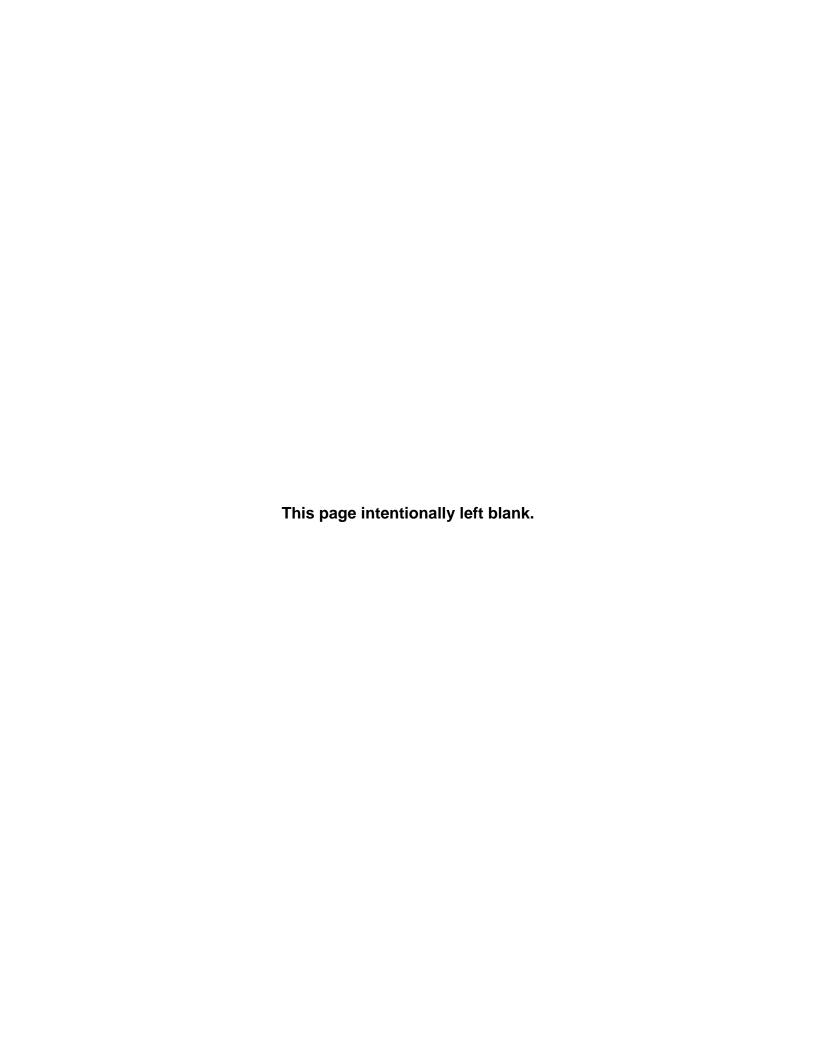




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# Mary Taylor, CPA Auditor of State

### INDEPENDENT ACCOUNTANTS' REPORT

Four County Solid Waste District Defiance County 500 Court Street, Suite E Defiance, Ohio 43512-2171

#### To the Board of Directors:

We have audited the accompanying financial statements of the governmental activities and the major fund of the Four County Solid Waste District, Defiance County, (the District) as of and for the year ended December 31, 2007, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

As discussed in Note 1, the accompanying financial statements and notes follow the cash accounting basis. This is a comprehensive accounting basis other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash financial position of the governmental activities and the major fund of the Four County Solid Waste District, Defiance County as of December 31, 2007, and the changes in cash financial position and the budgetary comparison for the General Fund thereof for the year then ended in conformity with the accounting basis Note 1 describes.

Four County Solid Waste District Defiance County Independent Accountants' Report Page 2

In accordance with *Government Auditing Standards*, we have also issued our report dated April 21, 2009, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's discussion and analysis is not a required part of the basic financial statements but is supplementary information the Governmental Accounting Standards Board requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

Mary Taylor, CPA Auditor of State

Mary Taylor

April 21, 2009

### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2007 UNAUDITED

This discussion and analysis of the Four County Solid Waste District's (the District) financial performance provides an overall review of the District's financial activities for the year ended December 31, 2007, within the limitations of the District's cash basis accounting. Readers should also review the basic financial statements and notes to enhance their understanding of the District's financial performance.

