# WOLF CREEK LOCAL SCHOOL DISTRICT ANNUAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2003



Board of Education Wolf Creek Local School District Waterford, Ohio

We have reviewed the Independent Auditor's Report of the Wolf Creek Local School District, Washington County, prepared by Wolfe, Wilson, & Phillips, Inc., for the audit period July 1, 2002 through June 30, 2003. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Wolf Creek Local School District is responsible for compliance with these laws and regulations.

Butty Montgomeny

BETTY MONTGOMERY Auditor of State

January 16, 2004



# WOLF CREEK LOCAL SCHOOL DISTRICT WASHINGTON COUNTY

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## WOLFE, WILSON, & PHILLIPS, INC. 37 SOUTH SEVENTH STREET ZANESVILLE, OHIO 43701

#### INDEPENDENT AUDITORS' REPORT

Board of Education Wolf Creek Local School District Waterford, Ohio

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Wolf Creek Local School District as of and for the year ended June 30, 2003, as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates, if any, made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of Wolf Creek Local School District as of June 30, 2003, and the changes in financial position of those activities and funds, and the budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated December 3, 2003, on our consideration of Wolf Creek Local School District's internal control over financial reporting and our tests of its compliance with laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Managements Discussion and Analysis is not a required part of the basic financial statements, but is supplementary information the Government Accounting Standards Board requires. We applied limited procedures, consisting principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. We did not audit the information and express no opinion thereon.

Our audit was performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Wolfe, Wilson, & Phillips, Inc. Zanesville, Ohio December 3, 2003

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2003 Unaudited

The discussion and analysis of the Wolf Creek Local School District's financial performance provides an overall review of the School District's financial activities for the fiscal year ended June 30, 2003. The intent of this discussion and analysis is to look at the School District's financial performance as a whole; readers should also review the notes to the basic financial statements and financial statements to enhance their understanding of the School District's financial performance.

#### FINANCIAL HIGHLIGHTS

# Key financial highlights for the fiscal year 2003 are as follows:

- Net assets of governmental activities decreased \$34,159.
- General revenues accounted for \$4,591,225 in revenue or 85% of all revenues. Program specific revenues in the form of charges for services, grants, contributions, and interest accounted for \$832,855 or 15% of total revenues of \$5,424,080.
- Total assets of governmental activities increased \$1,003,655 as cash increased \$48,544, investments decreased \$3,083,757 while capital assets increased \$3,998,378, taxes receivable decreased \$210,411 due to deregulation, and deferred charges increased \$230,652.
- The School District had \$5,458,239 in expenses related to governmental activities; only \$832,855 of these expenses were offset by program specific charges for services, grants, contributions, and interest. General revenues of \$4,591,225 were adequate to provide for these programs.
- The School District has three major funds; the General Fund, Bond Retirement, and the Building Capital Projects Fund. The General Fund had \$4,403,062 in revenues and \$4,446,710 in expenditures. The General Fund's balance decreased \$43,648. The Bond Retirement Fund accounted for activity related to issuing \$6,600,000 in general obligation bonds for construction, including bond issuance costs, premiums, and discounts on serial, term, and capital appreciation bonds, and the retirement of \$6,600,000 in bond anticipation notes. The Building Capital Projects Fund had \$108,562 in revenues and \$4,158,969 in capital expenditures. The Building Capital Projects Fund's balance decreased by \$4,050,407.

#### USING THIS ANNUAL FINANCIAL REPORT

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the Wolf Creek Local School District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities and conditions.

The Statement of Net Assets and Statement of Activities provide information about the activities of the whole School District, presenting both an aggregate view of the School District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look as the School District's most significant funds with all other non-major funds presented in total in one column.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2003 Unaudited

# Reporting the School District as a Whole

Statement of New Assets and Statement of Activities

While this document contains information about the large number of funds used by the School District to provide programs and activities for students, the view of the School District as a whole looks at all financial transactions and asks the question, "How did we do financially during fiscal year 2003?" The Statement of Net Assets and the Statement of Activities answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the School District's net assets and changes in those assets. This change in net assets is important because it tells the reader that, for the School District as a whole, the financial position of the School District has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the School District's property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, required educational programs, and other factors.

• In the Statement of Net Assets and the Statement of Activities, all of the School District's programs and services are reported as governmental activities including instruction, support services, operation of non instructional services, and extracurricular activities.

#### Reporting the School District's Most Significant Funds

#### Fund Financial Statements

The analysis of the School District's major funds begins on page 9. Fund financial reports provide detailed information about the School District's major funds. The School District uses many funds to account for a multiple of financial transactions. However, these fund financial statements focus on the School District's most significant funds. The School District's major governmental funds are the General Fund, Bond Retirement Fund, and the Building Capital Projects Fund.

Governmental Funds Most of the School District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at fiscal year end available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the School District's general governmental operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds is reconciled in the financial statements.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2003 Unaudited

#### THE SCHOOL DISTRICT AS A WHOLE

Recall that the Statement of Net Assets provides the perspective of the School District as a whole. Table 1 provides a summary of the School District's net assets for 2003 compared to 2002.

Table 1 Net Assets

	Governmental Activities		
	2003	2002	
Assets			
Current and Other Assets	\$7,949,835	\$10,944,558	
Capital Assets	6,135,720	1,969,976	
Total Assets	14,085,555	12,914,534	
Liabilities			
Long-term Liabilities	7,392,289	335,037	
Other Liabilities	3,706,603	9,558,675	
Total Liabilities	11,098,892	9,893,712	
Net Assets			
Invested in Capital Assets, Net of Debt	1,975,413	1,969,976	
Restricted	1,148,633	1,001,436	
Unrestricted	(137,383)	49,410	
Total Net Assets	\$2,986,663	\$3,020,822	

Total assets increased \$1,171,021. The decrease in current assets reflects the usage of investments for capital outlay expenses. The increase in capital assets is attributed to the \$4,278,227 addition to construction in progress. Long-term liabilities increased \$7,057,252 while other liabilities decreased \$5,852,072. The increase in long-term liabilities is attributed to the \$6,600,000 general obligation bond outstanding. The decrease in other liabilities is mainly due to the retirement of the \$6,600,000 bond anticipation notes and deferred revenue decrease of \$197,292, offset by the increases in contracts payable and accrued interest of \$736,580 and \$81,772, respectively.

Table 2 shows the changes in net assets for the fiscal year ended June 30, 2003, and comparisons to fiscal year 2002.

Wolf Creek Local School District, Ohio Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2003 Unaudited

Table 2 Changes in Net Assets

	Governmenta	l Activities
	2003	2002
Revenues		
Program Revenues		
Charges for Services	\$178,510	\$159,166
Operating Grants, Contributions and Interest	616,985	385,457
Capital Grants and Contributions	37,360	26,623
Total Program Revenues	832,855	571,246
General Revenues		
Property Taxes	2,166,946	2,696,122
Grants and Entitlements	2,197,116	1,626,799
Investment Earnings	158,397	163,083
Miscellaneous	68,766	20,972
Total General Revenues	4,591,225	4,506,976
Total Revenues	5,424,080	5,078,222
Program Expenses		
Instruction:		
Regular	2,334,349	2,349,956
Special	402,472	436,996
Vocational	134,885	120,825
Support Services:		
Pupil	205,406	199,461
Instructional Staff	318,883	267,101
Board of Education	31,495	23,269
Administration	375,261	368,299
Fiscal	230,560	234,296
Operation and Maintenance of Plant	333,247	329,885
Pupil Transportation	323,393	280,862
Central	69,165	48,861
Operation of Non-Instructional Services:		
Other	6,718	0
Food Service Operations	181,165	177,837
Extracurricular Activities	192,798	167,797
Interest and Fiscal Charges	318,442	105,100
Total Expenses	5,458,239	5,110,545
Decrease in Net Assets	(\$34,159)	(\$32,323)

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2003 Unaudited

Over the past several years, the School District has remained in good financial position. The School District's assessed property values have decreased \$29,570,010 due to utility deregulation. The lost revenue due to this deregulation has been somewhat offset by an increase in state foundation funding and a subsidy from the "hold harmless" deregulation funds.

Over the last three years, the School District added several staff members to comply with the Class Size Reduction Act. The combined salaries and benefits as well as supplies have increased the expenses. The expenses for the Wolf Creek Local School District have increased without the offset of an increase in revenues. The cash balance carryover has declined as the School District has implemented these programs. A four percent increase in salaries was given to employees at the start of the fiscal year. The School District has also seen a large percentage increase in all types of insurance.

The Statement of Activities shows the cost of program services and the charges for services, grants, contributions, and interest earnings offsetting those services. Table 3 shows the total cost of services and the net cost of services. That is, it identifies the cost of those services supported by tax revenue and unrestricted state entitlements.

Table 3
Governmental Activities

	Total Cost	Net Cost	<b>Total Cost</b>	Net Cost
	of Services	of Services	of Services	of Services
	2003	2003	2002	2002
Program Expenses	_			
Instruction:				
Regular	\$2,334,349	\$2,151,064	\$2,349,956	\$2,292,673
Special	402,472	146,638	436,996	280,422
Vocational	134,885	114,353	120,825	114,239
Support Services:				
Pupil	205,406	184,893	199,461	175,169
Instructional Staff	318,883	277,441	267,101	226,843
Board of Education	31,495	31,495	23,269	23,269
Administration	375,261	375,261	368,299	367,638
Fiscal	230,560	230,560	234,296	234,296
Operation and Maintenance of Plant	333,247	324,232	329,885	329,807
Pupil Transportation	323,393	294,153	280,862	252,704
Central	69,165	69,165	48,861	48,861
Operation of Non-Instructional Services:				
Other	6,718	316	0	0
Food Service Operations	181,165	(5,841)	177,837	(13,450)
Extracurricular Activities	192,798	113,212	167,797	101,728
Interest and Fiscal Charges	318,442	318,442	105,100	105,100
Total	\$5,458,239	\$4,625,384	\$5,110,545	\$4,539,299

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2003 Unaudited

The dependence upon tax revenues and state subsidies for governmental activities is apparent. 60% of instruction activities are supported through taxes and other general revenues.

#### THE SCHOOL DISTRICT FUNDS

The School District's major funds are accounted for using the modified accrual basis of accounting. All governmental funds had total revenues of \$5,477,612 and expenditures of \$16,545,038.

