# CROOKSVILLE EXEMPTED VILLAGE SCHOOL DISTRICT ANNUAL REPORT

FOR THE FISCAL YEAR ENDED JUNE 30, 2005

Wolfe, Wilson, & Phillips, Inc. 37 South Seventh Street Zanesville, Ohio 43701



Board of Education Crooksville Exempted Village School District 4065 School Drive Crooksville, Ohio 43731

We have reviewed the *Independent Auditors' Report* of the Crooksville Exempted Village School District, Perry County, prepared by Wolfe, Wilson & Phillips, Inc., for the audit period July 1, 2004 through June 30, 2005. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Crooksville Exempted Village School District is responsible for compliance with these laws and regulations.

Betty Montgomeny

BETTY MONTGOMERY Auditor of State

March 28, 2006



# CROOKSVILLE EXEMPTED VILLAGE SCHOOL DISTRICT PERRY COUNTY

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## WOLFE, WILSON, & PHILLIPS, INC. 37 SOUTH SEVENTH STREET ZANESVILLE, OHIO 43701

#### INDEPENDENT AUDITORS' REPORT

Board of Education Crooksville Exempted Village School District Crooksville, Ohio 43731

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Crooksville Exempted Village School District, Perry County as of and for the year ended June 30, 2005, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates, if any, made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Crooksville Exempted Village School District, Perry County as of June 30, 2005, and the respective changes in financial position and cash flows and the respective budgetary comparison for the General Fund for the year then ended in conformity generally accepted accounting principles accepted in the United States of America.

As described in Note 2, the District has implemented a new financial reporting model, as required by the provisions of GASB Statement No. 34, *Basic Financial Statements and Management Discussion and Analysis-for-State and Local Governments* as of June 30, 2005. The District has also adopted GASB Statements Nos. 37, 38, and Interpretation No. 6 for the year ending June 30, 2005.

In accordance with *Government Auditing Standards*, we have also issued a report dated January 13, 2006, on our consideration of Crooksville Exempted Village School District's internal control over financial reporting and our tests of its compliance with laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our testing of internal control over financial reporting and compliance and the results of that testing. It does not opine on the internal control over financial reporting or on compliance. That report is an integral part of an audit in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit

Management's discussion and analysis is not a required part of the basic financial statements but is supplementary information the Governmental Accounting Standards Board requires. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

We conducted our audit to opine of the financial statements that collectively comprise the District's basic financial statements. The accompanying schedule of expenditures of federal awards expenditures present additional information and is required by U. S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. It is not a required part of the basic financial statements. We subjected the federal awards expenditure schedule to the auditing procedures applied in the audit of the basic financial statements. In our opinion, this information is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

*Wolfe, Wilson, & Phillips, Inc.* Zanesville, Ohio January 13, 2006

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2005

Unaudited

The discussion and analysis of Crooksville Exempted Village School District's financial performance provides an overall review of the District's financial activities for the fiscal year ended June 30, 2005. The intent of this discussion and analysis is to look at the District's financial performance as a whole; readers should also review the financial statements and notes to the basic financial statements to enhance their understanding of the District's financial performance.

#### FINANCIAL HIGHLIGHTS

Key financial highlights for 2005 are as follows:

- □ Net assets decreased \$1,201,883, which represents an 8.1% decrease from 2004.
- ☐ General revenues accounted for \$7,306,524 in revenue or 77% of all revenues. Program specific revenues in the form of charges for services and grants and contributions accounted for \$2,178,096 or 23% of total revenues of \$9,484,620.
- □ The District had \$10,686,503 in expenses related to governmental activities; only \$2,178,096 of these expenses were offset by program specific charges for services, grants or contributions. General revenues of \$7,306,524 were not adequate to provide for these programs.
- □ The District's General Fund had \$7,486,819 in revenues and \$8,087,340 in expenditures. The General Fund's fund balance decreased \$579,021 to \$1,183,953. Revenues continued to exceed expenditures.

## OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of two parts – management's discussion and analysis and the basic financial statements. The basic financial statements include two kinds of statements that present different views of the District:

These statements are as follows:

- 1. <u>The Government-Wide Financial Statements</u> These statements provide both long-term and short-term information about the District's overall financial status.
- 2. <u>The Fund Financial Statements</u> These statements focus on individual parts of the District, reporting the District's operations in more detail than the government-wide statements.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2005

Unaudited

#### **Government-wide Statements**

The government-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net assets includes all of the District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the District's net assets and how they have changed. Net-assets (the difference between the District's assets and liabilities) is one way to measure the District's financial health or position.

Over time, increases or decreases in the District's net assets are an indicator of whether its financial health is improving or deteriorating, respectively.

To assess the overall health of the District you need to consider additional nonfinancial factors such as the property tax base, current property tax laws, student enrollment growth and facility conditions.

The government-wide financial statements of the District reflect the following category of its activities:

<u>Governmental Activities</u> – The District's programs and services are reported here including instruction, support services, operation and maintenance of plant, pupil transportation and extracurricular activities.

#### **Fund Financial Statements**

The fund financial statements provide more detailed information about the District's most significant funds, not the District as a whole. Funds are accounting devices that the District uses to keep track of specific sources of funding and spending for particular purposes.

Governmental Funds – The District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds is reconciled in the financial statements.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2005

Unaudited

Fiduciary Funds – The District is the trustee, or fiduciary, for various student managed activity programs, various scholarship programs and other items listed as agency. It is also responsible for other assets that, due to a trust arrangement can only be used for the trust beneficiaries. All of the District's fiduciary activities are reported in separate Statements of Fiduciary Net Assets and Changes in Fiduciary Net Assets. We exclude these activities from the District's other financial statements because the assets cannot be utilized by the District to finance its operations.

## FINANCIAL ANALYSIS OF THE SCHOOL DISTRICT AS A WHOLE

The following table provides a summary of the District's net assets for 2005; in future years a comparison will be provided.

	Governmental Activities
	2005
Current and other assets	\$5,313,214
Capital assets, Net	13,030,122
Total assets	18,343,336
Long-term debt outstanding	2,219,928
Other liabilities	2,568,814
Total liabilities	4,788,742
Net assets	
Invested in capital assets,	
net of related debt	11,294,122
Restricted	239,421
Unrestricted	2,021,051
Total net assets	\$13,554,594

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Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2005

Unaudited

**Changes in Net Assets** – The following table shows the changes in net assets for the fiscal year 2005, in future years a comparison will be provided.

	Governmental
	Activities
	2005
Revenues	
Program revenues:	
Charges for Services and Sales	\$779,734
Operating Grants and Contributions	1,398,362
General revenues:	
Property Taxes	950,830
Grants and Entitlements	6,214,750
Other	140,944
Total revenues	9,484,620
Program Expenses	
Instruction	6,208,763
Support Services:	
Pupils	516,611
Instructional Staff	456,701
Board of Education	20,154
Administration	973,084
Fiscal Services	207,456
Operation and Maintenance of Plant	1,092,248
Pupil Transportation	602,454
Operation of Non-Instrutional Services	117,462
Community Services	2,885
Extracurricular Activities	390,155
Interest and Fiscal Charges	98,530
Total expenses	10,686,503
Total Change in Net Assets	(1,201,883)
Beginning Net Assets	14,756,477
Ending Net Assets	\$13,554,594

## **Governmental Activities**

Net assets of the District's governmental activities decreased by \$1,201,883. The decrease in net assets is due to the continuation of expenditures exceeding revenues, attributable to high instructional and utility costs and deprecation expense.

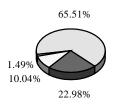
Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2005

Unaudited

The unique nature of property taxes in Ohio creates the need to routinely seek voter approval for operating funds. In general, the overall revenue generated by the levy will not increase solely as a result of inflation. As an example, a homeowner with a home valued at \$100,000 and taxed at 1.0 mill would pay \$35.00 annually in taxes. If three years later the home were reappraised and increased to \$200,000 (and this inflationary increase in value is comparable to other property owners) the effective tax rate would become .5 mills and the owner would still pay \$35.00.

Property taxes made up 10% of revenues for governmental activities for Crooksville Exempted Village Schools in fiscal year 2005. The District's reliance upon grant revenues is demonstrated by the following graph:

		Percent
Revenue Sources	2005	of Total
General Grants	\$6,214,750	65.53%
Program Revenues	2,178,096	22.97%
General Tax Revenues	950,830	10.04%
General Other	140,944	1.49%
Total Revenue	\$9,484,620	100.00%



#### FINANCIAL ANALYSIS OF THE SCHOOL DISTRICT'S FUNDS

The District's governmental funds reported a combined fund balance of \$1,277,559 which is less than last year's balance of \$2,000,221. The schedule below indicates the fund balance and the total change in fund balance by fund type as of June 30, 2005 and 2004.

	Fund Balance June 30, 2005	Fund Balance June 30, 2004	Increase (Decrease)
General	\$1,183,953	\$1,762,974	(\$579,021)
Other Governmental	93,606	237,247	(143,641)
Total	\$1,277,559	\$2,000,221	(\$722,662)

The General Funds fund balance decreased by \$579,021, due to expenditures continuing to exceed revenues during the year.

The District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the General Fund.

During the course of fiscal year 2005 the District amended its General Fund budget several times, none significant.

