



**DEMOCRATIC POLITICAL PARTY
KNOX COUNTY**

AGREED-UPON PROCEDURES

FOR THE YEAR ENDED DECEMBER 31, 2000



JIM PETRO
AUDITOR OF STATE

STATE OF OHIO

**DEMOCRATIC PARTY
KNOX COUNTY**

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STATE OF OHIO
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JIM PETRO, AUDITOR OF STATE

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REPORT OF INDEPENDENT ACCOUNTANTS

To Democratic Party Executive Committee
Knox County
15595 Danville - Jelloway Road
Danville, Ohio 43014

We have performed the procedures enumerated below, which were agreed to by the Treasurer and Executive Committee, solely to comply with the requirements of Section 3517.17 of the Ohio Revised Code. This engagement to apply agreed-upon procedures was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

Cash Receipts

We confirmed the Ohio Political Party Fund receipts with the State of Ohio and agreed to amounts shown on the Ohio Campaign Finance Report.

We found no exceptions as a result of our procedures.

Cash Reconciliation

We compared the sum of the cash balances recorded on the Ohio Campaign Finance Report with cash balances recorded on the bank reconciliation for the Party as of December 31, 2000. We recomputed the mathematical accuracy of the reconciliation.

We also agreed reconciling items appearing on that reconciliation to canceled checks, deposit slips, or to other documentation. We determined that the dates on those documents support that those items were proper reconciling items at December 31, 2000.

We found no exceptions as a result of the procedures.

Cash Disbursements

We confirmed the cash disbursements and compared that amount to the disbursement total on the Ohio Campaign Finance report.

We traced the recorded disbursements to proper documentation.

We vouched the disbursement transaction for compliance with Section 3517.18 of the Ohio Revised Code.

We found no exceptions as a result of the procedures.

We were not engaged to, and did not, perform an audit, the objective of which would be the expression of an opinion on the Ohio Campaign Finance Report which is attached as Exhibit A. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the specified users listed above and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes.

JIM PETRO
Auditor of State

March 12, 2001

DEMOCRATIC POLITICAL PARTY
KNOX COUNTY

EXHIBIT A

OHIO CAMPAIGN FINANCE REPORT
FOR THE YEAR ENDED DECEMBER 31, 2000
(UNAUDITED)

BEGINNING BALANCE, JANUARY 1, 2000		\$ 693
RECEIPTS:		
STATE DISTRIBUTIONS	419	
OTHER	<u>12</u>	
TOTAL RECEIPTS:		431
DISBURSEMENTS:		
OTHER		<u>874</u>
ENDING BALANCE, DECEMBER 31, 2000		<u>\$ 250</u>

(See Report of Independent Accountants)



STATE OF OHIO
OFFICE OF THE AUDITOR

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DEMOCRATIC POLITICAL PARTY

KNOX COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
APRIL 3, 2001**