#### General Fund Budgeting Highlights

The School District's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund.

During the course of fiscal year 2003, the School District amended its General Fund budget, but not significantly. The School District uses a modified site-based budgeting technique which is designed to tightly control total site budgets but provide flexibility for site management.

For the General Fund, budget basis revenue was \$4,395,902, below original estimates of \$4,439,967. Of this \$44,065 difference, State Foundation was decreased \$33,277 due to the State's budget reduction legislation.

The School District's ending unobligated General Fund balance was \$792,490.

#### CAPITAL ASSETS AND DEBT ADMINISTRATION

#### Capital Assets

At the end of fiscal year 2003, the School District had \$6,135,720 invested in land, buildings, furniture and equipment, vehicles, and construction in progress. Table 4 shows fiscal year 2003 balances compared to 2002.

Table 4
Capital Assets
(Net of Depreciation)

	Governmental Activities		
	2003	2002	
Land and Land Improvements	\$19,171	\$19,171	
Buildings and Improvements	794,576	838,284	
Furniture and Equipment	327,088	360,119	
Vehicles	386,279	422,023	
Construction in Progress	4,608,606	330,379	
Totals	\$6,135,720	\$1,969,976	

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2003 Unaudited

During fiscal year 2003, the School District passed a resolution changing the capitalization threshold from \$250 to \$1,000. In fiscal year 2002, voters of the School District passed a bond issue in the amount of \$6,600,000 to construct an addition to Waterford Elementary School and for renovations to the existing elementary and high school buildings. The new addition will consist of twelve to fourteen new classrooms, locker rooms, offices for staff, and a gymnasium with seating capacity of one thousand people. The construction is financed entirely by the bond issue. Wolf Creek Local School District was ranked 532 out of 612 districts in the state to receive classroom facilities funds. Because of this ranking, Wolf Creek Local School District would not have received any construction funds until 2011 at the earliest. The Ohio School Facilities had determined the local share of the Wolf Creek taxpayers to be 87 percent with the State contributing 13 percent. For additional information on capital assets, see note 8 to the financial statements.

#### Debt

At June 30, 2003, the School District had \$7,093,814 in bonds, notes, and capital leases outstanding. Due to prudent spending and continuous monitoring of all revenues and expenditures, our bond rating is AA-.

Table 5
Outstanding Debt, at Fiscal Year End

	Governmental Activities		
	2003 2002		
2002 School Facilities			
Construction and Improvement Bonds:			
Serial Bonds - 1.75%-4.75%	\$4,315,000	\$0	
Term Bonds - 4.75%	2,210,000	0	
Original Issue of Capital Appreciation			
Bonds - 21.947%-21.861%	75,000	0	
Accretion on Capital Appreciation Bonds	595,051	0	
Serial and Term Bond Discount	(101,237)	0	
Total General Obligation Bonds	7,093,814	0	
Bond Anticipation Notes - 2.91%	0	6,600,000	
Total General Obligation Bonds	\$7,093,814	\$6,600,000	

See notes 15 and 16 to the financial statements for more information on debt.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2003 Unaudited

#### **ECONOMIC FACTORS**

Wolf Creek Local School District is financially stable. As the preceding information shows, the School District depends upon its taxpayers. The Wolf Creek School District must tighten spending and carefully watch financial planning until a plan of action can be taken. The future outlook for Wolf Creek Local Schools is questionable. Waterford Energy LLC (known as PSEG) has constructed a new gas powered electric generating plant within the District's boundaries. The opening date of the plant was in May, 2003. The total increase in tax valuation by PSEG's investment schedule will be \$445,000,000. The bulk of this first tax collection will be in 2005. However, since the passage of House Bill 95 will accelerate the phase out of personal property taxes, the District may not received tax revenues from PSEG as originally anticipated.

#### CONTACTING THE SCHOOL DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizen's, taxpayers, and investors and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Karen S. Rohrer, Treasurer at Wolf Creek Local School District, P.O. Box 67, Waterford, Ohio 45780.

Statement of Net Assets June 30, 2003

	Governmental Activities
Assets	
Equity in Pooled Cash and Cash Equivalents	\$1,908,951
Cash and Cash Equivalents in Segregated Accounts	273
Investments	3,607,874
Accounts Receivable	1,638
Materials and Supplies Inventory	5,158
Intergovernmental Receivable	42,782
Prepaid Items	21,516
Property Taxes Receivable	2,128,075
Deferred Charges	233,568
Nondepreciable Capital Assets	4,627,777
Depreciable Capital Assets, Net	1,507,943
Total Assets	14,085,555
Liabilities	
Accounts Payable	55,402
Contracts Payable	812,562
Accrued Wages and Benefits Payable	344,288
Matured Sick Leave Benefits Payable	35,238
Accrued Interest Payable	23,328
Vacation Benefits Payable	11,039
Retainage Payable	235,624
Deferred Revenue	2,067,868
Intergovernmental Payable	121,254
Long-Term Liabilities:	
Due In More Than One Year	7,392,289
Total Liabilities	11,098,892
Net Assets	
Invested in Capital Assets, Net of Related Debt	1,975,413
Restricted for:	
Capital Projects	939,228
Bus Purchase	45,871
Budget Stabilization	18,673
Unclaimed Monies	400
Other Purposes	144,461
Unrestricted	(137,383)
Total Net Assets	\$2,986,663

