
Capital outlay		406,498		580,905	476,320		3,299,634
Debt service:							
Principal retirement		411,882		406,294	370,000		360,000
Interest and fiscal charges		139,696		145,668	155,657		165,018
Bond issuance cost		-		-	 -		-
Total expenditures		3,666,492		4,220,395	 3,813,013		6,492,626
Excess of revenues over (under) expenditures		(284,341)		(537,902)	44,593		(2,278,831)
Other Financing Sources (Uses)							
Transfers in		851,583		876,330	1,014,731		963,441
Transfers (out)		(851,583)		(876,330)	(1,014,731)		(980,156)
Sale of bonds		-		-			-
Sale of capital assets		-		-	-		_
Capital lease transaction				120,186	 		-
Total other financing sources (uses)	. <u> </u>			120,186	 		(16,715)
Net change in fund balances	\$	(284,341)	\$	(417,716)	\$ 44,593	\$	(2,295,546)
Capital expenditures		321,899		459,888	219,793		1,412,328
Debt service as a percentage of noncapital							
expenditures		16.49%		14.68%	14.63%		10.33%

Source: City of Hubbard, Ohio, City Auditor's Office

2005	2004	2003	2002	2001	2000
\$ 1,644,628 344,201 - 64,891 51,901 744,611 280,567 100,971 3,231,770	\$ 1,085,545 341,910 1,402 59,396 71,596 1,134,403 205,371 73,495 2,973,118	\$ 1,046,519 332,576 1,055 62,054 42,339 843,070 207,265 43,004 2,577,882	\$ 1,051,085 319,848 701 55,068 55,478 557,998 236,390 44,654 2,321,222	\$ 952,071 316,350 300 52,631 70,669 726,369 340,155 39,220 2,497,765	\$ 994,671 316,478 300 36,407 51,310 705,513 441,245 68,590 2,614,514
418,976 1,606,577 24,434 629,992 7,092 32,762 - 11,567 2,294,467	373,980 1,441,982 30,823 519,369 1,963 35,878 - 1,222 713,540	327,268 1,407,963 35,187 538,470 4,524 30,439 1,008 335,718	345,965 1,370,521 27,681 491,493 3,194 29,900 - 988 71,038	339,749 1,374,984 29,314 515,212 1,600 26,500 - 983 211,397	348,155 1,324,594 27,857 502,597 3,445 29,427 200 985 362,308
102,390 124,250 5,252,507 (2,020,737)	3,118,757	1,555 	6,807 5,158 <u>2,352,745</u> (31,523)	6,335 9,697 2,515,771 (18,006)	17,646 2,224 - 2,619,438 (4 924)
(2,020,737) 607,083 (595,152) 5,100,000 - - - 5,111,931	(145,639) 530,894 (585,933) - 3,375 - (51,664)	(104,250) 823,581 (846,761) - - (23,180)	(31,323) 424,204 (424,204) - 1,300 - 1,300	(18,006) 402,372 (402,372) - 635 - 635	(4,924) 538,148 (538,148) 1,100 20,456 21,556
<u>\$</u> 3,091,194 2,294,467	\$ (197,303) 713,540	\$ (127,430) 335,718	\$ (30,223) 71,038	\$ (17,371) 211,397	<u>\$ 16,632</u> 362,308
7.66%	0.00%	0.07%	0.52%	0.70%	0.88%

### FUND BALANCES, GOVERNMENTAL FUNDS LAST TEN YEARS (MODIFIED ACCRUAL BASIS OF ACCOUNTING)

	2009		 2008	 2007	2006	
General Fund						
Reserved	\$	17,209	\$ 17,085	\$ 60,524	\$	18,471
Unreserved		457,545	 505,186	 564,771		517,636
Total general fund	\$	474,754	\$ 522,271	\$ 625,295	\$	536,107
All Other Governmental Funds						
Reserved	\$	22,096	\$ 24,435	\$ 29,357	\$	160,385
Unreserved, reported in:						
Special revenue funds		173,125	144,738	341,174		425,815
Debt service funds		-	19,225	35,823		-
Capital projects funds		212,867	456,517	511,090		375,848
Permanent fund		875	 872	 866		857
Total all other governmental funds	\$	408,963	\$ 645,787	\$ 918,310	\$	962,905

 2005	 2004	 2003	 2002	 2001	 2000
\$ 17,883 406,132	\$ 59,229 329,933	\$ 45,155 441,823	\$ 28,192 728,236	\$ 31,467 905,535	\$ 14,445 839,194
\$ 424,015	\$ 389,162	\$ 486,978	\$ 756,428	\$ 937,002	\$ 853,639
\$ 1,981,344	\$ 49,049	\$ 13,626	\$ 14,814	\$ 16,877	\$ 47,587
415,755	255,124	222,476	145,394	45,130	26,870
 972,593 851	 9,183 846	 176,741 846	 104,707	 58,977	 92,006
\$ 3,370,543	\$ 314,202	\$ 413,689	\$ 264,915	\$ 120,984	\$ 166,463

# ASSESSED VALUATION AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY LAST TEN YEARS

	Real Property		Personal I	Property	Public V	Public Utility			
Collection Year	Assessed Value	Estimated Actual Value (1)	Assessed Value	Estimated Actual Value (1)	Assessed Value	Estimated Actual Value (1)			
2009	\$ 112,532,910	321,522,600	\$ 101,410	405,640	\$ 600,040	681,864			
2008	112,379,640	321,084,686	2,183,955	8,735,820	661,420	751,614			
2007	111,396,820	318,276,629	3,916,830	15,667,320	1,281,270	1,455,989			
2006	110,505,450	315,729,857	5,149,762	20,599,048	1,467,660	1,667,795			
2005	110,487,880	315,679,657	6,235,795	25,815,880	1,485,230	1,687,761			
2004	98,799,000	282,282,857	6,490,903	25,963,612	1,577,660	1,792,795			
2003	97,072,120	277,348,914	7,473,263	29,893,052	1,511,120	1,717,182			
2002	90,428,070	258,365,914	7,779,366	31,117,464	2,030,000	2,306,818			
2001	88,629,600	253,227,429	7,223,222	28,892,888	2,210,780	2,512,250			
2000	71,969,610	205,627,457	7,148,928	28,595,712	2,448,470	2,782,352			

#### Source: Trumbull County Auditor

(1) This amount is calculated based on the following percentages:
Real property is assessed at thirty-five percent of actual value.
Public utility is assessed at eighty-eight percent of actual value.
Tangible personal is assessed at twenty-five percent of true value for capital assets and twenty-three percent of true value for inventory included in tangible personal property.

