# ALLEN EAST LOCAL SCHOOL DISTRICT ALLEN COUNTY

# GENERAL PURPOSE FINANCIAL STATEMENTS

For The Year Ended June 30, 2000



STATE OF OHIO OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

35 North Fourth Street, 1<sup>st</sup> Floor Columbus, Ohio 43215

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Board of Education Allen East Local School District 9520 Harrod Road Harrod, Ohio 45850

We have reviewed the Independent Auditor's Report of the Allen East Local School District, Allen County, prepared by LaVallee & Company, for the audit period July 1, 1999 through June 30, 2000. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Allen East Local School District is responsible for compliance with these laws and regulations.

JIM PETRO Auditor of State

January 4, 2001

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# ELECTED OFFICIALS As Of June 30, 2000

NAME	TITLE	TERM OF OFFICE	SURETY	AMOUNT	PERIOD
Board of Education					
Wendell Schick	Board President	1/1/00-12/31/03	(A)	\$20,000	1/1/00 1/1/03
Michael Emerick	Board Vice President	1/1/98-12/31/01	(A)	20,000	1/1/00 1/1/03
Edith Kerchenfaut	Member	1/1/98-12/31/01	(A)	20,000	1/1/00 1/1/03
Marilyn Helser	Member	1/1/00-12/31/03	(A)	20,000	1/1/00 1/1/03
Tim Fetter	Member	1/1/98-12/31/01	(A)	20,000	1/1/00 1/1/03

Legal Counsel

David E. Bowers 204 N. Main Street Suite 302 Lima, Ohio 45801 Prosecuting Attorney

(A) Nationwide Mutual Insurance Company

ADMINISTRATIVE PERSONNEL As Of June 30, 2000

TITLE	CONTRACT PERIOD	SURETY	AMOUNT	PERIOD
<u>Treasurer</u>				
Rhonda Zimmerly	Organizational Meeting 2000 to Organizational Meeting 2004	(A)	\$20,000	1/1/00 to 1/1/03
Superintendent				
Michael W. Richards	8/1/00 to 7/31/04	(A)	\$20,000	1/1/00 to 1/1/03

(A) Harcum Hyre Insurance Company

#### INDEX OF FUNDS

GOVERNMENTAL FUND TYPES:

<u>General Fund Type</u>: General Fund

<u>Special Revenue Fund Types</u>: Public Student Support Fund Athletic and Music Fund Teacher Development Grant Fund Dwight D. Eisenhower Grant Fund EMIS - Education Management Information Systems Fund Title VI - B Education of the Handicapped Act Fund Title I - Special Education Needs of Disadvantaged Children Fund Drug Free School Grant Fund Ohio Reads Fund

<u>Debt Service Fund Types</u>: Bond Retirement Fund Note Retirement Fund

<u>Capital Projects Fund Types</u>: Permanent Improvement Fund SchoolNet Tech Equity Fund

PROPRIETARY FUND TYPES:

Enterprise Fund Types: Food Services Fund Uniform School Supplies Fund Community Recreation Fund

FIDUCIARY FUND TYPES:

<u>Trust Fund Types</u>: <u>Expendable Trust Funds</u>: Diesel Scholarship Fund Gossard Scholarship Fund

Nonexpendable Trust Fund: Lacey Library Endowment Fund

<u>Agency Fund Type</u>: Student Activity Fund LaVallee & Company

*Certified Public Accountants The CPA. Never under estimate The Value.*<sup>SM</sup>

969 W. North Street Lima, Ohio 45805 (419)222-1120 FAX(419)222-2968

Alan L. LaVallee, CPA Neil J. Reichenbach, CPA

December 18, 2000

Board of Education Allen East Local School District 9520 Harrod Road Harrod, Ohio 45850

#### INDEPENDENT AUDITORS' REPORT

We have audited the accompanying general purpose financial statements of the Allen East Local School District as of and for the year ended June 30, 2000, as listed in the table of contents. These general purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Allen East Local School District, as of June 30, 2000, and the results of its operations and cash flows of its proprietary fund types and nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued a report dated December 18, 2000 on our consideration of the District's internal control over financial reporting and our test of its compliance with certain provisions, laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

La Vallee & Company CPAs

# ALLEN EAST LOCAL SCHOOL DISTRICT Combined Balance Sheet All Fund Types and Account Groups June 30, 2000

	Governmental Fund Types							
		General	Special Revenue		Debt Service			Capital Projects
ASSETS AND OTHER DEBITS								
Cash Cash - Nonexpendable Trust Restricted-Equity in Cash Receivables: Taxes Prepaid Items Materials and Supplies Inventory Fixed Assets (Net, where applicable,	\$	1,293,597 - 20,502 1,591,551 12,694 -	\$	99,460 - - - - - -	\$	625 - - - -	\$	328,375 - - 129,045 - -
of Accumulated Depreciation) Amount Available in Debt Service Fund Amount to be Provided for Retirement of General Long-Term Debt		- -		- -		- -		- -
Total Assets and Other Debits	\$	2,918,344	\$	99,460	\$	625	\$	457,420
LIABILITIES, FUND EQUITY AND OTHER CRED	ITS							
Liabilities: Accounts Payable Accrued Salaries and Benefits Due to Students Undistributed Monies Compensated Absences Payable Intergovernmental Payable	\$	42,178 442,889 - - 86 65,906	\$	1,122 7,612 - - - 37		\$ - - - - -		\$ - - - - -
Deferred Revenue-Taxes Total Liabilities		1,395,384 1,946,443		- 8,771		-		129,045 129,045
Fund Equity and Other Credits:		1,010,110		0,771				120,040
Investment in General Fixed Assets Retained Earnings Fund Balance: Reserved for Encumbrances Reserved for Prepaid Items Reserved for Debt Service Reserved for Advances Reserved for Budget Stabilization Reserved for Trust - Principal		- 49,311 12,694 - 196,167 20,502 -		- - 19,080 - - - - - -		- - 625 - -		- 62,600 - - - - -
Unreserved Fund Balance		693,227		71,609		-		265,775
Total Fund Equity and Other Credits		971,901		90,689		625		328,375
Total Liabilities, Fund Equity and Other Credits	\$	2,918,344	\$	99,460	\$	625	\$	457,420

Proprietary <u>Fund Types</u>		Fiduciary <u>Fund Types</u>	<u>Account</u> General	<b>Groups</b> General	Totals
		Trust and	Fixed	Long-Term	(Memorandum
<u> </u>	nterprise	Agency	Assets	Obligations	Only)
\$	53,095 - -	\$ 51,340 \$ 2,197 -	\$ - - -	\$ - - -	\$    1,826,492 2,197 20,502
	- - 4,522	- - -	- -	- - -	1,720,596 12,694 4,522
	- -	- -	7,719,087 -	- 625	7,719,087 625
	-	-	-	346,557	346,557
\$	57,617	\$ 53,537	\$ 7,719,087	\$ 347,182	\$ 11,653,272
	-				
	\$- 19,223	\$ -	\$ -	\$ -	\$
	-	- 12,984	-	-	12,984
	-	7,663	-	-	7,663
	9,652	-	-	314,219	323,957
	10,963 2,823	-	-	32,963	109,869 1,527,252
	42,661	20,647	_	347,182	2,494,749
	,		7 740 007	,	
	- 14,956	-	7,719,087 -	-	7,719,087 14,956
	-	-	-	-	130,991
	-	-	-	-	12,694
	-	-	-	-	625 196,167
	-	-	-	-	20,502
	-	2,000	-	-	2,000
	-	30,890	-	-	1,061,501
	14,956	32,890	7,719,087	-	9,158,523
\$	57,617	\$ 53,537	\$ 7,719,087	\$ 347,182	\$ 11,653,272

# ALLEN EAST LOCAL SCHOOL DISTRICT Combined Statement of Revenues, Expenditures and Changes in Fund Balances All Governmental Fund Types and Similar Fiduciary Funds For the Fiscal Year Ended June 30, 2000