For the General Fund, budget basis revenue was \$7.7 million, above original budget estimates of \$7.3 million. The General Fund had an adequate fund balance to cover expenditures.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2005

Unaudited

#### CAPITAL ASSETS AND DEBT ADMINISTRATION

## Capital Assets

At the end of fiscal year 2005 the District had \$4,480,876 net of accumulated depreciation invested in land, buildings, machinery, equipment and vehicles. The following table shows fiscal year 2004 and 2005 balances:

	Governm	Increase	
	Activit	(Decrease)	
	2005	2004	
Land	\$78,390	\$78,390	\$0
Construction in Progress	628,248	628,248	0
Land Improvements	0	0	0
Buildings and Improvements	17,143,196	17,143,196	0
Machinery/Equipment and			
Furniture/Fixtures	4,437,399	4,373,983	63,416
Vehicles	902,821	943,880	(41,059)
Less: Accumulated Depreciation	(10,159,932)	(9,364,816)	(795,116)
Totals	\$13,030,122	\$13,802,881	(\$772,759)

The primary increase occurred in machinery and equipment, which can be attributed to new computer equipment and furniture

Additional information on the District's capital assets can be found in Note 8.

#### Debt

At June 30, 2005, the District had \$1.7 million in bonds outstanding, \$125,000 due within one year. The following table summarizes the District's debt outstanding as of June 30, 2005:

	2005	2004
Governmental Activities:		
General Obligation Bonds:		
School Facilities	\$340,000	\$395,000
Classroom Faclities	1,006,000	1,051,000
General Bond	390,000	415,000
<b>Total General Obligation Bond</b>	1,736,000	1,861,000
Compensated Absences	483,928	529,929
Totals	\$2,219,928	\$2,390,929

Under current state statutes, the District's general obligation bonded debt issues are subject to a legal limitation based on 9% of the total assessed value of real and personal property. At June 30, 2005, the District's outstanding debt was below the legal limit. Additional information on the District's long-term debt can be found in Note 10.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2005

Unaudited

#### **ECONOMIC FACTORS**

At Crooksville Exempted Village Schools, we have been working hard to make positive changes in our programs. We have been making changes and receiving positive feedback. Crooksville Exempted Village School District staff members continue to actively pursue grant opportunities, professional development and the gathering of assessment data on each and every student. All of these efforts focus on improving student performance, the new state standards and No Child Left Behind mandates.

At a time when state and federal mandates are increasing, the state and federal governments continue to make financial cuts to school districts and local entities. School districts are thus being forced to apply for grants to supplant these dollars or find ways to reduce cost. Reduction in Title I funds, decrease of the Cost of Doing Business Factor, tax reductions in tangible personal property (equipment and inventory), small increases in the state funding formula and other recently introduced tax cuts have really placed local districts in a financial bind. These reductions are magnified by the recent jump in diesel fuel prices, natural gas cost and electricity.

Financially, we are in the same position as many other districts in our area. We are a low wealth district that is constantly applying for grants, looking for ways to cut cost and at the same time trying to maintain programs that are successful. Over the past several years, we have been very fortunate to end the fiscal year with a carryover in funds. However, as a result of operational cost increasing at a higher rate than revenues and the fact that Crooksville Exempted Village School District has not approved an operating levy since 1979, our carryover dollars have continued to decrease each of the past three years. The district's spending each of the last three fiscal years has exceeded the revenues from state, local and federal programs. Thanks to fiscal responsibility of the district, increased open enrollment dollars, grants in aid and a steady student enrollment, the district has managed to stay in the black.

Each October, the district is responsible for filing with the Ohio Department of Education a five year forecast of funding. This forecast is based on predictions and assumptions relating to the school district's expenditures and funding sources. The state funding formula and federal funds provide Crooksville Exempted Village School District with approximately 83% of revenues. The remaining 17% is provided through local operating levies, taxes and miscellaneous revenues. As you can see, we are heavily dependent upon the state foundation program and federal dollars for operating.

At the current levels of funding, staffing and programming, our funding projection is that in fiscal year 2008 the district will have used up its carryover dollars and be operating in the red. The board of education has been frugal and will continue to plan ways to conserve funds thus prolonging its going into fiscal emergency in 2008. The Ohio Governor and Ohio State Legislature have failed to properly address the Ohio Supreme Court's ruling to adequately and equitably fund school. For low wealth districts in Ohio, like Crooksville Exempted Village School District, operating levies alone cannot be the answer to Ohio school funding problems.

The Crooksville Exempted Village School District, Board of Education and administration will continue to closely monitor spending and revenues to make the necessary decisions ensuring that the district remains fiscally sound.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2005

Unaudited

## REQUESTS FOR INFORMATION

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information contact Michael Hankinson, Treasurer of Crooksville Exempted Village School District.

# Statement of Net Assets June 30, 2005

	Governmental Activities		
Assets:			
Cash and Cash Equivalents	\$	2,967,689	
Receivables:			
Taxes		1,891,682	
Accounts		7,438	
Intergovernmental		288,518	
Inventory of Supplies at Cost		4,853	
Prepaid Items		131,590	
Restricted Assets:			
Cash and Cash Equivalents		21,444	
Capital Assets Not Being Depreciated		78,390	
Capital Assets Being Depreciated, Net		12,951,732	
Total Assets		18,343,336	
Liabilities:			
Accounts Payable		103,802	
Accrued Wages and Benefits		798,106	
Intergovernmental Payable		225,935	
Claims Payable		419,459	
Matured Bonds & Interest Payable		21,444	
Deferred Revenue - Taxes		993,075	
Accrued Interest Payable		6,993	
Long Term Liabilities:			
Due Within One Year		149,787	
Due in More Than One Year		2,070,141	
Total Liabilities		4,788,742	
Net Assets:			
Invested in Capital Assets, Net of Related Debt		11,294,122	
Restricted For:			
Capital Projects		3,162	
Debt Service		150,853	
Other Purposes		85,406	
Unrestricted (Deficit)		2,021,051	
Total Net Assets	\$	13,554,594	

## Statement of Activities For the Fiscal Year Ended June 30, 2005

			Program Revenues					pense) Revenue ges in Net Assets
			C	harges for				
			Services and Operating Grants			erating Grants		
		Expenses		Sales and Contribu		Contributions	Governn	nental Activities
<b>Governmental Activities:</b>								
Instruction	\$	6,208,763	\$	409,835	\$	833,194	\$	(4,965,734)
Support Services:								
Pupils		516,611		0		287,252		(229,359)
Instructional Staff		456,701		0		141,256		(315,445)
Board of Education		20,154		0		0		(20,154)
Administration		973,084		0		129,784		(843,300)
Fiscal Services		207,456		0		6,876		(200,580)
Operation and Maintenance of Plant		1,092,248		0		0		(1,092,248)
Pupil Transportation		602,454		0		0		(602,454)
Operation of Non-Instructional Services		117,462		155,859		0		38,397
Community Services		2,885		0		0		(2,885)
Extracurricular Activities		390,155		214,040		0		(176,115)
Interest and Fiscal Charges		98,530		0		0		(98,530)
Totals	\$	10,686,503	\$	779,734	\$	1,398,362		(8,508,407)
		neral Revenues perty Taxes Lev		:				
	Ge	eneral Purposes						818,771
	De	ebt Service						123,650
	Ot	her Purposes						8,409
	Gra	nts and Entitlen	nents n	ot Restricted to	Speci	ific Programs		6,214,750
	Inve	estment Earning	,s					56,010
	Mis	cellaneous						84,934
	Tot	al General Reve	nues					7,306,524
	Cha	nge in Net Asse	ets					(1,201,883)
	Net	Assets Beginni	ng of Y	ear				14,756,477
	Net	Assets End of	Year				\$	13,554,594

Balance Sheet Governmental Funds June 30, 2005

		General	G	Other Governmental Funds	G	Total Sovernmental Funds
Assets:						
Cash and Cash Equivalents	\$	1,602,690	\$	404,406	\$	2,007,096
Receivables:						
Taxes		1,561,255		330,427		1,891,682
Accounts		6,190		1,248		7,438
Intergovernmental		5,550		282,968		288,518
Interfund Loan Receivable		220,641		0		220,641
Inventory Held for Resale		0		4,853		4,853
Prepaid Items		109,244		22,346		131,590
Restricted Assets:						
Cash and Cash Equivalents		0		21,444		21,444
Total Assets	\$	3,505,570	\$	1,067,692	\$	4,573,262
Liabilities:	_		_		_	
Accounts Payable	\$	22,146	\$	81,656	\$	103,802
Accrued Wages and Benefits		672,826		125,280		798,106
Intergovernmental Payable		173,218		52,717		225,935
Matured Bonds and Interest Payable		0		21,444		21,444
Interfund Loans Payable		0		220,641		220,641
Deferred Revenue - Taxes		1,443,539		315,979		1,759,518
Deferred Revenue		0		156,369		156,369
Compensated Absences Payable		9,888		0		9,888
Total Liabilities		2,321,617		974,086		3,295,703
Fund Balances:						
Reserved for Encumbrances		43,559		152,576		196,135
Reserved for Prepaid Items		96,407		22,346		118,753
Reserved for Supplies Inventory		0		4,853		4,853
Reserved for Debt Service		0		50,041		50,041
Reserved for Property Taxes		57,725		0		57,725
Unreserved, Undesignated in:		•				
General Fund		986,262		0		986,262
Special Revenue Funds (Deficit)		0		(139,372)		(139,372)
Capital Projects Funds		0		3,162		3,162
Total Fund Balances		1,183,953		93,606		1,277,559
Total Liabilities and Funds Balances	\$	3,505,570	\$	1,067,692	\$	4,573,262
	Ψ	3,202,270	Ψ	1,007,072	<u> </u>	.,,232

