

**DEFIANCE CITY SCHOOL DISTRICT**  
**DEFIANCE COUNTY**  
**FINANCIAL STATEMENTS**  
*Year Ended June 30, 1999*

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**DEFIANCE CITY SCHOOL DISTRICT  
629 ARABELLA STREET  
DEFIANCE, OHIO 43512**

**DEFIANCE COUNTY**

**ELECTED OFFICIALS AND  
ADMINISTRATIVE PERSONNEL  
AS OF JUNE 30, 1999**

<u>TITLE</u>	<u>TERM OF OFFICE/ CONTRACT PERIOD</u>	<u>SURETY</u>	<u>AMOUNT</u>	<u>PERIOD</u>
<b>BOARD OF EDUCATION</b>				
President: Robert Carpenter	8/7/96 - 12/31/99	The Cincinnati Insurance Company	\$50,000	Continuous
Vice-President: Christine M. Oberlin	1/1/96 - 12/31/99	The Cincinnati Insurance Company	\$50,000	Continuous
Members:				
Joe L. Eureste	1/1/98 - 12/31/01	The Cincinnati Insurance Company	\$50,000	Continuous
Thomas K. Hubbard	1/1/96 - 12/31/99	The Cincinnati Insurance Company	\$50,000	Continuous
Mark Klein	1/1/98 - 12/31/01	The Cincinnati Insurance Company	\$50,000	Continuous
<b>ADMINISTRATIVE PERSONNEL</b>				
Superintendent: William D. Krouse	8/14/95 - 07/31/98 8/01/98 - 07/31/99	The Cincinnati Insurance Company	\$50,000	12/28/96-12/28/99
Treasurer: Judy T. Mayes	1/1/96 - 1/1/2000	The Cincinnati Insurance Company	\$50,000	9/1/98-9/1/01

**DEFIANCE CITY SCHOOL DISTRICT  
DEFIANCE COUNTY**

**INDEX OF FUNDS**

**GOVERNMENTAL FUND TYPES:**

**General Fund Type:**

General Fund

**Special Revenue Fund Type:**

District Managed Student Activities Fund(s)  
Disadvantaged Pupil Program Fund  
Title II/Eisenhower Grant Fund  
Education Management Information System (EMIS) Fund  
Disadvantaged Pupil Impact Aid Fund  
Title VI-B Grant Fund  
Title 1- Fund  
Textbook Subsidy  
Title VI - Innovative Education Program Fund  
Auxiliary Services Fund  
Educational Innovation Fund  
Principal's Funds  
Professional Development Grant Fund  
Work Study Program  
Drug Free Grant Fund

**Debt Service Fund Type:**

Bond Retirement Fund

**Capital Projects Fund Type:**

Permanent Improvement Fund  
School Net Plus Fund  
School Net Technology Fund  
Emergency Building Repair Fund

**PROPRIETARY FUND TYPES:**

**Enterprise Fund Type:**

Food Service Fund  
Uniform School Supplies Fund

**FIDUCIARY FUND TYPES:**

**Expendable Trust Fund:**

Special Trust Fund

**Agency Fund Type:**

Student Managed Activities Fund(s)  
District Agency Fund

**Account Groups**

General Fixed Assets  
General Long-Term Obligations



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OFFICE OF THE AUDITOR

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Board of Education  
Defiance City School District  
Defiance, Ohio 43512

We have reviewed the Independent Auditor's Report of the Defiance City School District, Defiance County, prepared by Steyer & Co., for the audit period July 1, 1998 through June 30, 1999. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Defiance City School District is responsible for compliance with these laws and regulations.



JIM PETRO  
Auditor of State

December 21, 1999

**INDEPENDENT AUDITOR'S REPORT**

Board of Education  
Defiance City School District  
Defiance, Ohio

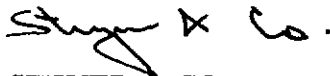
We have audited the accompanying general purpose financial statements of the Defiance City School District as of and for the year ended June 30, 1999 as listed in the table of contents. These general purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the District, as of June 30, 1999, and the results of its operations and cash flows of its proprietary fund types for the year then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued a report dated November 23, 1999 on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was performed for the purpose of forming an opinion on the general purpose financial statements of the District taken as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*, and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as a whole.



STEYER & CO.  
Certified Public Accountants

Defiance, Ohio  
November 23, 1999

**DEFIANCE CITY SCHOOL DISTRICT  
DEFIANCE COUNTY  
COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUPS  
AS OF JUNE 30, 1999**

	GOVERNMENTAL FUND TYPES			PROPRIETARY FUND TYPES		FIDUCIARY FUND TYPES		ACCOUNT GROUP		Totals (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Trust and Agency	General Fixed Assets	General Long-term Obligations		
<b>ASSETS AND OTHER DEBITS</b>										
Equity in pooled cash and cash investments	\$1,878,843	\$269,355	\$-	\$303,852	\$82,208	\$47,803	\$-	\$-	\$-	\$2,582,061
Cash and cash equivalents with fiscal agent	-	7,856	-	-	-	-	-	-	-	7,856
Receivables										
Taxes	6,007,204	-	-	-	-	-	-	-	-	6,007,204
Accounts receivable	25,465	3,461	-	21,848	27,281	-	-	-	-	78,055
Due from other governments	462,919	-	-	-	-	-	-	-	-	462,919
Due from other funds	30,000	-	-	-	-	-	-	-	-	30,000
Restricted assets:										
Equity in pooled cash and cash investments	292,177	-	-	-	-	-	-	-	-	292,177
Inventory	128,596	7,405	-	-	57,802	-	-	-	-	193,803
Fixed assets (net, where applicable, of accumulated depreciation)	-	-	-	-	181,532	-	17,838,061	-	-	18,019,593
Amount to be provided from general government resources	-	-	-	-	-	-	-	3,129,748	-	3,129,748
Total Assets and Other Debits	\$8,825,204	\$288,077	\$-	\$325,700	\$348,823	\$47,803	\$17,838,061	\$3,129,748	\$30,803,416	\$30,803,416

(Continued)

