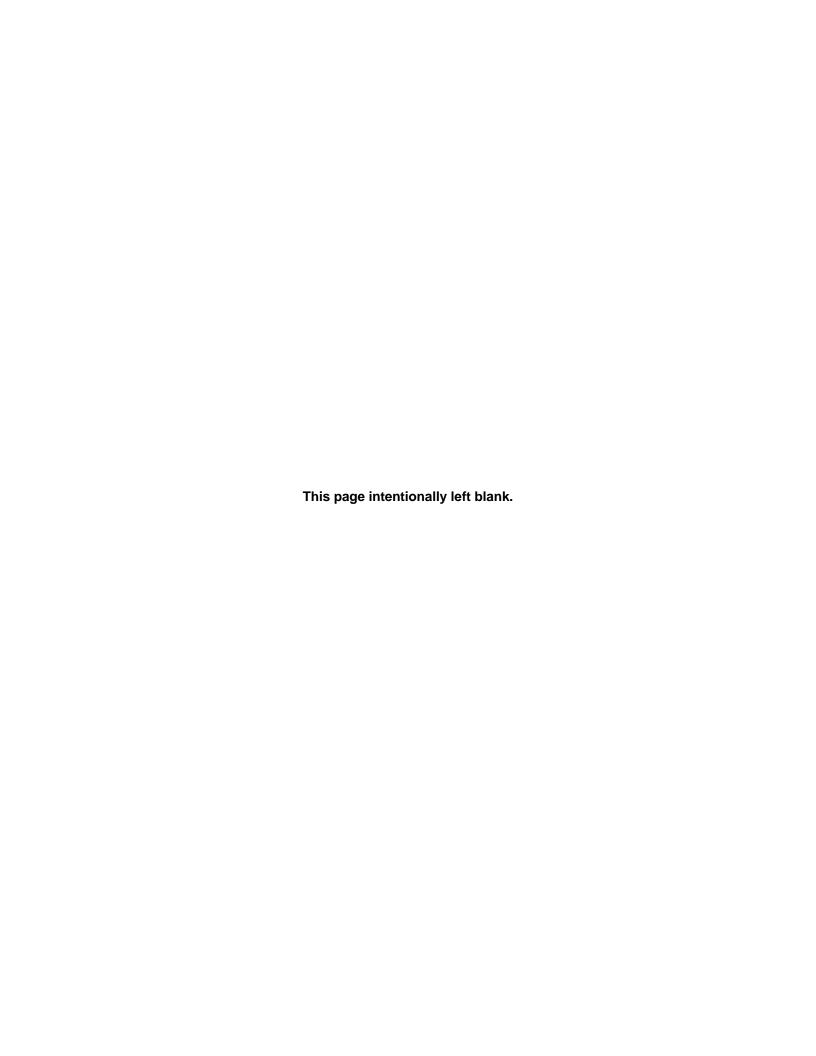




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Duchouquet Township Auglaize County 17301 Golden Bridge Road Wapakoneta, Ohio 5895

To the Board of Trustees:

As you are aware, the Auditor of State's Office (AOS) must modify the *Independent Accountants' Report* we provide on your financial statements due to a February 2, 2005 interpretation from the American Institute of Certified Public Accountants (AICPA). While AOS does not legally require your government to prepare financial statements pursuant to Generally Accepted Accounting Principles (GAAP), the AICPA interpretation requires auditors to formally acknowledge that you did not prepare your financial statements in accordance with GAAP. Our Report includes an opinion relating to GAAP presentation and measurement requirements, but does not imply the amounts the statements present are misstated under the non-GAAP basis you follow. The AOS report also includes an opinion on the financial statements you prepared using the cash basis and financial statement format the AOS permits.

Betty Montgomery Auditor of State

Butty Montgomery

August 22, 2005

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INDEPENDENT ACCOUNTANTS' REPORT

Duchouquet Township Auglaize County 17301 Golden Bridge Road Wapakoneta, Ohio 45895

To the Board of Trustees:

We have audited the accompanying financial statements of Duchouquet Township, Auglaize County, (the Township), as of and for the years ended December 31, 2004 and 2003. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require that we plan and perform the audit to reasonably assure whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. The Township processes its financial transactions with the Auditor of State's Uniform Accounting Network (UAN). *Government Auditing Standards* considers this service to impair the independence of the Auditor of State to audit the Township because the Auditor of State designed, developed, implemented, and as requested, operates UAN. However, *Government Auditing Standards* permits the Auditor of State to audit and opine on this entity, because Ohio Revised Code § 117.101 requires the Auditor of State to provide UAN services, and Ohio Revised Code §§ 117.11(B) and 115.56 mandate the Auditor of State to audit Ohio governments. We believe our audit provides a reasonable basis for our opinion.