Statement of Activities For the Fiscal Year Ended June 30, 2003

Expenses   Charges for Services   Contributions   Contribut				Program Revenues	r	Net (Expense) Revenue and Changes in Net Assets
Expenses   Services   and Interest   Contributions   Activities					-	
Section   Sect		Г	-			
Instruction:   Regular   \$2,334,349   \$2,214   \$163,767   \$17,304   \$(\$2,151,064)   \$Special   402,472   0   255,834   0   (146,638)   \$Vocational   134,885   0   20,161   371   (114,553)   \$Support Services:   Pupil   205,406   0   20,513   0   (184,893)   \$Instructional Staff   318,883   0   41,442   0   (277,441)   \$Board of Education   31,495   0   0   0   0   (31,495)   \$Administration   375,261   0   0   0   0   (375,261)   \$Quanti	Covernmental Activities	Expenses	Services	and interest	Contributions	Activities
Regular   S2,334,349   \$2,214   \$163,767   \$17,304   \$(\$2,151,064)   Special   402,472   0   255,834   0   \$(146,638)   \$Vocational   314,885   0   20,161   371   \$(114,353)   Support Services:   Pupil   205,406   0   20,513   0   \$(184,893)   Instructional Staff   318,883   0   41,442   0   \$(277,441)   Board of Education   31,495   0   0   0   0   \$(31,495)   Administration   375,261   0   0   0   0   \$(324,522)   Fiscal   230,560   0   0   0   0   \$(324,522)   Pupil Transportation   333,247   9,015   0   0   0   \$(324,523)   Pupil Transportation   333,247   9,015   0   0   0   \$(324,523)   Pupil Transportation   59,165   0   0   0   \$(69,165)   \$(50,405)   \$(69,165						
Special   402,472   0   255,834   0   (146,638)		\$2,334,349	\$2.214	\$163.767	\$17 304	(\$2.151.064)
Vocational   134,885   0   20,161   371   (114,353)	_					
Pupil   205,406   0   20,513   0   (184,893   Instructional Staff   318,883   0   41,442   0   (277,441   180	-					
Pupil		15 1,000	Ů	20,101	371	(11.,555)
Instructional Staff		205,406	0	20.513	0	(184.893)
Board of Education   31,495   0   0   0   (31,495)     Administration   375,261   0   0   0   (375,261)     Fiscal   230,560   0   0   0   (230,560)     Operation and Maintenance of Plant   333,247   9,015   0   0   0   (324,232)     Pupil Transportation   323,393   0   9,555   19,685   (294,153)     Central   69,165   0   0   0   0   (69,165)     Operation of Non-Instructional Services:    Food Service Operations   181,165   87,695   99,311   0   5,841     Other   6,718   0   6,402   0   (316)     Extracurricular Activities   192,798   79,586   0   0   0   (318,442)     Interest and Fiscal Charges   318,442   0   0   0   0   (318,442)     Totals   \$5,458,239   \$178,510   \$616,985   \$37,360   (4,625,384)     Foperty Taxes Levied for:   General Revenues   1,904,079     Debt Service   145,584     Capital Outlay   117,283     Grants and Entitlements not Restricted to Specific Programs   1,904,079     Debt Service   145,584     Capital Outlay   117,283     Grants and Entitlements not Restricted to Specific Programs   1,904,079     Miscellaneous   68,766     Total General Revenues   4,591,225     Change in Net Assets   (34,159)     Net Assets Beginning of Year - Restated (Note 3)   3,020,822	-		0		0	
Administration 375,261 0 0 0 0 (375,261) Fiscal 230,560 0 0 0 0 (230,560) Operation and Maintenance of Plant 333,247 9,015 0 0 (324,232) Pupil Transportation 323,393 0 9,555 19,685 (294,153) Central 69,165 0 0 0 0 0 (69,165) Operation of Non-Instructional Services:  Food Service Operations 181,165 87,695 99,311 0 5,841 Other 6,718 0 6,402 0 (316) Extracurricular Activities 192,798 79,586 0 0 0 (113,212) Interest and Fiscal Charges 318,442 0 0 0 0 0 (318,442)  Totals S5,458,239 \$178,510 \$616,985 \$37,360 (4,625,384)  General Revenues Property Taxes Levied for: General Purposes General Purposes Capital Outlay Grants and Entitlements not Restricted to Specific Programs Investment Earnings Miscellaneous  Total General Revenues  Change in Net Assets  Net Assets Beginning of Year - Restated (Note 3) 3,020,822			0		0	
Fiscal 230,560 0 0 0 0 0 (230,560) Operation and Maintenance of Plant 333,247 9,015 0 0 0 (324,232) Pupil Transportation 323,393 0 9,555 19,685 (294,153) Central 69,165 0 0 0 0 0 (69,165) Operation of Non-Instructional Services: Food Service Operations 181,165 87,695 99,311 0 5,841 Other 6,718 0 6,402 0 (316) Extracurricular Activities 192,798 79,586 0 0 0 (318,442) Interest and Fiscal Charges 318,442 0 0 0 0 (318,442)  Totals S5,458,239 \$178,510 \$616,985 \$37,360 (4,625,384)    General Revenues	Administration	-	0	0	0	
Operation and Maintenance of Plant Pupil Transportation         333,247         9,015         0         0         (324,232)           Pupil Transportation         323,393         0         9,555         19,685         (294,153)           Central         69,165         0         0         0         (69,165)           Operation of Non-Instructional Services:         Food Service Operations         181,165         87,695         99,311         0         5,841           Other         6,718         0         6,402         0         (316)           Extracurricular Activities         192,798         79,586         0         0         (113,212)           Interest and Fiscal Charges         318,442         0         0         0         (318,442)           Totals         Seneral Revenues         Property Taxes Levied for:         General Revenues         1,904,079         Debt Service         1,904,079         Debt Service         1,904,079         2,197,116           Investment Earnings         158,397         158,397           Miscellaneous         68,766           Total General Revenues         4,591,225           Change in Net A	Fiscal		0	0	0	
Central         69,165         0         0         0         (69,165)           Operation of Non-Instructional Services:         Food Service Operations         181,165         87,695         99,311         0         5,841           Other         6,718         0         6,402         0         (316)           Extracurricular Activities         192,798         79,586         0         0         (113,212)           Interest and Fiscal Charges         318,442         0         0         0         (318,442)           Totals         General Revenues           Property Taxes Levied for:         General Purposes         1,904,079           Debt Service         145,584           Capital Outlay         117,283           Grants and Entitlements not Restricted to Specific Programs         2,197,116           Investment Earnings         158,397           Miscellaneous         68,766           Change in Net Assets         (34,159)           Net Assets Beginning of Year - Restated (Note 3)         3,020,822	Operation and Maintenance of Plant		9,015	0	0	
Central         69,165         0         0         0         (69,165)           Operation of Non-Instructional Services:         Food Service Operations         181,165         87,695         99,311         0         5,841           Other         6,718         0         6,402         0         (316)           Extracurricular Activities         192,798         79,586         0         0         (113,212)           Interest and Fiscal Charges         318,442         0         0         0         (318,442)           Totals         General Revenues           Property Taxes Levied for:         General Purposes         1,904,079           Debt Service         145,584           Capital Outlay         117,283           Grants and Entitlements not Restricted to Specific Programs         2,197,116           Investment Earnings         158,397           Miscellaneous         68,766           Total General Revenues         4,591,225           Change in Net Assets         (34,159)           Net Assets Beginning of Year - Restated (Note 3)         3,020,822	-		0	9,555	19,685	
Services   Food Service Operations   181,165   87,695   99,311   0   5,841     Other		69,165	0	0	0	(69,165)
Food Service Operations	Operation of Non-Instructional					
Other         6,718         0         6,402         0         (316)           Extracurricular Activities         192,798         79,586         0         0         (113,212)           Interest and Fiscal Charges         318,442         0         0         0         (318,442)           General Revenues           Property Taxes Levied for:	Services:					
Extracurricular Activities   192,798   79,586   0   0   0   (113,212)	Food Service Operations	181,165	87,695	99,311	0	5,841
Totals	Other	6,718	0	6,402	0	(316)
Solution	Extracurricular Activities	192,798	79,586	0	0	(113,212)
General Revenues Property Taxes Levied for: General Purposes 1,904,079 Debt Service 145,584 Capital Outlay 117,283 Grants and Entitlements not Restricted to Specific Programs 2,197,116 Investment Earnings 158,397 Miscellaneous 68,766  Total General Revenues 4,591,225  Change in Net Assets (34,159)  Net Assets Beginning of Year - Restated (Note 3) 3,020,822	Interest and Fiscal Charges	318,442	0	0	0	(318,442)
Property Taxes Levied for: General Purposes 1,904,079 Debt Service 145,584 Capital Outlay 117,283 Grants and Entitlements not Restricted to Specific Programs Investment Earnings 158,397 Miscellaneous 68,766  Total General Revenues 4,591,225  Change in Net Assets (34,159)  Net Assets Beginning of Year - Restated (Note 3) 3,020,822	Totals	\$5,458,239	\$178,510	\$616,985	\$37,360	(4,625,384)
General Purposes       1,904,079         Debt Service       145,584         Capital Outlay       117,283         Grants and Entitlements not Restricted to Specific Programs       2,197,116         Investment Earnings       158,397         Miscellaneous       68,766         Total General Revenues       4,591,225         Change in Net Assets       (34,159)         Net Assets Beginning of Year - Restated (Note 3)       3,020,822		General Rev	enues			
General Purposes       1,904,079         Debt Service       145,584         Capital Outlay       117,283         Grants and Entitlements not Restricted to Specific Programs       2,197,116         Investment Earnings       158,397         Miscellaneous       68,766         Total General Revenues       4,591,225         Change in Net Assets       (34,159)         Net Assets Beginning of Year - Restated (Note 3)       3,020,822		Property Taxe	es Levied for:			
Capital Outlay Grants and Entitlements not Restricted to Specific Programs Investment Earnings Miscellaneous  Total General Revenues  Change in Net Assets  Net Assets Beginning of Year - Restated (Note 3)  117,283 2,197,116 158,397 4,591,225 (34,766)  3,020,822						1,904,079
Grants and Entitlements not Restricted to Specific Programs  2,197,116 Investment Earnings 158,397 Miscellaneous 68,766  Total General Revenues 4,591,225  Change in Net Assets (34,159)  Net Assets Beginning of Year - Restated (Note 3) 3,020,822		Debt Service	ce			145,584
Investment Earnings       158,397         Miscellaneous       68,766         Total General Revenues       4,591,225         Change in Net Assets       (34,159)         Net Assets Beginning of Year - Restated (Note 3)       3,020,822		Capital Ou	tlay			117,283
Miscellaneous 68,766  Total General Revenues 4,591,225  Change in Net Assets (34,159)  Net Assets Beginning of Year - Restated (Note 3) 3,020,822		Grants and Er	ntitlements not R	estricted to Specific 1	Programs	2,197,116
Total General Revenues  4,591,225  Change in Net Assets  (34,159)  Net Assets Beginning of Year - Restated (Note 3)  3,020,822		Investment Ea	arnings			158,397
Change in Net Assets (34,159)  Net Assets Beginning of Year - Restated (Note 3) 3,020,822		Miscellaneou	S			68,766
Net Assets Beginning of Year - Restated (Note 3) 3,020,822		Total Genera	l Revenues			4,591,225
		Change in Ne	t Assets			(34,159)
Net Assets End of Year \$2,986,663		Net Assets Be	ginning of Year	- Restated (Note 3)		3,020,822
		Net Assets En	d of Year			\$2,986,663

Balance Sheet Governmental Funds June 30, 2003

		Bond		Other Governmental	Total Governmental
	General	Retirement	Building	Funds	Funds
Assets	General	Retifement	Building	runus	runus
Equity in Pooled Cash and Cash Equivalents	\$813,276	\$9,633	\$80,736	\$940,762	\$1,844,407
Investments	\$613,270	\$9,033 0	3,607,874	\$940,762 0	3,607,874
Cash and Cash Equivalents in Segregated Accounts	0	0	0,007,874	273	273
Restricted Assets:	U	U	U	213	213
Equity in Pooled Cash and Cash Equivalents	64,544	0	0	0	64,544
Receivables:	04,544	U	U	U	04,344
Property Taxes	1,859,287	268,040	0	748	2,128,075
Accounts	620	0	0	1,018	1,638
Intergovernmental	612	0	0	42,170	42,782
Prepaid Items	21,516	0	0	42,170	21,516
Materials and Supplies Inventory	1,587	0	0	3,571	5,158
Waterials and Supplies inventory	1,367	0		3,3/1	3,136
Total Assets	\$2,761,442	\$277,673	\$3,688,610	\$988,542	\$7,716,267
Liabilities and Fund Balances					
Liabilities  Liabilities					
Accounts Payable	\$22,040	\$0	\$392	\$32,970	\$55,402
Contracts Payable	0	0	812,562	0	812,562
Accrued Wages and Benefits Payable	325,144	0	0	19,144	344,288
Matured Sick Leave Benefits Payable	35,238	0	0	0	35,238
Retainage Payable	0	0	235,624	0	235,624
Intergovernmental Payable	83,575	0	255,024	3,804	87,379
Deferred Revenue	1,812,209	260.021	0	9.103	2,081,333
Deferred Revenue	1,812,209	200,021		9,103	2,061,333
Total Liabilities	2,278,206	260,021	1,048,578	65,021	3,651,826
Fund Balances					
Reserved for Encumbrances	70,161	0	1,301,887	26.853	1,398,901
Reserved for Unclaimed Monies	400	0	0	20,033	400
Reserved for Budget Stabilization	18,673	0	0	0	18,673
Reserved for Property Taxes	47,078	8,019	0	0	55,097
Reserved for Bus Purchase	45,871	0,019	0	0	45,871
Unreserved, Designated	9,463	0	0	0	9,463
Unreserved, Undesignated, Reported in:	7,403	V	· ·	O	7,405
General Fund	291,590	0	0	0	291,590
Special Revenue Funds	0	0	0	165,137	165,137
Debt Service Fund	0	9,633	0	0	9,633
Capital Projects Funds	0	0,033	1,338,145	731,531	2,069,676
Capital Projects Pullus			1,336,143	/31,331	2,009,070
Total Fund Balances	483,236	17,652	2,640,032	923,521	4,064,441
Total Liabilities and Fund Balances	\$2,761,442	\$277,673	\$3,688,610	\$988,542	\$7,716,267

Reconciliation of Total Governmental Fund Balances to Net Assets of Governmental Activities June 30, 2003

Total Governmental Fund Balances		\$4,064,441
Amounts reported for governmental activities in the statement of net assets are different because		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		6,135,720
Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds:		
Property Taxes Grants	5,110 8,355	13,465
Accrued Interest Payable is recognized for outstanding long-term liabilities with interest accruals that are not expected to be paid with expendable available financial resources and therefore are not reported in the funds.		(23,328)
Vacation Benefits Payable is recognized for earned vacation benefits that are to be used within one year and therefore are not reported in the funds.		(11,039)
Intergovernmental Payable includes contractually required pension contributions which are not expected to be paid with expendable available financial resources and therefore are not reported in the funds.		(33,875)
Unamortized issuance costs represent deferred charges which do not provide current financial resources and, therefore, are not reported in the funds.		233,568
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds:		
School Construction Bonds Sick Leave Benefits Payable	(7,093,814) (298,475)	(7,392,289)
Net Assets of Governmental Activities		\$2,986,663

Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds For the Fiscal Year Ended June 30, 2003

	General	Bond Retirement	Building	Other Governmental Funds	Total Governmental Funds
Revenues					
Taxes	\$1,943,170	\$145,584	\$0	\$123,316	\$2,212,070
Intergovernmental	2,287,276	9,527	0	477,385	2,774,188
Interest	26,383	5,946	108,562	19,554	160,445
Charges for Services	0	0	0	87,695	87,695
Payments in Lieu of Taxes	125,000	0	0	0	125,000
Tuition and Fees	2,122	0	0	0	2,122
Extracurricular Activities	0	0	0	79,586	79,586
Miscellaneous	19,111	0	0	17,395	36,506
Total Revenues	4,403,062	161,057	108,562	804,931	5,477,612
Expenditures					
Current:					
Instruction:					
Regular	2,197,719	0	0	87,515	2,285,234
Special	249,317	0	0	152,932	402,249
Vocational	126,836	0	0	371	127,207
Support Services:					
Pupil	174,371	0	0	29,705	204,076
Instructional Staff	255,328	0	0	57,602	312,930
Board of Education	31,495	0	0	0	31,495
Administration	406,716	0	0	0	406,716
Fiscal	222,934	3,437	15,620	3,009	245,000
Operation and Maintenance of Plant	332,571	0	800	0	333,371
Pupil Transportation	287,572	0	0	0	287,572
Central	69,165	0	0	0	69,165
Operation of Non-Instructional Services	0	0	0	184,860	184,860
Extracurricular Activities	92,686	0	0	99,520	192,206
Capital Outlay	0	0	4,142,549	117,921	4,260,470
Debt Service:					
Principal Retirement	0	6,600,000	0	0	6,600,000
Bond Issuance Costs	0	243,300	0	0	243,300
Interest and Fiscal Charges	0	359,187	0	0	359,187
Total Expenditures	4,446,710	7,205,924	4,158,969	733,435	16,545,038
Excess of Revenues Over (Under) Expenditures	(43,648)	(7,044,867)	(4,050,407)	71,496	(11,067,426)
Other Financing Sources (Uses)					
General Obligation Bonds Issued	0	7,695,000	0	0	7,695,000
Premium on Capital Appreciation Bonds	0	567,974	0	0	567,974
Discount on Capital Appreciation Bonds	0	(1,095,000)	0	0	(1,095,000)
Discount on Serial/Term Bonds	0	(105,455)	0	0	(105,455)
Total Other Financing Sources (Uses)	0	7,062,519	0	0	7,062,519
Net Change in Fund Balance	(43,648)	17,652	(4,050,407)	71,496	(4,004,907)
Fund Balances Beginning of Year	526,884	0	6,690,439	852,025	8,069,348
Fund Balances End of Year	\$483,236	\$17,652	\$2,640,032	\$923,521	\$4,064,441

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Fiscal Year Ended June 30, 2003

Net Change in Fund Balances - Total Governmental Funds		(\$4,004,907)
Amounts reported for governmental activities in the statement of activities are different because		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlay exceeded depreciation in the current period:	s	
Capital Asset Additions	4,296,783	
Depreciation Expense	(131,039)	4,165,744
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds:		
Grants	(8,856)	
Delinquent Taxes	(45,124)	(53,980)
Repayment of principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities on the statement of activities.		6,607,530
Bond proceeds are other financing sources in the governmental funds, but the issuance increases the long-term liabilities on the statement of activities. Governmental funds report the effect of premiums and discounts when the debt is first issued; however, these amounts are defered and amortized on the statement of activities:  General Obligation Bonds Premium on Capital Appreciation Bonds Discount on Capital Appreciation Bonds Discount on Serial/Term Bonds	(7,695,000) (567,974) 1,095,000 105,455	(7,062,519)
Interest is reported as an expenditure when due in the governmental funds, but is accrued on outstanding debt on the statement of acitivities. Premiums and discounts are reported as revenues and expenditures when the debt is first issued; however, these amounts are deferred and amortized on the statement of activities:  Annual Accretion  Accrued Interest Payable  Amortization of Discount	(27,077) 81,772 (4,218)	50,477
Issuance costs are reported as an expenditure when paid in the governmental funds, but is deferred and amortized on the statement of activities. This is the unamortized issuance costs on the bonds.		233,568
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds:  Intergovernmental Payables	3,013	
Vacation Benefits Payable	(2,117)	
Sick Leave Benefits Payable	29,032	29,928
Change in Net Assets of Governmental Activities	=	(\$34,159)

Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual (Budget Basis) General Fund For the Fiscal Year Ended June 30, 2003

				Variance with
	Budgeted Amounts			Final Budget Positive
	Original	Final	Actual	(Negative)
Revenues				
Taxes	\$1,976,836	\$1,927,255	\$1,916,062	(\$11,193)
Intergovernmental	2,409,331	2,296,805	2,287,850	(8,955)
Investment Earnings	52,000	25,627	25,627	0
Payments in Lieu of Taxes	0	125,000	125,000	0
Tuition and Fees	600	2,122	2,122	0
Miscellaneous	1,200	19,093	19,093	0
Total Revenues	4,439,967	4,395,902	4,375,754	(20,148)
Expenditures				
Current:				
Instruction:				
Regular	2,392,408	2,212,208	2,191,945	20,263
Special	327,062	248,067	253,146	(5,079)
Vocational	132,263	125,733	123,780	1,953
Adult	469	0	0	0
Support Services:				
Pupils	187,976	182,638	177,660	4,978
Instructional Staff	250,736	246,651	251,063	(4,412)
Board of Education	64,714	40,630	36,346	4,284
Administration	400,257	387,523	387,523	0
Fiscal	302,649	233,464	227,375	6,089
Operation and Maintenance of Plant	430,478	386,337	346,471	39,866
Pupil Transportation	338,862	314,218	295,537	18,681
Central	80,600	88,600	83,506	5,094
Extracurricular Activities	99,180	119,550	107,417	12,133
Capital Outlay	2,980	2,980	2,980	0
Total Expenditures	5,010,634	4,588,599	4,484,749	103,850
Excess of Revenues Under Expenditures	(570,667)	(192,697)	(108,995)	83,702
Other Financing Sources (Uses)				
Advances In	0	10,300	10,300	0
Advances Out	0	(10,300)	(10,300)	0
Refund of Prior Year Receipts	(7,530)	(7,530)	(7,530)	0
Total Other Financing Sources (Uses)	(7,530)	(7,530)	(7,530)	0
Net Change in Fund Balance	(578,197)	(200,227)	(116,525)	83,702
Fund Balance Beginning of Year	836,040	836,040	836,040	0
Prior Year Encumbrances Appropriated	72,975	72,975	72,975	0
Fund Balance (Deficit) End of Year	\$330,818	\$708,788	\$792,490	\$83,702

Statement of Fiduciary Assets and Liabilities
Agency Fund
June 30, 2003

A	SS	e	ts
А	22	t	u

Equity in Pooled Cash and Cash Equivalents \$15,567

Liabilities

Due to Students \$15,567

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

# Note 1 - Description of the School District and Reporting Entity

Wolf Creek Local School District is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio.

The School District operates under a locally-elected five-member Board form of government and provides educational services as authorized by State statute and federal guidelines. This Board of Education controls the School District's two instructional/support facilities staffed by 33 classified employees, 48 certified teaching personnel, and 4 administrators, who provide services to 684 students and other community members

## Reporting Entity

A reporting entity is composed of the primary government, component units, and other organizations that are included to insure that the financial statements of the School District are not misleading. The primary government consists of all funds, departments, boards, and agencies that are not legally separate from the School District. For Wolf Creek Local School District, this includes general operations, food service, and student related activities of the School District.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organization's governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to or can otherwise access the organization's resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the School District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt, or the levying of taxes. The School District has no component units.

The School District participates in four jointly governed organizations and two insurance purchasing pools. These organizations are the Southeastern Ohio Voluntary Education Cooperative, the Washington County Joint Vocational School, the Coalition of Rural and Appalachian Schools, the South Eastern Ohio Special Education Regional Resource Center, the Ohio School Plan, and the Ohio School Boards Association Workers' Compensation Group Rating Plan. These organizations are presented in Notes 16 and 17 to the basic financial statements.

# **Note 2 - Summary of Significant Accounting Policies**

The financial statements of the School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The School District also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its governmental activities provided they do not conflict with or contradict GASB pronouncements. The more significant of the School District's accounting policies are described below.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

# A. Basis of Presentation

The School District's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

*Government-wide Financial Statements* The statement of net assets and the statement of activities display information about the School District as a whole. These statements include the financial activities of the primary government, except for the fiduciary fund.

The statement of net assets presents the financial condition of the governmental activities of the School District at fiscal year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the School District's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department, and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program; grants and contributions that are restricted to meeting the operational or capital requirements of a particular program; and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the School District. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the School District.

**Fund Financial Statements** During the fiscal year, the School District segregates transactions related to certain School District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the School District at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by type.

#### B. Fund Accounting

The School District uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. The funds used by the School District can be classified using two categories, governmental and fiduciary.

Governmental Funds Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the School District's major governmental funds:

*General Fund* The General Fund is the operating fund of the School District and is used to account for all financial resources except those required to be accounted for in another fund.

**Bond Retirement Fund** The Bond Retirement Fund accounts for the accumulation of resources for, and the payment of, principal and interest on long-term debt and related costs.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

**Building Capital Projects Fund** The Building Capital Projects Fund accounts for debt proceeds used for the construction and renovation of the School District's school facilities.

The other governmental funds of the School District account for grants and other resources whose use is restricted to a particular purpose.

**Fiduciary Fund Type** Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds, and agency funds. Trust funds are used to account for assets held by the School District under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the School District's own programs. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The School District's only fiduciary fund is an agency fund, which accounts for student activities.

#### C. Measurement Focus

Government-wide Financial Statements The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the School District are included on the statement of net assets. The statement of activities accounts for increases (i.e. revenues) and decreases (i.e. expenditures) in total net assets.

