# LORAIN ELEMENTARY DIGITAL ACADEMY LORAIN COUNTY

# **REGULAR AUDIT**

# FOR THE YEAR ENDED JUNE 30, 2004



Auditor of State Betty Montgomery

#### LORAIN ELEMENTARY DIGITAL ACADEMY LORAIN COUNTY

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# Auditor of State Betty Montgomery

#### INDEPENDENT ACCOUNTANTS' REPORT

Board of Directors Lorain Elementary Digital Academy Lorain County 2350 Pole Avenue Lorain, Ohio 44052

We have audited the accompanying basic financial statements of the Lorain Elementary Digital Academy, Lorain County, Ohio, (the Academy), a component unit of the Lorain City School District, as of and for the year ended June 30, 2004, as listed in the table of contents. These financial statements are the responsibility of the Academy's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Lorain Elementary Digital Academy, Lorain County, Ohio, as of June 30, 2004, and the changes in its financial position and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 1, 2004 on our consideration of the Academy's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's Discussion and Analysis is not a required part of the basic financial statements, but is supplementary information the Governmental Accounting Standards Board requires. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Betty Montgomery

Betty Montgomery Auditor of State

December 1, 2004

Lausche Building / 615 Superior Ave., NW / Twelfth Floor / Cleveland, OH 44113-1801 Telephone: (216) 787-3665 (800) 626-2297 Fax: (216) 787-3361 www.auditor.state.oh.us This page intentionally left blank.

#### Lorain Elementary Digital Academy Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2004 (Unaudited)

The discussion and analysis of the Lorain Elementary Digital Academy's (the "Academy") financial performance provides an overall review of the Academy's financial activities for the fiscal year ended June 30, 2004. The intent of this discussion and analysis is to look at the Academy's financial performance as a whole; readers should also review the basic financial statements and the notes to the basic financial statements to enhance their understanding of the Academy's financial performance.

The Management's Discussion and Analysis (the "MD&A") is an element of the new reporting model adopted by the Governmental Accounting Standards Board (GASB) in their Statement No. 34 "Basic Financial Statements and Management's Discussion and Analysis – for State and Local Governments" issued in June of 1999. Certain comparative information between the current fiscal year and the prior fiscal year is required to be presented in the MD&A.

#### Financial Highlights

Key financial highlights for the fiscal year ended June 30, 2004 are as follows:

- Net assets totaled \$171,746.
- Total current assets were \$157,509.
- Total capital assets were \$14,237.
- Operating revenues equaled \$40,467 and non-operating revenues were \$255,000.
- Operating expenses amounted to \$194,441.

#### Using this Annual Report

This annual report consists of the MD&A, the basic financial statements and the notes to the basic financial statements. The basic financial statements include a statement of net assets, a statement of revenues, expenses and changes in net assets, and a statement of cash flows.

The statement of net assets and the statement of revenues, expenses and changes in net assets answer the question, "How did we do financially during fiscal year 2004?" The statement of net assets includes all assets and liabilities using the accrual basis of accounting and the economic resources measurement focus, which is similar to the accounting used by most companies in the private sector. This basis of accounting takes into account all of the current fiscal year's revenues and expenses regardless of when cash is received or paid.

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2004 (Unaudited)

Table 1 provides a summary of the Academy's net assets for fiscal year 2004 as follows:

# Table 1Net Assets at June 30

	2004	2003	
Assets			-
Current and Other Assets	\$ 157,509	\$ 70,720	)
Capital Assets	14,237	0	)
Total Assets	171,746	70,720	)
Net Assets			
Invested in Capital Assets	14,237	0	)
Unrestricted	157,509	70,720	)
Total Net Assets	\$ 171,746	\$ 70,720	)

Total assets increased \$101,026. This includes a decrease in cash of \$63,211, an increase in intergovernmental receivable of \$150,000, and an increase in capital assets of \$14,237.

#### Lorain Elementary Digital Academy

Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2004 (Unaudited)

Table 2 shows the changes in net assets for the fiscal year ended June 30, 2004, as well as a listing of revenues and expenses.

