General Purpose Financial Statements

Year Ended June 30, 2001

With

Independent Auditors' Report



STATE OF OHIO OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

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Board of Education New Richmond Exempted Village School District 212 Market Street New Richmond, Ohio 45157

We have reviewed the Independent Auditor's Report of the New Richmond Exempted Village School District, Clermont County, prepared by Clark, Schaefer, Hackett & Co., for the audit period July 1, 2000 through June 30, 2001. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The New Richmond Exempted Village School District is responsible for compliance with these laws and regulations.

JIM PETRO Auditor of State

January 14, 2002

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BUSINESS CONSULTANTS

INDEPENDENT AUDITORS' REPORT

To the Board of Education New Richmond Exempted Village School District:

We have audited the accompanying general purpose financial statements of New Richmond Exempted Village School District as of and for the year ended June 30, 2001 as listed in the table of contents. These general purpose financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of New Richmond Exempted Village School District as of June 30, 2001, and the results of its operations and the cash flows of its proprietary fund type and nonexpendable trust fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 2 to the general purpose financial statements, the School District implemented Governmental Accounting Standards Board Statement No. 33, *Accounting and Financial Reporting for Nonexchange Transactions* as of July 1, 2000.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 2, 2001 on our consideration of the School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general purpose financial statements of School District taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as a whole.

Clark, Schnefer, Hachett & Co.

Cincinnati, Ohio November 2, 2001

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Combined Balance Sheet - All Fund Types and Account Groups

June 30, 2001

	Total	(Memorandum	Only)				10,439,793	6,215,990		19,049,985	1,090	41,215	162,885	64,619	43,927		113,570		45,289,346			347,861		3,436,596	85,206,877
Groups	General	Long-Term	Debt				1	•		•	•	1	ı	,	,				•			347,861		3,436,596	3,784,457
Account Groups		General	Fixed Asset				ı	•		·	ı	ı	•	•	ı		•		45,191,897			ı		I	45,191,897
Fiduciary Fund Types		Trust &	Agency				156,868	•		·	·	,		•	•		'		·			,		1	156,868
Proprietary Fund Type			Enterprise				401,850	•		ı	693	883	32,666	•	43,927		•		97,449			•			577,468
		Capital	Projects				2,429,543	·		I	ı	•	4,652	•	·		ı		ı			ı		•	2,434,195
l Fund Types		Debt	Service				277,461	'		371,170	'	•	•	•	ı		•		T			I			648,631
Governmental Fund Types		Special	Revenue				507,647	ı		ı	,	ı	84,482	·	ı		'		ı			ı		*	592,129
			General				6,666,424	6,215,990		18,678,815	397	40,332	41,085	64,619	1		113,570		ı			ı		3	31,821,232
				ASSETS AND OTHER DEBITS	ASSETS:	Equity in pooled cash and	cash equivalents \$	Investments	Net receivables:	Taxes	Accounts	Accrued interest	Intergovernmental	Interfund loan receivable	Materials and supply inventory	Restricted assets:	Cash and cash equivalents	Property, plant and equipment (net of accumulated depreciation	where applicable)	OTHER DEBITS:	Amount available in	Debt Service Fund	Amount to be provided for	retirement of general long-term debt	Total assets and other debits \$

Combined Balance Sheet - All Fund Types and Account Groups

June 30, 2001

	Total	(Memorandum Onlv)			396,868	2,056,073	2,027,664	15,238,215	64,619	11,777	268,990	57,395	1,835,000	21,956,601		45,191,897	447,942		2,525,781	48,906	113,570	3,840,800	11,081,380	63,250,276	85,206,877
Groups	General	Long-Term Debt			•	•	1,949,457	•		,	ı	•	1,835,000	3,784,457		,	ı		•	ı	•	•			3,784,457
Account Groups		General Fixed Asset			•	ı	•	ı	ł	•	•	ı	•			45,191,897	•		•	•	•	•	•	45,191,897	45,191,897
Fiduciary Fund Types		Trust & Agencv			'	•	ı	ı	1,118	11,777	ı	57,395	•	70,290		ı	ı		•	48,906	,	ı	37,672	86,578	156,868
Proprietary Fund Type		Enterprise	T		17,988	50,744	18,811	29,030	4,264	•	8,689	•	•	129,526		ı	447,942		•	ı	ı	,	•	447,942	577,468
		Capital Proiects			48,527		,	ı	100	1	ı	ı	ı	48,627		I	•		1,584,698	ı	ı	ı	800,870	2,385,568	2,434,195
Fund Types		Debt Service			ı	·	ı	300,770	ı	•	ı	ı	•	300,770		ı	,		•	ł	ı	70,400	277,461	347,861	648,631
Governmental Fund Types		Special Revenue			11,643	27,585	•	ı	59,137	•	1,377	ı	1	99,742		1	·		37,856	ı	,	•	454,531	492,387	592,129
		General			318,710	1,977,744	59,396	14,908,415	•	ı	258,924	ı	ı	17,523,189		,	•		903,227	I	113,570	3,770,400	9,510,846	14,298,043	31,821,232
			•		S																				ts S
			LIABILITIES, EQUITY AND OTHER CREDITS	LIABILITIES:	Accounts payable	Accrued wages and benefits	Compensated absences payable	Deferred revenue	Interfund loan payable	Unclaimed funds	Pension obligation payable	Due to student groups	General obligation bonds payable	Total liabilities	EQUITY AND OTHER CREDITS:	Investments in general fixed assets	Retained earnings: unreserved	Fund balances:	Encumbrances	Endowment	Budget stabilization set-aside	Property tax advances	Unreserved - undesignated	Total equity and other credits	Total liabilities, equity and other credits

Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - All Governmental Fund Types and Similar Trust Funds

