TIVERTON TOWNSHIP COSHOCTON COUNTY Regular Audit December 31, 2006



# Mary Taylor, CPA Auditor of State

Board of Trustees Tiverton Township 35820 CR 33 Warsaw, Ohio 43844

We have reviewed the *Independent Accountants' Report* of Tiverton Township, Coshocton County, prepared by Perry & Associates, CPA's, A.C., for the audit period January 1, 2006 through December 31, 2006. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. Tiverton Township is responsible for compliance with these laws and regulations.

Mary Taylor, CPA Auditor of State

Mary Saylor

May 18, 2007



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### Perry & Associates

### Certified Public Accountants, A.C.

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#### INDEPENDENT ACCOUNTANTS' REPORT

March 22, 2007

Tiverton Township Coshocton County 35820 CR 33 Warsaw, OH 43844

To the Members of the Board:

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Tiverton Township, Coshocton County, (the Township) as of and for the year ended December 31, 2006, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

As described more fully in Note 2, the accompanying financial statements and notes follow the cash accounting basis. This is a comprehensive accounting basis other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Township as of December 31, 2006 and the respective changes in the cash financial position and the respective budgetary comparison for the General Fund, Gasoline Tax Fund and Cemetery Bequest Fund thereof for the year ended in conformity with the basis of accounting Note 2 describes.

For the year ended December 31, 2006, the Township revised its financial statement presentation comparable to the requirements of Governmental Accounting Standard No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*.

Tiverton Township Coshocton County Independent Accountants' Report Page 2

In accordance with *Government Auditing Standards*, we have also issued our report dated March 22, 2007, on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information the Government Accounting Standards Board requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

Respectfully Submitted,

Perry and Associates

Certified Public Accountants, A.C.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2006 UNAUDITED

This discussion and analysis of the Tiverton Township's financial performance provides an overall review of the Township's financial activities for the year ended December 31, 2006, within the limitations of the Township's cash basis accounting. Readers should also review the basic financial statements and notes to enhance their understanding of the Township's financial performance.

#### **Highlights**

Key highlights for 2006 are as follows:

The Township's general receipts remain primarily property tax. These receipts represent a large majority of the total cash received for governmental activities during the year. Property tax receipts for 2006 changed very little compared to 2005, as development within the Township remained steady.

In follow up to the 2005 Presidential declared disaster (Severe Winter Storm and Flooding), the Township completed debris removal and roadway dust pad restoration. This declaration, by the president, allowed local governments to apply for Public Assistance through the Federal Emergency Management Agency (FEMA). These funds allowed for the above-mentioned projects to be completed by August 2006.

The Township trustees completed playground equipment installation from funds received by the FY 2005 Community Development Block Grant (CDBG) in the summer of 2006 at the Tiverton Community Park.

The Township Board of Trustees took possession of a 2005 4300 Series International Dump Truck (fully equipped) in April 2005. The board made the first payment on the commercial loan in January 2006. In addition to the regular payment the board applied an extra payment of \$5256 to the loan principal. The extra payment was acquired from the sale of a 1988 GMC Dump Truck and miscellaneous items, which was advertised for bid.

A building addition (24' X 40') was constructed to the existing township garage in the spring of 2006. This addition was financially possible from existing budget funds. With this addition all Township owned equipment may be stored inside away from the elements.

The following new equipment to be used with the township tractor was purchased during 2006:

- Roadway Drag
- Three Point Roadway Blade

The board of trustees and the fiscal officer transitioned to a new county auditor during 2006. The past county auditor retired mid year 2006.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2006 UNAUDITED

#### **Using the Basic Financial Statements**

This annual report is presented in a format consistent with the presentation requirements of Governmental Accounting Standards Board Statement No. 34, as applicable to the Township's cash basis of accounting.

#### **Report Components**

The statement of net assets and the statement of activities provide information about the cash activities of the Township as a whole.

Fund financial statements provide a greater level of detail. Funds are created and maintained on the financial records of the Township as a way to segregate money whose use is restricted to a particular specified purpose. These statements present financial information by fund, presenting funds with the largest balances or most activity in separate columns.

The notes to the financial statements are an integral part of the government-wide and fund financial statements and provide expanded explanation and detail regarding the information reported in the statements.

#### **Basis of Accounting**

The basis of accounting is a set of guidelines that determine when financial events are recorded. The Township has elected to present its financial statements on a cash basis of accounting. This basis of accounting is a basis of accounting other than generally accepted accounting principles. Under the Township's cash basis of accounting, receipts and disbursements are recorded when cash is received or paid.

As a result of using the cash basis of accounting, certain assets and their related revenues (such as accounts receivable) and certain liabilities and their related expenses (such as accounts payable) are not recorded in the financial statements. Therefore, when reviewing the financial information and discussion within this report, the reader must keep in mind the limitations resulting from the use of the cash basis of accounting.

#### Reporting the Township as a Whole

The statement of net assets and the statement of activities reflect how the Township did financially during 2006, within the limitations of cash basis accounting. The statement of net assets presents the cash balances and investments of the Township at year-end. The statement of activities compares cash disbursements with program receipts for each governmental program. Program receipts include charges paid by the recipient of the program's goods or services and grants and contributions restricted to meeting the operational or capital requirements of a particular program. General receipts are all receipts not classified as program receipts. The comparison of cash disbursements with program receipts identifies how each governmental function draws from the Township's general receipts.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2006 UNAUDITED

#### Reporting the Township as a Whole (continued)

These statements report the Township's cash position and the changes in cash position. Keeping in mind the limitations of the cash basis of accounting, you can think of these changes as one way to measure the Township's financial health. Over time, increases or decreases in the Township's cash position is one indicator of whether the Township's financial health is improving or deteriorating. When evaluating the Township's financial condition, you should also consider other nonfinancial factors as well such as the Township's property tax base, the condition of the Township's capital assets and infrastructure, the extent of the Township's debt obligations, the reliance on non-local financial resources for operations and the need for continued growth in the major local revenue sources such as property taxes.

