



**Auditor of State
Betty Montgomery**

**RANDOLPH TOWNSHIP
PORTAGE COUNTY**

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**Auditor of State
Betty Montgomery**

REPORT OF INDEPENDENT ACCOUNTANTS

Randolph Township
Portage County
3636 Waterloo Road
P.O. Box 184
Randolph, Ohio 44265

To the Board of Trustees:

We have audited the accompanying financial statements of Randolph Township (the Township) as of and for the years ended December 31, 2002 and 2001. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the Township prepares its financial statements on the basis of accounting prescribed or permitted by the Auditor of State, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the combined fund cash balances and reserves for encumbrances of the Township as of December 31, 2002 and 2001, and its combined cash receipts and disbursements for the years then ended on the basis of accounting described in Note 1.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 7, 2003 on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Randolph Township
Portage County
Report of Independent Accountants
Page 2

This report is intended solely for the information and use of the audit committee, management, the Board and other officials authorized to receive this report under § 117.26, Ohio Revised Code, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Betty Montgomery". The signature is written in a cursive, flowing style.

Betty Montgomery
Auditor of State

March 7, 2003

**RANDOLPH TOWNSHIP
PORTAGE COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL AND EXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2002**

	<u>Governmental Fund Types</u>					Totals (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Expendable Trust	
Cash Receipts:						
Local Taxes	\$110,056	\$422,782	\$99,906			\$632,744
Intergovernmental	86,927	113,251		\$78,708		278,886
Licenses, Permits, and Fees		10,250				10,250
Earnings on Investments	8,430	2,113			\$392	10,935
Other Revenue	49,973	17,181				67,154
Total Cash Receipts	<u>255,386</u>	<u>565,577</u>	<u>99,906</u>	<u>78,708</u>	<u>392</u>	<u>999,969</u>
Cash Disbursements:						
Current:						
General Government	226,320	93,971				320,291
Public Safety		75,889	9,333			85,222
Public Works	1,322	310,803				312,125
Health		11,791				11,791
Debt Service:						
Redemption of Principal			60,750			60,750
Interest and Fiscal Charges			8,978			8,978
Capital Outlay	53,206	34,744		78,708		166,658
Total Cash Disbursements	<u>280,848</u>	<u>527,198</u>	<u>79,061</u>	<u>78,708</u>	<u>0</u>	<u>965,815</u>
Total Receipts Over/(Under) Disbursements	<u>(25,462)</u>	<u>38,379</u>	<u>20,845</u>	<u>0</u>	<u>392</u>	<u>34,154</u>
Other Financing Receipts						
Sale of Fixed Assets		16,393				16,393
Total Other Financing Receipts	<u>0</u>	<u>16,393</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>16,393</u>
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	(25,462)	54,772	20,845	0	392	50,547
Fund Cash Balances, January 1	203,027	200,278	788	0	3,598	407,691
Fund Cash Balances, December 31	<u>\$177,565</u>	<u>\$255,050</u>	<u>\$21,633</u>	<u>\$0</u>	<u>\$3,990</u>	<u>\$458,238</u>
Reserve for Encumbrances, December 31	<u>\$105,952</u>	<u>\$144,483</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$250,435</u>

The notes to the financial statements are an integral part of this statement.

**RANDOLPH TOWNSHIP
PORTAGE COUNTY**

**STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES - NONEXPENDABLE TRUST FUND
FOR THE YEAR ENDED DECEMBER 31, 2002**

	<u>Nonexpendable Trust</u>
Operating Cash Receipts:	
Interest	\$117
	<hr/>
Total Operating Cash Receipts	117
	<hr/>
Operating Income	117
	<hr/>
Fund Cash Balances, January 1	3,480
	<hr/>
Fund Cash Balances, December 31	<u><u>\$3,597</u></u>

The notes to the financial statements are an integral part of this statement.

**RANDOLPH TOWNSHIP
PORTAGE COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES
ALL GOVERNMENTAL AND EXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2001**

