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# Mary Taylor, CPA Auditor of State

#### INDEPENDENT ACCOUNTANTS' REPORT

Jennings Local School District Putnam County 1 Musketeer Drive P.O. Box 98 Fort Jennings, Ohio 45844-0098

#### To the Board of Education:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Jennings Local School District, Putnam County, Ohio (the District), as of and for the year ended June 30, 2006, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

Ohio Administrative Code § 117-2-03 (B) requires the District to prepare its annual financial report in accordance with accounting principles generally accepted in the United States of America. However, as discussed in Note 2, the accompanying financial statements and notes follow the cash accounting basis. This is a comprehensive accounting basis other than generally accepted accounting principles. The accompanying financial statements and notes omit assets, liabilities, fund equities, and disclosures that, while material, we cannot determine at this time.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Jennings Local School District, Putnam County, Ohio, as of June 30, 2006, and the respective changes in cash financial position and the budgetary comparison for the General Fund, thereof for the year then ended in conformity with the basis of accounting Note 2 describes.

One Government Center / Room 1420 / Toledo, OH 43604-2246 Telephone: (419) 245-2811 (800) 443-9276 Fax: (419) 245-2484 www.auditor.state.oh.us Jennings Local School District Putnam County Independent Accountants' Report Page 2

In accordance with *Government Auditing Standards*, we have also issued our report dated December 19, 2007, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's discussion and analysis is not a required part of the basic financial statements but is supplementary information the Governmental Accounting Standards Board requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

Mary Taylor, CPA Auditor of State

Mary Taylor

December 19, 2007

### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 UNAUDITED

This discussion and analysis of Jennings Local School District's (the District) financial performance provides an overall review of the District's financial activities for the year ended June 30, 2006, within the limitations of the District's cash basis accounting. Readers should also review the basic financial statements and notes to the basic financial statements to enhance their understanding of the District's financial performance.

### **Financial Highlights**

Key financial highlights for 2006 are as follows:

- Net assets of governmental activities decreased \$94,512, or 16% percent, a significant change from the prior year. The General Fund realized increased costs in 2006; however, cost increases affected most funds.
- The District's general receipts were \$3,090,012, those being primarily property taxes and unrestricted state entitlements, were 82 percent of the total cash received during the fiscal year. Dependence on these two revenue sources is significant.

#### **Using this Annual Report**

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board Statement No. 34, as applicable to the District's cash basis of accounting.

### **Report Components**

The statement of net assets and the statement of activities provide information about the cash activities of the District as a whole.

Fund financial statements provide a greater level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the District's most significant funds, with all other non-major funds presented in total in a single column. For the District, the General Fund and the Building Fund are the most significant funds, and the only funds reported as major funds.

The notes to the financial statements are an integral part of the government-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the statements.

### **Basis of Accounting**

The basis of accounting is a reference to when financial events are recorded, such as the timing for recognizing revenues, expenses, and the related assets and liabilities. The District has elected to present its financial statements on a cash basis of accounting. Under the District's cash basis of accounting, receipts and disbursements are recorded when cash is received or paid. This basis of accounting is a basis of accounting other than generally accepted accounting principles.

### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 UNAUDITED (Continued)

As a result of using the cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their related expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the cash basis of accounting.

### Reporting the District as a Whole

The statement of net assets and the statement of activities reflect how the District did financially during fiscal year 2006, within the limitations of the cash basis of accounting. The statement of net assets presents the cash balances and investments of the governmental activities of the District at fiscal year end. The statement of activities compares cash disbursements with program receipts for each governmental program. Program receipts include charges paid by the recipient of the program's goods or services and grants and contributions restricted to meeting the operational or capital requirements of a particular program. General receipts are all receipts not classified as program receipts. The comparison of cash disbursements with program receipts identifies how each governmental function draws from the District's general receipts.

These statements report the District's cash position and the changes in cash position. Keeping in mind the limitations of the cash basis of accounting, you can think of these changes as one way to measure the District's financial health. Over time, increases or decreases in the District's cash position is one indicator of whether the District's financial health is improving or deteriorating. When evaluating the District's financial condition, you should also consider other nonfinancial factors as well such as the District's property tax base, the condition of the District's capital assets, the extent of the District's debt obligations, the reliance on non-local financial resources for operations and the need for continued growth in the major local revenue sources such as property and income taxes.

In the statement of net assets and the statement of activities, all of the District's activities are presented as governmental activities. All of the District's programs and services are reported here including instruction, support services, food services, extracurricular activities, capital outlay and debt service disbursements.

### Reporting the District's Most Significant Funds

Fund financial statements provide detailed information about the District's major funds – not the District as a whole. The District establishes separate funds to better manage its many activities and to help demonstrate that money that is restricted as to how it may be used is being spent for the intended purpose.

The funds of the District are split into two categories: governmental and fiduciary. While the District uses many funds to account for its financial transactions, the fund financial statements focus on the District's most significant funds. The District's major governmental funds are the General Fund and the Building Fund.

### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 UNAUDITED (Continued)

Governmental Funds - Most of the District activities are reported in governmental funds. The governmental fund financial statements provide a detailed view of the District's governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent to finance the District's programs. The District's significant governmental funds are presented on the financial statements in separate columns. The information for non-major funds (funds whose activity or balances are not large enough to warrant separate reporting) is combined and presented in total in a single column. The District's major governmental funds are the General Fund and the Building Fund. The programs reported in governmental funds are closely related to those reported in the governmental activities section of the entity-wide statements.

Fiduciary Funds - Fiduciary funds are used to account for resources held for the benefit of parties outside the District. Fiduciary funds are not reflected on the government-wide financial statements because the resources of these funds are not available to support the District's programs.

### The District as a Whole

Table 1 provides a summary of the District's net assets for fiscal year 2006 compared to fiscal year 2005 on a cash basis of accounting.

### (Table 1) Net Assets

	Governmental Activities		
	2006 2005		
Assets:			
Cash and Cash Equivalents	\$509,880	\$604,392	
Net Assets:			
Restricted for:			
Capital Projects	\$273,204	\$290,298	
Debt Service	4,959	12,261	
Set Asides	27,052	7,140	
Other Purposes	153,727	178,086	
Unrestricted	50,938	116,607	
Total Net Assets	\$509,880	\$604,392	

As mentioned previously, net assets of governmental activities decreased \$94,512 or 16 percent during fiscal year 2006. The primary reasons contributing to the decreases in cash balances are as follows:

- Increase in salaries of 1.5% based on current negotiated agreements.
- Health benefits costs increased by 5%.

### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 UNAUDITED (Continued)

Table 2 reflects the changes in net assets on a cash basis in fiscal years 2006 and 2005.