	GOVERNMENTAL FUND TYPES				PROPRIETARY FUND TYPES		FIDUCIARY FUND TYPES		ACCOUNT GROUP		Totals (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Enterprise	Trust and Agency	General Fixed Assets	General Long-term Obligations			
<b>LIABILITIES</b>											
Accrued salaries and benefits payable	\$1,311,897	\$ 57,063	\$ -	\$ -	\$ 44,676	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,413,636
Due to other funds	-	30,000	-	-	-	-	-	-	-	-	30,000
Due to other governments	281,409	11,845	-	-	44,699	-	-	-	129,583	-	467,536
Deferred revenue - taxes	5,424,784	-	-	-	-	-	-	-	-	-	5,424,784
Other liabilities	-	-	-	-	-	47,093	-	-	-	-	47,093
Compensated absences payable	29,235	-	-	-	35,689	-	-	-	1,846,840	-	1,911,764
General obligation bonds payable	-	-	-	-	-	-	-	-	1,153,325	-	1,153,325
Total Liabilities	<u>7,047,325</u>	<u>98,908</u>	<u>-</u>	<u>-</u>	<u>125,064</u>	<u>47,093</u>	<u>-</u>	<u>3,129,748</u>	<u>-</u>	<u>-</u>	<u>10,448,138</u>
<b>FUND EQUITY AND OTHER CREDITS</b>											
Investment in general fixed assets	-	-	-	-	-	-	-	-	17,838,061	-	17,838,061
Retained earnings	-	-	-	-	223,759	-	-	-	-	-	223,759
Fund balances and other credits:											
Reserved for encumbrances	-	56,084	-	730	-	-	-	-	-	-	56,814
Reserved for inventory	128,596	7,405	-	-	-	-	-	-	-	-	136,001
Reserved for property taxes advances available	582,421	-	-	-	-	-	-	-	-	-	582,421
HB 412 budget reserve	292,177	-	-	-	-	-	-	-	-	-	292,177
Unreserved: Undesignated	<u>774,685</u>	<u>125,680</u>	<u>-</u>	<u>324,970</u>	<u>-</u>	<u>710</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,226,045</u>
Total Fund Equity and Other Credits	<u>1,777,879</u>	<u>189,169</u>	<u>-</u>	<u>325,700</u>	<u>223,759</u>	<u>710</u>	<u>17,838,061</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>20,355,278</u>
Total Liabilities, Fund Equity and Other Credits	<u>\$8,825,204</u>	<u>\$288,077</u>	<u>\$ -</u>	<u>\$325,700</u>	<u>\$ 348,823</u>	<u>\$ 47,803</u>	<u>\$17,838,061</u>	<u>\$3,129,748</u>	<u>\$ -</u>	<u>\$ 30,803,416</u>	

The accompanying notes are an integral part of these financial statements.



**DEFIANCE CITY SCHOOL DISTRICT  
DEFIANCE COUNTY  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS  
FOR THE YEAR ENDED JUNE 30, 1999**

	GOVERNMENTAL FUND TYPES				FIDUCIARY FUND TYPES		Totals (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Expendable Trust		
<b>REVENUES</b>							
Taxes	\$ 7,135,080	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,135,080
Intergovernmental	8,013,749	1,026,991	-	15,347	-	-	9,056,087
Tuition and fees	3,646	-	-	-	-	-	3,646
Earnings on investments	188,900	7,905	-	3,595	-	-	200,400
Extracurricular activities	-	219,514	-	-	-	-	219,514
Miscellaneous	39,303	7,530	-	102,144	-	-	148,977
Total revenues	15,380,678	1,261,940	-	121,086	-	-	16,763,704
<b>EXPENDITURES</b>							
Instruction:							
Regular	7,791,469	237,543	-	173,431	-	-	8,202,443
Special	941,341	350,716	-	-	-	-	1,292,057
Vocational	265,503	-	-	-	-	-	265,503
Other	17,828	-	-	-	-	-	17,828
Support services:							
Pupils	688,539	13,174	-	-	-	-	701,713
Instructional staff	491,708	64,864	-	-	-	-	556,572
Board of education	36,794	-	-	-	-	-	36,794
Administration	1,464,520	33,663	-	-	-	-	1,498,183
Fiscal services	357,604	8,557	-	-	-	-	366,161

(Continued)

	GOVERNMENTAL FUND TYPES				FIDUCIARY FUND TYPES		Totals (Memorandum Only)
	General	Special Revenue	Debt Service	Capital Projects	Expendable Trust		
Operation and maintenance of plant	1,429,002	372	-	-	-	-	1,429,374
Pupil transportation	556,426	-	-	-	-	-	556,426
Central services	44,423	-	-	-	-	-	44,423
Non-instructional services	-	282,867	-	-	-	-	282,867
Extracurricular activities	339,522	241,093	-	-	-	-	580,615
Capital outlay	777,959	-	-	246,215	-	-	1,024,174
Debt service:							
Principal retirement	-	-	141,711	-	-	-	141,711
Interest and fiscal charges	-	-	66,337	-	-	-	66,337
Total expenditures	15,202,638	1,232,849	208,048	419,646	-	-	17,063,181
Excess (deficiency) of revenues over (under) expenditures	178,040	29,091	(208,048)	(298,560)	-	-	(299,477)
<b>OTHER FINANCING SOURCES (USES)</b>							
Gain (loss) on sale of assets	19,651	-	-	-	-	-	19,651
Transfers - in	593,249	20,000	208,048	-	-	-	821,297
Transfers - out	(821,297)	-	-	-	-	-	(821,297)
Other miscellaneous sources (uses) of funds	3,882	-	-	-	-	-	3,882
Total other financing sources (uses)	(204,515)	20,000	208,048	-	-	-	23,533
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	(26,475)	49,091	-	(298,560)	-	-	(275,944)
Fund balance, beginning of year	1,804,354	140,078	-	624,260	710	-	2,569,402
Fund balance, end of year	\$ 1,777,879	\$ 189,169	\$ -	\$ 325,700	\$ 710	\$ -	\$ 2,293,458

The accompanying notes are an integral part of these financial statements.

**DEFIANCE CITY SCHOOL DISTRICT  
DEFIANCE COUNTY  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS  
FOR THE YEAR ENDED JUNE 30, 1999**

	General Fund		Special Revenue Funds		Debt Service Funds	
	Revised Budget	Actual	Revised Budget	Actual	Revised Budget	Actual
<b>REVENUES</b>						
Taxes	\$6,978,262	\$7,140,006	\$	\$	\$	\$
Intergovernmental	7,917,576	8,013,748	1,268,642	1,026,965	(241,677)	-
Tuition and fees	1,000	3,646	-	-	-	-
Earnings on Investments	100,000	189,289	5,055	7,905	2,850	-
Extracurricular activities	-	-	239,249	219,470	(19,779)	-
Miscellaneous	36,000	41,492	16,489	7,545	(8,944)	-
Total revenues	15,032,838	15,388,181	1,529,435	1,261,885	(267,550)	-
<b>EXPENDITURES</b>						
Instruction:						
Regular	8,365,465	7,898,593	425,333	229,101	196,232	-
Special	944,617	928,639	481,763	361,930	119,833	-
Vocational	284,790	281,583	-	-	-	-
Other	45,000	32,351	-	-	-	-
Support services:						
Pupils	709,835	690,644	21,705	18,471	3,234	-
Instructional staff	497,816	488,876	86,837	53,225	33,612	-
Board of education	519,500	36,793	-	-	-	-
Administration	1,520,216	1,439,138	63,342	39,543	23,799	-
Fiscal services	379,850	356,060	14,547	8,438	6,109	-
Operation and maintenance of plant	1,570,726	1,425,725	-	-	-	-

Variance: Favorable (Unfavorable)