	<u>Governmental Fund Types</u>					Totals (Memorandum Only)
	<u>General</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Expendable Trust</u>	
Cash Receipts:						
Local Taxes	\$96,579	\$377,723	\$59,812			\$534,114
Intergovernmental	140,371	105,373		\$209,887		455,631
Licenses, Permits, and Fees		12,130				12,130
Earnings on Investments	11,738	1,559				13,297
Other Revenue	41,339	21,243				62,582
Total Cash Receipts	<u>290,027</u>	<u>518,028</u>	<u>59,812</u>	<u>209,887</u>	<u>0</u>	<u>1,077,754</u>
Cash Disbursements:						
Current:						
General Government	209,845	93,632				303,477
Public Safety		69,094	9,333			78,427
Public Works	2,825	431,145				433,970
Health	86	11,256				11,342
Debt Service:						
Redemption of Principal			40,750			40,750
Interest and Fiscal Charges			8,941			8,941
Capital Outlay	67,677	4,500		209,887		282,064
Total Cash Disbursements	<u>280,433</u>	<u>609,627</u>	<u>59,024</u>	<u>209,887</u>	<u>0</u>	<u>1,158,971</u>
Total Receipts Over/(Under) Disbursements	<u>9,594</u>	<u>(91,599)</u>	<u>788</u>	<u>0</u>	<u>0</u>	<u>(81,217)</u>
Other Financing Receipts and (Disbursements):						
Proceeds from Sale of Public Debt:						
Sale of Notes		60,000				60,000
Sale of Fixed Assets	7,600	13,575				21,175
Transfers-In		2,200				2,200
Transfers-Out	(2,200)					(2,200)
Total Other Financing Receipts/(Disbursements)	<u>5,400</u>	<u>75,775</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>81,175</u>
Excess of Cash Receipts and Other Financing Receipts Over/(Under) Cash Disbursements and Other Financing Disbursements	<u>14,994</u>	<u>(15,824)</u>	<u>788</u>	<u>0</u>	<u>0</u>	<u>(42)</u>
Fund Cash Balances, January 1 (See Note 8)	<u>188,033</u>	<u>216,102</u>			<u>\$3,598</u>	<u>407,733</u>
Fund Cash Balances, December 31	<u>\$203,027</u>	<u>\$200,278</u>	<u>\$788</u>	<u>\$0</u>	<u>\$3,598</u>	<u>\$407,691</u>
Reserve for Encumbrances, December 31	<u>\$3,090</u>	<u>\$33,190</u>				<u>\$36,280</u>

The notes to the financial statements are an integral part of this statement.

**RANDOLPH TOWNSHIP
PORTAGE COUNTY**

**STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS, AND
CHANGES IN FUND CASH BALANCES - NONEXPENDABLE TRUST FUND
FOR THE YEAR ENDED DECEMBER 31, 2001**

	<u>Nonexpendable Trust</u>
Operating Cash Receipts:	
Interest	\$129
	<hr/>
Total Operating Cash Receipts	129
	<hr/>
Operating Income	129
	<hr/>
Fund Cash Balances, January 1 (See Note 8)	3,351
	<hr/>
Fund Cash Balances, December 31	<u><u>\$3,480</u></u>

The notes to the financial statements are an integral part of this statement.

**RANDOLPH TOWNSHIP
PORTAGE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2002 AND 2001**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of the Entity

Randolph Township, Portage County, (the Township) is a body corporate and politic established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Township is directed by a publicly-elected three-member Board of Trustees. The Township provides road and bridge maintenance, cemetery maintenance, fire protection and emergency medical services. The Township contracts with the Portage County Sheriff's Department to provide security of persons and property.

The Township's management believes these financial statements present all activities for which the Township is financially accountable.

B. Basis of Accounting

These financial statements follow the basis of accounting prescribed or permitted by the Auditor of State, which is similar to the cash receipts and disbursements basis of accounting. Receipts are recognized when received in cash rather than when earned, and disbursements are recognized when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as prescribed or permitted by the Auditor of State.

C. Cash and Investments

Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or disbursements, respectively.

Certificates of deposit are valued at cost.

D. Fund Accounting

The Township uses fund accounting to segregate cash and investments that are restricted as to use. The Township classifies its funds into the following types:

1. General Fund

The General Fund is the general operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

2. Special Revenue Funds

These funds are used to account for proceeds from specific sources (other than from trusts or for capital projects) that are restricted to expenditure for specific purposes. The Township had the following significant Special Revenue Funds:

Road and Bridge Fund - This fund receives property tax money for constructing, maintaining and repairing Township roads and bridges.

**RANDOLPH TOWNSHIP
PORTAGE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2002 AND 2001
(Continued)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fire Department and Ambulance Funds – These funds receive property tax money for the general operation of the fire/EMT Departments.

3. Debt Service Funds

The debt service fund is used to accumulate resources for the payment of bonds and note indebtedness. The Township had the following significant Debt Service Funds:

Fire Pumper/Tanker, Ambulance, Fire Truck Note, and Dump Truck Funds – These funds receive property tax monies to retire the notes.

4. Capital Project Funds

These funds are used to account for receipts that are restricted for the acquisition or construction of major capital projects (except those financed through the enterprise or trust funds) . The Township had the following significant capital project fund:

Issue II Fund - The Township received grants from the State of Ohio to repair/reconstruct roads.

5. Fiduciary Funds (Trust Funds)

These funds are used to account for resources restricted by legally binding trust agreements. The Township has the Gunthier Trust Fund (Non-Expendable Trust) which is used for cemetery related purposes, and is a cemetery bequest fund.

