GRANVILLE TOWNSHIP MERCER COUNTY Regular Audit December 31, 2005 and 2004



Auditor of State Betty Montgomery

Board of Trustees Granville Township, Mercer County 512 N. Linn St. St Henry, OH 45883

We have reviewed the *Independent Accountants' Report* of Granville Township, Mercer County, prepared by Perry and Associates, Certified Public Accountants, A.C., for the audit period January 1, 2004 through December 31, 2005. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

The financial statements in the attached report are presented in accordance with a regulatory basis of accounting prescribed or permitted by the Auditor of State. Due to a February 2, 2005 interpretation from the American Institute of Certified Public Accountants (AICPA), modifications were required to the *Independent Accountants' Report* on your financial statements. While the Auditor of State does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. The attached report includes an opinion relating to GAAP presentation and measurement requirements, but does not imply the statements are misstated under the non-GAAP regulatory basis. The *Independent Accountants' Report* also includes an opinion on the financial statements using the regulatory format the Auditor of State permits.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. Granville Township, Mercer County is responsible for compliance with these laws and regulations.

Betty Montgomeny

BETTY MONTGOMERY Auditor of State

August 31, 2006

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Perry & Associates Certified Public Accountants, A.C.

PARKERSBURG 1035 Murdoch Avenue Parkersburg, WV 26101 (304) 422-2203 MARIETTA 428 Second Street Marietta, OH 45750 (740) 373-0056

INDEPENDENT ACCOUNTANTS' REPORT

July 13, 2006

Granville Township Mercer County 512 Linn Street St. Henry, OH 45883

To the Board of Trustees:

We have audited the accompanying financial statements of Granville Township, Mercer County, Ohio, (the Township) as of and for the years ended December 31, 2005 and 2004. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the Township has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Revisions to GAAP would require the Township to reformat its financial statement presentation and make other changes effective for the years ended December 31, 2005 and 2004. Instead of the combined funds the accompanying financial statements present for 2005 and 2004, the revisions require presenting entity wide statements and also to present it's larger (i.e. major) funds separately beginning in 2004. While the Township does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to the new GAAP presentation requirements. The Auditor of State permits, but does not require governments to reformat their statements. The Township has elected not to reformat its statements. Since the Township does not use GAAP to measure financial statement amounts, the following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits.

Granville Township Mercer County Independent Accountants' Report Page 2

Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the years ended December 31, 2005 and 2004 do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Township as of December 31, 2005 and 2004 or their changes in financial position for the year then ended.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances of Granville Township, Mercer County, as of December 31, 2005 and 2004, and its combined cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

The aforementioned revision to generally accepted accounting principles also requires the Township to include Management's Discussion and Analysis for the years ended December 31, 2005 and 2004. The Government has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated July 13, 2006, on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Respectfully Submitted,

Perry and Associates Certified Public Accountants, A.C.

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2005

| | Governmental Fund Types | | | _ |
|------------------------------------------------|-------------------------|--------------------|---------------------|--------------------------------|
| | General | Special Revenue | Capital Projects | Totals (Memorandum Only) |
| Cash Receipts: | | | | |
| Local Taxes | \$19.037 | \$182,269 | | \$201,306 |
| Intergovernmental | 167,897 | 143,618 | 29,459 | 340,974 |
| Licenses, Permits, and Fees | 1,650 | , | , | 1,650 |
| Earnings on Investments | 685 | 241 | | 926 |
| Other Revenue | 196 | 7,464 | | 7,660 |
| Total Cash Receipts | 189,465 | 333,592 | 29,459 | 552,516 |
| Cash Disbursements: Current: | | | | |
| General Government | 43,765 | 3,235 | | 47,000 |
| Public Safety | 3,585 | 165,135 | | 168,720 |
| Public Works | 6,902 | 162,993 | | 169,895 |
| Health | 6,200 | | | 6,200 |
| Capital Outlay | | | 29,459 | 29,459 |
| Total Cash Disbursements | 60,452 | 331,363 | 29,459 | 421,274 |
| Total Cash Receipts Over/(Under) Disbursements | 129,013 | 2,229 | 0 | 131,242 |
| Fund Cash Balances, January 1 | 11,381 | 40,892 | | 52,273 |
| Fund Cash Balances, December 31 | \$140,394 | \$43.121 | \$0 | \$183.515 |

The notes to the financial statements are an integral part of this statement.