	Governmental Fund Type			
	General	Special Revenue		
Revenues:				
Taxes	\$ 1,628,184	\$ -		
Tuition and Fees	8,838	1,890		
Intergovernmental	3,831,267	131,335		
Interest	114,111	-		
Extracurricular Activities	-	110,726		
Miscellaneous	3,526	10,144		
Total Revenues	5,585,926	254,095		
Evenditures		· · · · ·		
Expenditures: Current:				
Instruction:				
	2,653,845	14 021		
Regular		14,021		
Special Other	200,475	41,628		
	137,593	45,298		
Support Services:	040.007	26.020		
Pupils	212,227	26,939		
Instruction	118,197	17,541		
Board of Education	16,917	-		
Administration	596,260	7,549		
Fiscal	118,323	-		
Business	59,458	-		
Operation and Maintenance	453,747	-		
Transportation	353,008	-		
Central Services	104,950	510		
Non-Instructional Services	-	-		
Extracurricular Activities	134,234	93,925		
Capital Outlay	-	-		
Debt Service:				
Principal	-	-		
Interest				
Total Expenditures	5,159,234	247,411		
Excess (Deficiency) of Revenues Over (Under) Expenditures	426,692	6,684		
Other Financing Sources (Uses):				
Operating Transfers In	372	7,000		
Other Financing Sources	4,129	-		
Operating Transfers Out	(20,932)	-		
Total Other Financing Sources (Uses)	(16,431)	7,000		
Excess (Deficiency) of Revenues and Other Sources				
Over (Under) Expenditures and Other Uses	410,261	13,684		
Fund Balances (Deficits) at Beginning of Year	561,640	77,005		
Fund Balances (Deficits) at End of Year	\$ 971,901	\$ 90,689		
		· · · · ·		

Governmental Fu	und Types	Fiduciary Fund Type	Totals
Debt	Capital	Fund Type Expendable	(Memorandum
Service	Projects	Trust	Only)
\$ - \$	127,871	\$ -	\$ 1,756,055
-	-	-	10,728
-	50,260	-	4,012,862
-	-	2,261 1,134	116,372 111,860
-	-		
-	-	3,405	17,075
_	178,131	6,800	6,024,952
-	37,158	-	2,705,024
-	-	-	242,103
-	-	-	182,891
-	-	-	239,166
-	-	585	136,323
-	-	-	16,917
-	-	-	603,809
-	2,439	-	120,762 59,458
-	- 67,455	-	521,202
-	54,525	-	407,533
-	-	-	105,460
-	-	2,000	2,000
-	-	4,362	232,521
-	7,495	-	7,495
38,671 1,190	-	-	38,671 1,190
39,861	169,072	6,947	5,622,525
(39,861)	9,059	(147)	402,427
500		2 000	10.000
560	-	3,000	10,932 4,129
-	-	-	(20,932)
560	-	3,000	(5,871)
(39,301)	9,059	2,853	396,556
39,926	319,316	27,840	1,025,727
\$ 625 \$	328,375	\$ 30,693	\$ 1,422,283

# Allen East Local School District Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget (Non-GAAP Basis) and Actual All Governmental Fund Types and Similar Fiduciary Funds For the Fiscal Year Ended June 30, 2000

	Governmental Fund Types					
	General Fund					
		/ised dget		<u>Actual</u>	F	Variance <sup>-</sup> avorable <u>nfavorable)</u>
Revenues:						
Taxes	\$ 1,7	20,900	\$	1,576,423	\$	(144,477)
Intergovernmental		51,428		3,831,267	Ψ	179,839
Interest		74,000		114,111		40,111
Tuition and Fees		15,000		8,839		(6,161)
Rent		1,100		1,644		544
Extracurricular Activities		-		-		-
Gifts and Donations		1,000		100		(900)
Miscellaneous		1,200		1,781		581
Total Revenues	5,4	64,628		5,534,165		69,537
Expenditures: Current:						
Instruction:						
Regular		72,998		2,669,158		103,840
Special	2	07,230		201,562		5,668
Adult/ Continuing		-		-		-
Other	2	15,600		152,376		63,224
Support Services: Pupils	2	35,759		214,440		21,319
Instruction		82,975		126,144		56,831
Board of Education		45,225		17,000		28,225
Administration		49,346		615,792		33,554
Fiscal		47,275		139,165		8,110
Business		60,000		59,007		993
Operation and Maintenance	9	91,971		486,316		505,655
Transportation	4	95,282		362,437		132,845
Central Services	1	14,944		107,150		7,794
Non-Instructional Services		-		-		-
Extracurricular Activities		59,340		134,378		24,962
Capital Outlay	.1	00,000		-		100,000
Debt Service: Principal		600		_		600
Interest		-		-		-
Total Expenditures	6,3	78,545		5,284,925		1,093,620
Excess (Deficiency) of Revenues Over	(0	42 047)		240.240		4 460 467
(Under) Expenditures	(9	13,917)		249,240		1,163,157
Other Financing Sources (Uses):						
Operating Transfers In		372		372		-
Proceeds from Sale of Fixed Assets		-		250		250
Refund of Prior Year Expenditures		52,498		3,879		(48,619)
Advances In	(	-		-		- 4,068
Operating Transfers Out Refund of Prior Year Receipts	(	25,000)		(20,932)		4,000
Advances Out		(5,000)		-		5,000
Total Other Financing Sources (Uses)		22,870		(16,431)		(39,301)
		22,070		(10,431)		(39,301)
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(8	91,047)		232,809		1,123,856
Fund Balances (Deficit) at Beginning of Year Prior Year Encumbrances Appropriated		60,204 29,597		860,204 129,597		-
Fund Balances (Deficit) at End of Year		<u>29,597</u> 98,754	\$	1,222,610	\$	- 1,123,856
	Ψ	00,104	Ψ	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Ψ	1,120,000

		Gove	ypes								
Special Revenue Funds					Debt Service Fund						
	Revised <u>Budget</u>	<u>Actual</u>	Variance Favorable al <u>(Unfavorable)</u>		Favorable		Revised <u>Budget</u>		<u>Actual</u>	Fa	ariance ivorable avorable
\$		\$ -	\$ - (216)	\$	-	\$	-	\$	-		
	131,551 15	131,335	(216) (15)		-		-		-		
	1,450	1,890	440		-		-		-		
	-	-	-		-		-		-		
	113,575	110,726	(2,849)		-		-		-		
	3,425	6,530	3,105		-		-		-		
	3,100	3,615	515		-		-		-		
	253,116	254,096	980		-		-		-		
	26,112	18,879	7,233		-		-		-		
	48,081	41,583	6,498		-		-		-		
	3,000 50,876	- 45,299	3,000 5,577		-		-		-		
	50,070	+0,200	5,517								
	40,024	30,458	9,566		-		-		-		
	23,323	17,568	5,755		-		-		-		
	-	-	-		-		-		-		
	12,114	9,042	3,072		-		-		-		
	-	-	-		-		-		-		
	_	_	-		_		-		-		
	-	-	-		-		-		-		
	6,588	554	6,034		-		-		-		
	-	-	-		-		-		-		
	141,808 -	110,383 -	31,425		-		-		-		
	-	-	-		39,295 1,190		38,671 1,190		624		
	351,926	273,766	78,160		40,485		39,861		624		
	(98,810)	(19,670)	79,140		(40,485)		(39,861)		624		
	7,000	7,000	-		-		560		560		
	-	-	-		-		-		-		
	-	-	-		-		-		-		
	-	-	-		-		-		-		
	-	-	-		-		-		-		
	- 7,000	- 7,000			-		- 560		- 560		
	(91,810)	(12,670)	79,140		(40,485)		(39,301)		1,184		
	60,058 31,870	60,058 31,870	-		37,254 2,672		37,254 2,672		-		
\$	118	\$ 79,258	\$ 79,140	\$	(559)	\$	625	\$	1,184		
<u> </u>		,200	,,	<u>Ψ</u>	(000)	Ψ.		٣	.,		

# Governmental Fund Types

# Allen East Local School District Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget (Non-GAAP Basis) and Actual All Governmental Fund Types and Similar Fiduciary Funds For the Fiscal Year Ended June 30, 2000 (Continued)