### (Table 2) Changes In Net Assets

	Governmental Activities		
	2006	2005	
Receipts:		_	
Program Receipts:			
Charges for Services and Sales	\$518,930	\$493,424	
Operating Grants and Contributions	112,640	134,055	
Capital Grants and Contributions	32,069	572,281	
Total Program Receipts	663,639	1,199,760	
General Receipts:			
Property Taxes Levied for General Purposes	683,393	666,962	
Property Taxes Levied for Classroom Maintenance	13,578	13,320	
Property Taxes Levied for Debt Service	225,395	213,575	
Property Taxes Levied for Capital Outlay	34,221	33,608	
Income Taxes Levied for General Purposes	18,374		
Sale of Capital Assets		19,284	
Grants and Entitlements Not Restricted			
to Specific Programs	2,047,113	2,094,700	
Interest	11,831	14,852	
Miscellaneous	56,107	36,916	
Total General Receipts	3,090,012	3,093,217	
Total Receipts	3,753,651	4,292,977	
		(Continued)	

### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 UNAUDITED (Continued)

Instruction:         Regular         1,704,855         1,524,202           Special         171,545         218,200           Vocational         52,612         52,900           Other         1,470         128,030           Support Services:         Pupil         69,302         63,798           Instructional Staff         122,917         121,517           Board of Education         26,726         27,977           Administration         373,084         383,447           Fiscal         138,583         121,893           Operation and Maintenance of Plant         394,963         363,226           Pupil Transportation         77,891         80,347           Central         3,568         529           Food Services         126,422         137,334           Extracurricular Activities         247,315         219,575           Capital Outlay         74,322         953,642           Debt Service         262,588         241,603           Total Disbursements         3,848,163         4,638,220           Decrease in Net Assets         (94,512)         (345,243)           Net Assets, July 1         604,392         949,635           Net Assets, June 30 <t< th=""><th>Disbursements:</th><th></th><th></th></t<>	Disbursements:		
Special         171,545         218,200           Vocational         52,612         52,900           Other         1,470         128,030           Support Services:         Pupil         69,302         63,798           Instructional Staff         122,917         121,517           Board of Education         26,726         27,977           Administration         373,084         383,447           Fiscal         138,583         121,893           Operation and Maintenance of Plant         394,963         363,226           Pupil Transportation         77,891         80,347           Central         3,568         529           Food Services         126,422         137,334           Extracurricular Activities         247,315         219,575           Capital Outlay         74,322         953,642           Debt Service         262,588         241,603           Total Disbursements         3,848,163         4,638,220           Decrease in Net Assets         (94,512)         (345,243)           Net Assets, July 1         604,392         949,635	Instruction:		
Vocational Other         52,612 1,470         52,900 128,030           Support Services: Pupil         69,302         63,798 63,798 Instructional Staff         122,917         121,517 121,517           Board of Education         26,726         27,977 Administration         373,084         383,447           Fiscal         138,583         121,893           Operation and Maintenance of Plant         394,963         363,226           Pupil Transportation         77,891         80,347           Central         3,568         529           Food Services         126,422         137,334           Extracurricular Activities         247,315         219,575           Capital Outlay         74,322         953,642           Debt Service         262,588         241,603           Total Disbursements         3,848,163         4,638,220           Decrease in Net Assets         (94,512)         (345,243)           Net Assets, July 1         604,392         949,635	Regular	1,704,855	1,524,202
Other       1,470       128,030         Support Services:       9upil       69,302       63,798         Instructional Staff       122,917       121,517         Board of Education       26,726       27,977         Administration       373,084       383,447         Fiscal       138,583       121,893         Operation and Maintenance of Plant       394,963       363,226         Pupil Transportation       77,891       80,347         Central       3,568       529         Food Services       126,422       137,334         Extracurricular Activities       247,315       219,575         Capital Outlay       74,322       953,642         Debt Service       262,588       241,603         Total Disbursements       3,848,163       4,638,220         Decrease in Net Assets       (94,512)       (345,243)         Net Assets, July 1       604,392       949,635	Special	171,545	218,200
Support Services:       Pupil       69,302       63,798         Instructional Staff       122,917       121,517         Board of Education       26,726       27,977         Administration       373,084       383,447         Fiscal       138,583       121,893         Operation and Maintenance of Plant       394,963       363,226         Pupil Transportation       77,891       80,347         Central       3,568       529         Food Services       126,422       137,334         Extracurricular Activities       247,315       219,575         Capital Outlay       74,322       953,642         Debt Service       262,588       241,603         Total Disbursements       3,848,163       4,638,220         Decrease in Net Assets       (94,512)       (345,243)         Net Assets, July 1       604,392       949,635	Vocational	52,612	52,900
Pupil       69,302       63,798         Instructional Staff       122,917       121,517         Board of Education       26,726       27,977         Administration       373,084       383,447         Fiscal       138,583       121,893         Operation and Maintenance of Plant       394,963       363,226         Pupil Transportation       77,891       80,347         Central       3,568       529         Food Services       126,422       137,334         Extracurricular Activities       247,315       219,575         Capital Outlay       74,322       953,642         Debt Service       262,588       241,603         Total Disbursements       3,848,163       4,638,220         Decrease in Net Assets       (94,512)       (345,243)         Net Assets, July 1       604,392       949,635	Other	1,470	128,030
Instructional Staff       122,917       121,517         Board of Education       26,726       27,977         Administration       373,084       383,447         Fiscal       138,583       121,893         Operation and Maintenance of Plant       394,963       363,226         Pupil Transportation       77,891       80,347         Central       3,568       529         Food Services       126,422       137,334         Extracurricular Activities       247,315       219,575         Capital Outlay       74,322       953,642         Debt Service       262,588       241,603         Total Disbursements       3,848,163       4,638,220         Decrease in Net Assets       (94,512)       (345,243)         Net Assets, July 1       604,392       949,635	Support Services:		
Board of Education       26,726       27,977         Administration       373,084       383,447         Fiscal       138,583       121,893         Operation and Maintenance of Plant       394,963       363,226         Pupil Transportation       77,891       80,347         Central       3,568       529         Food Services       126,422       137,334         Extracurricular Activities       247,315       219,575         Capital Outlay       74,322       953,642         Debt Service       262,588       241,603         Total Disbursements       3,848,163       4,638,220         Decrease in Net Assets       (94,512)       (345,243)         Net Assets, July 1       604,392       949,635	Pupil	69,302	63,798
Administration       373,084       383,447         Fiscal       138,583       121,893         Operation and Maintenance of Plant       394,963       363,226         Pupil Transportation       77,891       80,347         Central       3,568       529         Food Services       126,422       137,334         Extracurricular Activities       247,315       219,575         Capital Outlay       74,322       953,642         Debt Service       262,588       241,603         Total Disbursements       3,848,163       4,638,220         Decrease in Net Assets       (94,512)       (345,243)         Net Assets, July 1       604,392       949,635	Instructional Staff	122,917	121,517
Fiscal       138,583       121,893         Operation and Maintenance of Plant       394,963       363,226         Pupil Transportation       77,891       80,347         Central       3,568       529         Food Services       126,422       137,334         Extracurricular Activities       247,315       219,575         Capital Outlay       74,322       953,642         Debt Service       262,588       241,603         Total Disbursements       3,848,163       4,638,220         Decrease in Net Assets       (94,512)       (345,243)         Net Assets, July 1       604,392       949,635	Board of Education	26,726	27,977
Operation and Maintenance of Plant       394,963       363,226         Pupil Transportation       77,891       80,347         Central       3,568       529         Food Services       126,422       137,334         Extracurricular Activities       247,315       219,575         Capital Outlay       74,322       953,642         Debt Service       262,588       241,603         Total Disbursements       3,848,163       4,638,220         Decrease in Net Assets       (94,512)       (345,243)         Net Assets, July 1       604,392       949,635	Administration	373,084	383,447
Pupil Transportation       77,891       80,347         Central       3,568       529         Food Services       126,422       137,334         Extracurricular Activities       247,315       219,575         Capital Outlay       74,322       953,642         Debt Service       262,588       241,603         Total Disbursements       3,848,163       4,638,220         Decrease in Net Assets       (94,512)       (345,243)         Net Assets, July 1       604,392       949,635	Fiscal	138,583	121,893
Central       3,568       529         Food Services       126,422       137,334         Extracurricular Activities       247,315       219,575         Capital Outlay       74,322       953,642         Debt Service       262,588       241,603         Total Disbursements       3,848,163       4,638,220         Decrease in Net Assets       (94,512)       (345,243)         Net Assets, July 1       604,392       949,635	Operation and Maintenance of Plant	394,963	363,226
Food Services       126,422       137,334         Extracurricular Activities       247,315       219,575         Capital Outlay       74,322       953,642         Debt Service       262,588       241,603         Total Disbursements       3,848,163       4,638,220         Decrease in Net Assets       (94,512)       (345,243)         Net Assets, July 1       604,392       949,635	Pupil Transportation	77,891	80,347
Extracurricular Activities       247,315       219,575         Capital Outlay       74,322       953,642         Debt Service       262,588       241,603         Total Disbursements       3,848,163       4,638,220         Decrease in Net Assets       (94,512)       (345,243)         Net Assets, July 1       604,392       949,635	Central	3,568	529
Capital Outlay       74,322       953,642         Debt Service       262,588       241,603         Total Disbursements       3,848,163       4,638,220         Decrease in Net Assets       (94,512)       (345,243)         Net Assets, July 1       604,392       949,635	Food Services	126,422	137,334
Debt Service         262,588         241,603           Total Disbursements         3,848,163         4,638,220           Decrease in Net Assets         (94,512)         (345,243)           Net Assets, July 1         604,392         949,635	Extracurricular Activities	247,315	219,575
Total Disbursements         3,848,163         4,638,220           Decrease in Net Assets         (94,512)         (345,243)           Net Assets, July 1         604,392         949,635	Capital Outlay	74,322	953,642
Decrease in Net Assets       (94,512)       (345,243)         Net Assets, July 1       604,392       949,635	Debt Service	262,588	241,603
Net Assets, July 1	Total Disbursements	3,848,163	4,638,220
	Decrease in Net Assets	(94,512)	(345,243)
Net Assets, June 30 \$509,880 \$604,392	Net Assets, July 1	604,392	949,635
	Net Assets, June 30	\$509,880	\$604,392