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2004

| | Governmental Fund Types | | | |
|--------------------------------------------------------------------------------------|-------------------------|--------------------|---------------------|--------------------------------|
| | General | Special Revenue | Capital Projects | Totals (Memorandum Only) |
| Cash Receipts: | | | | |
| Local Taxes | \$18,464 | \$202,631 | | \$221,095 |
| Intergovernmental | 40,076 | 112,449 | 29,125 | 181,650 |
| Licenses, Permits, and Fees | 2,095 | | | 2,095 |
| Earnings on Investments | 505 | 173 | | 678 |
| Other Revenue | 185 | 3,630 | | 3,815 |
| Total Cash Receipts | 61,325 | 318,883 | 29,125 | 409,333 |
| Cash Disbursements: | | | | |
| Current: | | | | |
| General Government | 74,290 | 3,180 | | 77,470 |
| Public Safety | | 172,044 | | 172,044 |
| Public Works | 5 400 | 137,874 | | 137,874 |
| Health | 5,400 | | 20 125 | 5,400 |
| Capital Outlay | | | 29,125 | 29,125 |
| Total Cash Disbursements | 79,690 | 313,098 | 29,125 | 421,913 |
| Total Cash Receipts Over/(Under) Disbursements | (18,365) | 5,785 | 0 | (12,580) |
| Other Financing Receipts and (Disbursements): | | | | |
| Proceeds from Sale of Public Debt: | | 15 150 | | 15 150 |
| Sale of Fixed Assets | , | 15,150 | | 15,150 |
| Total Other Financing Receipts/(Disbursements) | 0 | 15,150 | 0 | 15,150 |
| Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements | | | | |
| and Other Financing Disbursements | (18,365) | 20,935 | 0 | 2,570 |
| Fund Cash Balances, January 1 | 29,746 | 19,957 | 0 | 49,703 |
| Fund Cash Balances, December 31 | \$11.381 | \$40.892 | \$0 | \$52.273 |

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2005 AND 2004

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

Granville Township, Mercer County, (the Township) is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Township is directed by a publicly elected three-member Board of Trustees. The Township provides road and bridge maintenance. The Township contracts with the St. Henry Fire Department and the Burkettsville Fire Department to provide fires services and the Mercer County Emergency Medical Services to provide ambulance services.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

B. Basis of Accounting

These financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

C. Cash and Investments

The Township Clerk invests all available funds of the Township in an interest-bearing checking account.

D. Fund Accounting

The Township uses fund accounting to segregate cash and investments that are restricted as to use. The Township classifies its funds into the following types:

1. General Fund

The General Fund is the general operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

2. Special Revenue Funds

These funds are used to account for proceeds from specific sources that are restricted to expenditure for specific purposes. The Township has the following significant Special Revenue Funds:

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2005 AND 2004 (Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Fund Accounting (Continued)

2. Special Revenue Funds (Continued)

<u>Gasoline Tax Fund</u> - This fund receives gasoline tax money for constructing, maintaining and repairing Township roads.

<u>Road and Bridge Fund</u> – This fund receives property tax money for constructing, maintaining and repairing Township roads and bridges.

Fire Levy Fund – This fund receives tax levy monies to pay for fire services.

3. Capital Projects Funds

These funds are used to account for receipts that are restricted for the acquisition or construction of major capital projects (except those financed through enterprise or trust funds). The Township had the following significant Capital Projects Fund:

<u>Issue II Fund</u> – The Township received grants during 2004 and 2005 from the State of Ohio for use in road repair and construction.

E. Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function, and object level of control and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Unencumbered appropriations lapse at year-end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus cash as of January 1. The County Budget Commission must also approve estimated resources.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2005 AND 2004 (Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Budgetary Process (Continued)

3. Encumbrances

The Ohio Revised Code requires the Township to reserve (encumber) appropriations when commitments are made. Encumbrances outstanding at year-end are canceled, and reappropriated in the subsequent year.

A summary of 2005 and 2004 budgetary activity appears in Note 3.

F. Property, Plant and Equipment

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

2. EQUITY IN POOLED CASH

The Township maintains a cash pool used by all funds. The Ohio Revised Code prescribes allowable deposits. The carrying amount of cash at December 31 was as follows:

| | 2005 | 2004 |
|----------------|-----------|----------|
| Total deposits | \$183,515 | \$52,273 |

Deposits are either (1) insured by the Federal Deposit Insurance Corporation or (2) collateralized by securities specifically pledged by the financial institution to the Township, or (3) collateralized by the financial institution's public entity deposit pool.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2005 AND 2004 (Continued)