In the statement of net assets and the statement of activities, we divide the Township into the following activity:

Governmental activities: Most of the Township's basic services are reported here, including, fire, streets and parks. State and federal grants and property taxes finance most of these activities. The people receiving them do not necessarily pay for benefits provided through governmental activities.

#### **Reporting the Township's Most Significant Funds**

Fund financial statements provide detailed information about the Township's major funds – not the Township as a whole. The Township establishes separate funds to better manage its many activities and to help demonstrate that money that is restricted as to how it may be used is being spent for the intended purpose. The funds of the Township are all considered governmental.

Governmental Funds - Most of the Township's activities are reported in governmental funds. The governmental fund financial statements provide a detailed view of the Township's governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or less financial resources that can be spent to finance the Township's programs. The Township's significant governmental funds are presented on the financial statements in separate columns. The information for nonmajor funds (funds whose activity or balances are not large enough to warrant separate reporting) is combined and presented in total in a single column. The Township's major governmental funds are the General, Gasoline Tax, and Permanent Funds. The programs reported in governmental funds are closely related to those reported in the governmental activities section of the entity-wide statements.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2006 UNAUDITED

#### The Government as a Whole

Table 1 provides a summary of the Government's net assets for 2006 compared to 2005 on a cash basis:

#### (Table 1) Net Assets

#### **Governmental Activities**

	2006	2005
Assets		
Cash and Cash Equivalents	\$122,715	\$130,517
Investments	14,724	14,724
Total Assets	\$137,439	\$145,241
Net Assets		
Restricted for:		
Permanent Fund	14,724	14,724
Other Purposes	108,351	115,139
Unrestricted	14,364	15,378
Total Net Assets	\$137,439	\$145,241

Net assets of governmental activities decreased \$7,802 or less than 5% during 2006. The primary reason contributing to the decrease in cash balances are as follows:

• The board of trustees upgraded several pieces of equipment and constructed the building addition during FY 2006.

Table 2 reflects the changes in net assets on a cash basis in 2006 and 2005 for governmental activities and total primary government.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2006 UNAUDITED

#### (Table 2)

## **Changes in Net Assets Governmental Activities**

Receipts: Program Receipts:	\$ 93,465	¢ 157.274
		¢ 157.274
		¢ 157.074
Operating Grants and Contributions	00.11	\$ 157,274
Total Program Receipts	93,465	157,274
General Receipts:		
Property Taxes	24,485	22,476
Grants and Entitlements Not Restricted		
to Specific Programs	16,440	16,531
Interest	1,912	1,544
Miscellaneous	5,016	9,512
Total General Receipts	47,853	50,063
Total Receipts	141,318	207,337
Disbursements:		
General Government	37,178	37,587
Public Health Services	4,200	6,170
Conservation/Recreation	322	600
Public Works	45,386	
Capital Outlay	28,163	41,785 76,207
Debt Service:	26,103	70,207
Principal Retirement	22,704	
<u>-</u>	2,067	-
Interest and Fiscal Charges Other	· · · · · · · · · · · · · · · · · · ·	1 017
	9,100	1,817
Total Disbursements	149,120	164,166
Excess (Deficiency) Before Transfers Transfers	(7,802)	43,171
Increase (Decrease) in Net Assets	(7,802)	43,171
Net Assets, January 1	145,241	102,070
Net Assets, December 31	\$ 137,439	\$ 145,241

Program receipts represent approximately 66 percent of total receipts and are primarily comprised of restricted intergovernmental receipts such as motor vehicle license and gasoline tax money.

General receipts represent approximately 34 percent of the Township's total receipts, and of this amount, over 51 percent are local taxes. State and federal grants and entitlements make up the balance of the Township's receipts 35 percent. Miscellaneous and Interest revenues make up the remaining 14 percent of the Township's general receipts.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2006 UNAUDITED

Disbursements for General Government represent the overhead costs of running the Township and the support services provided for the other Government activities. These include external costs of the County auditor, treasurer, as well as internal services such as payroll and purchasing. Since these costs do not represent direct services to residents, we try to limit these costs to General Fund unrestricted receipts.

Security of Persons and Property are the costs of county health department; Leisure Time Activities are the costs of maintaining the park; the economic development department promotes the Government to industry and commerce as well as working with other governments in the area to attract new business; and Transportation is the cost of maintaining the roads.

#### **Governmental Activities**

If you look at the Statement of Activities, you will see that the first column lists the major services provided by the Township. The next column identifies the costs of providing these services. The major program disbursements for governmental activities are for General Government, the cost to maintain the roads (Public Works) and Capital Outlay. These programs account for 25 percent, 30 percent and 19 percent of total Township expenditures respectively. The next column of the Statement entitled "Program Receipts" identify grants received by the Township that must be used to provide a specific service. The net Receipt (Disbursement) column compares the program receipts to the cost of the service. This "net cost" amount represents the cost of the service, which ends up being paid from money provided by local taxpayers. These net costs are paid from the general receipts, which are presented at the bottom of the Statement. A comparison between the total cost of services and the net cost is presented in Table 3.

