



# TABLE OF CONTENTS

| TITLE   | PAGE |
|---|------|
| Cover Letter  | 1    |
| Independent Accountants' Report   | 3    |
| Combined Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Cash Balances - All Governmental Fund Types - For the Year Ended December 31, 2008         | 5    |
| Statement of Cash Receipts, Cash Disbursements, and Changes in<br>Fund Cash Balance - Proprietary Fund Type -<br>For the Year Ended December 31, 2008                   | 6    |
| Combined Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Cash Balances - All Governmental Fund Types - For the Year Ended December 31, 2007         | 7    |
| Statement of Cash Receipts, Cash Disbursements, and Changes in<br>Fund Cash Balance - Proprietary Fund Type -<br>For the Year Ended December 31, 2007                   | 8    |
| Notes to the Financial Statements   | 9    |
| Independent Accountants' Report on Internal Control Over<br>Financial Reporting and on Compliance and Other Matters<br>Required by <i>Government Auditing Standards</i> | 15   |
| Schedule of Prior Audit Findings  | 17   |

This page intentionally left blank.



Mary Taylor, CPA Auditor of State

Village of Cedarville Greene County 152 West Cedar Street, PO Box 51 Cedarville, Ohio 45314

To the Mayor and the Village Council:

As you are aware, the Auditor of State's Office (AOS) must modify the *Independent Accountants' Report* we provide on your financial statements due to an interpretation from the American Institute of Certified Public Accountants (AICPA). While AOS does not legally require your village to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. Our Report includes an adverse opinion relating to GAAP presentation and measurement requirements, but does not imply the amounts the statements present are misstated under the non-GAAP basis you follow. The AOS report also includes an opinion on the financial statements you prepared using the cash basis and financial statement format the AOS permits.

mary Jaylor

Mary Taylor, CPA Auditor of State

May 22, 2009

This page intentionally left blank.



Mary Taylor, CPA Auditor of State

# INDEPENDENT ACCOUNTANTS' REPORT

Village of Cedarville Greene County 152 West Cedar Street, PO Box 51 Cedarville, Ohio 45314

To the Mayor and the Village Council:

We have audited the accompanying financial statements of the Village of Cedarville, Greene County, (the Village) as of and for the years ended December 31, 2008 and 2007. These financial statements are the responsibility of the Village's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the Village has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Instead of the combined funds the accompanying financial statements present, GAAP require presenting entity wide statements and also presenting the Village's larger (i.e. major) funds separately. While the Village does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to GAAP presentation requirements. The Auditor of State permits, but does not require Villages to reformat their statements. The Village has elected not to follow GAAP statement formatting requirements. The following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2008 and 2007 do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Village as of December 31, 2008 and 2007, or its changes in financial position or cash flows, where applicable for the years then ended.

Village of Cedarville Greene County Independent Accountants' Report Page 2

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances and reserves for encumbrances of the Village of Cedarville, Greene County, as of December 31, 2008 and 2007, and its combined cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

The Village has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 22, 2009, on our consideration of the Village's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Mary Jaylo