3. BUDGETARY ACTIVITY

Budgetary activity for the years ended December 31, 2005 and 2004 follows:

| 2005 Budgeted vs. Actual Receipts | | | | |
|-----------------------------------|-----------------|-----------|-----------|--|
| | Budgeted Actual | | | |
| Fund Type | Receipts | Receipts | Variance | |
| General | \$64,806 | \$189,465 | \$124,659 | |
| Special Revenue | 310,678 | 333,592 | 22,914 | |
| Capital Projects | 20,000 | 29,459 | 9,459 | |
| Total | \$395,484 | \$552,516 | \$157,032 | |

| 2005 Budgeted vs. Actual Budgetary Basis Expenditures | | | | |
|-------------------------------------------------------|-----------|--------------|----------|--|
| | | | | |
| Fund Type | Authority | Expenditures | Variance | |
| General | \$77,390 | \$60,452 | \$16,938 | |
| Special Revenue | 343,570 | 331,363 | 12,207 | |
| Capital Projects | 29,459 | 29,459 | 0 | |
| Total | \$450,419 | \$421,274 | \$29,145 | |

| 2004 Budgeted vs. Actual Receipts | | | | |
|-----------------------------------|-----------|-----------|-----------|--|
| | Budgeted | Actual | | |
| Fund Type | Receipts | Receipts | Variance | |
| General | \$64,340 | \$61,325 | (\$3,015) | |
| Special Revenue | 308,137 | 334,033 | 25,896 | |
| Capital Projects | 0 | 29,125 | 29,125 | |
| Total | \$372,477 | \$424,483 | \$52,006 | |

| 2004 Budgeted vs. Actual Budgetary Basis Expenditures | | | | |
|-------------------------------------------------------|-----------|--------------|----------|--|
| Appropriation Budgetary | | | | |
| Fund Type | Authority | Expenditures | Variance | |
| General | \$94,553 | \$79,690 | \$14,863 | |
| Special Revenue | 351,119 | 313,098 | 38,021 | |
| Capital Projects | 0 | 29,125 | (29,125) | |
| Total | \$445,672 | \$421,913 | \$23,759 | |

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2005 AND 2004 (Continued)

3. BUDGETARY ACTIVITY (Continued)

Contrary to Ohio law, budgetary expenditures exceeded appropriation authority in the Capital Project Fund by \$29,125 during 2004.

4. DEBT

There was no debt outstanding at December 31, 2005.

5. PROPERTY TAX

Real property taxes become a lien on January 1 preceding the October 1 date for which rates are adopted by Board of Trustees. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. Homestead and rollback amounts are then paid by the State, and are reflected in the accompanying financial statements as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to make semiannual payment, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the Township.

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Township.

6. **RETIREMENT SYSTEMS**

The Township's elected officials and employees belong to the Public Employees Retirement System (PERS) of Ohio. PERS is a cost-sharing, multi-employer plan. This plan provides retirement benefits, including post retirement healthcare, and survivor and disability benefits to participants as prescribed by the Ohio Revised Code.

Contribution rates are also prescribed by the Ohio Revised Code. For 2005 and 2004, members of PERS contributed 8.5% of their gross salaries. The Township contributed an amount equal to 13.55% of participants' gross salaries for 2005 and 2004. The Township has paid all contributions required through December 31, 2005.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2005 AND 2004 (Continued)

7. RISK MANAGEMENT

Risk Pool Membership

The Township belongs to the Ohio Township Association Risk Management Authority (OTARMA), a risk-sharing pool available to Ohio townships. OTARMA provides property and casualty coverage for its members. OTARMA is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

Casualty Coverage

OTARMA retains casualty risks up to \$250,000 per claim, including loss adjustment expenses. OTARMA pays a percentage of its contributions to APEEP. APEEP reinsures claims exceeding \$250,000 are reinsured with APEEP up to \$1,750,000 per claim and \$5,000,000 in the aggregate per year. Governments can elect additional coverage, from \$2,000,000 to \$10,000,000 from the General Reinsurance Corporation.

If losses exhaust OTARMA's retained earnings, APEEP covers OTARMA losses up to \$5,000,000 per year, subject to a per-claim limit of \$2,000,000.

Property Coverage

OTARMA retains property risks, including automobile physical damage, up to \$100,000 on any specific loss in any one occurrence. The Travelers Indemnity Company reinsures losses exceeding \$100,000 up to \$500,000,000 per occurrence. APEEP's Guarantee Fund pays losses and loss adjustment expenses exceeding operating contributions.

The aforementioned casualty and property reinsurance agreements do not discharge OTARMA's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective township.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2005 AND 2004 (Continued)

RISK MANAGEMENT (Continued)

Financial Position

OTARMA's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31, 2004 and 2003 (the latest information available):

| Casualty Coverage | <u>2004</u> | <u>2003</u> |
|-------------------|---------------------|---------------------|
| Assets | \$30,687,203 | \$27,792,223 |
| Liabilities | (13,640,962) | (11,791,300) |
| Retained earnings | <u>\$17,046,241</u> | <u>\$16,000,923</u> |
| | | |
| Property Coverage | <u>2004</u> | <u>2003</u> |
| Assets | \$7,799,073 | \$6,791,060 |
| Liabilities | <u>(753,906)</u> | <u>(750,956)</u> |
| Retained earnings | <u>\$7,045,167</u> | <u>\$6,040,104</u> |

8. CONTINGENT LIABILITIES

Amounts received from grantor agencies are subject to audit and adjustment by the grantor. Any disallowed costs may require refunding to the grantor. Amounts, which may be disallowed, if any, are not presently determinable. However, based on prior experience, management believes such refunds, if any, would not be material.

