# AUDITOR

# EAST CLEVELAND CITY SCHOOL DISTRICT CUYAHOGA COUNTY

SINGLE AUDIT



# EAST CLEVELAND CITY SCHOOL DISTRICT CUYAHOGA COUNTY

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### REPORT OF INDEPENDENT ACCOUNTANTS

Board of Education East Cleveland City School District Cuyahoga County 15305 Terrace Road East Cleveland, Ohio 44112

We have audited the accompanying general-purpose financial statements of the East Cleveland City School District, Cuyahoga County, Ohio, (the District) as of and for the year ended June 30, 2000, as listed in the table of contents. These general-purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the East Cleveland City School District, Cuyahoga County, Ohio, as of June 30, 2000, and the results of its operations and the cash flows of its proprietary fund type for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 7 to the general purpose financial statements, during fiscal year 2000 the District changed its method of accounting for compensated absences.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 16, 2001 on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

East Cleveland City School District Cuyahoga County Report of Independent Accountants Page 2

We performed our audit to form an opinion on the general-purpose financial statements of the District, taken as a whole. The accompanying schedule of federal awards expenditures is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general-purpose financial statements. We subjected this information to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

**Jim Petro**Auditor of State

November 16, 2001

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# COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS

# **JUNE 30, 2000**

	Governmental Fund Types						
ASSETS AND OTHER DEBITS	General	Special Revenue	Debt <u>Service</u>	Capital Projects			
<u>Assets</u>							
Cash and Cash Equivalents	\$ 5,608,173	\$ 2,670,249	\$ 1,226,342	\$ 24,178,419			
Receivables:							
Taxes	11,227,353	-	761,509	106,698			
Interest	58,485	-	-	-			
Intergovernmental	80,378	252,495	-	-			
Interfund Receivable	744,472	-	-	-			
Inventory Held for Resale	-	13,306	-	-			
Materials and Supplies Inventory	-	4,220	-	-			
Restricted Assets:		•					
Cash and Cash Equivalents	973,779	_	-	-			
Fixed Assets, net of Accumulated	,						
Depreciation	-	-	-	-			
Other Debits							
Amount Available in Debt Service Fund	_	-	-	-			
Amount to be Provided for Retirement of General Long-term Obligations							
Total Assets and Other Debits	\$ 18,692,640	\$ <u>2,940,270</u>	\$ <u>1,987,851</u>	\$ <u>24,285,117</u>			

_Fu	Proprietary and Types nterprise	<u>F</u>	Fiduciary Fund Types  Trust and Agency	-	Accor General Fixed Assets	unt G	Groups General Long-term Obligations	_	Total (Memorandum Only)
\$	154,233	\$	159,046	\$	-	\$	-	\$	33,996,462
	_		_		_		_		12,095,560
	_		_		_		_		58,485
	_		_		_		_		332,873
	_		_		_		_		744,472
	_		_		_		_		13,306
	-		-		-		-		4,220
	-		-		-		-		973,779
	878		-		33,808,175		-		33,809,053
					, ,				, ,
	-		-		-		1,081,937		1,081,937
_		_		_		_	16,319,099	_	16,319,099
\$_	155,111	\$	159,046	\$_	33,808,175	\$	17,401,036	\$_	99,429,246

(Continued)

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS (CONTINUED)

**JUNE 30, 2000** 

		Governmental Fund Types							
LIABILITIES, FUND EQUITY		General	-	Special Revenue	-	Debt Service	<u>. F</u>	Capital Projects	
AND OTHER CREDITS									
Liabilities									
Accounts Payable	\$	481,144	\$	131,694	\$	_	\$	_	
Accrued Wages and Benefits	-	3,610,506	_	620,605	-	_	4	_	
Accrued Compensated Absences		179,985		13,857		_		_	
Intergovernmental Payable		1,216,071		139,008		_		_	
Interfund Payable		-		739,472		_		_	
Deferred Revenue		10,188,922		-		691,076		96,829	
General Obligation Bonds Payable		-		-		´-		<b>-</b>	
Total Liabilities		15,676,628	-	1,644,636	-	691,076	_	96,829	
Fund Equity and Other Credits									
Investment in General Fixed Assets		_		-		-		_	
Retained Earnings:									
Unreserved		-		-		_		_	
Fund Balance									
Reserve for Encumbrances		540,001		556,872		-		4,394	
Reserve for Inventory		_		4,220		-		-	
Reserve for Property Taxes		1,038,431		-		70,433		9,869	
Reserve for Textbooks		222,797		-		-		-	
Reserve for Budget Stabilization		750,982		-		-		-	
Unreserved (Deficit)		463,801	_	734,542	_	1,226,342	2	<u>4,174,025</u>	
Total Fund Equity and Other Credits		3,016,012	-	1,295,634	-	1,296,775	<u>2</u> .	4,188,288	
Total Liabilities, Fund Equity									
and Other Credits	\$	18,692,640	\$	<u>2,940,270</u>	\$	<u>1,987,851</u>	\$ <u>2</u>	4,285,117	

<u>F</u>	Proprietary und Types Enterprise	-	Fiduciary Fund Types  Trust and Agency	-	Accordance General Fixed Assets	unt G	Groups General Long-term Obligations	_	Total (Memorandum Only)
\$	2,300 - 988 5,000 - - 8,288	\$	3,026 - 107,482 - - - 110,508	\$	- - - - - -	\$	6,791,534 409,502 - - 10,200,000 17,401,036	\$	615,864 4,233,411 6,985,376 1,873,051 744,472 10,976,827 10,200,000 35,629,001
	- 146,823		-		33,808,175		-		33,808,175 146,823
<u>-</u>	146,823	-	- - - - 48,538 48,538	- -	33,808,175	-	- - - - - -	_	1,101,267 4,220 1,118,733 222,797 750,982 26,647,248 63,800,245
\$_	155,111	\$	159,046	\$ _	33,808,175	\$ _	17,401,036	\$_	99,429,246

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS FOR THE YEAR ENDED JUNE 30, 2000

Davianias		General	_	Special Revenue
Revenues Property Toyos	\$	10,627,113	\$	
Property Taxes	Ф	32,080,369	Ф	9,151,445
Intergovernmental Tuition and Fees				9,131,443
		33,965		-
Earnings on Investments Extracurricular Activities		1,111,145		92.250
Classroom Materials and Fees		481 5 227		82,350
Miscellaneous		5,327		420 251
		702,405	-	428,351
Total Revenues		44,560,805	-	9,662,146
Expenditures				
Ĉurrent:				
Instruction:				
Regular		21,903,787		1,590,667
Special		4,016,343		2,316,296
Vocational		1,637,980		210,185
Adult/Continuing		-		96,429
Other		628,107		560
Support Services:				
Pupils		1,804,529		844,176
Instructional Staff		1,762,484		1,491,867
Board of Education		195,980		-
Administration		4,804,649		387,374
Fiscal Services		866,966		-
Business		66,354		-
Operations and Maintenance of Plant		5,241,160		827,330
Pupil Transportation		1,323,795		28,506
Central Services		2,722,441		86,774
Operation of Non-Instructional Services		8,649		2,570,493
Extracurricular Activities		349,014		231,887
Capital Outlay		547,377		-
Debt Service:		,		
Principal		_		-
Interest and Fiscal Charges		-		_
Total Expenditures		47,879,615	-	10,682,544
Excess of Revenues Over (Under) Expenditures		(3,318,810)		(1,020,398)

Debt Service	Capital Projects	Expendable Trust	_	Total (Memorandum Only)
\$ 663,937 97,668 - 214,838 - - - - - - - 976,443	\$ 91,844 16,059,185 - 461,815 - - 10,281 16,623,125	\$ - - - - - - 404 404	\$ - -	11,382,894 57,388,667 33,965 1,787,798 82,831 5,327 1,141,441 71,822,923
- - - - -	131,418 - - - - - 56,388	7,568 - - - - - 153		23,633,440 6,332,639 1,848,165 96,429 628,667 2,648,705 3,310,892
- - - - - - - -	- - - - - 22,939 - - 4,071,914	- - - - - - -		195,980 5,192,023 866,966 66,354 6,068,490 1,352,301 2,832,154 2,579,142 580,901 4,619,291
360,000 566,613 926,613 49,830	- - 4,282,659 12,340,466	7,721 (7,317)	<u>-</u>	360,000 566,613 63,779,152 8,043,771

(Continued)

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS (CONTINUED)

	General	Special Revenue
Other Financing Sources (Uses)		
Proceeds from Sale of Assets	7,979	-
Transfers – In	-	140,776
Refund of Prior Year Expenditures	369,085	-
Transfers – Out	(249,855)	-
Refund of Prior Years Receipts	(170)	(16,868)
Total Other Financing Sources (Uses)	127,039	123,908
Excess of Revenues and Other Financing Sources Over (Under)		
Expenditures and Other Financing Uses	(3,191,771)	(896,490)
Fund Balance at Beginning of Year	6,207,783	2,191,549
Increase in Reserve for Inventory		<u>575</u>
Fund Balance at End of Year	\$3,016,012	\$ <u>1,295,634</u>

Debt Service	Capital Projects	Expendable Trust	Total (Memorandum Only)
-	<u>-</u>	<del>-</del>	7,979
-	-	_	140,776
-	_	-	369,085
-	-	-	(249,855)
			(17,038)
			250,947
49,830	12,340,466	(7,317)	8,294,718
1,246,945	11,847,822	55,855	21,549,954
			<u>575</u>
\$ <u>1,296,775</u>	\$24,188,288	\$48,538	\$ 29,845,247

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL - ALL GOVERNMENTAL FUND TYPES