Program receipts represent 18 percent of total receipts and are primarily comprised of restricted intergovernmental receipts, charges for tuition and fees and extracurricular activities, food service sales and Ohio School Facilities Building Project Receipts.

As stated previously, general receipts represent 82 percent of the District's total receipts, and of this amount, 66 percent is the result of unrestricted grants and entitlements which primarily represents State foundation resources. Property taxes basically make up the balance of the District's general receipts (31 percent). Other receipts, such as interest, donations, and rent are insignificant and somewhat unpredictable revenue sources.

The major program disbursements for governmental activities are for instruction, which accounts for 50 percent of all governmental disbursements. Other programs which support the instruction process, including pupils, instructional staff, and pupil transportation account for approximately 7 percent of governmental disbursements. Maintenance of the school district facilities is 10 percent. Capital Outlay represents over 2 percent of all governmental disbursements.

### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 UNAUDITED (Continued)

#### **Governmental Activities**

If you look at the Statement of Activities you will see that the first column lists the major services provided by the District. The next column identifies the costs of providing these services. The major program disbursement for governmental activities is for instruction, which account for 50 percent of all governmental disbursements. The next three columns of the Statement entitled Program Cash Receipts identify amounts paid by people who are directly charged for the service and grants received by the District that must be used to provide a specific service. The Net Receipt (Disbursement) column compares the program receipts to the cost of the service. This "net cost" amount represents the cost of the service which ends up being paid from money provided by state unrestricted entitlements and local taxpayers. These net costs are paid from the general receipts which are presented at the bottom of the Statement. A comparison between the total cost of services and the net cost is presented in Table 3.

Table 3
Governmental Activities

	Total Cost of Services 2006	Net Cost of Services 2006	Total Cost of Services 2005	Net Cost of Services 2005
Current:				
Instruction:				
Regular	\$1,704,855	\$1,403,344	\$1,524,202	\$1,237,969
Special	171,545	95,295	218,200	128,213
Vocational	52,612	40,841	52,900	41,191
Other	1,470	1,470	128,030	128,030
Support Services:				
Pupil	69,302	69,302	63,798	63,798
Instructional Staff	122,917	122,917	121,517	121,517
Board of Education	26,726	26,726	27,977	27,977
Administration	373,084	373,084	383,447	383,447
Fiscal	138,583	138,583	121,893	121,893
Operation and Maintenance of Plant	394,963	394,963	363,226	363,226
Pupil Transportation	77,891	75,442	80,347	75,483
Central	3,568	3,568	529	529
Operation of Food Services	126,422	2,626	137,334	5,444
Extracurricular Activities	247,315	131,522	219,575	116,779
Capital Outlay	74,322	42,253	953,642	381,361
Debt Service	262,588	262,588	241,603	241,603
Total Disbursements	\$3,848,163	\$3,184,524	\$4,638,220	\$3,438,460

The dependence upon property tax receipts and unrestricted state entitlements is apparent as 79 percent of instructional activities are supported through these general receipts. However, it should be noted that special instruction activities are largely provided for through program receipts, by 44 percent. This is the result of operating grants and contributions restricted for special instruction purposes.

### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 UNAUDITED (Continued)

Over 97 percent of food services were covered by program receipts for fiscal year 2006. This is primarily due to cafeteria sales, and state and federal subsidies and donated commodities for food service. Over 46 percent of extracurricular activities disbursements are covered by program receipts. This is the result of music and athletic fees, ticket sales and gate receipts.

### The Government's Funds

The District's governmental funds are accounted for using the other comprehensive basis of accounting. Total governmental funds had total receipts and other financing sources of \$3,787,778 and disbursements and other financing uses of \$3,882,290. For the General Fund, disbursements exceeded receipts in the amount \$43,268 indicating the General Fund is in a deficit spending situation. The District placed a successful .75% income tax levy on the ballot in May of 2005, with collection starting in January 2006.

### **General Fund Budgeting Highlights**

The District's budget is prepared according to Ohio law and is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund.

During fiscal year 2006, the District amended its General Fund budget as needed to reflect changing circumstances. Final budgeted receipts and other financing sources, in the amount of \$3,111,884, were above actual receipts and other financing sources, in the amount of \$47,507. The difference between final budgeted receipts and actual receipts was less than 2 percent.

Final disbursements and other financing uses were budgeted at \$3,255,157 while actual disbursements and other financing uses were \$3,110,239. The difference between final budgeted disbursements and actual disbursements was less than 5%. This change was a result of lower than anticipated capital outlay expenditures.

### **Capital Assets and Debt Administration**

#### Capital Assets

The District does not record capital assets in the accompanying basic financial statements, but records payments for capital assets as disbursements. The District had capital outlay disbursements of \$74,322 during 2006.

### **Debt**

At June 30, 2006, the District's outstanding debt included general obligation bonds, in the amount of \$1,930,000, issued for the building of a new PreK-12 Building. For further information regarding the District's debt, refer to Note 12 to the basic financial statements.

### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 UNAUDITED (Continued)

### **Current Issues**

The challenge for all school districts is to provide quality educational services to the public while staying within the restrictions imposed by limited funding, and in some cases shrinking funding. The District relies heavily on unrestricted state entitlements and local taxes and has very little industry to support the tax base. The District's five year forecast predicts a deficit for 2009; therefore, the finance committee and the administration are watching expenditures very closely.

### **Contacting the District's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the District's finances and to reflect the District's accountability for the monies it receives. Questions concerning any of the information in this report or requests for additional information should be directed to Valerie A. Maag, Treasurer, Jennings Local School District, 1 Musketeer Drive, P.O. Box 98, Fort Jennings, Ohio 45844-0098.