	General Fund			Special Revenue Funds			Debt Service Funds		
	Revised Budget	Actual	Variance: Favorable (Unfavorable)	Revised Budget	Actual	Variance: Favorable (Unfavorable)	Revised Budget	Actual	Variance: Favorable (Unfavorable)
Pupil transportation	605,968	546,854	59,114	3,000	1,173	1,827	-	-	-
Central services	59,800	44,338	15,462	-	-	-	-	-	-
Non-instructional services	-	-	-	380,066	323,494	56,572	-	-	-
Extracurricular activities	379,459	330,674	48,785	320,096	252,977	67,119	-	-	-
Capital outlay	960,426	780,459	179,967	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	208,048	208,048	-
Total expenditures	<u>16,843,468</u>	<u>15,280,727</u>	<u>1,562,741</u>	<u>1,796,689</u>	<u>1,288,352</u>	<u>508,337</u>	<u>208,048</u>	<u>208,048</u>	-
Excess (deficiency) of revenue over (under) expenditures	(1,810,630)	107,454	1,918,084	(267,254)	(26,467)	240,787	(208,048)	(208,048)	-
<b>OTHER FINANCING SOURCES (USES)</b>									
Gain (loss) on sale of assets	3,083	19,651	16,568	-	-	-	-	-	-
Transfers - in	593,249	593,249	-	20,000	20,000	-	208,048	208,048	-
Refund of prior year expenditures	1,000	3,885	2,885	-	-	-	-	-	-
Transfers - out	(821,297)	(821,297)	-	-	-	-	-	-	-
Advances - out	(20,000)	-	20,000	-	-	-	-	-	-
Pass-through	(7,597)	-	7,597	-	-	-	-	-	-
Total other financing sources (uses)	<u>(251,562)</u>	<u>(204,512)</u>	<u>47,050</u>	<u>20,000</u>	<u>20,000</u>	-	<u>208,048</u>	<u>208,048</u>	-
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	(2,062,192)	(97,058)	1,965,134	(247,254)	(6,467)	240,787	-	-	-
Fund balance beginning of year	63,909	2,267,971	2,204,062	(2,635)	199,411	202,046	-	-	-
Prior year encumbrances appropriated	<u>2,204,170</u>	<u>108</u>	<u>(2,204,062)</u>	<u>222,373</u>	<u>20,327</u>	<u>(202,046)</u>	-	-	-
Fund balance end of year	<u>\$ 205,887</u>	<u>\$2,171,021</u>	<u>\$ 1,965,134</u>	<u>\$ (27,516)</u>	<u>\$ 213,271</u>	<u>\$ 240,787</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

**DEFIANCE CITY SCHOOL DISTRICT  
DEFIANCE COUNTY  
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 1999**

	Capital Projects Funds			Expendable Trust Funds			Totals (Memorandum Only) -		
	Revised Budget	Actual	Variance: Favorable (Unfavorable)	Revised Budget	Actual	Variance: Favorable (Unfavorable)	Revised Budget	Actual	Variance: Favorable (Unfavorable)
<b>REVENUES</b>									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$6,978,262	\$7,140,006	\$ 161,744
Intergovernmental	15,346	15,346	-	-	-	-	9,201,564	9,056,059	(145,505)
Tuition and fees	-	-	-	-	-	-	1,000	3,646	2,646
Earnings on Investments	2,304	3,595	1,291	-	-	-	107,359	200,789	93,430
Extracurricular activities	-	-	-	-	-	-	239,249	219,470	(19,779)
Miscellaneous	54,565	80,297	25,732	-	-	-	107,054	129,334	22,280
Total revenues	72,215	99,238	27,023	-	-	-	16,634,488	16,749,304	114,816
<b>EXPENDITURES</b>									
Instruction:									
Regular	198,360	176,296	22,064	-	-	-	8,989,158	8,303,990	685,168
Special	-	-	-	-	-	-	1,426,380	1,290,569	135,811
Vocational	-	-	-	-	-	-	284,790	281,583	3,207
Other	-	-	-	-	-	-	45,000	32,351	12,649
Support services:									
Pupils	-	-	-	-	-	-	731,540	709,115	22,425
Instructional staff	-	-	-	-	-	-	584,653	542,101	42,552
Board of education	-	-	-	-	-	-	519,500	36,793	482,707
Administration	-	-	-	-	-	-	1,583,558	1,478,681	104,877
Fiscal services	-	-	-	-	-	-	394,397	364,498	29,899
Operation and maintenance of plant	-	-	-	-	-	-	1,570,726	1,425,725	145,001

(Continued)

	Capital Projects Funds			Expendable Trust Funds			Totals (Memorandum Only)		
	Revised Budget	Actual	Variance: Favorable (Unfavorable)	Revised Budget	Actual	Variance: Favorable (Unfavorable)	Revised Budget	Actual	Variance: Favorable (Unfavorable)
Pupil transportation	-	-	-	-	-	-	608,968	548,027	60,941
Central services	-	-	-	-	-	-	59,800	44,338	15,462
Non-instructional services	-	-	-	-	-	-	380,066	323,494	56,572
Extracurricular activities	-	-	-	710	-	710	700,265	583,651	116,614
Capital outlay	479,680	246,215	233,465	-	-	-	1,440,106	1,026,674	413,432
Debt service	-	-	-	-	-	-	208,048	208,048	-
Total expenditures	678,040	422,511	255,529	710	-	710	19,526,955	17,199,638	2,327,317
Excess (deficiency) of revenue over (under) expenditures	(605,825)	(323,273)	282,552	(710)	-	710	(2,892,467)	(450,334)	2,442,133
<b>OTHER FINANCING SOURCES (USES)</b>									
Gain (loss) on sale of assets	-	-	-	-	-	-	3,083	19,651	16,568
Transfers - in	-	-	-	-	-	-	821,297	821,297	-
Refund of prior year expenditures	-	-	-	-	-	-	1,000	3,885	2,885
Transfers - out	-	-	-	-	-	-	(821,297)	(821,297)	-
Advances - out	-	-	-	-	-	-	(20,000)	-	20,000
Pass-through	-	-	-	-	-	-	(7,597)	-	7,597
Total other financing sources (uses)	-	-	-	-	-	-	(23,514)	23,536	47,050
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	(605,825)	(323,273)	282,552	(710)	-	710	(2,915,981)	(426,798)	2,489,183
Fund balance beginning of year	-	300,967	300,967	-	710	710	61,274	2,769,059	2,707,785
Prior year encumbrances appropriated	626,395	325,428	(300,967)	710	-	(710)	3,053,648	345,863	(2,707,785)
Fund balance end of year	\$ 20,570	\$ 303,122	\$ 282,552	\$ -	\$ 710	\$ 710	\$ 198,941	\$ 2,688,124	\$ 2,489,183

The accompanying notes are an integral part of these financial statements.