FOR THE YEAR ENDED JUNE 30, 2000

		General Fund	
	Budget	Actual	Variance Favorable (Unfavorable)
Revenues			<del>(======</del>
From Local Sources:			
Property Taxes	\$ 12,765,746	\$ 11,535,077	\$ (1,230,669)
Tuition and Fees	37,589	33,965	(3,624)
Earnings on Investments	1,103,608	997,216	(106,392)
Extracurricular Activities	532	481	(51)
Classroom Materials and Fees	5,895	5,327	(568)
Miscellaneous	-	702,405	702,405
From State Sources:			
Unrestricted Grants-In-Aid	34,846,428	31,487,093	(3,359,335)
Restricted Grants-In-Aid	211,557	191,162	(20,395)
From Federal Sources:			
Unrestricted Grants-In-Aid	378,455	341,970	(36,485)
Total Revenues	49,349,810	45,294,696	(4,055,114)
Expenditures			
Current:			
Instruction:			
Regular	24,632,527	21,687,487	2,945,040
Special	4,084,420	3,596,091	488,329
Vocational	1,827,601	1,609,095	218,506
Other	722,808	636,390	86,418
Support Services:			
Pupils	2,063,685	1,816,953	246,732
Instructional Staff	2,295,962	2,021,459	274,503
Board of Education	259,448	228,429	31,019
Administration	5,727,626	5,042,837	684,789
Fiscal Services	1,137,037	1,001,094	135,943
Business	227,034	199,890	27,144
Operation and Maintenance of Plant	5,732,917	5,047,495	685,422
Pupil Transportation	1,613,000	1,420,151	192,849
Central Services	3,088,949	2,719,637	369,312
Operation of Non-Instructional Services	36,588	32,214	4,374
Extracurricular Activities	427,694	376,559	51,135
Capital Outlay	630,274	554,919	75,355
Total Expenditures	54,507,570	47,990,700	6,516,870
Excess of Revenues Over (Under) Expenditures	(5,157,760)	(2,696,004)	2,461,756
			(Continued)

See Accompanying Notes to the General Purpose Financial Statements

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL - ALL GOVERNMENTAL FUND TYPES (CONTINUED)

# FOR THE YEAR ENDED JUNE 30, 2000

		General Fund	
			Variance Favorable
	Budget	Actual	(Unfavorable)
Other Financing Sources (Uses)			
Proceeds from Sale of Assets	114	114	-
Advances - In	184,100	184,100	-
Refund of Prior Year Expenditures	358,441	358,441	-
Transfers - Out	(249,855)	(249,855)	-
Advances - Out	(460,000)	(460,000)	-
Refund of Prior Year Receipts	(170)	(170)	<u> </u>
Total Other Financing Sources (Uses)	(167,370)	(167,370)	
Excess of Revenues and Other Financing Sources Over			
(Under) Expenditures and Other Financing Uses	(5,325,130)	(2,863,374)	2,461,756
Cash Fund Balance, Beginning of Year, as Restated	8,171,971	8,171,971	-
Prior Year Encumbrances Appropriated	573,114	573,114	-
Encumbrances at End of Year	644,797	644,797	
Total Cash Fund Balance, End of Year	\$ <u>4,064,752</u>	\$ <u>6,526,508</u>	\$ <u>2,461,756</u>

(Continued)

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL - ALL GOVERNMENTAL FUND TYPES (CONTINUED)

	_	Special Revenue Fund				
	_		•			Variance
						Favorable
	_	Budget	_	Actual	<u>(U</u>	<u>nfavorable)</u>
Revenues						
From Local Sources:						
Extracurricular Activities	\$	79,928	\$	82,350	\$	2,422
Miscellaneous		415,750		428,351		12,601
From State Sources:						
Unrestricted Grants-In-Aid		2,412,403		2,485,518		73,115
Restricted Grants-In-Aid		839,236		864,672		25,436
From Federal Sources:						
Unrestricted Grants-In-Aid		1,676,144		1,726,945		50,801
Restricted Grants-In-Aid	=	4,038,060	_	4,160,446	_	122,386
Total Revenues	_	9,461,521	_	9,748,282	_	286,761
F						
Expenditures Current:						
Instruction:						
		1 000 000		1 649 520		260.540
Regular		1,909,088		1,648,539		260,549
Special Vesational		2,663,208		2,299,738		363,470
Vocational		276,968		239,168		37,800
Adult/Continuing		115,434		99,680		15,754
Other		687		593		94
Supporting Services:		1.072.400		026 117		146 271
Pupil		1,072,488		926,117		146,371
Instructional Staff		1,771,265		1,529,526		241,739
Administration		475,188		410,335		64,853
Operation and Maintenance - Plant		991,347		856,050		135,297
Pupil Transportation		34,459		29,756		4,703
Central Services		98,084		84,698		13,386
Operation of Non-Instructional Services		2,966,220		2,561,396		404,824
Extracurricular Activities	-	270,638	-	233,702	-	36,936
Total Expenditures	-	12,645,074	-	10,919,298	-	1,725,776
Excess of Revenues Over (Under) Expenditures	-	(3,183,553)	_	(1,171,016)	_	2,012,537
					(	(Continued)

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL - ALL GOVERNMENTAL FUND TYPES (CONTINUED)

# FOR THE YEAR ENDED JUNE 30, 2000

	Special Revenue Fund					
	-		Variance			
			Favorable			
	<u>Budget</u>	Actual	(Unfavorable)			
Other Financing Sources (Uses)						
Advances - In	460,000	460,000	-			
Transfers - In	140,776	140,776	-			
Advances-Out	(184,100)	(184,100)	-			
Refund of Prior Year Receipts	(16,868)	(16,868)				
Total Other Financing Sources (Uses)	399,808	399,808				
Excess of Revenues and Other Financing Sources Over						
(Under) Expenditures and Other Financing Uses	(2,783,745)	(771,208)	2,012,537			
Cash Fund Balance, Beginning of Year, as Restated	2,463,210	2,463,210	-			
Prior Year Encumbrances Appropriated	384,729	384,729	-			
Encumbrances at End of Year	593,518	593,518				
Total Cash Fund Balance, End of Year	\$ 657,712	\$ <u>2,670,249</u>	\$ <u>2,012,537</u>			

(Continued)

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL - ALL GOVERNMENTAL FUND TYPES (CONTINUED)

	_	Debt Service Fund				
						Variance Favorable
	_	Budget	_	Actual		nfavorable)
Revenues	_		_			,
From Local Sources:						
Property Taxes	\$	732,243	\$	751,526	\$	19,283
Earnings on Investments		-		214,838		214,838
From State Sources:						
Unrestricted Grants-In-Aid	_	95,162	_	97,668	_	2,506
Total Revenues	_	827,405	_	1,064,032	_	236,627
Expenditures Debt Service:		717 152		260,000		257 150
Principal Retirement		717,152		360,000		357,152
Interest and Fiscal Charges	-	1,128,744	-	566,613	-	562,131
Total Expenditures	-	1,845,896	-	926,613	_	919,283
Excess of Revenues Over (Under) Expenditures		(1,018,491)		137,419		1,155,910
Cash Fund Balance, Beginning of Year	_	1,088,923	_	1,088,923	_	
Total Cash Fund Balance, End of Year	\$ _	70,432	\$ _	1,226,342	\$ _	1,155,910
					(	Continued)

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL - ALL GOVERNMENTAL FUND TYPES (CONTINUED)

	Ca	Capital Projects Fund			
Revenues	Budget	Actual	Variance Favorable (Unfavorable)		
From Local Sources:					
Property Taxes	\$ 56,848	\$ 103,802	\$ 46,954		
Earnings on Investments	252,917	461,815	208,898		
Miscellaneous	9,557	10,281	724		
From State Sources:					
Restricted Grants-In-Aid	8,794,959	16,059,185	7,264,226		
Total Revenues	9,114,281	16,635,083	7,520,802		
Expenditures Current:					
Instruction:					
Regular	642,051	131,553	510,498		
Supporting Services:					
Instructional Staff	275,488	56,446	219,042		
Central Services	112,072	22,963	89,109		
Capital Outlay	19,893,585	4,076,092	15,817,493		
Total Expenditures	20,923,196	4,287,054	16,636,142		
Excess of Revenues Over (Under) Expenditures	(11,808,915)	12,348,029	24,156,944		
Cash Fund Balance, Beginning of Year	11,825,996	11,825,996	-		
Encumbrances at End of Year	4,394	4,394			
Total Cash Fund Balance, End of Year	\$ 21,475	\$ <u>24,178,419</u>	\$ <u>24,156,944</u>		
			(Continued)		

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL - ALL GOVERNMENTAL FUND TYPES (CONTINUED)

	Ex	Expendable Trust Fund					
	Budget	Actual	Variance Favorable (Unfavorable)				
Revenues							
From Local Sources: Miscellaneous	\$30,000	\$404	\$ (29,596)				
Expenditures							
Current:							
Instruction:							
Regular	84,154	7,568	76,586				
Supporting Services:							
Instructional Staff	<u>1,701</u>	<u> 153</u>	1,548				
Total Expenditures	<u>85,855</u>	<u>7,721</u>	78,134				
Excess of Revenues Over (Under) Expenditures	(55,855)	(7,317)	48,538				
Cash Fund Balance, Beginning of Year	55,855	55,855					
Total Cash Fund Balance, End of Year	\$	\$48,538	\$48,538				

COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS - ALL PROPRIETARY FUND TYPES

Operating Personne	-	Enterprise Funds
Operating Revenue	\$	12 204
Tuition	Þ	12,284
Classroom Materials and Fees	-	33,673
Total Operating Revenue	-	45,957
Operating Expenses		
Salaries and Wages		81,334
Fringe Benefits		6,704
Contractual Services		13,571
Supplies and Materials		125,951
Depreciation Expense	_	498
Total Operating Expenses	_	228,058
Operating Loss	-	(182,101)
Non-Operating Revenue (Expense)		
Operating Grants		4,700
Transfers – In		100,000
Total Non-Operating Revenue (Expense)	_	104,700
	_	
Net Loss		(77,401)
Retained Earnings at Beginning of Year	-	224,224
Retained Earnings at End of Year	\$ _	146,823

COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND EQUITY – BUDGET (NON-GAAP BUDGETARY BASIS) AND ACTUAL – ALL PROPRIETARY FUND TYPES