Exemptions				Тс	otal		
Real Property			Assessed Value	Total Direct Tax Rate		Estimated Actual Value (1)	%
\$	10,596,670	\$	113,234,360	4.30%	\$	322,610,104	35.10%
	10,596,670		115,225,015	3.80%		330,572,119	34.86%
	10,526,180		116,594,920	3.80%		335,399,937	34.76%
	10,362,940		117,122,872	3.80%		337,996,701	34.65%
	8,312,500		118,208,905	3.80%		343,183,299	34.44%
	8,267,760		106,867,563	3.80%		310,039,265	34.47%
	8,125,200		106,056,503	3.80%		308,959,148	34.33%
	8,116,100		100,237,436	3.80%		291,790,196	34.35%
	8,097,060		98,063,602	3.80%		284,632,567	34.45%
	6,485,120		81,567,008	3.80%		237,005,521	34.42%

#### DIRECT AND OVERLAPPING PROPERTY TAX RATES (RATE PER \$1,000 OF ASSESSED VALUE) LAST TEN YEARS

<b>m x</b> 7 (		City Di	rect Rates	
Tax Year/ Collection Year	General Rate	Fire District	Police Pension	Total Direct Rate
2009	2.80	1.20	0.30	4.30
2008	2.80	0.70	0.30	3.80
2007	2.80	0.70	0.30	3.80
2006	2.80	0.70	0.30	3.80
2005	2.80	0.70	0.30	3.80
2004	2.80	0.70	0.30	3.80
2003	2.80	0.70	0.30	3.80
2002	2.80	0.70	0.30	3.80
2001	2.80	0.70	0.30	3.80
2000	2.80	0.70	0.30	3.80

Tax Year/ Collection Year	Trumbull County	Hubbard EVSD	Vocational School	Township (1)	Other (1)
2009	12.30	58.85	2.40	13.15	1.70
2008	11.10	58.45	2.40	14.40	1.20
2007	11.10	58.85	2.40	14.40	1.20
2006	11.10	53.05	2.40	14.40	1.20
2005	10.35	54.20	2.40	14.40	1.20
2004	10.35	54.20	2.40	14.40	1.20
2003	10.35	54.25	2.40	14.40	1.20
2002	10.35	54.35	2.40	14.40	1.20
2001	10.35	49.22	2.40	14.40	1.20
2000	10.35	48.26	2.40	12.65	1.20

Source: Trumbull County Treasurer

(1) Includes 0.2 mills set aside for Hubbard Union Cemetery

#### PRINCIPAL TAXPAYERS REAL PROPERTY TAX CURRENT YEAR AND NINE YEARS AGO

	December 31, 2009							
Taxpayer		Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value				
Valley View Properties, Ltd.	\$	688,250	1	0.61%				
Cocca Development, Ltd.		653,950	2	0.58%				
W.B.S. Company		648,940	3	0.58%				
Gary D. Mayle		644,000	4	0.57%				
Simon-Westview Ltd.		567,880	5	0.50%				
McConnell Enterprises		562,810	6	0.50%				
Kala Realty Ltd.		528,520	7	0.47%				
Ball Corporation		518,250	8	0.46%				
Anthony M. Villano		486,770	9	0.43%				
SCP		460,290	10	0.41%				
Total, Top Ten Principal Real Property Taxpayers	\$	5,759,660		5.12%				
Total City Real Property Assessed Valuation	\$	112,532,910						
		De	cember 31, 20	00				

Taxpayer	 Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value	
McConnell Enterprises	\$ 769,480	1	1.07%	
Fleisher Realty	616,500	2	0.86%	
Anthony L. Cocca	608,650	3	0.85%	
United States Can Company	578,800	4	0.80%	
W.B.S. Company	553,850	5	0.77%	
Simon-Westview Limited Partnership	523,040	6	0.73%	
James P. Marsh	427,720	7	0.59%	
Anthony M. Villano	366,450	8	0.51%	
James R. Carsone	344,770	9	0.48%	
Valley View Properties	 343,820	10	0.48%	
Total, Top Ten Principal Real Property Taxpayers	\$ 5,133,080		7.13%	
Total City Real Property Assessed Valuation	\$ 71,969,610			

Source: Trumbull County Auditor

#### PRINCIPAL TAXPAYERS PERSONAL PROPERTY TAX CURRENT YEAR AND NINE YEARS AGO

	December 31, 2009							
Taxpayer		Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value				
Ohio Bell Telephone Company	\$	136,100	1	134.21%				
New Cingular Wireless LLC		40,010	2	39.45%				
New Par		11,100	3	10.95%				
SprintCom Inc.		8,700	4	8.58%				
Time Warner Cable Digital Phone		4,690	5	4.62%				
Allegheny Communications		1,850	6	1.82%				
Davel Communications		460	7	0.45%				
CSM Wireless		170	8	0.17%				
Total, Top Ten Principal Personal								
Property Taxpayers	\$	203,080		200.26%				
Total City Personal Property Assessed Valuation	\$	101,410						