E. Budgetary Process

The Ohio Revised Code requires that each fund be budgeted annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The Board of Trustees must annually approve appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Unencumbered appropriations lapse at year end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus unencumbered cash as of January 1. The County Budget Commission must also approve estimated resources.

**RANDOLPH TOWNSHIP
PORTAGE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2002 AND 2001
(Continued)**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

3. Encumbrances

The Ohio Revised Code requires the Township to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are carried over, and need not be reappropriated.

A summary of 2002 and 2001 budgetary activity appears in Note 3.

F. Property, Plant and Equipment

Acquisitions of property, plant and equipment are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

G. Accumulated Leave

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Township's basis of accounting.

2. EQUITY IN POOLED CASH AND INVESTMENTS

The Township maintains a cash and investments pool used by all funds. The Ohio Revised Code prescribes allowable deposits and investments. The carrying amount of cash and investments at December 31 was as follows:

	2002	2001
Demand deposits	\$184,797	\$139,386
Certificates of deposit	277,038	271,785
Total deposits	\$461,835	\$411,171

Deposits: Deposits are either (1) insured by the Federal Depository Insurance Corporation, or (2) collateralized by the financial institution's public entity deposit pool.

3. BUDGETARY ACTIVITY

Budgetary activity for the years ending December 31, 2002 and 2001 follows:

2002 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$238,505	\$255,386	\$16,881
Special Revenue	622,681	581,970	(40,711)
Debt Service	56,994	99,906	42,912
Capital Projects	78,706	78,708	2
Fiduciary	4,114	509	(3,605)
Total	\$1,001,000	\$1,016,479	\$15,479

**RANDOLPH TOWNSHIP
PORTAGE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2002 AND 2001
(Continued)**

3. BUDGETARY ACTIVITY (Continued)

2002 Budgeted vs. Actual Budgetary Basis Expenditures

Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$439,444	\$386,800	\$52,644
Special Revenue	798,471	671,681	126,790
Debt Service	57,782	79,061	(21,279)
Capital Projects	78,708	78,708	0
Fiduciary	8,008	0	8,008
Total	<u>\$1,382,413</u>	<u>\$1,216,250</u>	<u>\$166,163</u>

2001 Budgeted vs. Actual Receipts

Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$228,897	\$297,627	\$68,730
Special Revenue	532,047	593,803	61,756
Debt Service	62,247	59,812	(2,435)
Capital Projects	209,887	209,887	0
Fiduciary	3,994	129	(3,865)
Total	<u>\$1,037,072</u>	<u>\$1,161,258</u>	<u>\$124,186</u>

2001 Budgeted vs. Actual Budgetary Basis Expenditures

Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$416,929	\$285,723	\$131,206
Special Revenue	748,149	642,817	105,332
Debt Service	62,247	59,024	3,223
Capital Projects	209,887	209,887	0
Fiduciary	3,994	0	3,994
Total	<u>\$1,441,206</u>	<u>\$1,197,451</u>	<u>\$243,755</u>

Ohio Revised Section 5705.41(B) Prohibits a subdivision from making expenditure unless it has been properly appropriated. Expenditures exceeded appropriations by \$21,279 in the 2002 debt service fund.

4. PROPERTY TAX

Real property taxes become a lien on January 1 preceding the October 1 date for which rates are adopted by Board of Trustees. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. Homestead and rollback amounts are then paid by the State, and are reflected in the accompanying financial statements as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to make semiannual payment, the first half is due December 31. The second half payment is due the following June 20.

**RANDOLPH TOWNSHIP
PORTAGE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2002 AND 2001
(Continued)**

4. PROPERTY TAX (Continued)

Tangible personal property tax is assessed by the property owners, who must file a list of such property to the County by each April 30.

The County is responsible for assessing property, and for billing, collecting, and distributing all property taxes on behalf of the Township.

5. DEBT

Debt outstanding at December 31, 2002 was as follows:

	<u>Principal</u>	<u>Interest Rate</u>
Fire Pumper/Tanker	\$57,500	5.29%
Fire Truck	\$9,333	6.56%
Ambulance	\$12,000	6.25%
Dump Truck	40,000	3.86%

The above general obligation notes were issued to finance the purchases of a new Fire Pumper/Tanker, Fire Truck, Ambulance, and Dump Truck.

Amortization of the above debt, including interest, is scheduled as follows:

	<u>Fire Tanker Pumper</u>	<u>Ambulance</u>	<u>Fire Truck</u>	<u>Dump Truck</u>
Year ending December 31:				
2003	\$31,792	\$12,393	\$9,917	\$21,544
2004	30,271			20,772
Total	<u>\$62,063</u>	<u>\$12,393</u>	<u>\$9,917</u>	<u>\$42,316</u>

6. RETIREMENT SYSTEMS

All Township employees participate in the Public Employees Retirement System (PERS).