	Governmental Fund Types Capital Projects Funds				
	Revised <u>Budget</u>	<u>Actual</u>	Variance Favorable <u>(Unfavorable)</u>		
Revenues:					
Taxes	\$ 127,425	\$ 127,871	\$ 446		
Intergovernmental	59,177	50,260	(8,917)		
Interest Tuition and Fees	2,500	-	(2,500)		
Rent	-	-	-		
Extracurricular Activities	-	-	-		
Gifts and Donations	-	-	-		
Miscellaneous	-	-	-		
Total Revenues	189,102	178,131	(10,971)		
Expenditures: Current:					
Instruction:					
Regular	106,792	37,158	69,634		
Special Adult/ Continuing	-	-	-		
Other	_	_	_		
Support Services:					
Pupils	-	-	-		
Instruction	-	-	-		
Board of Education	-	-	-		
Administration Fiscal	- 3,000	- 2,439	- 561		
Business	-	-	-		
Operation and Maintenance	178,167	72,988	105,179		
Transportation	154,525	108,692	45,833		
Central Services	-	-	-		
Non-Instructional Services	-	-	-		
Extracurricular Activities Capital Outlay	- 65,934	- 10,395	- 55,539		
Debt Service:	00,004	10,000	00,000		
Principal	-	-	-		
Interest	-	-	-		
Total Expenditures	508,418	231,672	276,746		
Excess (Deficiency) of Revenues Over (Under) Expenditures	(319,316)	(53,541)	265,775		
	<u> </u>	· · ·			
Other Financing Sources (Uses):					
Operating Transfers In Proceeds from Sale of Fixed Assets	-	-	-		
Refund of Prior Year Expenditures	_	_	_		
Advances In	-	-	-		
Operating Transfers Out	-	-	-		
Refund of Prior Year Receipts	-	-	-		
Advances Out	-	-	-		
Total Other Financing Sources (Uses)		-			
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(319,316)	(53,541)	265,775		
Fund Balances (Deficit) at Beginning of Year Prior Year Encumbrances Appropriated	258,991 60,325	258,991 60,325	-		
Fund Balances (Deficit) at End of Year	\$ -	\$ 265,775	\$ 265,775		
ו נווע שמומוונכה (שכוונוג) מג בווע טו דפמו	φ -	φ 200,110	ψ 200,110		

	<b>ciary Fund T</b> endable Trust F	•••	Totals (Memorandum Only)					
Revised Budget	Actual	Variance Favorable (Unfavorable)	 Revised Budget	Actual	Variance Favorable <u>(Unfavorable)</u>			
\$ - -	\$ - -	\$-	\$ 1,848,325 3,842,156	\$ 1,704,294 4,012,862	\$ (144,031) 170,706			
1,000	2,261	1,261	77,515	116,372	38,857			
-	-	-	16,450	10,729	(5,721)			
3,125	3,029	(96)	4,225	4,673	448			
3,300	1,134	(2,166)	116,875	111,860	(5,015)			
500	376	(124)	4,925	7,006	2,081			
7,925	- 6,800	(1,125)	 <u>4,300</u> 5,914,771	<u>5,396</u> 5,973,192	<u>1,096</u> 58,421			
1,925	0,800	(1,123)	 5,914,771	5,975,192	30,421			
-	-	-	2,905,902	2,725,195	180,707			
-	-	-	255,311	243,145	12,166			
-	-	-	3,000	-	3,000			
-	-	-	266,476	197,675	68,801			
-	-	-	275,783	244,898	30,885			
5,644	585	5,059	211,942	144,297	67,645			
-	-	-	45,225	17,000	28,225			
-	-	-	661,460	624,834	36,626			
-	-	-	150,275	141,604	8,671			
-	-	-	60,000	59,007	993			
-	-	-	1,170,138	559,304	610,834			
-	-	-	649,807	471,129	178,678			
- 25,018	2,000	23,018	121,532 25,018	107,704 2,000	13,828 23,018			
7,628	4,439	3,189	308,776	249,200	59,576			
-	-	-	165,934	10,395	155,539			
-	-	-	39,895	38,671	1,224			
-	-	-	 1,190	1,190	-			
38,290	7,024	31,266	 7,317,664	5,837,248	1,480,416			
(30,365)	(224)	30,141	 (1,402,893)	135,944	1,538,837			
-	3,000	3,000	7,372	10,932 250	3,560 250			
-	-	-	52,498	3,879	(48,619)			
500	-	(500)	500	-	(500)			
-	-	-	(25,000)	(20,932)	4,068			
	-		 - (5,000)	-	- 5,000			
500	3,000	2,500	 30,370	(5,871)	(36,241)			
(29,865)	2,776	32,641	(1,372,523)	130,073	1,502,596			
26,564 1,353	26,564 1,353	-	 1,243,071 225,817	1,243,071 225,817	-			
6 (1,948)	\$ 30,693	\$ 32,641	\$ 96,365	\$ 1,598,961	\$ 1,502,596			

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# ALLEN EAST LOCAL SCHOOL DISTRICT Combined Statement of Revenues, Expenses and Changes in Fund Equity All Proprietary Fund Types and Similar Fiduciary Funds For the Fiscal Year Ended June 30, 2000

		oprietary und Type		Fiduciary Fund Type	Totals
	Er	nterprise	Internal Service	Nonexpendable Trust	(Memorandum Only)
Operating Revenues:					
Sales	\$	251,001	\$ -	\$ -	\$ 251,001
Miscellaneous		38,933	3,818	55	42,806
Total Operating Revenue		289,934	3,818	55	293,807
Operating Expenses:					
Salaries		98,934		-	98,934
Fringe Benefits		61,862		-	61,862
Purchased Services		1,448		-	1,448
Materials and Supplies		63,896	3,818	-	67,714
Cost of Sales		118,338		-	118,338
Capital Outlay		36		-	36
Total Operating Expenses		344,514	3,818	-	348,332
Operating Income (Loss)		(54,580)	-	55	(54,525)
Non-Operating Revenues (Expenses):					
Interest		1,513	-	-	1,513
Federal Donated Commodities		26,239	-	-	26,239
Federal and State Subsidies		52,985	-	-	52,985
Total Non Operating					
Total Non-Operating Revenues and (Expenses)		80,737	-	-	80,737
		,			,
Income (Loss) Before Operating Transfers	-	26,157	_	55	26,212
Operating Transfers In	5	10,000	_	-	10,000
		-,			- ,
Net Income (Loss)		36,157	-	55	36,212
Restated Retained Earnings/Fund Balanc	е				
(Deficit) at Beginning of Year		(21,201)	-	2,142	(19,059)
Retained Earnings/Fund Balance					
(Deficit) at End of Year	\$	14,956	\$ -	\$ 2,197	\$ 17,153

# Allen East Local School District Combined Statement of Revenues, Expenses and Changes in Fund Equity - Budget (Non-GAAP Basis) and Actual All Proprietary Fund Types and Similar Fiduciary Funds For the Fiscal Year Ended June 30, 2000

	Proprietary Fund Type					
	Enter	prise Funds	• •	Inter		
			Variance			Variance
	Revised		Favorable	Revised		Favorable
	<u>Budget</u>	<u>Actual</u>	<u>(Unfavorable)</u>	<u>Budget</u>	<u>Actual</u>	<u>(Unfavorable)</u>
Revenues:						
Sales	\$ 242,000	\$ 251,002	\$ 9,002	\$-	\$-	\$-
Charges for Services	-	-	-	5,000	3,818	(1,182)
Interest	1,200	1,513	313	-	-	-
Federal and State Subsidies	47,000	52,985	5,985	-	_	-
Contributions and Donations	47,000	02,000	0,000			
Other Revenues	- 29 100	- 20 022	- 022	-	-	-
Other Revenues	38,100	38,933	833		-	-
Total Revenues	328,300	344,433	16,133	5,000	3,818	(1,182)
Expenses:						
Salaries	110,474	108,827	1,647	-	-	-
Fringe Benefits	51,241	51,076	165	-	-	-
Purchased Services	2,795	2,082	713	-	-	-
Materials and Supplies	188,963	158,694	30,269	5,000	3,818	1,182
Capital Outlay	1,000	36	964		-	-
Total Expenses	354,473	320,715	33,758	5,000	3,818	1,182
Operating Income (Loss)	(26,173)	23,718	49,891	-	-	-
Other Financing Sources (Uses):						
Advances In	10,000	-	(10,000)	-	-	-
Operating Transfers In	-	10,000	10,000	-	-	-
Total Other Financing Sources (Uses)	10,000	10,000	-		-	-
Excess (Defiency) of Revenues						
Over/(Under) Expenses	(16,173)	33,718	49,891	-	-	-
Fund Balance at Beginning of Year	14,524	14,524	-	-	-	-
Unexpended Prior Year Encumbrances	1,649	1,649	-	-	-	-
Fund Balance at End of Year	\$ -	\$ 49,891	\$ 49,891	\$ -	\$-	\$-