Statement of Net Assets - Cash Basis June 30, 2006

	Governmental Activities
Assets	<b>4</b> =00.000
Equity in Pooled Cash and Cash Equivalents	\$509,880
Net Assets	
Restricted for:	
Capital Projects	\$273,204
Debt Service	4,959
Set Asides	27,052
Other Purposes	153,727
Unrestricted	50,938
Total Net Assets	\$509,880

Statement of Activities - Cash Basis For the Fiscal Year Ended June 30, 2006

> Net (Disbursements) Receipts and Changes

			Program Cash Receipt	c	in Net Assets
		Charges	Operating	<u> </u>	III NEL ASSELS
	Cash	for Services	Grants and	Capital Grants	Governmental
	Disbursements	and Sales	Contributions	and Contributions	Activities
Governmental Activities	Disbursements	and Sales	Continuutions	and Continuations	Activities
Current:					
Instruction:					
Regular	\$1,704,855	\$301,511			(\$1,403,344)
Special	171,545	ψ301,311	\$76,250		(95,295)
Vocational	52,612		11,771		(40,841)
Other	1,470		11,771		(1,470)
Support Services:	1,470				(1,470)
Pupil	69,302				(69,302)
Instructional Staff	122,917				(122,917)
Board of Education	26,726				(26,726)
Administration	373,084				(373,084)
Fiscal	138,583				(138,583)
Operation and Maintenance of Plant	394,963				(394,963)
Pupil Transportation	77,891		2,449		(75,442)
Central	3,568		2,440		(3,568)
Operation of Food Services	126,422	101,626	22,170		(2,626)
Extracurricular Activities	247,315	115,793	22,170		(131,522)
Capital Outlay	74,322	110,790		\$32,069	(42,253)
Debt Service	262,588			Ψ32,003	(262,588)
Total Governmental Activities	\$3,848,163	\$518,930	\$112,640	\$32,069	(3,184,524)
		General Receipts			
		Property Taxes Levie	d for:		
		General Purposes			683,393
		Debt Service			225,395
		Capital Outlay			34,221
		Special Revenue -	OSFC Maintenance		13,578
		Income Taxes Levied	for General Purposes		18,374
		Grants and Entitlemen	nts not Restricted to S	pecific Programs	2,047,113
		Interest			11,831
		Miscellaneous			56,107
		Total General Receip	ts		3,090,012
		Change in Net Assets			(94,512)
		Net Assets Beginning	of Year		604,392
		Net Assets End of Ye	ar		\$509,880

### Statement of Assets and Fund Balances - Cash Basis Governmental Funds For the Fiscal Year Ended June 30, 2006

			Other Governmental	Total Government
	General	Building	Funds	Funds
Assets				
Equity in Pooled Cash and Cash Equivalents	\$50,938	\$248,464	\$161,414	\$460,816
Restricted Cash and Cash Equivalents	49,064	Ψ2 10, 10 1	Ψ101,111	49,064
Total Assets	\$100,002	\$248,464	\$161,414	\$509,880
Fund Balances				
Reserved for:				
Encumbrances	\$2,594		\$45,316	\$47,910
Bus Purchases	21,972			21,972
Textbooks	27,052			27,052
Unreserved:				
Undesignated, Reported in:				
General Fund	48,384			48,384
Special Revenue Funds			95,474	95,474
Debt Service Fund			4,959	4,959
Capital Projects Funds		\$248,464	15,665	264,129
Total Fund Balances	\$100,002	\$248,464	\$161,414	\$509,880

### Statement of Cash Receipts, Disbursements and Changes in Fund Balances - Cash Basis Governmental Funds For the Fiscal Year Ended June 30, 2006

	Canaval	Duilding	Other Governmental	Total Governmental
Receipts	General	Building	Funds	Funds
Income Tax	\$18,374			\$18,374
Property Taxes	683,393		\$273,194	956,587
Intergovernmental	2,024,526	\$28,869	138,427	2,191,822
Interest	7,496	3,853	482	11,831
Tuition and Fees	301,511	0,000	.02	301,511
Extracurricular Activities	33.,3		115,793	115,793
Charges for Services			101,626	101,626
Miscellaneous	22,397	150	33,460	56,007
Total Receipts	3,057,697	32,872	662,982	3,753,551
Disbursements				
Current:				
Instruction:				
Regular	1,657,526		47,329	1,704,855
Special	154,724		16,821	171,545
Vocational	52,612			52,612
Other	1,470			1,470
Support Services:				
Pupil	44,803		24,499	69,302
Instructional Staff	110,281		12,636	122,917
Board of Education	26,726			26,726
Administration	370,084		3,000	373,084
Fiscal	131,469		7,114	138,583
Operation and Maintenance of Plant	360,194		34,769	394,963
Pupil Transportation	77,891			77,891
Central	2,205		1,363	3,568
Operation of Food Services	04.000		126,422	126,422
Extracurricular Activities	81,920	50 500	165,395	247,315
Capital Outlay	12,567	59,590	2,165	74,322
Debt Service:			440.000	440.000
Principal Retirement Interest and Fiscal Charges			140,206 122,382	140,206 122,382
Total Disbursements	3,084,472	59,590	704,101	3,848,163
Excess of Disbursements Over Receipts	(26,775)	(26,718)	(41,119)	(94,612)
·	(20,773)	(20,710)	(41,113)	(34,012)
Other Financing Sources (Uses)			00.400	00.400
Transfers In	(00.400)		22,102	22,102
Transfers Out	(22,102)		4.074	(22,102)
Advances In	6,580		1,071	7,651
Advances Out	(1,071) 100	4,374	(6,580)	(7,651)
Other Financing Lices	100	·		4,474
Other Financing Uses		(4,374)		(4,374)
Total Other Financing Sources (Uses)	(16,493)		16,593	100
Net Change in Fund Balances	(43,268)	(26,718)	(24,526)	(94,512)
Fund Balances Beginning of Year	143,270	275,182	185,940	604,392
Fund Balances End of Year	\$100,002	\$248,464	\$161,414	\$509,880

Statement of Receipts, Disbursements and Changes In Fund Balance - Budget and Actual -Budget Basis General Fund For the Fiscal Year Ended June 30, 2006

	Budgeted Amounts			Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
Receipts				
Income Tax			\$18,374	\$18,374
Property Taxes	\$711,801	\$723,215	683,393	(39,822)
Intergovernmental	2,093,063	2,065,512	2,024,526	(40,986)
Interest	8,649	8,649	7,496	(1,153)
Tuition and Fees	276,877	276,877	301,511	24,634
Miscellaneous	12,510	12,510	22,397	9,887
Total Receipts	3,102,900	3,086,763	3,057,697	(29,066)
Disbursements				
Current:				
Instruction:				
Regular	1,402,383	1,706,245	1,657,602	48,643
Special	177,169	177,169	154,724	22,445
Vocational	49,893	49,893	52,612	(2,719)
Other	137,204		1,470	(1,470)
Support Services:				
Pupil	41,798	41,798	45,228	(3,430)
Instructional Staff	94,940	94,940	110,333	(15,393)
Board of Education	35,324	35,324	26,726	8,598
Administration	341,953	341,953	370,084	(28,131)
Fiscal	105,922	105,922	131,564	(25,642)
Operation and Maintenance of Plant	369,331	387,926	360,194	27,732
Pupil Transportation	93,979	105,951	78,716	27,235
Central	550	550	2,205	(1,655)
Extracurricular Activities	75,422	75,422	82,331	(6,909)
Capital Outlay	252,455	111,848	13,277	98,571
Total Disbursements	3,178,323	3,234,941	3,087,066	147,875
Excess Disbursements Over Receipts	(75,423)	(148,178)	(29,369)	118,809
Other Financing Sources (Uses)				
Sale of Capital Assets	20,372	20,372		(20,372)
Transfers Out	(19,205)	(19,205)	(22,102)	(2,897)
Advances In	3,704	3,704	6,580	2,876
Advances Out			(1,071)	(1,071)
Other Financing Sources	1,045	1,045	100	(945)
Other Financing Uses	(1,011)	(1,011)		1,011
Total Other Financing Sources (Uses)	4,905	4,905	(16,493)	(21,398)
Net Change in Fund Balance	(70,518)	(143,273)	(45,862)	97,411
Fund Balance Beginning of Year	72,753	72,753	72,753	
Prior Year Encumbrances Appropriated	70,517	70,517	70,517	
Fund Balance End of Year	\$72,752	(\$3)	\$97,408	\$97,411

