



JIM PETRO
AUDITOR OF STATE

STATE OF OHIO

HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY

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REPORT OF INDEPENDENT ACCOUNTANTS

Hubbard Exempted Village School District
Trumbull County
150 Hall Avenue
Hubbard, Ohio 44425

To the Board of Education:

We have audited the general-purpose financial statements of the Hubbard Exempted Village School District, Trumbull County, (the District) as of and for the year ended June 30, 2000, as listed in the table of contents. These general-purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Hubbard Exempted Village School District, Trumbull County, as of June 30, 2000, and the results of its operations and the cash flows of its proprietary fund types for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated February 2, 2001 on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements of the District, taken as a whole. The accompanying schedule of federal awards expenditures is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general-purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

Jim Petro
Auditor of State

February 2, 2001

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**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 2000**

	<u>Governmental Fund Types</u>			
	<u>General</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>
<u>ASSETS AND OTHER DEBITS</u>				
ASSETS:				
Equity in pooled cash and cash equivalents.	\$356,862	\$158,860	\$14,254	\$114,666
Cash with fiscal agent				
Receivables (net of allowances of uncollectibles):				
Property taxes - current & delinquent.	5,023,548	1,322,188	209,234	
Accounts.	18,452	1,651		
Due from other funds.	17,339	5,995		
Interfund loan receivable.	16,212			
Advances to other funds	2,996			
Prepayments	12,359			
Materials and supplies inventory.				
Restricted assets:				
Equity in pooled cash and cash equivalents	167,413			
Property, plant and equipment (net of accumulated depreciation where applicable)				
OTHER DEBITS:				
Amount available in debt service fund.				
Amount to be provided for retirement of general long-term obligations				
Total assets and other debits	<u>\$5,615,181</u>	<u>\$1,488,694</u>	<u>\$223,488</u>	<u>\$114,666</u>

The notes to the general purpose financial statements are an integral part of this statement

<u>Proprietary Fund Types</u>		<u>Fiduciary Fund Types</u>	<u>Account Groups</u>		<u>Total (Memorandum Only)</u>
<u>Enterprise</u>	<u>Internal Service</u>	<u>Trust and Agency</u>	<u>General Fixed Assets</u>	<u>General Long-Term Obligations</u>	
\$111,816	\$31,101 12,925	\$84,620			\$872,179 12,925
170	144	269			6,554,970 20,686 23,334 16,212 2,996 12,359 16,819
16,819					167,413
71,259			\$12,139,861		12,211,120
				\$15,029	15,029
				1,754,839	1,754,839
<u>\$200,064</u>	<u>\$44,170</u>	<u>\$84,889</u>	<u>\$12,139,861</u>	<u>\$1,769,868</u>	<u>\$21,680,881</u>

(Continued)

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUPS (CONTINUED)
JUNE 30, 2000**

	<u>Governmental Fund Types</u>			
	<u>General</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>
LIABILITIES, EQUITY AND OTHER CREDITS				
LIABILITIES:				
Accounts payable	\$161,553	\$20,083		\$162
Accrued wages and benefits	1,091,618	51,411		
Compensated absences payable.	63,395			
Pension obligation payable	202,924	2,040		
Due to other funds.	5,995	17,339		
Interfund loan payable		11,609		4,603
Advances from other funds		1,107		
Deferred revenue	5,004,946	1,317,292	\$208,459	
Due to other governments.				
Due to students				
Claims payable				
Energy conservation notes payable				
Spending reserve note payable	200,000			
Total liabilities	<u>6,730,431</u>	<u>1,420,881</u>	<u>208,459</u>	<u>4,765</u>
EQUITY AND OTHER CREDITS:				
Investment in general fixed assets.				
Contributed capital				
Retained earnings (accumulated deficit): unreserved				
Fund balances:				
Reserved for encumbrances		18,642		1,460
Reserved for prepayments	12,359			
Reserved for debt service			14,254	
Reserved for tax revenue unavailable for appropriation.	18,602	4,896	775	
Reserved for budget stabilization	167,413			
Reserved for advances	2,996			
Unreserved-undesignated (deficit).	(1,316,620)	44,275		108,441
Total equity and other credits	<u>(1,115,250)</u>	<u>67,813</u>	<u>15,029</u>	<u>109,901</u>
Total liabilities, equity and other credits.	<u>\$5,615,181</u>	<u>\$1,488,694</u>	<u>\$223,488</u>	<u>\$114,666</u>

The notes to the general purpose financial statements are an integral part of this statement

<u>Proprietary Fund Types</u>		<u>Fiduciary Fund Types</u>	<u>Account Groups</u>		<u>Total (Memorandum Only)</u>
<u>Enterprise</u>	<u>Internal Service</u>	<u>Trust and Agency</u>	<u>General Fixed Assets</u>	<u>General Long-Term Obligations</u>	
\$285	\$3				\$182,086
24,182					1,167,211
19,192				\$1,120,801	1,203,388
14,870				132,594	352,428
					23,334
					16,212
1,889					2,996
10,636					6,541,333
		\$8,723			8,723
		69,357			69,357
	238,914				238,914
				516,473	516,473
					200,000
<u>71,054</u>	<u>238,917</u>	<u>78,080</u>		<u>1,769,868</u>	<u>10,522,455</u>
			\$12,139,861		12,139,861
28,837					28,837
100,173	(194,747)				(94,574)
					20,102
					12,359
					14,254
					24,273
					167,413
					2,996
		6,809			(1,157,095)
<u>129,010</u>	<u>(194,747)</u>	<u>6,809</u>	<u>12,139,861</u>		<u>11,158,426</u>
<u>\$200,064</u>	<u>\$44,170</u>	<u>\$84,889</u>	<u>\$12,139,861</u>	<u>\$1,769,868</u>	<u>\$21,680,881</u>

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUND
FOR THE YEAR ENDED JUNE 30, 2000**

	Governmental Fund Types				Fiduciary Fund Type	Total (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Expendable Trust	
Revenues:						
From local sources:						
Taxes	\$4,291,034	\$1,134,766	\$195,532			\$5,621,332
Tuition	23,308					23,308
Earnings on investments	65,974	1,872			\$312	68,158
Other local revenues	363,763	122,379			810	486,952
Other revenues		2,546				2,546
Intergovernmental - State	7,653,469	330,795				7,984,264
Intergovernmental - Federal		354,034				354,034
Total revenue	12,397,548	1,946,392	195,532		1,122	14,540,594
Expenditures:						
Current:						
Instruction:						
Regular	6,495,304	28,307		\$84,060		6,607,671
Special	937,764	265,262			479	1,203,505
Vocational	243,161					243,161
Other	98,701					98,701
Support services:						
Pupil	632,013	53,513				685,526
Instructional staff	767,988	84,339				852,327
Board of Education	21,117					21,117
Administration	904,373					904,373
Fiscal	278,574	19,105				297,679
Business	29,467					29,467
Operations and maintenance	1,526,928					1,526,928
Pupil transportation	895,794					895,794
Central	11,515					11,515
Community services	114,192	30,340				144,532
Extracurricular activities	248,480	151,766				400,246
Facilities acquisition and construction	458,031			338,044		796,075
Pass through intergovernmental		102,513				102,513
Debt service:						
Principal retirement			158,825			158,825
Interest and fiscal charges			35,932			35,932
Total expenditures	13,663,402	735,145	194,757	422,104	479	15,015,887
Excess (deficiency) of revenues over (under) expenditures	(1,265,854)	1,211,247	775	(422,104)	643	(475,293)
Other financing sources (uses):						
Operating transfers in	1,243,557	7,070				1,250,627
Operating transfers out	(29,468)	(1,243,557)				(1,273,025)
Proceeds from sale of assets		977				977
Total other financing sources (uses)	1,214,089	(1,235,510)				(21,421)
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	(51,765)	(24,263)	775	(422,104)	643	(496,714)
Fund balances (deficit), July 1	(1,063,485)	92,076	14,254	532,005	6,166	(418,984)
Fund balances (deficit), June 30	(\$1,115,250)	\$67,813	\$15,029	\$109,901	\$6,809	(\$915,698)

The notes to the general purpose financial statements are an integral part of this statement

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**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL COMPARISON (NON-GAAP BUDGETARY BASIS)
ALL GOVERNMENTAL FUND TYPES
FOR THE YEAR ENDED JUNE 30, 2000**

