





# Mary Taylor, CPA Auditor of State

January 19, 2007

The attached audit report was completed and prepared for release prior to the commencement of my term of office on January 8, 2007. Thus, I am certifying this audit report for release under the signature of my predecessor.

MARY TAYLOR, CPA Auditor of State

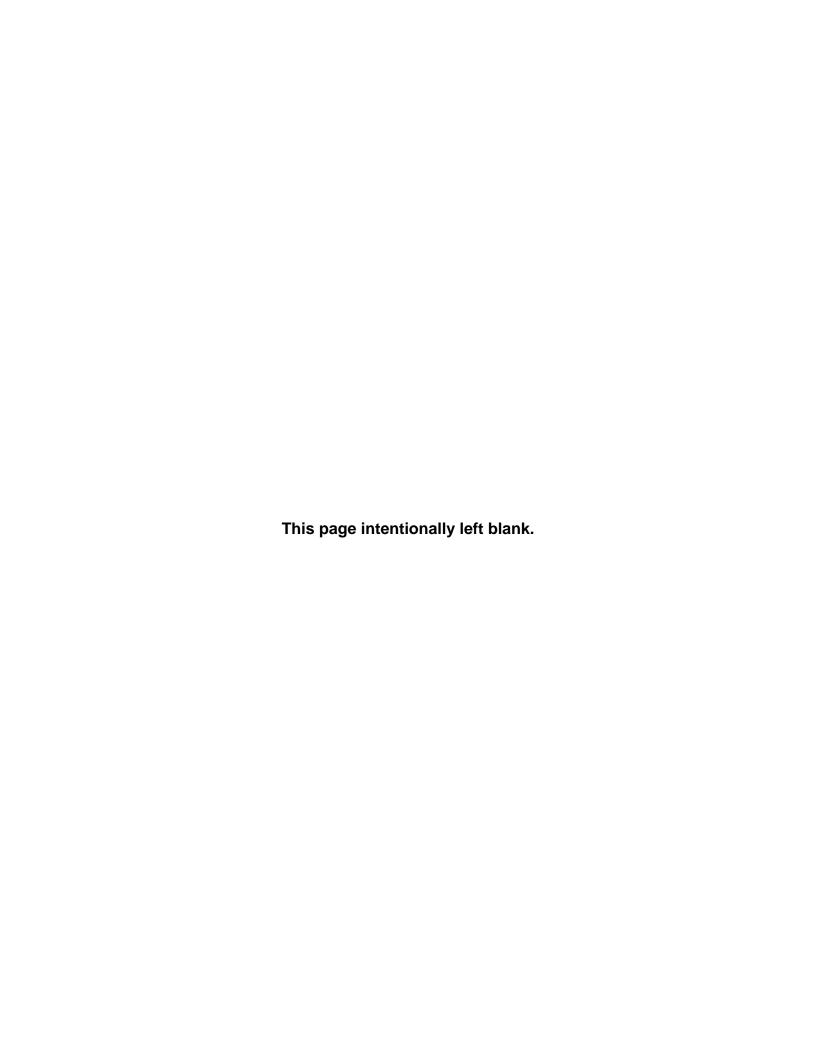
Mary Saylor



# FRANKLIN LOCAL DIGITAL ACADEMY MUSKINGUM COUNTY

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#### INDEPENDENT ACCOUNTANTS' REPORT

Franklin Local Digital Academy Muskingum County P.O. Box 428 360 Cedar Street Duncan Falls, Ohio 43734

#### To the Board of Directors:

We have audited the accompanying basic financial statements of the Franklin Local Digital Academy, Muskingum County, Ohio (the FLDA), a component unit of the Franklin Local School District, as of and for the year ended June 30, 2006, as listed in the table of contents. These financial statements are the responsibility of the FLDA's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Franklin Local Digital Academy, Muskingum County, as of June 30, 2006, and the changes in its financial position and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 14, 2006, on our consideration of the FLDA's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

743 E. State St. / Athens Mall Suite B / Athens, OH 45701 Telephone: (740) 594-3300 (800) 441-1389 Fax: (740) 594-2110 www.auditor.state.oh.us Franklin Local Digital Academy Muskingum County Independent Accountants' Report Page 2

Butty Montgomeny

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information the Governmental Accounting Standards Board requires. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measuring and presenting the required supplementary information. However, we did not audit the information and express no opinion on it.