### **Highlights**

Key highlights for 2007 are as follows:

- Net assets of governmental activities decreased \$156,350, or 13 percent.
- The District's general receipts are primarily tipping fees. These receipts represent 93 percent of the total cash received for governmental activities during the year.
- All activities of the District remained consistent in 2007 as compared to prior years.

### **Using the Basic Financial Statements**

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board Statement No. 34, as applicable to the District's cash basis of accounting.

### **Report Components**

The statement of net assets and the statement of activities provide information about the cash activities of the District as a whole.

Fund financial statements provide a greater level of detail. Funds are created and maintained on the financial records of the District as a way to segregate money whose use is restricted to a particular specified purpose. These statements present financial information by fund, presenting funds with the largest balances or most activity in separate columns.

The notes to the financial statements are an integral part of the government-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the statements.

### **Basis of Accounting**

The basis of accounting is a set of guidelines that determine when financial events are recorded. The District has elected to present its financial statements on a cash basis of accounting. This basis of accounting is a basis of accounting other than generally accepted accounting principles. Under the District's cash basis of accounting, receipts and disbursements are recorded when cash is received or paid.

As a result of using the cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their related expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the cash basis of accounting.

### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2007 UNAUDITED (Continued)

### Reporting the District as a Whole

This annual report includes all activities for which the District is fiscally responsible. These activities, defined as the District's reporting entity, are operated within separate legal entities that make up the primary government. The primary government consists of the Four County Solid Waste District.

The statement of net assets and the statement of activities reflect how the District did financially during 2007, within the limitations of cash basis accounting. The statement of net assets presents the cash balances and investments of the governmental activities of the District at year-end. The statement of activities compares cash disbursements with program receipts for each governmental program. Program receipts include charges paid by the recipient of the program's goods or services and grants and contributions restricted to meeting the operational or capital requirements of a particular program. General receipts are all receipts not classified as program receipts. The comparison of cash disbursements with program receipts identifies how each governmental function draws from the District's general receipts.

These statements report the District's cash position and the changes in cash position. Keeping in mind the limitations of the cash basis of accounting, you can think of these changes as one way to measure the District's financial health. Over time, increases or decreases in the District's cash position is one indicator of whether the District's financial health is improving or deteriorating. When evaluating the District's financial condition, you should also consider other nonfinancial factors as well such as the condition of the District's capital assets and infrastructure, and the reliance on non-local financial resources for operations.

In the statement of net assets and the statement of activities, we report governmental activities which include all of the District's basic services and are reported here. Tipping fees finance most of these activities.

### **Reporting the District's Most Significant Funds**

Fund financial statements provide detailed information about the General Fund, which is the only fund of the District. The General Fund of the District is classified in governmental funds.

The governmental fund financial statements provide a detailed view of the District's governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent to finance the District's programs. The programs reported in governmental funds are the same as those reported in the governmental activities section of the entity-wide statements.

### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2007 UNAUDITED (Continued)

### The District as a Whole

Table 1 provides a summary of the District's net assets for 2007 compared to 2006 on a cash basis:

## (Table 1) **Net Assets**

	Governmen					
	2007	2007 2006				
Assets Cash and Cash Equivalents	\$1.011.012	\$1.167.362	(\$156.350)			
Net Assets						
Unrestricted	\$1,011,012	\$1,167,362	(\$156,350)			

As mentioned previously, net assets of governmental activities decreased \$156,350 or 13 percent during 2007. The primary reasons contributing to the decreases in cash balances are as follows:

• Expenditures increased by \$165,468, or 38% in 2007, mainly due to an increase in the amount of conservation grants distributed to each participating county. Receipts decreased (\$516,422 in 2006 vs. \$442,040 in 2007) due to lower tipping fees.

Table 2 reflects the changes in net assets from 2006 to 2007.