	General			Special Revenue		Variance: Favorable (Unfavorable)
	Revised Budget	Actual	Variance: Favorable (Unfavorable)	Revised Budget	Actual	
Revenues:						
From local sources:						
Taxes.....	\$4,290,217	\$4,292,947	\$2,730	\$1,128,110	\$1,129,870	\$1,760
Tuition.....	23,293	23,308	15			
Earnings on investments.....	65,932	65,974	42	1,869	1,872	3
Other local revenues.....	190,462	190,583	121	120,964	121,153	189
Other Revenue.....				2,542	2,546	4
Intergovernmental - State.....	7,648,602	7,653,469	4,867	330,279	330,795	516
Intergovernmental - Federal.....				353,482	354,034	552
Total revenues.....	12,218,506	12,226,281	7,775	1,937,246	1,940,270	3,024
Expenditures:						
Current:						
Instruction:						
Regular.....	6,454,992	6,454,992		23,928	23,928	
Special.....	932,445	932,445		250,849	250,849	
Vocational.....	237,523	237,523				
Other.....	94,035	94,035				
Support services:						
Pupil.....	630,680	630,680		51,173	51,173	
Instructional staff.....	774,434	774,434		85,789	85,789	
Board of Education.....	22,136	22,136				
Administration.....	905,343	905,343				
Fiscal.....	282,240	282,240		19,105	19,105	
Business.....	29,611	29,611				
Operations and maintenance.....	1,527,981	1,527,981				
Pupil transportation.....	898,608	898,608				
Central.....	11,965	11,965				
Community services.....	120,605	120,605		30,507	30,507	
Extracurricular activities.....	258,146	258,146		147,243	147,243	
Facilities acquisition and construction.....	415,766	415,766				
Pass-through intergovernmental.....				126,699	126,699	
Debt service:						
Principal retirement.....						
Interest and fiscal charges.....						
Total expenditures.....	13,596,510	13,596,510		735,293	735,293	
Excess (deficiency) of revenues over (under) expenditures.....	(1,378,004)	(1,370,229)	7,775	1,201,953	1,204,977	3,024
Other financing sources (uses):						
Refund of prior year's expenditures.....	163,249	163,353	104	309	309	
Operating transfers in.....	1,242,766	1,243,557	791	11,395	11,413	18
Operating transfers out.....	(29,468)	(29,468)		(1,247,900)	(1,247,900)	
Advance in.....				11,591	11,609	18
Advance out.....	(16,213)	(16,213)				
Proceeds from sale of assets.....				975	977	2
Proceeds from sale of notes.....	199,873	200,000	127			
Total other financing sources (uses)...	1,560,207	1,561,229	1,022	(1,223,630)	(1,223,592)	38
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other uses.....	182,203	191,000	8,797	(21,677)	(18,615)	3,062
Fund balances, July 1.....	229,960	229,960		85,521	85,521	
Prior year encumbrances appropriated...	41,113	41,113		59,940	59,940	
Fund balances, June 30.....	\$453,276	\$462,073	\$8,797	\$123,784	\$126,846	\$3,062

The notes to the general purpose financial statements are an integral part of this statement

Debt Service			Capital Projects			Total (Memorandum only)		
Budget Revised	Actual	Variance: Favorable (Unfavorable)	Budget Revised	Actual	Variance: Favorable (Unfavorable)	Budget Revised	Actual	Variance: Favorable (Unfavorable)
\$194,757	\$194,757					\$5,613,084	\$5,617,574	\$4,490
						23,293	23,308	15
						67,801	67,846	45
						311,426	311,736	310
						2,542	2,546	4
						7,978,881	7,984,264	5,383
						353,482	354,034	552
<u>194,757</u>	<u>194,757</u>					<u>14,350,509</u>	<u>14,361,308</u>	<u>10,799</u>
			\$85,638	\$85,638		6,564,558	6,564,558	
						1,183,294	1,183,294	
						237,523	237,523	
						94,035	94,035	
						681,853	681,853	
						860,223	860,223	
						22,136	22,136	
						905,343	905,343	
						301,345	301,345	
						29,611	29,611	
						1,527,981	1,527,981	
						898,608	898,608	
						11,965	11,965	
						151,112	151,112	
			450,000	450,000		405,389	405,389	
						865,766	865,766	
						126,699	126,699	
158,825	158,825					158,825	158,825	
35,932	35,932					35,932	35,932	
<u>194,757</u>	<u>194,757</u>		<u>535,638</u>	<u>535,638</u>		<u>15,062,198</u>	<u>15,062,198</u>	
			<u>(535,638)</u>	<u>(535,638)</u>		<u>(711,689)</u>	<u>(700,890)</u>	<u>10,799</u>
						163,558	163,662	104
						1,254,161	1,254,970	809
			4,603	4,603		(1,277,368)	(1,277,368)	
						16,194	16,212	18
						(16,213)	(16,213)	
						975	977	2
						199,873	200,000	127
			<u>4,603</u>	<u>4,603</u>		<u>341,180</u>	<u>342,240</u>	<u>1,060</u>
			(531,035)	(531,035)		(370,509)	(358,650)	11,859
14,255	14,255		445,024	445,024		774,760	774,760	
			198,937	198,937		299,990	299,990	
<u>\$14,255</u>	<u>\$14,255</u>		<u>\$112,926</u>	<u>\$112,926</u>		<u>\$704,241</u>	<u>\$716,100</u>	<u>\$11,859</u>

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**COMBINED STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN RETAINED EARNINGS
ALL PROPRIETARY FUND TYPES
FOR THE YEAR ENDED JUNE 30, 2000**

	<u>Proprietary Fund Types</u>		<u>Total (Memorandum Only)</u>
	<u>Enterprise</u>	<u>Internal Service</u>	
Operating revenues:			
Tuition and fees	\$43,539		\$43,539
Sales/charges for services	326,779	\$854,617	1,181,396
Other operating revenues.		58,065	58,065
	<hr/>	<hr/>	<hr/>
Total operating revenues	370,318	912,682	1,283,000
	<hr/>	<hr/>	<hr/>
Operating expenses:			
Personal services	265,530	37,117	302,647
Contract services	8,227		8,227
Materials and supplies	368,766		368,766
Depreciation	9,471		9,471
Claims expense		874,093	874,093
	<hr/>	<hr/>	<hr/>
Total operating expenses	651,994	911,210	1,563,204
	<hr/>	<hr/>	<hr/>
Operating income (loss)	(281,676)	1,472	(280,204)
	<hr/>	<hr/>	<hr/>
Nonoperating revenues:			
Operating grants.	232,337		232,337
Federal commodities	45,826		45,826
Interest revenue	936	343	1,279
	<hr/>	<hr/>	<hr/>
Total nonoperating revenues.	279,099	343	279,442
	<hr/>	<hr/>	<hr/>
Net income (loss) before operating transfers	(2,577)	1,815	(762)
	<hr/>	<hr/>	<hr/>
Operating transfers in.	22,398		22,398
	<hr/>	<hr/>	<hr/>
Net income.	19,821	1,815	21,636
	<hr/>	<hr/>	<hr/>
Retained earnings (accumulated deficit), July 1	80,352	(196,562)	(116,210)
	<hr/>	<hr/>	<hr/>
Retained earnings (accumulated deficit), June 30	\$100,173	(\$194,747)	(\$94,574)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The notes to the general purpose financial statements are an integral part of this statement

HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO

**COMBINED STATEMENT OF CASH FLOWS
ALL PROPRIETARY FUND TYPES
FOR THE YEAR ENDED JUNE 30, 2000**

	<u>Proprietary Fund Types</u>		Total (Memorandum Only)
	<u>Enterprise Fund</u>	<u>Internal Service</u>	
Cash flows from operating activities:			
Cash received from tuition and fees	\$43,382		\$43,382
Cash received from sales/service charges.	326,779	\$855,053	1,181,832
Cash received from other operations		58,065	58,065
Cash payments for personal services	(263,865)	(37,114)	(300,979)
Cash payments for contract services	(7,942)		(7,942)
Cash payments for materials and supplies	(323,367)		(323,367)
Cash payments for claims expenses.		(847,250)	(847,250)
	<u> </u>	<u> </u>	<u> </u>
Net cash provided by (used in) operating activities	(225,013)	28,754	(196,259)
Cash flows from noncapital financing activities:			
Cash received from operating grants	232,337		232,337
Cash received from operating transfers in	22,398		22,398
	<u> </u>	<u> </u>	<u> </u>
Net cash provided by noncapital financing activities.	254,735		254,735
Cash flows from investing activities:			
Interest received	936	343	1,279
	<u> </u>	<u> </u>	<u> </u>
Net cash provided by investing activities	936	343	1,279
Net increase in cash and cash equivalents	30,658	29,097	59,755
Cash and cash equivalents at beginning of year.	81,158	14,929	96,087
Cash and cash equivalents at end of year	<u>\$111,816</u>	<u>\$44,026</u>	<u>\$155,842</u>
Reconciliation of operating income (loss) to net			
cash provided by (used in) operating activities:			
Operating income (loss)	(\$281,676)	\$1,472	(\$280,204)
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:			
Depreciation	9,471		9,471
Federal donated commodities.	45,826		45,826
Changes in assets and liabilities:			
Decrease in materials and supplies inventory	4,862		4,862
(Increase) decrease in accounts receivable	(157)	436	279
Increase (decrease) in accounts payable.	(1,845)	3	(1,842)
Increase in accrued wages and benefits	931		931
Increase in compensated absences payable	668		668
Increase in pension obligation payable	66		66
Increase in claims payable.		26,843	26,843
Decrease in deferred revenue	(3,159)		(3,159)
	<u> </u>	<u> </u>	<u> </u>
Net cash provided by (used in) operating activities.	<u>(\$225,013)</u>	<u>\$28,754</u>	<u>(\$196,259)</u>

The notes to the general purpose financial statements are an integral part of this statement.