	ciary Fund Type xpendable Trust		Totals	(Memorandum O	nlv)
Revised Budget	Actual	Variance Favorable (Unfavorable)	Revised Budget	Actual	Variance Favorable (Unfavorable)
\$ - - 100 - -	\$ - - - 55 -	\$ - - (100) - 55	\$ 242,000 5,000 1,300 47,000 - 38,100	\$ 251,002 3,818 1,513 52,985 55 38,933	\$ 9,002 (1,182) 213 5,985 55 833
100	55	(45)	333,400	348,306	14,906
- - - 2,242 -	- - - -	- - 2,242 -	110,474 51,241 2,795 196,205 1,000	108,827 51,076 2,082 162,512 36	1,647 165 713 33,693 964
2,242	-	2,242	361,715	324,533	37,182
(2,142)	- 55	2,197 -	(28,315) 10,000	23,773	52,088 (10,000)
-	-	-	- 10,000	10,000 10,000	- 10,000
(2,142) 2,142 -	55 2,142 -	2,197 - -	(18,315) 16,666 1,649	33,773 16,666 1,649	52,088 - -
\$-	\$ 2,197	\$ 2,197	\$ -	\$ 52,088	\$ 52,088

# ALLEN EAST LOCAL SCHOOL DISTRICT Combined Statement of Cash Flows All Proprietary Fund Types and Similar Fiduciary Funds For the Fiscal Year Ended June 30, 2000

	<u>Fur</u>	prietary I <u>d Types</u> Enterprise	F	Fiduciary und Type expendable Trust	(Me	Totals emorandum Only)
Increase (Decrease) in Cash and Cash Equivalents: Cash Flows from Operating Activities: Cash Received from Customers Cash Payments to Suppliers for Goods and Services Cash Payments to Employees for Services Cash Payments for Employee Benefits	\$	289,935 (157,608) (108,827) (51,077)	\$	55 - - -	\$	289,990 (157,608) (108,827) (51,077)
Net Cash Provided by (Used for) Operating Activities		(27,577)		55		(27,522)
Cash Flows from Noncapital Financing Activities: Operating Grants Received Transfers In Miscellaneous		52,985 10,000 1,513		- - -		52,985 10,000 1,513
Net Cash Provided by (Used for) Noncapital Financing Activities		64,498		-		64,498
Cash Flows from Capital and Related Financing Activities:						
Net Increase (Decrease) in Cash and Cash Equivalents		36,921		55		36,976
Cash and Cash Equivalents at Beginning of Year		16,174		2,142		18,316
Cash and Cash Equivalents at End of Year	\$	53,095	\$	2,197	\$	55,292
Reconciliation of Operating Income (Loss) to Net Cash Provided by (Used for) Operating Activities:						
Operating Income (Loss)	\$	(54,580)	\$	55	\$	(54,525)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided by (Used for) Operating Activities: Donated Commodities Used During Year		26,239		-		26,239
Changes in Assets and Liabilities: (Increase)/Decrease in Commodities Inventory Increase/(Decrease) in Accrued Salaries and Benefits Increase/(Decrease) in Compensated Absences Payable Increase/(Decrease) in Accounts Payable Increase/(Decrease) in Interfund Payable Increase/(Decrease) in Deferred Revenue		728 25 (177) (710) 1,046 (148)		- - - - -		728 25 (177) (710) 1,046 (148)
Total Adjustments		27,003		-		27,003
Net Cash Provided by Operating Activities	\$	(27,577)	\$	55	\$	(27,522)

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

# NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY

Allen East Local School District is organized under Article VI, Sections 2 and 3 of the Constitution of the State of Ohio. The School District operates under a locally-elected Board form of government consisting of five members elected at-large for staggered four year terms. The School District provides educational services as authorized by state statute and/or federal guidelines.

The School District consists of three small communities and surrounding rural areas within Allen County. The School District is the 465th largest in the State of Ohio (among 612 school districts) in terms of enrollment. It is staffed by 41 non-certificated employees and 73 certificated full-time teaching personnel who provide services to 1,089 students and other community members.

The reporting entity is comprised of the primary government and other organizations that are included to insure that the financial statements of the School District are not misleading. The primary government consists of all funds, departments, boards, and agencies that are not legally separate from the School District. For Allen East Local School District, this includes general operations, food service, and student related activities of the School District.

The School District is associated with three organizations which are defined as jointly governed organizations, and an insurance purchasing pool. These organizations include the Northwest Ohio Area Computer Services Cooperative, Apollo Career Center, and the Ohio School Boards Association Workers' Compensation Group Rating Plan. These organizations are presented in Notes 16 and 17 to the general purpose financial statements.

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Allen East Local School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The School District also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its proprietary activities provided they do not conflict with or contradict GASB pronouncements. The more significant of the School District's accounting policies are described below.

#### A. <u>Basis Of Presentation - Fund Accounting</u>

The School District uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain School District functions or activities.

A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special restrictions or limitations. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities not recorded in the funds because they do not directly affect net available expendable resources.

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### A. <u>Basis Of Presentation - Fund Accounting</u> (Continued)

For financial statement presentation purposes, the various funds of the School District are grouped into the following generic fund types under the broad fund categories governmental, proprietary, and fiduciary.

#### Governmental Fund Types

Governmental funds are those through which most governmental functions of the School District are financed. The acquisition, use, and balances of the School District's expendable financial resources and the related current liabilities (except those accounted for in proprietary funds and trust funds) are accounted for through governmental funds. The following are the School District's governmental fund types:

<u>General Fund</u> - The General Fund is the operating fund of the School District and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund balance is available to the School District for any purpose provided it is expended or transferred according to the general laws of Ohio.

<u>Special Revenue Funds</u> - Special revenue funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes.

<u>Debt Service Funds</u> - The debt service funds are used to account for the accumulation of resources for, and the payment of, general long-term obligation principal, interest, and related costs.

<u>Capital Projects Funds</u> - The capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds or trust funds).

# Proprietary Fund Types

Proprietary funds are used to account for the School District's ongoing activities which are similar to those found in the private sector. The following are the School District's proprietary fund types:

<u>Enterprise Funds</u> - Enterprise funds are used to account for School District activities that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

# A. <u>Basis Of Presentation - Fund Accounting</u> (Continued)

#### Fiduciary Fund Types

Fiduciary funds are used to account for assets held by the School District in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. The School District's fiduciary funds include expendable trust, nonexpendable trust, and agency funds. Expendable trust funds are accounted for in essentially the same manner as governmental funds. Nonexpendable trust funds are accounted for in essentially the same manner as proprietary funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

#### Account Groups

To make a clear distinction between fixed assets related to specific funds and those of general government, and between long-term liabilities related to specific funds and those of a general nature, the following account groups are used:

<u>General Fixed Assets Account Group</u> - This account group is established to account for all fixed assets of the School District, other than those accounted for in the proprietary or trust funds.

<u>General Long-Term Obligations Account Group</u> - This account group is established to account for all long-term obligations of the School District except those accounted for in the proprietary or trust funds.

#### B. <u>Measurement Focus and Basis of Accounting</u>

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types and expendable trust funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All proprietary funds and nonexpendable trust funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. Fund equity (i.e., net total assets) is segregated into contributed capital and retained earnings components. Proprietary and nonexpendable trust fund operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets.

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made.

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

# B. <u>Measurement Focus and Basis of Accounting</u> (Continued)

The modified accrual basis of accounting is followed for the governmental, expendable trust, and agency funds. Under this basis, revenues are recognized in the accounting period when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current fiscal year or soon enough thereafter to be used to pay liabilities of the current fiscal year. The available period for the School District is sixty days after fiscal year end.

In applying the susceptible to accrual concept under the modified accrual basis, the following revenue sources are deemed both measurable and available: taxpayer-assessed income taxes, interest, tuition, grants, and student fees.