Year Ended June 30, 2001

		Governmenta	l Fund Types		Fiduciary Fund Type	
	General	Special Revenue	Debt Service	Capital Projects	Expendable Trust	Totals (Memorandum Only)
Revenues:						
Taxes	\$ 20,113,943	-	353,455	-	-	20,467,398
Tuition	87,034	-	-	-	-	87,034
Earnings on investments	1,104,707	-	-	-	4,865	1,109,572
Other local revenue	111,481	256,389	-	-	5,700	373,570
Intergovernmental - state	4,240,176	225,833	12,513	46,652	-	4,525,174
Intergovernmental - federal	45,119	1,124,678	-			1,169,797
Total revenues	25,702,460	1,606,900	365,968	46,652	10,565	27,732,545
Expenditures:						
Current:						
Instruction:						
Regular	9,055,656	593,206	-	-	-	9,648,862
Special	1,897,560	83,622	-	-	-	1,981,182
Vocational education	217,597	-	-	-	-	217,597
Other	8,413	-	-	-	-	8,413
Support services:						
Pupil	946,209	135,451	-	-	-	1,081,660
Instructional staff	1,070,931	196,808	-	15,903	-	1,283,642
General administration	383,490	-	-	-	-	383,490
School administration	1,231,203	107,512	-	-	-	1,338,715
Fiscal and business	613,367	-	4,681	-	· -	618,048
Operations and maintenance	2,434,497	24,549	-	-	-	2,459,046
Pupil transportation	1,265,434	51,838	-	-	-	1,317,272
Central	277,179	16,821	-	-	-	294,000
Extracurricular activities	258,456	253,802	-	-	9,568	521,826
Facilities acquisition and construction	70,331	-	-	334,948	-	405,279
Debt Service:						
Principal	1,235,473	-	145,000	-	-	1,380,473
Interest	57,989		135,098	-		193,087
Total expenditures	21,023,785	1,463,609	284,779	350,851	9,568	23,132,592
Excess of revenues over (under) expenditures	4,678,675	143,291	81,189	(304,199)	997	4,599,953
Other financing sources (uses):						
Operating transfers in	-	-	-	1,200,000	-	1,200,000
Operating tranfers out	(1,200,000)	-	-	-	-	(1,200,000)
Other financing sources	49,125			-		49,125
Total other financing sources (uses)	(1,150,875)			1,200,000		49,125
Excess of revenues and other sources						
over (under) expenditures and other (uses)	3,527,800	143,291	81,189	895,801	997	4,649,078
Fund balance, beginning of year	10,770,243	349,096	266,672	1,489,767	36,675	12,912,453
Fund balance, end of year	\$ 14,298,043	492,387	347,861	2,385,568	37,672	17,561,531

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Combined Statement of Revenues, Expenditures, and Changes in Fund Balances Budget and Actual (Budget Basis) - All Governmental Fund Types and Similar Trust Funds

Year Ended June 30, 2001

		General Fund		Spe	ecial Revenue I	Funds
			Variance		1.41	Variance
	Revised		Favorable	Revised		Favorable
	Budget	Actual	(Unfavorable)	Budget	Actual	(Unfavorable)
Revenues:						
From local sources:						
Taxes \$	16,870,843	16,870,843	-	-	-	-
Tuition	87,034	87,034	-	-	-	-
Earnings on investments	1,068,778	1,068,778	-	-	-	-
Extracurricular activities	-	-	-	213,445	213,445	-
Other local revenues	111,753	111,753	-	43,004	43,004	-
Intergovernmental - state and local	4,240,176	4,240,176	-	226,833	226,833	-
Intergovernmental - federal	48,094	48,094	-	1,102,901	1,102,901	-
Total revenues	22,426,678	22,426,678		1,586,183	1,586,183	
Expenditures:						
Current:						
Instruction:						
Regular	9,286,271	9,286,271	-	600,695	600,695	-
Special	1,981,109	1,981,109	-	96,758	96,758	-
Vocational	233,595	233,595	-	-	-	-
Other	11,349	11,349	-	-	-	-
Support services:						
Pupil	929,715	929,715	-	140,401	140,401	-
Instructional staff	1,050,610	1,050,610	-	204,017	204,017	-
General administration	624,224	624,224	-	-	-	-
School administration	1,277,693	1,277,693	-	90,060	90,060	-
Fiscal and business	628,731	628,731	-	-	-	-
Operations and maintenance	2,733,986	2,733,986	-	35,549	35,549	-
Pupil transportation	1,272,097	1,272,097	-	51,838	51,838	-
Central	302,084	302,084	-	16,921	16,921	-
Extracurricular activities	258,944	258,944	-	270,197	270,197	-
Facilities acquisition and construction	95,321	95,321	-	-	-	-
Debt Service:						
Repayment of debt	1,293,462	1,293,462		-	-	
Total expenditures	21,979,191	21,979,191	-	1,506,436	1,506,436	-
Excess of revenues						
over (under) expenditures	447,487	447,487		79,747	79,747	
Other financing sources (uses):						
Operating transfers in	2,291,019	2,291,019	-	71,802	71,802	-
Operating transfers (out)	(3,491,124)	(3,491,124)	-	(71,934)	(71,934)	-
Advances in	114,770	114,770	-	59,137	59,137	-
Advances (out)	(119,398)	(119,398)	-	(58,945)	(58,945)	-
Other financing sources	8,375	8,375	-	-		
Total other financing sources (uses)	(1,196,358)	(1,196,358)		60	60	-
Excess of revenues and other sources over (under) expenditures and other (uses)	(748,871)	(748,871)	-	79,807	79,807	-
Fund balance, beginning of year	8,545,754	8,545,754		310,743	310,743	
Prior year encumbrances appropriated	1,577,537	1,577,537		67,670	67,670	
Fund balance, end of year \$	9,374,420	9,374,420		458,220	458,220	

	Debt Service I		C	apital Projects F		Ext	endable Trust	Fund
Revised Budget	Actual	Variance Favorable (Unfavorable)	Revised Budget	Actual	Variance Favorable (Unfavorable)	Revised Budget	Actual	Variance Favorable (Unfavorable)
294,555	294,555	-	-	-	-	-	-	-
-	-	-	-	-	-	- 4,865	- 4,865	-
-	-	-	-	-	· -	-	-	-
- 12,513	- 12,513	-	42,000	42,000	-	5,700	5,700	-
12,010	- 12,010	-	42,000	-	-	-	-	-
307,068	307,068		42,000	42,000	<u> </u>	10,565	10,565	
_	_	_	18,100	18,100	_	_	_	_
-	-	-			-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	1,489	1,489	-	-	-	-
-	-	-	-	-	-	-	-	-
4,681	4,681	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	- 9,568	- 9,568	-
-	-	-	1,916,368	1,916,368	-	-	-	-
280,098	280,098	-	-	-	-	-	-	-
284,779	284,779	-	1,935,957	1,935,957	-	9,568	9,568	<u>-</u>
22,289	22,289		<u>(1,893,957)</u>	<u>(1,893,957)</u>	<u> </u>	997	997	
-	-	-	1,200,000	1,200,000	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	100	100	-	-	-	-
-	-	-	-	-	-	-	-	
-	<u> </u>		1,200,100	1,200,100				-
22,289	22,289	-	(693,857)	(693,857)	-	997	997	-
	255,174		1,255,008	1,255,008		36,575	36,575	
255,174	-		235,168	235,168		100	100	

Combined Statement of Revenues, Expenses and Changes in Retained Earnings/Fund Balance Proprietary Fund Type and Nonexpendable Trust Fund