## Reconciliation Of Total Governmental Fund Balances To Net Assets Of Governmental Activities June 30, 2005

<b>Total Governmental Fund Balances</b>	\$	1,277,559
Amounts reported for governmental activities in the statement of net assets are different because		
Capital Assets used in governmental activities are not resources and therefore are not reported in the funds.		13,030,122
Other long-term assets are not available to pay for current- period expenditures and therefore are deferred in the funds.		922,812
The internal service funds are used by management to charge the costs of services to individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net assets.		541,134
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds.		
General Obligation Bonds Payable (1,736,000		
Compensated Absences Payable (474,040	-	
Accrued Interest Payable (6,993)	<u>)</u>	(2,217,033)
Net Assets of Governmental Activities	\$	13,554,594

## Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds For the Fiscal Year Ended June 30, 2005

D	General	Other Governmental Funds	Total Governmental Funds
Revenues:	¢ 711.540	¢ 120.510	¢ 050.066
Taxes	\$ 711,548	\$ 138,518	\$ 850,066
Tuition	396,471	10,640	407,111
Investment Earnings	56,010	0	56,010
Food Services	0	155,859	155,859
Extracurricular Activities	0	214,040	214,040
Class Materials and Fees	0	2,724	2,724
Intergovernmental - State	6,278,063	418,044	6,696,107
Intergovernmental - Federal	13,800	1,149,887	1,163,687
All Other Revenue	30,927	36,613	67,540
Total Revenue	7,486,819	2,126,325	9,613,144
Expenditures:			
Current:			
Instruction	4,633,823	894,679	5,528,502
Supporting Services:			
Pupils	226,614	283,055	509,669
Instructional Staff	314,518	132,604	447,122
Board of Education	20,154	0	20,154
Administration	844,654	113,547	958,201
Fiscal Services	196,685	13,884	210,569
Operation & Maintenance of Plant	942,352	112,159	1,054,511
Pupil Transportation	620,329	1,256	621,585
Operation of Non-Instructional Services	0	376,497	376,497
Community Services	0	2,885	2,885
Extracurricular Activities	240,568	149,935	390,503
Capital Outlay	5,075	0	5,075
Debt Service:			
Principal Retirement	25,000	100,000	125,000
Interest & Fiscal Charges	17,568	81,529	99,097
Total Expenditures	8,087,340	2,262,030	10,349,370
Deficiency of Revenues			
Over Expenditures	(600,521)	(135,705)	(736,226)
Other Financing Sources:			
Sale of Capital Assets	21,500	0	21,500
<b>Total Other Financing Sources</b>	21,500	0	21,500
Net Change in Fund Balance	(579,021)	(135,705)	(714,726)
Fund Balances at Beginning of Year	1,762,974	237,247	2,000,221
Decrease in Inventory Reserve	0	(7,936)	(7,936)
Fund Balances End of Year	\$ 1,183,953	\$ 93,606	\$ 1,277,559

## Reconciliation Of The Statement Of Revenues, Expenditures And Changes In Fund Balances Of Governmental Funds To The Statement Of Activities For The Fiscal Year Ended June 30, 2005

The net effect of various miscellaneous transactions involving capital assets  (i.e. disposals and donations) is to increase net assets.  The statement of activities reports losses arising from the disposal of capital assets. Conversely, the governmental funds do not report any loss on the disposal of capital assets.  Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.  The repayment of bond and loan principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.	
statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current period.  Capital Outlay  Capital Outlay  Bepreciation Expense  Capital Outlay  Capital Assets  Capital assets  Capital Assets  Conversely, the governmental funds  do not report any loss on the disposal of capital assets.  Capital Assets  Capital Outlay  Capital Assets  Capital Assets  Capital Assets  Capital Capital Assets  Capital Assets  Capital Outlay  Capital Outlay  Capital Outlay  Capital Outlay  Capital Capital Assets  C	
Depreciation Expense (832,069)  The net effect of various miscellaneous transactions involving capital assets (i.e. disposals and donations) is to increase net assets.  The statement of activities reports losses arising from the disposal of capital assets. Conversely, the governmental funds do not report any loss on the disposal of capital assets.  Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.  The repayment of bond and loan principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.	
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do not report any loss on the disposal of capital assets.  Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.  The repayment of bond and loan principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.	
resources are not reported as revenues in the funds.  The repayment of bond and loan principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.	(4,106)
governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.	19,449
General Obligation Rond Principal Payment	
General Congation Dond Emicipal Layment	25,000
In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due.	567
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds.	
Compensated Absences 55,889	
Change in Inventory (7,936)	47,953
The internal service funds, which are used by management to charge the costs of services to individual funds, are not included in the statement of activities.  Governmental fund expenditures and related internal service fund revenues are eliminated. The net revenue (expense) of the internal service funds are allocated among the governmental activities.	17,733
	37,367)

Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Non-GAAP Budgetary Basis) General Fund For the Fiscal Year Ended June 30, 2005

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:				
Local Sources:				
Taxes	\$ 866,000	\$ 866,000	\$ 908,167	\$ 42,167
Tuition	395,000	395,000	396,471	1,471
Investment Earnings	33,000	33,000	56,010	23,010
Intergovernmental - State	6,044,077	6,044,077	6,278,063	233,986
Intergovernmental - Federal	16,000	16,000	21,897	5,897
All Other Revenues	12,800	12,800	27,818	15,018
Total Revenues	7,366,877	7,366,877	7,688,426	321,549
Expenditures:				
Current:				
Instruction	4,685,032	4,611,289	4,606,269	5,020
Support Services:				
Pupils	238,698	231,109	225,886	5,223
Instructional Staff	332,391	332,624	326,482	6,142
Board of Education	69,355	35,182	34,963	219
Administration	760,465	843,430	839,630	3,800
Fiscal Services	243,445	215,611	211,347	4,264
Operation and Maintenance of Plant	1,047,838	974,722	969,876	4,846
Pupil Transportation	679,512	621,397	618,778	2,619
Extracurricular Activities	249,300	238,149	238,996	(847)
Capital Outlay	12,329	12,329	12,329	0
Debt Service:				
Principal Retirement	25,000	25,000	25,000	0
Interest and Fiscal Charges	17,568	17,568	17,568	0
Total Expenditures	8,360,933	8,158,410	8,127,124	31,286
Excess (Deficiency) of Revenues				
Over (Under) Expenditures	(994,056)	(791,533)	(438,698)	352,835
Other Financing Sources (Uses):				
Proceeds from the Sale of Capital Assets	30,000	30,000	21,500	(8,500)
Transfers In	60,000	60,000	0	(60,000)
Advances In	0	0	109,057	109,057
Advances Out	(80,000)	(221,611)	(220,641)	970
Total Other Financing Sources (Uses):	10,000	(131,611)	(90,084)	41,527
Net Change in Fund Balance	(984,056)	(923,144)	(528,782)	394,362
Fund Balance at Beginning of Year	2,064,690	2,064,690	2,064,690	0
Fund Balance at End of Year	\$ 1,080,634	\$ 1,141,546	\$ 1,535,908	\$ 394,362

Statement of Net Assets Proprietary Funds June 30, 2005

Assets:	Governmental Activities - Internal Service Fund	
Current Assets:		
Cash and Cash Equivalents	\$ 960,593	
Total Current Assets	960,593	
Total Assets	960,593	
Liabilities:		
Current Liabilities:		
Claims Payable	419,459	
Total Current Liabilities	419,459	
<b>Total Liabilities</b>	419,459	
Net Assets:		
Unrestricted	541,134	
<b>Total Net Assets</b>	\$ 541,134	

Statement of Revenues, Expenses and Changes in Fund Net Assets Proprietary Funds For the Fiscal Year Ended June 30, 2005

	Governmental Activities - Internal Service Fund	
Operating Revenues:		
All Other Revenue	\$	1,419,395
<b>Total Operating Revenues</b>		1,419,395
Operating Expenses:		
Contractual Services		1,456,762
<b>Total Operating Expenses</b>		1,456,762
Change in Net Assets		(37,367)
Net Assets Beginning of Year		578,501
Net Assets End of Year	\$	541,134

Statement of Cash Flows Proprietary Funds For the Fiscal Year Ended June 30, 2005

	Governmental Activities -
	Internal Service
	Fund
Cash Flows from Operating Activities:	
Cash Received from Customers	\$1,419,447
Cash Payments for Goods and Services	(1,332,564)
Net Cash Provided by Operating Activities	86,883
Net Increase in Cash and Cash Equivalents	86,883
Cash and Cash Equivalents at Beginning of Year	873,710
Cash and Cash Equivalents at End of Year	\$960,593
Reconciliation of Operating Loss to Net Cash	
<u>Used for Operating Activities:</u>	
Operating Loss	(\$37,367)
Adjustments to Reconcile Operating Loss to	
Net Cash Provided Used for Operating Activities:	
Changes in Assets and Liabilities:	
Decrease in Accounts Receivable	52
Decrease in Prepaid Items	6
Decrease in Accrued Wages and Benefits	(6)
Increase in Intergovernmental Payables	124,198
Total Adjustments	124,250
Net Cash Used for Operating Activities	\$86,883

Statement of Net Assets Fiduciary Funds June 30, 2005

	Private Purpose Trust Fund		Agency Funds	
Assets:	<u>-</u>			
Cash and Cash Equivalents	\$	9,543	\$	27,823
Total Assets		9,543		27,823
Liabilities:				
Due to Students		0		27,823
Total Liabilities		0		27,823
Net Assets:				
Unrestricted		9,543		0
Total Net Assets	\$	9,543	\$	0

Statement of Changes in Net Assets Fiduciary Fund For the Fiscal Year Ended June 30, 2005

	Private Purpose Trust Fund	
Additions:	<u>-</u>	
Contributions:		
Private Donations	\$	4,300
Total Contributions		4,300
Total Additions		4,300
<b>Deductions:</b>		
Administrative Expenses		3,500
Total Deductions		3,500
Change in Net Assets		800
Net Assets at Beginning of Year		8,743
Net Assets End of Year	\$	9,543

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

## A. Reporting Entity

Crooksville Exempted Village Local School District, Ohio (the District) is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio.

