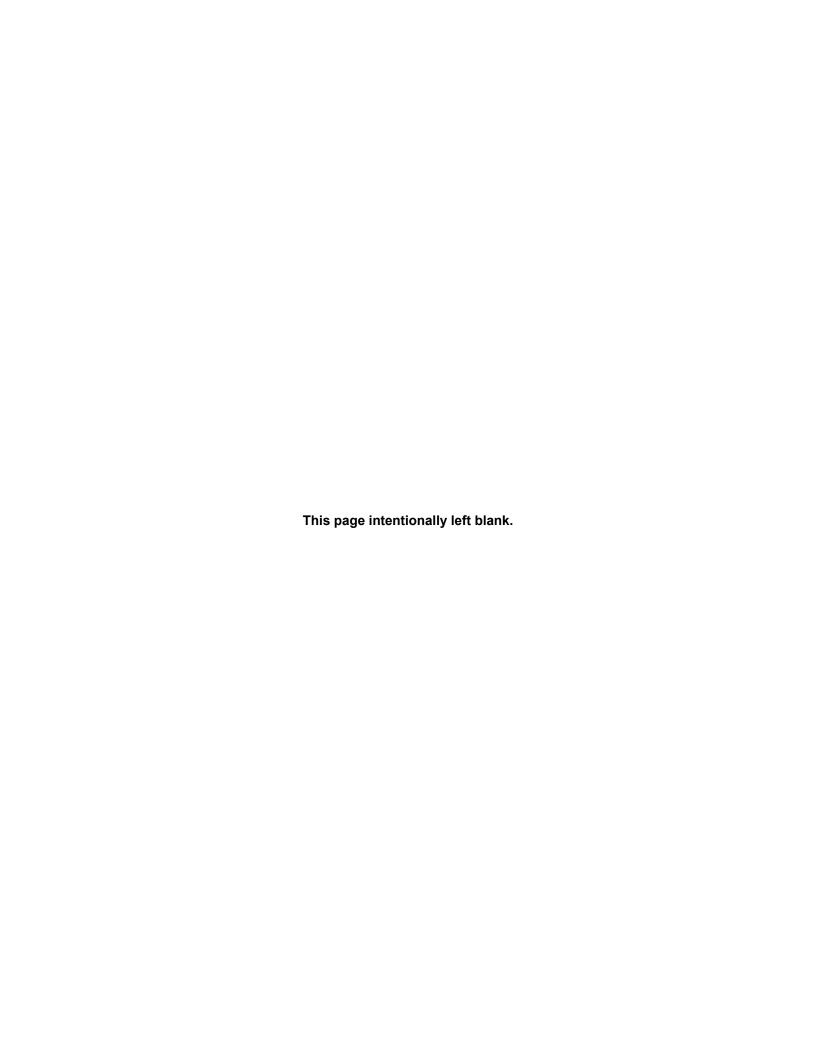




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INDEPENDENT ACCOUNTANTS' REPORT

General Health District Auglaize County 214 South Wagner Street Wapakoneta, Ohio 45895

To the Members of the Board:

We have audited the accompanying financial statements of the General Health District, Auglaize County, (the District), as of and for the year ended December 31, 2003. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the District prepares its financial statements on the basis of accounting prescribed or permitted by the Auditor of State, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances and reserves for encumbrances of the General Health District, Auglaize County, as of December 31, 2003, and its combined cash receipts and disbursements for the years then ended on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 30, 2004, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

The accompanying schedule of federal awards expenditures is presented for additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the financial statements. We subjected this information to the auditing procedures applied in the audit of the financial statements. In our opinion, it is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

One First National Plaza / 130 W. Second St. / Suite 2040 / Dayton, OH 45402 Telephone: (937) 285-6677 (800) 443-9274 Fax: (937) 285-6688 www.auditor.state.oh.us

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General Health District Auglaize County Independent Accountants' Report Page 2

Butty Montgomery

This report is intended solely for the information and use of the audit committee, management, the Members of the Board and other officials authorized to receive this report under § 117.26, Ohio Revised Code, and is not intended to be and should not be used by anyone other then these specified parties.