As described more fully in Note 1, the Township has prepared these financial statements using accounting practices the Auditor of State prescribes or permits. These practices differ from accounting principles generally accepted in the United States of America (GAAP). Although we cannot reasonably determine the effects on the financial statements of the variances between these regulatory accounting practices and GAAP, we presume they are material.

Revisions to GAAP would require the Township to reformat its financial statement presentation and make other changes effective for the year ended December 31, 2004. Instead of the combined funds the accompanying financial statements present for 2004 (and 2003), the revisions require presenting entity wide statements and also to present its larger (i.e. major) funds separately for 2004. While the Township does not follow GAAP, generally accepted auditing standards requires us to include the following paragraph if the statements do not substantially conform to the new GAAP presentation requirements. The Auditor of State permits, but does not require governments to reformat their statements. The Township has elected not to reformat its statements. Since this Township does not use GAAP to measure financial statement amounts, the following paragraph does not imply the amounts reported are materially misstated under the accounting basis the Auditor of State permits. Our opinion on the fair presentation of the amounts reported pursuant to its non-GAAP basis is in the second following paragraph.

One First National Plaza / 130 W. Second St. / Suite 2040 / Dayton, OH 45402 Telephone: (937) 285-6677 (800) 443-9274 Fax: (937) 285-6688 www.auditor.state.oh.us Duchouquet Township Auglaize County Independent Accountants' Report Page 2

In our opinion, because of the effects of the matter discussed in the preceding two paragraphs, the financial statements referred to above for the year ended December 31, 2004 do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Township as of December 31, 2004, or its changes in financial position for the year then ended.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances of Duchouquet Township, Auglaize County, as of December 31, 2004 and 2003, and its combined cash receipts and disbursements for the years then ended on the accounting basis Note 1 describes.

The aforementioned revision to generally accepted accounting principles also requires the Township to include Management's Discussion and Analysis for the year ended December 31, 2004. The Township has not presented Management's Discussion and Analysis, which accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 22, 2005, on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. While we did not opine on the internal control over financial reporting or on compliance, that report describes the scope of our testing of internal control over financial reporting and compliance, and the results of that testing. That report is an integral part of an audit performed in accordance with *Government Auditing Standards*. You should read it in conjunction with this report in assessing the results of our audit.

Betty Montgomery Auditor of State

Betty Montgomery

August 22, 2005

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2004

	Governmental Fund Types			
	General	Special Revenue	Totals (Memorandum Only)	
Cash Receipts:				
Local Taxes	\$36,723	\$198,354	\$235,077	
Intergovernmental	122,516	115,804	238,320	
Licenses, Permits, and Fees	3,015		3,015	
Earnings on Investments	1,685	705	2,390	
Other Revenue	341	4,178	4,519	
Total Cash Receipts	164,280	319,041	483,321	
Cash Disbursements:				
Current:				
General Government	93,794		93,794	
Public Safety	966	90,271	91,237	
Public Works	18,359	40,703	59,062	
Health	2,474		2,474	
Capital Outlay	2,959	93,769	96,728	
Total Cash Disbursements	118,552	224,743	343,295	
Total Receipts Over/(Under) Disbursements	45,728	94,298	140,026	
Other Financing Receipts and (Disbursements):				
Sale of Fixed Assets		35,000	35,000	
Total Other Financing Receipts/(Disbursements)		35,000	35,000	
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements				
and Other Financing Disbursements	45,728	129,298	175,026	
Fund Cash Balances, January 1	69,692	104,986	174,678	
Fund Cash Balances, December 31	<u>\$115,420</u>	\$234,284	\$349,704	

The notes to the financial statements are an integral part of this statement.