**Betty Montgomery** Auditor of State

December 14, 2006

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2006 Unaudited

The discussion and analysis of the Franklin Local Digital Academy's (FLDA) financial performance provides an overall review of the FLDA's financial activities for the period ended June 30, 2006. Readers should also review the basic financial statements and notes to enhance their understanding of the FLDA's financial performance.

#### **Highlights**

FLDA finished its third year of operation during fiscal year 2006 as a kindergarten through twelfth grade online internet school. FLDA was created on February 20, 2003, however, it did not begin providing services to students until October 2003. Each student was provided a computer and scanner which were used to access a curriculum based on the state model and which used certified/licensed instructors. Enrollment varied during the year but averaged 52 students.

#### **Using this Annual Financial Report**

This annual report consists of a series of financial statements and notes to those statements.

The statement of net assets and the statement of revenues, expenses, and changes in net assets reflect how FLDA did financially during the period ended June 30, 2006. These statements include all assets and liabilities using the accrual basis of accounting similar to that which is used by most private-sector companies. This basis of accounting considers all of the period revenues and expenses regardless of when cash is received or paid.

These statements report FLDA's net assets and changes in those assets. This change in net assets is important because it tells the reader whether the financial position of FLDA has increased or decreased during the period. Over time, these increases and/or decreases are one indicator of whether the financial position is improving or deteriorating.

FLDA uses enterprise presentation for all of its activities.

# Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2006 Unaudited

Table 1 provides a summary of FLDA's net assets for 2006 compared to 2005:

# Table 1 Net Assets

	2006	2005
Assets:		
Current Assets	\$142,364	\$61,656
Capital Assets	65,563	13,596
Total Assets	207,927	75,252
<u>Liabilities:</u>		
Current and Other Liabilities	93,932	52,265
Net Assets:		
Invested in Capital Assets	65,563	13,596
Unrestricted	48,432	9,391
Total Net Assets	\$113,995	\$22,987

FLDA had net assets of \$113,995 at fiscal year end, an increase of \$91,008 from fiscal year 2005. Total assets of the FLDA increased \$132,675 during fiscal year 2006. This increase is mostly attributable to the acquisition of capital assets by the FLDA in the amount of \$59,115. The increase is also attributed to increases in intergovernmental receivables due to the remainder of grant monies for fiscal year 2006 being received in July 2006. The increase in liabilities of \$41,667 is attributed to an increase in the amount due to the primary government. FLDA receives foundation payments from the State based on the number of full-time equivalency students.

# Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2006 Unaudited

Table 2 reflects the changes in net assets for the periods ended June 30, 2006 and June 30, 2005.

Table 2 Change in Net Assets

	2006	2005
Operating Revenues:		
Foundation	\$252,071	\$118,518
Other	0	2,502
Non-Operating Revenues		
Grants	202,822	165,498
Total Revenues	454,893	286,518
Operating Expenses:		
Purchased Services	263,344	258,449
Materials and Supplies	38,068	15,713
Depreciation	7,148	943
Other Operating Expenses	55,325	325
Total Expenses	363,885	275,430
Total Increase in Net Assets	\$91,008	\$11,088

Foundation revenue increased in fiscal year 2006 due to the number of students increasing by approximately 63%. Grant revenues increased due to an additional grant of \$18,426 being received in fiscal year 2006 and Ohio Department of Education grant allocations being larger due to carryover balances from fiscal year 2005. Purchased services increased in fiscal year 2006 mainly due to amounts due to the primary government. During fiscal year 2005, grants had more budgeted for purchased services, where fiscal year 2006 grants had more budgeted for assets, materials and supplies and other operating expenses. Other operating expenses increased due to building renovations for health and safety code compliance.