December 31, 2000

Taxpayer	 Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value
United States Can Company	\$ 2,787,710	1	38.99%
Devine Food, Inc.	293,916	2	4.11%
Federal Wholesale, Inc.	223,870	3	3.13%
Patton's IGA Super Center, Inc.	195,610	4	2.74%
CVS Discount Drug	184,010	5	2.57%
Time Warner Company	139,060	6	1.95%
Gasser Chair Company	138,420	7	1.94%
IBM Credit Corporation	93,250	8	1.30%
PBG Capital Partners	85,450	9	1.20%
Advance Stores Company, Inc.	 83,390	10	1.17%
Total, Top Ten Principal Personal			
Property Taxpayers	\$ 4,224,686		59.10%
Total City Personal Property Assessed Valuation	\$ 7,148,928		

Source: Trumbull County Auditor

#### PRINCIPAL TAXPAYERS PUBLIC UTILITY PROPERTY TAX CURRENT YEAR AND NINE YEARS AGO

	 December 31, 2009						
Taxpayer	 Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value				
Ohio Edison	\$ 262,660	1	43.77%				
Dominion East Ohio Gas Company	245,670	2	40.94%				
Norfolk Southern Combined	82,440	3	13.74%				
American Transmission Systems	24,320	4	4.05%				
CSX Transportation	7,480	5	1.25%				
American Municipal Power	 950	6	0.16%				
Total, Top Ten Principal Public Utility Taxpayers	\$ 623,520		103.91%				
Total City Dublia Utility							
Total City Public Utility Assessed Valuation	\$ 600,040						
	 Dece	mber 31, 20(	00				
Taxpayer	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value				
Ohio Bell Telephone	\$ 873,850	1	35.69%				
Dominion East Ohio Gas Company	790,560	2	32.29%				
Ohio Edison	304,220	3	12.42%				
	166,000	4	6.82%				
Norfolk Southern Combined	166,980	4	0.0270				
Norfolk Southern Combined CSX Transportation	166,980 22,520	4 5	0.92%				
CSX Transportation	22,520	5	0.92%				
CSX Transportation Americal Municipal Power	22,520 4,880	5 6	0.92% 0.20%				
CSX Transportation Americal Municipal Power Intellicall Operator Service	22,520 4,880 390	5 6 7	0.92% 0.20% 0.02%				
CSX Transportation Americal Municipal Power Intellicall Operator Service Davel Communications	\$ 22,520 4,880 390	5 6 7	0.92% 0.20% 0.02%				
CSX Transportation Americal Municipal Power Intellicall Operator Service Davel Communications Total, Top Ten Principal Public Utility	\$ 22,520 4,880 390 200	5 6 7	0.92% 0.20% 0.02% 0.01%				

Source: Trumbull County Auditor

## REAL PROPERTY TAX LEVIES AND COLLECTIONS LAST TEN YEARS

Tax Year/ Collection Year	1	Total Levy (1)	Current lection (1)	Percent of Current Levy Collected	linquent lection (1)	Col	Total llection (1)	Total Collection as a Percent of Total Levy
2009	\$	328,321	\$ 308,914	94.09%	\$ 11,492	\$	320,406	97.59%
2008		396,100	378,326	95.51%	14,387		392,713	99.14%
2007		394,680	374,965	95.00%	11,978		386,943	98.04%
2006		390,400	374,828	96.01%	13,695		388,523	99.52%
2005		377,790	357,559	94.64%	8,756		366,315	96.96%
2004		377,032	366,590	97.23%	11,150		377,740	100.19%
2003		350,748	340,268	97.01%	9,398		349,666	99.69%
2002		334,821	324,767	97.00%	7,381		332,148	99.20%
2001		331,420	320,902	96.83%	5,911		326,813	98.61%
2000		325,641	316,050	97.05%	9,147		325,197	99.86%

Source: Trumbull County Auditor

Note: (1) The amount expressed does not include 0.2 mills set aside for financial support of Hubbard Union Cemetery.

# PERSONAL PROPERTY TAX LEVIES AND COLLECTIONS LAST TEN YEARS

Tax Year/ Collection Year	Total evy (1)	urrent ection (1)	Percent of Current Levy Collected	inquent ection (1)	Total Collection (1)	Total Collection as a Percent of Total Levy
2009	\$ 771	\$ 555	71.98%	\$ 405	960	124.51%
2008	8,736	8,662	99.15%	258	8,920	102.11%
2007	17,261	17,199	99.64%	526	17,725	102.69%
2006	21,558	21,207	98.37%	532	21,739	100.84%
2005	26,694	26,553	99.47%	384	26,937	100.91%
2004	26,690	26,304	98.55%	580	26,884	100.73%
2003	26,243	26,144	99.62%	310	26,454	100.80%
2002	28,398	29,726	104.68%	379	30,105	106.01%
2001	29,562	30,696	103.84%	1,150	31,846	107.73%
2000	27,448	27,231	99.21%	378	27,609	100.59%

Source: Trumbull County Auditor

**Note:** (1) The amount expressed does not include 0.2 mills set aside for financial support of Hubbard Union Cemetery. The County does not identify delinquent collections by the year for which the tax was levied.

# THIS PAGE IS INTENTIONALLY LEFT BLANK

#### PRINCIPAL TAXPAYERS INCOME TAX WITHHOLDING CURRENT YEAR AND NINE YEARS AGO

		 December 31, 2009					
Taxpayer	Number of Employees	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value			
Hubbard Board of Education	490	\$ 168,525	1	8.96%			
Ball Aerosol & Specialty Container Corp.	124	58,372	2	3.10%			
City of Hubbard, Ohio	95	41,090	3	2.19%			
Devine Foods, Inc.	89	19,652	4	1.05%			
Greenwood's Hubbard Chevrolet	57	19,165	5	1.02%			
Delphi Automotive Systems	67	19,048	6	1.01%			
Flying J, Inc.	99	15,167	7	0.81%			
Villano Construction Company, Inc.	47	13,553	8	0.72%			
Braydich Center for Advanced Dentistry	19	11,405	9	0.61%			
State of Ohio	34	 11,402	10	0.61%			
Total, Top Ten Principal Income		\$ 377,377		20.07%			
Tax Withholdders							