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2003

	Governmental		
	General	Special Revenue	Totals (Memorandum Only)
Cash Receipts:			
Local Taxes	\$36,535	\$198,014	\$234,549
Intergovernmental	41,630	102,246	143,876
Licenses, Permits, and Fees	2,635		2,635
Earnings on Investments	1,832	236	2,068
Other Revenue	380	4,178	4,558
Total Cash Receipts	83,012	304,674	387,686
Cash Disbursements:			
Current:			
General Government	93,035		93,035
Public Safety	1,452	94,874	96,326
Public Works	39,921	169,021	208,942
Health	2,097		2,097
Capital Outlay	341		341
Total Cash Disbursements	136,846	263,895	400,741
Total Receipts Over/(Under) Disbursements	(53,834)	40,779	(13,055)
Other Financing Receipts and (Disbursements):			
Advances-In	(4.400)	1,400	1,400
Advances-Out	(1,400)		(1,400)
Other Sources	1,407		1,407
Total Other Financing Receipts/(Disbursements)	7	1,400	1,407
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements			
and Other Financing Disbursements	(53,827)	42,179	(11,648)
Fund Cash Balances, January 1	123,519	62,807	186,326
Fund Cash Balances, December 31	\$69,692	\$104,986	\$174,678

The notes to the financial statements are an integral part of this statement.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2004 AND 2003

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

The constitution and laws of the State of Ohio establish the rights and privileges of Duchouquet Township, Auglaize County, (the Township) as a body corporate and politic. A publicly-elected three-member Board of Trustees directs the Township. The Township provides road and bridge maintenance, fire protection and emergency medical services. The Township contracts with the City of Wapakoneta, Village of Buckland, Village of Cridersville, and Uniopolis Volunteer Fire Department to provide fire and ambulance services.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

B. Basis of Accounting

These financial statements follow the basis of accounting the Auditor of State prescribes or permits. This basis is similar to the cash receipts and disbursements. The Township recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the Auditor of State prescribes or permits.

C. Cash and Investments

The Township's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively.

Interim deposits held during the audit period were valued at cost.

D. Fund Accounting

The Township uses fund accounting to segregate cash and investments that are restricted as to use. The Township classifies its funds into the following types:

1. General Fund

The General Fund reports all financial resources except those required to be accounted for in another fund.

2. Special Revenue Funds

These funds account for proceeds from specific sources that are restricted to expenditure for specific purposes.

The Township had the following significant Special Revenue Funds:

Road and Bridge Fund - This fund receives property tax money for constructing, maintaining, and repairing Township roads and bridges.

Special Levy Fire Fund - This fund receives property tax money from an operating levy in order to provide fire protection functions and ambulance and other emergency services to the Township residents.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2004 AND 2003 (Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Appropriations lapse at year end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus cash as of January 1. The County Budget Commission must also approve estimated resources.

3. Encumbrances

The Ohio Revised Code requires the Township to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are canceled, and reappropriated in the subsequent year.

A summary of 2004 and 2003 budgetary activity appears in Note 3.

F. Property, Plant, and Equipment

The Township records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

2. EQUITY IN POOLED CASH AND INVESTMENTS

The Township maintains a cash and investments pool all funds use. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash and investments at December 31 was as follows:

	2004	2003
Demand deposits	\$349,704	\$174,678

Deposits: Deposits are insured by the Federal Depository Insurance Corporation; or collateralized by the financial institution's public entity deposit pool.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2004 AND 2003 (Continued)

3. BUDGETARY ACTIVITY

Budgetary activity for the years ending 2004 and 2003 follows:

2004 Budgeted vs. Actual Receipts

	Budgeted	Actual	
Fund Type	Receipts	Receipts	Variance
General	\$85,900	\$164,280	\$78,380
Special Revenue	302,732	354,041	51,309
Total	\$388,632	\$518,321	\$129,689

2004 Budgeted vs. Actual Budgetary Basis Expenditures

	Appropriation	Budgetary	
Fund Type	Authority	Expenditures	Variance
General	\$152,093	\$118,552	\$33,541
Special Revenue	408,218	224,743	183,475
Total	\$560,311	\$343,295	\$217,016

2003 Budgeted vs. Actual Receipts

	Budgeted	Actual	
Fund Type	Receipts	Receipts	Variance
General	\$98,277	\$84,419	(\$13,858)
Special Revenue	299,846	304,674	4,828
Total	\$398,123	\$389,093	(\$9,030)

2003 Budgeted vs. Actual Budgetary Basis Expenditures

	Appropriation	Budgetary	
Fund Type	Authority	Expenditures	Variance
General	\$220,797	\$136,846	\$83,951
Special Revenue	362,658	263,895	98,763
Total	\$583,455	\$400,741	\$182,714

4. PROPERTY TAX

Real property taxes become a lien on January 1 preceding the October 1 date for which the Trustees adopt rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Township.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2004 AND 2003 (Continued)

5. RETIREMENT SYSTEMS

The Township's employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2004 and 2003, OPERS members contributed 8.5 percent of their gross salaries. The Township contributed an amount equaling 13.55 percent of participants' gross salaries. The Township has paid all contributions required through December 31, 2004.