#### **Budgeting**

FLDA is not required to follow the budgetary provisions set forth in Ohio Revised Code Chapter 5705.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2006 Unaudited

#### **Capital Assets and Debt Administration**

#### Capital Assets

During fiscal year 2006, FLDA invested \$59,115 in computer equipment, a phone system, a refrigerator, and a copier. Accumulated depreciation at June 30, 2006, amounted to \$8,091; therefore, the capital assets figure net of accumulated depreciation was \$65,563. Capital assets net of accumulated depreciation at June 30, 2005, was \$13,596

#### Debt

FLDA did not incur any debt during the fiscal year ended June 30, 2006.

# **Current Issues**

The cutting edge nature of this kind of instructional delivery makes for constant change during the first couple of years of operation. The upgrade and maintenance of equipment and technical support are some of the other challenges facing FLDA.

# Contacting the FLDA's Financial Management

This financial report is designed to provide citizens, taxpayers, and creditors with a general overview of the FLDA's finances and to show the FLDA's accountability for the money it receives. If you have any questions about this report or need additional financial information contact Christopher K. Miller, Treasurer, Franklin Local Digital Academy, P. O. Box 428, 360 Cedar Street, Duncan Falls, Ohio 43734. Or E-Mail at fr\_chris@omeresa.net.

# Statement of Net Assets June 30, 2006

Assets:	
Current Assets:	
Cash and Cash Equivalents	\$115,155
Intergovernmental Receivable	27,209
Total Current Assets	142,364
Noncurrent Assets:	
	(5.5(2)
Depreciable Capital Assets, net	65,563
Total Assets	207,927
Liabilities:	
Current Liabilities:	
Due to Primary Government	93,932
Total Liabilities	93,932
Net Assets:	
Invested in Capital Assets	65,563
Unrestricted	48,432
Total Net Assets	\$113,995

See accompanying notes to the basic financial statements

# Statement of Revenues, Expenses, and Changes in Net Assets For the Fiscal Year Ended June 30, 2006

Operating Revenues:	****
Foundation	\$252,071
Total Operating Revenues	252,071
Operating Expenses:	
Purchased Services	263,344
Materials and Supplies	38,068
Depreciation	7,148
Other Operating Expenses	55,325
Total Operating Expenses	363,885
Operating Loss	(111,814)
Non-Operating Revenues:	
Grants	202,822
Change in Net Assets	91,008
-	
Net Assets at Beginning of Year	22,987
Net Assets at End of Year	\$113,995

# Statement of Cash Flows For the Fiscal Year Ended June 30, 2006

Increase (Decrease) in Cash and Cash Equivalents	
Cash Flows from Operating Activities: Cash Received from Foundation Cash Received from Other Operating Revenues Cash Payments to Suppliers for Goods and Services Other Operating Expenses	\$231,173 2,502 (235,347) (55,325)
Net Cash Used for Operating Activities	(56,997)
Cash Flows from Noncapital Financing Activities: Grants Received	175,613
Cash Flows from Capital and Related Financing Activites: Acquisition of Capital Assets	(59,115)
Net Increase in Cash and Cash Equivalents Cash and Cash Equivalents Beginning of Year	59,501 55,654
Cash and Cash Equivalents End of Year	\$115,155
Reconciliation of Operating Loss to  Net Cash Used for Operating Activities:  Operating Loss	(\$111,814)
Net Cash Used for Operating Activities:	(\$111,814) 7,148
Net Cash Used for Operating Activities: Operating Loss  Adjustments to Reconcile Operating Loss to Net Cash Used for Operating Activities:	