Mary Taylor, CPA Auditor of State

May 22, 2009

# COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2008

|  | Governmental Fund Types |                    | <b>T</b> - ( - ) -             |
|--|-------------------------|--------------------|--------------------------------|
|  | General                 | Special<br>Revenue | Totals<br>(Memorandum<br>Only) |
| Cash Receipts:   |                         | <b>#</b> 0.000     |                                |
| Property and Local Taxes   | \$59,445                | \$6,299            | \$65,744                       |
| Municipal Income Tax   | 512,793                 | 70.004             | 512,793                        |
| Intergovernmental  | 176,368                 | 70,961             | 247,329                        |
| Fines, Licenses and Permits  | 235                     | 26,741             | 26,976                         |
| Earnings on Investments  | 8,463                   | 1,211              | 9,674                          |
| Miscellaneous  | 58,117                  | 4,871              | 62,988                         |
| Total Cash Receipts  | 815,421                 | 110,083            | 925,504                        |
| Cash Disbursements:  |                         |                    |                                |
| Current:   |                         |                    |                                |
| Security of Persons and Property   | 32,890                  | 318,235            | 351,125                        |
| Public Health Services   | 2,317                   |                    | 2,317                          |
| Leisure Time Activities  | 14,999                  | 11,372             | 26,371                         |
| Community Environment  | 4,756                   |                    | 4,756                          |
| Transportation   | 27,010                  | 67,487             | 94,497                         |
| General Government   | 358,251                 |                    | 358,251                        |
| Total Cash Disbursements   | 440,223                 | 397,094            | 837,317                        |
| Total Receipts Over/(Under) Disbursements  | 375,198                 | (287,011)          | 88,187                         |
| Other Financing Receipts / (Disbursements):  |                         |                    |                                |
| Transfers-In   | 3,718                   | 330,351            | 334,069                        |
| Transfers-Out  | (330,200)               | (3,869)            | (334,069)                      |
| Total Other Financing Receipts / (Disbursements)                                     | (326,482)               | 326,482            |                                |
| Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements |                         |                    |                                |
| and Other Financing Disbursements  | 48,716                  | 39,471             | 88,187                         |
| Fund Cash Balances, January 1  | 310,680                 | 92,201             | 402,881                        |
| Fund Cash Balances, December 31  | \$359,396               | \$131,672          | \$491,068                      |
| Reserve for Encumbrances, December 31  | \$932                   | \$2,497            | \$3,429                        |

# STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGE IN FUND CASH BALANCE - PROPRIETARY FUND TYPE FOR THE YEAR ENDED DECEMBER 31, 2008

|  | Proprietary<br>Fund Type            |
|--|-------------------------------------|
|  | Enterprise                          |
| Operating Cash Receipts:   |                                     |
| Charges for Services   | \$103,363                           |
| Miscellaneous  | 437                                 |
| Total Operating Cash Receipts  | 103,800                             |
| Operating Cash Disbursements:<br>Personal Services<br>Contractual Services<br>Supplies and Materials<br>Total Operating Cash Disbursements | 21,407<br>73,738<br>1,608<br>96,753 |
| Operating Income/(Loss)  | 7,047                               |
| Fund Cash Balance, January 1   | 26,494                              |
| Fund Cash Balance, December 31   | \$33,541                            |

# COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2007

|  | Governmental Fund Types |                    |                                |
|--|-------------------------|--------------------|--------------------------------|
|  | General                 | Special<br>Revenue | Totals<br>(Memorandum<br>Only) |
| Cash Receipts:   |                         |                    |                                |
| Property and Local Taxes   | \$57,100                | \$5,926            | \$63,026                       |
| Municipal Income Tax   | 450,191                 |                    | 450,191                        |
| Intergovernmental  | 234,785                 | 121,340            | 356,125                        |
| Fines, Licenses and Permits  | 150                     | 5,164              | 5,314                          |
| Earnings on Investments  | 14,219                  |                    | 14,219                         |
| Miscellaneous  | 23,908                  | 17,630             | 41,538                         |
| Total Cash Receipts  | 780,353                 | 150,060            | 930,413                        |
| Cash Disbursements:<br>Current:  |                         |                    |                                |
| Security of Persons and Property   | 33,005                  | 325,905            | 358,910                        |
| Public Health Services   | 2,317                   |                    | 2,317                          |
| Leisure Time Activities  | 14,999                  | 5,380              | 20,379                         |
| Community Environment  | 3,720                   |                    | 3,720                          |
| Transportation   | 25,337                  | 122,892            | 148,229                        |
| General Government   | 328,265                 |                    | 328,265                        |
| Total Cash Disbursements   | 407,643                 | 454,177            | 861,820                        |
| Total Receipts Over/(Under) Disbursements  | 372,710                 | (304,117)          | 68,593                         |
| Other Financing Receipts / (Disbursements):  |                         |                    |                                |
| Transfers-In   |                         | 324,622            | 324,622                        |
| Transfers-Out  | (324,622)               |                    | (324,622)                      |
| Total Other Financing Receipts / (Disbursements)                                     | (324,622)               | 324,622            |                                |
| Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements |                         |                    |                                |
| and Other Financing Disbursements  | 48,088                  | 20,505             | 68,593                         |
| Fund Cash Balances, January 1  | 262,592                 | 71,696             | 334,288                        |
| Fund Cash Balances, December 31  | \$310,680               | \$92,201           | \$402,881                      |
| Reserve for Encumbrances, December 31  | \$5,700                 | \$0                | \$5,700                        |

# STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCE - PROPRIETARY FUND TYPE FOR THE YEAR ENDED DECEMBER 31, 2007

|   | Proprietary<br>Fund Type            |
|---|-------------------------------------|
|   | Enterprise                          |
| Operating Cash Receipts:  |                                     |
| Charges for Services  | \$104,648                           |
| Miscellaneous   | 1,196                               |
| Total Operating Cash Receipts   | 105,844                             |
| <b>Operating Cash Disbursements:</b><br>Personal Services<br>Contractual Services<br>Supplies and Materials<br>Total Operating Cash Disbursements | 20,356<br>76,895<br>2,253<br>99,504 |
| Operating Income/(Loss)   | 6,340                               |
| Fund Cash Balance, January 1  | 20,154                              |
| Fund Cash Balance, December 31  | \$26,494                            |

### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008 AND 2007

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICES

#### A. Description of the Entity

The constitution and laws of the State of Ohio establish the rights and privileges of the Village of Cedarville, Greene County, (the Village) as a body corporate and politic. A publicly-elected six-member Council directs the Village. The Village provides park operations and police services and contracts with Rumpke for refuse service.

Public Entity Risk Pool:

The Village belongs to the Public Entities Pool of Ohio (PEP), a risk-sharing pool available to Ohio local governments. PEP provides property and casualty coverage for its members. See note 7 for additional details.

The Village's management believes these financial statements present all activities for which the Village is financially accountable.

## B. Accounting Basis

These financial statements follow the accounting basis the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements accounting basis. The Village recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

#### C. Deposits and Investments

The Village's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

The Village values certificates of deposit, U.S. Treasury Notes, and debt securities at cost.

#### D. Fund Accounting

The Village uses fund accounting to segregate cash and investments that are restricted as to use. The Village classifies its funds into the following types:

# 1. General Fund

The General Fund reports all financial resources except those required to be accounted for in another fund.

# 2. Special Revenue Funds

These funds account for proceeds from specific sources (other than from private-purpose trusts or for capital projects) that are restricted to expenditure for specific purposes. The Village had the following significant Special Revenue Funds:

### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008 AND 2007 (Continued)

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICES (Continued)

**Street Construction, Maintenance and Repair Fund** - This fund receives gasoline tax and motor vehicle tax money for constructing, maintaining, and repairing Village streets.

**Police Operating Fund** - This fund receives property tax money and intergovernmental revenue for the operation of the Village's police department.

#### 3. Enterprise Funds

These funds account for operations that are similar to private business enterprises, where management intends to recover the significant costs of providing certain goods or services through user charges. The Village had the following significant Enterprise Fund:

**Refuse Fund** - This fund receives charges for services from residents to cover refuse collection costs.

#### E. Budgetary Process

The Ohio Revised Code requires that each fund (except certain agency funds) be budgeted annually.

#### 1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund level of control, and appropriations may not exceed estimated resources. The Village Council must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Unencumbered appropriations lapse at year end.

# 2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must also approve estimated resources.

#### 3. Encumbrances

The Ohio Revised Code requires the Village to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated.

A summary of 2008 and 2007 budgetary activity appears in Note 3.