Total Income Tax Collections, Year 2009

\$ 1,880,517

December 31, 2000

\_\_\_\_\_

Taxpayer	_	Faxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value
Hubbard Board of Education	492	\$ 92,712	1	9.64%
United States Can Company	319	89,417	2	9.30%
Delphi Automotive Systems	136	44,235	3	4.60%
General Motors Corporation	94	27,327	4	2.84%
City of Hubbard, Ohio	88	22,092	5	2.30%
Patton's IGA Super Center, Inc.	110	12,389	6	1.29%
Greenwood's Hubbard Chevrolet	58	10,410	7	1.08%
Devine Foods, Inc.	110	7,283	8	0.76%
Sharon Tube Company	43	6,712	9	0.70%
Gasser Chair Company	25	 6,535	10	0.68%
Total, Top Ten Principal Income Tax Withholdders		\$ 319,112		33.20%
Total Income Tax Collections, Year 2000		\$ 961,289		

Source: City of Hubbard, Ohio, Income Tax Administration Division

# INCOME TAX REVENUE BASE AND COLLECTIONS LAST TEN YEARS

Year	Tax Rate	Total Tax Collected	Taxes from Withholding	Percentage of Taxes from Withholding	Taxes From Net Profits	Percentage of Taxes from Net Profits
2009	1.50%	\$ 1,880,517	\$ 948,236	50.42%	\$ 133,427	7.10%
2008	1.50%	1,932,541	1,002,855	51.89%	114,793	5.94%
2007	1.50%	2,098,094	1,070,522	51.02%	190,717	9.09%
2006	1.50%	1,923,227	1,035,237	53.83%	161,303	8.39%
2005	1.50%	1,556,973	1,040,315	66.82%	111,685	7.17%
2004	1.00%	1,046,380	629,225	60.13%	65,920	6.30%
2003	1.00%	1,042,971	625,597	59.98%	76,278	7.31%
2002	1.00%	1,066,337	602,454	56.50%	92,300	8.66%
2001	1.00%	961,723	609,894	63.42%	58,858	6.12%
2000	1.00%	961,289	568,144	59.10%	82,872	8.62%

Source: The Regional Income Tax Agency

In	Taxes from dividuals	Percentage of Taxes from Individuals
\$	798,854	42.48%
	814,893	42.17%
	836,865	39.89%
	726,687	37.78%
	404,973	26.01%
	351,235	33.57%
	341,097	32.70%
	371,583	34.85%
	292,971	30.46%
	310,273	32.28%

# RATIOS OF OUTSTANDING DEBT BY TYPE LAST TEN YEARS

	Governmental Activities			Business-Type Activities									
Year	Genera Obligatio Bonds	on	]	apital Lease ligations	R	efunding BAN	Mortş Reve Bon	nue	OWDA Loans	-	DPWC Loans		Capital Lease Digations
2009	\$ 3,600	,000	\$	72,010	\$	1,790,000	\$	-	\$1,613,355	\$	702,813	\$	72,011
2008	3,990	,000		93,892		2,195,000		-	1,718,032	,	730,802		93,892
2007	4,370	,000		-		2,580,000		-	1,816,246	,	786,765		-
2006	4,740	,000		-		-	3,47	5,000	1,908,397	:	842,728		-
2005	5,100	,000		-		-	3,77	),000	1,994,858	:	898,691		-
2004		-		-		-	4,05	5,000	2,075,982	9	954,654		-
2003		-		-		-	4,32	5,000	2,152,097	1,	010,617		-
2002		-		-		-	4,58	5,000	2,223,513	:	814,671		-
2001		-		-		-	4,830	),000	2,290,520		424,898		-
2000		-		-		-	5,065	5,000	2,353,390	:	337,376		-

#### Sources:

(a) See notes to the financial statements regarding the City's outstanding debt information.

(b) See Schedule " Demographic and Economic Statistics - Last Ten Years" for personal income and population.

(c) Total personal income and percentage of personal income information was unavailable. Bureau of Economic Analysis preliminary data to be released in May 2011 for data year 2009.

(	(a) Total Primary Government	(b) Total Personal Income	Percentage of Personal Income	(b) Population	Per Capita
\$	7,850,189	( <b>c</b> )	( <b>c</b> )	8,380	937
	8,821,618	31,911	0.36%	8,400	1,050
	9,553,011	29,314	0.31%	8,420	1,135
	10,966,125	28,859	0.26%	8,415	1,303
	11,763,549	27,720	0.24%	8,400	1,400
	7,085,636	26,859	0.38%	8,380	846
	7,487,714	26,314	0.35%	8,345	897
	7,623,184	25,358	0.33%	8,340	914
	7,545,418	25,326	0.34%	8,329	906
	7,755,766	25,582	0.33%	8,284	936

### RATIOS OF GENERAL BONDED DEBT OUTSTANDING LAST TEN YEARS

Year	General Obligation Bonds	 Total	Percentage of Actual Taxable Value of Property	Per Capita
2009	\$ 3,600,000	\$ 3,600,000	1.12%	430
2008	3,990,000	3,990,000	1.21%	475
2007	4,370,000	4,370,000	1.30%	519
2006	4,740,000	4,740,000	1.40%	563
2005	5,100,000	5,100,000	1.49%	607

**Note**: Details regarding the City's outstanding debt can be found in the notes to the financial statements. The City did not have any outstanding governmental fund debt prior to 2005.

#### DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT AS OF DECEMBER 31, 2009

Governmental Unit	C	Debt Dutstanding	Estimated Percentage Applicable (1)	Estimated Share of Overlapping Debt		
<b>Direct:</b> City of Hubbard (2)	\$	3,600,000	100.00%	\$	3,600,000	
<b>Overlapping debt:</b> Hubbard Exempted Village School District (4)		175.000	53.04%		92,820	
Trumbull County (5)		16,388,024	3.28%		537,527	
Total direct and overlapping debt	\$	20,163,024		\$	4,230,347	

(1) Percentages determined by dividing the assessed valuation of the political subdivision located within the boundaries of the City by the total assessed value of the political subdivision.