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	2004	2003	
<b>Operating Revenues</b>			
Foundation Payments	\$ 40,467	\$	0
Non-Operating Revenues			
Interest	0	,	20
Grants and Contributions	255,000	70,70	00
Toal Non-Operating Revenues	255,000	70,72	20
Total Revenues	295,467	70,72	20
<b>Operating Expenses</b>			
Purchased Services	188,736		0
Materials and Supplies	4,610		0
Depreciation	1,095		0
Total Operating Expenses	194,441		0
Increase (Decrease) in Net Assets	\$ 101,026	\$ 70,72	20

# Table 2Changes in Net Assets

The Academy's activities consist of enterprise activity. Community schools receive no support from taxes. The State Foundation Program and the Ohio Charter Schools Federal Sub-grant Program are, by far, the primary support for the Academy's students.

#### **Capital Assets**

At the end of fiscal year 2004, the Academy invested \$14,237 in equipment, net of depreciation. See Note 5 to the basic financial statements for more information.

#### **Current Issues**

The Academy has entered into a service contract for fiscal year 2004 with its Sponsor. In agreement with this contract, the Academy will purchase the following services from its Sponsor: personnel to administer and oversee the instruction and governance of the Academy, personnel to provide instructional services to the Academy, staff to provide support services to the Academy, marketing support, EMIS data transmission, insurance, and consulting.

The Academy received its initial State Foundation Program payment in June 2004; therefore, the Academy only received one month of State Foundation Program payments in fiscal year 2004. For future fiscal years, the Academy will receive a full fiscal year's worth of State Foundation Program payments.

The Academy will apply for two (2) additional start-up grant monies of \$150,000 for each grant under the Ohio Charter Schools Federal Sub-grant Program during fiscal year 2005. One of these grants has been included as an intergovernmental receivable for fiscal year 2004.

#### **Contacting the Academy's Management**

This financial report is designed to provide our citizens, investors and creditors with a general overview of the Academy's finances and to show the Academy's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact James Estle, Treasurer, at Lorain Elementary Digital Academy - 2350 Pole Avenue, Lorain, OH 44052 or e-mail at jestle@lorainschools.org.

### Lorain Elementary Digital Academy

### Statement of Net Assets

June 30, 2004

Assets Current assets: Equity in pooled cash and investments Intergovernmental receivables	\$ 7,509 150,000
Total current assets	 157,509
Noncurrent assets: Capital assets (net of accumulated depreciation)	 14,237
Total assets	 171,746
<b>Net assets</b> Invested in capital assets, net of related debt Unrestricted	 14,237 157,509
Total net assets	\$ 171,746

See accompanying notes to the basic financial statements.

# **Lorain Elementary Digital Academy** Statement of Revenues, Expenses, and Changes in Net Assets

June 30, 2004

Operating revenues	
Foundation payments	\$ 40,467
Total operating revenues	40,467
Operating expenses	
Purchased services	188,736
Materials and supplies	4,610
Depreciation	 1,095
Total operating expenses	194,441
Operating income (loss)	(153,974)
Non operating revenues (expenses)	
Grants	 255,000
Total non-operating revenues expenses)	 255,000
Change in net assets	101,026
Net assets at beginning of year	 70,720
Net assets and the end of the year	\$ 171,746

See accompanying notes to the basic financial statements.

### Increase (decrease) in cash

Cash flows from operating activities:	
Cash received from foundation payments	\$ 40,467
Cash payments for goods and services	 (193,346)
Net cash provided by (used for) operating activities	 (152,879)
Cash flows from non-capital financing activities:	
Grants received	 105,000
Net cash provided by (used for) non-capital activities	 105,000
Cash flows from capital and related financing activities:	
Purchase of property	 (15,332)
Net cash provided by (used for) investing activities	 (15,332)
Net increase (decrease) in cash and cash equivalents	(63,211)
Cash and cash equivalents at beginning of year	 70,720
Cash and cash equivalents at end of year	\$ 7,509
Reconciliation of operating income (loss) to net cash Provided By (Used For) Operating Activities:	
Operating income (loss)	\$ (153,974)
Depreciation	 1,095
Net cash provided by (used for) operating activities	\$ (152,879)

See accompanying notes to the basic financial statements.