**DEFIANCE CITY SCHOOL DISTRICT  
 DEFIANCE COUNTY  
 COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES  
 IN RETAINED EARNINGS - ALL PROPRIETARY FUND TYPES  
 FOR THE YEAR ENDED JUNE 30, 1999**

	<u>PROPRIETARY FUND TYPES</u> Enterprise Funds
<b>OPERATING REVENUES</b>	
Charges for services	\$ 521,904
Classroom materials and fees	89,427
Other	<u>7,994</u>
Total operating revenues	619,325
<b>OPERATING EXPENSES</b>	
Salaries and wages	316,402
Fringe benefits	78,350
Purchased services	8,823
Materials and supplies	406,371
Capital Outlay	1,274
Depreciation expense	<u>4,264</u>
Total operating expenses	<u>815,484</u>
<b>OPERATING LOSS</b>	(196,159)
<b>NON-OPERATING REVENUE</b>	
Intergovernmental	118,425
Donated commodities revenue	<u>51,603</u>
Total non-operating revenue	<u>170,028</u>
<b>NET LOSS</b>	(26,131)
<b>RETAINED EARNINGS, BEGINNING OF YEAR</b>	<u>249,890</u>
<b>RETAINED EARNINGS, END OF YEAR</b>	<u>\$ 223,759</u>

*The accompanying notes are an integral part of these financial statements.*

**DEFIANCE CITY SCHOOL DISTRICT  
DEFIANCE COUNTY  
COMBINED STATEMENT OF CASH FLOWS  
ALL PROPRIETARY FUND TYPES  
FOR THE YEAR ENDED JUNE 30, 1999**

	<u>PROPRIETARY FUND TYPES</u> Enterprise Funds
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Operating loss	\$ (196,159)
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:	
Depreciation	4,264
(Increase) decrease in assets:	
Accounts receivable and other receivables	(26,821)
Inventories	(395)
Increase (decrease) in liabilities:	
Accounts payable	(141)
Accrued salaries and benefits payable	637
Due to other governments	<u>10,092</u>
Total adjustments	<u>(12,364)</u>
Net cash used in operating activities	(208,523)
<b>CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES</b>	
Donated commodities revenue	51,603
Intergovernmental	<u>118,425</u>
Net cash provided by non-capital financing activities	170,028
<b>CASH USED IN CAPITAL AND RELATED FINANCING ACTIVITIES</b>	
Acquisition of capital assets	<u>(1,778)</u>
Net decrease in cash and cash equivalents	(40,273)
Cash and cash equivalents, beginning of year	<u>122,481</u>
Cash and cash equivalents, end of year	<u>\$ 82,208</u>

*The accompanying notes are an integral part of these financial statements.*



**DEFIANCE CITY SCHOOL DISTRICT**  
**DEFIANCE COUNTY**  
**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS**  
*JUNE 30, 1999*

**Note 1 - Description of the School District and Reporting Entity**

Defiance City School District is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio.

The School District operates under a locally-elected five-member Board form of government and provides educational services as mandated by state and/or federal agencies. This Board of Education controls the School District's seven instructional/support facilities staffed by 74 non-certified and 177 certified full time teaching personnel who provide services to 2,891 students and other community members.

The reporting entity is comprised of the primary government, component units and other organizations that are included to ensure that the financial statements of the School District are not misleading. The primary government consists of all funds, departments, boards and agencies that are not legally separate from the School District. For Defiance City School District, this includes general operations, food service, preschool and student related activities of the School District.

Component units are legally separate organizations for which the School District is financially accountable. The School District is financially accountable for an organization if the School District appoints a voting majority of the organization's governing board and (1) the School District is able to significantly influence the programs or services performed or provided by the organization; or (2) the School District is legally entitled to or can otherwise access the organization's resources; the School District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the School District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the School District in that the School District approves the budget, the issuance of debt or the levying of taxes for the organization. The School District has no component units.

The following organizations are not part of the District entity and are excluded from the accompanying financial statements:

City of Defiance - The city government is a separate politic and corporate body. A mayor and council are elected independent of any relationship with the District and administer the provision of traditional city services. Council acts as the taxing and budgetary authority for the services provided in the city.

Non-Public Schools - Within the City boundaries, non-public schools are operated by religious organizations. Current state legislation provides funding to these non-public schools. These monies are received and disbursed on behalf of the non-public schools by the treasurer of the District. The accounting for these school operations is reflected as part of the Fiduciary/Agency Funds of the District.

The School District is associated with organizations which are defined as jointly governed organizations and group purchasing pools. These organizations include the Northwest Ohio Computer Association, the Northern Buckeye Education Council, the Four County Joint Vocational School, the Northern Buckeye Education Council's Employee Insurance Benefits Program, and the Northern Buckeye Education Council Workers' Compensation Group Rating Plan. These organizations are presented in Notes 16 and 17 to the general purpose financial statements.

**DEFIANCE CITY SCHOOL DISTRICT**  
**DEFIANCE COUNTY**  
**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS**  
*JUNE 30, 1999*

**Note 2 - Summary of Significant Accounting Policies**

The financial statements of Defiance City School District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The School District also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its proprietary activities provided they do not conflict with or contradict GASB pronouncements. The more significant of the School District's accounting policies are described below.

***A. Basis Of Presentation - Fund Accounting***

The School District uses funds and account groups to report its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain School District functions or activities.

A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

For financial statement presentation purposes, the various funds of the School District are grouped into the following generic fund types under the broad fund categories governmental, proprietary and fiduciary.

***Governmental Fund Types*** Governmental funds are those through which most governmental functions of the School District are financed. The acquisition, use and balances of the School District's expendable financial resources and the related current liabilities (except those accounted for in proprietary funds) are accounted for through governmental funds. The following are the School District's governmental fund types:

***General Fund*** The general fund is the operating fund of the School District and is used to account for all financial resources except those required to be accounted for in another fund. The general fund balance is available to the School District for any purpose provided it is expended or transferred according to the general laws of Ohio.

***Special Revenue Funds*** Special revenue funds are used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

***Debt Service Funds*** Debt service funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

***Capital Projects Funds*** Capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

***Proprietary Fund Types*** Proprietary funds are used to account for the School District's ongoing activities which are similar to those found in the private sector. The following are the School District's proprietary fund types:

**DEFIANCE CITY SCHOOL DISTRICT**  
**DEFIANCE COUNTY**  
**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS**  
*JUNE 30, 1999*

**Enterprise Funds** Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or where it has been decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

**Fiduciary Fund Types** Fiduciary funds are used to account for assets held by the School District in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. The School District's fiduciary funds include expendable trust, nonexpendable trust, and agency funds. Expendable trust funds are accounted for in essentially the same manner as governmental funds. Nonexpendable trust funds are accounted for in essentially the same manner as proprietary funds. The School District's agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

**Account Groups** To make a clear distinction between fixed assets related to specific funds and those of general government, and between long-term obligations related to specific funds and those of a general nature, the following account groups are used:

**General Fixed Assets Account Group** This account group is established to account for all fixed assets of the School District, other than those accounted for in the proprietary funds.

**General Long-Term Obligations Account Group** This account group is established to account for all long-term obligations of the School District except those accounted for in the proprietary funds.

**B. Measurement Focus and Basis of Accounting**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types and expendable trust funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

All proprietary fund types and nonexpendable trust funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet. Fund equity (i.e., net total assets) is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets.

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made.

The modified accrual basis of accounting is followed for the governmental, expendable trust and agency funds. Under this basis, revenues are recognized in the accounting period when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current fiscal year or soon enough thereafter to be used to pay liabilities of the current fiscal year. The available period for the School District is sixty days after year end.

**DEFIANCE CITY SCHOOL DISTRICT**  
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In applying the susceptible to accrual concept under the modified accrual basis, the following revenue sources are deemed both measurable and available: taxpayer assessed income tax, interest, tuition, grants, and student fees.

The School District reports deferred revenues on its combined balance sheet. Deferred revenues arise when a potential revenue does not meet both the measurable and available criteria for recognition in the current period. In the subsequent period, when both revenue recognition criteria are met, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized. Property taxes measurable as of June 30, 1999, and delinquent property taxes whose availability is indeterminable and which are intended to finance fiscal year 2000 operations, have been recorded as deferred revenue.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

The accrual basis of accounting is utilized for reporting purposes by the proprietary fund types and nonexpendable trust funds. Revenues are recognized when they are earned, and expenses are recognized when they are incurred. The fair value of donated commodities used during the year is reported in the operating statement as an expense with a like amount reported as donated commodities revenue. Unused donated commodities are reported as deferred revenue.

