



**THE OLANDER PARK SYSTEM  
LUCAS COUNTY**

**REGULAR AUDIT**

**FOR THE YEARS ENDED DECEMBER 31, 2005 & 2006**



**Mary Taylor, CPA**  
Auditor of State



**THE OLANDER PARK SYSTEM  
LUCAS COUNTY**

**TABLE OF CONTENTS**

<b>TITLE</b>	<b>PAGE</b>
Cover Letter .....	1
Independent Accountants' Report.....	3
Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Cash Balances - Governmental Fund Type - For the Year Ended December 31, 2006.....	5
Statement of Cash Receipts, Cash Disbursements, and Changes in Fund Cash Balances - Governmental Fund Type - For the Year Ended December 31, 2005.....	6
Notes to the Financial Statements .....	7
Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by <i>Government Auditing Standards</i> .....	13
Schedule of Findings .....	15
Schedule of Prior Year Findings .....	16

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Mary Taylor, CPA  
Auditor of State

The Olander Park System  
Lucas County  
6930 Sylvania Avenue  
Sylvania, Ohio 43560-3524

To the Board of Commissioners:

As you are aware, the Auditor of State's Office (AOS) must modify the *Independent Accountants' Report* we provide on your financial statements due to a February 2, 2005, interpretation from the American Institute of Certified Public Accountants (AICPA). While AOS does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. Our Report includes an opinion relating to GAAP presentation and measurement requirements, but does not imply the amounts the statements present are misstated under the non-GAAP basis you follow. The AOS report also includes an opinion on the financial statements you prepared using the cash basis and financial statement format the AOS permits.

A handwritten signature in cursive script that reads "Mary Taylor".

**Mary Taylor, CPA**  
Auditor of State

August 23, 2007

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# Mary Taylor, CPA

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## Auditor of State

### INDEPENDENT ACCOUNTANTS' REPORT

The Olander Park System  
Lucas County  
6930 Sylvania Avenue  
Sylvania, Ohio 43560-3524

To the Board of Commissioners:

We have audited the accompanying financial statements of The Olander Park System, Lucas County, (TOPS) as of and for the years ended December 31, 2006 and 2005. These financial statements are the responsibility of TOPS management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, TOPS has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

While TOPS does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to the new GAAP presentation requirements. The Auditor of State permits, but does not require governments to reformat their statements. TOPS has elected not to reformat its statements. Since TOPS does not use GAAP to measure financial statement amounts, the following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

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In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2006 and 2005, do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of TOPS as of December 31, 2006 and 2005, or its changes in financial position for the years then ended.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the cash balance of The Olander Park System, Lucas County, as of December 31, 2006 and 2005, and its cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

TOPS has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 23, 2007, on our consideration of TOPS' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.



**Mary Taylor, CPA**  
Auditor of State

August 23, 2007



**THE OLANDER PARK SYSTEM  
LUCAS COUNTY**

**STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND  
CHANGES IN FUND CASH BALANCES  
FOR THE YEAR ENDED DECEMBER 31, 2006**

**Cash Receipts:**

General Property Tax - Real Estate	\$860,106
Tangible Personal Property Tax	52,802
Intergovernmental Revenue	94,840
Grants	200,000
Investment Income	32,749
Fees	38,443
Sales	2,954
Rentals	55,530
Other Receipts	2,109
Total Cash Receipts	<u>1,339,533</u>

**Cash Disbursements:**

Current:

Salaries - Employees	425,912
Supplies	26,264
Materials	16,319
Equipment	47,618
Motor Vehicle	16,103
Contracts - Repair	3,640
Contracts - Services	25,618
Contracts - Utilities	31,829
Capital Projects - Park Development	482,729
Capital Projects - Programs	14,419
Rentals	686
Advertising and Printing	50,695
Conference and Travel	3,505
Improvements	37,742
Professional Services	199,883
FICA	6,161
Public Employees Retirement	54,979
Workers' Compensation	380
Unemployment Compensation	3,971
Liability Insurance	25,520
Insurance Group	36,099
Debt:	
Payment of Principal	170,000
Payment of Interest	46,073
Other	4,643
Total Cash Disbursements	<u>1,730,788</u>
Total Receipts Under Disbursements	(391,255)