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**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000**

1. DESCRIPTION OF THE SCHOOL DISTRICT

The Hubbard Exempted Village School District (the "District") is organized under Section 2 and 3, Article VI of the Constitution of the state of Ohio to provide educational services to the students and other community members of the District. Under such laws there is no authority for a School District to have a charter or adopt local laws. The legislative power of the District is vested in the Board of Education, consisting of five members elected at large for staggered four year terms by the citizens of the District.

The District serves an area of approximately 25 square miles in Trumbull County, including the Village of Hubbard and portions of surrounding townships.

The District ranks as the 223rd largest by enrollment among the 660 public and community school districts in the State. It currently operates 1 elementary school, 1 middle school, and 1 comprehensive high school. The District employs 104 non-certified employees, 164 certified employees and 7 administrators to provide services to approximately 2,420 students in grades K through 12 and various community groups.

2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The general purpose financial statements (GPFS) of the District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District also applies Financial Accounting Standards Board (FASB) Statements and Interpretations issued on or before November 30, 1989, to its proprietary activities provided they do not conflict with or contradict GASB pronouncements. The District's significant accounting policies are described below.

A. Reporting Entity

The District's reporting entity has been defined in accordance with GASB Statement No. 14, "The Financial Reporting Entity". When applying GASB Statement No. 14, management has considered all potential component units. The basic, but not the only, criterion for including a potential component unit within the reporting entity is the District's ability to exercise significant oversight responsibility. The most significant manifestation of this ability is financial interdependence. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to the selection of the governing authority, the designation of management, the ability to significantly influence operations, and the accountability for fiscal matters.

A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the District and/or its citizens. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities. Based upon the application of these criteria, there are no potential component units that should be blended or discretely presented in the financial statements of the District. The following organizations are described due to their relationship with the District:

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

JOINTLY GOVERNED ORGANIZATIONS

Northeast Ohio Management Information Network (NEOMIN)

NEOMIN is a jointly governed organization among twenty-eight school districts and two county boards of education. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to the administrative and instructional functions among member districts. Each of the governments of these schools supports NEOMIN based upon a per pupil charge dependent upon the software package utilized. The District remitted \$36,863 to NEOMIN in fiscal 2000. In the event of dissolution of the organization, all current members will share in net obligations or asset liquidations in a ratio proportionate to their last twelve months financial contribution. NEOMIN is governed by a Board of Directors consisting of superintendents of the member school districts. The degree of control exercised by any school district is limited to its representation on the Board. In accordance with GASB Statement No. 14, the District does not have any equity interest in NEOMIN as a residual interest in the net resources of an organization upon dissolution is not equivalent to an equity interest. Complete financial statements for NEOMIN may be obtained from the administrative offices at 528 Educational Highway, Warren, Ohio 44483.

North East Ohio Instructional Media Center (NEOIMC)

NEOIMC is a jointly governed organization among 45 school districts. The organization was formed for the purpose of providing quality films and/or other media to support the curricula of the District. Each member pays a monthly premium based on use of the media materials. NEOIMC is governed by an advisory committee made up of a member from a parochial school, a JVS, one county superintendent from each participating county, one city superintendent, and two local superintendents rotating every two years. Financial information can be obtained by contacting the treasurer at the Trumbull County Educational Service Center, 347 North Park Avenue, Warren, Ohio 44481.

North East Ohio Special Education Regional Resource Center (NEO/SERRC)

NEO/SERRC is a special education service center which selects its own board, adopts its own budget and receives direct federal and state grants for its operation. NEO/SERRC is governed by a governing board of 39 members made up of representatives from 35 superintendents of the participating districts, one non-public school, one county board of mental retardation and two parents whose terms rotate every year. Information can be obtained by contacting the treasurer at the Mahoning County Educational Service Center, 2801 Market Street, Youngstown, Ohio 44507.

PUBLIC ENTITY RISK POOL

Ohio School Boards Association Workers' Compensation Group Rating Plan

The District participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (WCGRP), an insurance purchasing pool. The WCGRP was established under section 4123.29 of the Ohio Revised Code. The GRP's business and affairs are conducted by a three member Board of Directors consisting of the President, the President-Elect and the Immediate Past President of the OSBA. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO

NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

RELATED ORGANIZATION

Hubbard Parks and Recreation

The Board of Education appoints citizens to the Parks and Recreation Board when there are vacancies. This is the Board of Education's only involvement with the Board of Parks and Recreation.

B. Fund Accounting

The District uses funds and account groups to report its financial position and the results of its operations. A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain school district activities or functions. Funds are classified into three categories: governmental, proprietary and fiduciary. Each category is divided into separate fund types.

GOVERNMENTAL FUNDS

Governmental funds are those through which most governmental functions of the District are financed. The acquisition, use and balances of the District's expendable financial resources and the related liabilities (except those accounted for in proprietary funds) are accounted for through governmental funds. The following are the District's governmental fund types:

General Fund - The general fund is the general operating fund of the District and is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - The special revenue funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes.

Debt Service Fund - The debt service fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

Capital Projects Funds - The capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

PROPRIETARY FUNDS

Proprietary funds are used to account for the District's ongoing activities which are similar to those often found in the private sector where the determination of net income is necessary or useful to sound financial administration. The following are the District's proprietary fund types:

HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO

NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Enterprise Funds - The enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises--where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

Internal Service Funds - The internal service funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the District, or to other governments, on a cost-reimbursement basis.

FIDUCIARY FUNDS

Fiduciary Funds are used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. Trust funds account for assets held by the District under the terms of a formal trust agreement.

Expendable Trust Fund - The expendable trust fund is accounted for in essentially the same manner as the governmental fund types, using the same measurement focus and basis of accounting. Expendable trust funds account for assets when both the principal and interest may be spent.

Agency Funds - The agency funds are custodial in nature and do not involve results of operations or have a measurement focus. This fund is used to account for assets that the government holds for others in an agency capacity. The agency fund is presented on a budget basis, with note disclosure, regarding items which, in other fund types, would be subject to accrual. See Note 3 for agency fund accruals, which, in other fund types, would be subject to accrual.

ACCOUNT GROUPS

To make a clear distinction between fixed assets related to specific funds and those of general government, and between long-term liabilities related to specific funds and those of general nature, the following account groups are used.

General Fixed Assets Account Group - This group of accounts is established to account for all fixed assets of the District, other than those accounted for in the proprietary funds.

General Long-Term Obligations Account Group - This group of accounts is established to account for all long-term obligations of the District except those accounted for in the proprietary funds.

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

C. Measurement Focus/Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds and the expendable trust fund are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operations of these funds are included on the balance sheet. Proprietary Fund Type operating statements present increases (revenues) and decreases (expenses) in net total assets.

The modified accrual basis of accounting is followed for governmental funds and the expendable trust fund. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available to finance expenditures of the current period, which for the District is sixty days after the June 30 year end. Revenues accrued at the end of the year include interest, grants and entitlements (to the extent such grants and entitlements relate to the current fiscal year), and accounts (student fees and rent). Current property taxes measurable as of June 30, 2000, and which are intended to finance fiscal 2000 operations, have been recorded as deferred revenues. Delinquent property taxes measurable and available (received within 60 days) are recognized as revenue. In proprietary funds, unused donated commodities are reported as deferred revenue.

The District reports deferred revenue on its combined balance sheet. Deferred revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenues also arise when resources are received by the District before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the government has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

Expenditures (decreases in net financial resources) are recognized in the period in which the fund liability is incurred with the following exceptions: general long-term obligation principal and interest are reported only when due; and the costs of accumulated unpaid vacation and sick leave are reported as expenditures in the period in which they will be liquidated with available financial resources rather than in the period earned by employees.

The proprietary funds are accounted for on the accrual basis of accounting. Under the accrual basis of accounting, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. The fair value of donated commodities used during the year is reported in the operating statement as an expense and a like amount is reported as donated commodities revenue.