Year Ended June 30, 2001

	Proprietary Fund Type	Fiduciary Fund Type Nonexpendable	Total (Memorandum
	Enterprise	Trust	Only)
Operating revenues:			
Charges for services	\$ 375,254	-	375,254
Other operating revenues	10,008		10,008
Total operating revenues	385,262	-	385,262
Operating expenses:			
Salaries and wages	298,387	-	298,387
Fringe benefits	105,922	-	105,922
Purchased services	74,308	-	74,308
Materials and supplies	331,444	-	331,444
Depreciation	20,278	-	20,278
Other expenses	8,925	-	8,925
Total operating expenses	839,264	<u> </u>	839,264
Operating income (loss)	(454,002)	-	(454,002)
Nonoperating revenues:			
Interest income	135,596	-	135,596
Federal and state subsidies	309,927	-	309,927
Federal donated commodities	72,894		72,894
Total nonoperating revenues	518,417	<u> </u>	518,417
Net income	64,415	-	64,415
Retained earnings/fund balance at			
beginning of year	383,527	48,906	432,433
Retained earnings/fund balance at end of year	\$ 447,942	48,906	496,848

Combined Statement of Cash Flows - Proprietary Fund Type and Nonexpendable Trust Fund

Year Ended June 30, 2001

	Proprietary Fund Type	Fiduciary Fund Type	Totals
	Enterprise	Nonexpendable Trust	(Memorandum Only)
Cash flows from operating activities:			
Cash received from customers	\$ 375,523	-	375,523
Cash received from other operating sources	10,008	-	10,008
Cash payments for personal services	(393,265)	-	(393,265)
Cash payments for contract services	(63,139)	-	(63,139)
Cash payments for supplies and materials	(265,099)	-	(265,099)
Cash payments for other expenses	(8,925)		(8,925)
Net cash provided (used) by operating activities	(344,897)	-	(344,897)
Cash flows from noncapital financing activities:			
Interfund loan	4,264	-	4,264
Cash received from operating grants	277,261		277,261
Net cash provided by noncapital financing activities	281,525		281,525
Cash flows from investing activities:			
Investment income	135,631		135,631
Net increase in cash and cash equivalents	72,259	-	72,259
Cash and cash equivalents at beginning of year	329,591	48,906	378,497
Cash and cash equivalents at end of year	\$ 401,850	48,906	450,756
Reconciliation of operating loss			
to net cash used by operating activities:			
Operating loss	(454,002)	-	(454,002)
Adjustments to reconcile operating loss			
to net cash used by operating activities:			
Depreciation	20,278	-	20,278
Donated commodities used	72,894	-	72,894
Changes in assets and liabilities:	•		•
Decrease in accounts receivable	269		269
Increase in accounts payable	11,169	-	11,169
Increase in supplies inventory	(7,715)	-	(7,715)
Increase in accrued wages and benefits	13,440	-	13,440
Increase in pension obligation payable	1,827	-	1,827
Increase in deferred revenue	1,166	-	1,166
Decrease in compensated absences payable	(4,223)	-	(4,223)
Net cash provided (used) by operating activities	\$ (344,897)	-	(344,897)
Reconciliation of Nonexpendable Trust to Balance Sheet:			
Cash and cash equivalents - All Fiduciary Funds	\$	156,868	
Cash and cash equivalents - Expendable Trust and Agency Funds		(107,962)	
Cash and cash equivalents - Nonexpendable Trust Fund	\$	48,906	

New Richmond Exempted Village School District Notes to the General Purpose Financial Statements Year Ended June 30, 2001

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

New Richmond Exempted Village School District (the "School District") is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The School District operates under a locally elected Board of Education (five members) and is responsible for the education of the residents of the School District. The reporting entity is comprised of the primary government, which consists of all funds, departments, boards, and agencies that are not legally separate from the School District. For the School District, this includes general operations, food service, and student related activities.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organization's governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to or can otherwise access the organization's resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the School District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt, or the levying of taxes. The School District has no component units.

Several entities, which perform activities within the School District's boundaries for the benefit of its residents, are excluded from the accompanying financial statements because the School District is not financially accountable for these entities nor are they fiscally dependent on the School District. These entities include the Boosters Club, Parent Teacher Organizations and Alumni Associations.

The School District is associated with four organizations, two of which are defined as jointly governed organizations and two as insurance purchasing pools. These organizations include Hamilton/Clermont Cooperative Association, the U.S. Grant Joint Vocational School District, the Ohio School Boards Association Workers' Compensation Group Rating Plan, and the Clermont County Health Trust. These organizations are presented in Notes 14 and 15.

B. Measurement Focus, Basis of Accounting and Basis of Presentation

The financial statements of the New Richmond Exempted Village School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The School District also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its proprietary activities provided they do not conflict with or contradict GASB pronouncements. The more significant of the School District's accounting policies are described below.

Basis Of Presentation - Fund Accounting

The School District uses funds and account groups to report on its financial position and the results of its operations. Fund Accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain School District functions or activities.

A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special restrictions or limitations. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities not recorded in the funds because they do not directly affect net available expendable resources.

For financial statement presentation purposes, the various funds of the School District are grouped into the following generic fund types under the broad fund categories: governmental, proprietary, and fiduciary.

Governmental Fund Types:

Governmental funds are those through which most governmental functions of the School District are financed. The acquisition, use, and balances of the School District's expendable financial resources and the related current liabilities (except those accounted for in proprietary funds and trust funds) are accounted for through governmental funds. The following are the School District's governmental fund types:

General Fund - The General Fund is the operating fund of the School District and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the School District for any purpose provided it is expended or transferred according to the general laws of Ohio.

Special Revenue Funds - Special revenue funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes.

Debt Service Fund - The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term obligation principal, interest, and related costs.

Capital Projects Fund - The capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds or trust funds).

Proprietary Fund Types:

Proprietary funds are used to account for the School District's ongoing activities, which are similar to those found in the private sector. The following is the School District's proprietary fund type:

Enterprise Fund - The enterprise fund is used to account for School District activities that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Fiduciary Fund Types:

Fiduciary funds are used to account for assets held by the School District in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. The School District's fiduciary funds include expendable trust, non-expendable trust, and agency funds. Expendable trust funds are accounted for in essentially the same manner as governmental funds. Nonexpendable trust funds are accounted for in the same manner as proprietary funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

Account Groups:

To make a clear distinction between fixed assets related to specific funds and those of general government, and between long-term liabilities related to specific funds and those of a general nature, the following account groups are used:

General Fixed Assets Account Group - This account group is established to account for all fixed assets of the School District, other than those accounted for in the proprietary or trust funds.

General Long-Term Obligations Account Group - This account group is established to account for all long-term obligations of the School District except those accounted for in the proprietary or trust funds.

Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types and expendable trust funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. Fund equity (i.e., net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets.

Basis of accounting refers to when revenues and expenditures are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made.

The modified accrual basis of accounting is followed for the governmental, expendable trust, and agency funds. Under this basis, revenues are recognized in the accounting period when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current fiscal year or soon enough thereafter to be used to pay liabilities of the current fiscal year. The available period for the School District is sixty days after fiscal year end.

In applying the susceptible to the accrual concept under the modified accrual basis, the following revenue sources are deemed both measurable and available: property taxes available for advance, interest, tuition, student fees, and grants.

The School District reports deferred revenues on its combined balance sheet. Deferred revenues arise when potential revenue does not meet both the measurable and available criteria recognition in the current period. In the subsequent period, when both revenue recognition criteria are met, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized. Property taxes measurable as of June 30, 2001, and delinquent property taxes, whose availability is indeterminable, which are intended to finance fiscal year 2002 operations, have been recorded as deferred revenue.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

The proprietary fund types and nonexpendable trust funds utilize the accrual basis of accounting for reporting purposes. Revenues are recognized in the accounting period in which they are earned, and expenses are recognized at the time they are incurred. The fair value of donated commodities used during the year is reported on the operating statement as an expense with a like amount reported as revenue. Unused donated commodities are reported as deferred revenue.

Budgetary Process

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified. All funds, other than agency funds, are legally required to be budgetary modifications at this level may only be made by resolution of the Board of Education.

Tax Budget:

Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The express purpose of this budget document is to reflect the need for existing (or increased) tax rates. By no later than January 20, the Board-adopted budget is filed with the Clermont County Budget Commission for rate determination.

Estimated Resources:

Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the County Budget Commission and receives the Commission's certificate of estimated resources, which states the projected revenue of each fund. Prior to June 30, the School District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the appropriation measure. On or about July 1, the certificate is amended to include any unencumbered cash balances from the preceding year. The certificate may be further amended during the year if projected increases or decreases in revenue are identified by the School District Treasurer. The amounts reported in the budgetary statements reflect the amounts in the final amended certificate issued during fiscal year 2001. Prior to year-end, the School District requested an amended certificate of estimated resources that reflected actual revenue for the fiscal year.

Appropriations:

Upon receipt from the County Auditor of an amended certificate of estimated resources based on final assessed values and tax rates or a certificate saying no new certificate is necessary, the annual appropriation resolution must be legally enacted by the Board of Education at the fund level of expenditures, which is the legal level of budgetary control. Prior to the passage of the annual appropriation measure, the Board may pass a temporary appropriation measure to meet the ordinary expenses of the School District. The appropriate resolutions, by fund, must be within the estimated resources as certified by the County Budget Commission and the total of expenditures and encumbrances may not exceed the appropriation totals at the fund level. Any revisions that alter the total of any fund appropriation must be approved by the Board of Education.

The Board may pass supplemental fund appropriations so long as the total appropriations by fund do not exceed the amounts set forth in the most recent certificate of estimated resources. The budget figures, which appear in the statements of budgetary comparisons, represent the final appropriation amounts, including all supplemental appropriations. Formal budgetary integration is employed as a management control device during the year for all funds other than agency funds, consistent with statutory provisions. Prior to year-end, the School District passed a supplemental appropriation that matched actual expenditures plus encumbrances for the fiscal year.

Encumbrances:

As part of formal budgetary control, purchase orders, contracts, and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. On the GAAP basis, encumbrances outstanding at fiscal year end are reported as a reservation of fund balance for subsequent-year expenditures for governmental funds and reported in the notes to the financial statements for proprietary funds.

Lapsing of Appropriations:

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and are not reappropriated.

Cash and Cash Equivalents

To improve cash management, all cash received by the School District is pooled in a central bank account. Monies for all funds, including proprietary funds, are maintained in this account or temporarily used to purchase short-term investments. Individual fund integrity is maintained through School District records. Each fund's interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents" on the combined balance sheet.

During fiscal year 2001, the District's investments were limited to US Treasury notes, US Agency securities, commercial paper and the State Treasury Assets Reserve of Ohio (STAR Ohio). STAR Ohio is an investment pool managed by the State Treasurer's Office that allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price, which is the price the investment could be sold for on June 30, 2001.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the general fund during fiscal year 2001 amounted to \$1,104,707. The Enterprise and Expendable Trust Funds also received interest in the amounts of \$135,596 and \$4,865, respectively. For purposes of the combined statement of cash flows and for presentation on the combined balance sheet, investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased by the School District are considered to be cash equivalents.

Inventory

Inventories of proprietary funds are stated at the lower of cost or market. Cost is determined on a first-in, first-out basis. Inventories of proprietary funds consist of donated food, purchased food, and school supplies held for resale and are expensed when used.

Fixed Assets and Depreciation

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction costs are reflected as expenditures in governmental funds, and the related assets are reported in the general fixed assets account group. Fixed assets utilized in the proprietary funds are capitalized in the fund. All fixed assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date received. The School District maintains a capitalization threshold of five hundred dollars. The School District does not have any infrastructure.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized. Improvements are capitalized and improvements to fund fixed assets are depreciated over the remaining useful lives of the related fixed assets.

Assets in the general fixed assets account group are not depreciated. Depreciation of furniture and equipment in the enterprise funds is computed using the straight-line method over an estimated useful life of ten years to twenty years.

Intergovernmental Revenues

For governmental funds, intergovernmental revenues, such as entitlements and grants awarded on a non-reimbursement basis, are recorded as receivables and revenues when measurable and available. Reimbursement type grants are recorded as receivables and revenues when the related expenditures are incurred. Other than commodities, grants and entitlements for proprietary fund operations are recognized as non-operating revenues in the accounting period in which they are earned and become measurable.

Grants and entitlements amounted to approximately 22% of the School District's revenue in fiscal year 2001.

Short-term Interfund Assets/Liabilities

Short-term interfund loans are classified as "interfund loan receivables" and "interfund loan payables".

Compensated Absences

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the School District will compensate the employees for the benefits through paid time off or some other means. Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive termination benefits and those the School District has identified as probable of receiving payment in the future. The amount is based on accumulated sick leave and employees' wage rates at fiscal year end, taking into consideration any limits specified in the School District's termination policy.

For governmental funds, the School District records a liability for accumulated unused vacation time when earned for all employees with more than one year of service. The School District records a liability for accumulated unused sick leave for all employees after twenty years of service. The current portion of unpaid compensated absences is the amount expected to be paid using available expendable resources. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated unpaid leave are paid. The remainder is reported in the general long-term obligations account group. In proprietary funds, the entire amount of compensated absences is reported as a fund liability.