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#### Note 1 – Description of the Academy and Reporting Entity

The Lorain Elementary Digital Academy (the "Academy") is a nonprofit corporation established pursuant to the Ohio Revised Code Chapters 1702 and 3314 to address the needs of students in kindergarten through the fifth grade. The Academy is nonsectarian in its programs, admission policies, employment practices, and all other operations. The Academy may sue and be sued, acquire facilities as needed, and contract for any services necessary for the operation of the Academy. The Academy is considered a component unit of the Lorain City School District ("the Sponsor") for reporting purposes, in accordance with Governmental Accounting Standards Board (GASB) Statement No. 14.

The Academy is an innovative initiative that will be a cooperative effort between Lorain City Schools. It is a conversion community school sponsored by the Lorain City School District. Furthermore, the Academy uses the services of the Tri-Rivers Educational Computer Association (TRECA) and the TRECA Digital Academy to assist with overall programming and operations. The Academy will use the latest technology to reach a diverse student population. This population includes, but is not limited to home schoolers, children with special physical and mental needs, students removed from the classroom for discipline concerns, students who need an alternative to the traditional classroom including religious reasons, and students within the district that desire a specific course not currently offered. Enrollment is limited to students within the attendance area of the Lorain City School District.

The Academy was approved for sponsorship under resolution on May 13, 2002 with the Sponsor for a period of five years commencing on the first day of the 2002-2003 academic year. The Sponsor has designated three of its administrative officers to represent the Sponsor in the occupants' official capacities as members of the Academy's Board of Directors. The individuals who hold such office with the Sponsor shall be formally instructed by the Sponsor that, as directors of the Academy, they are to represent the Sponsor and its interests. From time to time in its discretion, the Sponsor may substitute other administrative positions for those previously designated for this purpose.

Pursuant to the Sponsor's authority under section 3314.08(G) of the Ohio Revised Code to provide the School with services, the Sponsor shall be the fiscal agent of the School and shall direct the Sponsor's treasurer to serve as the School's fiscal officer. The Sponsor shall evaluate the performance of the Academy according to the standards set forth in the Assessment and Accountability Plan. The Sponsor is not legally responsible for the final outcome of the community school.

A service contract for the fiscal year 2003-2004 between the Academy and the Sponsor was also approved. In agreement with the contract, the Sponsor agrees to provide to the Academy professional, technical support and other services upon the Academy's request, but is subject to the availability of such services. The price for services rendered by the Sponsor to the Academy is established as the Sponsor's "cost of providing such services including, without limitation, employee salaries and fringe benefits, equipment costs if any, and administrative overhead". All personnel providing services to the Academy on behalf of the Sponsor under the service contract are considered employees of the Sponsor, and the Sponsor shall be solely responsible for all payroll functions.

#### Note 2 – Summary of Significant Accounting Policies

The basic financial statements of the Academy have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental nonprofit organizations. GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Academy also applies Financial Accounting Standards Board (FASB) Statements and Interpretations issued on or before November 30, 1989, to its proprietary activities, provided they do not conflict with or contradict GASB pronouncements. The Academy has the option to also apply FASB Statements and Interpretations issued after November 30, 1989 to its proprietary activities, subject to the same limitation. The Academy has elected not to apply these FASB Statements and Interpretations. The more significant of the Academy's accounting policies are described below.

#### A. Basis of Presentation

The Academy's basic financial statements consist of a statement of net assets, a statement of revenues, expenses and changes in net assets, and a statement of cash flows.

Enterprise reporting focuses on the determination of the change in net assets, financial position and cash flows.

#### **B.** Measurement Focus

Enterprise accounting uses a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities are included on the statement of net assets. The statement of revenues, expenses and changes in net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the Academy finances and meets the cash flow needs of its enterprise activities.