The District is governed by a locally elected five member Board of Education (the Board) which provides educational services. The Board controls the District's instructional support facilities staffed by 51 noncertified, 100 certified teaching personnel and 8 administrative employees providing education to 1,157 students.

The accompanying basic financial statements comply with the provisions of Governmental Accounting Standards Board (GASB) Statement No. 14, "The Financial Reporting Entity," in that the financial statements include all organizations, activities, functions and component units for which the District (the reporting entity) is financially accountable. Financial accountability is defined as the appointment of a voting majority of a legally separate organization's governing body and either the District's ability to impose its will over the organization or the possibility that the organization will provide a financial benefit to, or impose a financial burden on, the District. There were no potential component units that met the criteria imposed by GASB Statement No. 14 to be included in the District's reporting entity.

The District is a member of the Southeastern Ohio Voluntary Educational Cooperative (SEOVEC), a jointly governed organization which provides computer service to thirty-eight (38) class "C" sites in a ten (10) county area. The District is a participant in two other jointly governed organizations, the Mid-East Ohio Career Center and the Coalition of Rural and Appalachian Schools. See Note 12, "Jointly Governed Organizations." The District is also a participant in the Ohio School Boards Association Workers' Compensation Group Rating Plan, an insurance purchasing pool, see Note 14.

The accounting policies and financial reporting practices of the District conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of its significant accounting policies.

#### **B.** Basis of Presentation - Fund Accounting

The accounting system is organized and operated on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures/expenses. The various funds are summarized by type in the basic financial statements. The following fund types are used by the District:

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

## B. <u>Basis of Presentation</u> - <u>Fund Accounting</u> (Continued)

Governmental Funds - These are funds through which most governmental functions typically are financed. The acquisition, use and balances of the District's expendable financial resources and the related current liabilities are accounted for through governmental funds. The measurement focus is upon determination of "financial flow" (sources, uses and balances of financial resources). The following is the District's only major governmental fund:

<u>General Fund</u> - This fund is the general operating fund of the District and is used to account for all financial resources except those accounted for in another fund. The general fund balance is available to the District for any purpose provided it is expended or transferred according to the general laws of Ohio.

**Proprietary Funds** – The proprietary funds are accounted for on an "economic resources" measurement focus. This measurement focus provides that all assets and all liabilities associated with the operation of the proprietary funds are included on the balance sheet. The proprietary fund operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets.

<u>Internal Service Funds</u> - The internal service funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the District or to other governments on a cost-reimbursement basis. The Self Insurance Fund accounts for the interfund charges and claim payments applicable to the employee health and dental plans.

## B. <u>Basis of Presentation</u> - <u>Fund Accounting</u> (Continued)

Fiduciary Funds – Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the District under a trust agreement for individuals, private organizations or other governments and therefore not available to support the District's own programs. The District's trust funds is a private-purpose trusts that account for scholarship programs for students. The agency fund is custodial in nature (assets equal liabilities) and does not involve the measurement of results of operation.

## C. <u>Basis of Presentation</u> – <u>Financial Statements</u>

<u>Government-wide</u> <u>Financial</u> <u>Statements</u> — The statement of net assets and the statement of activities display information about the District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. Internal service fund activity is eliminated to avoid "doubling up" revenues and expenses. The statements distinguish between those activities of the District that are governmental and those that are considered business-type activities.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

## **C. Basis of Presentation – Financial Statements** (Continued)

The government-wide statements are prepared using the economic resources measurement focus, which differs from the manner in which governmental fund financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each function or program of the District's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the District, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the District.

<u>Fund Financial Statements</u> – Fund financial statements report detailed information about the District. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by fund type.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a flow of current financial resources measurement focus. The financial statements for governmental funds are a balance sheet, which generally includes only current assets and current liabilities, and a statement of revenues, expenditures and changes in fund balances, which reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources.

All proprietary fund types are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the statement of net assets. The statement of changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the District finances and meets the cash flow needs of its proprietary activities.

Fiduciary funds are reported using the economic resources measurement focus.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

## D. Basis of Accounting

Basis of accounting represents the methodology utilized in the recognition of revenues and expenditures or expenses reported in the financial statements. The accounting and reporting treatment applied to a fund is determined by its measurement focus.

The modified accrual basis of accounting is followed by the governmental funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. The term "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period, which for the District is considered to be 60 days after fiscal year end. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt which is recognized when due.

Under the modified accrual basis, the following revenue sources are considered susceptible to accrual at year end: property taxes, tuition, grants and entitlements, student fees and interest on investments.

Current property taxes measurable at June 30, 2005, and which are not intended to finance fiscal 2005 operations, have been recorded as deferred revenues. Delinquent property taxes measurable and available (received within 30 days) and amounts available as an advance on future tax settlements are recognized as revenue at year end. Taxes available for advance and recognized as revenue but not received by the District prior to June 30, 2005 are reflected as a reservation of fund balance for future appropriations. The District is prohibited by law from appropriating this revenue in accordance with ORC Section 5705.35, since an advance of revenue was not requested or received prior to the fiscal year end.

The accrual basis of accounting is utilized for reporting purposes by the government-wide financial statements, agency funds and the private-purpose trust funds. Revenues are recognized when they are earned and expenses are recognized when incurred.

**Revenues** – **Exchange and Non-exchange Transactions** - Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Grants and entitlements received before eligibility requirements are met are recorded as deferred revenue.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

## **D. Basis of Accounting** (Continued)

Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

## E. Budgetary Process

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriation resolution are subject to amendment throughout the year.

All funds other than agency funds are legally required to be budgeted and appropriated; however, only governmental funds are required to be reported. The primary level of budgetary control is at the fund level. Budgetary modifications may only be made by resolution of the Board of Education.

## 1. Tax Budget

By January 15, the Superintendent and Treasurer submit an annual operating budget for the following fiscal year to the Board of Education for consideration and passage. The adopted budget is submitted to the County Auditor, as Secretary of the County Budget Commission, by January 20 of each year for the period July 1 to June 30 of the following fiscal year.

#### 2. Estimated Resources

Prior to March 15, the Board accepts by formal resolution, the tax rates as determined by the County Budget Commission and receives the Commission's Certificate of Estimated Resources which states the projected revenue of each fund. Prior to June 30, the District must revise its budget so that the total contemplated expenditures from any fund during the ensuing fiscal year will not exceed the amount available as stated in the certificate of estimated resources. The revised budget then serves as the basis for the annual appropriations measure. On or about July 1, the certificate of estimated resources is amended to include any unencumbered fund balances from the preceding year. The certificate may be further amended during the year if a new source of revenue is identified or actual receipts exceed current estimates. The amounts reported on the budgetary statement reflect the amounts in the final amended official certificate of estimated resources issued during fiscal year 2005.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

## E. Budgetary Process (Continued)

## 3. Appropriations

A temporary appropriation measure to control expenditures may be passed on or about July 1 of each year for the period July 1 through September 30. An annual appropriation resolution must be passed by October 1 of each year for the period July 1 through June 30. The appropriation resolution establishes spending controls at the object level for the general fund and at the fund level for all other funds. The appropriation resolution may be amended during the year as additional information becomes available, provided that appropriations do not exceed the current estimated resources as certified. The allocation of appropriations among departments and objects within a fund may be modified during the year with approval of the Board. During the year, several supplemental appropriations were necessary to budget the use of contingency funds. Administrative control is maintained through the establishment of more detailed line-item budgets. The budgetary figures which appear in the "Statement of Revenues, Expenditures, and Changes in Fund Balance-Budget and Actual" are provided on the budgetary basis to provide a comparison of actual results to the final budget, including all amendments and modifications.

## 4. <u>Lapsing of Appropriations</u>

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriations. The encumbered appropriation balance is carried forward to the subsequent fiscal year and need not be reappropriated.

#### 5. Budgetary Basis of Accounting

The District's budgetary process accounts for certain transactions on a basis other than generally accepted accounting principles (GAAP). The major differences between the budgetary basis and the GAAP basis lie in the manner in which revenues and expenditures are recorded. Under the budgetary basis, revenues and expenditures are recognized on a cash basis. Utilizing the cash basis, revenues are recorded when received in cash and expenditures when paid. Under the GAAP basis, revenues and expenditures are recorded on the modified accrual basis of accounting. Encumbrances are recorded as the equivalent of expenditures (budgetary basis) as opposed to reservations of fund balance (GAAP basis).

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

## **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

## E. Budgetary Process (Continued)

## 5. <u>Budgetary Basis of Accounting</u> (Continued)

The following table summarizes the adjustments necessary to reconcile the GAAP basis statements to the budgetary basis statements for the General Fund:

Net Change in Fund Balan	ce
	General
	Fund
GAAP Basis (as reported)	(\$482,638)
Increase (Decrease):	
Accrued Revenues	
at June 30, 2005,	
received during FY 2006	(343,288)
Accrued Revenues	
at June 30, 2004,	
received during FY 2005	324,091
Accrued Expenditures	
at June 30, 2005,	
received during FY 2006	878,078
Accrued Expenditures	
at June 30, 2004,	
paid during FY 2005	(834,664)
FY 2004 Prepaids for FY 2005	92,828
FY 2005 Prepaids for FY 2006	(96,407)
Encumbrances Outstanding	(66,782)
Budget Basis	(\$528,782)

## F. Cash and Cash Equivalents

Cash and cash equivalents include amounts in demand deposits, investments with original maturities of less than three months and the State Treasury Asset Reserve (STAR Ohio). STAR Ohio is a very liquid investment and is reported as a cash equivalent in the basic financial statements.