(Table 3)

Net Cost of Services
Governmental Activities

T	otal Cost	Net Cost Total Cos		otal Cost	1	Net Cost	
Of	Services	of Services		Of	Services	of	Services
	2006		2006		2005		2005
\$	37,178	\$	(37,178)	\$	37,587	\$	(37,587)
	45,386		48,079		41,785		115,489
	4,200		(4,200)		6,170		(6,170)
	322		(322)		600		(600)
	9,100		(9,100)		1,817		(1,817)
	28,163		(28,163)		76,207		(76,207)
	22,704		(22,704)		-		-
	2,067		(2,067)		-		<u>-</u>
\$	149,120	\$	(55,655)	\$	164,166	\$	(6,892)
	Of	\$ 37,178 45,386 4,200 322 9,100 28,163 22,704 2,067	Of Services 2006  \$ 37,178	Of Services 2006         of Services 2006           \$ 37,178         \$ (37,178)           45,386         48,079           4,200         (4,200)           322         (322)           9,100         (9,100)           28,163         (28,163)           22,704         (22,704)           2,067         (2,067)	Of Services 2006         of Services 2006         Of Services 2006           \$ 37,178         \$ (37,178)         \$ 45,386           \$ 45,386         \$ 48,079           \$ 4,200         \$ (4,200)           \$ 322         \$ (322)           \$ 9,100         \$ (9,100)           \$ 28,163         \$ (28,163)           \$ 22,704         \$ (22,704)           \$ 2,067         \$ (2,067)	Of Services         of Services         Of Services           2006         2006         2005           \$ 37,178         \$ (37,178)         \$ 37,587           45,386         48,079         41,785           4,200         (4,200)         6,170           322         (322)         600           9,100         (9,100)         1,817           28,163         (28,163)         76,207           22,704         (22,704)         -           2,067         (2,067)         -	Of Services 2006         of Services 2006         Of Services 2005         of Services 2005           \$ 37,178         \$ (37,178)         \$ 37,587         \$ 45,386         \$ 48,079         \$ 41,785         \$ 4,200         \$ 6,170         \$ 600         \$ 6,170         \$ 600         \$ 6,170         \$ 600         \$ 6,170         \$ 600         \$ 6,170

#### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2006 UNAUDITED

#### The Government's Funds

Total governmental funds had receipts of \$141,318 and disbursements of \$149,120.

General Fund receipts were \$1,014 under disbursements. Overall receipts were \$7,802 under disbursements during 2006.

#### **General Fund Budgeting Highlights**

The Township's budget is prepared according to Ohio law and is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund.

#### Debt

At December 31, 2006, the Township's outstanding debt included a promissory note for \$29,640 issued in 2006 to finance the purchase of a dump truck and accessories. The Township makes payments on an annual basis. See note 9 for further disclosure on the Township's debt.

#### **Current Issues**

The vision for the Township remains to provide quality services to the public while staying within the restrictions imposed by limited, and in some cases shrinking, funding. We rely heavily on local taxes and have very little industry to support the tax base. At present, the Township financial status is stable. However, after reviewing our sources of revenue, we are streamlining our spending without deleting services to our community.

#### **Contacting the Government's Financial Management**

This financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the Township's finances and to reflect the Township's accountability for the monies it receives. Questions concerning any of the information in this report or requests for additional information should be directed to Betty J. Haines, Fiscal Officer, Tiverton Township, 35820 CR 33, Warsaw, Ohio 43844-9510.

Statement of Net Assets - Cash Basis December 31, 2006

	 vernmental activities
Assets	
Equity in Pooled Cash and Cash Equivalents	\$ 122,715
Investments	 14,724
Total Assets	 137,439
Net Assets	
Unreserved:	
Undesignated (Deficit), Reported in:	
General Fund	14,364
Special Revenue Funds	108,351
Permanent Fund	 14,724
Total Net Assets	\$ 137,439

Statement of Activities - Cash Basis For the Year Ended December 31, 2006

		-				visbursements) Receipts nanges in Net Assets
	Dist	Cash Grants and Disbursements Contributions			Governmental Activities	
<b>Governmental Activities</b>						
General Government	\$	37,178	\$	_	\$	(37,178)
Public Works	·	45,386	·	93,465	·	48,079
Health		4,200		, <u>-</u>		(4,200)
Conservation-Recreation		322		_		(322)
Other		9,100		-		(9,100)
Capital Outlay		28,163		-		(28,163)
Debt Service:						
Principal		22,704		-		(22,704)
Interest		2,067				(2,067)
Total Governmental Activities	<u>\$</u>	149,120	\$	93,465	\$	(55,655)
	Gener	al Receipts				
		ty Taxes				24,485
	Grants	and Entitleme	ents not Re	estricted to Spec	ifi	16,440
	Interes	t				1,912
	Miscel	laneous				5,016
	Total (	General Recei	ots			47,853
	Chang	e in Net Asset	s			(7,802)
	Net As	sets Beginning	g of Year			145,241
	Net As	sets End of Ye	ar		\$	137,439

The notes to the financial statements are an integral part of this statement.