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

D. Budgets

The District is required by State statute to adopt an annual appropriated cash basis budget for all funds. The specific timetable for fiscal year 2000 is as follows:

1. Prior to January 15 of the preceding year, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The expressed purpose of this budget document is to reflect the need for existing (or increased) tax rates.
2. By no later than January 20, the board-adopted budget is filed with the Trumbull County Budget Commission for tax rate determination.
3. Prior to April 1st, the Board of Education accepts, by formal resolution, the tax rates as determined by the Budget Commission and receives the Commission's Certificate of Estimated Resources which states the projected revenue of each fund. Prior to June 30, the District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the Certificate of Estimated Resources. The revised budget then serves as a basis for the appropriation measure. On or about July 1, the Certificate is amended to include any unencumbered balances from the preceding year as reported by the District Treasurer. The Certificate may be further amended during the year if projected increases or decreases in revenue are identified by the District Treasurer. The amounts reported in the budgetary statement reflect the amounts set forth in the final Amended Certificate issued for fiscal year 2000.
4. By July 1, the annual appropriation resolution is legally enacted by the Board of Education at the fund type level of expenditures, which are the legal levels of budgetary control. (State statute permits a temporary appropriation to be effective until no later than October 1 of each year.) Although the legal level of budgetary control was established at the fund type level of expenditures, the District has elected to present budgetary statement comparisons at the fund and function level of expenditures. Resolution appropriations by fund must be within the estimated resources as certified by the County Budget Commission and the total of expenditures and encumbrances may not exceed the appropriation totals. The District was in violation of Ohio Rev. Code 5705.39, appropriations exceeded estimated resources within certain funds.
5. Any revisions that alter the total of any fund type must be approved by the Board of Education.
6. Formal budgetary integration is employed as a management control device during the year for all funds consistent with the general obligation bond indenture and other statutory provisions. All fund types completed the year within the amount of their legally authorized cash basis appropriation.
7. Appropriation amounts are as originally adopted, or as amended by the Board of Education through the year by supplemental appropriations which either reallocated or increased the original appropriated amounts. All supplemental appropriations were legally enacted by the Board prior to June 30, 2000.

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

8. Unencumbered appropriations lapse at year end. Encumbered appropriations are carried forward to the succeeding fiscal year and need not be reappropriated. Expenditures plus encumbrances may not legally exceed budgeted appropriations at the fund type level.

Encumbrance accounting is utilized with District funds in the normal course of operations, for purchase orders and contract related expenditures. An encumbrance is a reserve on the available spending authority due to commitment for a future expenditure and does not represent a liability. For governmental fund types, encumbrances outstanding at year end appear as a reserve to the fund balance on a GAAP basis and as the equivalent of expenditures on a non-GAAP budgetary basis in order to demonstrate legal compliance. Note 16 provides a reconciliation of the budgetary and GAAP basis of accounting. Encumbrances for enterprise funds are disclosed in Note 13 to the financial statements.

E. Cash and Investments

To improve cash management, cash received by the District is pooled. Monies for all funds, including proprietary funds, are maintained in this pool. Individual fund integrity is maintained through the District's records. Each fund's interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents" on the combined balance sheet.

During fiscal year 2000, investments were limited to STAR Ohio and repurchase agreements. Except for nonparticipating investment contracts, investments are reported at fair value which is based on quoted market prices. Nonparticipating investment contracts such as repurchase agreements are reported at cost.

The District has invested funds in the State Treasury Asset Reserve of Ohio (STAR Ohio) during fiscal year 2000. STAR Ohio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price which is the price the investment could be sold for on June 30, 2000.

Under existing Ohio statutes all investment earnings are assigned to the general fund except for those specifically related to the auxiliary services fund, expendable trust fund, student activity fund, food service fund and employee benefits self-insurance fund which are individually authorized by board resolution. The following funds were credited with more interest revenue than would have been received based upon their share of the District's investments:

	<u>Interest Actually Received</u>	<u>Interest Based upon Share of Investments</u>	<u>Interest Assigned by Other Funds</u>
General Fund	\$65,974	\$23,925	\$42,049
<u>Special Revenue Funds</u>			
District Managed Student Activity	624	551	73

HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO

NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

For purposes of the combined statement of cash flows and for presentation on the combined balance sheet, investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the District are considered to be cash equivalents.

An analysis of the Treasurer's investment account at year end is provided in Note 4.

F. Inventory

Inventories of proprietary funds are valued at the lower of cost (first-in/first-out method) or market and expensed when used rather than when purchased.

G. Fixed Assets and Depreciation

1. General Fixed Assets Account Group

General fixed assets are capitalized at cost (or estimated historical cost) and updated for the cost of additions and retirements during the year in the general fixed assets account group. Donated fixed assets are recorded at their fair market values as of the date donated. The District follows the policy of not capitalizing assets with a cost of less than \$500 and a useful life of less than five years. No depreciation is recognized for assets in the general fixed assets account group. The District has not included infrastructure in the general fixed assets account group.

2. Proprietary Funds

Equipment reflected in these funds are stated at historical cost (or estimated historical cost) and updated for the cost of additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date donated. Depreciation has been provided, where appropriate, on a straight-line basis over the following estimated useful lives:

<u>Asset</u>	<u>Life (years)</u>
Furniture, fixtures and minor equipment	5 - 20

HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO

NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

H. Intergovernmental Revenues

In governmental funds, entitlements and non-reimbursable grants are recorded as receivables and revenue when measurable and available (to the extent such grants and entitlements relate to the current fiscal year). Reimbursement type grants are recorded as receivables and revenues when the related expenditures are incurred. Other than commodities, grants and entitlements for proprietary fund operations are recognized as revenue when measurable and earned. The District currently participates in various state and federal programs categorized as follows:

Entitlements

General Fund

State Foundation Program
School Bus Purchase Program

Special Revenue Fund

Education Management Information Systems (EMIS)

Non-Reimbursable Grants

Special Revenue Funds

Auxiliary Services
Teacher Development
Disadvantaged Pupil Impact Aid
Title VI-B
Title I
Title VI
Summer Intervention
Title VI-R Class Size Reduction
SchoolNet Professional Development
Safe School Hotline

Reimbursable Grants

Enterprise Funds

National School Lunch Program
National School Breakfast Program
Government Donated Commodities

Grants and entitlements amounted to approximately 53% of the District's operating revenue during the 2000 fiscal year.

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

I. Compensated Absences

Compensated absences of the District consist of vacation leave and sick leave to the extent that payment to the employee for these absences are attributable to services already rendered and are not contingent on a specific event that is outside the control of the District and the employee.

In accordance with the provisions of GASB Statement No. 16, "Accounting for Compensated Absences", a liability for vacation leave is accrued if a) the employees' rights to payment are attributable to services already rendered; and b) it is probable that the employer will compensate the employees for the benefits through paid time off or other means, such as cash payment at termination or retirement. A liability for severance is accrued using the vesting method; i.e., the liability is based on the sick leave accumulated at the balance sheet date by those employees who are currently eligible to receive termination (severance) payments, as well as those employees expected to become eligible in the future. For purposes of establishing a liability for this future severance eligibility, all employees at least fifty years of age, with at least ten years of service, or twenty years of service at any age were included.

The total liability for vacation and sick leave payments has been calculated using pay rates in effect at the balance sheet date, and reduced to the maximum payment allowed by labor contract and/or statute, plus any applicable additional salary related payments.

Accumulated vacation and sick leave of governmental fund type employees meeting the above requirements have been recorded in the appropriate governmental fund as a current liability to the extent that the amounts are expected to be payable within the current available period. The balance of the liability is recorded in the general long-term obligations account group. Vacation and sick leave for employees meeting the above requirements who are paid from Proprietary Funds is recorded as an expense when earned.

J. Long-Term Obligations

Long term debt is recognized as a liability of a government fund when due, or when resources have been accumulated in the debt service fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a government fund. The remaining portion of such obligations is reported in the general long-term obligations account group. Long-term liabilities expected to be financed from proprietary fund operations are accounted for in those funds.

K. Fund Equity

Contributed capital is recorded in propriety funds that received capital grants or contributions from other funds. Reserved fund balances indicate that portion of fund equity which is not available for current appropriation or is legally segregated for a specific use. Fund balances are reserved for encumbrances, advances to other funds, debt service, prepayments, budget stabilization and tax revenue unavailable for appropriation. The unreserved portions of fund equity reflected for the governmental funds are available for use within the specific purposes of those funds.

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

L. Interfund Transactions

During the course of normal operations, the District may have numerous transactions between funds. The most significant include:

1. Transfers of resources from one fund to another fund. The resources transferred are to be expended for operations by the receiving fund and are recorded as operating transfers, with the exception of agency funds, which do not show transfers of resources as operating transfers.
2. Reimbursements from one fund to another are treated as expenditures/expenses in the reimbursing fund and a reduction in expenditures/expenses in the reimbursed fund. Quasi-external transaction are accounted for as revenues, expenditures or expenses.
3. Short-term interfund loans and accrued interfund reimbursements and accrued operating transfers are reflected as "interfund loans receivable or payable". The District had short-term interfund loans receivable and payable at June 30, 2000.
4. Long-term interfund loans that will not be repaid within the next year are termed "advances" and are shown as reservations of fund balances on the combined balance sheet for those funds that report advances to other funds as assets because they are not spendable, available resources. The District had long-term advances receivable and payable at June 30, 2000.

See Note 5 for an analysis of interfund transactions.

M. Restricted Assets

Restricted assets in the general fund represent cash and cash equivalents set aside to establish a budget stabilization reserve. This reserve is required by State statute and can be used only after receiving approval from the State Superintendent of Public Instruction. A fund balance reserve has also been established. See Note 18 for detail of statutory reserves.