Fund Cash Balances, January 1	<u>719,607</u>
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<b>Fund Cash Balances, December 31</b>	<b><u><u>\$328,352</u></u></b>
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*The notes to the financial statements are an integral part of this statement.*

**THE OLANDER PARK SYSTEM  
LUCAS COUNTY**

**STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND  
CHANGES IN FUND CASH BALANCES  
FOR THE YEAR ENDED DECEMBER 31, 2005**

**Cash Receipts:**

General Property Tax - Real Estate	\$822,328
Tangible Personal Property Tax	54,366
Intergovernmental Revenue	110,403
Investment Income	20,551
Fees	40,598
Sales	3,297
Rentals	68,240
Refunds	1,690
Other Receipts	1
Total Cash Receipts	<u>1,121,474</u>

**Cash Disbursements:**

Current:

Salaries - Employees	398,093
Supplies	31,022
Materials	11,925
Equipment	13,320
Motor Vehicle	13,845
Contracts - Repair	4,496
Contracts - Services	24,440
Contracts - Utilities	26,826
Capital Projects - Park Development	51,618
Capital Projects - Programs	11,939
Rentals	651
Advertising and Printing	48,640
Conference and Travel	5,229
Improvements	30,816
Professional Services	40,830
FICA	5,761
Public Employees Retirement	46,979
Workers' Compensation	848
Unemployment Compensation	
Liability Insurance	26,746
Insurance Group	32,485
Capital Outlay	
Debt:	
Payment of Principal	79,000
Payment of Interest	34,525
Other	<u>6,777</u>

Total Cash Disbursements 946,811

Total Receipts Under Disbursements 174,663

Fund Cash Balances, January 1 544,944

**Fund Cash Balances, December 31 \$719,607**

*The notes to the financial statements are an integral part of this statement.*

**THE OLANDER PARK SYSTEM  
LUCAS COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2006 AND 2005**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Description of the Entity**

The constitution and laws of the State of Ohio establish the rights and privileges of The Olander Park System, Lucas County, (TOPS) as a body corporate and politic. The probate judge of Lucas County appoints a three-member Board of Commissioners to govern TOPS. The Commissioners are authorized to acquire, develop, protect, maintain, and improve park lands and facilities. The Commissioners may convert acquired land into forest reserves. The Commissioners are also responsible for activities related to conserving natural resources, including streams, lakes, submerged lands, and swamp lands. The Board may also create parks, parkways, and other reservations and may afforest, develop, improve and protect and promote the use of these assets conducive to the general welfare.

TOPS' management believes these financial statements present all activities for which TOPS is financially accountable.

**B. Basis of Accounting**

These financial statements follow the basis of accounting the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements accounting basis. TOPS recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

**C. Cash and Investments**

As the Ohio Revised Code permits, the Lucas County Treasurer holds TOPS' cash as TOPS' custodian. The County holds TOPS' assets in its investment pool, valued at the Treasurer's reported carrying amount.

**D. Fund Accounting**

TOPS uses fund accounting to segregate cash and investments that are restricted as to use. TOPS classifies its funds into the following type:

**General Fund**

The General Fund accounts for all financial resources.

**E. Budgetary Process**

The Ohio Revised Code requires the Board of Commissioners to budget each fund annually.

**THE OLANDER PARK SYSTEM  
LUCAS COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2006 AND 2005  
(Continued)**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – (Continued)**

**1. Appropriations**

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the function level of control, and appropriations may not exceed estimated resources. Appropriation Authority includes current year appropriations plus encumbrances carried over from the prior year (if any). The Board must annually approve appropriation measures and subsequent amendments. Appropriations lapse at year end.