#### C. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the basic financial statements. The Academy's basic financial statements are prepared using the accrual basis of accounting.

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place.

Non-exchange transactions, in which the Academy receives value without directly giving equal value in return, include grants, entitlements and donations. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the fiscal year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the Academy must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Academy on a reimbursement basis.

Grants and entitlements received before the eligibility requirements are met are recorded as deferred revenue.

Expenses are recognized at the time they are incurred.

#### **D.** Budgetary Process

The Academy shall operate in compliance with a bi-annual budget which must be reviewed and approved by the Academy's Board of Directors. The Academy must maintain financial records in a similar manner to those records of the Sponsor. The Academy complies with the policies and procedures regarding internal financial controls which are apparent under GASB and FASB. Also, the Auditor of State provides financial policy and procedure guidance to the Academies.

#### E. Cash

Cash held by the Academy is reflected as "Equity in pooled cash and investments" on the statement of net assets. Investments with an original maturity of three months or less at the time they are purchased are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months are reported as investments. During fiscal year 2004, the Academy had no investments.

#### F. Capital Assets

All capital assets are capitalized at cost and updated for additions and reductions during the fiscal year. Donated capital assets are recorded at their fair market value on the date donated. The Academy maintains a capitalization threshold of five hundred dollars. The Academy does not have any infrastructure. Improvements are capitalized. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

All capital assets are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method. Furniture is depreciated over 20 years and computers are depreciated over five years.

#### G. Net Assets

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any borrowing used for the acquisition, construction, or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the enabling legislation through the Academy or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The Academy first applies restricted resources when an expense is incurred for which both restricted and unrestricted net assets are available. The Academy did not have any restricted net assets at fiscal year end.

#### H. Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activities. For the Academy, these revenues are payments from the State Foundation Program. Operating expenses are necessary costs incurred to provide the goods or services that are the primary activities of the Academy. All revenues and expenses not meeting these definitions are reported as non-operating.

#### I. Intergovernmental Revenues

The Academy currently participates in the State Foundation Program. Revenues received from this program are recognized as operating revenues in the accounting period in which all eligibility requirements have been met.

The Academy also participates in the Federal Charter School Grant Program and the State Community Schools Start-up Grant through the Ohio Department of Education. Under these programs, the Academy was awarded \$45,000 and \$25,700, respectively, during the fiscal year ended June 30, 2003 to offset start-up costs of the Academy.

In addition, the Academy participates in the State Education Management Information System ("EMIS") through the Ohio Department of Education.

#### J. Estimates

The preparation of the basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the basic financial statements and accompanying notes. Actual results may differ from those estimates.

#### Note 3 – Deposits

At fiscal year end, the carrying amount of the Academy's deposits was \$7,509, and the bank balance was \$7,808. Of the bank balance, \$7,808 was covered by federal depository insurance. Non-compliance with federal requirements could potentially subject the Academy to a successful claim by the Federal Deposit Insurance Corporation.

#### Note 4 – Receivables

Receivables at June 30, 2004 consisted of intergovernmental grants and entitlements. All receivables are considered collectible in full due to the stable condition of state programs. All receivables are expected to be collected within one fiscal year.

#### Note 5 – Capital Assets

Capital asset activity for the fiscal year ended June 30, 2004, was as follows:

	Balance 6/30/03		Ad	lditions	Reduct	tions	 Balance 6/30/04
<i>Capital Assets being depreciated</i> Equipment	\$	0	\$	15,332	\$	0	\$ 15,332
Less Accumulated Depreciation		0		(1,095)		0	 (1,095)
Capital Assets, Net	\$	0	\$	14,237	\$	0	\$ 14,237

#### Note 6 – Net Assets Beginning Balance

As of June 30, 2003, the Academy had net assets of \$70,720.

#### Note 7 - Risk Management

The Academy is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During fiscal year 2004, the Academy was covered under their own insurance for property, and liability coverage.