N. Estimates

The preparation of the GPFS in conformity with GAAP requires management to make estimates and assumptions that affect the amounts reported in the GPFS and accompanying notes. Actual results may differ from those estimates.

O. Parochial School

Within the District's boundaries is St. Patrick's parochial school, which is operated through the Youngstown Catholic Diocese. Current state legislation provides funding to this parochial school. These monies are received and disbursed on behalf of the parochial school by the Treasurer of the District, as directed by the parochial school. The fiduciary responsibility of the District for these monies is reflected in a special revenue fund for financial reporting purposes.

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

P. Contributed Capital

Contributed capital is recorded in proprietary funds that have received capital grants or contributions from other funds. These assets are recorded at their fair market value on the date contributed. Depreciation on those assets acquired or constructed with contributed resources is expensed and closed to unreserved retained earnings at year end.

Q. Memorandum Only - Total Columns

Total columns on the GPFS are captioned (Memorandum Only) to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with GAAP. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

3. ACCOUNTABILITY AND COMPLIANCE

A. Deficit Fund Balance/Retained Earnings

	<u>Deficit Balance</u>
General Fund	\$1,115,250
<u>Special Revenue Funds</u>	
Disadvantaged Pupil Impact Aid	300
Title VI-B	13,797
Title I	39,129
District Managed Student Activities	5,577
Miscellaneous Federal Grants	6,706
<u>Capital Project Funds</u>	
Technology Equity	4,603
<u>Internal Service Funds</u>	
Employee Benefits Self-Insurance	225,845

These funds complied with Ohio state law, which does not permit a cash basis deficit at year end.

The deficit fund balance in the general fund is caused primarily by the recognition of a spending reserve note payable as a fund liability rather than as an "other financing source" and in the reporting of liabilities for accrued wages, benefits and retirement obligations in accordance with GAAP. This deficit will be eliminated by intergovernmental revenues and other resources not recognized at June 30.

The deficit fund balances in the Disadvantaged Pupil Impact Aid and Title VI-B special revenue funds are caused by accruing wage, benefit and retirement obligations in accordance with GAAP. These deficits will be eliminated by intergovernmental revenues and other resources not recognized at June 30.

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

3. ACCOUNTABILITY AND COMPLIANCE- (Continued)

The deficit fund balance in the Title I special revenue fund is caused by the application of GAAP namely in the reporting of liabilities for accrued wages and amounts due to other funds attributable to the fiscal year. This deficit balance will be eliminated by intergovernmental revenues or other subsidies not recognized and recorded at June 30.

The deficit fund balances in the District Managed Student Activities and Miscellaneous Federal Grants special revenue funds are a result of the application of GAAP, namely in the recognition of an interfund loan as a fund liability, rather than as an "other financing source" and in the reporting of accounts payable in accordance with GAAP. These deficits will be eliminated by anticipated future intergovernmental revenues or other subsidies not recognized and recorded at June 30.

The deficit fund balance in the Technology Equity capital projects fund is a result of the application of GAAP, namely in the recognition of an interfund loan as a fund liability, rather than as an "other financing source". This deficit will be eliminated by anticipated future intergovernmental revenues or other subsidies not recognized and recorded at June 30.

The deficit retained earnings balance in the Employee Benefits Self-Insurance internal service fund is caused by accruing claims payable in accordance with GAAP. This deficit will be eliminated as premiums are collected to pay the claims as they become due.

B. Agency Fund

The following is an accrual for the agency fund which, in other fund types, would be recognized in the combined balance sheet:

<u>Assets</u>	
Accounts receivable	\$ 427
<u>Liabilities</u>	
Accounts payable	1,191

4. EQUITY IN POOLED CASH AND INVESTMENTS

The District maintains a cash and investment pool used by all funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Equity in Pooled Cash and Cash Equivalents". Statutes require the classification of monies held by the District into three categories:

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits the Board of Education has identified as not required for use within the current two year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

4. EQUITY IN POOLED CASH AND INVESTMENTS - (Continued)

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings accounts, including passbook accounts.

Protection of the District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim monies may be deposited or invested in the following securities:

1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal or interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
6. The State Treasury Asset Reserve of Ohio (STAR Ohio);
7. Certain bankers' acceptances and commercial paper notes for a period not to exceed one hundred and eighty days in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and
8. Under limited circumstances, corporate debt instruments rated in either of the two highest rating classifications by at least two nationally recognized rating agencies.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

4. EQUITY IN POOLED CASH AND INVESTMENTS - (Continued)

Cash with Fiscal Agent: The District is self-insured through a fiscal agent. The money held by the fiscal agent cannot be identified as an investment or deposit since it is held in a pool made up of numerous participants. The amount held by the fiscal agent at June 30, 2000 was \$12,925.

The following information classifies deposits and investments by categories of risk as defined in GASB Statement No. 3, "Deposits with Financial Institutions, Investments and Reverse Repurchase Agreements".

Deposits: At year end, the carrying amount of the District's deposits was \$11,686 and the bank balance was \$17,831. The entire bank balance was covered by federal depository insurance.

Collateral is required for demand deposits and certificates of deposits in excess of all deposits not covered by federal depository insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies, obligations of the State of Ohio and its municipalities, and obligations of the other states. Obligations pledged to secure deposits must be delivered to a bank other than the institution in which the deposit is made. Written custodial agreements are required.

Investments: Investments are categorized to give an indication of the level of risk assumed by the entity at year-end. Category 1 includes investments that are insured or registered or securities held by the District. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the District's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty or by its trust department, but not in the District's name. Investments in STAR Ohio are not categorized as they are not evidenced by securities that exist in physical or book entry form.

	Category 3	Reported Amount	Fair Value
Repurchase agreement	<u>\$732,023</u>	\$ 732,023	\$ 732,023
Investment in STAR Ohio		<u>295,883</u>	<u>295,883</u>
Total investments		<u>\$1,027,906</u>	<u>\$1,027,906</u>

The classification of cash and cash equivalents on the combined balance sheet is based on criteria set forth in GASB Statement No. 9, "Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting".

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

4. EQUITY IN POOLED CASH AND INVESTMENTS - (Continued)

A reconciliation between the classifications of cash and cash equivalents on the combined balance sheet (per GASB Statement No. 9) and the classifications of deposits and investments presented above per GASB Statement No. 3 is as follows:

	<u>Cash and Cash Equivalents/Deposits</u>	<u>Investments</u>
Per GASB Statement No. 9	\$1,052,517	\$ 0
Cash with fiscal agent	(12,925)	---
Investments of the cash management pool:		
Repurchase agreement	(732,023)	732,023
Investment in STAR Ohio	(295,883)	295,883
Per GASB Statement No. 3	<u>\$ 11,686</u>	<u>\$1,027,906</u>

5. INTERFUND TRANSACTIONS

A. The following is a summarized breakdown of the District's long-term advances receivable and payable at June 30, 2000:

	<u>Advances To Other Funds</u>	<u>Advances From Other Funds</u>
General Fund	\$2,996	\$ ---
<u>Special Revenue Funds</u>		
Title VI	---	1,107
<u>Enterprise Funds</u>		
Food Service	---	1,889
Total	<u>\$2,996</u>	<u>\$2,996</u>

B. The following is a summarized breakdown of the District's operating transfers for fiscal year 2000:

	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund	\$1,243,557	\$ 29,468
<u>Special Revenue Funds</u>		
Emergency Levy	---	1,243,557
District Managed Student Activities	7,070	---
<u>Enterprise Funds</u>		
Uniform School Supplies	22,398	---
Total	<u>\$1,273,025</u>	<u>\$1,273,025</u>

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

5. INTERFUND TRANSACTIONS - (Continued)

C. Interfund balances at June 30, 2000, consist of the following individual interfund loans receivable and payable:

	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
General Fund	\$16,212	\$ ---
<u>Special Revenue Funds</u>		
District Managed Student Activity	---	5,000
Title II	---	4,282
Title VI-R Class Size Reduction	---	2,327
<u>Capital Projects Funds</u>		
Technology Equity	---	4,603
Total	<u>\$16,212</u>	<u>\$16,212</u>

D. Amounts "due to" and "due from" other funds at June 30, 2000, consist of the following:

	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
General Fund	\$17,339	\$ 5,995
<u>Special Revenue Funds</u>		
Title I	---	17,339
Title II	<u>5,995</u>	<u>---</u>
Total	<u>\$23,334</u>	<u>\$23,334</u>

6. PROPERTY TAXES

Property taxes are levied and assessed on a calendar year basis. Distributions from the second half of the calendar year occur in a new fiscal year and are intended to finance the operations of that year. Property taxes include amounts levied against all real, public utility and tangible (used in business) property located in the District.

Real property taxes and public utility taxes are levied after April 1 on the assessed value listed as of the prior January 1, the lien date. Assessed values are established by State law at 35% of appraised market value.

Public utility property taxes are assessed on tangible personal property, as well as land and improvements. Real property is assessed at 35% of market value and personal property is assessed at 100% of market value except for the personal property of rural electric companies (50% of market) and railroads which are assessed at 29%.