See accompanying notes to the basic financial statements

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### Note 1 - Description of the School

The Franklin Local Digital Academy (FLDA) is a nonprofit corporation established pursuant to Ohio Revised Code Chapters 3314 and 1702. FLDA is an approved tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code. Management is not aware of any course of action or series of events that have occurred that might adversely affect FLDA's tax exempt status. FLDA's mission is to enhance and facilitate student learning by providing state of the art digital curriculum and instruction; innovative, collaborative leadership; and technical expertise and support that will prepare students to become lifelong learners and intelligent decision makers. The students may include, but will not be limited to, home schoolers; children with special physical and mental needs; students removed from the regular classroom for discipline concerns; students who need an alternative to the traditional classroom for various reasons, including religious reasons; transient students; and students with the Franklin Local City School District, sponsor School District, that desire a specific course not currently offered but is available through online instruction.

FLDA was created on February 20, 2003, by entering a five year contract with the Franklin Local School District (the Sponsor). The Sponsor is responsible for evaluating the performance of FLDA and has the authority to deny renewal of the contract at its expiration. The Sponsor is also the fiscal agent of the FLDA with the Treasurer of the Sponsor completing the role of Treasurer for the FLDA.

FLDA operates under the direction of a seven-member Board of Directors made up of five members from the Franklin Local School District and two-members from the public. The first public member is a public educator or other public official representing a governmental entity that desires to further the establishment and operation of FLDA. The second public member is a representative appointed by the Tri-Rivers Educational Computer Association (TRECA). After the first year of operation, the member appointed by TRECA was replaced by a person who represents the interests of parents and students served by the conversion school. FLDA is a component unit of the Sponsor. The sponsor appoints a majority of the board and is able to impose its will on the FLDA. The Sponsor can suspend the FLDA's operations for any of the following reasons: 1) The FLDA's failure to meet student performance requirements stated in its contract with the Sponsor, 2) The FLDA's failure to meet generally accepted standards of fiscal management, 3) The FLDA's violation of any provisions of the contract with the Sponsor or applicable state or federal law, or 4) Other good cause. The Board of Directors are responsible for carrying out the provisions of the contract which include, but are not limited to, helping create, approve, and monitor the annual budget, develop policies to guide operations, secure funding, and maintain a commitment to vision, mission, and belief statements of FLDA and the children it serves. During the fiscal year ended June 30, 2006, FLDA paid TRECA to provide planning, design, implementation, instructional, administrative, and technical services. FLDA had part-time employees that provided intervention instruction to the students of FLDA. This intervention was used in conjunction with the TRECA instructional program to assure that students were effectively completing their instructional assignments. FLDA rents facilities locally.

#### **Note 2 - Summary of Significant Accounting Policies**

The financial statements of the FLDA have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. FLDA also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, provided they do not conflict with or contradict GASB pronouncements. The entity has elected not to apply FASB pronouncements and interpretations issued after November 30, 1989. The more significant of the FLDA's accounting policies are described below.

#### A. Basis of Presentation

The FLDA's basic financial statements consist of a statement of net assets; a statement of revenues, expenses, and changes in net assets; and a statement of cash flows.

FLDA uses a single enterprise presentation for its financial records. Enterprise reporting focuses on the determination of operating income, changes in net assets, financial position, and cash flows.

#### **B.** Measurement Focus

The enterprise activity is accounted for using a flow of economic resources measurement focus. All assets and liabilities associated with the operation of FLDA are included on the statement of net assets. The statement of revenues, expenses, and changes in net assets presents increases (e.g. revenues) and decreases (e.g. expenses) in total net assets. The statement of cash flows reflects how FLDA finances meet its cash flow needs.

#### C. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. FLDA's financial statements are prepared using the accrual basis of accounting. Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. Revenue resulting from nonexchange transactions, in which FLDA receives value without directly giving equal value in return, such as grants and entitlements, are recognized in the period in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the period when the resources are required to be used or the period when use is first permitted; matching requirements, in which FLDA must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to FLDA on a reimbursement basis. Expenses are recognized at the time they are incurred.