#### Note 8 – State School Funding Decision

On December 11, 2002, the Ohio Supreme Court issued its latest opinion regarding the State's school funding plan. The decision reaffirmed earlier decisions that Ohio's current school-funding plan is unconstitutional.

The Supreme Court relinquished jurisdiction over the case and directed "the Ohio General Assembly to enact a school funding scheme that is thorough and efficient".

The School District is currently unable to determine what effect, if any, this decision will have on its future State funding and its financial operations.

#### Note 9 – Agreements with the Tri-Rivers Educational Computer Association

The Academy entered into agreements with the Tri-Rivers Educational Computer Association ("TRECA"), which is a data acquisition site and member of the Ohio Education Computer Network established in accordance with Ohio Revised Code Section 3301.075.

On May 13, 2002, the Academy entered into a Planning, Design and Implementation Services Agreement with TRECA. This agreement states that TRECA provided the Academy with planning, design and initial implementation services as necessary for the establishment of the Academy, including assistance in the preparation of any applications for funding from the Ohio Charter Schools Federal Sub-grant Program (or any similar program). This agreement allowed the Academy to utilize TRECA's technical resources and experience in matters relating to the creation of an online community school, including the funding of such schools through available federal grant authority.

On January 7, 2003, the Academy entered into another agreement with TRECA. TRECA provided the Academy with instructional, supervisory/administrative, and technical services sufficient to effectively implement the Academy's educational plan, and the Academy's assessment and accountability plan. All personnel providing services in fulfillment of TRECA's responsibilities hereunder shall be employees or contractors of TRECA and TRECA is solely responsible for all payroll functions including retirement system contributions and all other legal withholding and/or payroll taxes, with respect to its employees. All personnel providing such services possess any certification or licensure which may be required by law. The technical services provided by TRECA to the Academy include access to, and the use of, computer software, computer hardware, networking hardware, network services and the services of technical support personnel necessary to implementation. During the year ended June 30, 2004, the Academy paid \$29,067 to TRECA.

#### Note 10 – Contingencies

#### A. Grants

The Academy received financial assistance from federal and State agencies in the form of grants. The disbursements of funds received under these programs generally require compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the Academy. However, in the opinion of management, any disallowed claims will not have a material adverse effect on the overall financial position of the Academy at June 30, 2004.

#### **B.** Litigation

A suit was filed in Franklin County Common Pleas Court on May 14, 2001, alleging that Ohio's Community (i.e., Charter) Schools program violates the State Constitution and State laws. On April 21, 2003, the Common Pleas Court dismissed the counts containing constitutional claims and stayed the other counts pending appeal of the constitutional issues. The plaintiffs appealed to the Court of Appeals; the issues have been briefed, and the case was heard for oral argument on November 18, 2003. On August 24, 2004, the Court of Appeals rendered a decision that Community Schools are part of the state public education system and this matter was sent to the Ohio Supreme Court. The effect of this suit, if any, on the Academy is not presently determinable.



Auditor of State Betty Montgomery

#### INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Board of Directors Lorain Elementary Digital Academy Lorain County 2350 Pole Avenue Lorain, Ohio 44052

We have audited the financial statements of the Lorain Elementary Digital Academy, Lorain County, Ohio, (the Academy), a component unit of the Lorain City School District, as of and for the year ended June 30, 2004 which comprise the Academy's basic financial statements and have issued our report thereon dated December 1, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether the Academy's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have directly and materially affect the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance we must report under *Government Auditing Standards*.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Academy's internal control over financial reporting to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting the internal control over financial reporti

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This report is intended solely for the information and use of management and the Board of Directors and is not intended to be and should not be used by anyone other than these specified parties.

Betty Montgomeny

Betty Montgomery Auditor of State

December 1, 2004



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Facsimile 614-466-4490

# LORAIN ELEMENTARY DIGITAL ACADEMY

# LORAIN COUNTY

### **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

CLERK OF THE BUREAU

CERTIFIED DECEMBER 28, 2004