<b>Overlapping Government</b>	2009 Assessed Valuation
City of Hubbard	113,417,200
Hubbard Township	98,620,060
Hubbard E.V. School District	212,042,433
Trumbull County	3,427,858,202

#### Sources:

(2) City of Hubbard, Ohio, City Auditor's Office

(3) Hubbard Township, Ohio, Clerk

(4) Hubbard Exempted Village School District Treasurer's Office

(5) Trumbull County Auditor

#### LEGAL DEBT MARGIN INFORMATION LAST TEN YEARS

Fiscal Year	 Debt Limit	Total Net Debt Applicable to Limit	 Legal Debt Margin	Total Net Debt Applicable to Limit as a Percentage of Debt Limit
2009	\$ 11,889,608	3,600,000	\$ 8,289,608	30.28%
2008	12,098,627	3,990,000	8,108,627	32.98%
2007	12,242,467	4,370,000	7,872,467	35.70%
2006	12,297,902	4,740,000	7,557,902	38.54%
2005	12,411,935	5,100,000	7,311,935	41.09%
2004	11,221,094	-	11,221,094	0.00%
2003	11,135,933	-	11,135,933	0.00%
2002	10,524,931	-	10,524,931	0.00%
2001	10,296,678	-	10,296,678	0.00%
2000	8,564,536	-	8,564,536	0.00%

Source: City of Hubbard, Ohio, City Auditor's Office

Note: Ohio Bond Law sets a limit of 10.5% for voted debt and 5.5% for unvoted debt.

**Note:** Beginning in 2007 the amount of assessed valuation for railroad and telephone personal property has been exclud from the debt margin calculation.

#### DEMOGRAPHIC AND ECONOMIC STATISTICS LAST TEN YEARS

Year	Estimated Population (1)	Personal Income	Per Capita Personal Income (2)	School Enrollment (3)	Ohio Unemployment Rate (4)
2009	8,380	(5)	(5)	2,271	n/a
2008	8,400	268,052,400	31,911	2,374	10.9%
2007	8,420	246,823,880	29,314	2,368	6.3%
2006	8,415	242,848,485	28,859	2,384	6.3%
2005	8,400	232,848,000	27,720	2,435	6.8%
2004	8,380	225,078,420	26,859	2,512	6.9%
2003	8,345	219,590,330	26,314	2,306	7.6%
2002	8,340	211,485,720	25,358	2,319	5.8%
2001	8,329	210,940,254	25,326	2,366	6.1%
2000	8,284	211,921,288	25,582	2,438	5.3%

#### Sources:

- (1) Ohio Department of Development Office of Strategic Research and United States Bureau of Census
- (2) United States Department of Commerce Bureau of Economic Analysis
- (3) Hubbard Exempted Village School District Treasurer's Office
- (4) Ohio Department of Job and Family Services Labor Market Information Division

Per capita income and personal income information was unavailable. Bureau of Economic Analysis (5) preliminary data to be released in May 2011 for data year 2009.

#### PRINCIPAL EMPLOYERS CURRENT YEAR AND NINE YEARS AGO

	December 31, 2009			
Employer	Employees	Rank	Percentage of Total City Employment	
Hubbard Board of Education	490	1	42.10%	
Ball Aerosol & Specialty Container	124	2	10.65%	
Flying J, Inc.	99	3	8.51%	
City of Hubbard, Ohio	95	4	8.16%	
Devine Foods, Inc.	90	5	7.73%	
Love's Travel Stop	86	6	7.39%	
Delphi Automotive Systems	70	7	6.01%	
Greenwood's Hubbard Chevrolet	57	8	4.90%	
State of Ohio	34	9	2.92%	
Braydich Center for Advanced Dentistry	19	10	1.63%	
Total	1,164		100.00%	

	<b>December 31, 2000</b>				
Employer	Employees	Rank	Percentage of Total City Employment		
Hubbard Board of Education	492	1	33.36%		
United States Can Company	319	2	21.63%		
Delphi Automotive Systems	136	3	9.22%		
Patton's IGA Supercenter	110	4	7.46%		
Devine Foods, Inc.	110	5	7.46%		
General Motors Corporation	94	6	6.37%		
City of Hubbard, Ohio	88	7	5.97%		
Greenwood's Hubbard Chevrolet	58	8	3.93%		
Sharon Tube Company	43	9	2.92%		
Gasser Chair Company	25	10	1.69%		
Total	1,475		100.00%		

Source: City of Hubbard, Income Tax Administration Division

# FULL-TIME-EQUIVALENT CITY GOVERNMENTAL EMPLOYEES BY FUNCTION/PROGRAM LAST TEN YEARS

Function/Program	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000
General Government										
Council	8	8	8	8	8	8	8	8	8	8
Mayor	1	1	1	1	1	1	1	1	1	1
Finance	4	4	4	4	4	4	4	4	4	4
Law	1	1	1	1	1	1	1	1	1	1
Civil Service	4	4	4	4	4	4	4	4	4	4
Security of Persons and Property Police										
Part-Time	3.5	5.0	2.0	2.0	2.0	2.0	2.0	1.0	1.5	1.5
Full-Time	14	14	15	15	15	13	13	13	13	13
Police Dispatchers										
Part-Time	2.5	4.0	1.0	1.0	1.0	0.5	1.5	0.0	1.0	1.0
Full-Time	4	4	4	4	4	4	4	4	4	4
Fire										
Volunteer officers	5	5	5	5	5	5	6	6	6	6
Volunteer fire fighters	30	29	28	28	28	26	26	26	28	28
Community Environment										
Engineering	1	1	1	1	1	1	1	1	1	1
Leisure Time Activity										
Recreation	5	5	5	5	4	4	4	4	4	4
Sewer										
Waste Water Treatment Plant	5	5	5	5	5	5	5	5	5	5
Water										
Water	4	4	5	5	5	4	4	4	4	4
Electric										
Electric	12	12	12	12	12	12	14	14	14	14
Total	104.00	106.00	101.00	101.00	100.00	94.50	98.50	96.00	99.50	99.50

Source: City of Hubbard records

Method: Using 1.0 for each full-time employee and 0.50 for each part-time and seasonal employee.