6. RISK MANAGEMENT

Risk Pool Membership

The Township belongs to the Ohio Township Association Risk Management Authority (OTARMA), a risk-sharing pool available to Ohio townships. OTARMA provides property and casualty coverage for its members. OTARMA is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

Casualty Coverage - OTARMA retains casualty risks up to \$250,000 per claim, including loss adjustment expenses. OTARMA pays a percentage of its contributions to APEEP. APEEP reinsures claims exceeding \$250,000, up to \$1,750,000 per claim and \$5,000,000 in the aggregate per year. Townships can elect additional coverage, from \$2,000,000 to \$10,000,000 from the General Reinsurance Corporation.

If losses exhaust OTARMA's retained earnings, APEEP covers OTARMA losses up to \$5,000,000 per year, subject to a per-claim limit of \$2,000,000.

Property Coverage - OTARMA retains property risks, including automobile physical damage, up to \$100,000 on any specific loss in any one occurrence. The Travelers Indemnity Company reinsures losses exceeding \$100,000 up to \$500,000,000 per occurrence. APEEP's Guarantee Fund pays losses and loss adjustment expenses exceeding operating contributions.

The aforementioned casualty and property reinsurance agreements do not discharge OTARMA's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective township.

Financial Position - OTARMA's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31, 2004 and 2003:

Casualty Coverage	2004	2003	
Assets	\$30,687,203	\$27,792,223	
Liabilities	(13,640,962)	(11,791,300)	
Retained earnings	\$17,046,241	\$16,000,923	
Property Coverage	2004	2003	
Assets	\$7,799,073	\$6,791,060	
Liabilities	(753,906)	(750,956)	
Retained earnings	\$7,045,167	\$6,040,104	



INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Duchouquet Township Auglaize County 17301 Golden Bridge Road Wapakoneta, Ohio 45895

To the Board of Trustees:

We have audited the financial statements of Duchouquet Township, Auglaize County, (the Township), as of and for the years ended December 31, 2004 and 2003, and have issued our report thereon dated August 22, 2005, wherein we noted the Township followed accounting practices the Auditor of State prescribes rather than accounting principles generally accepted in the United States of America. We also noted that the Township uses the Auditor of State's Uniform Accounting Network (UAN) to process its financial transactions. *Government Auditing Standards* considers this service to impair the Auditor of State's independence to audit the Township because the Auditor of State designed, developed, implemented, and, as requested, operates UAN. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Comptroller General of the United States' *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Township's internal control over financial reporting to determine our auditing procedures to express our opinion on the financial statements and not to opine on the internal control over financial reporting. Our consideration of the internal control would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts material to the financial statements we audited may occur and not be timely detected by employees when performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider material weaknesses. In a separate letter to the Township's management dated August 22, 2005, we reported other matters involving internal control over financial reporting we did not deem reportable conditions.

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Duchouquet Township
Auglaize County
Independent Accountants' Report on Internal Control Over
Financial Reporting and on Compliance and Other Matters
Required by Government Auditing Standards
Page 2

Compliance and Other Matters

As part of reasonably assuring whether the Township's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express an opinion. The results of our tests disclosed instances of noncompliance or other matters we must report under *Government Auditing Standards*, which are described in the accompanying schedule as items 2004-001 to 2004-003. Also, in a separate letter to the Township's management dated August 22, 2005, we reported other matters related to noncompliance we deemed immaterial.

We intend this report solely for the information and use of management and Board of Trustees. It is not intended for anyone other than these specified parties.

Betty Montgomery Auditor of State

Butty Montgomeny

August 22, 2005

SCHEDULE OF FINDINGS DECEMBER 31, 2004 AND 2003

FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

FINDINGS REPAID UNDER AUDIT

FINDING NUMBER 2004-001

Salary Overpayment

Ohio Revised Code Section 505.24 establishes the compensation for the township trustees based on the annual budget. OAG Opinion 99-015 states for the purposes of calculating the authorized compensation of the township trustees and the township clerk pursuant to R.C. 505.24 and R.C. 507.09, the term "budget" refers to the total amount of resources available to the township pursuant to the official certificate of estimated resources or amendments to the certificate, since the date of the certificate controls the salary amount.