Perry & Associates Certified Public Accountants, A.C.

PARKERSBURG 1035 Murdoch Avenue Parkersburg, WV 26101 (304) 422-2203 <u>MARIETTA</u> 428 Second Street Marietta, OH 45750 (740) 373-0056

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

July 13, 2006

Granville Township, Mercer County 512 Linn Street St. Henry, OH 45883

To the Board of Trustees:

We have audited the financial statements of Granville Township, Mercer County, (the Township) as of and for the years ended December 31, 2005 and 2004, and have issued our report thereon dated July 13, 2006, wherein we noted the Township followed accounting practices the Auditor of State prescribes rather than accounting principles generally accepted in the United States of America. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Township's internal control over financial reporting to determine our auditing procedures in order to express our opinion on the financial statements and not to opine on the internal control over financial reporting. We noted matters involving the internal control over financial reporting to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the Township's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. The reportable conditions are described in the accompanying Schedule of Findings as items 2005-002 and 2005-003. In a separate letter to the Township's management dated July 13, 2006, we reported one matter involving internal control over financial reporting we did not deem a reportable condition

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we do not consider the reportable conditions described above to be material weaknesses.

Granville Township Mercer County Independent Accountants' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by *Government Auditing Standards* Page 2

Compliance and Other Matters

As part of reasonably assuring whether the Township's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express an opinion. The results of our tests disclosed one instance of noncompliance that is required to be reported under *Government Auditing Standards*, which are described in the accompanying schedule of findings as item 2005-001.

This report is intended solely for the information and use of management, Township Trustees, and other officials authorized to receive this report under section 117.26, Ohio Revised Code, and is not intended to be, and should not be used by anyone other than these specified parties.

Perry and Associates Certified Public Accountants, A.C.

SCHEDULE OF FINDINGS DECEMBER 31, 2005 AND 2004

FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

FINDING NUMBER 2005-001

Noncompliance Citation

Ohio Rev. Code Section 5705.41(B) states that no subdivision or taxing unity is to expend money unless it has been appropriated. During 2004, expenditures exceeded appropriations in the Capital Projects fund by \$29,125. In addition, a few line items in the General Fund also exceeded appropriations at the legal level of control in 2004.

We recommend the Township implement procedures to help ensure that funds are properly appropriated by the Board to prevent possible deficit spending and to help avoid noncompliance with this Ohio Revised Code Section.

Management's Response – Management chose to not respond.

FINDING NUMBER 2005-002

Reportable Condition

Posting Receipts and Expenditures

Receipts should be posted to the fund and line item accounts as established by Ohio Administrative Code Section 117-7-01.

During 2004 and 2005, several receipts and expenditures were not posted into accurate revenue classifications based on the source of the receipt or expenditure. For example, various intergovernmental, tax and sale of fixed asset revenue were not posted into the correct receipt classification. In addition, the expenditures for Issue II project payments were posted to the Public Works account rather than Capital Outlay in 2004. These inaccurate postings resulted in several reclassification entries being made to the financial statements.

We recommend the Clerk refer to Ohio Administrative Code Section 117-7-01 and/or the Ohio Township Handbook for guidance to determine the proper establishment of receipt and expenditure accounts and posting of receipts and expenditures.

Management's Response – Management chose to not respond.

SCHEDULE OF FINDINGS DECEMBER 31, 2005 AND 2004 (Continued)

FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

FINDING NUMBER 2005-003

Reportable Condition

Issue II Funds

Auditor of State Bulletin 2002-004 gives guidance on accounting procedures for Issue II monies. The guidance suggests that all monies be accounted for in a Capital Projects Fund type and be budgeted for in this fund. The Township posted Issue II monies directly to the General Fund in 2005.

We recommend the Township follow the guidance outlined in Auditor of State Bulletin 2002-004 when receiving Issue II monies.

Management's Response – Management chose to not respond.

SCHEDULE OF PRIOR AUDIT FINDINGS DECEMBER 31, 2005 AND 2004

| Finding Number | Finding Summary | Fully Corrected? | Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain</i> |
|-------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| 2003-001 | Ohio Rev. Code Section 5705.41(B) states that no subdivision or taxing unit is to expend money unless it has been appropriated. | No | Reissued as finding number 2005- 001 |
| 2003-002 | Disbursement Classification | No | Reissued as finding number 2005- 002 |



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GRANVILLE TOWNSHIP

MERCER COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED SEPTEMBER 14, 2006