## OPERATING INDICATORS BY FUNCTION/PROGRAM LAST TEN YEARS

Function/Program	2009	2008	2007	2006
Security of persons and property				
Police				
Physical arrests	185	203	188	146
Parking violations	214	221	264	334
Traffic citations	730	576	612	680
Traffic accidents	205	233	88	94
Stations	1	1	1	1
Marked patrol units	9	10	10	11
Unmarked patrol units	4	4	3	2
Calls for service answered	9,452	9,660	10,163	6,457
Fire (1)				
Stations	N/A	N/A	1	1
Fire engines	N/A	N/A	4	4
Calls answered	N/A	N/A	143	214
Calls answered within City	N/A	N/A	53	80
Calls answered within Township	N/A	N/A	90	134
Number of inspections conducted	N/A	N/A	N/A	N/A
Leisure Time Activity Parks and Recreation				
City owned parks	2	2	2	2
Park acreage	8.15	8.15	8.15	8.15
Volleyball courts	0.15	1	0.15 1	0.15 1
Basketball courts	4	4	3	3
Baseball fields	1	1	1	1
Restroom facilities	1	1	1	1
Transportation				
Center lane miles of streets	29.59	29.59	29.59	29.59
Miles of state highway within the City	7.50	7.50	7.50	7.50
Number of bridges	4	4	4	4
Miles of bridges	0.03	0.03	0.03	0.03
Number of street lights	894	890	887	887
Number of signalized intersections	8	890	8	8
Sewer				
Number of Waste Water Treatment Plants	1	1	1	1
Miles of sanitary sewers	30.46	30.46	30.46	30.46
Miles of storm sewers	16.25	16.25	16.25	16.25
Number of sanitary sewer lift stations	4	4	4	4
Number of service connections	3,297	3,348	3,314	3,287
Daily average treatment in millions gallons	542,000	712,504	678,575	590,731
Maximum daily capacity of treatment plant in gallon	17,000,000	17,000,000	17,000,000	17,000,000
Water				
Miles of water mains	50.25	50.25	50.25	50.25
Number of water tanks	1	1	1	1
Maximum holding capacity of water tank in gallons	1,000,000	1,000,000	1,000,000	1,000,000
Number of service connections	3,660	3,664	3,670	3,619
Number of fire hydrants	,	388	3,670	
-	386			383
Daily average consumption in gallons	584,437	931,492	804,212	716,483

2005	2004	2003	2002	2001	2000
361	72	275	298	407	340
404	377	70	275	223	208
657	973	639	741	1,216	864
119	N/A	N/A	N/A	N/A	N/A
1	1	1	1	1	1
11	7	8	7	9	9
2	2	2	3	2	2
6,368	7,069	5,905	5,776	5,588	4,653
1	1	1	1	1	1
4	4	4	4	4	4
196	141	192	142	143	182
74	46	63	57	63	62
122	95	129	85	80	120
N/A	N/A	50	55	26	10
	2				2
2	2	2	2	2	2
8.15	8.15	8.15	8.15	8.15	8.15
1	1	1	1	1	1
3	3	3	3	3	3
1	1	1	1	1	1
1	2	2	2	2	2
29.49	29.39	29.39	29.39	29.39	28.99
7.50	7.50	7.50	7.50	7.50	7.25
4	4	4	4	4	4
0.03	0.03	0.03	0.03	0.03	0.03
885	885	875	865	865	864
8	8	8	8	8	8
1	1	1	1	1	1
30.46	29.66	29.66	29.66	29.51	29.51
16.25	16.25	16.25	16.25	16.25	16.25
4	4	4	4	4	4
3,285	3,285	3,277	3,266	3,239	3,223
587,436	595,021	2,160,000	2,150,000	2,000,000	2,000,000
17,000,000	17,000,000	17,000,000	17,000,000	17,000,000	17,000,000
50.25	50.25	50.25	50.25	50.1	50.1
50.45	1	1	1	1	1
1		1	1	1	1
1 1 000 000		1 000 000	1 000 000	1 000 000	1 000 000
1,000,000	1,000,000	1,000,000 3 607	1,000,000	1,000,000	1,000,000 3 559
		1,000,000 3,607 376	1,000,000 3,605 397	1,000,000 3,568 394	1,000,000 3,559 387