The School District reports deferred revenues on its combined balance sheet. Deferred revenues arise when a potential revenue does not meet both the measurable and available criteria for recognition in the current period. In the subsequent period, when both revenue recognition criteria are met, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized. Property taxes measurable as of June 30, 2000, and delinquent property taxes, whose availability is indeterminable and which are intended to finance fiscal year 2000 operations, have been recorded as deferred revenue.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

The accrual basis of accounting is utilized for reporting purposes by the proprietary fund types. Revenues are recognized in the accounting period in which they are earned, and expenses are recognized at the time they are incurred. The fair value of donated commodities used during the year is reported on the operating statement as an expense with a like amount reported as donated commodities revenue. Unused donated commodities are reported as deferred revenue.

#### C. <u>Budgetary Process</u>

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified.

All funds, other than agency funds, are legally required to be budgeted and appropriated. The primary level of budgetary control is at the object level within each function. Any budgetary modifications at this level may only be made by resolution of the Board of Education.

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### C. <u>Budgetary Process</u> (Continued)

Advances in and Advances out are not required to be budgeted since they represent a temporary cash flow resource and are intended to be repaid.

#### Tax Budget

Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The express purpose of this budget document is to reflect the need for existing (or increased) tax rates.

By no later than January 20, the Board-adopted budget is filed with the Standard County Budget Commission for rate determination.

#### Estimated Resources

Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the County Budget Commission and receives the commission's certificate of estimated resources which states the projected revenue of each fund. Prior to June 30, the School District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the appropriation measure. On or about July 1, the certificate is amended to include any unencumbered cash balances from the preceding year. The certificate may be further amended during the year if projected increases or decreases in revenue are identified by the School District Treasurer. The amounts reported in the budgetary statements reflect the amounts in the final amended certificate issued during fiscal year 2000.

#### Appropriations

Upon receipt from the County Auditor of an amended certificate of estimated resources based on final assessed values and tax rates or a certificate saying no new certificate is necessary, the annual appropriation resolution must be legally enacted by the Board of Education at the fund, function, and object level of expenditures, which are the legal levels of budgetary control. Prior to the passage of the annual appropriation measure, the Board may pass a temporary appropriation measure to meet the ordinary expenses of the School District. The appropriation resolution, by fund, must be within the estimated resources as certified by the County Budget Commission and the total of expenditures and encumbrances may not exceed the appropriation totals at any level of control. Any revisions that alter the total of any fund appropriation, or alter total function appropriations within a fund, or alter object appropriations within functions, must be approved by the Board of Education.

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### C. <u>Budgetary Process</u> (Continued)

<u>Appropriations</u> (Continued)

The Board may pass supplemental fund appropriations so long as the total appropriations by fund do not exceed the amounts set forth in the most recent certificate of estimated resources. During the year, several supplemental appropriations were legally enacted; however, none of these amendments were significant.

The budget figures which appear in the statements of budgetary comparisons represent the final appropriation amounts, including all supplemental appropriations. Formal budgetary integration is employed as a management control device during the year for all funds other than agency funds, consistent with statutory provisions.

#### Encumbrances

As part of formal budgetary control, purchase orders, contracts, and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. Expenditures plus encumbrances may not legally exceed appropriations. On the GAAP basis, encumbrances outstanding at fiscal year end are reported as a reservation of fund balance for subsequent-year expenditures for governmental funds and reported in the notes to the financial statements for proprietary funds.

#### Lapsing of Appropriations

At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and are not reappropriated.

#### D. <u>Cash and Investments</u>

To improve cash management, all cash received by the School District is pooled in a central bank account. Monies for all funds, including proprietary funds, are maintained in this account or temporarily used to purchase short term investments. Individual fund integrity is maintained through School District records. Each fund's interest in the pool is presented as "Equity in Pooled Cash and Cash Equivalents" on the combined balance sheet. During fiscal year 2000, investments were limited to STAROhio and certificates of deposit.

All investments are recorded at fair value based on quoted market value. Fair value is the amount at which a financial investment could be exchanged in a current transaction between willing partners.

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

# D. <u>Cash and Cash Equivalents</u> (Continued)

The School District has invested funds in the State Treasury Asset Reserve of Ohio (STAROhio) during fiscal year 2000. STAROhio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAROhio is not registered with SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAROhio are valued at STAROhio's share price which is the price the investment could be sold for on June 30, 2000.

For purposes of the combined statement of cash flows and for presentation on the combined balance sheet, investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased by the School District are considered to be cash equivalents. Investments with an initial maturity of more than three months are reported as investments.

#### E. <u>Inventory</u>

Inventories of governmental funds are stated at cost while inventories of proprietary funds are stated at the lower of cost or market. For all funds, cost is determined on a first-in, first-out basis. Inventory in governmental funds consists of expendable supplies held for consumption. The cost of inventory items is recorded as an expenditure in the governmental fund types when purchased. Reported material and supplies inventory is equally offset by a fund balance reserve in the governmental funds which indicates that it does not constitute available expendable resources even though it is a component of net current assets. Inventories of proprietary funds consist of donated food, purchased food, and school supplies held for resale and are expensed when used.

#### F. <u>Prepaid Items</u>

Payments made to vendors for services that will benefit periods beyond June 30, 2000, are recorded as prepaid items using the consumption method. A current asset for the prepaid amount is recorded at the time of the purchase and an expenditure/expense is reported in the year in which services are consumed.

#### G. <u>Fixed Assets and Depreciation</u>

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction costs are reflected as expenditures in governmental funds, and the related assets are reported in the general fixed assets account group. Fixed assets utilized in the proprietary funds are capitalized in the fund. All fixed assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date received. The School District maintains a capitalization threshold of five hundred dollars. The School District does not have any infrastructure.

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

# G. <u>Fixed Assets and Depreciation</u> (Continued)

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized. Improvements are capitalized. Improvements to fund fixed assets are depreciated over the remaining useful lives of the related fixed assets.

Assets in the general fixed assets account group are not depreciated. Depreciation of furniture and equipment in the enterprise funds is computed using the straight-line method over an estimated useful life of five to twenty years.

#### H. <u>Intergovernmental Revenues</u>

For governmental funds, intergovernmental revenues, such as entitlements and grants awarded on a non-reimbursement basis, are recorded as receivables and revenues when measurable and available. Reimbursement type grants are recorded as receivables and revenues when the related expenditures are incurred. Other than commodities, grants and entitlements for proprietary fund operations are recognized as non-operating revenues in the accounting period in which they are earned and become measurable.

The School District currently participates in several State and Federal programs, categorized as follows:

Entitlements General Fund State Foundation Program State Property Tax Relief School Bus Purchase Reimbursement

Non-Reimbursable Grants Special Revenue Funds Teacher Development Dwight D. Eisenhower Grant Education Management Information Systems Title I Title VI Title VI-B Drug Free School Grant Capital Projects Funds School Net Technology Equity

Reimbursable Grants General Funds Driver Education Vocational Allowance Proprietary Funds National School Lunch Program Government Donated Commodities

Grants and entitlements amounted to approximately 66 percent of the School District's governmental fund revenue during the 2000 fiscal year.

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

# I. <u>Interfund Assets/Liabilities</u>

Receivables and payables resulting from transactions between funds for services provided or goods received are classified as "due from other funds" or "due to other funds" on the balance sheet. Short-term interfund loans are classified as "interfund receivables" and "interfund payables". Long-term interfund loans are classified as "advances to/from other funds" and are equally offset by a fund balance reserve account which indicates that they do not constitute available expendable resources since they are not a component of net current assets.

#### J. <u>Compensated Absences</u>

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the School District will compensate the employees for the benefits through paid time off or some other means. Sick leave benefits are accrued as a liability using the termination payment method. An accrual for earned sick leave is made to the extent it is probable that benefits will result in termination payments. The liability is an estimate based on the School District's past experience of making termination payments.

For governmental funds, the current portion of unpaid compensated absences is the amount expected to be paid using expendable available resources. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated unpaid leave are paid. The remainder is reported in the general long-term obligations account group. In proprietary funds, the entire amount of compensated absences is reported as a fund liability.