			Ent	erprise Funds		
	_	Budget	<u> Diit</u>	Actual		Variance Favorable nfavorable)
Revenues	-	Duuget	-	Actual	<u>(U</u>	<u>iliavorabicj</u>
From Local Sources:						
Tuition and Fees	\$	48,499	\$	12,284	\$	(36,215)
Classroom Materials and Fees	~	132,945	-	33,673	4	(99,272)
From State Sources:		- 9-		,		(, -,
Unrestricted Grants-In-Aid		18,556		4,700		(13,856)
Total Revenues		200,000		50,657	_	(149,343)
	_		_	_	_	
<u>Expenses</u>						
Salaries and Wages		149,119		79,467		69,652
Fringe Benefits		12,694		6,765		5,929
Contractual Services		25,699		13,695		12,004
Supplies and Materials		341,694		182,093		159,601
Other	_	265	_	140	_	125
Total Expenses	_	529,471	_	282,160	_	247,311
Excess of Revenues Over (Under) Expenses		(329,471)		(231,503)		97,968
Other Financing Sources (Uses) Transfers - In	_	100,000	_	100,000	_	
Excess of Revenues and Other Financing Sources Over (Under) Expenses and Other Financing Uses		(229,471)		(131,503)		97,968
Cash Fund Balance, Beginning of Year		224,740		224,740		-
Prior Year Encumbrances Appropriated		4,730		4,730		-
Encumbrances at End of Year	_	56,266	_	56,266	_	
Total Cash Fund Balance, End of Year	\$ _	56,265	\$ _	154,233	\$ _	97,968

# COMBINED STATEMENT OF CASH FLOWS - ALL PROPRIETARY FUND TYPES

Increase (Decrease) in Cash and Cash Equivalents:		Enterprise
Cash Flows From Operating Activities:		
Cash Received from Customers	\$	33,673
Cash Received from Tuition Payments		12,284
Cash Payments to Suppliers for Goods and Services		(140,303)
Cash Payments to Employees for Services		(78,747)
Cash Payments for Employee Benefits		(6,704)
Net Cash Used for Operating Activities		(179,797)
Cash Flows from Non-capital Financing Activities:		
Operating Grants Received		4,700
Operating Transfers – In		100,000
Net Cash Provided by Non-capital Financing Activities		104,700
Cash Flows from Capital and Related Financing Activities:		
Acquisition of Capital Assets		(140)
		(75.007)
Net Decrease in Cash and Cash Equivalents		(75,237)
Cash and Cash Equivalents – Beginning of Year		229,470
Cash and Cash Equivalents – End of Year	\$	154,233
Reconciliation of Operating Loss to Net Cash Used for Operating Activitie	S	
recommission of operating 2000 to 110t Outsir Operating Front 11th	<u> </u>	
Operating Loss	\$	(182,101)
Adjustments:		
Depreciation		498
Increase (Decrease) in Liabilities:		
Accounts Payable		(781)
Accrued Wages and Benefits		2,300
Intergovernmental Payable		287
Total Adjustments		2,304
Net Cash Used for Operating Activities	\$	(179,797)

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### NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS

### **JUNE 30, 2000**

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of East Cleveland City School District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The School District also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its proprietary activities provided they do not conflict with or contradict GASB pronouncements. The more significant of the School District's accounting policies are described below.

### A. DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY

Although the first public school in East Cleveland was established by the township in 1846, the will of John Shaw in 1835 provided for the establishment of a private academy in East Cleveland Township. In 1870, the Board of Education of East Cleveland Township assumed management of the academy and in 1883, the Board and the Shaw Trustees agreed on the Board's long-range operation of the school.

The East Cleveland City School District (School District) is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The School District operates under a locally-elected five-member Board form of government. Each member is elected to a four year term. The School District provides educational services as mandated by State and/or federal agencies. This Board of Education controls the School District's nine instructional/support facilities staffed by 290 classified employees, 460 certificated full-time teaching personnel, and 48 administrators who provide services to 6,000 students and other community members.

A reporting entity is comprised of the primary government, component units and other organizations that are included to ensure that the financial statements are not misleading. The primary government of the School District consists of all funds, departments, boards and agencies that are not legally separate from the School District. For East Cleveland City School District, this includes general operations, food service, and student related activities of the School District.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organization's governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to or can otherwise access the organization's resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the School District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt or the levying of taxes. Currently, the School District does not have any component units.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

### **JUNE 30, 2000**

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### A. DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY (CONTINUED)

The School District is associated with a related organization, an insurance purchasing pool and a jointly-governed organization. These organizations are the East Cleveland Public Library, Ohio School Boards Association Workers' Compensation Group Rating Plan, and the Ohio Schools Council Association. These organizations are presented in Notes 18, 19, and 20 to the general purpose financial statements.

### B. BASIS OF PRESENTATION - FUND ACCOUNTING

The accounts of the District are maintained on the basis of fund and account groups, each of which is considered a separate accounting entity. The operation of each fund is accounted for within a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. The following fund types and account groups are used by the District:

### Governmental Funds

Governmental funds are those through which most governmental functions typically are financed. The acquisition, use, and balances of the District's expendable financial resources and the related current liabilities (except those accounted for in the proprietary funds) are accounted for through governmental funds. The measurement focus is upon determination of financial position and changes in financial position. The following are the District's governmental fund types:

<u>General Fund</u> - The General Fund is the general operating fund of the District and is used to account for all financial resources except those required by law or contract to be accounted for in another fund. The General Fund balance is available to the District for any purpose provided it is expended or transferred according to the general laws of Ohio.

<u>Special Revenue Funds</u> - Special Revenue Funds are used to account for proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes.

<u>Debt Service Fund</u> - The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

<u>Capital Projects Funds</u> - The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds and Trust Funds).

### **Proprietary Funds**

The proprietary funds are used to account for the District's ongoing activities which are similar to those often found in the private sector. The measurement focus is upon determination of net income, financial position, and changes in financial position. The following is the District's proprietary fund type:

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

### **JUNE 30, 2000**

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### B. BASIS OF PRESENTATION - FUND ACCOUNTING (CONTINUED)

<u>Enterprise Funds</u> - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

### Fiduciary Funds

Trust and Agency Funds are used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include Expendable Trust, and Agency Funds. Expendable Trust Funds are accounted for in essentially the same manner as governmental funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

### Account Groups

To make a clear distinction between fixed assets related to a specific fund and those of general government, and between long-term liabilities related to specific funds and those of a general nature, the following account groups are used:

<u>General Fixed Asset Account Group</u> - Fixed assets acquired or constructed for general governmental services are recorded as expenditures in the fund making the expenditures and capitalized at cost in the General Fixed Assets Account Group.

<u>General Long-Term Debt Account Group</u> - This group of accounts is established to account for all long-term obligations of the District except those accounted for in the Proprietary Funds.

### C. BASIS OF ACCOUNTING

Basis of accounting refers to when revenues, expenditures, expenses and transfers, and the related assets and liabilities are recognized in the accounts and reported in the financial statements. The accounting and reporting treatment applied to a fund is determined by its measurement focus.

Governmental fund types and expendable trust funds use the modified accrual basis of accounting. Under this basis, revenues and other financing sources are recognized in the accounting period in which they become available and measurable to finance current District operations. Expenditures and other financing uses are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

### **JUNE 30, 2000**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### C. BASIS OF ACCOUNTING (CONTINUED)

Property tax receivables and revenues are susceptible to accrual if the date upon which the taxes are levied falls on or before June 30, 2000. Such revenue is to be recognized in the year for which it is levied or the year in which it is available for appropriation, provided it is available. Property taxes are considered available if they are due, or past due and received within the available period, and collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Property taxes not considered available are deferred.

The Proprietary Funds are accounted for on the accrual basis of accounting. Revenues are recognized in the period earned and expenses are recognized in the period incurred.

### D. BUDGETS AND BUDGETARY ACCOUNTING

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified.

All funds, other than agency funds, are legally required to be budgeted and appropriated. The legal level of budgetary control is at the object level within each function. Any budgetary modifications at this level may only be made by resolution of the Board of Education.

### Tax Budget

Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The express purpose of this budget document is to reflect the need for existing (or increased)tax rates.

By no later than January 20, the Board-adopted budget is filed with the Cuyahoga County Budget Commission for rate determination.

### **Estimated Resources**

By April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the County Budget Commission and receives the commission's certificate of estimated resources which states the projected revenue of each fund. Prior to June 30, the School District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the appropriation measure.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

### **JUNE 30, 2000**

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### D. BUDGETS AND BUDGETARY ACCOUNTING (CONTINUED)

On or about July 1, the certificate is amended to include any unencumbered cash balances from the preceding year. The certificate may be further amended during the year if projected increases or decreases in revenue are identified by the School District Treasurer. The amounts reported in the budgetary statement reflect the amounts in the final amended certificate issued during fiscal year 2000.

### **Appropriations**

Upon receipt from the County Auditor of an amended certificate of estimated resources based on final assessed values and tax rates or a certificate saying no new certificate is necessary, the annual appropriation resolution must be legally enacted by the Board of Education at the fund, function, and object level of expenditures, which are the legal levels of budgetary control. Prior to the passage of the annual appropriation measure, the Board may pass a temporary appropriation measure to meet the ordinary expenses of the School District. The appropriation resolution, by fund, must be within the estimated resources as certified by the County Budget Commission and the total of expenditures and encumbrances may not exceed the appropriation totals at any level of control. Any revisions that alter the total of any fund appropriation, or alter total function appropriations within a fund, or alter object appropriations within functions, must be approved by the Board of Education.

The Board may pass supplemental fund appropriations so long as the total appropriations by fund do not exceed the amounts set forth in the most recent certificate of estimated resources. During the year, several supplemental appropriations were legally enacted; however, none of these amendments were significant.

The budget figures which appear in the statements of budgetary comparisons represent the final appropriation amounts, including all supplemental appropriations. Formal budgetary integration is employed as a management control device during the year for all funds, except for agency funds, consistent with statutory provisions.

### **Encumbrances**

As part of formal budgetary control, purchase orders, contracts, and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. On the GAAP basis, encumbrances outstanding at fiscal year end are reported as a reservation of fund balance for subsequent-year expenditures for governmental funds and reported in the notes to the financial statements for proprietary funds.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

### **JUNE 30, 2000**

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### D. BUDGETS AND BUDGETARY ACCOUNTING (CONTINUED)

Lapsing of Appropriations

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and are not reappropriated.

### E. CASH AND CASH EQUIVALENTS

To improve cash management, cash received by the School District is pooled. Monies for all funds, including proprietary funds, are maintained in this pool. Individual fund integrity is maintained through School District records. Each fund's interest in the pool is presented as "equity in pooled cash and cash equivalents" on the balance sheet.