The District pools its cash for investment and resource management purposes. Each fund's equity in pooled cash and investments represents the balance on hand as if each fund maintained its own cash and investment account. See Note 3, "Cash, Cash Equivalents and Investments."

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

## G. Investments

Investment procedures and interest allocations are restricted by provisions of the Ohio Constitution and the Ohio Revised Code. In accordance with GASB Statement No. 31, "Accounting and Financial Reporting for Certain Investments and for External Investment Pools", the District records all its investments at fair value except for nonparticipating investment contracts (repurchase agreement and certificates of deposit) which are reported at cost, which approximates fair value. See Note 3, "Cash, Cash Equivalents and Investments." During fiscal year 2005, investments were limited to STAR Ohio.

The District has invested funds in the State Treasury Asset Reserve of Ohio during 2005. STAR Ohio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price, which is the price the investment could be sold for on June 30, 2005.

## H. Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2005, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expenditure/expense is reported in the year in which services are consumed.

#### I. Capital Assets and Depreciation

The accounting and reporting treatment applied to capital assets is determined by their ultimate use:

## 1. Property, Plant and Equipment - Governmental Activities

Governmental activities capital assets are those not directly related to the business type funds. Theses generally are acquired or constructed for governmental activities and are recorded as expenditures in the governmental funds and are capitalized at cost (or estimated historical cost for assets not purchased in recent years). These assets are reported in the Governmental Activities column of the Government-wide Statement of Net Assets, but they are not reported in the Fund Financial Statements. The District follows the policy of not capitalizing assets with a cost of less than \$500.

Contributed capital assets are recorded at fair market value at the date received. The District does not possess any infrastructure. Capital asset values were initially determined by identifying historical costs where such information was available. In cases where information supporting original cost was not obtainable, estimated historical costs were developed. For certain capital assets, the estimates were arrived at by indexing estimated current costs back to the estimated year of acquisition.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

## I. Capital Assets and Depreciation (Continued)

## 2. Depreciation

All capital assets are depreciated, excluding land and construction in progress. Depreciation has been provided using the straight-line method over the following estimated useful lives:

Description	Estimated Lives (in years)
Land Improvements	20
Buildings and Improvements	30
Machinery/Equipment and Furniture/Fixtures	6-10
Vehicles	10

## J. Long-Term Obligations

Long-term liabilities are being repaid from the following funds:

Obligation	Fund
General Obligation Bonds	Bond Retirement Fund
Compensated Absences	General Fund

#### **K.** Compensated Absences

In accordance with GASB Statement No. 16, "Accounting for Compensated Absences," vacation benefits are accrued as a liability when an employee's right to receive compensation is attributable to services already rendered, and it is probable that the employee will be compensated through paid time off or some other means, such as cash payments at termination or retirement. Administrators and classified staff who work twelve month contracts are granted vacation leave based on length of service and position. Sick leave benefits are accrued as a liability using the vesting method. Employees earn 1.25 days of sick leave per month of service up to a maximum of 240 days for STRS employees and 240 days for SERS employees. Upon retirement, employees that pay into STRS will receive up to 25% of the accumulated sick leave up to a maximum of 60 days and employees that pay into SERS will receive up to 25% of the accumulated sick leave up to a maximum of 60 days. Administrators earn sick leave up to 240 days and will be paid up to 25% of accumulated sick leave up to a maximum of 60 days. For governmental funds, that portion of unpaid compensated absences that is expected to be paid using expendable, available resources is reported as an expenditure in the fund from which the individual earning the leave is paid, and a corresponding liability is reflected in the account In the government-wide statement of net assets, "Compensated Absences Payable." "Compensated Absences Payable" is recorded within the "Due within one year" account and the long-term portion of the liability is recorded within the "Due in more than one year" account.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

## L. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The District applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

## M. Pensions

The provision for pension costs is recorded when the related payroll is accrued and the obligation is incurred. Pension liabilities expected to be paid from current available financial resources are recorded as a fund liability.

## N. Interfund Transactions

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures to the funds that initially paid for them are not presented on the financial statements.

#### O. Reservations of Fund Balance

Reserves indicate that a portion of fund balance is not available for expenditure or is legally segregated for a specific future use. Fund balances are reserved for debt service, property taxes, prepaid items, and encumbered amounts, which have not been accrued at year end.

## P. Estimates

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

## NOTE 2 – CHANGES IN ACCOUNTING PRINCIPLE AND RESTATEMENT OF FUND BALANCE

## **A.** Changes in Accounting Principles

For the fiscal year ended June 30, 2005, the District has presented for the first time basic financial statement in compliance with Generally Accepted Accounting Principals. As a result of this change, the District's basis of accounting has changed from the cash basis to the modified accrual basis for the governmental funds, and to the accrual basis for proprietary funds. These accounting changes include recognition of revenue when measurable and available for governmental funds and when earned for proprietary funds and expenditures/expense when incurred.

The change from the cash basis of accounting to the modified accrual basis of accounting (governmental funds) and accrual basis of accounting (proprietary funds) had the following affect on fund balances at June 30, 2004:

	Fund Balance Cash Basis of Accounting June 30, 2004	Adjustments to Reflect Change in Basis	Restated Fund Balance June 30, 2004
	June 30, 2004	of Accounting	Julie 30, 2004
Governmental Funds:			
General	\$2,064,690	(\$301,716)	\$1,762,974
Other Governmental Funds	459,321	(222,074)	237,247
Total Governmental Funds	2,524,011	(523,790)	2,000,221
Proprietary Funds:			
Self Insurance	873,710	(295,209)	578,501
Total Proprietary Funds	873,710	(295,209)	578,501
Fiduciary Funds:			
Special Trust Fund	8,743	0	8,743
Total Fiduciary Funds	8,743	0	8,743
Total All Funds	\$3,406,464	(\$818,999)	\$2,587,465

In addition, the District has implemented GASB Statement No. 34, "Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments"; GASB Statement No. 37, "Basic Financial Statements for State and Local Governments: Omnibus"; GASB Statement No. 38, "Certain Financial Statement Note Disclosures"; and GASB Interpretation No. 6, "Recognition and Measurement of Certain Liabilities and Expenditures in Governmental Fund Financial Statement." At June 30, 2004, there was no effect on fund balance as a result of implementing GASB Statements 36, 37 and 38, or Interpretation No. 6.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

## NOTE 2 – CHANGES IN ACCOUNTING PRINCIPLE AND RESTATEMENT OF FUND BALANCE

## A. Changes in Accounting Principles (Continued)

GASB 34 creates new basic financial statements for reporting on the District's financial activities. The financial statements now include government-wide financial statements prepared on an accrual basis of accounting and fund financial statements which present information for individual major funds rather than by fund type. Nonmajor funds are presented in total in one column.

The government-wide financial statements split the District's programs between business-type and governmental activities. Except for the restatement explained below, the beginning net asset amount for the business-type activities equals fund equity of the enterprise funds from last year. The beginning net asset amount for governmental programs reflects the change in fund balance for governmental funds at June 30, 2004 caused by the conversion to the accrual basis of accounting.

## B. Restatement of Fund Balance/Retained Earnings

The changes to the beginning fund balance, as well as the transition from fund balance to net assets of the governmental activities and the business-type activities are as follows:

	General	Other Governmental Funds	Total Governmental Activities
Fund Balance June 30, 2004	\$1,762,974	\$237,247	\$2,000,221
GASB 34 Adjustments:			
Capital Assets			13,802,881
Long-Term (Deferred) Assets			773,363
Long-Term Liabilities			(2,398,489)
Internal Service Fund Allocation			578,501
Net Assets, June 30, 2004			\$14,756,477

### NOTE 3 – COMPLIANCE AND ACCOUNTABILITY

Fund Deficits - The fund deficits at June 30, 2005 of \$62,742 in the Food Service Fund, \$798 in the Uniform School Supply Fund, \$26,273 in the DPIA Fund, \$2,568 in the Summer School Fund, \$19,969 in the Title I Fund, \$7,312 in the Title IV-R Fund, and \$3,890 in the Miscellaneous Federal Grants Fund (special revenue funds) arise from the recognition of expenditures on the modified accrual basis which are greater than expenditures recognized on the budgetary basis. The deficit does not exist under the budgetary/cash basis of accounting. The General Fund provides transfers when cash is required, not when accruals occur.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

## NOTE 4 - CASH, CASH EQUIVALENTS AND INVESTMENTS

Cash resources of several individual funds are combined to form a pool of cash, cash equivalents and investments. In addition, investments are separately held by a number of individual funds.

Statutes require the classification of funds held by the District into three categories. Category 1 consists of "active" funds - those funds required to be kept in a "cash" or "near cash" status for immediate use by the District. Such funds must be maintained either as cash in the District Treasury or in depository accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts.

Category 2 consists of "inactive" funds - those funds not required for use within the current five year period of designation of depositories. Inactive funds may be deposited or invested only as certificates of deposit maturing not later than the end of the current period of designation of depositories.