#### K. Accrued Liabilities and Long-Term Obligations

In general, governmental fund payables and accrued liabilities are reported as obligations of the funds regardless of whether they will be liquidated with current resources. However, claims and judgements, compensated absences, contractually required pension contributions, and special termination benefits that will be paid from governmental funds are reported as a liability in the general long-term obligations account group to the extent that they will not be paid with current available expendable financial resources. Bonds, capital leases, and long-term loans are reported as a liability of the general long-term obligations account group until due.

Long-term debt and other obligations financed by proprietary funds are reported as liabilities in the appropriate proprietary funds.

Under Ohio law, a debt service fund must be created and used for the payment of tax and revenue anticipation notes. Generally accepted accounting principles requires the reporting of the liability in the funds that received the proceeds. To comply with GAAP reporting requirements, the School District's debt service fund has been split among the appropriate funds. Debt service fund resources used to pay both principal and interest have also been allocated accordingly.

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

# NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

# L. Bond Premiums and Discounts

For governmental fund types, bond premiums and discounts, as well as issuance costs, are recognized during the current period. Bond proceeds are reported as an other financing source net of the applicable premium or discount. Issuance costs, even if withheld from the actual net proceeds received, are reported as debt service expenditures.

#### M. <u>Interfund Transactions</u>

Quasi-external transactions are accounted for as revenues and expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

#### N. <u>Fund Balance Reserves</u>

The School District records reservations for portions of fund equity which are legally segregated for specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves are established for encumbrances, inventories of supplies and materials, prepaid items, debt service and budget stabilization.

# 0. <u>Total Columns on General Purpose Financial Statements</u>

Total columns on the general purpose financial statements are captioned "Total - (Memorandum Only)" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

# P. <u>Restricted Assets - Budget Stabilization</u>

Restricted assets in the general fund represent cash and cash equivalents set aside to establish a budget stabilization reserve. This reserve is required by State statute and can be used only after receiving approval from the State Superintendent of Public Instruction.

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Q. <u>Use of Estimates</u>

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### NOTE 3 - BUDGETARY BASIS OF ACCOUNTING

While the School District is reporting financial position, results of operations, and changes in fund balances/retained earnings on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget (Budget Basis) and Actual -All Governmental Fund Types and the Combined Statement of Revenues, Expenses and Changes in Fund Balances - Budget (Budget Basis) and Actual -All Proprietary Fund Types and Similar Trust Funds are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and GAAP basis are that:

- 1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- 2. Expenditures/expenses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
- 3. Encumbrances are treated as expenditures/expenses for all funds (budget basis) rather than as a reservation of fund balance for governmental fund types and as note disclosure in the proprietary fund type (GAAP basis).
- 4. For proprietary funds, the acquisition and construction of capital assets are reported on the operating statement (budget basis) rather than as balance sheet transactions (GAAP basis).
- 5. Proceeds from and principal payments on bond and revenue anticipation notes are reported on the operating statement (budget basis) rather than as balance sheet transactions (GAAP basis).
- 6. The School District repays short-term note debt from the debt service fund (budget basis) as opposed to the fund that received the proceeds (GAAP basis). Debt service fund resources used to pay both principal and interest have been allocated accordingly.

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

#### NOTE 3 - BUDGETARY BASIS OF ACCOUNTING (Continued)

	<u>General</u>	Special <u>Revenue</u>	Debt <u>Service</u>	Capital <u>Projects</u>	Expendable <u>Trust</u>
GAAP basis - fund balance	\$ 971,901	\$90,689	\$ 625	\$328,375	\$30,693
Adjustment for GAAP basis:					
Accrued revenues/prepaid expenses	(1,604,245)	-	-	(129,045)	-
Accrued expenditures/ deferred revenue	1,946,443	8,771	-	129,045	-
Encumbrances outstanding (budget basis)	(91,489)	<u>(20,202</u> )		(62,600)	
Budget basis - fund balance	<u>\$1,222,610</u>	<u>\$79,258</u>	<u>\$ 625</u>	<u>\$265,775</u>	<u>\$30,693</u>

	Proprietary Fund Types	<u>Fiduciary Fund Type</u>
	<u>Enterprise</u>	Non-Expendable Trust
GAAP Basis - Fund Balance	\$ 14,956	\$2,197
Adjustments for: Inventory Accrued revenues/prepaid expenses Accrued expenditures/deferred revenu Encumbrances outstanding	(4,522) - ue 42,661 <u>(3,204</u> )	- - - -
Budget Basis - Fund Balance	<u>\$ 49,891</u>	<u>\$2,197</u>

#### NOTE 4 - DEPOSITS AND INVESTMENTS

State statutes classify monies held by the School District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the School District Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current two year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

# NOTE 4 - DEPOSITS AND INVESTMENTS (Continued)

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit, or by savings or deposit accounts including passbook accounts.

Protection of School District's deposits is provided by the Federal Deposit Insurance Corporation, by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution, or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim monies may be deposited or invested in the following securities:

- 1. United States treasury notes, bills, bonds, or other obligations or security issued by the United States treasury or any other obligation guaranteed as to principal and interest by the United States;
- 2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities.
- 3 Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
- 4. Bonds and other obligations of the State of Ohio;
- 5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions.
- 6. The State Treasurer's investment pool (STAR Ohio);
- 7. Certain bankers' acceptances and commercial paper notes for a period not to exceed one hundred and eighty days in an amount not to exceed twentyfive percent of the interim moneys available for investment at any one time

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

#### NOTE 4 - DEPOSITS AND INVESTMENTS (Continued)

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the School district, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of securities representing the investments to the treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

The following information classifies deposits and investments by categories of risk as defined in GASB Statement 3, "Deposits with Financial Institutions, Investments and Reverse Repurchase Agreements".

Deposits - At fiscal year end, the carrying amount of the School District's deposits was \$35,519 and the bank balance was \$184,154. Of the bank balance, \$100,000 was covered by federal depository insurance and \$84,154 was uninsured and uncollateralized. Although the securities serving as collateral were held by the pledging financial institution's trust department in the School District's name and all State statutory requirements for the deposit of money had been followed, non-compliance with federal requirements would potentially subject the School District to a successful claim by the Federal Deposit Insurance Corporation.

<u>Investments</u> - Investments are required to be categorized into the following:

Category 1 includes investments that are insured or registered or for which the securities are held by the Allen East Local School District.

Category 2 includes uninsured and unregistered investments for which the securities are held by the broker's or dealer's trust department or agent in the Allen East Local School District's name.

Category 3 includes uninsured and unregistered investments for which the securities are held by the broker or dealer or by its trust department but not in the Allen East Local School District's name.

At year end, the District's only investment was in STAR Ohio, and had a value of \$1,813,672. STAR Ohio is an investment pool operated by the Ohio Treasurer. It is unclassified since it is not evidenced by securities that exist in physical or book entry form.

The classification of cash and cash equivalents and investments on the combined financial statements is based on criteria set forth in GASB Statement No. 9. A reconciliation between the classifications of cash and investments on the combined financial statements and the classification per GASB Statement No. 3 is as follows:

	Cash and Cash Equivalents/Deposits	Investments
GASB Statement 9	\$1,849,191	\$ -
STAR Ohio	<u>(1,813,672</u> )	1,813,672
GASB Statement 3	<u>\$35,519</u>	<u>\$1,813,672</u>
	-30-	

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

#### NOTE 5 - PROPERTY TAXES

Property taxes are levied and assessed on a calendar year basis. Second half distributions occur in a new fiscal year. Property taxes include amounts levied against all real, public utility, and tangible personal (used in business) property located in the School District. Real property taxes are levied after April 1 on the assessed value listed as of the prior January 1, the lien date. Public utility property taxes attached as a lien on December 31 of the prior year, were levied April 1 and are collected with real property taxes. Assessed values for real property taxes are established by State law at 35 percent of appraised market value. All property is required to be revalued every six years. Public utility property taxes are assessed on tangible personal property at 88 percent of true value (with certain exceptions) and on real property at 35 percent of true value. Tangible personal property taxes are levied after April 1 on the value listed as of December 31 of the current year. Tangible personal property assessments are 25 percent of true value.

Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 30, with the remainder payable by September 20.

