



**Auditor of State
Betty Montgomery**

DEMOCRATIC PARTY
WILLIAMS COUNTY

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Auditor of State Betty Montgomery

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

Democratic Executive Committee
Williams County
P.O. Box 956
Bryan, Ohio 43536-0956

We have performed the procedures enumerated below, which were agreed to by the Democratic Executive Committee, solely to assist the Committee in evaluating its compliance with §§ 3517.17 and 3517.18 of the Ohio Revised Code for the year ended December 31, 2002. Management is responsible for the Committee's compliance with those requirements. We followed the American Institute of Certified Public Accountants' attestation standards for agreed-upon procedures engagements. The sufficiency of the procedures is solely the responsibility of the Executive Committee. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Cash Receipts

We confirmed the Ohio Political Party Fund receipts with the State of Ohio and agreed them to amounts shown on the Ohio Campaign Finance Report. We found no exceptions.

Cash Reconciliation

1. We compared the cash balance recorded on the Committee's Ohio Campaign Finance Report with the cash balance reconciled by Richard Mesnard for the Williams County Democratic Party as of December 31, 2002. The sums agreed.
2. We recomputed the mathematical accuracy of the reconciliation. We found no computational errors.
3. We agreed bank balances on the reconciliation with month end bank statements. The balances agreed.

Cash Disbursements

1. We footed the check register and compared the listing totals to the disbursement total on the Ohio Campaign Finance Report. The amounts agreed.
2. We selected the disbursement transaction and traced the payee and amount to source documentation such as a canceled check. The payee and amount recorded in the cash disbursement journal agreed to the payee and amount on the canceled check.

Cash Disbursements (Continued)

3. We compared the signature on the check to the authorized signatory the Committee provided to us. The signatory on the check we selected was an approved signatory.
4. We compared the purpose for the disbursement with the allowable uses described in Section 3517.18 of the Ohio Revised Code. We found no exception.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on compliance of the political party fund finance report which is attached to this report. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that we would have reported to you.

This report is intended solely for the information and use of the Executive Committee and is not intended to be and should not be used by anyone else.



Betty Montgomery
Auditor of State

March 18, 2003

DEMOCRATIC PARTY
WILLIAMS COUNTY

OHIO CAMPAIGN FINANCE REPORT
FOR THE YEAR ENDED DECEMBER 31, 2002 (UNAUDITED)

Beginning Balance, January 1, 2002		\$94
Receipts:		
State Distribution	\$291	
Other	<u>2</u>	
Total Receipts		293
Disbursements:		
Fair Booth Rent	<u>250</u>	
Total Disbursements		<u>250</u>
Ending Balance, December 31, 2002		<u><u>\$137</u></u>

See Independent Accountant's Report



**Auditor of State
Betty Montgomery**

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DEMOCRATIC PARTY

WILLIAMS COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
APRIL 17, 2003**