Accrued Liabilities and Long-Term Obligations

In general, governmental fund payables and accrued liabilities are reported as obligations of the funds regardless of whether they will be liquidated with current resources. However, compensated absences and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the general long-term obligations account group to the extent that they will not be paid with current available expendable financial resources. Payments made more than sixty days after fiscal year-end are considered not to have used current available financial resources. Bonds are reported as a liability of the general long-term obligations account group until due.

Long-term debt and other obligations financed by proprietary funds are reported as liabilities in the appropriate proprietary funds.

Interfund Transactions

Quasi-external transactions are accounted for as revenues and expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

Fund Balance Reserves

The School District records reservations for portions of fund equity that are legally segregated for specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balances indicates that portion of fund equity that is available for appropriation in future periods. Fund equity reserves are established for encumbrances, property tax advances, endowment, and budget stabilization set-asides. The reserve for property taxes represents taxes recognized as revenue under generally accepted accounting principles but not available for appropriations under State statutes. The reserve for budget stabilization represents money set-aside to protect against cyclical changes in revenues and expenditures.

Restricted Assets

Restricted assets in the general fund represent cash and cash equivalents set aside to establish a budget stabilization reserve. A corresponding fund balance reserve has also been established.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Total Columns on General Purpose Financial Statements

Total columns on the general purpose financial statements are captioned "Total - (Memorandum Only)" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

2. CHANGE IN ACCOUNTING PRINCIPLE

For fiscal year 2001, the School District implemented GASB Statement No. 33, *Accounting and Financial Reporting for Nonexchange* Transactions. There was no effect on fund balance as of June 30, 2000 as a result of implementing GASB 33.

3. BUDGETARY BASIS OF ACCOUNTING

While the School District is reporting financial position, results of operations, and changes in fund balances on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual (Budget Basis)-All Governmental Fund Types and Similar Trust Fund is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and GAAP basis are that:

- 1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- 2. Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
- 3. Encumbrances are treated as expenditures for all funds (budget basis) rather than as a reservation of fund balance for governmental fund types.

The following tables summarize the adjustments necessary to reconcile the GAAP and budgetary basis statements by fund type.

Excess of Revenues and Other Financing Sources
Over (Under) Expenditures and Other Financing Uses
All Governmental Fund Types and Expendable Trust Funds

	General	Special Revenue	Debt Service	Capital Projects	Expendable Trust
GAAP Basis	\$ 3,527,800	143,291	81,189	895,801	997
Revenue Accruals	(3,275,782)	(20,717)	(58,900)	(4,652)	-
Expenditure Accruals	245,065	6,604	-	48,119	-
Other sources	(45,483)	60	-	100	-
Encumbrances	(1,200,471)	(49,431)	·	(1,633,225)	-
Budget Basis	\$ (748,871)	79,807	22,289	(693,857)	997

4. **DEPOSITS AND INVESTMENTS**

State statutes classify monies held by the School District into three categories.

Active deposits are public deposits necessary to meet current demands on the Treasury. Such monies must be maintained either as cash in the School District Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board has identified as not required for use within the current two-year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies that are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including pass book accounts.

Protection of the School District's deposits is provided by the Federal Deposit Insurance Corporation, by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim monies are permitted to be deposited or invested in the following securities:

- 1. United States treasury notes, bills, bonds, or any other obligation or security issued by the United States treasury or any other obligation guaranteed as to principal or interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by the federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- 5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;

- 6. The State Treasurer's investment pool (STAR Ohio);
- 7. Certain bankers' acceptances and commercial paper notes for a period not to exceed one hundred and eighty days in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and,
- 8. Under limited circumstances, corporate debt interests rated in either of the two highest rating classifications by at least two nationally recognized rating agencies.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the School District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

The following information classifies deposits and investments by categories of risk as defined in GASB Statement 3, "Deposits with Financial Institutions, Investments and Reverse Repurchase Agreements".

<u>Deposits</u>: At year-end, the carrying amount of the School District's deposits was \$1,359,658 and the bank balance was \$1,610,922. Of the bank balance, \$200,000 was covered by federal depository insurance and \$1,410,922 was uninsured and uncollaterialized as defined by GASB. Although the securities serving as collateral were held by the pledging financial institution's trust department in the School District's name and all State statutory requirements for the deposit of money had been followed, non-compliance with federal requirements would potentially subject the School District to a successful claim by the Federal Deposit Insurance Corporation.

<u>Investments</u>: The School District's investments are categorized below to give an indication of the level of risk assumed by the School District at year-end. Category 1 includes investments that are insured or registered or for which the securities are held by the School District or its agent in the School District's name. Category 2 includes uninsured and unregistered investments, which are held by the counter party's trust department or agent in the School District's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counter party, or by its trust department or agent but not in the School District's name. The School District's investments in STAR Ohio and Money Markets are unclassified because they are not evidenced by securities that exist in physical or book entry form.

	Category 2	Fair Value
STAR Ohio	\$ -	10,378,588
US Agencies	4,961,681	4,961,681
Money Markets	-	69,426
	\$ <u>4,961,681</u>	15,409,695

The classification of cash and cash equivalents and investments on the combined financial statements is based on criteria set forth in GASB Statement No. 9. A reconciliation between the classifications of cash and investments on the combined financial statements and the classification per GASB Statement No. 3 is as follows:

	Cash and Cash	
	Equivalents	Investments
GASB Statement No. 9	\$ 10,553,363	6,215,990
Investments:		
STAR Ohio	(10,378,588)	10,378,588
Money Markets	(69,426)	69,426
Cash equivalents:		
Certificates of deposit	1,254,309	(1,254,309)
GASB Statement No.3	\$ 1,359,658	15,409,695

5. **PROPERTY TAXES**

Property taxes are levied and assessed on a calendar year basis. Second half distributions occur in a new fiscal year. Property taxes include amounts levied against all real, public utility, and tangible personal (used in business) property located in the School District. Real property taxes are levied after April 1 on the assessed value listed as of the prior January 1, the lien date. Public utility property taxes attached as a lien on December 31 of the prior year, were levied April 1 and are collected with real property taxes. Assessed values for real property taxes are established by State law at 35 percent of appraised market value. All property is required to be revalued every six years. Public utility property taxes are assessed on tangible personal property at 88 percent of true value (with certain exceptions) and on real property at 35 percent of true value. Tangible personal property taxes are levied after April 1 on the value listed as of December 31 of the current year. Tangible personal property assessments are 25 percent of true value.

Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 30, with the remainder payable by September 20.

The School District receives property taxes from Clermont County. The County Auditor periodically advances to the School District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2001, are available to finance fiscal year 2001 operations. The amount available for advance can vary based on the date the tax bills are sent.