Fund Financial Statements All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

# D. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Fiduciary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

**Revenues - Exchange and Non-Exchange Transactions** Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the School District, available means expected to be received within sixty days of fiscal year end.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

Nonexchange transactions, in which the School District receives value without directly giving equal value in return, include property taxes and grants, entitlements, and donations. On the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (See Note 6). Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the School District must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the School District on a reimbursement basis. On a modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year end: property taxes available as an advance, investment earnings, tuition, grants, fees, and rentals.

**Deferred Revenue** Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Property taxes for which there is an enforceable legal claim as of June 30, 2003, but which were levied to finance fiscal year 2004 operations, have been recorded as deferred revenue. Grants and entitlements received before the eligibility requirements are met are also recorded as deferred revenue.

On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

**Expenses/Expenditures** On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

# E. Cash and Cash Equivalents

To improve cash management, cash received by the School District is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the School District's records. Interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents".

During fiscal year 2003, investments consisted of Governmental Securities which are reported at fair value based on quoted market prices.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the General Fund during fiscal year 2003 amounted to \$26,383, which includes \$4,927 assigned from other School District funds.

The School District has a segregated bank account for student activities. This depository account is presented as "cash and cash equivalents in segregated accounts" since it is not deposited into the School District treasury.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

Investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the School District are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months not purchased from the pool are reported as investments.

# F. Prepaid Items

Payments made to vendors for services that will benefit periods beyond June 30, 2003, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expenditure/expense is reported in the fiscal year in which services are consumed.

# G. Inventory

Inventories are presented at cost on a first-in, first-out basis and are expended/expensed when used. Inventories consist of materials and supplies held for consumption and donated and purchased food.

# H. Capital Assets

The School District's only capital assets are general assets. General capital assets are those assets specifically related to governmental activities. These assets generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the fiscal year. Donated fixed assets are recorded at their fair market values as of the date received. The School District maintains a capitalization threshold of one thousand dollars. The School District does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

All reported capital assets, except land, land improvements, and construction in progress, are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

Description	Estimated Lives
Buildings and Improvements	50 years
Furniture and Equipment	5 - 15 years
Vehicles	3 - 10 years

#### I. Restricted Assets

Assets are reported as restricted assets when limitations on their use change the normal understanding of the availability of the asset. Such constraints are either imposed by creditors, contributors, grantors, or laws of other government or imposed by enabling legislation. Restricted assets include amounts required by statute to be set-aside by the School District for the creation of a reserve for budget stabilization and unexpended grants restricted for the purchase of buses. See Note 18 for additional information regarding set-asides.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

# J. Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the School District will compensate the employees for the benefits through paid time off or some other means. The liability for vacation benefits is recorded as "vacation benefits payable", rather than long-term liabilities, as the balances are to be used by employees within the calendar year earned.

Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those the School District has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at fiscal year end, taking into consideration any limits specified in the School District's termination policy. The School District records a liability for accumulated unused sick leave for classified and certified employees after ten years of current service with the School District.

The entire compensated absences benefit liability is reported on the government-wide financial statements.

On the governmental fund financial statements, benefits are recognized as liabilities and expenditures as payments come due each period upon the occurrence of employee resignations and retirements. These amounts are reported as "matured sick leave benefits payable" in the fund from which the employees who will receive the payment are paid.

#### K. Unamortized Issuance Costs and Note/Bond Premiums and Discounts

On government-wide financial statements, issuance costs and bond discounts and note premiums are deferred and amortized over the term of the bonds and notes using the straight-line method. Issuance costs are recorded as deferred charges. Bond discounts are presented as a reduction of the face amount of bonds payable.

Bond premiums on the capital appreciation bonds are deferred and accreted over the term of the bonds. Bond premiums are presented as an addition to the face amount of the bonds.

On the governmental fund financial statements, issuance costs, bond premiums, and bond discounts are recognized in the current period.

#### L. Accrued Liabilities and Long-term Obligations

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims and judgments, compensated absences, and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment during the current fiscal year. Bonds, long-term loans, and tax refund payables are recognized as a liability on the governmental fund financial statements when due.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

# M. Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

#### N. Fund Balance Reserves

The School District reserves those portions of fund balance which are legally segregated for a specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves have been established for encumbrances, unclaimed monies, budget stabilization, property taxes, and bus purchases.

The reserve for property taxes represents taxes recognized as revenue under generally accepted accounting principles but not available for appropriation under State statute. The reserve for budget stabilization represents money set-aside to protect against cyclical changes in revenues and expenditures.

# O. Designated Fund Balance

Designations represent tentative plans for future use of financial resources. The School District has a designation of fund balance on the balance sheet for money set aside for textbooks in excess of the amount required by State statute.

#### P. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction, or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the School District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net assets restricted for other purposes include activities for food service operations and federal and state grants restricted to expenditure for specified purposes.

The School District applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

#### Q. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the Board of Education and that are either unusual in nature or infrequent in occurrence.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

#### R. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

# S. Budgetary Process

All funds, other than the agency fund, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the appropriation resolution, and the certificate of estimated resources, which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amounts that the Board of Education may appropriate. The appropriation resolution is the Board's authorization to spend resources and set annual limits on expenditures plus encumbrances at a level of control selected by the Board. The legal level of control has been established by the Board of Education at the fund level. The Treasurer maintains budgetary information at the fund, function, and object level and has the authority to allocate appropriations at the function and object level without resolution by the Board.

The certificate of estimated resources may be amended during the fiscal year if projected increases or decreases in revenue are identified by the School District Treasurer. The amounts reported as the original budgeted amounts in the budgetary statement are based on estimates made before the end of the prior fiscal year. The amounts reported as the final budgeted amounts in the budgetary statement reflect the amounts in the amended certificate in effect when final appropriations for the fiscal year were passed.

The appropriation resolution is subject to amendment by the Board throughout the fiscal year with the restriction that appropriations may not exceed estimated revenues. The amounts reported as the original budgeted amounts reflect the first appropriation for that fund that covered the entire fiscal year, including amounts automatically carried over from prior fiscal years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board during the fiscal year.

# Note 3 - Changes in Accounting Principle and Restatement of Fund Balance

For fiscal year 2003, the School District has implemented GASB Statement No. 41, "Budgetary Comparison Schedules - Perspective Differences", which allows the presentation of budgetary schedules as required supplementary information based on the fund, organization, or program structure that the government uses for its legally adopted budget when significant budgetary perspective differences result in the school district not being able to present budgetary comparisons for the general and each major special revenue fund. The implementation of this statement had no effect on the School District's financial statements for fiscal year 2003.

The School District implemented a new fixed asset policy which increased the capitalization threshold of capital assets from two hundred fifty dollars to one thousand dollars. Because of this, net assets were reduced \$167,366 as previously reported at June 30, 2002. Net assets were restated from \$3,188,188 to \$3,020,822.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

# Note 4 - Budgetary Basis of Accounting

While the School District is reporting financial position, results of operations, and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual (Budget Basis) presented for the General Fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and GAAP (modified accrual) basis are as follows:

- 1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- 2. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
- 3. Encumbrances are treated as expenditures (budget basis) rather than as a reservation of fund balance (GAAP basis).

The following tables summarize the adjustments necessary to reconcile the GAAP basis statements to the budgetary basis statements for the General Fund.

# Net Change in Fund Balance

GAAP Basis	(\$43,648)
Revenue Accruals	(26,552)
Expenditure Accrual	50,326
Unreported Interest	
at End of Fiscal Year	(756)
Prepaid Items:	
Beginning of Fiscal Year	10,195
End of Fiscal Year	(21,516)
Advance In	10,300
Advance Out	(10,300)
Encumbrances	(84,574)
Budget Basis	(\$116,525)

#### **Note 5 - Deposits and Investments**

State statutes classify monies held by the School District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the School District Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Protection of School District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim monies may be deposited or invested in the following securities:

- 1. United States Treasury Notes, Bill, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to payment of principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- 5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 6. The State Treasurer's investment pool (STAROhio);
- 7. Certain banker's acceptance and commercial paper notes for a period not to exceed one hundred and eighty days in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and,
- 8. Under limited circumstances, corporate debt interests rated in either of the two highest rating classifications by at least two nationally recognized rating agencies.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the School District, and must be purchased with the expectation that it will be held to maturity.

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

*Cash on Hand* At fiscal year end, the School District had \$25 in undeposited cash on hand which is included on the balance sheet of the School District as part of "equity in pooled cash and cash equivalents."

The following information classifies deposits and investments by categories of risk as defined in GASB Statement No. 3, "Deposits with Financial Institutions, Investments (Including Repurchase Agreements), and Reverse Repurchase Agreements."

**Deposits** At fiscal year end, the carrying amount of the School District's deposits was \$1,924,766 and the bank balance was \$2,081,443. Of the bank balance:

- 1. \$300,353 was covered by federal depository insurance; and
- 2. \$1,781,090 was collateralized with securities held by the pledging financial institution's trust department in the School District's name.

*Investments* The School District's investments are required to be categorized below to give an indication of the level of risk assumed by the School District at fiscal year end. Category 1 includes investments that are insured or registered or for which the securities are held by the School District or its agent in the School District's name. Category 2 includes uninsured and unregistered investments which are held by the counterparty's trust department or agent in the School District's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty, or by its trust department or agent but not in the School District's name.

Category 1	Fair Value
\$808,354	\$808,354
400,000	400,000
2,399,520	2,399,520
\$3,607,874	\$3,607,874
	\$808,354 400,000 2,399,520

The classification of cash and cash equivalents and investments on the combined financial statements is based on criteria set forth in GASB Statement No. 9. A reconciliation between the classifications of cash and investments and the combined financial statements and the classification per GASB Statement No. 3 is as follows:

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

	Cash and Cash	
	Equivalents/Deposits	Investments
GASB Statement 9	\$1,924,791	\$3,607,874
Cash on Hand	(25)	0
GASB Statement 3	\$1,924,766	\$3,607,874

# **Note 6 - Property Taxes**

Property taxes are levied and assessed on a calendar year basis while the school district fiscal year runs from July through June. First half tax collections are received by the school district in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real, public utility and tangible personal property (used in business) located in the school district. Real property tax revenue received in calendar 2003 represents collections of calendar year 2002 taxes. Real property taxes received in calendar year 2003 were levied after April 1, 2002, on the assessed value listed as of January 1, 2002, the lien date. Assessed values for real property taxes are established by State law at thirty-five percent of appraised market value. Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility property tax revenue received in calendar 2003 represents collections of calendar year 2002 taxes. Public utility real and tangible personal property taxes received in calendar year 2003 became a lien December 31, 2001, were levied after April 1, 2002 and are collected in 2003 with real property taxes. Public utility real property is assessed at thirty-five percent of true value; public utility tangible personal property currently is assessed at varying percentages of true value.

