



**Auditor of State  
Betty Montgomery**



**DEMOCRATIC POLITICAL PARTY  
ADAMS COUNTY**

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## **Auditor of State Betty Montgomery**

### **INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES**

Democratic Party Executive Committee  
Adams County  
2525 Wintersteen Road  
Blue Creek, Ohio 45616

To the Executive Committee:

We have performed the procedures enumerated below, which were agreed to by the Democratic Party Executive Committee, Adams County, Ohio (the Executive Committee), solely to assist the Executive Committee in evaluating its compliance with Sections 3517.17 and 3517.18 of the Ohio Revised Code for the year ended December 31, 2003. Management is responsible for the Executive Committee's compliance with those requirements. We followed the American Institute of Certified Public Accountants' attestation standards for agreed-upon procedures engagements. The sufficiency of the procedures is solely the responsibility of the Executive Committee. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

#### **Cash Receipts**

We confirmed the Ohio Political Party Fund receipts with the State of Ohio and agreed them to amounts shown on the Ohio Campaign Finance Report. We found no exceptions.

#### **Cash Reconciliation**

We compared the sum of the cash balance recorded on the Executive Committee's Ohio Campaign Finance Report with the bank balance reported on the December 31, 2003 bank statement. The sums agreed. There were no reconciling items at December 31, 2003.

#### **Cash Disbursements**

1. We footed the cash disbursements listed on the Ohio Campaign Finance Report and agreed the total to the bank statements. The amounts agreed.
2. We traced bank service charges posted to the bank statements. The amounts agreed.
3. We compared the purpose for the disbursements with the allowable uses described in Section 3517.18 of the Ohio Revised Code. We found no exceptions.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on compliance of the Ohio Campaign Finance Report which is attached to this report. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that we would have reported to you.

Democratic Party Executive Committee  
Adams County  
Independent Accountants' Report on  
Applying Agreed-Upon Procedures  
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This report is intended solely for the information and use of the Executive Committee and is not intended to be and should not be used by anyone else.

A handwritten signature in black ink that reads "Betty Montgomery". The signature is written in a cursive, flowing style.

**Betty Montgomery**  
Auditor of State

January 21, 2004

**DEMOCRATIC POLITICAL PARTY  
ADAMS COUNTY**

**OHIO CAMPAIGN FINANCE REPORT  
FOR THE YEAR ENDED DECEMBER 31, 2003 (UNAUDITED)**

BEGINNING BALANCE, JANUARY 1, 2003	\$ 238
RECEIPTS:	
STATE DISTRIBUTION	<u>130</u>
TOTAL RECEIPTS	<u>130</u>
DISBURSEMENTS:	
BANK SERVICE CHARGES	<u>4</u>
TOTAL DISBURSEMENTS	<u>4</u>
ENDING BALANCE, DECEMBER 31, 2003	<u>\$ 364</u>

(See Independent Accountants' Report on Applying Agreed-Upon Procedures.)







**Auditor of State  
Betty Montgomery**

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**ADAMS COUNTY DEMOCRATIC PARTY**

**ADAMS COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
MARCH 4, 2004**