Accrued property taxes receivable represents delinquent taxes outstanding and real property, tangible personal property, and public utility taxes that became measurable as of June 30, 2001. Although total property tax collections for the next fiscal year are measurable, only the amount available as an advance at June 30 is intended to finance current fiscal year operations. The receivable is therefore offset by a credit to deferred revenue for that portion not intended to finance current year operations. The amount available as an advance at June 30, 2001, was \$3,770,400 in the General Fund and \$70,400 in the Debt Service Fund. The assessed values upon which fiscal year 2001 taxes were collected are:

	2000 Seco Half Collec		2001 First- Half Collections		
	Amount	Percent	Amount	Percent	
Agricultural/Residential and Other Real Estate	\$ 214,435,450	33.54%	\$ 219,937,090	35.67%	
Tangible Personal Property	2,723,489	.43%	2,842,235	.46%	
Public Utilities	422,106,090	66.03%	393,825,320	63.87%	
Total Assessed Value	\$ 639,265,009	100.00%	\$ 616,604,645	100.00%	
Tax rate per \$1,000 of assessed valuation	\$ 37.21		\$ 37.21		

6. INTERFUND TRANSACTIONS

Interfund balances at June 30, 2001, consist of interfund loans as follows:

	Receivable	Payable
General Fund	\$ 64,619	-
Special Revenue Fund:		
Miscellaneous Federal Grant	-	59,137
Capital Projects Fund:		
Interactive Video Learning	-	100
Enterprise Fund:		
Uniform School Supplies	-	4,264
Agency Funds:		
Rotary Fund	-	1,081
District Agency	-	37
Total Agency Funds		_1,118
Total	\$ <u>64,619</u>	<u>.64,619</u>

7. FIXED ASSETS

A summary of the enterprise funds' fixed assets at June 30, 2001, follows:

Furniture and Equipment	\$ 430,435
Less Accumulated Depreciation	(332,986)
Net Fixed Assets	\$ 97,449

A summary of the changes in general fixed assets during fiscal year 2001 follows:

Asset Category	Balance at 7/1/00	Additions	Deletions	Balance at 6/30/01
Land and Improvements	\$ 1,395,707	70,000	-	1,465,707
Buildings	33,864,795	-	-	33,864,795
Furniture and equipment	8,571,307	532,114	-	9,103,421
Construction in progress		757,974		757,974
Total General Fixed Assets	\$43,831,809	1,360,088		45,191,897

8. RISK MANAGEMENT

The School District is exposed to various risks of loss related to torts; theft or damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2001, the School District contracted with Nationwide Insurance Company for property and general liability insurance and boiler and machinery insurance. Settled claims have not exceeded this commercial coverage in any of the past three years. There has been no significant reduction in the coverage from last year.

For fiscal year 2001, the School District participated in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool (Note 15). The intent of the GRP is to achieve the benefit of a reduced premium for the School District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund". This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control and actuarial services to the GRP.

9. DEFINED BENEFIT PENSION PLANS

School Employees Retirement System

The School District contributes to the School Employees Retirement System of Ohio (SERS), a cost sharing multiple employer public employee retirement system administered by the School Employees Retirement Board. SERS provides basic retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available financial report that includes financial statements and required supplementary information for SERS. The report may be obtained by writing to the School Employees Retirement System, 45 North Fourth Street, Columbus, Ohio 43215-3634.

Plan members are required to contribute 9% of their annual covered salary and the School District is required to contribute at an actuarially determined rate, which is currently 14% of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended, up to statutory maximum amounts by the SERS' Retirement Board. The School District's required contributions to SERS for the fiscal years ended June 30, 2001, 2000, and 1999 were approximately \$475,000, \$464,000, and \$396,000 respectively; 100% has been contributed for fiscal years 2001, 2000 and 1999.

State Teachers Retirement System

The School District contributes to the State Teachers Retirement System of Ohio (STRS), a cost sharing multiple employer public employee retirement system administered by the State Teachers Retirement Board. STRS provides basis retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS issued a publicly available financial report that includes financial statements and required supplementary information for STRS. The report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3771.

Plan members are required to contribute 9.3% of their annual covered salary and the School District is required to contribute 14%. Contribution rates are established by STRS, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10% for members and 14% for employers. The School District's required contributions for pension obligations to STRS for the years ended June 30, 2001, 2000, and 1999 were approximately \$1,574,000, \$1,590,000, and \$1,434,000, respectively; 84% has been contributed for fiscal year 2001 and 100% for fiscal years 2000 and 1999. The unpaid contribution for fiscal year 2001 is recorded as a liability within the respective funds.

Social Security System

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System have an option to choose Social Security or the School Employees Retirement System/State Teachers Retirement System. The School District's liability is 6.2 percent of wages paid.

10. POSTEMPLOYMENT BENEFITS

The School District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs, and reimbursement of Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by state statute and are funded on a pay-as-you-go basis.

STRS has statutory authority over how much, if any, of the health care costs will be absorbed by STRS. Most benefit recipients pay a portion of the health care cost in the form of a monthly premium. By Ohio law, the cost of coverage paid from STRS funds shall be included in the employer contribution rate, currently 14% of covered payroll. For the year ended June 30, 2000, the board allocated employer contributions equal to 8% of covered payroll to the Health Care Reserve Fund. For the School District, this amount was approximately \$899,000 during fiscal year 2001. STRS pays health care benefits from the Health Care Reserve Fund. The balance in the fund was \$3,419 million at June 30, 2000. For the year ended June 30, 2000, net health care costs paid by STRS were \$283,137,000 and STRS had 99,011 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more years of qualifying service credit, disability, and survivor benefit recipients. Members retiring on or after August 1, 1989, with less than twenty-five years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75% of the premium. For this fiscal year, employer contributions to fund health care benefits were 8.45% of covered payroll. In addition, SERS levies a surcharge to fund health care benefits equal to 14% of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2000, the minimum pay has been established at \$12,400. The surcharge rate added to the unallocated portion of the 14% employer contribution rate provides for maintenance of the asset target level for the health care fund.

The target level for the health care reserve is 150% of annual health care expenses. Expenses for health care for the year ended June 30, 2000 were \$140.7 million and the target level was \$211.0 million. At June 30, 2000, SERS' net assets available for payment of health care benefits was \$252.3 million. SERS has approximately 50,000 participants currently receiving health care benefits. For the School District, this amount to fund health care benefits, including the surcharge, was approximately \$287,000 during the 2001 fiscal year.