Betty Montgomery Auditor of State

June 30, 2004

COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND CHANGES IN FUND CASH BALANCES ALL GOVERNMENTAL AND FIDUCIARY FUND TYPES FOR THE YEAR ENDED DECEMBER 31, 2003

Fiduciary

Cash Receipts: Special Revenue Agency Fund Interdum (Memorandum Only) Intergovernmental \$83,132 \$51,862 \$134,994 Federal Awards 41,924 442,025 483,949 Tax Levies 588,199 588,199 Subdivisions 3,553 3,553 Licenses & Permits 23,243 97,304 120,547 Fees 155,440 21,020 176,460 Contractual Services 3,822 44,670 48,492 Other Receipts 26,483 2,314 28,797 Total Cash Receipts 925,796 659,195 1,584,991 Cash Disbursements: Salaries 520,378 208,333 728,711 Supplies 64,537 426 64,963 Remittances to State 14,467 12,540 27,007 Equipment 1,205 1,205 Contracts - Services 15,850 14,406 30,256 Travel 27,757 5,701 33,458 Rental 40,		Governmental Fund Types		Fund Type	Totalo
Intergovernmental \$83,132 \$51,862 \$134,994 Federal Awards 41,924 442,025 483,949 Tax Levies 588,199 588,199 Subdivisions 3,553 3,553 Licenses & Permits 23,243 97,304 120,547 Fees 155,440 21,020 176,460 Contractual Services 3,822 44,670 48,492 Other Receipts 26,483 2,314 28,797 Total Cash Receipts 925,796 659,195 1,584,991 Cash Disbursements: Salaries 520,378 208,333 728,711 Supplies 64,537 426 64,963 Remittances to State 14,467 12,540 27,007 Equipment 1,205 1,205 1,205 Contracts - Services 15,850 14,406 30,256 Travel 27,757 5,701 33,458 Rental 84,044 84,044 84,044		General			
Intergovernmental \$83,132 \$51,862 \$134,994 Federal Awards 41,924 442,025 483,949 Tax Levies 588,199 588,199 Subdivisions 3,553 3,553 Licenses & Permits 23,243 97,304 120,547 Fees 155,440 21,020 176,460 Contractual Services 3,822 44,670 48,492 Other Receipts 26,483 2,314 28,797 Total Cash Receipts 925,796 659,195 1,584,991 Cash Disbursements: Salaries 520,378 208,333 728,711 Supplies 64,537 426 64,963 Remittances to State 14,467 12,540 27,007 Equipment 1,205 1,205 1,205 Contracts - Services 15,850 14,406 30,256 Travel 27,757 5,701 33,458 Rental 84,044 84,044 84,044	Cash Receints:				
Federal Awards 41,924 442,025 483,949 Tax Levies 588,199 588,199 Subdivisions 3,553 3,553 Licenses & Permits 23,243 97,304 120,547 Fees 155,440 21,020 176,460 Contractual Services 3,822 44,670 48,492 Other Receipts 26,483 2,314 28,797 Total Cash Receipts 925,796 659,195 1,584,991 Cash Disbursements: Salaries 520,378 208,333 728,711 Supplies 64,537 426 64,963 Remittances to State 14,467 12,540 27,007 Equipment 1,205 1,205 1,205 Contracts - Services 15,850 14,406 30,256 Travel 27,757 5,701 33,458 Rental 84,044 84,044	•	\$83.132	\$51.862		\$134.994
Tax Levies 588,199 588,199 Subdivisions 3,553 3,553 Licenses & Permits 23,243 97,304 120,547 Fees 155,440 21,020 176,460 Contractual Services 3,822 44,670 48,492 Other Receipts 26,483 2,314 28,797 Total Cash Receipts 925,796 659,195 1,584,991 Cash Disbursements: Salaries 520,378 208,333 728,711 Supplies 64,537 426 64,963 Remittances to State 14,467 12,540 27,007 Equipment 1,205 1,205 Contracts - Services 15,850 14,406 30,256 Travel 27,757 5,701 33,458 Rental 84,044 84,044					
Licenses & Permits 23,243 97,304 120,547 Fees 155,440 21,020 176,460 Contractual Services 3,822 44,670 48,492 Other Receipts 26,483 2,314 28,797 Total Cash Receipts 925,796 659,195 1,584,991 Cash Disbursements: Salaries 520,378 208,333 728,711 Supplies 64,537 426 64,963 Remittances to State 14,467 12,540 27,007 Equipment 1,205 1,205 Contracts - Services 15,850 14,406 30,256 Travel 27,757 5,701 33,458 Rental 84,044 84,044			,		
Fees 155,440 21,020 176,460 Contractual Services 3,822 44,670 48,492 Other Receipts 26,483 2,314 28,797 Total Cash Receipts 925,796 659,195 1,584,991 Cash Disbursements: Salaries 520,378 208,333 728,711 Supplies 64,537 426 64,963 Remittances to State 14,467 12,540 27,007 Equipment 1,205 1,205 Contracts - Services 15,850 14,406 30,256 Travel 27,757 5,701 33,458 Rental 84,044 84,044	Subdivisions				