### ***C. Budgetary Process***

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriation resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified. All funds, other than agency funds, are legally required to be budgeted and appropriated. The legal level of budgetary control is at the object level within each function. Any budgetary modifications at this level may only be made by resolution of the Board of Education.

Advances in and Advances out are not required to be budgeted since they represent a temporary cash flow resource and are intended to be repaid.

***Tax Budget*** Prior to January 15, the Superintendent and Treasurer submit to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. Public hearings are publicized and conducted to obtain taxpayers' comments. The express purpose of this budget document is to reflect the need for existing or increased tax rates. By no later than January 20, the Board-adopted budget is filed with the County Budget Commission for rate determination.

***Estimated Resources*** By April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the Budget Commission and receives the commission's certificate of estimated resources which states the projected revenue of each fund. Prior to June 30, the School District must revise its budget so that total contemplated expenditures from any fund during the ensuing year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the appropriation measure. On or about July 1, the certificate is amended to include any unencumbered cash balances from the preceding year. The certificate may be further amended during the year if projected increases or decreases in revenue are identified by the School District Treasurer. The amounts reported in the budgetary statements reflect the amounts in the final amended certificate issued during fiscal year 1999. Prior to year-end, the School District requested an amended certificate of estimated resources that reflected actual revenue for the fiscal year.

**DEFIANCE CITY SCHOOL DISTRICT**  
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**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS**  
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**Appropriations** Upon receipt from the County Auditor of an amended certificate of estimated resources based on final assessed values and tax rates or a certificate saying no new certificate is necessary, the annual appropriation resolution must be legally enacted by the Board of Education at the fund, function, and object level of expenditures, which are the legal levels of budgetary control. Prior to the passage of the annual appropriation measure, the Board may pass a temporary appropriation measure to meet the ordinary expenses of the School District. The appropriation resolution, by fund, must be within the estimated resources as certified by the County Budget Commission. Any revisions that alter the total of any fund appropriations or alter total function appropriations within a fund, or alter object appropriations within functions, must be approved by the Board of Education. The Board may pass supplemental fund appropriations so long as the total appropriations by fund do not exceed the amounts set forth in the most recent certificate of estimated resources. During the year, several supplemental appropriations were legally enacted; however, none of these amendments were significant. The budget figures which appear in the statements of budgetary comparisons represent the final appropriation amounts, including all supplemental appropriations. Formal budgetary integration is employed as a management control device during the year for all funds, other than agency funds, consistent with statutory provisions.

**Encumbrances** As part of formal budgetary control, purchase orders, contracts and other commitments for the expenditure of monies are recorded as the equivalent of expenditures on the non-GAAP budgetary basis in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance. Encumbrances plus expenditures may not legally exceed appropriations at the legal level of control. On the GAAP basis, encumbrances outstanding at fiscal year end are reported as a reservation of fund balance for subsequent-year expenditures for governmental funds and reported in the notes to the financial statements for proprietary funds.

**Lapsing of Appropriations** At the close of each year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriation. Encumbered appropriations are carried forward to the succeeding fiscal year and are not reappropriated.

***D. Cash and Cash Equivalents***

To improve cash management, all cash received by the School District Treasurer is pooled in a central bank account. Monies for all funds, including proprietary funds, are maintained in this pool account or temporarily used to purchase short-term investments. Individual fund integrity is maintained through School District records. Each fund's interest in the pool is presented as "equity in pooled cash and cash equivalents" on the balance sheet. The School District utilizes a financial institution to service bonded debt as principal and interest payments come due. The balance in this account is presented on the combined balance sheet as "cash and cash equivalents with fiscal agents" and represents deposits.

Investments are stated at cost which approximates market value. Investment earnings are allocated as authorized by State statute.

For purposes of the combined statement of cash flows and for presentation on the combined balance sheet, investments of the cash management pool and investments with an original maturity of three months or less at the time they are purchased by the School District are considered to be cash equivalents.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the general fund during fiscal year 1999 amounted to \$188,900.

**DEFIANCE CITY SCHOOL DISTRICT**  
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**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS**  
*JUNE 30, 1999*

The District's investments were limited to the State Treasurer Asset Reserve of Ohio (STAR Ohio) during fiscal year 1999. STAR Ohio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price which is the price the investment could be sold for at June 30, 1999.

***E. Restricted Assets***

Restricted assets in the general fund represent cash and cash equivalents set aside to establish a budget stabilization reserve as required by house bill (HB) 412. This reserve is required by State statute and can be used only after receiving approval from the State Superintendent of Public Instruction. See note 21 to these financial statements.

***F. Inventory***

Inventories of governmental funds are stated at cost while inventories of proprietary funds are stated at the lower of cost or market. For all funds, cost is determined on a first-in, first-out basis. Inventory in governmental funds consists of expendable supplies held for consumption. The cost of inventory items is recorded as an expenditure in the governmental fund types when purchased. Reported material and supplies inventory is equally offset by a fund balance reserve in the governmental funds which indicates that it does not constitute available spendable resources even though it is a component of net current assets. Inventories of proprietary funds consist of donated food, purchased food, and school supplies held for resale and are expended when used.

***G. Fixed Assets and Depreciation***

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction costs are reflected as expenditures in governmental funds, and the related assets are reported in the general fixed assets account group. Fixed assets utilized in the proprietary funds are capitalized in the respective fund. All fixed assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the dates received. The School District maintains a capitalization threshold of \$500 except for the cost of textbooks. This is based primarily on the uniqueness of these items to a school operation and an existing five-year textbook adoption policy. Public domain ("infrastructure") general fixed assets consisting of curbs, gutters, sidewalks, drainage systems and lighting systems are not capitalized, as these assets are immovable and of value only to the government. The School District does not possess any infrastructure.

Improvements are capitalized. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized. Interest incurred during the construction of general fixed assets is also not capitalized.

Assets in the general fixed assets account group are not depreciated. Depreciation of furniture and equipment and vehicles in the proprietary fund types is computed using the straight-line method over an estimated useful life of ten years. Improvements to fund fixed assets are depreciated over the remaining useful lives of the related fixed assets.

***H. Intergovernmental Revenues***

For governmental funds, intergovernmental revenues, such as entitlements and grants awarded on a non-reimbursement basis, are recorded as receivables and revenues when measurable and available. Reimbursement type grants are recorded as receivables and revenues when the related expenditures are incurred. Other than commodities, grants and entitlements for proprietary fund operations are recognized as non-operating revenues in the accounting period in which they are earned and became measurable.