During fiscal year 2000, investments were limited to Victory Federal Money Market and STAR Ohio, the State Treasurer's Investment Pool and federal government agency securities. All investments of the School District had a maturity of two years or less. Investments are reported at fair value which is based on quoted market prices.

The School District has invested funds in the State Treasury Assets Reserve (STAR Ohio)during fiscal year 2000. STAR Ohio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price which is the price the investment could be sold for on June 30, 2000.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of interest. Interest revenue credited to the general fund during fiscal year 2000 amounted to \$1,111,145, which includes \$563,912 assigned from other School District funds.

For purposes of the combined statement of cash flows and for presentation on the combined balance sheet, investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased by the School District are considered to be cash equivalents. Investments with an original maturity of more than three months that are not made from the pool are considered to be investments.

### F. RESTRICTED ASSETS

Restricted assets in the general fund represent cash and cash equivalents whose use is limited by legal requirements. Restricted assets include unexpended revenues restricted for the creation of a reserve for budget stabilization. See Note 15 for additional information regarding reservations of fund balances.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

### **JUNE 30, 2000**

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### G. INVENTORY

Inventories of proprietary funds are stated at the lower of cost or market. Cost is determined on a first-in, first-out basis. Inventories of proprietary funds consist of donated food, purchased food, and school supplies held for resale and are expensed when used.

### H. PREPAID ITEMS

Payments made to vendors for services that will benefit periods beyond June 30, 2000, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expenditure/expense is reported in the year in which services are consumed.

### I. FIXED ASSETS AND DEPRECIATION

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction costs are reflected as expenditures in governmental funds, and related assets are reported in the general fixed assets account group. Fixed assets utilized in the proprietary funds are capitalized in the respective fund. All fixed assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. The School District maintains a capitalization threshold of \$250. The School District does not possess any infrastructure.

Improvements are capitalized. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized. Interest incurred during the construction of general fixed assets is also not capitalized.

Assets in the general fixed assets account group are not depreciated. Depreciation of furniture and equipment in the proprietary fund type is computed using the straight-line method over an estimated useful life of five to twenty years. Improvements to fund fixed assets are depreciated over the remaining useful lives of the related fixed assets.

### J. INTERGOVERNMENTAL REVENUES

For governmental funds, intergovernmental revenues, such as entitlements and grants are awarded on a non-reimbursement basis, entitlements, and shared revenues are recorded as receivables and revenues when measurable and available. Reimbursement type grants are recorded as receivables and revenues when the related expenditures are incurred. Other than commodities, grants and entitlements for proprietary fund operations are recognized as non-operating revenues in the accounting period in which they are earned and became measurable.

### NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

### **JUNE 30, 2000**

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### J. INTERGOVERNMENTAL REVENUES (CONTINUED)

The School District currently participates in several State and Federal programs, categorized as follows:

### **ENTITLEMENTS**

### General Fund

State Foundation Program

**State Equity Funding** 

State Property Tax Relief

School Bus Purchase Reimbursement

# Special Revenue Fund

Disadvantaged Pupil Impact Aid

### NON-REIMBURSABLE GRANTS

### Special Revenue Funds

**Auxiliary Service Fund** 

Career Education Development

Professional Development

Ed Management Information System

Public Preschool Grant

Discipline Intervention Grant

Ohio School Net

Technology Equity
Alternative School Grant

Ohio Reads Classroom Grant

School Readiness Resource Grant Parental Involvement Grant

A 1 1 D : E1

Adult Basic Education

Title II – Eisenhower

Title VI-B

Carl Perkins Grant

Title I

Title I Even Start

Title VI – Gifted

Drug Free Grant

Pre School Handicap Grant 21<sup>st</sup> Century Learning Grant

Performance Incentive Grant

School to Work Grant

Title VI-R Class Reduction

Parent Mentor Grant

### REIMBURSABLE GRANTS

### Special Revenue Funds

National School Lunch Program

Government Donated Commodities

School Breakfast Program

Summer Food Service Program for Children

CAFS Medicaid Reimbursement

JTPA Step Program

Ohio Hunger Task Force - After School

Grants and entitlements amounted to seventy-four percent of the School District's governmental funds operating revenue during the 2000 fiscal year.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

### **JUNE 30, 2000**

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### K. INTERFUND ASSETS/LIABILITIES

Short-term interfund loans are classified as "interfund receivables" and "interfund payables." Long-term interfund loans are classified as "advances to/from other funds" and are equally offset by a fund balance reserve account which indicates that they do not constitute available expendable resources since they are not a component of net current assets.

### L. ACCRUED LIABILITIES AND LONG-TERM OBLIGATIONS

In general, governmental fund payables and accrued liabilities are reported as obligations of the funds regardless of whether they will be liquidated with current resources. However, compensated absences, contractually required pension contributions, and special termination benefits that will be paid from governmental funds are reported as a liability in the general long-term obligations account group to the extent that they will not be paid with current available expendable financial resources. Payments made more than sixty days after year end are considered not to have been made with current available financial resources.

Bonds are reported as a liability of the general long-term obligations account group until due.

Long-term debt and other obligations financed by proprietary funds are reported as liabilities in the appropriate proprietary funds.

### M. INTERFUND TRANSACTIONS

Quasi-external transactions are accounted for as revenues and expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

### N. FUND BALANCE RESERVES

The School District records reservations for portions of fund equity which are legally segregated for specific future use or which do not represent available expendable resources and therefore are not available for appropriations or expenditures. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves are established for encumbrances, inventory, property taxes and budget stabilization.

The reserve for property taxes represents taxes recognized as revenue under accounting principles generally accepted in the United States of America but not available for appropriations under State statute. The reserve for budget stabilization represents money required to be set-aside by statute to protect against cyclical changes in revenues and expenditures.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

### **JUNE 30, 2000**

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

### O. TOTAL COLUMNS ON GENERAL PURPOSE FINANCIAL STATEMENTS

Total columns on the general purpose financial statements are captioned "Total - (Memorandum Only)" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or cash flows in conformity with accounting principles generally accepted in the United States of America. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

### P. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

### NOTE 2 – DEPOSITS AND INVESTMENTS

State statutes classify monies held by the School District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the School District treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current two year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories.

Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings accounts including passbook accounts.

Protection of School District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim monies may be deposited or invested in the following securities:

1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

# **JUNE 30, 2000**

# NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- 3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- 5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
- 6. The State Treasurer's investment pool (STAROhio);
- 7. Certain Banker's acceptance and commercial paper notes for a period not to exceed one hundred and eighty days from the purchase date in an amount not to exceed twenty-five percent of the interim moneys available for investment at any one time; and
- 8. Under limited circumstances, corporate debt interests rated in either of the two highest rating classifications by at least two nationally recognized rating agencies.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the School District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

The following information classifies deposits and investments by categories of credit risk as defined in GASB No.3, "Deposits with Financial Institutions, Investments (Including Repurchase Agreements) and Reverse Repurchase Agreements."

#### A. DEPOSITS

At fiscal year-end, the carrying amount of the School District's deposits was \$12,769,930 and the bank balance was \$13,436,187. \$645,110 of the bank balance was covered by federal depository insurance. \$12,791,077 was uninsured and uncollateralized. Although the securities serving as collateral were held by the pledging financial institution's trust department in the School District's name and all State statutory requirements for the deposits of money had been followed, noncompliance with federal requirements would potentially subject the School District to a successful claim by the Federal Deposit Insurance Corporation.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

# **JUNE 30, 2000**

# NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

#### B. INVESTMENTS

GASB Statement 3 requires investments to be categorized to give an indication of the level of risk assumed by the School District at year end. Category 1 includes investments that are insured or registered or for which the securities are held by the School District or its agent in the School District's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the School District's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty, or by its trust department or agent but not in the School District's name. STAROhio and Victory Federal Money Market are unclassified investments since they are not evidenced by securities that exist in physical or book entry form.

	Risk Category	Carrying	Fair
Description	_3	Amount	<u>Value</u>
Repurchase Agreements	X	\$ 2,801,754	\$ 2,801,754
Federal Home Loan Discount Notes	X	13,721,442	13,721,442
STAROhio*		4,720,562	4,720,562
Victory Federal Money Market*		956,553	956,553
Total Investments		\$ <u>22,200,311</u>	\$ <u>22,200,311</u>

# \* Noncategorized

The classification of cash and cash equivalents, and investments on the combined financial statements is based on criteria set forth in GASB Statement No.9. A reconciliation between the classifications of cash and investments on the combined financial statements and the classification per GASB Statement No.3 is as follows:

		Cash and sh Equivalents/		
	Cas		T	
		Deposits		Investments
GASB Statement No. 9	\$	34,970,241	\$	-
Investments:				
Repurchase Agreements		(2,801,754)		2,801,754
Federal Home Loan Discount Notes		(13,721,442)		13,721,442
STAROhio		(4,720,562)		4,720,562
Victory Federal Money Market		(956,553)	-	956,553
GASB Statement No. 3	\$	12,769,930	\$	22,200,311

#### NOTE 3 - PROPERTY TAXES

Property taxes are levied and assessed on a calendar year basis while the school district fiscal year runs from July through June. First half tax collections are received by the school district in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

JUNE 30, 2000		
		<u> </u>

#### NOTE 3 - PROPERTY TAXES (CONTINUED)

Property taxes include amounts levied against all real, public utility and tangible personal property located in the school district. Property tax revenue received during calendar 2000 for real and public utility property taxes represents collections of calendar 1999 taxes. Property tax payments received during calendar 2000 for tangible personal property (other than public utility property) is for calendar 2000 taxes.

2000 real property taxes are levied after April 1, 2000, on the assessed value as of January 1, 2000, the lien date. Assessed values are established by State law at thirty-five percent of appraised market value.

Public utility tangible personal property currently is assessed at varying percentages of true value; public utility real property is assessed at thirty-five percent of true value. 2000 public utility property taxes became a lien December 31, 2000, are levied after April 1, 2000 and are collected in 2001 with real property taxes.