Statement of Fiduciary Net Assets - Cash Basis Fiduciary Funds For the Fiscal Year Ended June 30, 2006

	Private Purpose Trust	Agency
Assets Equity in Pooled Cash and Cash Equivalents	\$913	\$27,283
Net Assets Held in Trust for Scholarships Held for Student Activities	<u>\$913</u>	\$27,283

### Statement of Changes in Fiduciary Net Assets - Cash Basis Fiduciary Funds For the Year Ended June 30, 2006

	Private Purpose Trust
Additions Interest	\$3
<b>Deductions</b> Scholarships	375
Change in Net Assets	(372)
Net Assets - Beginning of Year	1,285
Net Assets - End of Year	\$913
See accompanying notes to the basic financial statements	

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2006

#### **NOTE 1 – REPORTING ENTITY**

The Jennings Local School District (the District) is organized under Article VI, Sections 2 and 3 of the Constitution of the State of Ohio. The District operates under a locally-elected Board form of government consisting of five members elected at-large for staggered four year terms. The District provides educational services as authorized by state and federal guidelines.

The District is staffed by 15 classified employees, 30 certified teaching personnel, and 4 administrative employees who provide services to 449 students and other community members. The District currently operates 1 building.

The reporting entity is composed of the primary government, component units, and other organizations that are included to insure the financial statements are not misleading.

### A. Primary Government

The primary government of the District consists of all funds, departments, boards, and agencies that are not legally separate from the District. For the District, this includes general operations, food service, and student related activities of the District.

#### B. Component Units

Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization's governing board and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources; the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the District is obligated for the debt of the organization. The District is also financially accountable for any organizations that are fiscally dependent on the District in that the District approves the budget, the issuance of debt, or the levying of taxes. Component units also include legally separate, tax-exempt entities whose resources are for the direct benefit of the District, are accessible to the District and are significant in amount to the District. The District does not have any component units.

### C. Other Organizations

The District participates in three jointly governed organizations and three public entity risk pools. These organizations are:

Jointly Governed Organizations:

Vantage Career Center Northwest Ohio Area Computer Services Cooperative Northwest Ohio Special Education Regional Resource Center

Public Entity Risk Pool:

Putnam County School Insurance Group OSBA Workers' Compensation Group Rating Program Schools of Ohio Risk Sharing Authority

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 (Continued)

### **NOTE 1 – REPORTING ENTITY – (CONTINUED)**

These organizations are presented in Notes 9 and 18 to the basic financial statements.

The District's management believes these financial statements present all activities for which the District is financially accountable.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

As discussed further in Note 2.C, these financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. In the government-wide financial statements and the fund financial statements for the proprietary funds, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, have been applied, to the extent they are applicable to the cash basis of accounting, unless those pronouncements conflict with or contradict GASB pronouncements, in which case GASB prevails. The District does not apply FASB statements issued after November 30, 1989, to its business-type activities and to its enterprise funds. Following are the more significant of the District's accounting policies.

#### A. Basis of Presentation

The District's basic financial statements consist of government-wide financial statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

#### **Government-Wide Financial Statements**

The statement of net assets and the statement of activities display information about the District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. Governmental activities generally are financed through taxes, intergovernmental receipts or other nonexchange transactions.

The statement of net assets presents the cash balance of the governmental activities of the District at fiscal year end. The statement of activities compares disbursements with program receipts for each function or program of the District's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the government is responsible. Program receipts include charges paid by the recipient of the program's goods or services, grants and contributions restricted to meeting the operational or capital requirements of a particular program, and receipts of interest earned on grants that are required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function is self-financing on a cash basis or draws from the District's general receipts.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 (Continued)

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (CONTINUED)

### **Fund Financial Statements**

During the fiscal year, the District segregates transactions related to certain District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the District at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by type.

### **B. Fund Accounting**

The District uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the District are divided into two categories, governmental and fiduciary.

#### Governmental Funds

The District classifies funds financed primarily from taxes, intergovernmental receipts (e.g. grants), and other nonexchange transactions as governmental funds. The following are the District's major funds:

<u>General Fund</u> - The General Fund is used to account for all financial resources, except those required to be accounted for in another fund. The General Fund balance is available to the District for any purpose provided it is expended or transferred according to the general laws of Ohio.

<u>Building Fund</u> – This fund is used to account for the resources accumulated from a local bond issue and the Ohio School Facilities Commission restricted to constructing and equipping a new PreK-12 building.

The other governmental funds of the District account for grants and other resources whose use is restricted to a particular purpose.

#### Fiduciary Funds

The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private purpose trust funds, and agency funds. Trust funds are used to account for assets held by the District under a trust agreement for individuals, private organizations, or other governments and are not available to support the District's own programs. The District's private purpose trust fund accounts for programs that provide college scholarships to students after graduation. Agency funds are custodial in nature. The District's agency fund accounts for various student-managed activities.

### C. Basis of Accounting

The District's financial statements are prepared using the cash basis of accounting. Receipts are recorded in the District's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 (Continued)

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (CONTINUED)

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

### D. Budgetary Process

All funds, except agency funds, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriations resolution, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount the Board of Education may appropriate. The appropriations resolution is the Board's authorization to spend resources and sets annual limits on cash disbursements plus encumbrances at the level of control selected by the Board. The Board of Education uses the fund/cost center as its legal level of control. Budgetary allocations at the function and object level within all funds are made by the Treasurer.

The certificate of estimated resources may be amended during the fiscal year if projected increases or decreases in receipts are identified by the Treasurer. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificate of estimated resources in effect at the time final appropriations were passed by the Board.

The appropriation resolution is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation resolution for that fund that covered the entire fiscal year, including amounts automatically carried forward from prior fiscal years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board during the fiscal year.

### E. Cash and Investments

To improve cash management, cash received by the District is pooled and invested. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through District records. Interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents".

Investments of the District's cash management pool and investments with an original maturity of three months or less at the time they are purchased by the District are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months that were not purchased from the pool are reported as investments.

Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or negative receipts (contra revenue), respectively.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 (Continued)

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (CONTINUED)

During 2006, the District invested in telephone company stock. Investments are reported at market value.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest receipts credited to the General Fund during fiscal year 2006 was \$7,496, which included \$4,164 assigned from other District funds.

#### F. Restricted Assets

Assets are reported as restricted when limitations on their use change the nature or normal understanding of the availability of the asset. Such constraints are either imposed by creditors, contributors, grantors, or laws of other governments, or imposed by law through constitutional provisions or enabling legislation. Restricted assets represent amounts required by State statute to be set aside for the acquisition of textbooks and school bus purchases.

### G. Inventory and Prepaid Items

The District reports disbursements for inventory and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

#### H. Capital Assets

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets in the accompanying financial statements.

### I. Interfund Receivables/Payables

The District reports advances-in and advances-out for interfund loans. These items are not reflected as assets and liabilities in the accompanying financial statements.

#### J. Accumulated Leave

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the District's cash basis of accounting.

### K. Employer Contributions to Cost-Sharing Pension Plans

The District recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. As described in Notes 10 and 11, the employer contributions include portions for pension benefits and for postretirement health care benefits.