**2. Estimated Resources**

Estimated resources include estimates of cash to be received (budgeted receipts) plus cash as of January 1.

**3. Encumbrances**

The Ohio Revised Code requires TOPS to reserve (encumber) appropriations when commitments are made. Encumbrances outstanding at year end are cancelled and reappropriated in the subsequent year.

A summary of 2006 and 2005 budgetary activity appears in Note 3.

**F. Property, Plant, and Equipment**

TOPS records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

**G. Accumulated Leave**

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

**2. EQUITY IN POOLED CASH AND INVESTMENTS**

The carrying amount of cash and investments at December 31 was as follows:

	<u>2006</u>	<u>2005</u>
Demand deposits	\$56,320	\$56,320
Amounts on Deposit with Fiscal Agent	272,032	663,287
Total deposits	<u>\$328,352</u>	<u>\$719,607</u>

Deposits are insured by the Federal Depository Insurance Corporation. Amounts on deposit with the fiscal agent are pooled with Lucas County's deposits, and it is not feasible to determine the manner in which TOPS' deposits are insured. The extent of Lucas County's collateralization is disclosed in their audit reports for fiscal years ended December 31, 2006 and 2005.

**THE OLANDER PARK SYSTEM  
LUCAS COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2006 AND 2005  
(Continued)**

**3. BUDGETARY ACTIVITY**

Budgetary activity for the years ending December 31, 2006 and 2005 follows:

2006 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$1,291,850	\$1,339,533	\$47,683

2006 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$1,885,000	\$1,730,788	\$154,212

2005 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$1,232,000	\$1,121,474	(\$110,526)

2005 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$1,447,000	\$946,811	\$500,189

**4. PROPERTY TAX**

Real property taxes become a lien on January 1 preceding the October 1 date for which the Board of Park Commissioners adopts rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Property owners assess tangible personal property tax. They must file a list of this property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of TOPS.

**THE OLANDER PARK SYSTEM  
LUCAS COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2006 AND 2005  
(Continued)**

**5. DEBT**

Debt outstanding at December 31, 2006:

	Principal	Interest Rate
Land Purchase Note	600,000	6.00%
Fossil Park Improvements Note	40,000	0%
Total	\$640,000	

TOPS entered into a debt agreement with Sky Bank on June 17, 2003 in the amount of \$1,100,000 at a variable rate of interest and a maturity date of June 17, 2010. The purpose of this debt issue was to finance the purchase of the land known as Brint Park. TOPS is required to pay principal payments in the amount of \$150,000 on June 17<sup>th</sup> of each year.

TOPS entered into a debt agreement with the Sylvania Area Community Improvement Corporation on September 20, 2004 in the amount of \$100,000 at a zero percent interest rate and a maturity date of November 1, 2008. The purpose of this debt issue was to finance improvements at Fossil Park. TOPS is required to pay principal payments in the amount of \$20,000 on or before November 1<sup>st</sup> of each year.

Amortization of the above debt, including interest, is scheduled as follows:

	Land Purchase Note	Fossil Park Note
Year ending December 31:		
2007	198,000	\$20,000
2008	186,000	20,000
2009	174,000	
2010	162,000	
Total	\$720,000	\$40,000

**6. RETIREMENT SYSTEM**

TOPS' full-time employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes retirement benefits, including postretirement healthcare, and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2006 and 2005, OPERS members contributed 9 percent and 8.5 percent, respectively, of their gross salaries. TOPS contributed an amount equal to 13.7 percent and 13.55 percent, respectively, of participants' gross salaries. TOPS has paid all contributions required through December 31, 2006.

**THE OLANDER PARK SYSTEM  
LUCAS COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS  
DECEMBER 31, 2006 AND 2005  
(Continued)**

**7. RISK MANAGEMENT**

**Commercial Insurance**

TOPS has obtained commercial insurance for the following risks:

- Comprehensive property and general liability;
- Vehicles; and
- Errors and omissions.