Tiverton Township, Coshocton County Statement of Cash Basis Assets and Fund Balances Governmental Funds December 31, 2006

		General	G	aasoline Tax	Pe	ermanent Fund	Gov	Other ernmental Funds		Total vernmental Funds
Assets Equity in Pooled Cash and Cash Equivalents	\$	14,364	\$	86,957	\$	_	\$	21,394	\$	122,715
Investments	Ψ	-	Ψ	-	Ψ	14,724	Ψ	-	Ψ	14,724
Total Assets		14,364		86,957		14,724		21,394		137,439
Fund Balances										
Unreserved:										
Undesignated (Deficit), Reported in:										
General Fund		14,364		-		-		-		14,364
Special Revenue Funds		-		86,957		-		21,394		108,351
Permanent Fund		-		<u>-</u>		14,724				14,724
Total Fund Balances	\$	14,364	\$	86,957	\$	14,724	\$	21,394	\$	137,439

**Tiverton Township, Coshocton County**Statement of Cash Receipts, Disbursements and Changes in Cash Basis Fund Balances Governmental Funds For the Year Ended December 31, 2006

	(	General	G	asoline Tax		rmanent Fund				Total vernmental Funds
Receipts Property and Other Local Taxes	\$	23,296	\$		\$		\$	1,189	\$	24,485
Intergovernmental	Φ	16,440	Ф	85,545	Ф	-	Ф	7,920	φ	109,905
Interest		203		1,075		_		634		1,912
Other		<u>-</u>		<u> </u>				875	-	875
Total Receipts		39,939		86,620				10,618		137,177
Disbursements										
Current:										
General Government		35,900		350		-		928		37,178
Public Works		705		42,736		-		1,945		45,386
Health		4,200		-		-		-		4,200
Conservation-Recreation		322		10.662		-		0.500		322
Capital Outlay Debt Service:		-		19,663		-		8,500		28,163
				22.704						22.704
Principal Retirement		-		22,704 2,067		-		-		22,704
Interest and Fiscal Charges				2,007					-	2,067
Total Disbursements		41,127		87,520				11,373		140,020
Excess of Receipts Over (Under) Disbursements		(1,188)		(900)		-		(755)		(2,843)
Other Financing Sources (Uses)										
Other Financing Sources		174		3,967		-		-		4,141
Other Financing Uses		-		-				(9,100)		(9,100)
Total Other Financing Sources (Uses)		174		3,967		-		(9,100)		(4,959)
Net Change in Fund Balances		(1,014)		3,067		-		(9,855)		(7,802)
Fund Balances Beginning of Year		15,378		83,890		14,724		31,249		145,241
Fund Balances End of Year	\$	14,364	\$	86,957	\$	14,724	\$	21,394	\$	137,439

Statement of Cash Receipts, Disbursements and Changes In Fund Balance - Budget and Actual -Budget Basis General Fund For the Year Ended December 31, 2006

		Budgeted	l Amou	nts			Vari Fina	ptional) ance with al Budget
	Original Final			Actual		Positive (Negative)		
Receipts								
Property and Other Local Taxes	\$	24,068	\$	24,068	\$	23,296	\$	(772)
Intergovernmental		12,944		12,944		16,440		3,496
Interest		325		325		203		(122)
Other		30		30				(30)
Total receipts		37,367		37,367		39,939		2,572
Disbursements								
Current:								
General Government		37,032		38,129		35,900		2,229
Public Works		800		800		705		95
Health		5,500		5,500		4,200		1,300
Conservation-Recreation		1,300		1,300		322		978
Capital Outlay		7,582		6,486				6,486
Total Disbursements		52,214		52,215		41,127		11,088
Excess of Receipts Over (Under) Disbursements		(14,847)		(14,848)		(1,188)		13,660
Other Financing Sources (Uses)								
Other Financing Sources		70		70		174		104
Other Financing Uses		(600)		(599)				599
Total Other Financing Sources (Uses)		(530)		(529)		174		703
Net Change in Fund Balance		(15,377)		(15,377)		(1,014)		14,363
Fund Balance Beginning of Year		15,378		15,378		15,378		-
Fund Balance End of Year	\$	1	\$	1_	\$	14,364	\$	14,363

Statement of Cash Receipts, Disbursements and Changes In Fund Balance - Budget and Actual -Budget Basis Gasoline Tax Fund For the Year Ended December 31, 2006

						Vari	ptional) ance with
	Budgeted Amounts					l Budget	
	Original Final		Actual	Positive (Negative)			
Receipts					 		-8
Intergovernmental	\$	89,800	\$	89,800	\$ 85,545	\$	(4,255)
Interest					 1,075		1,075
Total receipts		89,800		89,800	86,620		(3,180)
Disbursements							
Current:					2.50		400
General Government		750		750	350		400
Public Works Capital Outlay		81,332 72,093		79,545 55,052	42,736 19,663		36,809 35,389
Debt Service:		12,093		33,032	19,003		33,369
Principal Retirement		17,448		34,896	22,704		12,192
Interest and Fiscal Charges		2,067		3,447	 2,067		1,380
Total Disbursements		173,690		173,690	 87,520		86,170
Excess of Receipts Over (Under) Disbursements		(83,890)		(83,890)	 (900)		82,990
Other Financing Sources (Uses)							
Other Financing Sources					3,967		3,967
Total Other Financing Sources (Uses)					 3,967		3,967
Net Change in Fund Balance		(83,890)		(83,890)	3,067		86,957
Fund Balance Beginning of Year		83,890		83,890	 83,890		
Fund Balance End of Year	\$	_	\$	_	\$ 86,957	\$	86,957