#### F. Property, Plant, and Equipment

The Village records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

#### G. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008 AND 2007 (Continued)

# 2. EQUITY IN POOLED DEPOSITS AND INVESTMENTS

The Village maintains a deposit and investments pool all funds use. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of deposits and investments at December 31 was as follows:

|                                | 2008      | 2007      |
|--------------------------------|-----------|-----------|
| Demand deposits                | \$324,609 | \$343,353 |
| Investments                    | 200,000   | 86,022    |
| Total deposits and investments | \$524,609 | \$429,375 |

At December 31, 2008, the Village held \$25,823 in out of state municipal securities. Out of state municipal securities are not eligible investments for the Village under Ohio Law.

**Deposits:** Deposits are insured by the Federal Depository Insurance Corporation or are collateralized by the financial institution's public entity deposit pool.

**Investments:** A financial institution's trust department holds the Village's securities in book entry form in the Village's name.

# 3. BUDGETARY ACTIVITY

Budgetary activity for the years ending December 31, 2008 and 2007 follows:

| 2008 Budgeted vs. Actual Receipts                       |             |             |          |
|---|-------------|-------------|----------|
| Budgeted Actual<br>Fund Type Receipts Receipts Variance |             |             | Variance |
| General   | \$ 818,468  | \$ 819,139  | \$ 671   |
| Special Revenue   | 440,345     | 440,434     | 89       |
| Enterprise  | 103,200     | 103,800     | 600      |
| Total   | \$1,362,013 | \$1,363,373 | \$1,360  |

| 2008 Budgeted vs. Actual Budgetary Basis Expenditures        |             |             |          |
|--|-------------|-------------|----------|
| AppropriationBudgetaryFund TypeAuthorityExpendituresVariance |             |             |          |
| General  | \$ 778,643  | \$ 771,355  | \$ 7,288 |
| Special Revenue  | 407,082     | 403,460     | 3,622    |
| Enterprise   | 97,954      | 96,753      | 1,201    |
| Total  | \$1,283,679 | \$1,271,568 | \$12,111 |

| 2007 Budgeted vs. Actual Receipts |             |                            |           |
|-----------------------------------|-------------|----------------------------|-----------|
| Budgeted Actual                   |             |                            |           |
| Fund Type                         | Receipts    | Receipts Receipts Variance |           |
| General                           | \$ 774,063  | \$ 780,353                 | \$6,290   |
| Special Revenue                   | 486,108     | 474,682                    | (11,426)  |
| Enterprise                        | 106,195     | 105,844                    | (351)     |
| Total                             | \$1,366,366 | \$1,360,879                | (\$5,487) |

### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008 AND 2007 (Continued)

# 3. BUDGETARY ACTIVITY (Continued)

| 2007 Budgeted vs. Actual Budgetary Basis Expenditures |                            |                           |          |
|---|----------------------------|---------------------------|----------|
| Fund Type   | Appropriation<br>Authority | Budgetary<br>Expenditures | Variance |
| General   | \$ 769,284                 | \$ 737,965                | \$31,319 |
| Special Revenue                                       | 466,395                    | 454,177                   | 12,218   |
| Enterprise  | 101,555                    | 99,504                    | 2,051    |
| Total   | \$1,337,234                | \$1,291,646               | \$45,588 |

# 4. PROPERTY TAX

Real property taxes become a lien on January 1 preceding the October 1 date for which the Council adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the Village.

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

Greene County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Village.

# 5. LOCAL INCOME TAX

The Village levies a municipal income tax of one percent on substantially all earned income arising from employment, residency, or business activities within the Village as well as certain income of residents earned outside of the Village.

Employers within the Village withhold income tax on employee compensation and remit the tax to the Village either monthly or quarterly, as required. Corporations and other individual taxpayers pay estimated taxes quarterly and file a declaration annually.