Contractual Services 3,822 44,670 48,492 Other Receipts 26,483 2,314 28,797 Total Cash Receipts 925,796 659,195 1,584,991 Cash Disbursements: Salaries 520,378 208,333 728,711 Supplies 64,537 426 64,963 Remittances to State 14,467 12,540 27,007 Equipment 1,205 1,205 Contracts - Services 15,850 14,406 30,256 Travel 27,757 5,701 33,458 Rental 84,044 84,044	Licenses & Permits	23,243	97,304		120,547
Other Receipts 26,483 2,314 28,797 Total Cash Receipts 925,796 659,195 1,584,991 Cash Disbursements: Salaries 520,378 208,333 728,711 Supplies 64,537 426 64,963 Remittances to State 14,467 12,540 27,007 Equipment 1,205 1,205 Contracts - Services 15,850 14,406 30,256 Travel 27,757 5,701 33,458 Rental 84,044 84,044	Fees	155,440	21,020		176,460
Total Cash Receipts 925,796 659,195 1,584,991 Cash Disbursements: Salaries 520,378 208,333 728,711 Supplies 64,537 426 64,963 Remittances to State 14,467 12,540 27,007 Equipment 1,205 1,205 Contracts - Services 15,850 14,406 30,256 Travel 27,757 5,701 33,458 Rental 84,044 84,044	Contractual Services	3,822	44,670		48,492
Cash Disbursements: Salaries 520,378 208,333 728,711 Supplies 64,537 426 64,963 Remittances to State 14,467 12,540 27,007 Equipment 1,205 1,205 Contracts - Services 15,850 14,406 30,256 Travel 27,757 5,701 33,458 Rental 84,044 84,044	Other Receipts	26,483	2,314		28,797
Salaries 520,378 208,333 728,711 Supplies 64,537 426 64,963 Remittances to State 14,467 12,540 27,007 Equipment 1,205 1,205 Contracts - Services 15,850 14,406 30,256 Travel 27,757 5,701 33,458 Rental 84,044 84,044	Total Cash Receipts	925,796	659,195		1,584,991
Supplies 64,537 426 64,963 Remittances to State 14,467 12,540 27,007 Equipment 1,205 1,205 Contracts - Services 15,850 14,406 30,256 Travel 27,757 5,701 33,458 Rental 84,044 84,044	Cash Disbursements:				
Remittances to State 14,467 12,540 27,007 Equipment 1,205 1,205 Contracts - Services 15,850 14,406 30,256 Travel 27,757 5,701 33,458 Rental 84,044 84,044	Salaries	520,378	208,333		728,711
Equipment 1,205 1,205 Contracts - Services 15,850 14,406 30,256 Travel 27,757 5,701 33,458 Rental 84,044 84,044					
Contracts - Services 15,850 14,406 30,256 Travel 27,757 5,701 33,458 Rental 84,044 84,044			12,540		
Travel 27,757 5,701 33,458 Rental 84,044 84,044	• •				
Rental 84,044 84,044					
			5,701		
Medicare 6,038 8/1 6,909			074		
			8/1		
Health Insurance 442,273 442,273					
Advertising and Printing 2,590 2,590			0.550		
Public Employer's Retirement 93,621 9,559 103,180					
Worker's Compensation 4,440 667 5,107 Project Fund Disbursements 467,221 467,221		4,440			
	<u> </u>	0.272	407,221		
			710 701		9,372
Total Cash Disbursements	Total Cash Disbursements	1,286,572	/19,/24		2,006,296
Total Receipts Over/(Under) Disbursements (360,776) (60,529) (421,305)	Total Receipts Over/(Under) Disbursements	(360,776)	(60,529)		(421,305)
Other Financing Receipts	Other Financing Receipts				
Reimbursements 225,996 1,307 227,303		225,996	1,307		227,303
Transfers-In 44,299 44,299	Transfers-In		44,299		
Transfers-Out (44,299) (44,299)	Transfers-Out	(44,299)			(44,299)
Other Sources \$29,718 29,718	Other Sources			\$29,718	29,718
Other Uses (32,249) (32,249)	Other Uses			(32,249)	(32,249)
Total Other Financing Receipts <u>181,697</u> <u>45,606</u> (2,531) <u>224,772</u>	Total Other Financing Receipts	181,697	45,606	(2,531)	224,772
Excess of Cash Receipts and Other Financing	Excess of Cash Receipts and Other Financing				
Receipts Over/(Under) Cash Disbursements (179,079) (14,923) (2,531) (196,533)	Receipts Over/(Under) Cash Disbursements	(179,079)	(14,923)	(2,531)	(196,533)
Fund Cash Balances, January 1 492,902 127,770 4,073 624,745	Fund Cash Balances, January 1	492,902	127,770	4,073	624,745
Fund Cash Balances, December 31 \$313,823 \$112,847 \$1,542 \$428,212	Fund Cash Balances, December 31	\$313,823	\$112,847	\$1,542	\$428,212
Reserve for Encumbrances, December 31 \$20,428 \$1,193 \$0 \$21,621	Reserve for Encumbrances, December 31	\$20,428	\$1,193	\$0	\$21,621