PERS is a cost-sharing, multiple-employer public employee retirement system administered by the Public Employees Retirement Board. PERS provides basic retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries. Benefits are established by Chapter 145 of the Ohio Revised Code. PERS issues a stand-alone financial report which may be obtained by writing to the Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642.

Contribution rates are also prescribed by the Ohio Revised Code. For 2001 and 2002, PERS members contributed 8.5% of their gross salaries. The Township contributed an amount equal to 13.55% of participants' gross salaries for 2001 and 2002. The Township has paid all contributions required through December 31, 2001 and 2002.

**RANDOLPH TOWNSHIP
PORTAGE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2002 AND 2001
(Continued)**

7. RISK MANAGEMENT

Risk Pool Membership

The Township belongs to the Ohio Township Association Risk Management Authority (OTARMA), a risk-sharing pool available to Ohio townships. OTARMA provides property and casualty coverage for its members. OTARMA is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

Casualty Insurance

OTARMA retains casualty risks up to \$250,000 per occurrence. Claims exceeding \$250,000 are reinsured with APEEP up to \$1,750,000 per claim and \$5,000,000 in the aggregate per year. Governments can elect additional coverage, from \$2,000,000 to \$10,000,000, which the General Reinsurance Corporation will reinsure.

If losses exhaust OTARMA's retained earnings, APEEP covers OTARMA losses up to \$5,000,000 per year, subject to a per -claim limit of \$2,000,000.

Property Coverage

OTARMA retains property risks including automobile physical damage up to \$100,000 on any specific loss. The Travelers Indemnity Company reinsures specific losses exceeding up \$100,000. The Travelers Indemnity Company also provides aggregate excess coverage for property including automobile physical damage subject to an annual stop loss. When the stop loss is reached in any year, The Travelers Indemnity Company provides coverage in excess of \$10,000.

The aforementioned casualty and property reinsurance agreements do not discharge OTARMA's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective government.

Financial Position

OTARMA's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and retained earnings at December 31: (The most current data available)

**RANDOLPH TOWNSHIP
PORTAGE COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2002 AND 2001
(Continued)**

7. RISK MANAGEMENT (Continued)

Risk Pool Membership (Continued)

<u>Casualty Coverage</u>	<u>2001</u>	<u>2000</u>
Assets	\$23,703,776	\$22,684,383
Liabilities	9,379,003	8,924,977
Retained Earnings	\$14,324,773	\$13,759,406
 <u>Property Coverage</u>		
Assets	\$5,011,131	\$4,156,784
Liabilities	647,667	497,831
Retained Earnings	\$4,363,464	\$3,658,953

8. RESTATEMENT OF PRIOR YEAR'S FUND BALANCE

The expendable cemetery bequest fund was reported in the Non-Expendable Trust Fund in 2000. Beginning January 1, 2001, the cemetery bequest fund is reported as an Expendable Trust Fund. To reflect this change, the following restatement of prior year's fund balance will be made:

	Prior Year Fund Balance	Restatement	Restated Fund Balance
Non-Expendable Trust Fund	\$ 6,949	(\$ 3,598)	\$ 3,351
Expendable Trust Fund	\$ 0	\$ 3,598	\$ 3,598

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**Auditor of State
Betty Montgomery**

**REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE AND ON INTERNAL CONTROL
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Randolph Township
Portage County
P.O. Box 184
Randolph, Ohio 44265

To the Board of Trustees:

We have audited the accompanying financial statements of Randolph Township (the Township) as of and for the years ended December 31, 2002 and 2001 and have issued our report thereon dated March 7, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Township's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance that is required to be reported under *Government Auditing Standards* which is described in the accompanying schedule of findings as item 2002-41167-001.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Township's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

Randolph Township
Portage County
Report of Independent Accountants on Compliance and on Internal Control
Required by *Government Auditing Standards*
Page 2

This report is intended solely for the information and use of the audit committee, management, and the Board of Trustees, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Betty Montgomery". The signature is written in a cursive, flowing style.

Betty Montgomery
Auditor of State

March 7, 2003

RANDOLPH TOWNSHIP
PORTAGE COUNTY
SCHEDULE OF FINDINGS
DECEMBER 31, 2002 AND 2001

FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

<i>Finding Number</i>	2002-41167-001
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Ohio Revised Section 5705.41(B) Prohibits a subdivision from making expenditure unless it has been properly appropriated.

Expenditures exceeded appropriations by \$21,279 in the 2002 debt service fund. The following chart shows this violation:

2002 Debt Service Fund

Appropriations	Budgetary Expenditures	Variance
\$57,782	\$79,061	\$(21,279)



**Auditor of State
Betty Montgomery**

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RANDOLPH TOWNSHIP

PORTAGE COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
MAY 27, 2003**