The School District receives property taxes from Allen County. The County Auditor periodically advances to the School District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 2000, are available to finance fiscal year 2000 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

Accrued property taxes receivable represents delinquent taxes outstanding and real property, tangible personal property, and public utility taxes which became measurable as of June 30, 2000. Although total property tax collections for the next fiscal year are measurable, only the amount available as an advance at June 30 is intended to finance current fiscal year operations. The receivable is therefore offset by a credit to deferred revenue for that portion not intended to finance current year operations. The amount available as an advance at June 30, 1999, is recognized as revenue.

The assessed values upon which fiscal year 2000 taxes were collected are:

	1999 Second-Half Collections		2000 Firs Collect	
	Amount	<u>Percent</u>	Amount	<u>Percent</u>
Agricultural/Residential and Other Real Estate Public Utility Tangible Personal Property	\$57,150,550 5,458,060 2,896,456	87% 8 <u>5</u>	\$58,528,300 5,782,280 2,838,520	87% 9 <u>4</u>
Total Assessed Value	<u>\$65,505,066</u>	<u>100</u> %	<u>\$67,149,100</u>	<u>100</u> %
Tax rate per \$1,000 of assessed valuation	\$34.95		\$34.85	

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

#### NOTE 6 - RECEIVABLES

Receivables at June 30, 2000, consisted of property taxes. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current fiscal year guarantee of federal funds.

#### NOTE 7 - FIXED ASSETS

The School had a physical inventory of its property, plant and equipment in September 1999 to determine a fairer amount for reporting its cost basis. As a result, the following adjustments were made to the various property, plant and equipment accounts.

Proprietary Fund	Balance <u>6/30/99</u>	Current Depreciation	Balance <u>6/30/2000</u>
Furniture and Equipment Less: Accumulated Depreciation	\$70,338	\$ -	\$70,338
to June 30, 1999	70,338		70,338
Net Fixed Assets - Proprietary Funds	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

#### General Fixed Assets

	Balance at <u>6/30/99</u>	Additions	Deletions	Balance at <u>6/30/2000</u>
Land and Improvements Building	\$ 705,530 4,114,965	\$- 2,363	\$ -	\$ 705,530 4,117,328
Furniture and Equipment	1,378,076	95,737	-	1,473,813
Vehicles Books - Educational	937,545 <u>471,780</u>	54,526	(41,435)	950,636 <u>471,780</u>
Total	<u>\$7,607,896</u>	<u>\$152,626</u>	<u>\$(41,435</u> )	<u>\$7,719,087</u>

#### NOTE 8 - RISK MANAGEMENT

#### 1. <u>Property and Liability</u>

The School District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. For fiscal year 2000, the School District contracted with O'Connor McLaughlin Insurance Company for property insurance and Harcum-Hyre Insurance for general liability insurance.

Professional liability and vehicles are protected by the Nationwide Insurance Company. Settled claims have not exceeded the commercial coverage in any of the past five years. There have been no significant reductions in insurance coverage from last year.

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

# NOTE 8 - RISK MANAGEMENT (Continued)

#### 2. <u>Workers' Compensation</u>

For fiscal year 2000, the School District participated in the Ohio School Boards Association Workers' Compensation Group Rating Program (GRP), an insurance purchasing pool (Note 16). The intent of the GRP is to achieve the benefit of a reduced premium for the School District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its worker's compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund". This "equity pooling" arrangement insures that each participant share equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of Gates McDonald & Co. provides administrative, cost control, and actuarial services to the GRP.

#### NOTE 9 - DEFINED BENEFIT PENSION PLANS

#### A. <u>State Teachers Retirement System</u>

The Allen East Local School District contributes to the State Teachers Retirement System of Ohio (STRS), a cost-sharing multiple employer public employee retirement system administered by the State Teachers Retirement Board. STRS provides basic retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS issues a publicly available financial report that includes financial statements and required supplementary information for STRS. The report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3771.

Plan members are required to contribute 9.3 percent of their annual salary and the School District is required to contribute 14 percent. Contribution rates are established by STRS, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. The School District's contributions to STRS for the fiscal years ended June 30, 2000, 1999, and 1998 were \$398,623, \$381,596, and \$370,233, respectively; 88 percent has been contributed for fiscal year 2000 and 100 percent for fiscal years 1999 and 1998. \$49,462 representing the unpaid contribution for fiscal year 2000, is recorded as a liability within the respective funds.

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

# NOTE 9 - DEFINED BENEFIT PENSION PLANS (Continued)

#### B. <u>School Employees Retirement System</u>

The Allen East Local School District contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple employer public employee retirement system administered by the School Employees Retirement Board. SERS provides basic retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available financial report that includes financial statements and required supplementary information for SERS. The report may be obtained by writing to the School Employees Retirement System, 45 North Fourth Street, Columbus, Ohio 43215-3634.

Plan members are required to contribute 9 percent of their annual covered salary and the School District is required to contribute at an actuarially determined rate. The current rate is 14 percent of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended, up to statutory maximum amounts, by the SERS Retirement Board. The School District's contributions to SERS for the fiscal years ended June 30, 2000, 1999, and 1998 were \$95,990, \$91,626, and \$97,064, respectively; 37 percent has been contributed for fiscal year 2000 and 100 percent for fiscal years 1999 and 1998. \$60,407 representing the unpaid contribution for fiscal year 2000, is recorded as a liability within the respective funds and the general long-term obligations account group.

# C. <u>Social Security System</u>

Effective July 1, 1991, all employees not otherwise covered by the School Employees Retirement System or the State Teachers Retirement System have an option to choose Social Security or the School Employees Retirement System/State Teachers Retirement System. As of June 30, 2000, all members of the Board of Education have elected social security. The Board's liability is 6.2 percent of wages paid.

#### NOTE 10 - POST EMPLOYMENT BENEFITS

The School District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physician fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are on a pay-as-you-go basis.

The State Teachers Retirement Board has statutory authority over how much, if any, of the health care cost will be absorbed by STRS. Most benefit recipients pay a portion of the health care cost in the form of a monthly premium. By Ohio law, the cost of coverage paid from STRS funds shall be included in the employer contribution rate, currently 14 percent of covered payroll. The Board currently allocates employer contributions equal to 8% of covered payroll to the Health Care Reserve Fund.

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

NOTE 10 - POST EMPLOYMENT BENEFITS (Continued)

STRS pays health care benefits from the Health Care Reserve Fund. The balance in the Fund was \$2,783 million at June 30, 1999. For the year ended June 30, 1999, net health care costs paid by STRS were \$249,929,000 and STRS had 95,796 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more years of qualifying service credit, and disability, and survivor benefit recipients. Members retiring on or after August 1, 1989 with less than twentyfive years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75 percent of the premium.

For this fiscal year, employer contributions to fund health care benefits were 6.30 percent of covered payroll. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 1999, the minimum pay has been established at \$12,400. The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund.

The target level for the health care reserve is 150 percent of annual health care expenses. Expenses for health care at June 30, 1999, were \$126,380,984 and the target level was \$189.60 million. At June 30, 1999 SERS had net assets available for payment of health care benefits of \$188.0 million. SERS has approximately 51,000 participants currently receiving health care benefits.

#### NOTE 11 - EMPLOYEE BENEFITS

#### Compensated Absences

The criteria for determining vacation and sick leave components are derived from negotiated agreements and State laws. Classified employees earn ten to twenty days of vacation per fiscal year, depending upon length of service. Accumulated, unused vacation time is paid to classified employees and administrators upon termination of employment. Teachers do not earn vacation time.

Teachers, administrators, and classified employees earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated up to a maximum of 210 days for certified personnel and up to 190 days for classified personnel. Upon retirement, payment is made for one-fourth of accrued, but unused sick leave credit to a maximum of 52.5 days for certified employees and 47.5 days for classified employees.

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

#### NOTE 12 - OPERATING LEASES

The District is obligated under an operating lease agreement with Perry Corporation for copiers. This agreement does not give rise to property rights and is not reflected in the school's account group. The future lease payments are as follows:

Year Ending June 30,	Amounts
2001	33,005
2002	33,005
2003	33,005
2004	33,005
2005	33,311
Total	<u>\$165,331</u>

#### NOTE 13 - LONG-TERM DEBT

# A. Long-Term Obligations

Long-term obligations of the School District at June 30, 2000, consisted of the following:

	Principal Outstanding <u>6/30/99</u>	Additions	Deductions	Principal Outstanding <u>6/30/2000</u>
General Obligation Note Payable to Bank One, 5.37%, matures 5/22/00	\$ 38,635	\$ -	\$38,635	\$ -
Intergovernmental Payable	38,236	32,963	38,236	32,963
Compensated Absences	311,655	2,564		314,219
Total General Long-Term Obligations	<u>\$388,526</u>	<u>\$35,527</u>	<u>\$76,871</u>	<u>\$347,182</u>

General obligation notes will be paid from the debt service fund. Compensated absences and intergovernmental payable will be paid from the fund which the person is paid.