11. EMPLOYEE BENEFITS

Compensated Absences

The criteria for determining vacation and sick leave components are derived from negotiated agreements and State laws. Classified employees earn ten to twenty days of vacation per fiscal year, depending upon length of service. Accumulated, unused vacation time is paid to classified employees and administrators upon termination of employment. Teachers do not earn vacation time. Teachers, administrators, and classified employees earn sick leave at the rate of one and on-fourth days per month. Sick leave may be accumulated up to maximum of 230 days for teachers, 200 days for classified staff and administrators. Upon retirement, payment is made for twenty-five percent of the employee's accumulated sick leave up to a maximum of 50 days for all employees.

12. LONG-TERM OBLIGATIONS

The changes in the School District's long-term obligations during fiscal year 2001 were as follows:

	Principal Outstanding 7/1/00	Additions	Deletions	Principal Outstanding 6/30/01
School Facilities Bonds 7.25%	\$ 1,980,000	_	145.000	1,835,000
1999 Energy Conservation Loan	1,235,473	_	1,235,473	_,
Payable 4.94%	1,233,475		1,200,170	
Compensated Absences	2,126,619	-	177,162	1,949,457
Total General Long-Term Obligations	\$ 5,342,092	<u> </u>	1,557,635	3,784,457

On March 1, 1990, the District issued \$3,020,000 in voted general obligation bonds for the purpose of school improvements. These bonds are being paid from property tax revenue received in the Debt Service Fund.

House Bill 264, Energy Conservation Loans Payable – The School District obtained a \$1,322,475 non-voted loan for the purpose of energy conservation measures. The loan was to be repaid from the General Fund in full by August 2014 but the School District elected to repay the loans during the year ended June 30, 2001.

All general obligation debt is supported by the full faith and credit of the District. Compensated absences will be paid from the fund from which the employees' salaries are paid.

The School District's overall legal debt margin was \$53,659,418 with an unvoted debt margin of \$616,605 at June 30, 2001.

Fiscal year Ending June 30,	Principal	Interest	Total
2002	\$ 155,000	124,970	\$ 279,970
2003	165,000	113,822	278,822
2004	175,000	101,709	276,709
2005	185,000	88,884	273,884
2006	200,000	75,169	275,169
2007-2010	955,000	141,966	1,096,966
Total	\$1,835,000	646,520	\$2,481,520

Principal and interest requirements to retire the school facilities bonds outstanding at June 30, 2001, are as follows:

13. SEGMENT INFORMATION FOR ENTERPRISE FUNDS

The School District maintains four enterprise funds to account for the operations of food service uniform school supplies, preschool and latchkey. The table reflects in a summarized format the more significant financial data relating to these funds as of and for the year ended June 30, 2001.

	Food	School	Pre-	
-	Service	Supplies	School	Latchkey
				10.000
Operating revenues	\$ 346,498	14,531	14,225	10,008
Operating expenses before				
depreciation	719,959	18,864	71,163	9,000
Depreciation	20,278	-	-	
Operating income (loss)	(393,739)	(4,333)	(56,938)	1,008
Donated commodities	72,894	-	-	-
Operating grants	309,927	-	-	-
Earnings on investments	10,374	-	125,222	-
Net income (loss)	(544)	(4,333)	68,284	1,008
Net working capital	178,551	(4,264)	169,859	6,347
Total assets	390,761	-	178,345	8,362
Total equity	276,000	(4,264)	169,859	6,347
Encumbrances at June 30, 2001	\$ 21,086	-	21,501	5,751

14. JOINTLY GOVERNED ORGANIZATIONS

The Hamilton/Clermont Cooperative Association

The School District is a participant in a two county consortium of school districts to operate The Hamilton/Clermont Cooperative Association (H/CCA). H/CCA is an association of public districts in a geographic area determined by the Ohio Department of Education. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member districts. The Board of H/CCA consists of one representative from each of the participating members. Complete financial statements for H/CCA can be obtained from their administrative offices at 7615 Harrison Avenue, Cincinnati 45231.

U.S. Grant Joint Vocational School

The U.S. Grant Joint Vocational School, is a distinct political subdivision of the State of Ohio operated under the direction of a Board, consisting of one representative from each of the participating school district's elected board. The Board possesses its own budgeting and taxing authority. The Vocational School provides academic preparation and job training which leads to employment and/or further education upon graduation from high school. The School District has no ongoing financial interest in or responsibility for the Vocational School.

15. INSURANCE PURCHASING POOLS

The Clermont County Health Trust

The Clermont County Health Trust (the Trust), an insurance purchasing pool, is a health trust formed to provide affordable and desirable dental, life, medical, and other disability group insurance for member's employees, eligible dependents and designated beneficiaries of such employees. The Board of Directors consists of one representative from each of the participating members and is elected by the vote of a majority of the member school districts. The School District pays premiums to a third party administrator, McElroy Minister, which in turns buys the insurance policies from various insurance companies. Upon termination, the School District shall be responsible for prompt payment of all plan liabilities accruing as a result of such termination and maintain no right to any assets of the Trust. The School District may terminate participation in the Trust for the benefit of its employees upon written notice to the Trustee delivered at least sixty days prior to the annual review date of the policy. Financial information can be obtained from the Health Trust at P. O. Box 526, Middletown, Ohio 45042.

Ohio School Boards Association Workers' Compensation Group Rating Plan

The School District participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool. The GRP's business and affairs are conducted by a three member Board of Directors consisting of the President, the President-Elect and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

16. CONTINGENCIES

Grants

The School District received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2001.

Litigation

The School District is party to legal proceedings. The School District is of the opinion that the ultimate disposition of claims will not have a material effect, if any, on the financial condition of the School District.

17. REQUIRED SET-ASIDES

The School District is required by State Statute to annually set aside in the general fund an amount based on the statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by year-end or offset by similarly restricted resources received during the year must be held in cash at year-end and carried forward to be used for the same purposes in future years. Prior to the fiscal year ended June 30, 2001, the School District was also required to set aside money for budget stabilization.

The following cash basis information describes the change in the year-end set aside amounts for textbooks, capital acquisition, and budget stabilization. Disclosure of this information is required by State statute.

			Capital	Budget	
	Textboo	<u>ks Ir</u>	mprovements	Stabilization	<u>Totals</u>
Set-aside cash balance as of June 30, 1999	\$	-	-	113,570	113,570
Current year set-aside requirement	606	,157	606,157	-	1,212,314
Less qualifying disbursements	859	,246	2,499,386		3,358,632
Total	(253,	<u>089)</u>	(1,893,229)	113,570	
Cash balance carried forward to FY 2001				113,570	
Amount restricted for budget stabilization					113,570
Total restricted assets				\$	113,570

Since the School District had offsets and qualifying disbursements during the year that reduced the set aside amount for textbooks and instructional materials to below zero, these extra amounts may be used to reduce the set aside requirements of future years. However, the excess qualifying disbursements of the capital improvement set-aside may not be used to reduce the capital improvement set aside requirements of future years.