Category 3 consists of "interim" funds - those funds which are not needed for immediate use but, which will be needed before the end of the current period of designation of depositories. Interim funds may be invested or deposited in the following securities:

- United States treasury notes, bills, bonds, or any other obligation or security issued by the United States treasury or any other obligation guaranteed as to principal or interest by the United States:
- Bonds, notes, debentures, or any other obligations or securities issued by any federal
  government agency or instrumentality, including but not limited to, the federal national
  mortgage association, federal home loan bank, federal farm credit bank, federal home
  loan mortgage corporation, government national mortgage association, and student loan
  marketing association. All federal agency securities shall be direct issuances of federal
  government agencies or instrumentalities;
- Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- Interim deposits in eligible institutions applying for interim funds;
- Bonds and other obligations of the State of Ohio;
- No-load money market mutual funds consisting exclusively of obligations described in the first two bullets of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions, and
- The State Treasury Asset Reserve of Ohio (STAR Ohio).
- Bonds of any municipal corporation, village, county, township or other political subdivision of this State, as to which there is no default of principal, interest or coupons.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

## **NOTE 4 - CASH, CASH EQUIVALENTS AND INVESTMENTS** (Continued)

## A. Deposits

Custodial credit risk is the risk that in the event of bank failure, the government's deposits may not be returned. Protection of District cash and deposits is provided by the federal deposit insurance corporation as well as qualified securities pledged by the institution holding the assets. Ohio Law requires that deposits be placed in eligible banks or savings and loan associations located in Ohio. Any public depository in which the District places deposits must pledge as collateral eligible securities of aggregate market value equal to the excess of deposits not insured by the Federal Deposit Insurance Corporation (FDIC). The securities pledged as collateral are pledged to a pool for each individual financial institution in amounts equal to at least 105% of the carrying value of all public deposits held by each institution. Obligations that may be pledged as collateral are limited to obligations of the United States and its agencies and obligations of any state, county, municipal corporation or other legally constituted authority of any other state, or any instrumentality of such county, municipal corporation or other authority. Collateral is held by trustees including the Federal Reserve Bank and designated third party trustees of the financial institutions.

At year end the carrying amount of the District's deposits was \$1,011,822 and the bank balance was \$1,330,470. Federal depository insurance covered \$100,000 of the bank balance and \$1,230,470 was uninsured. Of the remaining uninsured bank balance, the District was exposed to custodial risk as follows:

	Balance
Uninsured and collateralized with securities held by	
the pledging institution's trust department not in the District's name	\$1,230,470
Total Balance	\$1,230,470

## **B.** Investments

The District's investments at June 30, 2005 were as follows:

			Investment Maturities (in Years)		
	Fair Value	Credit Rating	less than 1	1-3	3-5
STAR Ohio Total Investments	\$2,014,673 \$2,014,673	AAAm 1	\$2,014,673 \$2,014,673	\$0 \$0	\$0 \$0

*Interest Rate Risk* – The Ohio Revised Code generally limits security purchases to those that mature within five years of settlement date.

Concentration of Credit Risk – The District places no limit on the amount the District may invest in one issuer.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

## NOTE 4 - CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)

## C. Reconciliation of Cash, Cash Equivalents and Investments

The classification of cash, cash equivalents and investments on the financial statements is based on criteria set forth in GASB Statement No. 9. Certificates of deposit with an original maturity of three months or less are treated as cash equivalents. The classification of cash and cash equivalents (deposits) for purposes of this note are based on criteria set forth in GASB Statement No. 3.

	Cash and Cash		
	Equivalents	Investments	
Per Financial Statements STAR Ohio	\$3,026,495 (2,014,673)	\$0 2,014,673	
STAROIIIO	(2,014,073)	2,014,073	
Per GASB Statement No. 3	\$1,011,822	\$2,014,673	

#### **NOTE 5 - TAXES**

Property taxes include amounts levied against all real estate and public utility property, and tangible personal property used in business and located in the District. Real property taxes (other than public utility) collected during 2005 were levied after October 1, 2004 on assessed values as of January 1, 2004, the lien date. Assessed values are established by the County Auditor at 35 percent of appraised market value. All property is required to be reappraised every six years and equalization adjustments made the third year following reappraisal. The last revaluation was completed in 2001. Real property taxes are payable annually or semi-annually. The first payment is due January 20, with the remainder payable by June 20.

Taxes collected from tangible personal property (other than public utility) in one calendar year are levied in the prior calendar year on assessed values during and at the close of the most recent fiscal year of the taxpayer that ended on or before March 31 of that calendar year, and at the tax rates determined in the preceding year. Tangible personal property used in business (except for public utilities) is currently assessed for ad valorem taxation purposes at 25 percent of its true value. Amounts paid by multi-county taxpayers are due September 20 of the year assessed. Single county taxpayers may pay annually or semi-annually, the first payment is due April 30; with the remainder payable by September 20.

Public utility real and tangible personal property taxes collected in one calendar year are levied in the preceding calendar year on assessed values determined as of December 31 of the second year preceding the tax collection year, the lien date. Certain public utility tangible personal property is currently assessed at 100 percent of its true value. Public utility property taxes are payable on the same dates as real property described previously.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

## **NOTE 5 – TAXES** (Continued)

The County Treasurer collects property taxes on behalf of all taxing districts in the County including Crooksville Exempted Village School District. The County Auditor periodically remits to the District its portion of the taxes collected. The assessed values for collection in 2005, upon which the 2004 levies were based, were as follows:

	2004 Second Half	2005 First Half
	Collections	Collections
Agricultural/Residential and Other Real Estate	\$38,926,610	\$39,605,850
Public Utility Personal	6,236,880	6,543,100
Tangible Personal Property	3,062,918	3,044,260
Total Assessed Value	\$48,226,408	\$49,193,210
Tax rate per \$1,000 of assessed valuation	\$33.80	\$33.80

## **NOTE 6 - RECEIVABLES**

Receivables at June 30, 2005 consisted of taxes, accounts, intergovernmental, and interfund loan receivables. All receivables are considered collectable in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of state programs, and the current year guarantee of federal funds.

#### **NOTE 7 - INTERFUND BALANCES**

Following is a summary of interfund receivables/payables for all funds at June 30, 2005:

	Interfund Loans	Interfund Loans
Fund	Receivable	Payable
General Fund	\$220,641	\$0
Other Governmental Funds	0	220,641
Totals	\$220,641	\$220,641

The Interfund Loans are short-term loans to cover temporary cash deficits.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

## **NOTE 8 - CAPITAL ASSETS**

Summary by category of changes in governmental activities capital assets at June 30, 2005:

## Historical Cost:

Class	June 30, 2004	Additions	Deletions	June 30, 2005
Capital assets not being depreciated:				
Land	\$78,390	\$0	\$0	\$78,390
Construction in Progress	628,248	0	0	628,248
Capital assets being depreciated:				
Land Improvements	0	0	0	0
Buildings and Improvements	17,143,196	0	0	17,143,196
Machinery/Equipment and				
Furniture/Fixtures	4,373,983	63,416	0	4,437,399
Vehicles	943,880	0	(41,059)	902,821
Total Cost	\$23,167,697	\$63,416	(\$41,059)	\$23,190,054
Accumulated Depreciation:				
Class	June 30, 2004	Additions	Deletions	June 30, 2005
Land Improvements	(\$177,293)	(\$30,531)	\$0	(\$207,824)
Buildings and Improvements	(5,232,837)	(458,713)	0	(5,691,550)
Machinery/Equipment and				
Furniture/Fixtures	(3,340,233)	(285,373)	0	(3,625,606)
Vehicles	(614,453)	(57,452)	36,953	(634,952)
Total Depreciation	(\$9,364,816)	(\$832,069) *	\$36,953	(\$10,159,932)
Net Value:	\$13,802,881			\$13,030,122

<sup>\*</sup> Depreciation expenses were charged to governmental functions as follows:

Instruction	\$724,117
Support Services:	
Pupils	0
Instructional Staff	5,342
Administration	35,212
Fiscal Services	392
Operations & Maintenance of Plant	62,120
Pupil Transportation	55
Operation of Non-Instructional Services	4,831
Total Depreciation Expense	\$832,069

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

#### **NOTE 9 - DEFINED BENEFIT PENSION PLANS**

All of the District's full-time employees participate in one of two separate retirement systems which are cost-sharing, multiple-employer defined benefit pension plans.

## A. School Employees Retirement System of Ohio (SERS of Ohio)

All non-certified employees of the District, with minor exceptions, performing duties that do not require a certificate issued by the Ohio Department of Education are eligible to participate in the School Employees Retirement System of Ohio, a cost-sharing, multiple-employer public employee retirement system.

The SERS of Ohio provides retirement and disability benefits, annual cost-of-living adjustments and survivor benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by state statute per Chapter 3309 of the Ohio Revised Code. The SERS of Ohio issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information for the SERS of Ohio. Interested parties may obtain a copy by making a written request to SERS, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3746 or by calling (614) 222-5853.

The Ohio Revised Code provides statutory authority for District and employee contributions of 14% and 10% respectively. The contribution rates are determined actuarially, and are established and may be amended, up to statutory amounts, by the School Employees Retirement Board (Retirement Board) within the rates allowed by State statute. The required employer contribution rate is allocated to basic retirement benefits and health care by the Retirement Board. At June 30, 2004, (latest information available) 9.09% was allocated to fund the pension benefit and 4.91% to fund health care. The District's contributions to the SERS of Ohio for the years ending June 30, 2005, 2004, and 2003 were \$557,520, \$569,232, and \$516,432, respectively, which were equal to the required contributions for each year.