### L. Long-Term Obligations

The District's cash basis financial statements do not report liabilities for bonds and other long-term obligations. Proceeds of debt are reported when cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a capital lease is not the result of a cash transaction, neither an other financing source nor a capital outlay expenditure are reported at inception. Lease payments are reported when paid.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 (Continued)

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (CONTINUED)

#### M. Net Assets

Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net assets restricted for other purposes include resources restricted for food service operations, music and athletic programs, and federal and state grants restricted to cash disbursement for specified purposes. The District's policy is to first apply restricted resources when a cash disbursement is incurred for purposes for which both restricted and unrestricted net assets are available.

#### N. Fund Balance Reserves

The District reserves any portion of fund balances which is not available for appropriation or which is legally segregated for a specific future use. Unreserved fund balance indicates that portion of fund balance which is available for appropriation in future periods. Fund balance reserves have been established for encumbrances, bus purchases, and textbooks.

The reserve for textbooks represents money required to be set-aside by state statute for the purchase of textbooks and instructional materials.

#### **NOTE 3 – COMPLIANCE**

Ohio Administrative Code, Section 117-2-03 (B), requires the District to prepare its annual financial report in accordance with generally accepted accounting principles. However, the District prepared its financial statements on a cash basis, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The accompanying financial statements omit assets, liabilities, net assets/fund balances, and disclosures that, while material, cannot be determined at this time. The District can be fined and various other administrative remedies may be taken against the District.

#### NOTE 4 - BUDGETARY BASIS OF ACCOUNTING

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance – Budget and Actual – Budgetary Basis presented for the General Fund is prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The difference between the budgetary basis and the cash basis is outstanding year end encumbrances are treated as cash disbursements (budgetary basis) rather than as a reservation of fund balance (cash basis).

The encumbrances outstanding at year end (budgetary basis) amounted to \$2,594 in the general fund.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 (Continued)

#### **NOTE 5 - DEPOSITS AND INVESTMENTS**

Monies held by the District are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the District treasury. Active monies must be maintained either as cash in the District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

Interim monies held by the District can be deposited or invested in the following securities:

- 1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States:
- 2. Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- Written repurchase agreements in the securities listed above provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least 2 percent and be marked to market daily, and the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio or Ohio local governments;
- 5. Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
- 6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 7. The State Treasurer's investment pool (STAR Ohio).

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 (Continued)

#### NOTE 5 - DEPOSITS AND INVESTMENTS - (CONTINUED)

Investments in stripped principal or interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. An investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions.

At year end, the District had \$16 in undeposited cash on hand which is included as part of "Equity in Pooled Cash and Cash Equivalents".

### **Deposits**

Custodial credit risk for deposits is the risk that in the event of bank failure, the District will not be able to recover deposits or collateral securities that are in the possession of an outside party. At year end, \$573,388 of the District's bank balance of \$673,388 was exposed to custodial credit risk because it was uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the District's name.

The District has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the District or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

### **Investments**

As of June 30, 2006, the District's investments were limited to \$600 in stock.

Concentration of Credit Risk: The District places no limit on the amount that may be invested in any one issuer.

#### **NOTE 6 - PROPERTY TAXES**

Property taxes are levied and assessed on a calendar year basis while the District's fiscal year runs from July through June. First half tax distributions are received by the District in the second half of the fiscal year. Second half tax distributions are received in the first half of the following fiscal year.

Property taxes include amounts levied against all real property, public utility property, and tangible personal (used in business) property located in the District. Real property tax receipts received in calendar year 2006 represent the collection of calendar year 2005 taxes. Real property taxes received in calendar year 2006 were levied after April 1, 2005, on the assessed values as of January 1, 2005, the lien date. Assessed values for real property taxes are established by State statute at 35 percent of appraised market value. Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 (Continued)

### **NOTE 6 - PROPERTY TAXES - (CONTINUED)**

Public utility property tax receipts received in calendar year 2006 represent the collection of calendar year 2005 taxes. Public utility real and tangible personal property taxes received in calendar year 2006 became a lien on December 31, 2004, were levied after April 1, 2005, and are collected with real property taxes. Public utility real property is assessed at 35 percent of true value; public utility tangible personal property is currently assessed at varying percentages of true value.

Tangible personal property tax revenues received in calendar year 2006 (other than public utility property) represent the collection of calendar year 2006 taxes. Tangible personal property taxes for 2006 were levied after April 1, 2005, on the value as of December 31, 2005. Tangible personal property is currently assessed at 25 percent of true value and 23 percent for inventory. The tangible personal property tax is being phased out. The assessment percentage for all property, including inventory, for 2006 is 18.75 percent. This amount will be reduced to 12.5 percent for 2007, 6.25 percent for 2008, and zero for 2009. Amounts paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20. Tangible personal property taxes paid by April 30 are usually received by the School District prior to June 30.

The District receives property taxes from Putnam County. The County Auditors periodically advance to the District its portion of the taxes collected. Second-half real property tax payments collected by the counties by June 30, 2006, are available to finance fiscal year 2006 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

The assessed values upon which the fiscal year 2006 taxes were collected are:

	2005 Second Half Collections		2006 First- Half Collections	
	Amount Percent		Amount	Percent
Agricultural/Residential				
and Other Real Estate	\$27,731,770	90.92%	\$30,265,670	92.92%
Public Utility	1,283,221	4.21%	1,473,570	4.52%
Tangible Personal Property	1,485,570	4.87%	832,752	2.56%
Total Assessed Value	\$30,500,561	100.00%	\$32,571,992	100.00%
Tax rate per \$1,000 of	¢40.44		¢40.44	
assessed valuation	\$48.44		\$48.44	

### **NOTE 7 – INCOME TAXES**

The District levies a voted tax of .75 percent for general operations on the income of residents and of estates. The tax was effective on January 1, 2006 for a period of five years. Employers of residents are required to withhold income tax on compensation and remit the tax to the State. Taxpayers are required to file an annual return. The State makes quarterly distributions to the District after withholding amounts for administrative fees and estimated refunds. Income tax receipts are recorded in the General Fund.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 (Continued)

#### **NOTE 8 - INTERFUND BALANCES**

At June 30, 2006, the General Fund was due \$1,071 payable from Other Governmental Funds.

The balance due to the General Fund includes loans made to provide working capital while grant reimbursements are pending. These amounts are not reflected on the accompanying financial statements under the District's cash basis of accounting.

#### **NOTE 9 – RISK MANAGEMENT**

### A. Risk Pool Membership

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2006, the District contracted for the following insurance coverage.

Coverage provided through the Schools of Ohio Risk Sharing Authority (SORSA) is as follows:

	<u>Coverage</u>
Property including inland marine- replacement cost (\$1,000 deductible)	\$15,347,049
Employee Dishonesty Liability	50,000
Automobile Liability	4,000,000
Uninsured Motorists	1,000,000
Medical Payments- per occurrence	5,000
General District Liability	
Total per year	4,000,000

Settled claims have not exceeded this commercial coverage in any of the past three years.

SORSA financial statements are available by contacting Patrick Shaver, Schools of Ohio Risk Sharing Authority, 8050 North High St., Columbus, Ohio 43235.

### **B.** Employee Medical Benefits

The District participates as a member of the Putnam County School Insurance Group, a public entity risk pool, administered by Sky Trust. The District converted its fully-insured medical insurance program to partial self insurance through participation in this public entity risk pool. Medical Mutual of Ohio provides claim review and processing. The District maintains stop-loss coverage for its medical insurance program. Aggregate stop loss is maintained for expected claims.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 (Continued)

### NOTE 9 – RISK MANAGEMENT – (CONTINUED)

#### C Workers' Compensation

The District participates in the Ohio School Board Association's Worker's Compensation Group Rating Program (GRP), an insurance purchasing pool. The GRP is intended to reduce premiums for the participants. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Participation in the GRP is limited to educational entities that can meet the GRP's selection criteria. Each participant must apply annually. The GRP provides the participants with a centralized program for processing, analysis and management of worker's compensation claims and a risk management program to assist in developing safer work environments. Each participant must pay its premiums, enrollment or other fees, and perform its obligations in accordance with the terms of the agreement. The GRP's business and affairs are conducted by a 25 member Board of Directors consisting of two representatives from each county elected by a majority vote of all charter member schools within each county plus one representative from the fiscal agency A-site. The Treasurer of Findlay City Schools serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

### **NOTE 10 – DEFINED BENEFIT PENSION PLANS**

### A. School Employees Retirement System

The District contributes to the School Employees Retirement System (SERS), a cost-sharing multiple employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746, by calling (800) 878-5853 or by visiting the SERS website at ohsers.org.