The Ohio General Assembly eliminated the requirement for the budget stabilization reserve and effective April 10, 2001, the Board of Education could choose to eliminate the reserve with the exception of rebates received from the Bureau of Workers Compensation. The School District chose not to reduce its budget stabilization reserve.

18. SCHOOL FUNDING DECISION

On September 6, 2001, the Ohio Supreme Court issued its latest opinion regarding the State's school funding plan. The decision identified aspects of the current plan that require modification if the plan is to be considered constitutional, including:

- A change in the school districts that are used as the basis for determining the base cost support amount. Any change in the amount of funds distributed to school districts as a result of this change must be retroactive to July 1, 2001, although a time line for distribution is not specified.
- Fully funding parity aid no later than the beginning of fiscal year 2004 rather than fiscal year 2006.

The Supreme Court relinquished jurisdiction over the case based on anticipated compliance with its order.

In general, it is expected that the decision would result in an increase in State funding for most Ohio school districts. However, as of November 2, 2001, the Ohio General Assembly is still analyzing the impact this Supreme Court decision will have on funding for individual school districts. Further, the State of Ohio, in a motion filed September 17, 2001 asked the Court to reconsider and clarify the parts of the decision changing the school districts that are used as the basis for determining the base cost support amount and the requirement that changes be made retroactive to July 1, 2001.

On November 2, 2001, the Court granted this motion for reconsideration. The Court may reexamine and redetermine any issue upon such reconsideration.

As of the date of these financial statements, the School District is unable to determine what effect, if any, this ongoing litigation will have on its future State funding and on its financial operations.

Schedule of Prior Audit Findings

For the Year Ended June 30, 2001

The prior audit disclosed no instances of noncompliance that were required to be reported in accordance with *Government Auditing Standards* or noncompliance with requirements of major federal programs. In addition, no reportable conditions or material weaknesses with respect to internal controls over financial reporting or internal controls over compliance were reported in the prior year.

Schedule of Expenditures of Federal Awards

Year Ended June 30, 2001

Federal Grantor/Program Title	Pass Through Entity <u>Number</u>	Federal CFDA <u>Number</u>	<u>Receipts</u>	Non-cash <u>Receipts</u>	<u>Expenditures</u>	Non-cash Expenditures
<u>U.S. Department of Agriculture:</u> (Passed through Ohio Department of Education)						
Nutrition Cluster: Food Distribution Program	n/a	10.550	\$ -	72,894	-	72,894
School Breakfast Program	05PU	10.553	52,826	-	52,826	-
National School Lunch Program	04PU	10.555	201,875	-	201,875	
Total U.S. Department of Agriculture			254,701	72,894	254,701	72,894
<u>U.S. Department of Education:</u> (Passed through Ohio Department of Education)						
Special Education Grants to States (IDEA Part B)	6BSF	84.027	218,010	-	199,260	-
Grants to Local Education Agencies (ESEA Title I)	C1S1	84.010	681,445	-	689,705	-
Eisenhower Professional Development Grant	MSS1	84.281	20,607	-	22,715	-
Innovative Education Program Strategy - Title VI	C2S1	84.298	23,003	-	15,799	-
GOALS 2000	G2S2	84.276	35,000	-	4,609	-
Class Size Reduction	CRS1	84.340	84,207	-	143,344	-
Safe and Drug Free Schools	DRS1	84.186	16,080	-	19,517	-
Total U.S. Department of Education			1,078,352		1,094,949	
Total Federal Awards			\$ 1,333,053	72,894	1,349,650	72,894

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS:

NOTE A - SIGNIFICANT ACCOUNTING POLICIES

The schedule of expenditures of federal awards is a summary of the activity of the School District's federal award programs. The schedule has been prepared on the cash basis of accounting.

NOTE B - FOOD DISTRIBUTION

Nonmonetary assistance is reported in the schedule at the fair market value of the commodities received and disbursed.

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Clark, Schaefer, Hackett & Co. CERTIFIED PUBLIC ACCOUNTANTS BUSINESS CONSULTANTS

REPORT ON COMPLIANCE AND INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Education New Richmond Exempted Village School District:

We have audited the general purpose financial statements of the New Richmond Exempted Village School District as of and for the year ended June 30, 2001, and have issued our report thereon dated November 2, 2001. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the New Richmond Exempted Village School District's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of general purpose financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered New Richmond Exempted Village School District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operations that we consider to be material weaknesses.

This report is intended for the information of management, the Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than those specified parties.

Clark, Schnefer, Hackett & Co.

Cincinnati, Ohio November 2, 2001

Clark, Schaefer, Hackett & Co.

CERTIFIED PUBLIC ACCOUNTANTS BUSINESS CONSULTANTS

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Board of Education New Richmond Exempted Village School District:

Compliance

We have audited the compliance of New Richmond Exempted Village School District with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2001. New Richmond Exempted Village School District's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the School District's management. Our responsibility is to express an opinion on the School District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about New Richmond Exempted Village School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the School District's compliance with those requirements.

In our opinion, New Richmond Exempted Village School District complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2001.

Internal Control Over Compliance

The management of New Richmond Exempted Village School District is responsible for establishing and maintaining effective control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered New Richmond Exempted Village School District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of management, the Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Clark, Schaefer, Hachett of Co.

Cincinnati, Ohio November 2, 2001

Schedule of Findings and Questioned Costs

For the Year Ended June 30, 2001

Section I - Summary of Auditors' Results

Financial Statements

Type of report issued on financial statements: Internal control over financial reporting:	unqualified
Material weakness(es) identified? Reportable condition(s) identified not	none
considered to be material weaknesses?	none
Noncompliance material to financial statements noted?	none
<u>Federal Awards</u>	
Internal Control over major programs:	
Material weakness(es) identified?	none
Reportable condition(s) identified	
not considered to be material weaknesses?	none
Type of auditors' report issued on compliance	
for major programs:	unqualified
A second the Country of the Annual second and the The memory and the	
Any audit findings that are required to be reported	
in accordance with Circular A-133, Section .510(a)?	none
Identification of major programs:	
CFDA 84.010 Title I	
Dollar threshold to distinguish between	
Type A and Type B Programs:	\$300,000
Type II and Type D Trogramo.	<i>4</i>
Auditee qualified as low-risk auditee?	yes
Section II - Financial Statement Findings	
None.	

Section III - Federal Award Findings and Questioned Costs

None.



STATE OF OHIO OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

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Facsimile 614-466-4490

NEW RICHMOND EXEMPTED VILLAGE SCHOOL DISTRICT

CLERMONT COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbett

CLERK OF THE BUREAU

CERTIFIED JANUARY 29, 2002