The Ohio Revised Code gives SERS the discretionary authority to provide postretirement health care to retirees and their dependents. Coverage is made available to service retirees with ten or more years of qualifying service credit, disability and survivor benefit recipients. All retirees and beneficiaries are required to pay a portion of their health care premium. The portion is based on years of service, Medicare eligibility, and retirement status. A safety net is in place for retirees whose household income falls below federal poverty levels. Premiums are reduced by 50% for those who apply. The portion of the 2004 employer contribution rate (latest information available) that was used to fund health care for the year 2004 was 4.91%. In addition, SERS levies a surcharge to fund health care benefits equal to 14% of the difference between minimum pay and the member's pay, prorated for partial service credit. For fiscal year 2005, the minimum pay has been established as \$27,400. The amount contributed to fund health care benefits, including the surcharge amounted to \$195,530.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

### **NOTE 9 - DEFINED BENEFIT PENSION PLANS (Continued)**

## A. School Employees Retirement System of Ohio (SERS of Ohio) (Continued)

Health care benefits are financed on a pay-as-you-go basis. The number of retirees and covered dependents currently receiving benefits is approximately 62,000. The target level for the health care reserve is 150% of annual health care expenses before premium deduction. Expenses for health care at June 30, 2004 (the latest information available) were \$223,443,805 and the target level was \$335.2 million. Net assets available for payment of benefits at June 30, 2004 were \$300.8 million.

## B. State Teachers Retirement System of Ohio (STRS of Ohio)

All certified employees of the District are eligible to participate in the State Teachers Retirement System of Ohio, a cost-sharing, multiple-employer public employee retirement system.

The STRS of Ohio provides retirement and disability benefits, annual cost-of-living adjustments and survivor benefits based on eligible service credit to plan members and beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. The STRS of Ohio issues a standalone financial report that includes financial statements and required supplementary information for the STRS of Ohio. Interested parties may obtain a copy by making a written request to STRS Ohio, 275 East Broad Street, Columbus, Ohio 43215-3371, or by calling (614) 227-4090 or by visiting the STRS Ohio Web site at www.strsoh.org.

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on member contributions and earned interest matched by STRS Ohio funds times an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5% of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. DC and Combined Plan members will transfer to the Defined Benefit Plan during their fifth year of membership unless they permanently select the DC or Combined Plan. Benefits are established by Chapter 3307 of the Ohio Revised Code.

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

### **NOTE 9 - DEFINED BENEFIT PENSION PLANS (Continued)**

## B. State Teachers Retirement System of Ohio (STRS of Ohio) (Continued)

The Ohio Revised Code provides statutory authority for District and employee contributions of 14% and 10%, respectively. The contribution requirements of plan members and the District are established and may be amended by the State Teachers Retirement Board, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10% for members and 14% for employers. At June 30, 2004, (latest information available) 13% was allocated to fund the pension benefit and 1% to fund health care. The District's contributions to the STRS of Ohio for the years ending June 30, 2005, 2004, and 2003 were \$166,896, \$171,036, and \$154,584, respectively, which were equal to the required contributions for each year.

STRS provides postemployment health care benefits to retirees who participated in the DB or Combined Plans and their dependents. Coverage includes hospitalization, physician fees, prescription drugs and partial reimbursement of monthly Medicare Part B premiums. All benefit recipients and sponsored dependents are eligible for health care coverage. Pursuant to the Revised Code, the State Teachers Retirement Board has discretionary authority over how much, if any, of the health care cost will be absorbed by STRS. All benefit recipients pay a portion of the health care cost in the form of a monthly premium. By Ohio law, health care benefits are not guaranteed.

Benefits are funded on a pay-as-you-go basis through an allocation of employer contributions to the Health Care Stabilization Fund. For the fiscal year ended June 30, 2004, (latest information available) the board allocated employer contributions are equal to 1% of covered payroll to the Health Care Stabilization Fund, which amounted to \$11,921 for the District. The balance of the Health Care Stabilization Fund was \$3.1 billion at June 30, 2004 (the latest information available). For the fiscal year ended June 30, 2004, the net health care costs paid by STRS were \$268,739,000. There were 111,853 eligible benefit recipients.

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Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

## NOTE 10 - LONG-TERM DEBT AND OTHER OBLIGATIONS

Detail of the changes in long-term debt and other long-term obligations of the District for the year ended June 30, 2005 are as follows:

			Balance June 30, 2004	Additions	Deductions	Balance June 30, 2005	Amount Due Within One Year
Gover	nmental Activities:						
	General Obligation Bonds:						
1986	School Facilities	7.38%	\$395,000	\$0	(\$55,000)	\$340,000	\$55,000
2000	Classroom Facilities	4.8-5.6%	1,051,000	0	(45,000)	1,006,000	45,000
2003	General Bond	3.5-4.9%	415,000	0	(25,000)	390,000	25,000
	Total General Obligation E	Bonds	1,861,000	0	(125,000)	1,736,000	125,000
	Compensated Absences		529,929	483,928	(529,929)	483,928	24,787
	Total Long-Term Obliga	ations	\$2,390,929	\$483,928	(\$654,929)	\$2,219,928	\$149,787

## A. Principal and Interest Requirements

A summary of the District's future long-term debt funding requirements, including principal and interest payments as of June 30, 2005, follows:

	General Obligation Bonds			
Years	Principal	Interest		
2006	\$125,000	\$91,973		
2007	125,000	84,824		
2008	130,000	77,542		
2009	130,000	70,124		
2010	140,000	62,244		
2011-2015	351,000	407,845		
2016-2020	465,000	135,870		
2021-2023	270,000	23,240		
Totals	\$1,736,000	\$953,662		

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

#### **NOTE 11 - STATUTORY RESERVES**

The District is required by state law to set aside certain general fund revenue amounts, as defined, into various reserves. During the fiscal year ended June 30, 2005, the reserve activity (cash-basis) was as follows:

		Capital	Budget	
	Textbook	Acquisition	Stabilization	
	Reserve	Reserve	Reserve	Total
Set-aside Cash Balance as of June 30, 2004	(\$81,809)	(\$4,613,275)	\$126,502	(\$4,568,582)
Current Year Set-Aside Requirement	159,830	159,830	0	319,660
Current Year Offset Credits	0	(8,105)	0	(8,105)
Qualifying Disbursements	(162,615)	(2,696)	0	(165,311)
Total	(\$84,594)	(\$4,464,246)	\$126,502	(\$4,422,338)
Cash Balance Carried Forward to FY 2006	(\$84,594)	(\$4,464,246)	\$126,502	(\$4,422,338)

The district had qualifying disbursements and balance carry forward that reduced the textbook set-aside amount below zero, this extra amount is being carried forward to reduce the set-aside requirements of future years.

Although the District had offsets and qualifying disbursements during the year that reduced the capital acquisition set-aside amounts below zero, this extra amount may not be used to reduce the set-aside requirements of future years. This negative amount is therefore not presented as being carried forward to the next fiscal year.

#### **NOTE 12 - JOINTLY GOVERNED ORGANIZATION**

Southeast Ohio Voluntary Educational Cooperative (SEOVEC) - SEOVEC was created as a regional council of governments pursuant to state statutes. SEOVEC is a computer cooperative formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts. SEOVEC has 38 participants consisting of 30 school districts and 8 educational service centers. SEOVEC is governed by a governing board, which is selected by member districts. The District is the fiscal agent for SEOVEC. SEOVEC possesses its own budgeting and taxing authority. To obtain financial information, write to: Southeast Ohio Voluntary Educational Cooperative, Bobbi Weidner, Treasurer, at 221 North Columbus Road, Athens, Ohio 45701.

*Mid-East Ohio Career Center* - The Mid-East Ohio Career Center is a distinct political subdivision of the State of Ohio operated under the direction of a Board consisting of eleven appointed representatives from the eight participating school districts. The Board possesses its own budgeting and taxing authority. To obtain financial information, write to: Mid-East Ohio Career Center, Rick White, CPA, Treasurer, at 400 Richards Road, Zanesville, Ohio 43701.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

### **NOTE 12 - JOINTLY GOVERNED ORGANIZATION** (Continued)

Coalition of Rural and Appalachian Schools – The Coalition of Rural and Appalachian Schools is a jointly governed organization including over 100 school districts in southeastern Ohio. The Coalition is operated by a Board which is composed of fourteen members. The Board members are composed of one superintendent from each County elected by the school districts within that County. The Coalition provides various services for school district administrative personnel; gathers data regarding conditions of education in the region; cooperates with other professional groups to assess and develop programs designed to meet the needs of member districts; and provides staff development programs for school district personnel. The Coalition is not dependent upon the continued participation of the School District and the School District does not maintain an equity interest in or a financial responsibility for the Coalition. The School District made no significant payments for membership in fiscal year 2005.

#### **NOTE 13 - RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. During fiscal year 2005 the District contracted with several different insurance providers for various insurance coverages, as follows:

Insurance Provider	Coverage	Deductible
Indiana Insurance Company	Property & Boiler	\$1,000
Indiana Insurance Company	Automobile	\$250
		\$500
Harcum-Schuett	General Liability	\$0
Harcum-Schuett	Education Legal	\$5,000
Harcum-Schuett	Liability	\$5,000

There has been no significant reduction in insurance coverages from coverages in the prior year. In addition, settled claims resulting from these risks have not exceeded commercial insurance coverages in any of the past three fiscal years.

The School District also maintains a limited medical insurance program for employees. Premiums are paid to a third party administrator, Medical Mutual of Ohio. The claims are processed by the third party administrator and monitored by the School District in conjunction with the third party administrator. An internal service fund is presented in the financial statements and reflects premiums paid into the self-insurance fund by other funds which are available to pay claims and administrative costs, and establish claims reserves. The outstanding claims at June 30, 2005, for the medical self-insurance program amounted to \$419,459.

