



**FRANKLIN COUNTY  
MUNICIPAL COURT**

Financial Statements

December 31, 1999

(With Independent Auditors' Report Thereon)

# FRANKLIN COUNTY MUNICIPAL COURT

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# FRANKLIN COUNTY MUNICIPAL COURT

## ELECTED OFFICIALS

As of December 31, 1999

<u>ELECTED OFFICIAL</u>	<u>TITLE</u>	<u>TERM OF OFFICE</u>
Charles A. Schneider	Administrative Judge	01/05/98 to 01/04/04
Michael T. Brandt	Judge	01/03/98 to 01/02/00
James J. Fais	Judge	01/02/98 to 01/01/04
Mark S. Froehlick	Judge	01/09/98 to 01/08/04
James E. Green	Judge	01/03/96 to 01/02/02
Janet A. Grubb	Judge	01/03/98 to 01/02/04
Steven B. Hayes	Judge	01/02/96 to 01/01/02
Bruce Jenkins	Judge	01/07/98 to 01/06/04
Teresa L. Liston	Judge	01/01/94 to 12/31/99
W. Dwayne Maynard	Judge	01/02/94 to 01/01/00
Richard C. Pfeiffer, Jr.	Judge	01/08/98 to 01/07/04
H. William Pollitt, Jr.	Judge	01/01/98 to 12/31/03
Marvin S. Romanoff	Judge	01/04/98 to 01/03/04
Anne Taylor	Judge	01/06/98 to 01/05/04
Scott D. VanDerKarr	Judge	01/01/96 to 12/31/01
Paul M. Herbert	Clerk of Court	01/01/98 to 12/31/99

# FRANKLIN COUNTY MUNICIPAL COURT

## KEY ADMINISTRATIVE PERSONNEL

As of December 31, 1999

<u>NAME</u>	<u>TITLE</u>
Mike Pirik	Chief Deputy Clerk
Charles Lausch	Director—Office of Information Services
Randy Tarrier	Project Manager/System Administrator
Mary Tippet	Manager—Accounting/Finance Division
Crystal Ross	Administrative Analyst
Jeanne Blair	Office Manager/Payroll Administrator
Clyde Huffman	Purchasing Administrator



STATE OF OHIO  
OFFICE OF THE AUDITOR  
JIM PETRO, AUDITOR OF STATE

35 North Fourth Street, 1<sup>st</sup> Floor  
Columbus, Ohio 43215

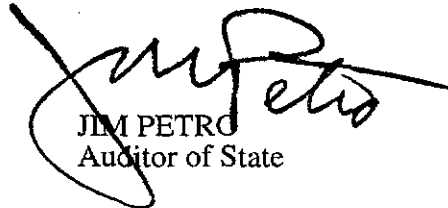
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### Franklin County Municipal Court

We have reviewed the Independent Auditor's Report of the Franklin County Municipal Court, Franklin County, prepared by KPMG LLP for the audit period January 1, 1999 through December 31, 1999. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Franklin County Municipal Court is responsible for compliance with these laws and regulations.



JIM PETRO  
Auditor of State

June 12, 2000



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### Independent Auditors' Report

Paul Herbert, Clerk of Court  
Franklin County Municipal Court  
Columbus, Ohio:

We have audited the accompanying financial statements of the Franklin County Municipal Court (the Court) as of and for the year ended December 31, 1999, as listed in the accompanying Table of Contents. These financial statements are the responsibility of the Court's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in note 1(b), the Court prepares its financial statements on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the financial statements referred to above present fairly, in all material respects, the undisbursed cash balances of the Court as of December 31, 1999, and the cash receipts and disbursements for the year then ended, on the basis of accounting described in note 1(b).

In accordance with *Government Auditing Standards*, we have also issued our report dated April 28, 2000 on our consideration of the Court's internal control over financial reporting and on our tests of certain provisions of its compliance with laws, regulations, contracts and grants.

**KPMG LLP**

April 28, 2000



# FRANKLIN COUNTY MUNICIPAL COURT

## Statement of Undisbursed Cash Balances—All Divisions

December 31, 1999

Criminal Division		\$ 140,484
Bail Division		1,157,358
Civil Division		364,403
Trusteeship Division		58
Rent Escrow Division		<u>36,868</u>
Total (memorandum only)		<u>\$ 1,699,171</u>

See accompanying notes to the financial statements.