## (Table 2) Changes in Net Assets

	Governmental Activities 2007	Governmental Activities 2006	Variance
Receipts:	2007	2000	variance
·			
Program Receipts:	<b>#400.040</b>	<b>#404 000</b>	(070 447)
Charges for Services and Sales General Receipts:	\$409,243	\$481,690	(\$72,447)
Interest	32,797	34,732	(1,935)
Total Receipts	442,040	516,422	(74,382)
Disbursements:			
General Government	62,308	31,922	30,386
Conservation	536,082	401,000	135,082
Total Disbursements	598,390	432,922	165,468
Net Assets at beginning of year	1,167,362	1,083,862	83,500
Net Assets at end of year	\$1,011,012	\$1,167,362	(\$156,350)

### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2007 UNAUDITED (Continued)

Program receipts represent 93 percent of total receipts and are comprised of tipping fees. Program Receipts decreased by \$72,447 (15%), due to the decrease in landfill collections over that time frame General receipts represent 7 percent of the District's total receipts. They decreased \$1,935 (6%) due to lower interest earnings in 2007.

Disbursements for General Government represent the overhead costs of running the District and the support services provided for the other Government activities. These include administration costs and local program cost allocations.

Conservation disbursements represent the monies disbursed to other local governments to run recycling programs. Conservation increased \$135,082 (34%) due to an increase in grant money given to Counties that are a part of the District in order to fund recycling programs.

#### **Governmental Activities**

If you look at the Statement of Activities, you will see that the first column lists the major services provided by the District. The next column identifies the costs of providing these services. The major program disbursement for governmental activities is conservation, which accounts for 90 percent of all governmental disbursements. General Government represents the remaining disbursements. The next column of the Statement entitled Program Receipts identify amounts received for charges for servicesthat must be used to provide a specific service. A comparison between the total cost of services and the net cost is presented in Table 3.

(Table 3)

Governmental Activities

	Total Cost	Net Cost	<b>Total Cost</b>	Net Cost
	Of Services	of Services	Of Services	of Services
	2007	2007	2006	2006
General Government	\$62,308	\$62,308	\$31,922	\$31,922
Conservation	536,082	126,839	401,000	(80,690)
Total Expenses	\$598,390	\$189,147	\$432,922	(\$48,768)

The dependence on Tipping Fees is apparent as all Governmental activities are supported through these program receipts.

### The District's Fund

Total governmental funds had receipts of \$442,040 and disbursements of \$598,390. The fund balance of the General Fund decreased \$156,350.

General Fund disbursements exceeded receipts by \$156,350.

### **General Fund Budgeting Highlights**

The District's budget is prepared according to Ohio law and is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The District has only one fund, the General Fund.

### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2007 UNAUDITED (Continued)

During 2007, the District amended its General Fund budget once to reflect changing circumstances.

Final disbursements were budgeted at \$671,188 while actual disbursements were \$605,322. The difference is attributed to the District's conservative method in budgeting funds.

### **Capital Assets and Debt Administration**

### Capital Assets

The District does not record capital assets in the accompanying basic financial statements, but records payments for capital assets as disbursements.

### Debt

At December 31, 2007, the District had no outstanding debt.

### **Current Issues**

The challenge for all Governments is to provide quality services to the public while staying within the restrictions imposed by limited, and in some cases shrinking, funding. The District relies heavily on tipping fees.

### **Contacting the District's Financial Management**

This financial report is designed to provide our citizens, investors, and creditors with a general overview of the District's finances and to reflect the District's accountability for the monies it receives. Questions concerning any of the information in this report or requests for additional information should be directed to Deborah S. Nester, Williams County Auditor, One Courthouse Square, Bryan, Ohio 43506-2171.