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

6. PROPERTY TAXES - (Continued)

Tangible personal property taxes attach as a lien and are levied on January 1 of the current year. Tangible personal property assessments are 25% of true value. The assessed value upon which the 1999 taxes were collected was \$188,212,892. Agricultural/residential and public utility real estate represented \$134,640,120 or 71.53% of this total; Commercial/ industrial real estate represented \$24,508,780 or 13.02% of this total; public utility tangible represented \$7,917,470 or 4.21% of this total and general tangible property represented \$21,146,522 or 11.24%. The voted general tax rate for operations during the period was \$48.26 per \$1,000 of assessed valuation.

Real property taxes are payable annually or semi-annually. If paid annually, payment is due January 20; if paid semi-annually, the first payment is due January 20 with the remainder payable by June 20.

The Trumbull County Treasurer collects property tax on behalf of the District. The County Auditor periodically remits to the District its portion of the taxes collected. These tax "advances" are based on statutory cash flow collection rates. Final "settlements" are made each February and August.

Accrued property taxes receivable represent delinquent taxes outstanding and real property, personal property and public utility taxes which became measurable as of June 30, 2000. Although total property tax collections for the next fiscal year are measurable, they are not (exclusive of advances) intended to finance current year operations. The net receivable (total receivable less amount available intended to finance the current year) is therefore offset by a credit to deferred revenue. A total of \$24,273 was available to the District as an advance at June 30 and is recognized as revenue.

Taxes available for advance and recognized as revenue but not received by the District prior to June 30, 2000, are reflected as a reservation of fund balance for tax advance unavailable for appropriation. The District is prohibited, by law, from appropriating this revenue in accordance with ORC Section 5705.35, since an advance of revenue was not requested or received prior to the fiscal year end.

7. RECEIVABLES

Receivables at June 30, 2000 consisted of taxes, long-term interfund loans, short-term interfund loans, amounts due from other funds and accounts (rent and student fees). All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes.

A summary of the principal items of receivables follows:

	<u>Amounts</u>
<u>General Fund</u>	
Taxes - current & delinquent	\$5,023,548
Accounts	18,452
Due from other funds	17,339
Interfund loan receivable	16,212
 <u>Special Revenue Funds</u>	
Taxes - current & delinquent	1,322,188
Accounts	1,651
Due from other funds	5,995
 <u>Debt Service Fund</u>	
Taxes - current & delinquent	209,234

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

8. FIXED ASSETS

A summary of the changes in the general fixed assets account group during the fiscal year follows:

	<u>Balance</u> <u>07/01/99</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance</u> <u>06/30/00</u>
Land/improvements	\$ 1,329,728	\$ ---	\$ ---	\$ 1,329,728
Buildings/improvements	6,468,480	420,540	---	6,889,020
Furniture/equipment	2,848,884	105,054	(4,500)	2,949,438
Vehicles	907,609	64,066	---	971,675
Construction in progress	<u>377,641</u>	<u>42,899</u>	<u>(420,540)</u>	<u>0</u>
Total	<u>\$11,932,342</u>	<u>\$632,559</u>	<u>\$(425,040)</u>	<u>\$12,139,861</u>

The construction in progress represents soccer field renovations and lighting and window replacements completed during fiscal year 2000.

A summary of the proprietary fixed assets at June 30, 2000 follows:

Furniture and equipment	\$ 355,976
Less: accumulated depreciation	<u>(284,717)</u>
Net fixed assets	<u>\$ 71,259</u>

9. CONTRIBUTED CAPITAL

Contributed capital for the year ended June 30, 2000 are summarized by source as follows:

	<u>Food Service</u>
Contributed capital, July 1, 1999	\$28,837
Current contributions from other funds	<u>---</u>
Contributed capital, June 30, 2000	<u>\$28,837</u>

10. LONG-TERM OBLIGATIONS

In a prior fiscal year, the District issued energy conservation notes to provide for energy improvements to various District buildings. The primary source of repayment of these notes is through energy savings as a result of the improvements.

Payments of principal and interest relating to this liability are recorded as expenditures in the debt service fund. The unmatured obligation at year end is accounted for in the general long-term obligations account group.

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

10. LONG-TERM OBLIGATIONS - (Continued)

A. The following is a description of the District's notes outstanding as of June 30, 2000:

<u>Purpose</u>	<u>Interest Rates</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Balance 07/01/99</u>	<u>Retired in 2000</u>	<u>Balance 06/30/00</u>
Energy Conservation Note	5.10%	08/30/93	06/01/03	\$440,000	\$(100,000)	\$340,000
Energy Conservation Note	5.75%	09/10/93	06/30/03	<u>235,298</u>	<u>(58,825)</u>	<u>176,473</u>
Total				<u>\$675,298</u>	<u>\$(158,825)</u>	<u>\$516,473</u>

B. The following is a summary of the District's future annual debt service requirements to maturity for energy conservation notes:

<u>Year Ending June 30,</u>	<u>Principal on energy conservation notes</u>	<u>Interest on energy conservation notes</u>	<u>Total</u>
2001	\$163,825	\$27,487	\$191,312
2002	173,824	18,749	192,573
2003	<u>178,824</u>	<u>9,502</u>	<u>188,326</u>
Total	<u>\$516,473</u>	<u>\$55,738</u>	<u>\$572,211</u>

C. During the year ended June 30, 2000, the following changes occurred in liabilities reported in the general long-term obligations account group. Compensated absences are presented net of actual increases and decreases due to the practicality of determining these values. Compensated absences and the pension obligation will be paid from the fund which the employee is paid.

	<u>Balance 07/01/99</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance 06/30/00</u>
Compensated absences	\$1,111,542	\$ 9,259	\$ - - -	\$1,120,801
Pension obligation payable	123,580	132,594	(123,580)	132,594
Energy conservation notes payable	<u>675,298</u>	<u>- - -</u>	<u>(158,825)</u>	<u>516,473</u>
Total	<u>\$1,910,420</u>	<u>\$141,853</u>	<u>\$(282,405)</u>	<u>\$1,769,868</u>

D. Legal Debt Margin

The Ohio Revised Code provides that the total net indebtedness of the District shall never exceed 9% of the total assessed valuation of the District. The code further provides that unvoted indebtedness shall not exceed 1/10 of 1% of the property valuation of the District. The effects of these debt limitations at June 30, 2000 are a voted debt margin of \$16,954,819 (including available funds of \$15,029) and an unvoted debt margin of \$188,213.

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

11. SPENDING RESERVE NOTE PAYABLE

During fiscal year 2000, the District issued a \$200,000 spending reserve note for the purpose of paying current expenses. The note is a general obligation of the District for which the full faith and credit of the District is pledged for repayment. The note, a liability of the general fund, will be repaid in fiscal year 2001.

The following is a description of the spending reserve note activity during fiscal 2000:

	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Balance 07/01/99</u>	<u>Issued in 2000</u>	<u>Balance 06/30/00</u>
Spending reserve note	06/29/00	12/29/00	5.790%	<u>\$ 0</u>	<u>\$200,000</u>	<u>\$200,000</u>

12. RISK MANAGEMENT

A. Comprehensive

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District maintains comprehensive commercial insurance coverage for real property, building contents, vehicles and liability. Vehicle policies include liability coverage for bodily injury and property damage.

Real property and contents are fully insured with a liability limit of \$34,751,575 and a deductible of \$1,000.

The District's fleet insurance coverage has a liability of \$1,000,000 for each accident, \$300,000 for each uninsured motorist accident, aggregate of \$1,000,000. The property damage liability is 250,000.

The District's liability policy has a liability limit of \$1,000,000 for each occurrence and \$3,000,000 aggregate.

Settled claims resulting from these risks have not exceeded the commercial insurance coverage in any of the past three fiscal years.

B. Employee Benefits Self-Insurance

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District has established an employee benefits self-insurance fund in the internal service fund type to account for and finance its uninsured risks of loss. Under this program, the self-insurance fund provides coverage for up to a maximum of \$40,000 for each health insurance claim. The District purchases commercial insurance for claims in excess of coverage provided by this fund. Settled claims have not exceeded this commercial insurance coverage in any of the past three fiscal years.