The notes to the financial statements are an integral part of this statement.

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NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2003 (Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

The General Health District, Auglaize County, (the District), is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The District is directed by a five-member Board and a Health Commissioner. The District's services include communicable disease investigations, immunization clinics, inspections, public health nursing services and issues health-related licenses and permits. They also act upon various complaints made to the District concerning the health and welfare of the County.

The District's management believes these financial statements present all activities for which the District is financially accountable.

B. Basis of Accounting

These financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

C. Cash

As required by Ohio Revised Code, the County Treasurer is custodian for the District's cash. The District's assets are held in the County's cash and investment pool, and are valued at the County Treasurer's reported carrying amount.

D. Fund Accounting

The District uses fund accounting to segregate cash and investments that are restricted as to use. The District classifies its funds into the following types:

1. General Fund

The General Fund is the general operating fund. It is used to account for all financial resources except those restricted by law or contract.

2. Special Revenue Funds

These funds are used to account for proceeds from specific sources that are restricted to expenditure for specific purposes. The District had the following significant Special Revenue Funds:

Women, Infants and Children (WIC) Fund - This is a Federal grant fund used to account for the Special Supplemental Nutrition Program.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2003 (Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Homemaker Fund - This fund receives revenue from contractual services with the Visiting Nurses Association and fees charged for home aide visits.

Public Health Infrastructure Fund – This fund receives Federal grant money used to provide services to control communicable diseases, chronic diseases and disorders, and other preventable health conditions.

3. Fiduciary Funds (Agency Fund)

These funds are used to account for funds for which the District is acting in an agency capacity. The District had the following significant Fiduciary Funds:

Flexible Spending - This fund is a spending account where employees can request certain amounts be deducted from their pay to be used for future unreimbursed medical expenses.

E. Budgetary Process

The Ohio Revised Code requires that each fund (except certain agency funds) be budgeted annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The Board must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure and amendments thereto. Unencumbered appropriations lapse at year end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1.

3. Encumbrances

The Ohio Revised Code requires the District to reserve (encumber) appropriations when commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated.

A summary of 2003 budgetary activity appears in Note 2.

F. Property, Plant and Equipment

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

NOTES TO THE FINANCIAL STATEMENTS **DECEMBER 31, 2003** (Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

G. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under District's basis of accounting.

2. **BUDGETARY ACTIVITY**

Budgetary activity for the years ended 2003 follows:

2003	Buda	eted v	s Ac	tual	Receipt	İS

	Budgeted	Actual	·
Fund Type	Receipts	Receipts	Variance
General	\$1,128,576	\$1,151,792	\$23,216
Special Revenue	683,055	704,801	21,746
Total	\$1,811,631	\$1,856,593	\$44,962

2003 Budgeted vs. Actual Budgetary Basis Expenditures Appropriation

Budgetary

	11 11 11	,	
Fund Type	Authority	Expenditures	Variance
General	\$1,429,445	\$1,351,299	\$78,146
Special Revenue	772,865	720,917	51,948
Total	\$2,202,310	\$2,072,216	\$130,094

INTERGOVERNMENTAL FUNDING

The County Commissioners serve as a special taxing authority to levy a special levy outside the property tax ten-mill limitation to provide the District with sufficient funds to carry out health programs and general operations. The County Commissioners have placed a countywide levy of 1.0 mill on the ballot that gained approval by the electors of the county.