**DEFIANCE CITY SCHOOL DISTRICT**  
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The School District currently participates in several State and federal programs, categorized as follows:

**Entitlements**

*General Fund*

State Foundation Program  
School Bus Purchase  
State Property Tax Relief

**Non-Reimbursable Grants**

*Special Revenue Funds*

Title VIB - Flow Through  
Eisenhower Grant/Title II  
Title I  
Title VI  
Drug Free Schools  
Preschool  
Disadvantaged Pupil Program  
Excellence in Education  
Martha Holden Jennings Foundation  
Auxiliary Services  
Educational Management Information System  
Professional Development  
Work Study Program

*Capital Projects Funds*

School Net Plus  
School Net Technology Grant  
Technology Equity  
Emergency Building Repair Fund

**Reimbursable Grants**

*General Fund*

Driver Education

*Proprietary Funds*

National School Lunch Program  
Government Donated Commodities

**I. Interfund Assets/Liabilities**

Receivables and payables resulting from transactions between funds for services provided or goods received are classified as "due from other funds" or "due to other funds" on the balance sheet. Short-term interfund loans are classified as "interfund receivables" and "interfund payables". Long-term interfund loans are classified as "advances to/from other funds" and are equally offset by a fund balance reserve account which indicates that they do not constitute available expendable resources since they are not a component of net current assets.

**J. Compensated Absences**

Vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the School District will compensate the employees for the benefits through paid time off or some other means. Sick leave benefits are accrued as a liability using the termination payment method. An accrual for earned sick leave is made to the extent it is probable that benefits will result in termination payments. The liability is an estimate based on the School District's past experience of making termination payments.

**DEFIANCE CITY SCHOOL DISTRICT**  
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For governmental funds, the current portion of unpaid compensated absences is the amount expected to be paid using expendable available resources. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated unpaid leave are paid. The remainder is reported in the general long-term obligations account group. In proprietary funds, the entire amount of compensated absences is reported as a fund liability.

***K. Accrued Liabilities and Long-Term Obligations***

In general, governmental fund payables and accrued liabilities are reported as obligations of the funds regardless of whether they will be liquidated with current resources. However, claims and judgments, compensated absences, contractually required pension contributions and special termination benefits that will be paid from governmental funds are reported as a liability in the general long-term obligations account group to the extent that they will not be paid with current expendable available financial resources. In general, amounts paid more than sixty days after year end are considered not to have been paid with current available financial resources. Bonds and capital leases are recognized as a liability of the general long-term obligations account group until due.

Long-term debt and other obligations financed by proprietary funds are reported as liabilities in the appropriate proprietary funds.

Under Ohio law, a debt retirement fund must be created and used for the payment of tax anticipation notes. Generally accepted accounting principles requires the reporting of the liability in the funds that received the proceeds. To comply with GAAP reporting requirements, the activity of the School District's debt service fund has been split among the appropriate funds. Debt service fund resources used to pay both principal and interest have also been allocated accordingly.

***L. Interfund Transactions***

Quasi-external transactions are accounted for as revenues and expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed. Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

***M. Fund Balance Reserves***

The School District records reservations for portions of fund equity which are legally segregated for specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves are established for property taxes, inventories of supplies and materials, encumbrances and budget stabilization reserve. The reserve for property taxes represents taxes recognized as revenue under generally accepted accounting principles but not available for appropriation under State statute.

***N. Estimates***

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.



**DEFIANCE CITY SCHOOL DISTRICT  
DEFIANCE COUNTY  
NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 1999**

***O. Total Columns on General Purpose Financial Statements***

Total columns on the general purpose financial statements are captioned "Totals (Memorandum Only)" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

**Note 3 - Accountability and Compliance**

***A. Legal Compliance***

The following funds had appropriations in excess of estimated resources plus available balances for the fiscal year ended June 30, 1999:

Special Revenue Fund Type	Fund Estimated Resources	Appropriations	Excess
Public School Support	\$ 135,507	\$ 137,893	\$ 2,386
Auxiliary Services Fund	257,337	262,466	5,129
Professional Development	36,106	36,206	100
Eisenhower Grant	26,466	29,460	2,994
Title I	490,060	495,269	5,209
Disadvantaged Pupil Program	81,315	84,935	3,620
Educational Innovation Initiative	2,028	4,384	2,356
Title VI	23,070	24,023	953
School to Work	197,813	203,713	5,900

The District was further not in compliance with State statutory requirements regarding depository security for deposits as discussed at Note 5.

The District's current appropriations exceeded estimated resources in several of the Special Revenue Funds in noncompliance with State statutes.

In addition, in several instances, purchase orders were written after invoices had been received and the Board's Treasurer, as a fiscal officer, has honored such orders, rather than declaring them null and void in non-compliance with state statutes.

**Note 4 - Budgetary Basis of Accounting**

While the School District is reporting financial position, results of operations and changes in fund balance/retained earnings on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The Combined Statement of Revenues, Expenditures and Changes in Fund Balances - Budget (Non-GAAP Basis) and Actual, All Governmental Fund Types and Expendable Trust Funds and the Combined Statement of Revenues, Expenses and Changes in Fund Equity - Budget (Non-GAAP Basis) and Actual, All Proprietary Fund Types and Nonexpendable Trust Funds are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and GAAP basis are:

1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
2. Expenditures/expenses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).

**DEFIANCE CITY SCHOOL DISTRICT**  
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3. Encumbrances are treated as expenditures/expenses for all funds (budget basis) rather than as a reservation of fund balance for governmental fund types and as note disclosures in the proprietary fund types (GAAP basis).
4. Proceeds from and principal payment on bond and tax anticipation notes are reported on the operating statement (budget basis) rather than on the balance sheet (GAAP basis).
5. The School District repays short-term note debt from the debt service fund (budget basis) as opposed to the fund that received the proceeds (GAAP basis). Debt service fund resources used to pay both principal and interest have been allocated accordingly.

The following tables summarize the adjustments necessary to reconcile the GAAP and budgetary basis statements for all governmental fund types:

Excess (Deficiency) of Revenues and Other Financing Sources  
Over (Under) Expenditures and Other Financing Uses  
All Governmental Fund Types and Expendable Trust Funds  
For the Year Ended June 30, 1999

	<u>General</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Expendable Trust</u>
GAAP Basis	\$ (26,475)	\$ 49,091	\$ -	\$ (298,560)	\$ -
Change in receivables and other assets not recognized on budget basis - July 1 to June 30	(205,313)	(8,434)	-	(21,849)	-
Change in liabilities not recognized on budget basis - July 1 to June 30	134,727	8,961	-	(2,134)	-
Reserve for encumbrances - budgetary basis	-	(56,084)	-	(730)	-
Other	<u>3</u>	<u>(1)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Budgetary Basis	<u>\$ (97,058)</u>	<u>\$ (6,467)</u>	<u>\$ -</u>	<u>\$ (323,273)</u>	<u>\$ -</u>

**Note 5 - Deposits and Investments**

State statutes classify monies held by the School District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the School District Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current two year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

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Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including pass book accounts.

Protection of School District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the treasurer by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Legislation, effective September 27, 1996, permits interim monies to be deposited or invested in the following securities:

1. United States treasury notes, bills, bonds, or any other obligation or security issued by the United States treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the federal national mortgage association, federal home loan bank, federal farm credit bank, federal home loan mortgage corporation, government national mortgage association, and student loan marketing association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) of this section and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
6. The State Treasurer's investment pool (STAR Ohio);
7. Certain bankers' acceptances and commercial paper notes for a period not to exceed one hundred and eighty days in an amount not to exceed twenty-five percent of the interim moneys available for investment at any one time.
8. Under limited circumstances, corporate debt interests rated in either of the two highest rating classifications by at least two nationally recognized rating agencies.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the School District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

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During fiscal year 1999, the School District's investments were limited to overnight repurchase agreements, and STAR Ohio. During the fiscal year, all investments of the School District had a maturity of two years or less.