Statement of Cash Receipts, Disbursements and Changes In Fund Balance - Budget and Actual -Budget Basis Permanent Fund For the Year Ended December 31, 2006

	Budgeted	l Amounts		(Optional) Variance with Final Budget
Receipts	Original	Final	Actual	Positive (Negative)
Total receipts				
<b>Disbursements</b> Current:				
Total Disbursements				
Excess of Receipts Over (Under) Disbursements				
Fund Balance Beginning of Year			14,724	14,724
Fund Balance End of Year	\$ -	\$ -	\$ 14,724	\$ 14,724

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006

#### **Note 1 – Reporting Entity**

The Tiverton Township, Coshocton County, Ohio, is a body politic and corporate established in 1800's to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. A publicly elected three-member Board of Trustees directs the Township. The Township also has an elected Fiscal Officer

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

#### A. Primary Government

The primary government consists of all funds, departments, boards and agencies that are not legally separate from the Township. The Township provides general government services, maintenance of Township roads and bridges, and cemetery maintenance. The Walhonding Valley Fire District provides the Township's fire protection. The Coshocton County Sheriff's Department provides police protection.

#### **B.** Component Units

Component units are legally separate organizations for which the Township is financially accountable. The Township is financially accountable for an organization if the Township appoints a voting majority of the organization's governing board and (1) the Township is able to significantly influence the programs of services performed or provided by the organization; or (2) the Township is legally entitled to or can otherwise access the organization's resources; the Township is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide support to, the organization; or the Township is obligated for the debt of the organization. The Township is also financially accountable for any organizations that are fiscally dependent of the Township in that the Township approves their budget, the issuance of their debt or the levying of their taxes. Component units also include legally separate, taxexempt entities whose resources are for the direct benefit of the Township, are accessible to the Township and are significant in amount to the Township. The Township has no component units.

#### C. Joint Ventures, Jointly Governed Organizations and Public Entity Risk Pools

The Township does not participate in any joint ventures, jointly governed organizations. The Township participates in a public entity risk pool. Note 7 to the financial statements provide additional information for this entity.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

#### **Note 2 – Summary of Significant Accounting Policies**

As discussed further in Note 2.C, these financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. The following are the more significant of the Township's accounting policies:

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 (Continued)

#### Note 2 – Summary of Significant Accounting Policies (continued)

#### A. Basis of Presentation

The Township's basic financial statements consist of government-wide financial statements, including a statement of net assets and a statement of activities, and fund financial statements, which provide a more detailed level of financial information.

#### **Government-Wide Financial Statements**

The statement of net assets and the statement of activities display information about the Township as a whole. These statements include the financial activities of the primary government. Governmental activities generally are financed through taxes, intergovernmental receipts or other nonexchange transactions.

The statement of net assets presents the cash balance of the governmental activities of the Township at year-end. The statement of activities compares disbursements with program receipts for each of the Township's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Township is responsible. Program receipts include grants and contributions restricted to meeting the operational requirements of a particular program and receipts of interest earned on grants that is required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function is self-financing on a cash basis or draws from the Township's general receipts.

#### **Fund Financial Statements**

During the year, the Township segregates transactions related to certain Township functions or activities in separate funds to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Township at this more detailed level. The focus of governmental and enterprise fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

#### **B. Fund Accounting**

The Township uses fund accounting to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Funds are used to segregate resources that are restricted as to use. The funds of the Township are all classified as governmental.

#### **Governmental Funds**

The Township classifies funds financed primarily from taxes, intergovernmental receipts (e.g. grants), and other nonexchange transactions as governmental funds. The Township's major governmental funds are as follows:

*General Fund* - This Fund is used to account for all financial resources, except those required to be accounted for in another fund. The General Fund balance is available to the Township for any purpose provided it is expended or transferred according to the general laws of Ohio.

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 (Continued)

#### Note 2 – Summary of Significant Accounting Policies (continued)

#### **B. Fund Accounting (continued)**

Gasoline Tax Fund - This fund receives gasoline tax money for constructing, maintaining, and repairing Township roads and bridges.

*Permanent Fund* - This fund was established by Mrs. Paulina Hoberg, in memory of her husband, Dr. John E. Hoberg. The interest of this fund is used for the upkeep of cemeteries and the purchase of cemetery land. The principal amount of the Permanent Fund cannot be spent.

#### C. Basis of Accounting

The Township's financial statements are prepared using the cash basis of accounting. Except for modifications having substantial support, receipts are recorded in the Township's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred. Any such modifications made by the Township are described in the appropriate section in this note.

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued liabilities and the related expenses) are not recorded in these financial statements.

#### D. Budgetary Process

All funds, except agency funds, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriations ordinance, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amount the Township may appropriate.

The appropriations ordinance is the Township's authorization to spend resources and sets limits on disbursements plus encumbrances at the level of control selected by the Township. The legal level of control has been established at the fund, function, and object level for all funds.

The certificate of estimated resources may be amended during the year if projected increases or decreases in receipts are identified by the Township Fiscal Officer. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificate of estimated resources in effect at the time final appropriations were passed by the Township.

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 (Continued)

#### Note 2 – Summary of Significant Accounting Policies (continued)

#### **D. Budgetary Process (continued)**

The appropriations ordinance is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation ordinance for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Township during the year.

#### E. Cash and Investments

Township records identify the purchase of specific investments by specific funds.