## STATEMENT OF NET ASSETS - CASH BASIS DECEMBER 31, 2007

	vernmental Activities
Assets: Equity in pooled cash and cash equivalents	\$ 1,011,012
Net Assets: Unrestricted	\$ 1,011,012

## STATEMENT OF ACTIVITIES - CASH BASIS FOR THE YEAR ENDED DECEMBER 31, 2007

				ogram Cash Receipts	and	isbursements Changes in et Assets
	Dist	Cash oursements		Charges or Services and Sales		Total
Governmental Activities: General Government Conservation	\$	62,308 536,082	\$	409,243	\$	(62,308) (126,839)
Total Governmental Activities	\$	598,390	\$	409,243		(189,147)
			General Interest	Receipts:		32,797
			Change i	in Net Assets		(156,350)
			Net Asse	ets, January 1		1,167,362
			Net Asse	ets, December 31	\$	1,011,012

### STATEMENT OF CASH BASIS ASSETS AND FUND BALANCE GENERAL FUND DECEMBER 31, 2007

	General		
Assets: Equity in pooled cash and cash equivalents		1,011,012	
Net assets: Reserved:			
Reserved.  Reserved for Encumbrances  Unreserved: General Fund	\$	6,932 1,004,080	
Total Fund Balance	\$	1,011,012	

### FOUR COUNTY SOLID WASTE DISTRICT

### **DEFIANCE COUNTY**

# STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND CHANGES IN CASH BASIS FUND BALANCE GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2007

	General
Cash Receipts:	 _
Tipping Fees	\$ 409,243
Investment Income	32,797
Total Cash Receipts	 442,040
Cash Disbursements:	
Current:	
General government	62,308
Conversation	 536,082
Total Cash Disbursements	 598,390
Excess of Cash Disbursements over Cash Receipts	(156,350)
Fund Cash Balance, January 1	 1,167,362
Fund Cash Balance, December 31	\$ 1,011,012

# STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS) GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2007

		Budgeted	Amou	ınte			Fin	iance with al Budget Positive
		Original	AIIIO	Final	Δct	ual Amounts	-	legative)
Budgetary Basis Receipts:		Original		ı ınaı	Act	uai Amounts		icgative)
Charge for Services	\$	478,000	\$	478.000	\$	409,243	\$	(68,757)
Investment Income	Ψ	30,000	Ψ	30,000	Ψ	32,797	Ψ	2,797
investment income		30,000	-	30,000		32,131		2,131
Total Budgetary Basis Receipts		508,000		508,000		442,040		(65,960)
Budgetary Basis Disbursements:								
Current:								
General government:		134,606		134,606		69,240		65,366
Conservation		402,000		536,582		536,082		500
Total Budgetary Basis Disbursements		536,606		671,188		605,322		65,866
Excess of Budgetary Basis Disbursements								
over Budgetary Basis Receipts.		(28,606)		(163,188)		(163,282)		(94)
Fund Cash Balance, January 1		1,131,156		1,131,156		1,131,156		
Prior year encumbrances appropriated		36,206		36,206		36,206		
Fund Cash Balance, December 31	\$	1,138,756	\$	1,004,174	\$	1,004,080	\$	(94)

## NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2007

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### A. Description of the Entity

The Four County Solid Waste District, Defiance County, Ohio (the District) is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The District was created under Chapter 343 and 3734.52 and 3734.57 of the Ohio Revised Code. The District is directed by a twelve member Board of Directors comprised of three County Commissioners of Defiance, Fulton, Paulding, and Williams Counties. The District provides solid waste disposal, recycling opportunities, and other waste management services to these counties.

A reporting entity is comprised of the primary government, component units and other organizations included ensuring that the basic financial statements are not misleading. The District's management believes these financial statements present all activities for which the District is financially accountable.

### **B.** Fund Accounting

The District uses funds to maintain its financial records during the fiscal year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain District functions or activities. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the District are grouped into the governmental category.

Governmental funds focus on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Cash disbursements are assigned to the fund from which they are paid. The difference between governmental fund assets and cash disbursements is reported as fund balance.

The General Fund reports all financial resources. The General fund balance is available for any purpose provided it is disbursed or transferred according to Ohio law.

### C. Basis of Presentation

The District has implemented the provisions of Governmental Auditing Standards Board (GASB) Number 34 for financial reporting on a cash basis, which is a basis of accounting other than accounting principles generally accepted in the United State of America. The District's basic financial statements consist of government-wide statements, including a statement of net cash assets and a statement of activities, and the fund statements that provide a more detailed level of financial information.

### D. Government – wide Financial Statements

The statement of net cash assets and the statement of activities display information about the District as a whole. These statements include the financial activities of the primary government.

### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2007 (Continued)

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (Continued)

The statement of net assets – cash basis presents the cash basis financial condition of governmental activities of the District at year – end. The statement of activities – cash basis presents a comparison between direct cash disbursements and program cash receipts for each program or function of the District's governmental activities. Direct cash disbursements are those that are specifically associated with a service, program, or department and therefore clearly identifiable to a particular function. Program cash receipts include charges paid by the recipients of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Cash receipts which are not classified as program cash receipts are presented as general cash receipts of the District. The comparison of direct cash disbursements with program cash receipts identifies the extent to which each governmental function is self – financing or draws from the general cash receipts of the District.

### E. Basis of Accounting

These financial statements follow the cash basis of accounting. Under this basis the District recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, in accordance with the basis of accounting described in the preceding paragraph.

### F. Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

### 1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund level of control, and appropriations may not exceed estimated resources. The Board must annually approve appropriation measures and subsequent amendments. Unencumbered appropriations lapse at year end.

### 2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1.

### 3. Encumbrances

The Ohio Revised Code requires the District to reserve (encumber) appropriations when commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated.

## NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2007 (Continued)

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (Continued)

### G. Cash and Investments

In accordance with Ohio Revised Code, the Williams County Treasurer is custodian for the District's monies. The District's cash and investments are held in the County's cash and investment pool, and are valued at the Treasurer's reported carrying amount.

### H. Property, Plant, and Equipment

The District records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

### I. Inventory and Prepaid Items

On the cash-basis of accounting, inventories of supplies items are reported as disbursements when purchased.

### J. Capital Assets

Acquisitions of property, plant, and equipment are recorded as disbursements when paid. The financial statements do not report these assets.

#### K. Net Assets

The statements report restricted net assets when enabling legislation or creditors, grantors or laws or regulations of other governments have imposed limitations on their use.

The District first applies restricted resources when incurring a disbursement for which it may use either restricted or unrestricted resources.

### 2. BUDGETARY BASIS OF ACCOUNTING

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, cash disbursements, and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance – Budget and Actual – Budgetary Basis presented for the general fund is prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The difference between the budgetary basis and the cash basis is outstanding year end encumbrances are treated as disbursements (budgetary basis) rather than as a reservation of fund balance (cash basis). The encumbrances outstanding at year end (budgetary basis) amounted to \$6,932 for the general fund.

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# Mary Taylor, CPA Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Four County Solid Waste District Defiance County 500 Court Street, Suite E Defiance, Ohio 43512-2171

#### To the Board of Directors:

We have audited the financial statements of the governmental activities and the major fund of the Four County Solid Waste District, Defiance County, (the District) as of and for the year ended December 31, 2007, which collectively comprise the District's basic financial statements and have issued our report thereon dated April 21, 2009, wherein we noted the District prepared its statements on the cash basis. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the District's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinions on the financial statements, but not to opine on the effectiveness of the District's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the District's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the District's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the District's internal control will not prevent or detect a material financial statement misstatement.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

One Government Center / Room 1420 / Toledo, OH 43604-2246 Telephone: (419) 245-2811 (800) 443-9276 Fax: (419) 245-2484 www.auditor.state.oh.us Four County Solid Waste District
Defiance County
Independent Accountants' Report on Internal Control Over
Financial Reporting and on Compliance and Other Matters
Required by Government Auditing Standards
Page 2

We noted a certain matter that we reported to the District's management in a separate letter dated April 21, 2009.

### **Compliance and Other Matters**

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We intend this report solely for the information and use of the audit committee, management, and the Board of Directors. We intend it for no one other than these specified parties.

Mary Taylor, CPA Auditor of State

Mary Taylor

April 21, 2009

### SCHEDULE OF PRIOR AUDIT FINDINGS DECEMBER 31, 2007

Finding	Finding	Fully	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain</i>
Number	Summary	Corrected?	
2006-001	Monitoring of financial activity	Yes	



# Mary Taylor, CPA Auditor of State

## FOUR COUNTY SOLID WASTE DISTRICT DEFIANCE COUNTY

### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED MAY 14, 2009