Real property taxes become a lien on January 1 preceding the October 1 date for which rates are adopted by the Board. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. Homestead and rollback amounts are then paid by the State, and are reflected in the accompanying financial statements as levies. Payments are due to the County by December 31. If the property owner elects to make semiannual payment, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxed on personal and real property located within the District. Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2003 (Continued)

3. INTERGOVERNMENTAL FUNDING (Continued)

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the District.

The County apportions the excess of the District's appropriations over other estimated receipts among the townships and municipalities composing the District, based on their taxable property valuations. The County withholds the apportioned excess from property tax settlements and distributes it to the District. These amounts are included in intergovernmental receipts in the financial statements.

4. RETIREMENT SYSTEM

The District's full-time employees belong to the Public Employees Retirement System (PERS) of Ohio. PERS is a cost-sharing, multiple-employer plan. This plan provides retirement benefits, including postretirement healthcare, and survivor and disability benefits to participants as prescribed by the Ohio Revised Code.

Contribution rates are also prescribed by the Ohio Revised Code. PERS members contribute 8.5 percent of their gross salaries, and the District contributes an amount equal to 13.55 percent of participants' gross salaries. The District has paid all contributions required through December 31, 2003.

5. RISK MANAGEMENT

Commercial Insurance

The District has obtained commercial insurance for vehicles and errors and omissions.

Risk Pool Membership

The Government belongs to the Public Entities Pool of Ohio (PEP), a risk-sharing pool available to Ohio local governments. PEP provides property and casualty coverage for its members. PEP is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund PEP. PEP pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

Casualty Coverage

PEP retains casualty risks up to \$250,000 per claim, including loss adjustment expenses. PEP pays a percentage of its contributions to APEEP. APEEP reinsures claims exceeding \$250,000, up to \$1,750,000 per claim and \$5,000,000 in the aggregate per year. Governments can elect additional coverage, from \$2,000,000 to \$10,000,000 from the General Reinsurance Corporation.

If losses exhaust PEP's retained earnings, APEEP covers PEP losses up to \$5,000,000 per year, subject to a per-claim limit of \$2,000,000.

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2003 (Continued)

5. RISK MANAGEMENT (Continued)

Property Coverage

PEP retains property risks, including automobile physical damage, up to \$100,000 on any specific loss with an annual aggregate of \$1,250,000 for 2002. There is no aggregate for 2003 and future accident years. Beginning in 2003, PEP retains property risks, including automobile physical damage, up to \$100,000 on any specific loss in any one occurrence. The Travelers Indemnity Company reinsures losses exceeding \$100,000. APEEP's Guarantee Fund pays losses and loss adjustment expenses exceeding operating contributions.

The aforementioned casualty and property reinsurance agreements do not discharge PEP's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective client.

Financial Position

PEP's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31, 2003 and 2002.

Casualty Coverage	<u>2003</u>	<u>2002</u>
Assets	\$25,288,098	\$20,174,977
Liabilities	(12,872,985)	(8,550,749)
Retained earnings	<u>\$12,415,113</u>	<u>\$11,624,228</u>

Property Coverage	2003	2002
Assets	\$3,158,813	\$2,565,408
Liabilities	(792,061)	(655,318)
Retained earnings	<u>\$2,366,752</u>	<u>\$1,910,090</u>

Self Insurance

The District is self insured for employee health coverage. For the period January 1 through February 28, 2003, the District was fully self insured. The Self Insurance Fund paid covered claims up to a maximum of \$10,000 for each individual, with a \$1,000,000 aggregate over the employee's life. The District purchased commercial insurance for claims in excess of coverage provided by the plan and for all other risks of loss. All funds of the District participate in the program and make payments to the medical self insurance program based upon actuarial estimates of the amounts needed to pay prior and current year claims. Effective March 1, 2003, the District changed to a partially self insured plan. The Plan is comprised of fully insured benefits through Medical Mutual of Ohio and self-funded benefits. The maximum self funded payment by the employer per calendar year for employees is \$1,750 for a single plan and \$3,500 for a family plan.