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

#### NOTE 14 - STATUTORY RESERVES

The District is required by state law to set aside certain general fund revenue amounts, as defined, into various reserves. During the fiscal year ended June 30, 2000, the reserve activity was as follows:

	Textbook <u>Reserve</u>	Capital Maintenance <u>Reserve</u>	Budget Stabilization <u>Reserve</u>	<u>Total</u>
Balance 7/1/1999	\$ -	\$ -	\$19,650	\$ 19,650
Carryover	(15,403)	-	-	(15,403)
Required Set-Aside	126,125	126,125	852	253,102
Qualifying Expenditures	(164,629)	(315,848)		(480,477)
Total	<u>\$(53,907</u> )	<u>\$(189,723</u> )	<u>\$20,502</u>	<u>\$(223,128</u> )
Cash balance carried forward to following year 2000	\$	<u>\$ -</u>	<u>\$20,502</u>	<u>\$ 20,502</u>

The School District had qualifying disbursements during the year that reduced the set-aside amounts below zero. For capital acquisitions, the extra amount may not be used to reduce the set-aside requirements of future years. However, revised code 3315.17 allows for the extra amount to carryover into future years for textbooks.

#### NOTE 15 - SEGMENT INFORMATION FOR ENTERPRISE FUNDS

The School District maintains three enterprise funds to account for the operations of food service, uniform school supplies and community recreation. The table below summarizes the more significant financial data relating to the enterprise funds of the School District as of and for the fiscal year ended June 30, 2000.

	Food <u>Service</u>	Uniform School <u>Supplies</u>	Community <u>Recreation</u>	Total Enterprise <u>Funds</u>
Operating Revenues	\$251,001	\$38,933	\$ -	\$ 289,934
Operating Expenses	309,072	35,442	-	344,514
Operating Income (Loss)	(58,071)	3,491	-	(54 <b>,</b> 580)
Interest	1,513	-	-	1,513
Donated Commodities	26,239	-	-	26,239
Operating Grants	52,985	-	-	52,985
Transfers	10,000	-	-	10,000
Net Income (Loss)	32,666	3,491	-	36,157
Net Working Capital	(57)	14,878	135	14,956
Total Assets	42,604	14,878	135	57,617
Total Equity	(57)	14,878	135	14,956
Encumbrances Outstanding				
at June 30, 2000	\$ 1,160	\$ 2,045	\$ -	\$ 3,205

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

# NOTE 16 - JOINTLY GOVERNED ORGANIZATIONS

Northwest Ohio Area Computer Services Cooperative - The Northwest Ohio Area Computer Services Cooperative (NOACSC) is a jointly governed organization among forty-seven school districts. The jointly governed organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts. Each of the governments of these schools supports NOACSC based upon a per pupil charge dependent upon the software package utilized.

The NOACSC Assembly consists of a representative from each participating school district and the superintendent from the fiscal agent. The Board of Directors consists of the superintendent from the fiscal agent, the two Assembly members from each county in which participating school districts are located. The degree of control exercised by any participating school district is limited to its representation of the Board. Financial information can be obtained by contacting Michael Owens, Treasurer of the Van Wert Educational Service Center, North Franklin Street, Box 604, Van Wert, Ohio 45891. The Van Wert Educational Service Center serves as the fiscal agent of the NOACSC.

<u>Apollo Career Center</u> - The Apollo Career Center is a distinct political subdivision of the State of Ohio operated under the direction of a Board consisting of one representative from each of the participating school districts' elected boards, which possesses its own budgeting and taxing authority. To obtain financial information write to the Apollo Career Center, Greg Bukowski, who serves as Treasurer, at 3325 Shawnee Road, Lima, Ohio 45806.

# NOTE 17 - GROUP PURCHASING POOL

Northwest Ohio Area Computer Service Cooperative Workers' Compensation Group Rating Plan - The District participates in a group rating plan (GRP) for workers' compensation as established under Ohio Revised Code Section 4123.29. The Group Rating Plan was established through the Northwest Ohio Area Computer Service Cooperative as a group insurance purchasing pool. The GRP's business and affairs are conducted by a twenty-five member Board of Directors consisting of two representatives from each county elected by a majority vote of all charter member schools within each county plus one representative from the fiscal agency A-site. The treasurer of Findlay City Schools serves as coordinator of the program. Each year, the participating Districts pay an enrollment fee to cover the costs of administering the program.

#### NOTE 18 - CONTINGENCIES

#### A. <u>Grants</u>

The School District received financial assistance from federal and state agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and is subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the School District at June 30, 2000.

#### NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2000

#### NOTE 18 - CONTINGENCIES (Continued)

# B. <u>State School Funding Decision</u>

On March 24, 1997, the Ohio Supreme Court rendered a decision declaring certain portions of the Ohio school funding plan unconstitutional. The Court stayed the effect of its ruling for one year to allow the State's legislature to design a plan to remedy the perceived defects in that system. Declared unconstitutional was the State's "school foundation program", which provides significant amounts of monetary support to this District.

Since the Supreme Court ruling, numerous pieces of legislation have been passed by the State legislature in an attempt to address the issues identified by the Court. The Court of Common Pleas in Perry County has reviewed the new laws, and in a decision issued on February 26, 1999, determined they are not sufficiently responsive to the constitutional issues raised under the "thorough and efficient" clause of the Ohio Constitution. The State has appealed the decision made by the Court of Common Pleas to the Ohio Supreme Court. On May 11, 2000, the Ohio Supreme Court rendered an opinion on this issue. The Court concluded, "...the mandate of the Ohio Constitution has not been fulfilled." The Court's majority recognized efforts by the Ohio General Assembly taken in response to the Court's March 24, 1997, decision, however, it found seven "...major areas warrant further attention, study, and development by the General Assembly...," including the State's reliance on local property tax funding, the state's basic aid formula, the school foundation program, as discussed above, the mechanism for, and adequacy of, funding, for school facilities, and the existence of the State's School Solvency Assistance Fund, which the Court found took place of the unconstitutional emergency school loan assistance program.

The Court decided to maintain jurisdiction over these issues and continued the case at least until June 15, 2001.

As of the dates of these financial statements, the School District is unable to determine what effect, if any, this ongoing litigation will have on its future State funding under this program and on its financial operations.

#### C. <u>Litigation</u>

The School District is not currently a party to any legal proceedings.

#### NOTE 19 - LEGAL COMPLIANCE

Pursuant to Section 117.11(A) of the revised code, LaVallee & Company, CPAs performed tests of compliance with various provisions of local, state, and/or federal laws, as appropriate. The Auditor's recommendations and citations are included in a separate part of this presentation.

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# LaVallee & Company

*Certified Public Accountants The CPA. Never under estimate The Value.*<sup>SM</sup>

969 W. North Street Lima, Ohio 45805 (419)222-1120 FAX(419)222-2968

Alan L. LaVallee, CPA Neil J. Reichenbach, CPA

December 18, 2000

Board of Education Allen East Local School District 9520 Harrod Road Harrod, Ohio 45850

> INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND INTERNAL CONTROL BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

We have audited the general purpose financial statements of the Allen East Local School District as of and for the year ended June 30, 2000, and have issued our report thereon dated December 18, 2000. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether Allen East Local School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

# Internal Control Over Financial Reporting

In planning and performing our audit, we considered Allen East Local School District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of the audit committee, and management, and is not intended to be and should not be used by anyone other than these specified parties.

LaVallee & Company CPAs



STATE OF OHIO OFFICE OF THE AUDITOR

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# ALLEN EAST LOCAL SCHOOL DISTRICT

# ALLEN COUNTY

# **CLERK'S CERTIFICATION**

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

CERTIFIED JANUARY 18, 2001