Plan members are required to contribute 10 percent of their annual covered salary and the District is required to contribute at an actuarially determined rate. The current District rate is 14 percent of annual covered payroll. A portion of the District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2006, 10.58 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amount, by the SERS' Retirement Board. The District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2006, 2005, and 2004, were \$41,225, \$34,626 and \$31,827; 44.79 percent has been contributed for fiscal year 2006 and 100 percent for fiscal years 2005 and 2004.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 (Continued)

### NOTE 10 - DEFINED BENEFIT PENSION PLANS - (CONTINUED)

#### B. State Teachers Retirement System

The District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement system. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a stand-alone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3371, by calling (614) 227-4090, or by visiting the STRS Ohio web site at www.strsoh.org.

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on member contributions and earned interest matched by STRS Ohio funds divided by an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5 percent of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. DC and Combined Plan members will transfer to the Defined Benefit Plan during their fifth year of membership unless they permanently select the DC or Combined Plan. Existing members with less than five years of service credit as of June 30, 2001, were given the option of making a one time irrevocable decision to transfer their account balances from the existing DB Plan into the DC Plan or the Combined Plan. This option expired on December 31, 2001. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years of credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

For the fiscal year ended June 30, 2006, plan members were required to contribute 10 percent of their annual covered salaries. The District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. For fiscal year 2005, the portion used to fund pension obligations was also 13 percent. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The District's required contributions for pension obligations to the STRS Ohio for the fiscal years ended June 30, 2006, 2005, and 2004, were \$198,669, \$197,747 and \$188,410; 83.14 percent has been contributed for fiscal year 2006 and 100 percent for fiscal years 2005 and 2004.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 (Continued)

### NOTE 10 - DEFINED BENEFIT PENSION PLANS - (CONTINUED)

### C. Social Security

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System of Ohio have an option to choose Social Security or the School Employees Retirement System. As of June 30, 2006, four members of the Board of Education have elected Social Security. The Board's liability is 6.2 percent of wages paid.

#### **NOTE 11 - POSTEMPLOYMENT BENEFITS**

The District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System of Ohio (STRS Ohio), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and partial reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are on a pay-as-you-go basis.

All STRS Ohio retirees who participated in the DB or Combined Plans and their dependents are eligible for health care coverage. The STRS Ohio Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. All benefit recipients pay a portion of the health care cost in the form of a monthly premium. By law, the cost of coverage paid from STRS Ohio funds is included in the employer contribution rate, currently 14 percent of covered payroll. For the fiscal year ended June 30, 2006, the STRS Ohio Board allocated employer contributions equal to one percent of covered payroll to the Health Care Stabilization Fund. For the District, this amount equaled \$15,282 for fiscal year 2006.

STRS Ohio pays health care benefits from the Health Care Stabilization Fund. At June 30, 2006, the balance in the Fund was \$3.5 billion. For the year ended June 30, 2006, net health care costs paid by STRS were \$282,743,000 and STRS had 119,184 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more years of qualifying service credit, and to disability and survivor benefit recipients. All retirees and beneficiaries are required to pay a portion of their health care premium. The portion is based on years of service, Medicare eligibility, and retirement status.

After the allocation for basic benefits, the remainder of the employer's 14 percent contribution is allocated to providing health care benefits. For the fiscal year ended June 30, 2006, employer contributions to fund health care benefits were 3.42 percent of covered payroll, compared to 3.43 percent of covered payroll for fiscal year 2005. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2006, the minimum pay was established at \$35,800. However, the surcharge is capped at two percent of each employer's SERS salaries. For the District, the amount contributed to fund health care benefits, including the surcharge, during the 2006 fiscal year equaled \$18,899.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 (Continued)

### NOTE 11 - POSTEMPLOYMENT BENEFITS - (CONTINUED)

The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund. The target level for the health care reserve is 150 percent of the projected claims less premium contributions for the next year. Expenses for health care at June 30, 2006, were \$158,751,207. At June 30, 2006, SERS had net assets available for payment of health care benefits of \$295.6 million. SERS has 59,492 participants eligible to receive benefits.

#### **NOTE 12 - DEBT**

The changes in the District's debt obligations during the year consist of the following:

	Principal Outstanding 6/30/2005	Reductions	Principal Outstanding 6/30/2006	Amounts Due in One Year
General Obligation Bonds: New PreK-12 Building	\$2,065,000	\$135,000	\$1,930,000	\$55,000
Capital Lease	13,336	13,336		
Total	\$2,078,336	\$148,336	\$1,930,000	\$55,000

New PreK-12 Building General Obligation Bonds – The general obligation bonds represent the District's portion of an Ohio School Facilities Building Project. The Bonds were issued at a rate of 5.99 percent during fiscal year 2001, with final maturity in fiscal year 2024. The full faith and credit of the District is pledged for repayment and will be repaid with taxes assessed on all property within the District.

At June 30, 2006 the District's overall legal debt margin was \$1,006,438 with an unvoted debt margin of \$32,572.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 (Continued)

### NOTE 12 - DEBT - (CONTINUED)

Principal and interest requirements to retire long-term liabilities outstanding at June 30, 2006 are as follows:

	Gene		
	Obligation		
Fiscal Year			
Ending June 30	Principal	Interest	Total
2007	\$55,000	\$113,960	\$168,960
2008	74,000	110,096	184,096
2009	78,000	105,544	183,544
2010	84,000	100,692	184,692
2011	88,000	95,541	183,541
2012 – 2016	526,000	389,230	915,230
2017 – 2021	704,000	206,415	910,415
2022 - 2024	321,000	18,779	339,779
Total	\$1,930,000	\$1,140,257	\$3,070,257

### **NOTE 13 – LEASES**

The District leased copiers under a capital lease. During fiscal year 2006, the District made principal payments of \$5,206 before terminating the lease in March of 2006. The new lease is a five year operating lease with monthly rent payments of \$750 per month ending March 2011.

### **NOTE 14 – SET-ASIDE CALCULATIONS**

The District is required by State statute to annually set aside, in the General Fund, an amount based on a statutory formula for the purchase of textbooks and other instructional materials, and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by the end of the fiscal year or offset by similarly restricted resources received during the fiscal year must be held in cash at fiscal year end. These amounts must be carried forward and used for the same purposes in future years.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 (Continued)

### **NOTE 14 – SET-ASIDE CALCULATIONS – (CONTINUED)**

The following cash basis information identifies the changes in the fund balance reserves for textbooks and capital improvements during fiscal year 2006.

	Capital Improvements Reserve	Textbooks Instructional Materials Reserve
Set-aside Reserve Balance as of June 30, 2005		\$7,140
Current year set-aside requirements	\$64,354	64,354
Current Year Off-Sets	(47,799)	
Qualifying Disbursements	(34,303)	(44,402)
Total	(\$17,748)	27,092
Less: Encumbrances at June 30, 2006		40
Set-aside Reserve Balance as of June 30, 2006		\$27,052

The District had qualifying disbursements during the fiscal year that reduced the capital improvements set-aside amounts below zero. This amount may not be used to reduce the set-aside requirement for future years. This negative balance is therefore not presented as being carried forward to future years.