To improve cash management, cash received by the Township is pooled and invested. Individual fund integrity is maintained through Township records. Interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents".

The Township does not receive substantial funds that warrant investing at present.

• Interest earnings are allocated to Township funds according to State statutes, grant requirements, or debt related restrictions. Interest receipts credited to the General Fund during 2006 was \$203.

#### F. Restricted Assets

Cash, cash equivalents and investments are reported as restricted when limitations on their use change the nature or normal understanding of their use. Such constraints are either imposed by creditors, contributors, grantors, or laws of other governments, or imposed by law through constitutional provisions or enabling legislation. The Permanent Fund is used to maintain the cemetery.

#### G. Inventory and Prepaid Items

The Township reports disbursements for inventories and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 (Continued)

#### Note 2 – Summary of Significant Accounting Policies (continued)

#### H. Capital Assets

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets in the accompanying financial statements.

#### I. Interfund Receivables/Payables

The Township reports advances-in and advances-out for interfund loans. These items are not reflected as assets and liabilities in the accompanying financial statements. The Township does not utilize Interfund Loans at present.

#### J. Accumulated Leave

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Township's cash basis of accounting. The Township does not have and full time employees at present.

#### K. Employer Contributions to Cost-Sharing Pension Plans

The Township recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. As described in Notes 8 and 9, the employer contributions include portions for pension benefits and for postretirement health care benefits.

#### L. Long-Term Obligations

The Township's cash basis financial statements do not report liabilities for bonds or other long-term obligations. Proceeds of debt are reported when the cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a capital lease is not the result of a cash transaction, neither another financing source nor capital outlay expenditure are reported at inception. Lease payments are reported when paid.

#### M. Net Assets

Net assets are reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

The Township's policy is to first apply restricted resources when an obligation is incurred for purposes for which both restricted and unrestricted net assets are available.

#### N. Fund Balance Reserves

The Township reserves any portion of fund balances which is not available for appropriation or which is legally segregated for a specific future use. Unreserved *fund* balance indicates that portion of fund balance, which is available for appropriation in future periods.

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 (Continued)

#### Note 2 – Summary of Significant Accounting Policies (continued)

#### O. Interfund Transactions

Transfers between governmental on the government-wide financial statements are reported in the same manner as general receipts.

#### P. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of management and are either unusual in nature or infrequent in occurrence.

#### Note 3 – Accountability and Compliance

#### A. Accountability

The Township has no deficit fund balances at present.

#### B. Compliance

The Township does not have any significant violations.

#### Note 4 – Budgetary Basis of Accounting

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The Statement of Receipts, Disbursements and Changes in Fund Balance – Budget and Actual – Budgetary Basis presented for the general fund is (and any major special revenue fund are) prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The difference(s) between the budgetary basis and the cash basis is (are) outstanding year end encumbrances are treated as disbursements (budgetary basis) rather than as a reservation of fund balance (cash basis) (and outstanding year end advances are treated as an other financing source or use (budgetary basis) rather than as an interfund receivable or payable (cash basis). The Township has no outstanding encumbrances at year-end.

#### Note 5 – Deposits and Investments

Monies held by the Township are classified by State statute into three categories.

Active monies are public monies determined to be necessary to meet current demands upon the Township treasury. Active monies must be maintained either as cash in the Township treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies, which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts, including passbook accounts.

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 (Continued)

#### Note 5 - Deposits and Investments (continued)

Interim monies held by the Township can be deposited or invested in the following securities:

- 1. United States Treasury bills, bonds, notes, or any other obligation or security issued by the United States Treasury, or any other obligation guaranteed as to principal and interest by the United States:
- 2. Bonds, notes, debentures, or any other obligation or security issued by any federal government agency or instrumentality including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least 2 percent and be marked to market daily, and the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio or Ohio local governments;
- Time certificates of deposit or savings or deposit accounts including, but not limited to, passbook accounts;
- 6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 7. The State Treasurer's investment pool (STAR Ohio).

Protection of the Township's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by collateral pledged to the Township by the financial institution, or by a collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution

The Township's financial institution, Ohio Heritage Bank, Coshocton Ohio, and a collateral pool from Federal Home Loan Bank of Cincinnati, Cincinnati, Ohio, pledge to secure the repayment of all public monies deposited by the Township.

Investments in stripped principal, interest obligations, reverse repurchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. An investment must mature within five years from the date of purchase, unless matched to a specific obligation or debt of the Township, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions.

At year-end, the Township had no undeposited cash on hand which is included as part of "Equity in Pooled Cash and Cash Equivalents" on the financial statements.

## NOTES TO THE FINANCIAL STATEMENTS (Continued)

#### **Note 5 - Deposits and Investments (continued)**

At year-end, the total carrying amount of the Township's deposits was \$137,439 and the bank balance was \$145,701. Of the bank balance of \$100,00 all was covered by federal depository insurance and \$45,701 was covered by, the Township's financial institution, Ohio Heritage Bank, Coshocton Ohio, and a collateral pool from Federal Home Loan Bank of Cincinnati, Cincinnati, Ohio, pledge to secure the repayment of all public monies deposited by the Township. December 31, 2006. Although all State statutory requirements for the deposit of money had been followed, noncompliance by the financial institution with federal requirements could potentially subject the Township to an unsuccessful claim by the FDIC.