2000 tangible personal property taxes are levied after April 1, 2000, on the value as of December 31, 2000. Collections are made in 2000. Tangible personal property assessments are twenty-five percent of true value.

The assessed values upon which property tax revenues were based are as follows:

Agricultural/Residential and		
Other Real Estate	\$	189,704,790
Public Utility Personal		19,134,950
Tangible Personal Property	_	13,568,503
Total	\$ <sub>=</sub>	222,408,243
Tax rate per \$1,000 of assessed valuation	\$	92.50

Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 30, with the remainder payable by September 20. This year, the June 2000 tangible personal property tax settlement was not received until July 2000.

The School District receives property taxes from Cuyahoga County. The County Auditor periodically advances to the School District its portion of the taxes Collected. Second-half real property tax payments collected by the County by June 30, 2000, are available to finance fiscal year 2000 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

# **JUNE 30, 2000**

#### NOTE 3 - PROPERTY TAXES (CONTINUED)

Accrued property taxes receivable represent delinquent taxes outstanding, the late settlement of personal property taxes and real property, personal property and public utility taxes which became measurable as of June 30, 2000. Although total property tax collections for the next fiscal year are measurable, only the delayed settlement of personal property tax and the amount of real property taxes are available as an advance at June 30 were levied to finance current fiscal year operations. The receivable is therefore offset by a credit to deferred revenue for that portion not intended to finance current year operations. The amount available as an advance at June 30, 2000 was \$1,118,733 and is recognized as revenue. \$1,038,431 was available to the general fund, \$70,433 was available to the debt service fund and \$9,869 was available to the capital projects fund.

#### NOTE 4 - OPERATING TRANSFERS

Following is a summary of operating transfers for all funds for June 30, 2000:

<u>Fund</u>	Trans	<u>Transfers-In</u>				
General	\$	-	\$	249,855		
Special Revenue		140,776		-		
Enterprise		100,000		-		
Agency		9,079		_		
Total All Funds	\$	249,855	\$	249,855		

#### NOTE 5 - FIXED ASSETS

#### A. GENERAL FIXED ASSETS

Changes in general fixed assets during fiscal year 2000 were as follows:

	Balance at July 1,			Balance at June 30,
	1999	Additions	Disposals	2000
Land and Land Improvements \$	498,111	\$ 407,065	\$ -	\$ 905,176
Buildings and Building Improvements	20,268,415	2,181,762	-	22,450,177
Furniture, Fixtures and Equipment	9,087,691	684,968	-	9,772,659
Vehicles	594,296	85,867		680,163
Total \$	30,448,513	\$ <u>3,359,662</u>	\$	\$ <u>33,808,175</u>

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

# **JUNE 30, 2000**

# NOTE 5 - FIXED ASSETS (CONTINUED)

# B. FUND FIXED ASSETS

All Enterprise Fund fixed assets relate to the Adult Education Fund. The balance as of June 30, 2000 was as follows:

Furniture, Fixtures and Equipment Less: Accumulated Depreciation	\$ _	5,120 (4,242)
Fixed Assets Net of Accumulated Depreciation	\$	878

# NOTE 6 – LONG-TERM OBLIGATIONS

The changes in the long-term obligations of the School District for the year ended June 30, 2000 are as follows:

General Obligation Bonds	_	Balance 6/30/99	-	Additions	<u>I</u>	<u>Deductions</u>	Balance 6/30/00
Classroom Facilities Bonds 1999 Issue 5.017% due 12/1/2020	\$ _	10,560,000	\$	-	\$ =	360,000	\$ 10,200,000
Other Long-Term Obligations Pension Obligation Compensated Absences Total	\$	343,737 880,931 1,224,668	\$	409,502 5,910,603 6,320,105	\$ -	343,737	\$ 409,502 6,791,534 7,201,036
Total Long-term Obligations	\$	11,784,668	\$	6,320,105	\$ _	703,737	\$ 17,401,036

The general obligation bond is paid from the Debt Service Fund. The primary source of repayment for the bond is operating revenues and property taxes. The pension obligation and compensated absences will be paid from the fund from which the employee is paid.

For fiscal year 2000, the District changed the calculation of Long-Term Sick Leave to include a vesting schedule, based on the employee's years of service. The District assumed that employees with 10 years of experience had a 50 percent chance of becoming eligible to retire. In addition, employees with over 15 years of experience had a 100 percent change of becoming eligible to retire. Based on this, there was a significant increase in the compensated Absence Liability reported in the Long-Term Debt Account Group.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

# **JUNE 30, 2000**

# NOTE 6 – LONG-TERM OBLIGATIONS (CONTINUED)

Principal and interest requirements to retire the long-term debt obligation outstanding at June 30, 2000 were as follows:

<u>Year</u>		Principal	Interest			Total		
2001	\$	370,000	\$	430,878	\$	800,878		
2002		380,000		418,668		798,668		
2003		395,000		405,367		800,367		
2004		410,000		391,148		801,148		
2005		425,000		375,978		800,978		
2006-2010		2,104,383		1,896,706		4,001,089		
2011-2015		2,055,617		1,942,133		3,997,750		
2016-2020		3,300,000		700,750		4,000,750		
2021	_	760,000	_	38,000		798,000		
Totals	\$	10,200,000	\$_	6,599,628	\$	16,799,628		

#### NOTE 7 - COMPENSATED ABSENCES

The School District reports compensated absences in accordance with the provisions of GASB Statement No. 16, "Accounting for Compensated Absences." During fiscal year 2000, the District changed the methodology of calculating compensated absences from the termination to the vesting method.

The criteria for determining vacation and sick leave benefits are derived from negotiated agreements and State laws. Administrative and classified employees earn up to a maximum of four weeks of vacation per year, depending upon length of service. Vacation time is credited on the anniversary of the employee's hire date, however, it must be used within that one year period and does not accumulate. Accumulated unused vacation time is paid to administrators and classified employees upon retirement. They are not paid upon resignation or termination. Teachers do not earn vacation time. Teachers, administrators, and classified employees earn sick leave at the rate of one and one-fourth days per month. Upon retirement, employees receive payment for one-fourth of the total sick leave accumulation, up to a maximum accumulation of 250 days for certified employees and 260 days for classified employees.

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the School District will compensate the employees for the benefits through paid time off or some other means. The School District records a liability for accumulated unused vacation time when earned for all employees with more than one year of service.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

# **JUNE 30, 2000**

# NOTE 7 - COMPENSATED ABSENCES (CONTINUED)

Sick leave benefits are accrued as a liability for employees who are currently eligible to receive termination benefits and those the School District has identified as probable of receiving payment in the future. The amount is abased on accumulated sick leave and employees' wage rates at fiscal year end, taking into consideration any limits specified in the School District's termination policy. The School District records a liability for accumulated unused sick leave for classified, certified, and administrative employees after ten years of current service with the School District.

For governmental funds, the current portion of unpaid compensated absences is the amount expected to be paid using available expendable resources. These amount are recorded in the account "Accrued Compensated Absences" in the fund from which the employees who have accumulated unpaid leave are paid. The remainder is reported in the general long-term obligations account group. In proprietary funds, the entire amount of compensated absences is reported as a fund liability.

#### NOTE 8 - SEGMENT INFORMATION FOR ENTERPRISE FUNDS

The District maintains Enterprise Funds in which the operations are accounted for, financed and recorded in a manner similar to that of private enterprises whereby it is the District's intent that the costs of providing these goods or services be financed primarily through user charges.

Segment information for the Enterprise Funds is summarized as follows:

	Uniform				
	School	Special		Adult	
For the Year Ended	Supply	Rotary	]	Education	
<u>June 30, 2000:</u>	Fund	Fund	_	Fund	Total
Operating Revenues	\$ 33,673	\$ -	\$	12,284	\$ 45,957
Depreciation Expense	-	-		(498)	(498)
Operating Loss	(89,885)	-		(92,216)	(182,101)
Operating Grants	-	-		4,700	4,700
Operating Transfers - In	-	-		100,000	100,000
Net Income (Loss)	(89,885)	-		12,484	(77,401)
As of June 30, 2000:					
Cash Used From Operating Activities	(90,666)	-		(89,131)	(179,797)
Net Working Capital	135,665	1,628		8,652	145,945
Total Assets	135,665	1,628		17,818	155,111
Total Equity	135,665	1,628		9,530	146,823
Encumbrances at June 30, 2000	55,337	-		929	56,266

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

# **JUNE 30, 2000**

#### NOTE 9 - RETIREMENT PLANS

#### A. SCHOOL EMPLOYEES RETIREMENT SYSTEM

The East Cleveland City School District contributes to the School Employee Retirement System (SERS), a cost-sharing multiple-employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by State statute per Chapter 3309 of the Ohio Revised Code. SERS issues a publicly-available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to SERS, 45 North Fourth Street, Columbus, Ohio 43215 or by calling (614) 222-5853.

Plan members are required to contribute nine percent of their annual covered salary and the School District is required to contribute at an actuarially determined rate. The current rate is 14 percent of annual covered payroll; 7.7 percent was the portion used to fund pension obligations for fiscal year 2000 and 1999. The contribution requirements of plan members and employers are established and may be amended, up to statutory maximum amounts, by the SERS Retirement Board. The School District's contributions to SERS for the fiscal years ended June 30, 2000, 1999, and 1998 were \$540,530, \$504,349, and \$621,561, respectively, equal to the required contributions for each year.

#### B. STATE TEACHERS RETIREMENT SYSTEM

The East Cleveland City School District contributes to the State Teachers Retirement System of Ohio (STRS Ohio), a cost-sharing multiple employer public employee retirement system. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS Ohio issues a stand-alone financial report. The report may be obtained by writing to STRS Ohio, 275 East Broad Street, Columbus, Ohio 43215 or by calling (614) 227-4090.

Plan members are required to contribute 9.3 percent of their annual covered salary and the East Cleveland City School District is required to contribute 14 percent; 6.0 percent was the portion used to fund pension obligations for fiscal years 2000 and 1999. Contribution rates are established by STRS Ohio, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. The School District's required contributions for pension obligations to STRS Ohio for the fiscal years ended June 30, 2000, 1999, and 1998 were \$1,494,991, \$1,543,258, and \$2,552,886, respectively; 100 percent has been contributed for fiscal years 2000, 1999, and 1998.