### **NOTE 15 – INTERFUND TRANSFERS**

During fiscal year 2006, the General Fund transferred \$22,102 to the Education Management Information System special revenue fund due to a deficit in the State's funding of this mandate.

#### **NOTE 16 – CONTRACTUAL COMMITMENTS**

At June 30, 2006 the District had \$35,820 in outstanding contractual commitments for various improvements within the District.

#### **NOTE 17 - CONTINGENCIES**

The District receives financial assistance from Federal and State agencies in the form of grants. Disbursing grant funds generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit. Any disallowed claims resulting from such audits could become a liability. However, in the opinion of management, any such disallowed claims through June 30, 2006 will not have a material adverse effect on the District.

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2006 (Continued)

#### **NOTE 18 – JOINTLY GOVERNED ORGANIZATIONS**

#### A. Vantage Career Center

The Vantage Career Center is a distinct political subdivision of the State of Ohio operated under the direction of a Board consisting of on representative from each participating Districts' elected boards, which possesses its own budgeting and taxing authority. To obtain financial information contact the Vantage Career Center, Lori Davis, Treasurer, 818 N. Franklin St., Van Wert, Ohio 45891-1304.

### B. Northwest Ohio Area Computer Service Cooperative

The District is a participant in the Northwest Ohio Area Computer Service Cooperative (NOACSC), a not-for-profit computer service organization. NOACSC is an association of public Districts within the boundaries of Allen, Auglaize, Hancock, Hardin, Mercer, Paulding, Putnam, Van Wert and Wood Counties, and the Cities of St. Marys and Wapakoneta. The organization was formed for the purpose of applying modern technology with the aid of computers and electronic equipment to administrative and instructional functions among member districts.

The governing board of NOACSC consists of two representatives each county elected by majority vote of all charter member Districts within each county and one representative from the fiscal agent District. Financial information can be obtained from Ray Burden, who serves as director, at 645 S. Main St., Lima, Ohio 45804.

### C. Northwest Ohio Special Education Regional Resource Center

The Northwest Ohio Special Education Regional Resource Center (SERRC) is a jointly governed organization formed to initiate, expand, and improve special education programs and services for children with disabilities and their parents. The SERRC is made up of school districts from Defiance, Fulton, Hancock, Henry, Lucas, Ottawa, Paulding, Putnam, Sandusky, Seneca, Van Wert, Williams, and Wood counties. The SERRC is governed by a thirty-three member board consisting of twenty-six superintendents, one director of student services, one parent representative, one representative from a community school, one representative from a mental health board, one representative from a parent advisory council, one representative from Bowling Green State University, and one representative from the University of Toledo. The degree of control exercised by any participating school district is limited to its representation on the Board. Financial information can be obtained from David Michel, Eastwood Local Schools, 4800 Sugar Ridge Road, Pemberville, Ohio 43450.



## Mary Taylor, CPA Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Jennings Local School District Putnam County 1 Musketeer Drive P.O. Box 98 Fort Jennings, Ohio 45844-0098

To the Board of Education:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Jennings Local School District, Putnam County, (the District) as of and for the year ended June 30, 2006, which collectively comprise the District's basic financial statements and have issued our report thereon dated December 19, 2007, where in we noted the District prepared its statements on the cash basis of accounting. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the District's internal control over financial reporting to determine our auditing procedures to express our opinions on the financial statements and not to opine on the internal control over financial reporting. However, we noted a certain matter matters involving the internal control over financial reporting and its operation that we consider a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the District's ability to record, process, summarize, and report financial data consistent with management's assertions in the financial statements. A reportable condition is described in the accompanying schedule of findings as item 2006-002.

One Government Center / Suite 1420 / Toledo, OH 43604-2246 Telephone: (419) 245-2811 (800) 443-9276 Fax: (419) 245-2484 www.auditor.state.oh.us Jennings Local School District
Putnam County
Independent Accountants' Report on Internal Control Over
Financial Reporting and on Compliance and Other Matters
Required by Government Auditing Standards
Page 2

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts material to the financial statements we audited may occur and not be timely detected by employees when performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered material weaknesses. We consider reportable condition 2006-002 listed above to be a material weakness. In a separate letter to the District's management dated December 19, 2007, we reported another matter involving internal control over financial reporting which we did not deem a reportable condition.

### **Compliance and Other Matters**

As part of reasonably assuring whether the District's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed an instance of noncompliance that we must report under *Government Auditing Standards* which is described in the accompanying schedule of findings as item 2006-001. In a separate letter to the District's management dated December 19, 2007, we reported other matters related to noncompliance we deemed immaterial.

We intend this report solely for the information and use of the audit committee, management, and the Board of Education. We intend it for no one other than these specified parties.

Mary Taylor, CPA Auditor of State

Mary Taylor

December 19, 2007

### SCHEDULE OF FINDINGS JUNE 30, 2006

### FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

#### **FINDING NUMBER 2006-001**

### **Noncompliance Citation**

Ohio Revised Code § 117.38 provides that each public office shall file a financial report for each fiscal year. The auditor of state may prescribe forms by rule or may issue guidelines, or both, for such reports. If the auditor of state has not prescribed a rule regarding the form for the report, the public office shall submit its report on the form utilized by the public office. Ohio Administrative Code § 117-2-03 further clarifies the requirements of Ohio Revised Code § 117.38.

Ohio Administrative Code §117-2-03(B) requires the District to prepare its annual financial report in accordance with accounting principles generally accepted in the United States of America. However, the District prepares its financial statements in accordance with standards established by the Auditor of State for governmental entities not required to prepare annual reports in accordance with generally accepted accounting principles. The accompanying financial statements and notes omit assets, liabilities, fund equities, and disclosures that, while material, cannot be determined at this time. The District can be fined and various other administrative remedies may be taken against the District. We recommend the District prepare its financial statements in accordance with generally accepted accounting principles.

#### Officials' Response

On August 19, 2003, the Jennings Local School District Board of Education unanimously voted to discontinue Generally Accepted Accounting Principal reporting. The Board determined the costs of preparing the financial reports in accordance with generally accepted accounting principles outweighed the benefits derived from these reports. This decision was again reviewed on May 10, 2005, with the same conclusion.

#### **FINDING NUMBER 2006-002**

### **Material Weakness**

### **Monitoring Financial Statements**

Accurate financial reporting is the responsibility of the fiscal officer and governing board and is essential to ensure the information provided to the readers of the financial statements accurately reflects the District's activity.

The 2006 financial statements contained material errors, such as the following:

- Reserves for encumbrances were overstated by \$41,468 for outstanding purchase orders that should have been cancelled in the Building Fund.
- Unreserved fund balances of the special revenue and debt services funds were commingled with that of the capital projects funds.

Six adjusting entries were posted to the financial statements to correct these and other errors.

Jennings Local School District Putnam County Schedule of Findings Page 2

### FINDING NUMBER 2006-002 (Continued)

To ensure the District's financial statements and notes to the statements are complete and accurate, the Board of Education should adopt policies and procedures, including a final review of the financial statements, management discussion and analysis, and notes to the financial statements by the District Treasurer and the Board of Education, to identify and correct errors and omissions.

### Officials' Response

We did not receive a response from Officials to this finding.

### SCHEDULE OF PRIOR AUDIT FINDINGS JUNE 30, 2006

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain</i> :
2005-001	OAC §117-2-3(B) reporting on basis other than generally accepted accounting principles	No	Finding has not been corrected and is repeated in this report as item 2006-001.



# Mary Taylor, CPA Auditor of State

## JENNINGS LOCAL SCHOOL DISTRICT PUTNAM COUNTY

### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED JANUARY 22, 2008