At fiscal year end, the School District had \$4,200 in undeposited cash on hand which is included on the balance sheet of the School District as part of "equity in pooled cash and cash equivalents".

At fiscal year end, the School District had \$7,856 in cash and cash equivalents held by the Northwest Education Service Center which is included on the balance sheet as "Cash and cash equivalents with fiscal agent."

The following information classifies deposits and investments by categories of risk as defined in GASB Statement 3, "Deposits with Financial Institutions, Investments and Reverse Repurchase Agreements."

**Deposits** The District's pooled deposits are categorized to give an indication of the level of risk assumed by the District at June 30, 1999. Category 1 includes deposits insured or collateralized with securities held by the District or by its agent in the District's name. Category 2 includes deposits collateralized with securities held by the pledging financial institution's trust department or agent in the District's name. Category 3 includes uncollateralized deposits. At year end, deposits, categorized by level of risk, are:

Pooled Deposits	Bank Balance	1	2	3	Carrying Amount
Pooled cash and cash equivalents	\$ 1,551,206	\$ 1,551,206	\$ -	\$ -	\$ 1,261,332

During the period from July 1, 1998 to September 30, 1998 the District had on deposit \$1,000,000 with one financial institution for which a depository agreement was in place. However, the institution did not provide specific security, or pooled security for this deposit in violation of Ohio Revised Code Sections 135.18 and 135.181(c). Security for the deposit was limited to the \$100,000 coverage provided by the Federal Deposit Insurance Corporation.

Section 135.18 and 135.181(c), Ohio Revised Code, state that the treasurer of a political subdivision must require the depository to provide as security an amount equal to the funds on deposit at all times. Such security may consist of federal deposit insurance, surety company bonds, or pledged securities [Section 135.18]. In lieu of the specific pledging requirements of Section 135.18, an institution designated as a public depository at its option may pledge a single pool of eligible securities to secure the repayment of all public monies deposited in the institution and not otherwise secured [Section 135.181(c)].

**Investments** The School District's investments are categorized below to give an indication of the level of risk assumed by the School District at fiscal year end. Category 1 includes investments that are insured or registered or for which the securities are held by the School District or its agent in the School District's name. Category 2 includes uninsured and unregistered investments which are held by the counterparty's trust department or agent in the School District's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty, or by its trust department or agent but not in the School District's name. The School District's investments in STAR Ohio, an investment pool operated by the Ohio State Treasurer, are unclassified investments since they are not evidenced by securities that exist in physical or book entry form.

	Carrying Value	Market Value
STAR Ohio, Unclassified	<u>\$ 1,616,562</u>	<u>\$ 1,616,562</u>
Totals	<u>\$ 1,616,562</u>	<u>\$ 1,616,562</u>

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The classification of cash and cash equivalents and investments on the combined financial statements is based on criteria set forth in GASB Statement No. 9. A reconciliation between the classifications of cash and investments on the combined financial statements and the classification per GASB Statement No. 3 is as follows:

	Cash and Cash Equivalents/ Deposits	Investments
GASB Statement 9	\$ 2,882,094	\$ -
Cash on Hand	(4,200)	-
Investments:		
STAR Ohio	(1,616,562)	1,616,562
GASB Statement 3	<u>\$ 1,261,332</u>	<u>\$ 1,616,562</u>

**Note 6 - Property Taxes**

Property taxes are levied and assessed on a calendar year basis. Second half distributions occur in a new fiscal year. Property taxes include amounts levied against all real, public utility and tangible personal (used in business) property located in the School District. Real property taxes are levied October 1 on the assessed value listed as of the prior January 1, the lien date. Public utility property taxes attached as a lien on December 31 of the prior year, were levied October 1 and are collected with real property taxes. Assessed values for real property taxes are established by State law at thirty-five percent of appraised market value. All property is required to be revalued every six years. Public utility property taxes are assessed on tangible personal property at eighty-eight percent of true value (with certain exceptions) and on real property at thirty-five percent of true value. Tangible personal property taxes are levied October 1 on the value listed as of December 31 of the current year. Tangible personal property assessments are twenty-five percent of true value. The assessed values upon which the fiscal year 1999 taxes are based as follows:

	1998 Second-Half Collections		1999 First-Half Collections	
	Amount	Percent	Amount	Percent
Agricultural/Residential and Other Real Estate	\$148,788,140	77.44%	\$152,084,880	77.18%
Public Utility Personal	19,041,290	9.91%	26,631,308	13.52%
Tangible Personal Property	24,314,925	12.65%	18,316,000	9.30%
Total	<u>\$192,144,355</u>	<u>100.00%</u>	<u>\$197,032,188</u>	<u>100.00%</u>
Tax rate per \$1,000 of assessed valuation	\$ 44.60		\$ 47.60	

Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due January 20 with the remainder payable by July 11. Under certain circumstances, State statute permits alternate payment dates to be established. Tangible personal property taxes paid by multi-county taxpayers are due September 20. Single county taxpayers may pay annually or semi-annually. If paid annually, payment is due April 30; if paid semi-annually, the first payment is due April 30, with the remainder payable by September 20.

The School District receives property taxes from Defiance and Paulding Counties. The County Auditors periodically advances to the School District its portion of the taxes collected. Second-half real property tax payments collected by the County by June 30, 1999, are available to finance fiscal year 1999 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

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Accrued property taxes receivable represent delinquent taxes outstanding and real property, personal property and public utility taxes which became measurable as of June 30, 1999. Although total property tax collections for the next fiscal year are measurable, only the amount available as an advance at June 30 is intended to finance current year operations. The receivable is therefore offset by a credit to deferred revenue for that portion not intended to finance current year operations. The amount available as an advance at June 30, 1999 was \$582,421 and is recognized as revenue in the general fund.

**Note 7 - Income Tax**

The School District levies a voted tax of .5 percent for general operations on the income of residents and of estates. The tax was effective on January 1, 1991, and is a continuing tax. Employers of residents are required to withhold income tax on compensation and remit the tax to the State. Taxpayers are required to file an annual return. The State makes quarterly distributions to the School District after withholding amounts for administrative fees and estimated refunds. Income tax revenue is credited to the General Fund.