# NOTE 10 - POSTEMPLOYMENT BENEFITS

#### A. STATE EMPLOYEES RETIREMENT SYSTEM

The Ohio Revised Code gives SERS the discretionary authority to provide postretirement health care to retirees and their dependents. Coverage is made available to service retirees with ten or more years of qualifying service credit, disability and survivor benefit recipients. Members retiring on or after August 1, 1989 with less than twenty five years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75 percent of the premium.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

# **JUNE 30, 2000**

# NOTE 10 - POSTEMPLOYMENT BENEFITS (CONTINUED)

#### A. STATE EMPLOYEES RETIREMENT SYSTEM (CONTINUED)

After the allocation for basic benefits, the remainder of the employer's 14 percent contribution is allocated to providing health care benefits. For the fiscal year ended June 30, 2000, employer contributions to fund health care benefits were 8.50 percent of covered payroll, an increase of 2.2 percent for fiscal year 2000. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal 2000, the minimum pay has been established as \$12,400. The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund.

Health care benefits are financed on a pay-as-you-go-basis. The target level for the health care reserve is 150 percent of annual health care expenses. Expenses for health care at June 30, 1999 were \$126,380,984 and the target level was \$189.6 million. At June 30, 1999, the Retirement System's net assets available for payment of health care benefits was \$188 million. The number of participants currently receiving health care benefits is approximately 51,000. For the year ended June 30, 2000, the District contributed \$485,618 to fund post-employment benefits, including the surcharge.

#### B. STATE TEACHERS RETIREMENT SYSTEM

The State Teachers Retirement System of Ohio (STRS Ohio) provides comprehensive health care benefits to retirees and their dependents. Coverage includes hospitalization, physicians' fees, prescription drugs and partial reimbursement of monthly Medicare premiums. All benefit recipients and sponsored dependents are eligible for health care coverage. Pursuant to the Revised Code (RC), the State Teachers Retirement Board (the board) has discretionary authority over how much, if any, of the health care costs will be absorbed by STRS Ohio. Most benefit recipients pay a portion of the health care cost in the form of a monthly premium.

The RC grants authority to STRS Ohio to provide health care coverage to benefit recipients, spouses and dependents. By Ohio law, the cost of the coverage paid from STRS Ohio funds shall be included in the employer contribution rate, currently 14 percent of covered payroll. The board currently allocates employer contributions equal to two percent of covered payroll to the Health Care Reserve Fund from which payments for health care benefits are paid. However, for the fiscal years ended June 30, 2000 and 1999, the board allocated employer contributions equal to 8 percent of covered payroll to the Health Care Reserve Fund. For the School District, this amount equaled \$1,993,321 for fiscal year 2000. The balance in the Health Care Reserve Fund was \$2.783 billion at June 30, 1999. For the year ended June 30, 1999, the net health care costs paid by STRS Ohio were \$249,929,000. There were 95,796 eligible benefit recipients.

#### NOTE 11 - HEALTH CARE BENEFITS

The School District provides life insurance and accidental death and dismemberment insurance in the amount of \$30,000 for teachers and classified employees, \$15,000 for part-time employees, and one and one-half times their salaries for administrators. The insurance is provided through Medical Life Insurance Company.

The School District also provides medical/surgical and dental benefits primarily through Medical Mutual to all eligible employees.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

# **JUNE 30, 2000**

#### NOTE 12 - RISK MANAGEMENT

#### A. PROPERTY AND LIABILITY

The School District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. During fiscal year 2000, the School District contracted with Nationwide for property insurance of \$85,946,200, fleet insurance of \$1,000,000, and liability coverage of \$5,000,000 with a \$5,000 deductible.

Professional liability is protected by the Nationwide Insurance Company. General liability is protected with Nationwide Insurance Company with a \$7,000,000 annual aggregate/\$1,000,000 single occurrence limit and a \$5,000 deductible. The bus fleet is also covered by \$1,000,000 single occurrence limit with an additional \$2,000,000 umbrella policy through Nationwide Insurance Company.

Settled claims have not exceeded commercial coverage in any of the past three years. There was no significant reduction in coverage from last year.

### B. WORKER'S COMPENSATION

The School District participates in the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool (Note 19). The intent of the GRP is to achieve the benefit of a reduced premium for the School District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP.

Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performances is compared to the overall savings percent of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund." This "equity pooling fund" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The school districts apply for participation each year.

Each year, the School District pays an enrollment fee to the GRP to cover costs of administering the program.

# NOTE 13 - BUDGETARY BASIS OF ACCOUNTING

While reporting financial position, results of operations and changes in fund balance/retained earnings on the basis of accounting principles generally accepted in the United States of America (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

# **JUNE 30, 2000**

# NOTE 13 - BUDGETARY BASIS OF ACCOUNTING (CONTINUED)

The Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget (Non-GAAP Budgetary Basis) and Actual - All Governmental Fund Types and Expendable Trust Funds and the Combined Statement of Revenues, Expenses and Changes in Fund Equity – Budget (Non-GAAP Budgetary Basis) and Actual – All Proprietary Fund Types are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are identified as follows:

- (a) Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis);
- (b) Expenditures/Expenses are recorded when paid in cash or encumbered (budget basis) as opposed to when the liability is incurred (GAAP basis);
- (c) In order to determine compliance with Ohio law, and to reserve that portion of the applicable appropriation, encumbrances are recorded as the equivalent of an expenditure (budget basis) as opposed to a reservation of fund balance for governmental funds.
- (d) For proprietary funds, the acquisition and construction of capital assets are reported on the operating statement (budget basis) rather than as balance sheet transactions (GAAP basis).

The adjustments necessary to convert the results of operations for the year on the GAAP basis to the budget basis for the governmental funds are as follows:

Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses -All Governmental Fund Types

<u>Projects</u>	General	Special Revenue	Debt Service	Capital Projects	Expendable Trust
GAAP Basis	\$ (3,191,771) \$	(896,490) \$	49,830	\$ 12,340,466	\$ (7,317)
Increase (Decrease) Due to Revenue accruals Advance in	715,382 184.100	86,136 460,000	87,589	11,957	-
Expenditure accruals Advance out	533,712 (460,000)	356,764 (184,100)	-	-	-
Encumbrances	<u>(644,797)</u>	(593,518)	<del>-</del>	(4,394)	<del>-</del>
Budget Basis	\$ (2,863,374) \$	(771,208) \$	137,419	\$ 12,348,029	\$ (7,317)

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

# **JUNE 30, 2000**

# NOTE 13 - BUDGETARY BASIS OF ACCOUNTING (CONTINUED)

Net Income/Excess of Revenues and Operating Transfers Over Expenses Proprietary Fund Type

	 Enterprise
GAAP Basis	\$ (77,401)
Net adjustments for expense accruals	2,164
Encumbrances	 (56,266)
Budget Basis	\$ (131,503)

# NOTE 14 – STATE SCHOOL FUNDING DECISION

On September 6, 2001, the Ohio Supreme Court issued its latest opinion regarding the State's school funding plan. The decision identified aspects of the current plan that require modification if the plan is to be considered constitutional, including:

- A change in the school districts that are used as the basis for determining the base cost support amount.
   Any change in the amount of funds distributed to school districts as a result of this change must be retroactive to July 1, 2001, although a time line for distribution is not specified.
- Fully funding parity aid no later than the beginning of fiscal year 2004 rather than fiscal year 2006.

The Supreme Court relinquished jurisdiction over the case based on anticipated compliance with its order.

In general, it is expected that the decision would result in an increase in State funding for most Ohio School districts. However, as of the date of this report, the Ohio General Assembly is still analyzing the impact this Supreme Court decision will have on funding for individual school districts. Further, the State of Ohio, in a motion filed September 17, 2001, asked the Court to reconsider and clarify the parts of the decision changing the school districts that are used as the basis for determining the base cost support amount and the requirement that changes be made retroactive to July 1, 2001.

On November 2, 2001, the Court granted this motion for reconsideration. The Court may re-examine and redetermine any issue upon such reconsideration.

As of the date of these financial statements, the School District is unable to determine what effect, if any, this decision and the reconsideration will have on its future State funding and on its financial operations.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

# **JUNE 30, 2000**

# NOTE 15 - RESERVATIONS OF FUND BALANCE

The School District is required by State statute to annually set aside in the general fund an amount based on a statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by year-end or offset by similarly restricted resources received during the year must be held in cash at year-end and carried forward to be used for the same purposes in future years. The School District is also required to set aside money for budget stabilization.

The School District also receives monies from the State of Ohio which are restricted by state law for the purchase of school buses. This amount is shown as a reserve for bus purchases. The balance of this allocation at year-end is also reflected as a reservation of fund balance in the General Fund.

The following cash basis information identifies the changes in fund balance reserves for textbooks and instructional materials, capital improvements, and budget stabilization during fiscal year 2000. Disclosure of this information is required by State Statute.

	Textbooks	Capital Improvements	Budget Stabilization	Total
Balance June 30, 1999	\$ -	\$ - \$	750,982	\$ 750,982
Current Year Set Aside Requirement	914,084	914,084	-	1,828,168
Offset Credits	-	(10,560,000)	-	(10,560,000)
Qualifying Expenditures	(691,287)	(547,376)	-	(1,238,663)
Balance June 30, 2000	\$ 222,797	\$ (10,193,292) \$	750,982	\$ <u>(9,219,513</u> )
Set-aside Balance Carried Forward to Future Fiscal Years	\$ <u>222,797</u>	\$ <u>(10,193,292)</u> \$	750,982	\$ <u>(9,219,513</u> )
Set-aside Reserve Balance as of June 30, 2000	\$ <u>222,797</u>	\$ <u> </u>	750,982	\$ <u>(973,779)</u>

The School District had qualifying disbursements during the fiscal year that reduced the capital improvements set-aside amounts below zero. This extra amount may be used to reduce the set-aside requirements in future fiscal years. The total reserve balance for the three set-asides at the end of the fiscal year was \$973,779.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

# **JUNE 30, 2000**

# NOTE 16 - CONTINGENCIES/PENDING LITIGATION

#### A. GRANTS

The School District received financial assistance from federal and state agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2000.