The Township has no deposit policy for custodial risk beyond the requirements of State statute. Ohio law requires that deposits be either insured or be protected by eligible securities pledged to and deposited either with the Township or a qualified trustee by the financial institution as security for repayment, or by a collateral pool of eligible securities deposited with a qualified trustee and pledged to secure the repayment of all public monies deposited in the financial institution whose market value at all times shall be at least one hundred five percent of the deposits being secured.

The Township's financial institution, Ohio Heritage Bank, Coshocton Ohio, and a collateral pool from Federal Home Loan Bank of Cincinnati, Cincinnati, Ohio, pledge to secure the repayment of all public monies deposited by the Township.

#### Note 6 – Property Taxes

Property taxes include amounts levied against all real property, public utility property, and tangible personal property located in the Township. Real property tax receipts received in 2006 represent the collection of 2005 taxes. Real property taxes received in 2006 were levied after October 1, 2005, on the assessed values as of January 1, 2005, the lien date. Assessed values for real property taxes are established by State statute at 35 percent of appraised market value. Real property taxes are payable annually or semiannually. If paid annually, payment is due March of the current year; if paid semiannually, the first payment is due March of the current year, with the remainder payable by July of the current year. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility property tax receipts received in 2006 represent the collection of 2005 taxes. Public utility real and tangible personal property taxes received in 2006 became a lien on December 31, 2005, was levied after October 1, 2005, and is collected with real property taxes. Public utility real property is assessed at 35 percent of true value; public utility tangible personal property is currently assessed at varying percentages of true value.

Tangible personal property tax receipts received in 2006 (other than public utility property) represent the collection of 2006 taxes. Tangible personal property taxes received in 2006 were levied after October 1, 2005, on the true value as of December 31, 2005. Tangible personal property is currently assessed at 25 percent of true value for capital assets and 23 percent for inventory. Amounts paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semiannually. If paid annually, the first payment is due April 30; if paid semiannually, the first payment is due April 30, with the remainder payable by September 20.

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 (Continued)

#### Note 6 - Property Taxes (Continued)

The full tax rate for all Township operations for the year ended December 31, 2006, was \$2.90 per \$1,000 of assessed value. The assessed values of real property, public utility property, and tangible personal property upon which 2006 property tax receipts were based are as follows:

\$2,949,830.00
5,468,460.00
242,620.00
171,352.00
270,930.00
\$9,103,192.00

#### Note 7 - Risk Management

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During 2006 the Township contracted with the Ohio Risk Management that provides the following coverage

General Liability	\$1,000,000.00	Per Occurrence
General Liability	\$3,000,000.00	Annual Aggregate
		Limit
Personal & Advertising Injury	\$1,000,000.00	Per Occurrence
Medical Expense	\$ 50,000.00	Per Accident
Medical Expense	\$ 10,000.00	Per Person
Bodily Injury	\$1,000,000.00	Each Accident
Bodily Injury by Disease	\$1,000,000.00	Each Employee
Bodily Injury by Accident	\$1,000,000.00	Aggregate
Each Incident	\$1,000,000.00	Each Incident
Annual Aggregate	\$3,000,000.00	Annual Aggregate
Public Official Liability	\$1,000,000.00	Each Wrongful Act
Annual Aggregate	\$3,000,000.00	Annual Aggregate
Automobile Coverage	\$1,000,000.00	Each Accident
Medical Payments	\$ 1,000.00	Each Accident
Equipment	Actual Cash Value	
Property Coverage & Leg. Liability	\$1,418,298.00	

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 (Continued)

#### Note 7 – Risk Management (continued)

Settled claims have not exceeded coverage in any of the last three years and there was no significant reduction in coverage from the prior year.

The Township pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs. The System administers and pays all claims.

#### Note 8 - Defined Benefit Pension Plan

#### A. Ohio Public Employees Retirement System

The Township participates in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The traditional plan is a cost-sharing, multiple-employer defined benefit pension plan. The member-directed plan is a defined contribution plan in which the member invests both member and employer contributions (employer contributions vest over five years at 20 percent per year). Under the member directed plan, members accumulate retirement assets equal to the value of the member and vested employer contributions plus any investment earnings.

The combined plan is a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and a defined contribution plan. Under the combined plan, employer contributions are invested by the retirement system to provide a formula retirement benefit similar to the traditional plan benefit. Member contributions, whose investment is self-directed by the member, accumulate retirement assets in a manner similar to the member directed plan.

OPERS provides retirement, disability, survivor and death benefits and annual cost of living adjustments to members of the traditional and combined plans. Members of the member directed plan do not qualify for ancillary benefits. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that may be obtained by writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642 or by calling (614) 222-6705 or (800) 222-7377.

For the year ended December 31, 2006, the members of all three plans, were required to contribute 9 percent of their annual covered salaries The Township's contribution rate for pension benefits for 2006 was 13.7 percent. The Ohio Revised Code provides statutory authority for member and employer contributions.

The Township's required contributions for pension obligations to the 401A Defined Benefit Formula Plan for the years ended December 31, 2006, 2005, and 2004 were \$5,005, \$4,806, and \$4,547 respectively. The full amount has been contributed for 2006, 2005 and 2004. Contributions to the 401A Defined Benefit Formula Plan for 2006 were \$5,005 made by the Township and \$3,288 made by the plan members.