The District participates in the Ohio School Plan (OSP), an insurance purchasing pool. The OSP is created and organized pursuant to and authorized by Section 2744.081 of the Ohio Revised Code. The OSP in an unincorporated, non-profit association of its members and an instrumentality for each member for the purpose of enabling members of the Plan to provide for a formalized, joint insurance purchasing program to maintain adequate insurance protection, risk management programs and other administrative services. The OSP's business and affairs are conducted by a fifteen member Board of directors consisting

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2005

### **NOTE 13 - RISK MANAGEMENT** (Continued)

of school district superintendents and treasurers. Hylant Group Inc. is the administrator of the OSP and is responsible for processing claims. Harcum-Schuett Insurance Agency, Inc. is the sales and marketing representative, which establishes agreements between OSP and member schools.

Workers' compensation claims are covered through the District's participation in the State of Ohio's program. The District pays the State Workers' Compensation System a premium based upon a rate per \$100 of payroll. The rate is determined based on accident history and administrative costs.

#### **NOTE 14 – INSURANCE PURCHASING POOL**

The District participates in the Ohio School Boards Association Workers' Compensation Group Rating Plan (the "Plan"). This is a group rating plan as established under Section 4123.29 of the Ohio Revised Code. The Plan was established through the Ohio School Boards Association (OSBA) as a group purchasing pool.

The Plan's business and affairs are conducted by a three member Board of Directors consisting of the President, the President Elect and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as the coordinator of the program. Each year, the participating school districts pay an enrollment fee to the Plan to cover the costs of administering the program.

### **NOTE 15 - CONTINGENCIES**

## A. Grants

The District receives financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the District at June 30, 2005.

#### **B. State School Funding**

On December 11, 2002, the Ohio Supreme Court issued its latest opinion regarding the State's school funding plan. The decision reaffirmed earlier decisions that Ohio's current-funding plan is unconstitutional.

The Supreme Court relinquished jurisdiction over the case and directed, 'the Ohio General Assembly to enact a school-funding scheme that is thorough and efficient.' The District is currently unable to determine what effect, if any, this decision will have on its future State funding and its financial operations.

## WOLFE, WILSON, & PHILLIPS, INC. 37 SOUTH SEVENTH STREET ZANESVILLE, OHIO 43701

# INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Education Crooksville Exempted Village School District Crooksville, Ohio 43731

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Crooksville Exempted Village School District as of and for the year ended June 30, 2005, which collectively comprise the District's basic financial statements and have issued our report thereon dated January 13, 2006, wherein we noted the District adopted Government Accounting Standards Board Statements 34,37,38, and Interpretation 6. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Crooksville Exempted Village School District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

#### Compliance

As part of obtaining reasonable assurance about whether Crooksville Exempted Village School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that we must report under *Government Auditing Standard*. We noted certain immaterial instances of noncompliance, which we have reported to management of Crooksville Exempted Village School District in a separate letter dated January 13, 2006.

This report is intended for the information of the District's Board of Education, management, Auditor of State, federal award agencies, and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

*Wolfe, Wilson, & Phillips, Inc.* Zanesville, Ohio January 13, 2006

## WOLFE, WILSON, & PHILLIPS, INC. 37 SOUTH SEVENTH STREET ZANESVILLE, OHIO 43701

# REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Education Crooksville Exempted Village School District Crooksville, Ohio 43731

#### **Compliance**

We have audited the compliance of Crooksville Exempted Village School District with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to its major federal program for the year ended June 30, 2005. Crooksville Exempted Village School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of Crooksville Exempted Village School District management. Our responsibility is to express an opinion on Crooksville Exempted Village School District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Crooksville Exempted Village School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Crooksville Exempted Village School District's compliance with those requirements.

In our opinion, the Crooksville Exempted Village School District complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2005.

#### **Internal Control Over Compliance**

The management of Crooksville Exempted Village School District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Crooksville Exempted Village School District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with *OMB Circular A-133*.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

## Page 2

This report is intended for the information of the Board of Education, management, the Auditor of State, federal award agencies, and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

*Wolfe, Wilson, & Phillips, Inc.* Zanesville, Ohio January 13, 2006

# CROOKSVILLE EXEMPTED VILLAGE SCHOOL DISTRICT PERRY COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS OMB CIRCULAR A-133 SECTION 505

## 1. Summary of Auditor's Results

(d)(1)(I)	Type of Financial Statement Opinion	Unqualified		
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	NO		
(d)(1)(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	NO		
(d)(1)(iii)	Was there any reported non-compliance at the financial statement level (GAGAS)?	No		
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	NO		
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	NO		
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified		
(d)(1)(vi)	Are there any reportable findings under section. 510?	NO		
(d)(1)(vii)	Major Programs:	Reading First; CFDA #84.357		
(d)(1)(viii)	Dollar Threshold: Type A\B Programs:	Type A: >\$300,000; Type B: All Others		
(d)(1)(ix)	Low Risk Auditee?	Yes		

## 2. Findings Related to the Financial Statements Required to be Reported in Accordance with GAGAS

NONE

## 3. Findings and Questioned Costs for Federal Awards

NONE

## CROOKSVILLE EXEMPTED VILLAGE SCHOOL DISTRICT PERRY COUNTY SCHEDULE OF FEDERAL AWARDS EXPENDITURES FOR THE FISCAL YEAR ENDED JUNE 30, 2005

Federal Grantor/ Sub-Grantor Program Title	Pass Through Entity Number	Federal CFDA Number		Receipts	Non-Cash Receipts	Disbursements	Non-Cash Disbursements
U.S. DEPARTMENT OF AGRICULTURE: Pass through Ohio Department of Education							
Nutrition Cluster							
National School Breakfast Program	n/a	10.553	\$	60,631	\$ -	\$ 60,631	\$ -
National School Lunch Program	n/a	10.555		165,103	-	165,103	-
Special Milk Program Food Distribution Program	n/a n/a	10.556 10.550		2,670	26,936	2,670	26,936
Total Nutrition Cluster	II/a	10.550		228,404	26,936	228,404	26,936
Total U.S. Department of Agriculture				228,404	26,936	228,404	26,936
U.S. DEPARTMENT OF EDUCATION:							
Pass through Ohio Department of Education							
Title I Educationally Deprived Children	045351C1S12004	84.010		14,548	-	16,007	-
, ,	045351C1S12005			230,719		219,351	
				245,267	-	235,358	-
Special Education Cluster:		04.007		0.400		40.544	
Title VI-B Special Education Assistance for Handicapped Children	0453516BSF04P	84.027		9,480 208,361	-	13,544	-
Special Education Preschool Grant	0453516BSF05P 045351PGSC03P	84.173		7,630	-	206,462 7,630	-
opedar Eddedion Freschool Grant	0400011 000001	04.170	_	225,471	-	227,636	
Drug Free Schools Grant	045351DRS12005	84.186		7,035	_	7,035	_
Brag 1700 Concolo Crant	040001211012000	01.100		7,035		7,035	
leavesting Education Bases Obstacles		04.000		500		0.000	
Innovative Education Program Stratagies	045351C2S12005	84.298	_	509 509		3,000	
		04.040		5.407			
Education Technology State Grants	045351TJS12004 045351TJS12005	84.318		5,137	-	5,067	-
			_	6,124 11,261		5,715 10,782	
Deading First Ohio	045351RSS12004 045351RSS12005	84.357		10,062		27,886	
Reading First-Ohio				215,401	-	277,512	-
				225,463	_	305,398	-
Improving Toocher Quality State Cranto	045254TD042004	84.367		24 104	_	28,483	
Improving Teacher Quality State Grants	045351TRS12004 045351TRS12005	04.307		24,184 36,625	-	20,403 50,055	-
			-	60,809	_	78,538	
Total U.S. Department of Education				775,815	-	867,747	-
ILC DEDARTMENT OF HEALTH AND HIMA	N SERVICES.						
U.S. DEPARTMENT OF HEALTH AND HUMA ( PASS THROUGH Ohio Department of MR/DI							
Medical Assistance - CAFS	n/a	93.778		21,897	=	21,897	_
Wedical Assistance - OAI S	11/4	30.770		21,897	-	21,897	-
Total U.S. Department of Health and Huma	n Services			21,897	-	21,897	-
U.S. DEPARTMENT OF HOMELAND SECUR ( PASS THROUGH Ohio Emergency Managen							
		07.020		14 454		44 454	
Disaster Grants	n/a	97.036		11,454 11,454		11,454 11,454	
Total U.S. Department of Health and Huma	n Services			11,454	-	11,454	-
Total Federal Awards Expenditures			\$	1,037,570	\$ 26,936	\$ 1,129,502	\$ 26,936
				.,557,570	0,000	- 1,120,00Z	<del>+ 20,000</del>

## CROOKSVILLE EXEMPTED VILLAGE SCHOOL DISTRICT NOTES TO SCHEDULE OF FEDERAL AWARDS EXPENDITURES

## NOTES A – SIGNIFICANT ACCOUNTING POLICIES

The accompanying schedule of federal awards expenditures is a summary of the activity of the District's federal award programs. The schedule has been prepared on the cash basis of accounting.

## NOTES B - CHILD NUTRITION CLUSTER

Program regulations do not require the District to maintain separate inventory records for purchased food and food received from the U.S. Department of Agriculture. This nonmonetary assistance (expenditures) is reported in the Schedule at the fair market value of the commodities received.

Cash receipts from the U.S. Department of Agriculture are commingled with State grants. It is assumed federal monies are expended first.



88 East Broad Street P.O. Box 1140 Columbus, Ohio 43216-1140

Telephone 614-466-4514

800-282-0370

Facsimile 614-466-4490

## CROOKSVILLE EXEMPTED VILLAGE SCHOOL DISTRICT PERRY COUNTY

## **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED APRIL 11, 2006