# 6. RETIREMENT SYSTEMS

The Village's full time Police Officers belong to the Police and Fire Pension Fund (OP&F). Other employees belong to the Ohio Public Employees Retirement System (OPERS). OP&F and OPERS are cost-sharing, multiple-employer plans. The Ohio Revised Code prescribes these plans' benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2008 and 2007, OP&F participants contributed 10% of their wages. For 2008 and 2007, the Village contributed to OP&F an amount equal to 19.5% of full-time police members' wages. For 2008 and 2007, OPERS members contributed 10% and 9.5%, respectively, of their gross salaries and the Village contributed an amount equaling 14% and 13.85%, respectively, of participants' gross salaries. The Village has paid all contributions required through December 31, 2008.

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008 AND 2007 (Continued)

# 7. RISK MANAGEMENT

The Village is exposed to various risks of property and casualty losses, and injuries to employees.

The Village insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

The Village belongs to the Public Entities Pool of Ohio (PEP), a risk-sharing pool available to Ohio local governments. PEP provides property and casualty coverage for its members. PEP is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund PEP. PEP pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

# Casualty Coverage

For an occurrence prior to January 1, 2006 PEP retains casualty risks up to \$250,000 per occurrence, including claim adjustment expenses. PEP pays a percentage of its contributions to APEEP. APEEP reinsures claims exceeding \$250,000, up to \$1,750,000 per claim and \$10,000,000 in the aggregate per year.

For an occurrence on or subsequent to January 1, 2006, the Pool retains casualty risk up to \$350,000 per occurrence. Claims exceeding \$350,000 are reinsured with APEEP in an amount not to exceed \$2,650,000 for each claim and \$10,000,000 in the aggregate per year. Governments can elect up to \$10,000,000 in additional coverage with the General Reinsurance Corporation, through contracts with PEP.

If losses exhaust PEP's retained earnings, APEEP provides *excess of funds available* coverage up to \$5,000,000 per year, subject to a per-claim limit of \$2,000,000 (prior to January 1, 2006) or \$3,000,000 (on or subsequent to January 1, 2006) as noted above.

# Property Coverage

Beginning in 2005, APEEP established a risk-sharing property program. Under the program, Travelers reinsures specific losses exceeding \$250,000 up to \$600 million per occurrence. This amount was increased to \$300,000 in 2007. For 2007, APEEP reinsures members for specific losses exceeding \$100,000 up to \$300,000 per occurrence, subject to an annual aggregate loss payment. For 2006, APEEP reinsures members for specific losses exceeding \$100,000 up to \$250,000 per occurrence, subject to an annual aggregate loss payment. Travelers provides aggregate stop-loss coverage based upon the combined members' total insurable values. If the stop loss is reached by payment of losses between \$100,000 and \$250,000 in 2006, or \$100,000 and \$300,000 in 2007, Travelers will then reinsure specific losses exceeding \$100,000 up to their \$600 million per occurrence limit. The aggregate stop-loss limit for 2007 was \$2,014,548.

The aforementioned casualty and property reinsurance agreements do not discharge PEP's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective government.

Property and casualty settlements did not exceed insurance coverage for the past three fiscal years.

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2008 AND 2007 (Continued)

#### 7. RISK MANAGEMENT (Continued)

#### **Financial Position**

PEP's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31, 2007 and 2006 (the latest information available):

|             | 2007         | 2006         |
|-------------|--------------|--------------|
| Assets      | \$37,560,071 | \$36,123,194 |
| Liabilities | (17,340,825) | (16,738,904) |
| Net Assets  | \$20,219,246 | \$19,384,290 |

At December 31, 2007 and 2006, respectively, the liabilities above include approximately \$15.9 million and \$15.0 million of estimated incurred claims payable. The assets and retained earnings above also include approximately \$15.0 million and \$14.4 million of unpaid claims to be billed to approximately 443 member governments in the future, as of December 31, 2007 and 2006, respectively. These amounts will be included in future contributions from members when the related claims are due for payment. The Village's share of these unpaid claims collectible in future years is approximately \$17,000. This payable includes the subsequent year's contribution due if the Village terminates participation, as described in the last paragraph below.