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 (Continued)

#### Note 9 - Postemployment Benefits

#### A. Ohio Public Employees Retirement System

The Ohio Public Employees Retirement System (OPERS) provides postretirement health care coverage to age and service retirees with ten or more years of qualifying Ohio service credit with either the traditional or combined plans. Health care coverage for disability recipients and primary survivor recipients is available. Members of the member-directed plan do not qualify for postretirement health care coverage. The health care coverage provided by the retirement system is considered an Other Post employment Benefit as described in *GASB Statement No. 12*. A portion of each employer's contribution to the traditional or combined plans is set aside for the funding of postretirement health care based on authority granted by State statute. The 2006 local government employer contribution rate was 13.7 percent of covered payroll; 4.5 percent of covered payroll was the portion that was used to fund health care.

Benefits are advance-funded using the entry age normal actuarial cost method. Significant actuarial assumptions, based on OPERS's latest actuarial review performed as of December 31, 2005, include a rate of return on investments of 8 percent, an annual increase in active employee total payroll of 4 percent compounded annually (assuming no change in the number of active employees) and an additional increase in total payroll of between .50 percent and 6.3 percent based on additional annual pay increases. Health care premiums were assumed to increase between 1 and 6 percent annually for the next eight years and 4 percent annually after eight years.

All investments are carried at market. For actuarial valuation purposes, a smoothed market approach is used. Assets are adjusted to reflect 25 percent of unrealized market appreciation or depreciation on investment assets annually.

The number of active contributing participants in the 401A Defined Benefit Formula Plan from the Township was two (2) money purchase annuities and two (2) regular contributors. Actual employer contributions for 2006 benefits were \$5,005.

The actual contribution and the actuarially required contribution amounts are the same. OPERS's net assets available for payment of benefits at December 31, 2004, (the latest information available) were \$10.8 billion. The actuarially accrued liability and the unfunded actuarial accrued liability were \$29.5 billion and \$18.7 billion, respectively.

On September 9, 2004, the OPERS Retirement Board adopted a Health Care Preservation Plan (HCPP) with an effective date of January 1, 2007. The HCPP restructures OPERS' health care coverage to improve the financial solvency of the fund in response to increasing health care costs.

#### NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2006 (Continued)

#### Note 10 - Notes Payable

A summary of the note transactions for the year ended December 31, 2006, follows:

	Balance				Balance
	Interest	December 31,			December 31,
	Rate	2005	Additions	Reductions	2006
Promissory Note	3.95%	\$52,344		\$22,704	\$29,640

This note was obtained for the purchase of a 2005 International Dump Truck and Accessories. All note proceeds had been spent at December 31, 2005. The note is backed by the full faith and credit of the Township and matures within three years. The Township pays a yearly payment of \$17,448 plus interest annually until the principal amount and interest is paid in full to the Order of Ohio Heritage Bank, Coshocton, Ohio.

The note is supported by the full faith and credit of the Township and are payable from unvoted property tax receipts to the extent that other resources are not available to meet annual principal and interest payments. The Township elected to make an additional principal payment of \$5,256 during 2006.

The following is a summary of the Township's future annual debt service requirements:

	Promisso	Promissory Note		
Year	Principal	Interest		
2007	\$17,448.00	\$2,067.59		
2008	\$12,192.00	\$2,067.59		
Totals	\$29,640.00	\$4,135.18		

The Ohio Revised Code provides that net general obligation debt of the Township, exclusive of certain exempt debt, issued without a vote of the electors shall never exceed 5.5 percent of the tax valuation of the Township. The Revised Code further provides that total voted and unvoted net debt of the Township less the same exempt debt shall never exceed amount equal to 10.5 percent of its tax valuation.

## **Perry & Associates**Certified Public Accountants, A.C.

PARKERSBURG 1035 Murdoch Avenue Parkersburg, WV 26101 (304) 422-2203 MARIETTA 428 Second Street Marietta, OH 45750 (740) 373-0056

## INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

March 22, 2007

Tiverton Township Coshocton County 35820 CR 33 Warsaw, OH 43844

To the Members of the Board:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Tiverton Township, Coshocton County, (the Township), as of and for the year ended December 31, 2006, which collectively comprise the Township's basic financial statements and have issued our report thereon dated March 22, 2007, wherein we noted the Township revised its financial presentation comparable to the requirements of Governmental Accounting Standards Board Statement No. 34. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the Township's internal control over financial reporting as a basis for designing our audit procedures for expressing our opinions on the financial statements, but not to opine on the effectiveness of the Township's internal control over financial reporting. Accordingly, we have not opined on the effectiveness of the Township's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the Township's ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the Township's internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that the Township's internal control will not prevent or detect a material financial statement misstatement.

Tiverton Township
Coshocton County
Independent Accountants' Report on Internal Control Over
Financial Reporting and on Compliance and Other Matters
Required by *Government Auditing Standards*Page 2

#### **Internal Control Over Financial Reporting (Continued)**

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all internal control deficiencies that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider material weaknesses, as defined above.

We did note certain matters that we reported to the Township's management in a separate letter dated March 22, 2007.

#### **Compliance and Other Matters**

As part of reasonably assuring whether the Township's basic financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We did note one matter pertaining to noncompliance or other matters that we reported to the Township's management in a separate letter dated March 22, 2007.

This report is intended solely for the information and use of Township management and Board of Trustees and is not intended to be, and should not be used by anyone other than these specified parties.

Respectfully Submitted,

**Perry and Associates** 

Certified Public Accountants, A.C.



# Mary Taylor, CPA Auditor of State

**TIVERTON TOWNSHIP** 

**COSHOCTON COUNTY** 

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED DECEMBER 20, 2007