Tangible personal property tax revenue received during calendar 2003 (other than public utility property) represents the collection of 2003 taxes. Tangible personal property taxes received in calendar year 2003 were levied after April 1, 2002, on the value as of December 31, 2002. Tangible personal property is currently assessed at twenty-five percent of true value for capital assets and twenty-four percent of true value for inventory. Payments by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 30, with the remainder payable by September 20. Tangible personal property taxes paid by April 30 are usually received by the School District prior to June 30.

The School District receives property taxes from Washington County. The County Auditor periodically advances to the School District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2003, are available to finance fiscal year 2003 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

Accrued property taxes receivable includes real, personal property, and public utility taxes which are measurable as of June 30, 2003, and for which there is an enforceable legal claim. Although total property tax collections for the next fiscal year are measurable, only the delayed settlement of personal property tax and the amount of real property taxes available as an advance at June 30 were levied to finance current fiscal year operations. The receivable is therefore offset by a credit to deferred revenue for that portion not levied to finance current year operations. The amount available as an advance at June 30, 2003, was \$55,097 and is

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

recognized as revenue: \$47,078 in the General Fund and \$8,019 in the Bond Retirement Fund. The amount available as an advance at June 30, 2002, was \$23,092 and is recognized as revenue: \$19,970 in the General Fund and \$3,122 in the Permanent Improvement Capital Projects Fund. On a full accrual basis, collectible delinquent property taxes have been recorded as a receivable and revenue while on a modified accrual basis the revenue is deferred.

The assessed values upon which the fiscal year 2003 taxes were collected are:

	2002 Second Half Collections		2003 First Half Collections	
	Amount	Percent	Amount	Percent
Agricultural/Residential			<b>*</b> * * * * * * * * * * * * * * * * * *	
And Other Real Estate	\$39,337,170	53%	\$42,405,270	54%
Public Utility Personal	26,596,090	35%	26,949,810	35%
Tangible Personal Property	8,884,890	12%	8,420,080	11%
	\$74,818,150	100%	\$77,775,160	100%
Tax Rate per \$1,000 of Assessed Valuation	\$35.50		\$37.40	)

# **Note 7 - Receivables**

Receivables at June 30, 2003, consisted of property taxes, accounts, and intergovernmental grants. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current year guarantee of federal funds. All receivables are expected to be collected within one year.

A summary of principal items of intergovernmental receivables follows:

	Amounts
<b>Governmental Activities</b>	
Title I	\$34,608
Title II-A	6,437
Title II-D	1,125
E-Rate	612
Total	\$42,782

Wolf Creek Local School District, Ohio Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

### Note 8 - Capital Assets

Capital asset activity for the fiscal year ended June 30, 2003, was as follows:

	Balance 6/30/2002	Additions	Deductions	Balance 6/30/2003
Capital Assets:				
Capital Assets not being depreciated:				
Land and Land Improvements	\$19,171	\$0	\$0	\$19,171
Construction in Progress	330,379	4,278,227	0	4,608,606
Total Capital Assets not being Depreciated	349,550	4,278,227	0	4,627,777
Depreciable Capital Assets:				
Buildings and Improvements	2,730,910	0	0	2,730,910
Furniture and Equipment	798,234	18,556	0	816,790
Vehicles	750,866	0	0	750,866
Total Capital Assets being Depreciated	4,280,010	18,556	0	4,298,566
Less Accumulated Depreciation				
Buildings and Improvements	(1,892,626)	(43,708)	0	(1,936,334)
Furniture and Equipment	(438,115)	(51,587)	0	(489,702)
Vehicles	(328,843)	(35,744)	0	(364,587)
Total Accumulated Depreciation	(2,659,584)	(131,039) *	0	(2,790,623)
Total Capital Assets being Depreciated, Net	1,620,426	(112,483)	0	1,507,943
Capital Assets, Net	\$1,969,976	\$4,165,744	\$0	\$6,135,720

<sup>\*</sup> Depreciation expense was charged to governmental functions as follows:

Instruction:	
Regular	\$61,534
Special	7,860
Vocational	6,598
Support Services:	
Pupil	1,891
Instructional Staff	3,786
Administration	2,716
Fiscal	2,459
Operation and Maintenance of Plant	3,601
Pupil Transportation	36,421
Food Service Operations	3,369
Extracurricular Activities	804
Total Depreciation Expense	\$131,039

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 9 - Risk Management

#### A. Property and Liability

The School District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2003, the School District joined together with other school districts in Ohio to participate in the Ohio School Plan (OSP), a public entity insurance purchasing pool. Each individual school district enters into an agreement with the OSP and its premium is based on types of coverage, limits of coverage, and deductibles that it selects. The School District pays this annual premium to the OSP (See Note 17). The types and amounts of coverage provided by the Ohio School Plan are as follows:

Building and Contents-replacement cost (\$500 deductible)	\$13,313,400
Boiler and Machinery (\$1,000 deductible)	6,749,400
Inland Marine:	
Fine Arts (\$100 deductible)	500
Signs (No deductible)	5,000
Band Uniforms (\$250 deductible)	16,000
Computers (\$100 deductible)	264,422
Crime – Public Employee Dishonesty (\$250 deductible)	10,000
Automobile Liability (\$100 deductible):	
Bodily Injury and Property Damage – combined single limit	1,000,000
Medical Payments – each person	5,000
Uninsured Motorists	1,000,000
General Liability:	
Each Occurrence	1,000,000
Aggregate Limit	3,000,000
Products – Complete Operations Aggregate Limit	1,000,000
Fire Legal Liability	500,000
Medical Expense Limit – per person/accident	10,000
Employers Liability – Stop Gap:	
Per Accident	1,000,000
Per Disease Each Employee	1,000,000
Per Disease Policy Limit	1,000,000
Employee Benefits Liability:	
Per Claim	1,000,000
Aggregate Limit	3,000,000
Excess Liability:	
Each Occurrence	1,000,000
Aggregate Limit	2,000,000

Settled claims have not exceeded this commercial coverage in any of the past three fiscal years. There has been no significant reduction in insurance coverage from coverage in fiscal year 2003.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

#### B. Worker's Compensation

For fiscal year 2003, the School District participated in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool (See Note 17). The intent of the GRP is to achieve the benefit of a reduced premium for the School District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund". This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control, and actuarial services to the GRP.

#### **Note 10 - Employee Benefits**

#### A. Compensated Absences

The criteria for determining vacation and sick leave benefits are derived from negotiated agreements and State laws. Classified employees earn ten to twenty days of vacation per fiscal year, depending upon length of service. At fiscal year end, up to ten vacation days can be carried over for not more than one fiscal year. Accumulated, unused vacation time is paid to classified employees and administrators upon termination of employment. Teachers do not earn vacation time.

Teachers, administrators, and classified employees earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated up to a maximum of 215 days for all personnel. Upon retirement, employees receive payment for one-fourth of their accumulated sick days to a maximum as follows: 30 days for having ten years of service; 35 days for 15 to 19 years of service with this School District; 40 days for 20 to 24 years of service with this School District; and 45 days for more than 24 years of service with this School District. Also, teachers having 20 years of service or more with this School District will have an additional severance amount calculated as follows: 45 days subtracted from their total accumulated sick leave divided by 2; then multiplied by a fixed figure of \$65 not to exceed \$5,525.

#### B. Insurance

The School District provides medical, health, and prescription card coverage through Medical Mutual of Ohio. The School District pays ninety percent of the total monthly premiums of \$713.31 for family coverage and \$281.43 for single coverage.

The School District provides life insurance and accidental death and dismemberment insurance to most employees through Medical Life Insurance Company, in the amount of \$25,000.

Dental coverage is provided through G.E. Life Assurance. The School District also pays ninety percent of the total monthly premiums of \$52.12 for family coverage and \$19.61 for singe coverage.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

#### Note 11 - Contractual Commitment

As of June 30, 2003, the School District had contractual purchase commitments for architectural services and construction on additions to the elementary school and renovations of the high school facility. The contracts are accounted for in the Permanent Improvement and Building Capital Projects Funds.

	Contract	Amount	Amount
Portion of Project	Amount	Expended	Remaining
Architectural Services	\$660,700	\$612,575	\$48,125
General Construction Trades	3,543,163	2,723,270	819,893
Plumbing	236,900	215,512	21,388
Heating and Cooling	582,500	441,400	141,100
Electrical	977,357	517,623	459,734
Painting	57,290	14,108	43,182
Other	84,118	84,118	0
	\$6,142,028	\$4,608,606	\$1,533,422

#### Note 12 - Defined Benefit Pension Plans

#### A. State Teachers Retirement System

The School District participates in the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing, multiple-employer public employee retirement system. STRS Ohio provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS Ohio issues a standalone financial report that may be obtained by writing to STRS Ohio, 275 E. Broad St., Columbus, OH 43215-3371 or by calling (614) 227-4090.

New members have a choice of three retirement plans, a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan, and a Combined Plan. The DB plan offers an annual retirement allowance based on final average salary times a percentage that varies based on years of service, or an allowance based on member contributions and earned interest matched by STRS Ohio funds times an actuarially determined annuity factor. The DC Plan allows members to place all their member contributions and employer contributions equal to 10.5% of earned compensation into an investment account. Investment decisions are made by the member. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The Combined Plan offers features of both the DC Plan and the DB Plan. In the Combined Plan, member contributions are invested by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. DC and Combined Plan members will transfer to the Defined Benefit Plan during their fifth year of membership unless they permanently select the DC or Combined Plan. Existing members with less than five years of service credit as of June 30, 2001, were given the option of making a one time irrevocable decision to transfer their account balances from the existing DB Plan into the DC Plan or the Combined Plan. This option expired on December 31, 2001. Benefits are established by Chapter 3307 of the Ohio Revised Code.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

A DB or Combined Plan member with five or more years credited service who becomes disabled may qualify for a disability benefit. Eligible spouses and dependents of these active members who die before retirement may qualify for survivor benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

For the fiscal year ended June 30, 2003, plan members were required to contribute 9.3 percent of their annual covered salaries. The School District was required to contribute 14 percent; 13 percent was the portion used to fund pension obligations. For fiscal year 2002, the portion used to fund pension obligations was 9.5 percent. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10% for members and 14% for employers. Chapter 3307 of the Ohio Revised Code provides statutory authority for member and employer contributions.