#### OPERATING INDICATORS BY FUNCTION/PROGRAM LAST TEN YEARS (CONTINUED)

Function/Program	2009	2008	2007	2006
ectric				
Total miles of electric service	55.15	55.15	55.15	55.15
Electric 23 KV Transmission System	1.00	1.00	1.22	4.00
Miles of transmission services	4.23	4.23	4.23	4.23
Number of transmission poles	114	115	111	111
Number of sub-stations	3	3	3	3
Line feet of overhead transmission conductor	22,326	22,326	22,326	22,326
Conductor feet of overhead transmission conductor	66,978	66,978	66,978	66,978
Line feet of underground transmission conductor	2,335	2,335	2,335	2,335
Conductor feet of underground transmission conductor	7,150	7,150	7,055	7,005
Electric Distribution System				
Miles of distribution service	45.01	45.01	45.01	45.01
Overhead Distribution System				
Miles of overhead distribution service	36.00	36.00	36.00	36.00
Number of distribution poles	1,592	1,589	1,585	1,585
Number of pole mount transformers	615	616	614	614
Total line feet of overhead primary conductor	189,144	189,144	189,144	189,144
Total conductor feet of overhead primary conductor	366,019	366,019	366,019	366,019
Single Phase Overhead Distribution System				
Line feet of single-phase conductor	96,834	96,834	96,834	96,834
Conductor feet of two phase primary conductor	96,834	96,834	96,834	96,834
Two Phase Overhead Distribution System				
Line feet of single-phase primary conductor	7,745	7,745	7,745	7,745
Conductor feet of two-phase primary conductor	15,490	15,490	15,490	15,490
Three Phase Overhead Distribution System				
Line feet of three-phase primary conductor	84,565	84,565	84,565	84,565
Conductor feet of three phase primary conductor	253,696	253,696	253,696	253,69
Line/conductor feet of neutral conductor	30,060	30,060	30,060	30,060
Line feet of secondary conductor	167,421	167,421	167,421	167,42
Conductor feet of secondary conductor	346,193	346,193	346,193	346,19
Underground Distribution System	0.0,190	010,190	0.10,190	0.10,123
Miles of underground distribution service	9.04	9.04	9.01	9.01
Number of pad mount single phase transformers	85	84	84	84
Number of pad mount three phase transformers	37	37	37	37
Total line feet of underground primary conductor	47,703	47,703	47,703	47,703
Total conductor feet of underground primary conductor	88,269	88,269	88,269	88,269
Single Phase Underground Distribution System	88,209	88,209	88,209	88,209
	27,420	27,420	27,420	27,420
Line feet of single-phase primary conductor	,	,	27,420	,
Conductor feet of single-phase primary conductor	27,420	27,420	27,420	27,420
Three Phase Underground Distribution System	20,292	20.292	20.292	20,292
Line feet of three-phase primary conductor	20,283	20,283	20,283	20,283
Conductor feet of three-phase primary conductor	60,849	60,849	60,849	60,849
Line feet of secondary conductor	15,528	15,528	15,528	15,528
Conductor feet of secondary conductor	15,528	15,528	15,528	15,528
Distribution System Service Connections				
Number of residential service connections	3,402	3,423	3,413	3,478
Number of demand residential service connections	11	11	12	11
Number of general service small (commercial) connections	434	435	463	357
Number of general service large (industrial) connections	1	1	1	1
Number of security light connections	105	228	100	159
Distribution System Service Connections				
Daily average gross consumption in kilowatt hours	163,215	172,808	177,642	182,43
Daily average consumption in kilowatt hours-billed to consumers	138,544	148,154	165,469	162,35

Source: City of Hubbard

(1) During 2008 the City eliminated the fire department.

2005	2004	2003	2002	2001	2000
55.15	55.05	55.05	55.05	55.05	46.90
4.23	4.23	4.23	4.23	4.23	4.69
111	111	111	111	111	111
3	3	3	3	3	3
22,326	22,326	22,326	22,326	22,326	22,435
66,978	66,978	66,978	66,978	66,978	67,305
2,335	2,335	2,335	2,335	2,335	2,335
7,005	7,005	7,005	7,005	7,005	7,005
45.01	45.01	45.01	44.76	50.82	42.21
36.00	36.00	36.00	35.75	35	35
1,585	1,578	1,578	1,576	1,539	1,514
614	613	613	604	591	582
189,144	189,144	189,144	188,744	183,388	179,710
366,019	366,019	366,019	365,619	350,489	339,365
96,834	96,834	96,834	96,434	95,965	96,010
96,834	96,834	96,834	96,434	95,965	96,010
7,745	7,745	7,745	7,745	7,745	7,745
15,490	15,490	15,490	15,490	15,490	15,490
84,565	84,565	84,565	84,565	79,678	75,955
253,696	253,696	253,696	253,695	239,034	227,865
30,060	30,060	30,060	29,660	22,662	36,022
167,421	167,421	167,421	167,421	166,984	166,243
346,193	346,193	346,193	346,193	345,753	347,655
9.01	9.01	9.01	9.01	16.09	8.17
84	84	84	84	83	77
37	37	37	37	35	34
47,703	47,703	47,703	47,553	84,926	43
88,269	88,269	88,269	87,819	15,528	79,900
27,420	27,420	27,420	27,420	27,185	24,730
27,420	27,420	27,420	27,420	15,528	24,730
20,283	20,283	20,283	20,133	57,741	18,390
60,849	60,849	60,849	60,399	0	55,170
15,528	15,528	15,528	15,528	15,368	14,693
15,528	15,528	15,528	15,528	15,368	14,853
3,471	3,454	3,435	3,381	3,388	3,360
11	12	59	59	59	59
357	363	366	326	298	300
1	1	1	1	1	1
157	153	154	217	212	182
182,850	173,423	168,196	165,968	159,380	156,357
102,050	,			10,000	)