#### B. LITIGATION

The School District is party to legal proceedings. The School District is of the opinion that ultimate disposition of claims will not have a material effect, if any, on the financial condition of the School District.

#### NOTE 17 – INTERFUND TRANSACTIONS

Interfund balances at June 30, 2000 were as follows:

Fund Type/Fund	_]	Receivable	_	Payable
General Fund	\$	744,472	\$	_
Special Revenue Funds:		•		
Food Services		-		25,000
Other Grant		-		12,220
District Managed Student Activity		-		113,500
Auxiliary Service		-		40,000
Alternative School Grant		-		100,000
Adult Basic Education		-		25,000
JTPA		-		60,602
Disadvantaged Vocational		-		25,000
Title I		-		100,000
Drug Free Grant		-		50,000
PreSchool Handicap		-		25,000
Project East Goals 2000				163,150
Total Special Revenue		-		739,472
Enterprise Fund:				
Adult Education	_		_	5,000
Total All Funds	\$	744,472	\$ _	744,472

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

# **JUNE 30, 2000**

# NOTE 18 – RELATED ORGANIZATION

The East Cleveland Public Library is a distinct political subdivision of the State of Ohio created under Chapter 3375 of the Ohio Revised Code. The Library is governed by a Board of Trustees appointed by the East Cleveland City School District Board of Education. The Board of Trustees possesses its own contracting and budgeting authority, hires and fires personnel and does not depend on the School District for operational subsidies. Although the School District does serve as the taxing authority and may issue tax related debt on behalf of the Library, its role is limited to a ministerial function. The determination to request approval of a tax, the rate and the purpose are discretionary decisions made solely by the Board of Trustees.

# NOTE 19 – PUBLIC ENTITY RISK POOL

The School District participates in the Ohio School Boards Association Workers' Compensation Group Rating Plan (GRP), an insurance pool, as established through Acordia under section 4123.29 of the Ohio Revised Code. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

#### NOTE 20 – JOINTLY GOVERNED ORGANIZATION

The Ohio Schools Council Association (Council) is a jointly governed organization among eighty-three school districts. The jointly governed organization was formed to purchase quality products and services at the lowest possible cost to the member districts. Each district supports the Council by paying an annual participation fee. The Council's Board consists of seven superintendents of the participating districts whose term rotates every year. The degree of control exercised by any school district is limited to its representation on the Board. In fiscal year 2000, the School District paid \$800 to the Council. Financial information can be obtained by contacting Albert G. Vasek, the Executive Secretary of the Ohio Schools Council at 155 Center Road, Bedford, Ohio, 44146.

The School District participates in the Council's electric purchase program which was implemented during fiscal year 1999. The electric purchase program allows school districts to purchase electricity at reduced rates, if the school districts will commit to participating for an eight year period. The participants make monthly payments based on estimated usage. Each June these estimated payments are compared to their actual usage for the year and any necessary adjustments are made.

Energy Acquisition Corporation, a non-profit corporation with a self-appointing board issued \$119,140,000 in debt, in fiscal year 1999, to purchase eight years of electricity from Cleveland Electric Illuminating Company (CEI) for the participants. The participating school districts are not obligated in any manner for this debt. If a participating school district terminates its agreement, the district is required to repay the savings to CEI and CEI will refund the remaining prepayment related to that participant to Energy Acquisition Corporation.

NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)

# **JUNE 30, 2000**

# NOTE 21 – PRIOR PERIOD ADJUSTMENT

In the prior year, two audit adjustments were made based on information obtained during normal auditing procedures. Although the GAAP-basis financial statements were adjusted, the cash basis financial statements were not. Based on this, the following prior period adjustment was made:

	-	General Fund	_	Special Revenue Funds
Cash Fund Balance, Beginning	\$	6,308,081	\$	2,515,901
Prior period adjustment	_	1,863,890	_	(52,691)
Cash Fund Balance, Beginning, as Restated	\$	8,171,971	\$ _	2,463,210

# NOTE 22 – COMPLIANCE

Per ORC Section 5705.39, the total appropriation from each fund should not exceed the total estimated revenue. For fiscal year 2000, the following fund had appropriations in excess of estimated revenues:

	Unfavorable
Fund	<u>Variance</u>
Special Revenue Funds:	
Eisenhower Grant	\$7,653

Per ORC Section 5705.41(B), no subdivision or taxing unit is to expend money unless it has been appropriated. For fiscal year 2000, the following funds had expenditures in excess of appropriations:

	U	nfavorable
<u>Fund</u>		Variance
Special Revenue Funds:		
Other Local Grants	\$	34,966
District Managed Activity Funds		30,328
Career Development		31,131
Miscellaneous Tech Grant		4,051
Alternative School Grant		2,170
JTPA Step		39,311
Title VI-B		78,158
Vocation Education – Carl Perkins		78,769
Drug Free		35,162
Preschool Handicap		4,671
Other Federal Grants		36,093

# EAST CLEVELAND CITY SCHOOL DISTRICT CUYAHOGA COUNTY SCHEDULE OF FEDERAL AWARDS EXPENDITURES FOR THE FISCAL YEAR ENDED JUNE 30, 2000

EDERAL GRANTOR / PASS-THROUGH GRANTOR PROGRAM TITLE	FEDERAL CFDA NUMBER	PASS THROUGH ENTITY NUMBERS	RECEIPTS	NON-CASH RECEIPTS	DISBURSEMENTS	NON-CASH DISBURSEMENTS
U.S. DEPARTMENT OF AGRICULTURE  Pass-Through Ohio Department of Education:  Nutrition Cluster:						
Food Distribution Program	10.550	N/A	\$0	\$72,496	\$0	\$66,947
School Breakfast Program School Breakfast Program	10.553	04390105PU0099 04390105PU0000	73,118 191,842	0	73,118 191,842	0
Subtotal CFDA 10.553			264,960	0	264,960	0
National School Lunch Program Summer Food Service Program for Children	10.555 10.559	03 PU 98/04PU 99 N/A	1,263,013 71.521	0	1,263,013 71.521	0
Total U.S. Dept. of Agriculture - Nutrition Cluster			1,599,494	72,496	1,599,494	66,947
U.S. DEPARTMENT OF DEFENSE  Direct Assistance:  Junior ROTC	12.000	N/A	6,228	0	6,228	0
U.S. DEPARTMENT OF LABOR  Pass-Through the Cuyahoga County Dept. of  Entitlement/Employment Services						
Job Training Partnership Act	17.246	SYETP & CY 00	0	0	1,408	0
		SYETP & CY 98 SYETP & CY 99	0 55,939	0	5,599 58,327	0
Subtotal CFDA 17.246		01211 001 00	55,939		65,334	0
Pass-Through the Ohio Department of Education:	47.040	40004 W// PE 00 00	50.007	0	54.070	0
School to Work School to Work	17.249	43901 WK-BE 00 98 43901 WK-BE 00 99	50,087 0	0	54,378 16,506	0
Subtotal CFDA 17.249		10001 WIL DE 00 00	50,087	0	70,884	0
Total U.S. Department of Labor			106,026	0	136,218	0
U.S. DEPARTMENT OF HEALTH AND HUMAN SERV Pass-Through Ohio Hunger Task Force:	ICES					
Child Care Development Block Grant	93.575	N/A	127,451	0	127,451	0_

The accompanying notes are an integral part of the financial statements.

#### EAST CLEVELAND CITY SCHOOL DISTRICT CUYAHOGA COUNTY SCHEDULE OF FEDERAL AWARDS EXPENDITURES FOR THE FISCAL YEAR ENDED JUNE 30, 2000

FEDERAL GRANTOR / PASS-THROUGH GRANTOR PROGRAM TITLE	FEDERAL CFDA NUMBER	PASS THROUGH ENTITY NUMBERS	RECEIPTS	NON-CASH RECEIPTS	DISBURSEMENTS	NON-CASH DISBURSEMENTS
U.S. DEPARTMENT OF EDUCATION						
Pass-Through Ohio Department of Education:						
Adult Basic and Literacy Education	84.002	43901 AB-S1 98	0	0	38,402	0
		43901 AB-S1 99	69,545 0	0	24,948 54,059	0
Subtotal CFDA 84.002			69,545	0	117,409	0
Title 1 Education Consolidation Improvement Act	84.010	43901 C1-S1 99	224,226	0	798,458	0
, , , , , , , , , , , , , , , , , , , ,		43901 C1-S1 99C	295,502	0	295,502	0
Cultural CEDA 04 040		43901 C1-S1 00	2,353,107	0	1,421,389	0
Subtotal CFDA 84.010			2,872,835	0	2,515,349	0
Special Education Cluster:						
Education Handicapped Act - 6B	84.027	43901 6B- 97 P	0	0	2,375	0
		43901 6B-PM 99 43901 6B-SF 98 P	17,500 194,567	0	14,204 272,191	0
		43901 6B-SF 99 P	202,767	0	179,089	0
Subtotal CFDA 84.027			414,834	0	467,859	0
Education Handicapped - Preschool 6B	84.173	43901 PG-S1 97 P	0	0	1,059	0
Education Handicapped - Preschool ob	04.173	43901 PG-S1 97 P	0	0	19.540	0
Subtotal CFDA 84.173		43901 PG-S1 99 P	7,874	0	10,126	0
T. (10 ) (151 ) (1 ) (1 )			7,874	0	30,725	0
Total Special Education Cluster			422,708	0	498,584	0
Vocational Education - Basic Grant	84.048	43901 20-C1 99	28,087	0	84,314	0
		43901 20-C1 99 C	0	0	8,565	0
Subtotal CFDA 84.048		43901 20-C1 00	<u>175,624</u> 203,711	0	94,036 186,915	0
Subtotal Of BA 04.040			200,711	Ü	100,515	O .
	84.186	43901 DR-S1 98	10,000	0	10,000	0
Drug Free Schools and Communities		43901 DR-S1 98 C 43901 DR-S1 99	28,782 0	0	28,782 24,033	0
		43901 DR-S1 99 43901 DR-S1 00	19,465	0	22,038	0
Subtotal CFDA 84.186			58,247	0	84,853	0
Goals 2000	84.276	43901 G2-S1 00	48,705	0	400	0
		43901 G2-S1 99		0	22,158	0
Subtotal CFDA 84.276			48,705	0	22,558	0
Eisenhower Professional Development State Grant	84.281		0	0	36,519	0
		43901 MS-S1 99	16,760	0	18,214	0
		43901 MS-S1 99 C 43901 MS-S1 00	22,347 17,318	0	3,666 14,096	0
Subtotal CFDA 84.281		40301 MO-01 00	56,425	0	72,495	
21 st Century Community Learning Center Program	84.287B	S287B000254	0	0	130,234	0
				0		0
Even Start Family Literacy	84.213	43901 EV-S1 00	54,758		50,621	
Class Size Reduction Subsidy	84.340	43901 CR-S1 00	106,492	0	221,053	0
Innovative Education Program Strategy	84.298	43901 C2-S1 98 C	0	0	632	0
		43901 C2-S1 99 43901 C2-S1 99 C	22,817 43,834	0	20,811 28,517	0
		43901 C2-S1 99 C	43,634 29,774	0	24,537	0
Subtotal CFDA 84.298			96,425	0	74,497	0
TOTAL U.S. DEPARTMENT OF EDUCATION			3,989,851	0	3,974,568	0
TOTAL FEDERAL FINANCIAL ASSISTANCE			\$5,829,050	\$72,496	\$5,843,959	\$66,947

The accompanying notes are an integral part of the financial statements.