The School District's required contributions for pension obligations to the DB Plan for the fiscal years ended June 30, 2003, 2002, and 2001, were \$267,029, \$209,431, and \$110,147, respectively; 86.50 percent has been contributed for fiscal year 2003 and 100 percent for fiscal years 2002 and 2001. Contributions to the DC and Combined Plans for fiscal year 2003 were \$118 made by the School District and \$4,577 made by the plan members.

#### B. School Employees Retirement System

The School District contributes to the School Employees Retirement System (SERS), a cost-sharing multiple employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, standalone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the School Employees Retirement System, 300 East Broad Street, Suite 100, Columbus, Ohio 43215-3476.

Plan members are required to contribute 9 percent of their annual covered salary and the School District is required to contribute at an actuarially determined rate. The current School District rate is 14 percent of annual covered payroll. A portion of the School District's contribution is used to fund pension obligations with the remainder being used to fund health care benefits; for fiscal year 2003, 8.17 percent of annual covered salary was the portion used to fund pension obligations. For fiscal year 2002, 5.46 percent of annual covered salary was the portion used to fund pension obligations. The contribution requirements of plan members and employers are established and may be amended, up to a statutory maximum amount, by the SERS' Retirement Board. The School District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2003, 2002, and 2001, were \$54,639, \$39,470, and \$20,381, respectively; 58.21 percent has been contributed for fiscal year 2003 and 100 percent for fiscal years 2002 and 2001.

#### C. Social Security System

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System have an option to choose Social Security or the School Employees Retirement System/State Teachers Retirement System. As of June 30, 2003, all members of the Board of Education elected Social Security. The Board's liability is 6.2 percent of wages paid.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

#### **Note 13 - Postemployment Benefits**

The School District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System of Ohio (STRS Ohio), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are on a pay-as-you-go basis.

All STRS Ohio benefit recipients and sponsored dependents are eligible for health care coverage. The STRS Ohio Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Most benefit recipients pay a portion of the health care cost in the form of a monthly premium. By law, the cost of coverage paid from STRS Ohio funds is included in the employer contribution rate, currently 14 percent of covered payroll. For the fiscal year ended June 30, 2003, the STRS Ohio Board allocated employer contributions equal to 1 percent of covered payroll to the Health Care Reserve Fund. For the School District, this amount equaled \$20,541 for fiscal year 2003.

STRS Ohio pays health care benefits from the Health Care Reserve Fund. At June 30, 2002, (the latest information available) the balance in the Fund was \$3.011 billion. For the year ended June 30, 2002, net health care costs paid by STRS Ohio were \$354,697,000 and STRS Ohio had 105,300 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more fiscal years of qualifying service credit, and to disability and survivor benefit recipients. Members retiring on or after August 1, 1989, with less than twenty-five years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75 percent of the premium.

After the allocation for basic benefits, the remainder of the employer's 14 percent contribution is allocated to providing health care benefits. For the fiscal year ended June 30, 2003, employer contributions to fund health care benefits were 5.83 percent of covered payroll, a decrease of 2.71 percent from fiscal year 2002. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2003, the minimum pay was established at \$14,500. For the School District, the amount contributed to fund health care benefits during the 2003 fiscal year equaled \$49,368.

The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund. The target level for the health care reserve is 150 percent of the annual health care expenses. Expenses for health care for the fiscal year ended June 30, 2002 (the latest information available), were \$182,946,777 and the target level was \$274.4 million. At June 30, 2002, SERS had net assets available for payment of health care benefits of \$335.2 million. SERS has approximately 50,000 participants currently receiving health care benefits.

#### Note 14 – Notes Payable

On August 9, 2002, the School District fully retired \$6,600,000 in bond anticipation notes that had been issued on December 13, 2001, for constructing, improving, and making additions to school buildings. The notes had an interest rate of 2.91%.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

#### **Note 15 - Long Term Obligations**

The changes in the School District's long-term obligations during the fiscal year consist of the following:

	Principal Outstanding 6/30/02	Additions	Reductions	Principal Outstanding 6/30/03	Amounts Due in One Year
Governmental Activities	0/30/02	raditions	Reductions	0/30/03	One rear
2002 School Facilities					
Construction and Improvement Bonds:					
Serial Bonds - 1.75%-4.75%	\$0	\$4,315,000	\$0	\$4,315,000	\$0
Term Bonds - 4.75%	0	2,210,000	0	2,210,000	0
Original Issue of Capital Appreciation		, .,		, .,	
Bonds - 21.947%-21.861%	0	75,000	0	75,000	0
Accretion on Capital Appreciation Bonds	0	595,051	0	595,051	0
Serial and Term Bond Discount	0	(101,237)	0	(101,237)	0
Total General Obligation Bonds	0	7,093,814	0	7,093,814	0
Tax Refund Payable	7,530	0	7,530	0	0
Sick Leave Benefits	327,507	116,735	145,767	298,475	0
Total Governmental Activities Long-Term Liabilities	\$335,037	\$7,210,549	\$153,297	\$7,392,289	\$0

Based on the March 26, 1997 decision by the Ohio State Supreme Court, the School District is required to refund, to the Texas Eastern Transmission Corporation public utility, property taxes collected for the 1991 through 1996 tax years. No interest was charged on the liability for the 1992 through 1996 tax years. The School District retired this liability with their tax settlement in August, 2002.

Sick leave benefits will be paid from the fund from which the employees' salaries are paid. These funds include the General Fund and Food Service, Title VI-B, and Title I Special Revenue Funds.

On August 2, 2002, the School District issued \$6,600,000 in voted general obligation bonds for constructing, improving, and making additions to school buildings. The bond issue included serial, term, and capital appreciation bonds, in the amount of \$4,315,000, \$2,210,000, and \$75,000, respectively. The bonds are being retired from the Bond Retirement debt service fund, with the proceeds of a 5.50 mill voted property tax levy. The serial and term general obligation bonds were sold at a discount of \$105,455 and will be amortized over the term of the bonds. Issuance costs associated with the bond issue were \$243,300 and will be amortized over the term of the bonds.

The term bonds maturing on December 1, 2026, are subject to mandatory sinking fund redemption at a redemption price of 100% of the principal amount to be redeemed, plus accrued interest to the date of redemption, on December 1 in the years and in the respective principal amounts as follows:

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

	Principal Amount
Year	to be Redeemed
2003	\$550,000
2024	575,000
2025	610,000

The remaining principal amount of the term bonds (\$475,000) will mature at stated maturity on December 1, 2026.

The serial bonds maturing on or after December 1, 2013, are subject to redemption at the option of the School District, either in whole or in part, in such order as the School District shall determine, on any interest payment date on or after December 1, 2012, at the redemption price equal to 100% of the principal amount redeemed plus, in each case, accrued interest to the date fixed for redemption.

When partial redemption is authorized, the serial bonds or portions thereof will be selected by lot within a maturity in such manner as the Bond Registrar may determine, provided, however, that the portion of any such Bond so selected will be in the amount of \$5,000 or any integral multiple thereof.

The capital appreciation bonds were sold at a premium of \$567,974. The capital appreciation bonds will mature in fiscal years 2014, 2015, and 2016. The maturity amount of the bonds is \$1,170,000. For the fiscal year 2003, \$27,077 was accreted for a total bond value of \$670,051.

The overall debt margin of the School District as of June 30, 2003, was \$399,764, with an unvoted debt margin of \$77,775.

Principal and interest requirements to retire the general obligation debt outstanding at June 30, 2003, were as follows:

Fiscal Year	Sei	rial	Ter	<u>m</u>	Capital Ap	opreciation
Ending	Principal	Interest	Principal	Interest	Principal	Interest
2004	\$0	\$279,938	\$0	\$0	\$0	\$0
2005	95,000	279,106	0	0	0	0
2006	135,000	276,790	0	0	0	0
2007	140,000	273,555	0	0	0	0
2008	145,000	269,775	0	0	0	0
2009-2013	850,000	1,270,016	0	0	0	0
2014-2018	610,000	1,143,270	0	0	75,000	1,095,000
2019-2023	2,340,000	756,039	0	52,488	0	0
2024-2027	0	0	2,210,000	205,437	0	0
	\$4,315,000	\$4,548,489	\$2,210,000	\$257,925	\$75,000	\$1,095,000

The interest on the capital appreciation bonds represents the accretion of the deep-discounted bonds from the initial value at the time of issuance to their value at final maturity.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

#### **Note 16 - Jointly Governed Organizations**

#### A. Southeastern Ohio Voluntary Education Cooperative (SEOVEC)

SEOVEC was created as a regional council of governments pursuant to State statutes. SEOVEC is a computer consortium formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts. SEOVEC has 38 participants consisting of 30 school districts and 8 educational service centers. SEOVEC is governed by a governing board which is selected by the member districts. SEOVEC possesses its own budgeting and taxing authority. During fiscal year 2003, the School District paid \$21,818 to SEOVEC. To obtain financial information write to the Southeastern Ohio Voluntary Education Cooperative, Bobbi Weidner, Treasurer, at 221 North Columbus Road, Athens, Ohio 45701.

#### B. Washington County Joint Vocational School

The Washington County Joint Vocational School is a distinct political subdivision of the State of Ohio operated under the direction of a Board consisting of one representative from each of the six participating school districts' elected boards and one representative from the Washington County Educational Service Center's board. The Board possesses its own budgeting and taxing authority. To obtain financial information write to the Washington County Joint Vocational School, Mary Bee, Treasurer, at Route 2, Marietta, Ohio 45750.