#### CAPITAL ASSET STATISTICS BY FUNCTION/ASSET CLASS FOR GOVERNMENTAL ACTIVITIES LAST SEVEN YEARS

Function/Program	2009	2008	2007	2006	2005
General Government					
Land	597,871	597,871	597,871	597,871	\$ 597,871
Land Improvements	75,791	82,201	88,612	95,022	10,086
Building and Improvements	-	-	-	-	-
Equipment	15,047	21,048	29,475	40,500	37,109
Vehicles	-	-	798	2,395	5,425
Construction in Progress	-	-	98,350	66,963	713,399
C C	688,709	701,120	815,106	802,751	1,363,890
Security of Persons and Property		· · · · ·			
Land	-	-	-	-	-
Land Improvements	174,215	187,133	98,754	105,137	-
Building and Improvements	1,326,774	1,363,312	1,399,849	1,436,387	20,898
Equipment	79,647	105,662	131,678	138,475	20,025
Vehicles	90,708	128,090	133,507	187,045	241,811
	1,671,344	1,784,197	1,763,788	1,867,044	282,734
<u>Transportation</u>					
Land	-	-	-	-	-
Land Improvements	134,643	145,481	156,318	167,156	-
Building and Improvements	347,580	32,953	36,202	39,451	42,906
Equipment	83,559	101,145	118,731	136,317	126,924
Vehicles	169,134	205,812	119,673	150,507	103,969
Infrastructure	1,851,163	2,124,683	2,108,672	2,201,409	2,464,828
	2,586,079	2,610,074	2,539,596	2,694,840	2,738,627
Leisure Time Activity					
Land	-	-	-	-	-
Land Improvements	6,595	7,546	8,497	10,394	6,048
Building and Improvements	13,270	13,980	14,690	15,400	16,110
Equipment	-	-	-	-	-
Vehicles	2,635	4,391	6,148	7,905	9,662
	22,500	25,917	29,335	33,699	31,820
Total Capital Assets, Net					
Land	597,871	597,871	597,871	597,871	597,871
Land Improvements	391,244	422,361	352,181	377,709	16,134
Building and Improvements	1,687,624	1,410,245	1,450,741	1,491,238	79,914
Equipment	178,253	227,855	279,884	315,292	184,058
Vehicles	262,477	338,293	260,126	347,852	360,867
Infrastructure	1,851,163	2,124,683	2,108,672	2,201,409	2,464,828
Construction in Progress	-	-	98,350	66,963	713,399
-	\$ 4,968,632	\$ 5,121,308	\$ 5,147,825	\$ 5,398,334	\$ 4,417,071

**Note:** The year ended December 31, 2003 was the first year of implementation of GASB Statement No. 34, therefore only seven years of information are available.

$\begin{array}{c c c c c c c c c c c c c c c c c c c $	2004		2003			
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$						
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	\$ 37,34	8	\$	37,348		
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	26.79	-		-		
$\begin{array}{c cccccc} 5,590 & 7,110 \\ \hline & & & & \\\hline & & & & \\\hline & & & & \\\hline & & & &$				,		
$\begin{array}{c c c c c c c c c c c c c c c c c c c $	,			,		
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	5,59	0		7,110		
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	1.0.17	<u> </u>		-		
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	160,17	9		1/2,03/		
$\begin{array}{rrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrr$	179,81	9		179,819		
$\begin{array}{rrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrr$	6.07	-		-		
$\begin{array}{c c c c c c c c c c c c c c c c c c c $	,			,		
$\begin{array}{ c c c c c c c c c c c c c c c c c c c$	,					
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$						
$\begin{array}{cccccccccccccccccccccccccccccccccccc$	444,49	8		480,233		
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	427,69	6		427,696		
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	35,10	- 7		- 23.139		
$\begin{array}{rrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrr$				,		
$\begin{array}{c cccc} 2,132,056 & 1,958,617 \\ \hline 2,742,249 & 2,564,449 \\ \hline 12,235 & 12,235 \\ 22,440 & 24,901 \\ \hline 7,997 & 3,998 \\ 5,362 & 5,237 \\ 6,152 & 3,913 \\ \hline 54,186 & 50,284 \\ \hline 657,098 & 657,098 \\ 22,440 & 24,901 \\ 86,858 & 80,211 \\ 274,124 & 269,784 \\ 228,536 & 276,392 \\ 2,132,056 & 1,958,617 \\ \hline \end{array}$	,			,		
$\begin{array}{c c c c c c c c c c c c c c c c c c c $	,			,		
22,440         24,901           7,997         3,998           5,362         5,237           6,152         3,913           54,186         50,284           657,098         657,098           22,440         24,901           86,858         80,211           274,124         269,784           228,536         276,392           2,132,056         1,958,617						
22,440         24,901           7,997         3,998           5,362         5,237           6,152         3,913           54,186         50,284           657,098         657,098           22,440         24,901           86,858         80,211           274,124         269,784           228,536         276,392           2,132,056         1,958,617						
$\begin{array}{c ccccc} 7,997 & 3,998 \\ 5,362 & 5,237 \\ \hline 6,152 & 3,913 \\ \hline 54,186 & 50,284 \\ \hline \\ 657,098 & 657,098 \\ 22,440 & 24,901 \\ 86,858 & 80,211 \\ 274,124 & 269,784 \\ 228,536 & 276,392 \\ 2,132,056 & 1,958,617 \\ \hline \\ \hline \end{array}$	,			,		
5,362         5,237           6,152         3,913           54,186         50,284           657,098         657,098           22,440         24,901           86,858         80,211           274,124         269,784           228,536         276,392           2,132,056         1,958,617						
6,152         3,913           54,186         50,284           657,098         657,098           22,440         24,901           86,858         80,211           274,124         269,784           228,536         276,392           2,132,056         1,958,617	7,99	7		3,998		
54,186         50,284           657,098         657,098           22,440         24,901           86,858         80,211           274,124         269,784           228,536         276,392           2,132,056         1,958,617	,			,		
657,098         657,098           22,440         24,901           86,858         80,211           274,124         269,784           228,536         276,392           2,132,056         1,958,617						
22,440         24,901           86,858         80,211           274,124         269,784           228,536         276,392           2,132,056         1,958,617	54,18	6		50,284		
22,440         24,901           86,858         80,211           274,124         269,784           228,536         276,392           2,132,056         1,958,617	657.09	8		657 098		
86,858         80,211           274,124         269,784           228,536         276,392           2,132,056         1,958,617						
274,124         269,784           228,536         276,392           2,132,056         1,958,617	,			,		
228,536         276,392           2,132,056         1,958,617	,			,		
2,132,056 1,958,617						
	,			,		
\$ 3,401,112 \$ 3,267,003	2,152,05	-				
	\$ 3,401,112	2	\$	3,267,003		

This Page is Intentionally Left Blank.





**CITY OF HUBBARD** 

TRUMBULL COUNTY

# **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

**CLERK OF THE BUREAU** 

CERTIFIED SEPTEMBER 30, 2010

> 88 E. Broad St. / Fourth Floor / Columbus, OH 43215-3506 Telephone: (614) 466-4514 (800) 282-0370 Fax: (614) 466-4490 www.auditor.state.oh.us