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# Mary Taylor, CPA

Auditor of State

## INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

The Olander Park System  
Lucas County  
6930 Sylvania Avenue  
Sylvania, Ohio 43560-3524

To the Board of Commissioners:

We have audited the financial statements of The Olander Park System, Lucas County, Ohio (TOPS) as of and for the years ended December 31, 2006 and 2005, and have issued our report thereon dated August 23, 2007, wherein we noted TOPS follows accounting practices the Auditor of State prescribes rather than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered TOPS internal control over financial reporting as a basis for designing our audit procedures for expressing our opinion on the financial statements, but not to opine on the effectiveness of TOPS internal control over financial reporting. Accordingly, we have not opined on the effectiveness of TOPS internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified a certain deficiency in internal control over financial reporting that we consider a significant deficiency.

A control deficiency exists when the design or operation of a control does not allow management or employees, in performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects TOPS ability to initiate, authorize, record, process, or report financial data reliably in accordance with its applicable accounting basis, such that there is more than a remote likelihood that the TOPS internal control will not prevent or detect a more-than-inconsequential financial statement misstatement.

We consider the following deficiency described in the accompanying schedule of findings to be a significant deficiency in internal control over financial reporting: 2006-001.

A material weakness is a significant deficiency, or combination of significant deficiencies resulting in more than a remote likelihood that TOPS internal control will not prevent or detect a material financial statement misstatement.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and accordingly, would not necessarily disclose all significant deficiencies that are also material weaknesses. We believe the significant deficiency described above is not a material weakness.

We also noted certain internal control matters that we reported to TOPS management in a separate letter dated August 23, 2007.

#### **Compliance and Other Matters**

As part of reasonably assuring whether TOPS financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

We did note certain noncompliance or other matters that we reported to TOPS management in a separate letter dated August 23, 2007.

The TOPS's response to the finding identified in our audit is described in the accompanying schedule of findings. We did not audit the TOPS response and, accordingly, we express no opinion on it.

We intend this report solely for the information and use of management and the Board of Park Commissioners. We intend it for no one other than these specified parties.



**Mary Taylor, CPA**  
Auditor of State

August 23, 2007

**THE OLANDER PARK SYSTEM  
LUCAS COUNTY**

**SCHEDULE OF FINDINGS  
DECEMBER 31, 2006 AND 2005**

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

**FINDING NUMBER 2006-001**

**Significant Deficiency**

**Document Reconciliation of Financial Records**

The Olander Park System does not document performance of the critical control function of monthly reconciliation of TOPS manual records to those of its fiscal agent, the Lucas County Auditor. Not all financial activity (revenues/expenditures and fund balance) have been reconciled to the Lucas County Auditor's records or reported to the Board of Park Commissioners.

This weakness could result in errors on the financial records that would not be detected in a timely manner and could result in misstatement of cash balances.

We recommend the following: (1) Performance of monthly reconciliations as evidenced by signature/initials of person(s) performing this critical control function; (2) Reconciliations be reviewed by someone other than person performing the reconciliation (i.e., Director or Park Commissioner); and (3) monitored by the Park Commissioners.

**Officials' Response**

TOPS will immediately take steps to initiate this process for the 2007/2008 audit time frame. The Park System recognizes the possibility for error with basically a one person oversight responsibility.

**THE OLANDER PARK SYSTEM  
LUCAS COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS  
DECEMBER 31, 2006 AND 2005**

Finding Number	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <b><i>Explain</i></b>
2004-001	Reconciliation of Financial Records	No	Not corrected, re-issued as finding number 2006-001.
2004-002	Finding for Recovery for overpayment of a travel reimbursement.	Yes	
2004-003	Budgetary Citation for appropriations in excess of estimated resources.	Yes	
2004-004	Budgetary Citation for expenditures in excess of appropriations.	Yes	



**Mary Taylor, CPA**  
Auditor of State

**THE OLANDER PARK SYSTEM**

**LUCAS COUNTY**

**CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
SEPTEMBER 27, 2007**