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

12. RISK MANAGEMENT - (Continued)

All funds of the District participate in the program and make payment to the employee benefits self-insurance fund based upon actuarial estimates of the amounts needed to pay prior and current-year claims and to establish a reserve for catastrophic losses. The liability for unpaid claims of \$238,914 reported in the internal service fund at June 30, 2000, is based on the requirements of GASB Statement No. 10, "Accounting and Financial Reporting for Risk Financing and Related Insurance Issues", as amended by GASB Statement No. 30, "Risk Financing Omnibus", which requires that a liability for unpaid claims costs, including estimates of costs relating to incurred but not reported claims, be accrued at the estimated ultimate cost of settling the claims. Changes in the claims liability for the past two fiscal years follows:

<u>Fiscal Year</u>	<u>Beginning Balance</u>	<u>Current Year Claims</u>	<u>Claims Payments</u>	<u>Ending Balance</u>
1999 - 2000	\$212,071	\$ 874,093	\$ (847,250)	\$238,914
1998 - 1999	\$183,623	\$1,105,230	\$(1,076,782)	\$212,071

C. Worker's Compensation

The District participates in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool (See Note 2.A.). The GRP's business and affairs are conducted by a three member board of directors consisting of the President, the President-Elect and the Immediate Past President of the Ohio School Boards Association. The Executive Director of the OSBA, or his designee, serves as coordinator of the program. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

The intent of the GRP is to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund". This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control and actuarial services to the GRP. Each year, the District pays an enrollment fee to the GRP to cover the costs of administering the program.

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

13. SEGMENT INFORMATION - ENTERPRISE FUNDS

The District maintains two enterprise funds to account for the operations of food service and uniform school supplies. The table below reflects, in a summarized format, the more significant financial data relating to the enterprise funds of the District as of and for the year ended June 30, 2000.

	<u>Food Service</u>	<u>Uniform School Supplies</u>	<u>Total Enterprise Funds</u>
Operating revenue	\$326,779	\$43,539	\$370,318
Operating expenses less depreciation	574,935	67,588	642,523
Depreciation	9,471	---	9,471
Operating grants	232,337	---	232,337
Operating transfers in	---	22,398	22,398
Net income (loss)	21,472	(1,651)	19,821
Net working capital	37,853	40,979	78,832
Total assets	159,085	40,979	200,064
Total liabilities	71,054	---	71,054
Contributed capital	28,837	---	28,837
Total fund equity	88,031	40,979	129,010
Encumbrances at 6/30/00	---	---	---

14. DEFINED BENEFIT PENSION PLANS

A. School Employees Retirement System

The District contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing, multiple-employer defined benefit pension plan administered by the School Employees Retirement Board. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. The report may be obtained by writing to the School Employees Retirement System, 45 North Fourth Street, Columbus, Ohio 43215-3634, or by calling (614) 222-5853.

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

14. DEFINED BENEFIT PENSION PLANS - (Continued)

Plan members are required to contribute 9 percent of their annual covered salary and the District is required to contribute 14 percent for 2000; 5.55 percent was the portion to fund pension obligations. The contribution rates are not determined actuarially, but are established by the School Employees Retirement Board within the rates allowed by State statute. The adequacy of the contribution rates is determined annually. The District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 2000, 1999, and 1998 were \$346,132, \$318,457, and \$239,894, respectively; 54 percent has been contributed for fiscal year 2000 and 100 percent for the fiscal years 1999 and 1998. \$160,872, representing the unpaid contribution for fiscal year 2000, is recorded as a liability within the respective funds and the general long-term obligations account group.

B. State Teachers Retirement System

The District contributes to the State Teachers Retirement System of Ohio (STRS), a cost-sharing, multiple-employer public employee retirement system administered by the State Teachers Retirement Board. STRS provides retirement and disability benefits, annual cost-of-living adjustments, and death and survivor benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Chapter 3307 of the Ohio Revised Code. STRS issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. The report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3771, or by calling (614) 227-4090.

Plan members are required to contribute 9.3 percent of their annual covered salary and the District is required to contribute 14 percent; 6 percent was the portion used to fund pension obligations. Contribution rates are established by the State Teachers Retirement Board, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. The District's required contributions for pension obligations to STRS for the fiscal years ended June 30, 2000, 1999, and 1998 were \$972,428, \$943,609, and \$910,765, respectively; 84 percent has been contributed for fiscal year 2000 and 100 percent for the fiscal years 1999 and 1998. \$155,356, representing the unpaid contribution for fiscal year 2000, is recorded as a liability within the respective funds.

15. POSTEMPLOYMENT BENEFITS

The District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs, and reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are funded on a pay-as-you-go basis.

The State Teachers Retirement Board has statutory authority over how much, if any, of the health care costs will be absorbed by STRS. Most benefit recipients pay a portion of the health care cost in the form of a monthly premium. By Ohio law, the cost of coverage paid from STRS funds shall be included in the employer contribution rate, currently 14 percent of covered payroll. For this fiscal year, the Board allocated employer contributions equal to 8 percent of covered payroll to the Health Care Reserve Fund. For the District, this amount equaled \$555,673 during fiscal 2000.

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

15. POSTEMPLOYMENT BENEFITS - (Continued)

STRS pays health care benefits from the Health Care Reserve Fund. The balance in the Health Care Reserve Fund was \$2.783 billion at June 30, 1999 (the latest information available). For the year ended June 30, 1999 (the latest information available), net health care costs paid by STRS were \$249.929 million and STRS had 95,796 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more years of qualifying service credit, and disability and survivor benefit recipients. Members retiring on or after August 1, 1989, with less than twenty-five years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75 percent of the premium.

For this fiscal year, employer contributions to fund health care benefits were 8.45 percent of covered payroll. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 2000, the minimum pay has been established at \$12,400. The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund.

The target level for the health care reserve is 150 percent of annual health care expenses. Expenses for health care at June 30, 1999 (the latest information available), were \$126.4 million and the target level was \$189.6 million. At June 30, 1999 (the latest information available), SERS had net assets available for payment of health care benefits of \$188.0 million and SERS had approximately 51,000 participants receiving health care benefits. For the District, the amount to fund health care benefits, including surcharge, equaled \$244,155 during the 2000 fiscal year.

16. BUDGETARY BASIS OF ACCOUNTING

While reporting financial position, results of operations, and changes in fund balance is done on a GAAP basis, the budgetary basis, as provided by law, is based upon accounting for certain transactions on a basis of cash receipts and disbursements.

The Combined Statement of Revenue, Expenditures, and Changes in Fund Balances - Budget and Actual - All Governmental Fund Types is presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are that:

- (a) Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis);
- (b) Expenditures are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis);
- (c) In order to determine compliance with Ohio law, and to reserve that portion of the applicable appropriation, encumbrances are recorded as the equivalent of an expenditure (budget basis) as opposed to a reservation of fund balance for governmental funds (GAAP basis).

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

16. BUDGETARY BASIS OF ACCOUNTING - (Continued)

The adjustments necessary to convert the results of operations for the year on the budget basis to the GAAP basis for the governmental funds are as follows:

**Excess of Revenues and Other Financing
Sources Over (Under) Expenditures and Other
Financing Uses**

Governmental Fund Types

	<u>General</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>
Budget basis	\$ 191,000	\$(18,615)	\$ 0	\$(531,035)
Net adjustment for revenue accruals	171,267	6,122	775	---
Net adjustment for expenditure accruals	(129,094)	(31,866)	---	111,794
Net adjustment for other sources/(uses)	(347,140)	(11,918)	---	(4,603)
Adjustment for encumbrances	<u>62,202</u>	<u>32,014</u>	<u>---</u>	<u>1,740</u>
GAAP basis	<u>\$ (51,765)</u>	<u>\$(24,263)</u>	<u>\$ 775</u>	<u>\$(422,104)</u>

17. CONTINGENCIES

A. Grants

The District receives significant financial assistance from numerous federal, state and local agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However in the opinion of management, any such disallowed claims will not have a material effect on any of the financial statements of the individual fund types included herein or on the overall financial position of the District at June 30, 2000.

B. Litigation

The District is involved in no material litigation as either plaintiff or defendant.

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

17. CONTINGENCIES - (Continued)

C. State School Funding Decision

On March 24, 1997, the Ohio Supreme Court rendered a decision declaring certain portions of the Ohio school funding plan unconstitutional. The Court stayed the effect of its ruling for one year to allow the State's legislature to design a plan to remedy the perceived defects in the system. Declared unconstitutional was the State's "school foundation program", which provides significant amounts of monetary support to the total District. During the fiscal year ended June 30, 2000, the District received \$7,085,945 of school foundation support.

Also, the Court declared the spending reserve borrowing program unconstitutional. The spending reserve program allowed the District to borrow against amounts anticipated to be collected from tangible personal property taxes after the District's June 30 fiscal year end. During the fiscal year ended June 30, 2000, the District borrowed \$200,000 under this program. This amount will be repaid during the subsequent fiscal year. Historically, the District has relied on this borrowing to meet its cash flow needs at the end of each fiscal year. State statute has recently been amended to gradually decrease the annual amount that may be borrowed under this program.

Since the Supreme Court ruling, numerous pieces of legislation have been passed by the State General Assembly in an attempt to address the issues identified by the Court. The Court of Common Pleas in Perry County reviewed the new laws and, in a decision issued on February 26, 1999, determined they are not sufficiently responsive to the constitutional issues raised under the "thorough and efficient" clause of the Ohio Constitution. The State appealed the decision made by the Court of Common Pleas to the Ohio Supreme Court. On May 11, 2000, the Ohio Supreme Court rendered an opinion on this issue. The Court concluded, "...the mandate of the (Ohio) Constitution has not been fulfilled." The Court's majority recognized efforts by the Ohio General Assembly taken in response to the Court's March 24, 1997, decision, however, it found seven "...major areas warrant further attention, study, and development by the General Assembly..." including the State's reliance on local property tax funding, the state's basic aid formula, the school foundation program, as discussed above, the mechanism for, and adequacy of, funding for school facilities, and the existence of the State's School Solvency Assistance Fund, which the Court found took the place of the unconstitutional emergency school loan assistance program.