Based on discussions with PEP, the expected rates PEP charges to compute member contributions, which are used to pay claims as they become due, are not expected to change significantly from those used to determine the historical contributions detailed below. By contract, the annual liability of each member is limited to the amount of financial contributions required to be made to PEP for each year of membership.

| Contributions to PEP |          |  |
|----------------------|----------|--|
| 2006                 | \$13,328 |  |
| 2007                 | \$16,243 |  |
| 2008                 | \$14,598 |  |

After completing one year of membership, members may withdraw on each anniversary of the date they joined PEP provided they provide written notice to PEP 60 days in advance of the anniversary date. Upon withdrawal, members are eligible for a full or partial refund of their capital contributions, minus the subsequent year's budgetary contribution. Withdrawing members have no other future obligation to the pool. Also upon withdrawal, payments for all casualty claims and claim expenses become the sole responsibility of the withdrawing member, regardless of whether a claim occurred or was reported prior to the withdrawal.

# 8. CONTINGENT LIABILITIES

The Village is the defendant in a lawsuit. Although management cannot presently determine the outcome of this suit, management believes that the resolution of this matter will not materially adversely affect the Village's financial condition.

# 9. SUBSEQUENT EVENTS

During March 2009, the Village received a \$25,385 reimbursement check from FEMA for damages caused by the September 2008 windstorm that affected the area.



Mary Taylor, CPA Auditor of State

# INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Village of Cedarville Greene County 152 West Cedar Street, PO Box 51 Cedarville, Ohio 45314

To the Village Council:

We have audited the financial statements of the Village of Cedarville, Greene County, (the Village) as of and for the years ended December 31, 2008 and 2007, and have issued our report thereon dated May 22, 2009 wherein we noted the Village prepared its financial statements using accounting practices the Auditor of State prescribes or permits rather than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

# Internal Control over Financial Reporting

In planning and performing our audit, we considered the Village's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of the Village's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Village's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Village's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the Village's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Village's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

We noted certain matters that we reported to the Village's management in a separate letter dated May 22, 2009.

One First National Plaza / 130 W. Second St. / Suite 2040 / Dayton, OH 45402 Telephone: (937) 285-6677 (800) 443-9274 Fax: (937) 285-6688 www.auditor.state.oh.us Village of Cedarville Greene County Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards* Page 2

#### **Compliance and Other Matters**

As part of reasonably assuring whether the Village's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We did note certain noncompliance or other matters that we reported to the Village's management in a separate letter dated May 22, 2009.

We intend this report solely for the information and use of the finance committee, management, the Mayor and the Village Council. We intend it for no one other than these specified parties.

Mary Jaylo

Mary Taylor, CPA Auditor of State

May 22, 2009

# SCHEDULE OF PRIOR AUDIT FINDINGS DECEMBER 31, 2008 AND 2007

| Finding<br>Number | Finding<br>Summary            | Fully<br>Corrected? | Not Corrected, Partially<br>Corrected; Significantly<br>Different Corrective Action<br>Taken; or Finding No Longer<br>Valid; <b>Explain</b> |
|-------------------|-------------------------------|---------------------|---|
| 2006-001          | Posting of financial activity | Partially corrected | Communicated in separate letter to management.  |
| 2006-002          | ORC Section 5705.41(B)        | Partially corrected | Issue communicated verbally to officials.   |





# VILLAGE OF CEDARVILLE

**GREENE COUNTY** 

CLERK'S CERTIFICATION This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

CLERK OF THE BUREAU

CERTIFIED JUNE 16, 2009

> 88 E. Broad St. / Fourth Floor / Columbus, OH 43215-3506 Telephone: (614) 466-4514 (800) 282-0370 Fax: (614) 466-4490 www.auditor.state.oh.us