(CFDA) Catalog of Federal Domestic Assistance

#### NOTES TO SCHEDULE OF FEDERAL AWARDS EXPENDITURES

#### NOTE A - SIGNIFICANT ACCOUNTING POLICIES

The accompanying schedule of federal awards expenditures is a summary of the activity of the District's federal awards programs. The schedule has been prepared on the cash basis of accounting.

#### NOTE B - FOOD DISTRIBUTION

Nonmonetary assistance is reported in the schedule at the fair market value of the commodities received and disbursed.

#### NOTE C - NATIONAL SCHOOL LUNCH AND SPECIAL MILK PROGRAMS

Federal monies received by the District for these programs are commingled with State grants and local revenues. It is assumed that federal monies are expended first.

N/A - Not applicable

CFDA - Catalog of Federal Domestic Assistance

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# REPORT ON COMPLIANCE AND ON INTERNAL CONTROL REQUIRED BY GOVERNMENT AUDITING STANDARDS

Board of Education
East Cleveland City School District
Cuyahoga County
15305 Terrace Road
East Cleveland, Ohio 44112

We have audited the financial statements of the East Cleveland City School District, Cuyahoga County, Ohio, (the District) as of and for the year ended June 30, 2000, and have issued our report thereon dated November 16, 2001, in which report we noted the District changed its accounting for compensated absences. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that are required to be reported under *Government Auditing Standards* which are described in the accompanying schedule of findings as items 2000-10818-001 and 2000-10818-002. We also noted immaterial instances of noncompliance that we have reported to management of the District in a separate letter dated November 16, 2001.

# **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention that, in our judgment, could adversely affect the District's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. A reportable condition is described in the accompanying schedule of findings as item 2000-10818-003.

East Cleveland City School District Cuyahoga County Report on Compliance and on Internal Control Required by Government Auditing Standards Page 2

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. We considered the reportable condition described above, item 2000-10818-003, to be a material weakness.

We also noted other matters involving the internal control over financial reporting that do not require inclusion in this report, that we have reported to management of the District in a separate letter dated November 16, 2001.

This report is intended for the information and use of management, the Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

**Jim Petro**Auditor of State

November 16, 2001



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# REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO MAJOR FEDERAL PROGRAMS AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Education East Cleveland City School District Cuyahoga County 15305 Terrace Road East Cleveland, Ohio 44112

# Compliance

We have audited the compliance of the East Cleveland City School District, Cuyahoga County, Ohio, (the District) with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133, Compliance Supplement* that is applicable to each of its major federal programs for the year ended June 30, 2000. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance occurred with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, the District complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2000.

# **Internal Control Over Compliance**

The management of the District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

East Cleveland City School District Cuyahoga County Report on Compliance with Requirements Applicable to Major Federal Programs and Internal Control Over Compliance in Accordance with OMB Circular A-133 Page 2

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses. We noted other matters involving the internal control over federal compliance that do not require inclusion in this report, that we have reported to management of the District in a separate letter dated November 16, 2001.

This report is intended for the information and use of management, the Board of Education, and federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

Jim Petro Auditor of State

November 16, 2001

# **SCHEDULE OF FINDINGS**

# SUMMARY OF AUDITOR'S RESULTS

(d)(1)(i)	Type of Financial Statement Opinion	Unqualified
(d)(1)(ii)	Were there any material control weakness conditions reported at the financial statement level (GAGAS)?	Yes
(d)(1)(ii)	Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?	No
(d)(1)(iii)	Was there any reported material non- compliance at the financial statement level (GAGAS)?	Yes
(d)(1)(iv)	Were there any material internal control weakness conditions reported for major federal programs?	No
(d)(1)(iv)	Were there any other reportable internal control weakness conditions reported for major federal programs?	No
(d)(1)(v)	Type of Major Programs' Compliance Opinion	Unqualified
(d)(1)(vi)	Are there any reportable findings under § .510?	No
(d)(1)(vii)	Major Programs (list):	CFDA # 84.010 - Title I  Nutrition Cluster: 10.550 - Food Distribution 10.553 - School Breakfast Program 10.555 - National School Lunch Program 10.559 - Summer Food Service Program for Children
(d)(1)(viii)	Dollar Threshold: Type A\B Programs	Type A: > \$ 300,000 Type B: all others
(d)(1)(ix)	Low Risk Auditee?	No

#### SCHEDULE OF FINDINGS

#### SUMMARY OF AUDITOR'S RESULTS

(Continued)

# 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

Finding Number	2000-10818-001
1 manig ramber	2000 10010 001

IRC 26 U.S.C. Section 3403, states that employers are liable for the payment of the taxes deducted and withheld. Section 3404, states the return of the amount deducted and withheld shall be made by the appropriate officer of the governmental employer.

During 1999, the District severed their relationship with Automatic Data Processing (ADP) and began processing payroll tax withholdings and reporting in-house. ADP had been responsible for most significant aspects of the District's payroll, including the remittance of taxes to the appropriate entities and the filing of the District's tax information. When the District processed payroll, the withholdings were placed in a payroll sweep account. However, the withholdings were not regularly transmitted to the Internal Revenue Service (IRS), the Ohio Department of Taxation and the City of Cleveland Heights. Furthermore, ADP continued filing the District's tax information with these entities but all the reports totaled zero. The City of East Cleveland received their withholdings due to the fact that an employee from the City picks up their check regularly.

In December 1999, the Ohio Department of Taxation notified the Treasurer that they had not received any money from the District for calendar year 1999. Upon investigation, the Treasurer discovered that no entities had received the withholdings and the money was still in the payroll sweep account. On December 29, 1999, the Treasurer wire transferred \$4,502,167 to the IRS, \$1,085,825 to the Ohio Department of Taxation and \$139,500 to the City of Cleveland Heights.

The IRS assessed the District \$137,679 for interest on the underpayment of taxes. This amount was paid on April 10, 2001.

We recommend the District perform a monthly bank reconciliation of the payroll sweep account which should be reviewed and approved by the Treasurer. This would have disclosed the unexpected significant build-up of the account balance.

Finding Number	2000-10818-002
----------------	----------------

Ohio Rev. Code § 117.38, provides that GAAP-basis entities must file annual reports with the Auditor of State within 150 days of the fiscal year end. These reports must be filed on forms prescribed by the Auditor of State. Any public office which does not file the report by the required date shall pay a penalty of twenty-five dollars for each day the report remains unfiled, not to exceed seven hundred fifty dollars. The District's annual report, for the fiscal year ending June 30, 2000, was due on November 27, 2000 but was not filed until August 31, 2001.

#### SCHEDULE OF FINDINGS

#### SUMMARY OF AUDITOR'S RESULTS

(Continued)

# 2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS

(Continued)

Finding Number	2000-10818-003

Cash balances include cash in bank accounts and other imprest accounts such as payroll. Cash is an asset that is very susceptible to embezzlement and is considered a high risk asset because of its liquidity and its desirability. In order for the cash to be properly monitored and accounted for, most entities perform a monthly bank reconciliation. This reconciliation verifies the cash balance reported in the general ledger agrees to the adjusted balance per the bank statement.

A review of the cash cycle disclosed the District's general bank account was not reconciled to the general ledger during fiscal year 2000. As a result, the District retained the services of the Auditor of State's - Local Government Services division to reconcile the account. The results disclosed the general ledger was understated by \$231,643. This amount included unbooked checks, bank charges and investment income. The financial statements reflect the correcting adjustments.

The District utilizes a payroll sweep account to segregate payroll activity and maximize investment income. Theoretically, this account should zero out on a regular basis once the checks are cashed and the investment income earned is transferred to the District's primary investment account and booked. However, the District has not reconciled their payroll sweep account for the last several years. As of June 30, 2000, the bank balance was \$706,162 and the total outstanding checks were only \$77,395. Most of these outstanding checks were several months to two years old. As of June 30, 2001, only \$3,758 of the prior year's outstanding checks were cashed. Therefore, the remaining balance is being accounted for as unclaimed funds. Furthermore, this account earned \$138,827 in investment income which was not recorded on the District's books. The financial statements reflect the correcting adjustments.

We recommend the District perform a monthly bank reconciliation of their general and payroll sweep account which is reviewed and approved by the Treasurer.

#### 3. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

None

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# SCHEDULE OF PRIOR AUDIT FINDINGS AND QUESTIONED COSTS OMB CIRCULAR A-133 § .315 (B)

Finding Number	Finding Summary	Fully Corrected	Not corrected, partially corrected, different corrective action taken; finding no longer valid; <b>Explain</b>
1999-10818-001	Bank accounts were not reconciled	No	Same situation exists in fiscal year 2000
1999-10818-002	Indirect cost was not properly calculated for the Title I federal program.	Yes	



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# EAST CLEVELAND CITY SCHOOL DISTRICT CUYAHOGA COUNTY

# **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

**CLERK OF THE BUREAU** 

Susan Babbitt

CERTIFIED DECEMBER 27, 2001