The Court decided to maintain jurisdiction over these issues and continued the case at least until June 15, 2001.

As of the date of these financial statements, the District is unable to determine what effect, if any, this ongoing litigation will have on its future State funding under these programs and on its financial operations.

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY, OHIO**

**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2000
(Continued)**

18. STATUTORY RESERVES

The District is required by State law to set-aside certain general fund revenue amounts, as defined by Statute, into various reserves. These reserves are calculated and presented on a cash basis. During the fiscal year ended June 30, 2000, the reserve activity was as follows:

	<u>Textbooks</u>	<u>Capital Acquisition</u>	<u>Budget Stabilization</u>
Set-aside cash balance as of June 30, 1999	\$ 0	\$ 0	\$167,413
Current year set-aside requirement	325,209	325,209	---
Current year offsets	---	---	---
Qualifying disbursements	<u>(343,798)</u>	<u>(860,651)</u>	<u>---</u>
Total	<u>\$ (18,589)</u>	<u>\$(535,442)</u>	<u>\$167,413</u>
Cash balance carried forward to FY 2001	<u>\$ (18,589)</u>	<u>\$ 0</u>	<u>\$167,413</u>

The District had qualifying disbursements during the fiscal year that reduced the textbook and capital improvements set-aside amounts below zero. The extra amount in the textbook set-aside may be used to reduce the set-aside requirements in future years. The extra amount in the capital acquisition set-aside may not be used to reduce the set-aside requirements in future years.

The District is not required to set-aside monies in the current year for budget stabilization as the District has borrowed against its spending reserve to reduce deficits at year end.

A schedule of the restricted assets at June 30, 2000 follows:

Amount restricted for budget stabilization	<u>\$167,413</u>
Total restricted assets	<u>\$167,413</u>

19. SIGNIFICANT SUBSEQUENT EVENTS

In November 2000, voters approved a bond issue for the Hubbard Public Library. The District will serve as the taxing authority for the Library, but has no ongoing financial responsibility. The fiduciary responsibility for collecting and disbursing tax monies for the Library will be reflected in an agency fund for financial purposes.

The District repaid the \$200,000 spending reserve note on December 29, 2000. See Note 11 for further detail on the spending reserve note payable.

HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY

SCHEDULE OF FEDERAL AWARDS EXPENDITURES
FOR THE YEAR ENDED JUNE 30, 2000

Federal Grantor/ Pass Through Grantor Program Title	Pass Through Entity Number	Federal CFDA Number	Receipts	Non-Cash Receipts	Disbursements	Non-Cash Disbursements
<u>U.S. DEPARTMENT OF AGRICULTURE</u>						
<i>Passed Through Ohio Department of Education:</i>						
Nutrition Cluster:						
Food Distribution Program		10.550		\$42,354		\$45,826
National School Breakfast Program		10.553	23,640		23,640	
INational School Lunch Program		10.555	195,751		195,751	
Total U.S. Department of Agriculture - Nutrition Cluster			219,391	42,354	219,391	45,826
<u>U.S. DEPARTMENT OF EDUCATION</u>						
<i>Passed Through Ohio Department of Education:</i>						
Special Education Grants to States (IDEA Part B)	6B-SF-99 6B-SF-98 Carryover 98	84.027	118,341 9,913		116,783 9,913 388	
			128,254		127,084	
(ESEA Title I)	C1-S1-00 C1-S1-99 Carryover 98	84.010	173,473 16,431		164,134 20,524 2,686	
			189,904		187,344	
Innovative Educational Program Strategies	C2-S1-00 C2-S1-99 Carryover 98	84.298	13,139 1,747		17,421 175 15,145	
			14,886		32,741	
Class size Reduction - Title VI-R	CR-S1-00	84.340	20,990		22,479	
Total Department of Education			354,034		369,648	
Totals			\$573,425	\$42,354	\$589,039	\$45,826

The accompanying notes to this schedule are an integral part of this schedule.

**NOTES TO SCHEDULE OF FEDERAL AWARDS EXPENDITURES
JUNE 30, 2000**

NOTE A--SIGNIFICANT ACCOUNTING POLICIES

The accompanying Schedule of Federal Awards Expenditures (the Schedule) summarizes activity of the District's federal award programs. The schedule has been prepared on the cash basis of accounting.

NOTE B--FOOD DISTRIBUTION

Nonmonetary assistance, such as food received from the U.S. Department of Agriculture, is reported in the Schedule at the fair market value of the commodities received and consumed. Cash receipts from the U.S. Department of Agriculture are commingled with State grants. It is assumed federal monies are expended first. At June 30, 2000, the District had no significant food commodities in inventory.



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REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE AND ON INTERNAL CONTROL REQUIRED BY *GOVERNMENT AUDITING STANDARDS*

Hubbard Exempted Village School District
Trumbull County
150 Hall Avenue
Hubbard, Ohio 44425

To the Board of Education:

We have audited the financial statements of the Hubbard Exempted Village School District, Trumbull County, (the District) as of and for the year ended June 30, 2000, and have issued our report thereon dated February 2, 2001. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standards* which is described in the accompanying schedule of findings as item 2000-11178-001. We also noted certain immaterial instances of noncompliance that we have reported to management of the District in a separate letter dated February 2, 2001.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that do not require inclusion in this report, that we have reported to management of the District in a separate letter dated February 2, 2001.

Hubbard Exempted Village School District
Trumbull County
Report of Independent Accountants on Compliance and on
Internal Control Required by Government Auditing Standards
Page 2

This report is intended for the information and use of management, Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Jim Petro
Auditor of State

February 2, 2001



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**REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE WITH REQUIREMENTS
APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND INTERNAL CONTROL OVER
COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

Hubbard Exempted Village School District
Trumbull County
150 Hall Avenue
Hubbard, Ohio 44425

To the Board of Education:

Compliance

We have audited the compliance of the Hubbard Exempted Village School District, Trumbull County, (the District) with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133, Compliance Supplement* that are applicable to its major federal programs for the year ended June 30, 2000. The District's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal programs is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance occurred with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, the District's complied, in all material respects, with the requirements referred to above that are applicable to its major federal programs for the year ended June 30, 2000.

Internal Control Over Compliance

The management of the District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Hubbard Exempted Village School District
Trumbull County
Report of Independent Accountants on Compliance with Requirements
Applicable to Each Major Federal Program and Internal Control over
Compliance in Accordance with OMB Circular A-133
Page 2

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information and use of management, Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Jim Petro
Auditor of State

February 2, 2001

**HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT
TRUMBULL COUNTY**

**SCHEDULE OF FINDINGS
OMB CIRCULAR A -133 § .505**

JUNE 30, 2000

1. SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material non-compliance at the financial statement level (GAGAS)?	Yes
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under § .510?	No
(d)(1)(vii)	Major Programs (list):	Title I - Educationally Deprived Children CFDA# 84.010
(d)(1)(viii)	Dollar Threshold: Type A/B Programs	Type A: > \$ 300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	Yes

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

FINDING NUMBER 2000-11178-001

Noncompliance Citation

Ohio Rev. Code Section 5705.39 states the total appropriation from each fund should not exceed the total estimated revenue. No appropriation measure is to become effective until the county auditor files a certificate that the total appropriations from each fund do not exceed the total official estimate or amended official estimate.

**Finding Number 2000-11178-001
 (Continued)**

The District appropriated amounts in excess of total estimated revenue. The following variances were noted at June 30, 2000:

<u>Fund</u>	<u>Certified Resources</u>	<u>Appropriations</u>	<u>Variance</u>
Principal Funds	\$27,235	\$46,930	(\$19,695)
Student Activity	\$104,954	\$114,680	(\$9,726)
Textbook Subsidy	\$0	\$4,587	(\$4,587)
School Net Plus	\$0	\$69,006	(\$69,006)
Technology Equity	\$4,603	\$16,632	(\$12,029)
Emergency Repair	\$0	\$450,000	(\$450,000)
Uniform School Supplies	\$61,884	\$69,717	(\$7,833)

This leads to an increase risk that disbursements within the above named funds to exceed the amounts actually available.

The District's annual appropriation measure should be limited to amounts certified as available by the county budget commission. Prior to increasing appropriations, the District should determine that the proposed increase combined with existing appropriations, will not exceed certified resources. If additional resources are expected, the District should request an emended certificate of estimated resources from the budget commission.

3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS
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None



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HUBBARD EXEMPTED VILLAGE SCHOOL DISTRICT

TRUMBULL COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
MARCH 20, 2001**