# **D.** Budgetary Process

Unlike other public schools located in the State of Ohio, community schools are not required to follow the budgetary provisions set forth in Ohio Revised Code Chapter 5705, unless specifically provided by the FLDA's contract with its Sponsor. The contract between FLDA and its Sponsor prescribes an annual budget requirement as part of preparing a five year forecast, which is updated on an annual basis.

#### E. Cash and Cash Equivalents

Cash received by FLDA is reflected as "Cash and Cash Equivalents" on the statement of net assets. FLDA had no investments during the fiscal year ended June 30, 2006.

#### F. Capital Assets

FLDA's capital assets during fiscal year 2006 consisted of computers, computer equipment, a phone system, a refrigerator, and a copier. All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the fiscal year. Donated fixed assets are recorded at their fair market values as of the date received. FLDA maintains a capitalization threshold of five hundred dollars. All of FLDA's reported capital assets are depreciated using the straight-line method over six or seven years of useful life.

#### G. Net Assets

Net assets represent the difference between assets and liabilities. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by FLDA or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. FLDA applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

The statement of net assets reports no restricted net assets and has no monies restricted by enabling legislation.

#### H. Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of FLDA.

Operating expenses are necessary costs incurred to provide the service that is the primary activity of FLDA. All revenues and expenses not meeting this definition are reported as non-operating.

#### I. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### **Note 3 – Change in Accounting Principle**

For the fiscal year ended June 30, 2006, the School District has implemented GASB Statement No. 42, "Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries" and GASB Statement No. 47, "Accounting for Termination Benefits."

GASB Statement No. 42 provides guidance on the accounting treatment and financial reporting requirements for impairments of capital assets and insurance recoveries. The implementation of this statement had no effect on the financial statements.

GASB Statement No. 47 establishes accounting standards for termination benefits. The implementation of this statement had no effect on the financial statements.

# **Note 4 - Deposits**

The following information classifies deposits by categories of risk as defined in GASB Statement No. 3, "Deposits with Financial Institutions, Investments (including Repurchase Agreements), and Reverse Repurchase Agreements".

At June 30, 2006, the carrying amount of FLDA's deposits was \$115,155 and the bank balance was \$127,338. The bank balance was covered by federal depository insurance or collateralized by a pool of securities. There are no significant statutory restrictions regarding the deposit and investment of funds by the nonprofit corporation.

#### Note 5 - Receivables

At June 30, 2006, receivables consisted of intergovernmental receivables totaling \$27,209 for various grants. The receivables are expected to be collected in full within one year.

#### **Note 6 – Contract with TRECA**

FLDA entered into a one-year contract on September 7, 2005, with Tri-Rivers Educational Computer Association (TRECA) for management consulting services. Under the contract, the following terms were agreed upon:

- TRECA shall provide FLDA with instructional, supervisory/administrative, and technical services sufficient to effectively implement FLDA's educational plan and FLDA's assessment and accountability plan.
- All personnel providing services to FLDA on behalf of TRECA under the agreement shall be employees of TRECA and TRECA shall be solely responsible for all payroll functions, including retirement system contributions and all other legal withholding and/or payroll taxes, with respect to such personnel. All shall possess any certification or licensure which may be required by law.
- The technical services provided by TRECA to FLDA shall include access to, and the use of, computer software, computer hardware, networking hardware, network services, and the services of technical support personnel necessary to implement the plan of operation.
- FLDA shall secure the services of an Executive Director, who shall be the chief operating officer of the school, with primary responsibility for day-to day operations of FLDA.
- Curricular services provided by TRECA shall be limited to the standardized curriculum developed by TRECA.
- FLDA shall pay to TRECA \$2,725 per full-time student enrolled in FLDA per school year. Part-time students may be enrolled only if students request online courses.