A comparison of Self Insurance Fund balances as of December 31 follows:

	Beginning	Claims	Claims	Ending
Year	Balance	Filed	Paid	Balance
2003	\$129,861	\$83,923	\$209,896	\$3,888
2002	\$26,944	\$453,385	\$350,468	\$129,861

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2003 (Continued)

6. CONTRACTUAL OBLIGATIONS

The District is a party to a fifteen year lease for rental of office space. This lease was effective August 1, 1997, and terminates July 31, 2012. This lease requires the District to remit monthly payments on the first day of each month. The lease payment was fixed for the first ten years at \$5,000 per month. At the end of the first ten years, the lease rental payments increase to \$6,000 per month and will remain fixed through the remaining term of the lease.

7. CONTINGENT LIABILITIES

Amounts received from grantor agencies are subject to audit and adjustment by the grantor, principally the federal government. Any disallowed costs may require refunding to the grantor. Amounts which may be disallowed, if any, are not presently determinable. However, based on prior experience, management believes such refunds, if any, would not be material.

SCHEDULE OF FEDERAL AWARDS EXPENDITURES FOR THE YEAR ENDED DECEMBER 31, 2003

Federal Grantor/ Pass Through Grantor Program Title	Pass Through Entity Number	Federal CFDA Number	Disbursements
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES			
Passed through Ohio Department of Health			
Women, Infants, and Children	06-1-001-1-CL-03	10.557	\$93,702
	06-1-001-1-CL-04		19,545
Total Women, Infants and Children			113,247
Immunization Action Plan	06-1-001-2-AZ-02	93.268	1,329
	06-1-001-2-AZ-03		17,736
Total Immunization Action Plan			19,065
Public Health Infrastructure	06-1-001-2-BI-03	93.283	210,882
	06-1-001-2-BI-04		124,027
Total Public Health Infrastructure			334,909
Medical Assistance Program		93.991	41,924
Child and Family Health Services	06-1-001-1-MC-04	93.994	11,230
Total U.S. Department of Health and Human Services			520,375
Total Federal Assistance			\$520,375

This schedule has been prepared on the cash basis of accounting.

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INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL REQUIRED BY GOVERNMENT AUDITING STANDARDS

General Health District Auglaize County 214 South Wagner Street Wapakoneta, Ohio 45895

To Members of the Board:

We have audited the accompanying financial statements of the General Health District, Auglaize County, (the District), as of and for the year ended December 31, 2003, and have issued our report thereon dated June 30, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of noncompliance that we have reported to management of the District in a separate letter dated June 30, 2004.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that do not require inclusion in this report, that we have reported to management of the District in a separate letter dated June 30, 2004.

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General Health District Auglaize County Independent Accountants' Report on Compliance and on Internal Control Required by *Government Auditing Standards* Page 2

This report is intended solely for the information and use of the audit committee, management, Members of the Board, federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Betty Montgomery Auditor of State

Butty Montgomery

June 30, 2004



INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO MAJOR FEDERAL PROGRAMS AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

General Health District Auglaize County 214 South Wagner Street Wapakoneta, Ohio 45895

To Members of the Board:

Compliance

We have audited the compliance of the General Health District, Auglaize County, (the District), with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133, Compliance Supplement* that are applicable to its major federal program for the year ended December, 31, 2003. The District's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance occurred with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, the District complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended December 31, 2003.

Internal Control Over Compliance

The management of the District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

One First National Plaza / 130 W. Second St. / Suite 2040 / Dayton, OH 45402 Telephone: (937) 285-6677 (800) 443-9274 Fax: (937) 285-6688 www.auditor.state.oh.us General Health District
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Applicable to Major Federal Programs and Internal Control Over
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Page 2

Internal Control Over Compliance (Continued)

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the audit committee, management, Members of the Board, federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Betty Montgomery Auditor of State

Betty Montgomery

June 30, 2004

SCHEDULE OF FINDINGS OMB CIRCULAR A-133 § .505 DECEMBER 31, 2003

1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material noncompliance at the financial statement level (GAGAS)?	No
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under § .510?	No
(d)(1)(vii)	Major Programs (list):	Public Health Infrastructure: CFDA #93.283
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	No

2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

None

3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None



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AUGLAIZE GENERAL HEALTH DISTRICT AUGLAIZE COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

CLERK OF THE BUREAU

Susan Babbitt

CERTIFIED AUGUST 24, 2004