During 2003, Robert Rohrbacher, Trustee, whose term began January 1, 2000, was due compensation in the amount of \$7,878 for the twelve months of the year which he served as Trustee; however the actual compensation drawn was the new term annual salary amount of \$7,980, resulting in an overpayment in compensation of \$102.

The above finding has been repaid with check number 768, dated September 15, 2005, with receipt number 85 and deposited on the same date.

FINDING NUMBER 2004-002

Salary Overpayment

Ohio Revised Code Section 507.09 establishes the compensation for the township clerk based on the annual budget. OAG Opinion 99-015 states for the purposes of calculating the authorized compensation of the township trustees and the township clerk pursuant to R.C. 505.24 and R.C. 507.09, the term "budget" refers to the total amount of resources available to the township pursuant to the official certificate of estimated resources or amendments to the certificate, since the date of the certificate controls the salary amount.

During 2003, Cathy Oen, Clerk, whose term began April 1, 2000, was due compensation in the amount of \$12,381 for the twelve months of the year which she served as Clerk. Actual compensation paid to the clerk for 2003 totaled \$12,539, resulting in an overpayment of compensation. The Township Clerk's annual salary increased from \$12,381 to \$12,830 on April 1, 2004, the first day of the new term. The Clerk was entitled to the old annual salary for the first three months of 2004 until the date of the new term, and the new annual salary for the subsequent nine months. During 2004, the salary drawn was the 2004 annual salary amount. These errors resulted in the following overpayment:

	Months	Monthly Salary	Allowed Calculation	Actually Paid	Over Payment
2003 Salary	12	\$1031.75	\$12,381.00	\$12,539.00	158.00
January Through March 2004 Salary	3	1,031.75	3,095.25	3,209.00	113.75
April Through December 2004 Salary	9	1,069.17	9,622.50	9,621.00	(1.50)
Total Overpayment			\$12,717.75	\$12,830.00	\$270.25

The above finding has been repaid with check number 169, dated September 15, 2005, with receipt number 83 and deposited on the same date.

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Duchouquet Township Auglaize County Schedule of Findings Page 2

FINDINGS REPAID UNDER AUDIT (Continued)

FINDING NUMBER 2004-003

In-Term Increase in Compensation

O Const Art II Section 20 and OAG 92-068 prohibit any change in the compensation of a township official during the officials' existing term. Accordingly, the purchase of health insurance for a township official must be authorized by resolution before the officials' term begins.

The Board of Trustees adopted a resolution, on November 11, 2003, that allowed up to \$3,000 per annum to be reimbursed for various coverages under a health insurance plan for each elected official instead of procuring a uniform group plan.

The following findings represent the payments considered in-term increases:

1. John Limbert, Trustee, whose current term began January 1, 2002, chose to receive the health insurance reimbursement; therefore, the reimbursement would constitute an in-term increase. During 2004 and 2005, he received \$2,359.50 in health insurance premium reimbursements prior to starting a new term.

The above finding has been repaid with check number 1281, dated September 15, 2005, with receipt number 84 and deposited on the same date.

2. Cathy Oen, Clerk, whose current term began April 1, 2000, chose to receive the health insurance reimbursement when her new term in office did not begin until April 1, 2004; therefore, the reimbursement would constitute an in-term increase for the first three months of 2004. During the first three months of 2004, she received \$663.75 in health insurance premium reimbursements prior to starting a new term.

The above finding has been repaid with check number 169, dated September 15, 2005, with receipt number 85 and deposited on the same date.

SCHEDULE OF PRIOR AUDIT FINDINGS DECEMBER 31, 2004 AND 2003

ding nber	Finding Summary	Fully Corrected?	Not Corrected, Partially Corrected; Significantly Different Corrective Action Taken; or Finding No Longer Valid; <i>Explain</i>
2-001 2-002	Meal reimbursements paid to two trustees for meal expenses incurred while conducting normal business procedures within the township.	Yes	



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DUCHOUQUET TOWNSHIP

AUGLAIZE COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

CLERK OF THE BUREAU

Susan Babbitt

CERTIFIED OCTOBER 4, 2005