## FRANKLIN COUNTY MUNICIPAL COURT

### Statement of Receipts, Disbursements and Undisbursed Cash Balances—All Divisions

For the year ended December 31, 1999

	<u>Criminal</u>	<u>Bail</u>	<u>Civil</u>	<u>Trusteeship</u>	<u>Rent Escrow</u>	<u>Total (Memorandum only)</u>
Cash receipts	\$ 12,538,109	2,611,438	9,884,146	76,490	141,700	25,251,883
Cash disbursements	<u>12,406,917</u>	<u>2,277,101</u>	<u>9,787,015</u>	<u>84,313</u>	<u>130,084</u>	<u>24,685,430</u>
Total cash receipts over (under) cash disbursements	131,192	334,337	97,131	(7,823)	11,616	566,453
Undisbursed cash balance at January 1, 1999	<u>9,292</u>	<u>823,021</u>	<u>267,272</u>	<u>7,881</u>	<u>25,252</u>	<u>1,132,718</u>
Undisbursed cash balance at December 31, 1999	<u>\$ 140,484</u>	<u>1,157,358</u>	<u>364,403</u>	<u>58</u>	<u>36,868</u>	<u>1,699,171</u>

See accompanying notes to the financial statements.



# FRANKLIN COUNTY MUNICIPAL COURT

## Note to Financial Statements

December 31, 1999

### (1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### (a) *Financial Reporting Entity*

The Municipal Court (the Court) was created by and operates under the authority of Section 1901.01, of the Ohio Revised Code. Under the present law, the Court operates with 15 elected Judges and an elected Clerk of Court, each of whom serves a 6-year term. The Court has been granted jurisdiction for the entire area of Franklin County.

For financial reporting purposes, the Court consists of the agency funds of the five divisions of the Court: criminal; bail; civil; trusteeship; and rent escrow. The operating expenses of the Court are funded by the City of Columbus and Franklin County and are not, therefore part of the reporting entity included in this report.

#### (b) *Basis of Accounting*

The Court prepares its financial statements on the basis of cash receipts and disbursements. Under this accounting method, revenues are recognized when received in cash and disbursements are recognized when paid. This accounting method is not intended to be in conformity with generally accepted accounting principles.

#### (c) *Cash and Investments*

The Court maintains separate cash accounts for four of the five divisions, as the Criminal/Traffic and Bail divisions are combined into one account. Net bank charges are included in disbursements on the Statement of Receipts, Disbursements and Undisbursed Cash Balances.

The provisions of the Ohio Revised Code govern the investment and deposit of monies held by the Court. In accordance with these statutes, only banks located in Ohio and domestic building and loan associations are eligible to hold public deposits. The statutes also permit the Court to invest monies in certificates of deposit and savings accounts.

Public depositories must give security for all public funds on deposit. These institutions may either specifically collateralize individual accounts in addition to amounts insured by the Federal Deposit Insurance Corporation (FDIC), or may pledge a pool of government securities valued at least 110% of the total value of public monies on deposit at the institution. These securities must be obligations of or guaranteed by the United States and mature or be redeemable within 5 years of the date of the related repurchase agreement. State law does not require security for public deposits and investments to be maintained in the Court's name.

## FRANKLIN COUNTY MUNICIPAL COURT

### Note to Financial Statements, Continued

**Deposits.** At year-end, the carrying amount of the Court's deposits was \$1,592,435 and the bank balance was \$440,852. As required by criteria described in Governmental Accounting Standards Board (GASB) Statement No. 3, *Deposits With Financial Institutions, Investments (including Repurchase Agreements) and Reverse Repurchase Agreements*, \$100,000 of the bank balance was covered by FDIC insurance; and \$340,852 was held in a single financial institution collateral pool with securities being held by the pledging financial institution's agents in the pool's name. In addition, the Court had \$106,736 of cash on hand.

**Investments.** Investments of the monies held by the Court are categorized in accordance with criteria established by GASB Statement No. 3 to give an indication of the level of custodial risk assumed as of December 31, 1999. Category 1 includes investments that are insured or registered or for which the securities are held by the Court or its agent in the Court's name. Category 2 includes investments that are uninsured and unregistered for which the securities are held by the broker's or dealer's trust department or agent in the Court's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the broker and dealer or by its trust department but not in the Court's name. As of December 31, 1999 and 1998, the Court held no investments.



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**Independent Auditors' Report on Compliance and on Internal  
Control Over Financial Reporting Based on an Audit of  
Financial Statements Performed in Accordance With  
*Government Auditing Standards***

The Honorable Jim Petro  
Auditor of State of Ohio

and

Paul Herbert  
Clerk of Court  
Franklin County Municipal Court

We have audited the financial statements of the Franklin County Municipal Court (the Court), as of and for the year ended December 31, 1999, prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than generally accepted accounting principles, and have issued our report thereon dated April 28, 2000. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Court's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Court's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that we have reported to management of the Courts in a separate letter dated April 28, 2000.



This report is intended for the information of the Court's management and the Ohio Auditor of State and is not intended to be and should not be used by anyone other than those specified parties.

KPMG LLP

April 28, 2000



STATE OF OHIO  
OFFICE OF THE AUDITOR

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FRANKLIN COUNTY MUNICIPAL COURT

FRANKLIN COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

By: Susan Babbitt

Date: JUNE 27, 2000