#### C. Coalition of Rural and Appalachian Schools

The Coalition of Rural and Appalachian Schools is a jointly governed organization including over 100 hundred school districts in southeastern Ohio. The Coalition is operated by a Board which is composed of fourteen members. The board members are composed of one superintendent from each county elected by the school districts within that county. The Council provides various in-service for school district administrative personnel; gathers of data regarding conditions of education in the region; cooperates with other professional groups to assess and develop programs designed to meet the needs of member districts; and provides staff development programs for school district personnel. The Council is not dependent on the continued participation of the School District and the School District does not maintain an equity interest in or financial responsibility for the Council. The School District's membership fee was \$300 for fiscal year 2003.

#### D. South Eastern Ohio Special Education Regional Resource Center (SEOSERRC)

SEOSERRC is a special education service center which selects its own board, adopts its own budget and receives direct Federal and State grants for its operation. The jointly-governed organization was formed for the purpose of initiating, expanding and improving special education programs and services for children with disabilities and their parents. SEOSERRC is governed by a board composed of superintendents of participating schools, parents of children with disabilities, representatives of chartered nonpublic schools, representatives of county boards of MR/DD, Ohio University, and the Southeast Regional Professional Development Center whose terms rotate every year. The degree of control exercised by any participating school district is limited to its representation on the Board. During fiscal year 2003, the School District paid \$1,828 to SEOSERRC. Financial information can be obtained by contacting Bryan Swann, Treasurer, at the Athens-Meigs Educational Service Center, 507 Richland Avenue, Suite 108, Athens, Ohio 45701.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

#### **Note 17 - Insurance Purchasing Pools**

#### A. Ohio School Plan

The School District participates in the Ohio School Plan (OSP), an insurance purchasing pool. The Ohio School Plan (OSP) is created and organized pursuant to and as authorized by Section 2744.081 of the Ohio Revised Code. The OSP is an unincorporated, non-profit association of its members and an instrumentality for each member for the purpose of enabling members of the Plan to provide for a formalized, joint insurance purchasing program to maintain adequate insurance protection, risk management programs and other administrative services. The OSP's business and affairs are conducted by a fifteen member Board of directors consisting of school district superintendents and treasurers, as well as the president of Harcum-Hyre Insurance Agency, Inc. and a partner of the Hylant Group, Inc. Hylant Group, Inc. is the Administrator of the OSP and is responsible for processing claims. Harcum-Hyre Insurance Agency, Inc. is the sales and marketing representative, which establishes agreements between OSP and member schools.

#### B. Ohio School Boards Association Workers' Compensation Group Rating Plan

The School District participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member Board of directors consisting of the President, the President-Elect, and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

#### Note 18 - Set asides

The School District is required by State statute to annually set aside in the General Fund an amount based on a statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by year end or offset by similarly restricted resources received during the fiscal year must be held in cash at fiscal year end and carried forward to be used for the same purposes in future fiscal years. In prior fiscal years, the School District was also required to set aside money for budget stabilization. At June 30, 2003, only the unspent portion of certain workers' compensation refunds continues to be set-aside.

Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

The following cash basis information describes the change in the fiscal year end set aside amounts for textbooks, capital improvements, and budget stabilization. Disclosure of this information is required by State statute.

			Textbooks
	Budget	Capital	Instructional
	Stabilization	Improvements	Materials
	Reserve	Reserve	Reserve
Set-aside Reserve Balance as of June 30, 2002	\$18,673	(\$7,462)	(\$57,760)
Current Year Set-aside Requirement	0	87,591	87,591
Current Year Offsets	0	(124,414)	0
Qualifying Disbursements	0	(3,110,873)	(94,852)
Total	\$18,673	(\$3,155,158)	(\$65,021)
Set-aside Balance Carry Forward to Future Fiscal Years	\$18,673	(\$3,118,335)	(\$65,021)

The School District had qualifying disbursements and offsets during the fiscal year that reduced the set-aside amount below zero for the capital improvements and textbook set-asides. These extra amounts may be used to reduce the set-aside requirements of future fiscal years.

#### Note 19 – State School Funding Decision

On December 11, 2002, the Ohio Supreme Court issued its latest opinion regarding the State's school funding plan. The decision reaffirmed earlier decisions that Ohio's current school-funding decision is unconstitutional.

The Supreme Court relinquished jurisdiction over the case and directed "...the Ohio General Assembly to enact a school-funding scheme that is thorough and efficient..."

The School District is currently unable to determine what effect, if any, this decision will have its future State funding and on its financial operations.

#### **Note 20 - Contingencies**

#### A. Grants

The School District received financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2003.

Wolf Creek Local School District, Ohio Notes to the Basic Financial Statements For the Fiscal Year Ended June 30, 2003

### B. Litigation

The School District is currently not a party to any legal proceedings.

#### WOLFE, WILSON, & PHILLIPS, INC. 37 SOUTH SEVENTH STREET ZANESVILLE, OHIO 43701

## INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Education Wolf Creek Local School District Waterford, Ohio

We have audited the basic financial statements of Wolf Creek Local School District as of and for the year ended June 30, 2003, and have issued our report thereon dated December 3, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether Wolf Creek Local School District's general-purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Wolf Creek Local School District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the Board of Education, Management, Auditor of State, federal award agencies, and pass through entities and is not intended to be and should not be used by anyone other than these specified parties.

Wolfe, Wilson, & Phillips, Inc. Zanesville, Ohio December 3, 2003

#### WOLFE, WILSON, & PHILLIPS, INC. 37 SOUTH SEVENTH STREET ZANESVILLE, OHIO 43701

## REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Education Wolf Creek Local School District Waterford, Ohio

#### Compliance

We have audited the compliance of Wolf Creek Local District with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to its major federal program for the year ended June 30, 2003. Wolf Creek Local School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of Wolf Creek Local School District management. Our responsibility is to express an opinion on Wolf Creek Local School District's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Wolf Creek Local School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Wolf Creek Local School District's compliance with those requirements.

In our opinion, the Wolf Creek Local School District complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2003.

Wolf Creek Local School District Washington County Page 2

#### **Internal Control Over Compliance**

The management of Wolf Creek Local School District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Wolf Creek Local School District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with *OMB Circular A-133*.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of the Board of Education, Management, the Auditor of State, federal award agencies, and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Wolfe, Wilson, & Phillips, Inc. Zanesville, Ohio December 3, 2003

### WOLF CREEK LOCAL SCHOOL DISTRICT WASHINGTON COUNTY SCHEDULE OF FEDERAL AWARDS EXPENDITURES FOR THE FISCAL YEAR ENDED JUNE 30, 2003

Federal Grantor/ Sub-Grantor Program Title	Pass Through Entity Number		Receipts	Non-Cash Receipts	Disbursements	Non-Cash Disbursements
U.S. DEPARTMENT OF AGRICULTURE:						
Pass through Ohio Department of Education						
Nutrition Cluster						
National School Breakfast Program	n/a	10.553	11,961	-	11,961	-
National School Lunch	n/a	10.555	51,718	-	51,718	~~~~
Food Distribution Program  Total Nutrition Cluster	n/a	10.550 _	63,679	29,443 29,443	63,679	28,295 28,295
			33,5.3	20,1.0	33,313	_0,_00
Total U.S. Department of Agriculture			63,679	29,443	63,679	28,295
U.S. DEPARTMENT OF EDUCATION:  Pass through Ohio Department of Education						
Title I Educationally Deprived Children	050518C1S103	84.010	82,908	-	81,783	-
	050518C1S102	_	9,405	-	31,118	
			92,313	-	112,901	-
Title VI-B Special Education Assistance	0505186BSF03	84.027	61,231	-	61,231	-
for Handicapped Children	0505186BSF02	_	1,440	-	1,856	
			62,671	-	63,087	-
Drug Free Schools	050518DRS103	84.186	3,782	-	369	-
	050518DRS102		-	-	1,322	-
	050518DRS101	_	3,782	-	1,840	<u> </u>
			,		,	
Goals 2000	050518G2S100	84.276	-	-	200	-
	050518G2S101	-	<u> </u>	<u>-</u>	5,122 5,322	<u> </u>
					-,-	
Eisenhower Professional Dev. Grant	050518MSS100	84.281	(139)	-	- 0.405	-
	050518MSS102	_	(139)	<u>-</u>	2,195 2,195	
					,	
Innovative Education Program Stratagies	050518C2S103	84.298	3,744	-	3,031	-
	050518C2S102		-	-	992	-
	050518C2S101	_	3,744		4,072	
Title II-D Education Technology Grant	050518TJS103	84.318 _	1,931	-	74	
			1,931	-	74	-
ATIP Grant	050518ATS303	84.352A	12,424 12.424	-	12,424	
			12,424	-	12,424	-
Improving Teacher Quality Grant	050518TRS103	84.367	29,294	-	19,495	
			29,294	-	19,495	=
Total U.S. Department of Education			206,020	-	221,410	-
Total Federal Awards Expenditures		=	269,699	29,443	285,089	28,295

### WOLF CREEK LOCAL SCHOOL DISTRICT NOTES TO SCHEDULE OF FEDERAL AWARDS EXPENDITURES

#### NOTES A – SIGNIFICANT ACCOUNTING POLICIES

The accompanying schedule of federal awards expenditures is a summary of the activity of the District's federal award programs. The schedule has been prepared on the cash basis of accounting.

#### **NOTES B – FOOD DISTRIBUTION**

Nonmonetary assistance is reported in the schedule at the fair market value of the commodities received and disbursed.

# WOLF CREEK LOCAL SCHOOL DISTRICT WASHINGTON COUNTY SCHEDULE OF FINDINGS AND QUESTIONED COSTS OMB CIRCULAR A-133 SECTION 505

#### 1. Summary of Auditor's Results

(d)(1)(I)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	NO
(d)(1)(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	NO
(d)(1)(iii)	Was there any reported non-compliance at the financial statement level (GAGAS)?	NO
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	NO
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	NO
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under section. 510?	NO
(d)(1)(vii)	Major Programs:	Nutrition Cluster; CFDA#10.550 #10.553 #10.555
(d)(1)(viii)	Dollar Threshold: Type A\B Programs:	Type A: >\$300,000; Type B: All Others
(d)(1)(ix)	Low Risk Auditee?	Yes

2. Findings Related to the Financial Statements Required to be Reported in Accordance with GAGAS

NONE

3. Findings and Questioned Costs for Federal Awards

NONE



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### WOLF CREEK LOCAL SCHOOL DISTRICT WASHINGTON COUNTY

#### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED JANUARY 29, 2004