For fiscal year 2006, \$94,474 was payable under this contract. FLDA paid all of this amount as of June 30, 2006. To obtain TRECA's audited June 30, 2006, financial statements, please contact Scott Armstrong, Treasurer, at <a href="mailto:scott@treca.org">scott@treca.org</a>.

#### Note 7 – Capital Asset Note

Capital asset activity for the fiscal year ended June 30, 2006, was as follows:

	Balance			Balance
	June 30, 2005	Additions	Deletions	June 30, 2006
Computer Equipment	\$14,539	\$59,115	\$0	\$73,654
Less Accumulated Depreciation	(943)	(7,148)	0	(8,091)
Capital Assets, Net	\$13,596	\$51,967	\$0	\$65,563

#### Note 8 – Risk Management

FLDA is exposed to various risks of loss related to torts; errors and omissions; and natural disasters. During the fiscal year ended June 30, 2006, FLDA had liability insurance through the Franklin Local School District's policy.

#### Note 9 – Purchased Services

For the period July 1, 2005 through June 30, 2006, purchased service expenses were for the following services:

Type	Amount
Professional and Technical Services	\$254,080
Audit Services	4,885
Legal Services	4,379
Total	\$263,344

#### **Note 10 - Related Party Transactions**

Of the seven-member board of FLDA, Franklin Local School District, the Sponsor, appoints five-members. FLDA is presented as a component unit of the Sponsor. For fiscal year 2006, \$121,649 was payable to the Sponsor for administrative, fiscal, and student services provided to FLDA. FLDA paid all but \$93,932 of this amount as of June 30, 2006. This amount is reflected as a Due to Primary Government in the financial statements.

#### **Note 11 - Contingencies**

#### A. Grants

FLDA received financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the FLDA. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the FLDA at June 30, 2006.

#### **B.** Litigation

A suit was filed in the US District Court, Southern District of Ohio, Western Division, on October 6, 2004, which challenges the funding of charter schools under equal protection, due process, and claims violation of a right to vote on the bodies administering public schools. The case is still pending. The effect of this suit, if any, on the FLDA is not presently determinable.

#### **B.** Ohio Department of Education Enrollment Review

The Ohio Department of Education (ODE) conducts reviews of enrollment data and full time equivalency (FTE) calculations made by FLDA. These reviews are conducted to ensure FLDA is reporting accurate student enrollment data to the State, upon which state foundation funding is calculated.

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# INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Franklin Local Digital Academy Muskingum County P.O. Box 428 360 Cedar Street Duncan Falls, Ohio 43734

To the Board of Directors:

We have audited the basic financial statements of the Franklin Local Digital Academy, Muskingum County, Ohio (the FLDA), a component unit of Franklin Local School District, as of and for the year ended June 30, 2006 and have issued our report thereon dated December 14, 2006. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the FLDA's internal control over financial reporting to determine our auditing procedures to express our opinion on the basic financial statements and not to opine on the internal control over financial reporting. Our consideration of the internal control would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts material to the financial statements we audited may occur and not be timely detected by employees when performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider material weaknesses.

#### **Compliance and Other Matters**

As part of reasonably assuring whether the FLDA's basic financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

743 E. State St. / Athens Mall Suite B / Athens, OH 45701 Telephone: (740) 594-3300 (800) 441-1389 Fax: (740) 594-2110 www.auditor.state.oh.us Franklin Local Digital Academy
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We intend this report solely for the information and use of the audit committee, management, and the Board of Directors. It is not intended for anyone other than these specified parties.

**Betty Montgomery** Auditor of State

Butty Montgomery

December 14, 2006



# Mary Taylor, CPA Auditor of State

#### FRANKLIN LOCAL DIGITAL ACADEMY

#### **MUSKINGUM COUNTY**

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

**CERTIFIED JANUARY 25, 2007**