**Note 8 - Receivables**

Receivables at June 30, 1999, consisted of taxes, accounts and intergovernmental grants. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current year guarantee of federal funds. A summary of the principal items of intergovernmental receivables follows:

<u>Intergovernmental Receivables</u>	<u>Amounts</u>
General Fund:	
Income Taxes	\$ 462,919
Total Intergovernmental Receivables	<u>\$ 462,919</u>

**Note 9 - Fixed Assets**

A summary of the changes in General Fixed Assets Account Group is as follows:

	<u>Balance at 6/30/98</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance at 6/30/99</u>
Land and Land Improvements	\$ 1,425,469	\$ 262,236	\$ -	\$ 1,687,705
Buildings	7,437,969	571,928	-	8,009,897
Furniture, fixtures and equipment	6,437,181	783,905	(218,119)	7,002,967
Textbooks and library books	<u>1,006,361</u>	<u>220,390</u>	<u>(89,259)</u>	<u>1,137,492</u>
Total	<u>\$ 16,306,980</u>	<u>\$ 1,838,459</u>	<u>\$ (307,378)</u>	<u>\$ 17,838,061</u>

A summary of changes in the Enterprise Fund fixed assets is as follows:

	<u>Balance at 6/30/98</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance at 6/30/99</u>
Furniture, fixtures and equipment	\$ 407,911	\$ 2,628	\$ (2,894)	\$ 407,645
Accumulated depreciation	(223,894)	(5,113)	2,894	(226,113)
Total	<u>\$ 184,017</u>	<u>\$ (2,485)</u>	<u>\$ -</u>	<u>\$ 181,532</u>

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**Note 10 - Risk Management**

***A. Property and Liability***

The School District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. For fiscal year 1999, the School District contracted with The Indiana Insurance Company for property and general liability insurance. There is a \$500 deductible with a ninety percent co-insurance clause. The Indiana Insurance Company covers the boiler and machinery with a \$1,000 deductible and a \$1,000,000 limit.

Professional liability is protected by The Nationwide Insurance Company with a \$1,000,000 single occurrence limit and \$5,000,000 aggregate and no deductible. Vehicles are covered by Nationwide Insurance and hold a \$100 deductible for comprehensive and collision. Automobile liability has a \$1,000,000 combined single limit of liability. Settled claims have not exceeded this commercial coverage in any of the past five years. There have been no significant reductions in insurance coverage from last year.

***B. Workers' Compensation***

For fiscal year 1999, the School District participated in the Northern Buckeye Education Council's Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool (Note 16). The intent of the GRP is to achieve the benefit of a reduced premium for the School District by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the performance is compared to the overall savings of the GRP. A participant will then either receive money from or be required to contribute to the "Equity Pooling Fund." This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. Loss Control Systems provides administrative, cost control and actuarial services to the GRP.

***C. Employee Medical Benefits***

As of June 30, 1999 the School District has contracted with the Northern Buckeye Education Council's Employee Insurance Benefits Program with Gallagher Benefit Administrators, Inc. as third party administrator to provide employee medical/surgical and dental benefits. Rates are set through an annual calculation process. The School District and the employees share the cost of the monthly premium with the Board. For fiscal year 1999, the School District's and full-time employees' premiums for certified staff were \$579 and \$58 for family coverage and \$220 and \$0 for single coverage per employee per month, respectively. For administrative and classified personnel the School District's and the full-time employees' premiums were \$563 and \$56 for family coverage and \$214 and \$0 for single coverage per employee per month, respectively.

**Note 11 - Defined Benefit Pension Plans**

***A. School Employees Retirement System***

The School District contributes to the School Employees Retirement System of Ohio (SERS), a cost-sharing multiple employer public employee retirement system administered by the School Employees Retirement Board. SERS provides basic retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3309 of the Ohio Revised Code. SERS issues a publicly available financial report that includes financial statements and required supplementary information for SERS. That report may be obtained by writing to the School Employees Retirement System, 45 North Fourth Street, Columbus, Ohio 43215-3634.

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Plan members are required to contribute 9 percent of their annual covered salary and the School District is required to contribute 14 percent; for fiscal year 1999, 10.5 percent was the portion to fund pension obligations. The contribution rates are not determined actuarially, but are established by SERS's Retirement Board within the rates allowed by State statute. The adequacy of the contribution rates is determined annually. The School District's required contributions for pension obligations to SERS for the fiscal years ended June 30, 1999, 1998, and 1997 were \$248,500, \$245,305, and \$219,896, respectively; 12.3 percent has been contributed for fiscal year 1999 and 100 percent for the fiscal years 1998 and 1997. \$217,973 representing the unpaid contribution for fiscal year 1999, is recorded as a liability within the respective funds and the general long-term obligations account group.

***B. State Teachers Retirement System***

The School District contributes to the State Teachers Retirement System of Ohio (STRS), a cost-sharing multiple employer public employee retirement system administered by the State Teachers Retirement Board. STRS provides basic retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS issues a publicly available financial report that includes financial statements and required supplementary information for STRS. That report may be obtained by writing to the State Teachers Retirement System, 275 East Broad Street, Columbus, Ohio 43215-3771.

Plan members are required to contribute 9.3 percent of their annual covered salary and the School District is required to contribute 14 percent; 12 percent was the portion used to fund pension obligations. Contribution rates are established by STRS, upon recommendation of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. The School District's required contributions for pension obligations to STRS for the fiscal years ended June 30, 1999, 1998, and 1997 were \$1,185,100, \$1,117,663, and \$1,070,006, respectively; 82.3 percent has been contributed for fiscal year 1999 and 100 percent for the fiscal years 1998 and 1997. \$210,220 represents the unpaid contribution for fiscal year 1999, and is recorded as a liability within the respective funds.

**Note 12 - Post-employment Benefits**

The School District provides comprehensive health care benefits to retired teachers and their dependents through the State Teachers Retirement System (STRS), and to retired non-certified employees and their dependents through the School Employees Retirement System (SERS). Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare premiums. Benefit provisions and the obligations to contribute are established by the Systems based on authority granted by State statute. Both systems are on a pay-as-you-go basis.

For STRS, all benefit recipients are required to pay a portion of health care costs in the form of a monthly premium. By Ohio Law, the cost of coverage paid from STRS funds shall be included in the employer contribution rate, currently 14 percent of covered payroll. The board currently allocates employer contributions equal to two percent of covered payroll to the Health Care Reserve Fund for which payments for health care benefits are paid. For the School District, this amount equaled \$169,300 during the 1999 fiscal year. The balance in the Health Care Reserve Fund was \$2,156 million at June 30, 1998. For the year ended June 30, 1998, net health care costs paid by STRS were \$219,224,000. There were 91,999 eligible benefit recipients.

For SERS, coverage is made available to service retirees with ten or more fiscal years of qualifying service credit, disability and survivor benefit recipients. Members retiring on or after August 1, 1989, with less than twenty-five years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75 percent of the premium.



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For this fiscal year, employer contributions to fund health care benefits were 3.5 percent of covered payroll. In addition, SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal year 1998, the minimum pay has been established at \$12,400. For the School District, the amount to fund health care benefits, including surcharge, equaled \$101,134 during the 1999 fiscal year. The number of participants currently receiving health care benefits is 50,000. For the fiscal year ended June 30, 1998, net health care costs paid by SERS were \$111,900,575. At June 30, 1998, the Retirement System's net assets available for payment of health care benefits was \$160.3 million.

**Note 13 - Other Employee Benefits**

**A. Compensated Absences**

Employees earn vacation at rates specified under State of Ohio law and based on credited service. Clerical, Technical, and Maintenance and Operation employees with one or more years of service are entitled to vacation ranging from 5 to 25 days. Employees with less than one year of service earn one vacation day per month worked, not to exceed five days. Certain employees are permitted to carry over vacation leave earned in the current year into the next year.

All employees are entitled to a sick leave credit equal to one and one-quarter days for each month of service (earned on a pro rata basis for less than full-time employees). This sick leave will either be absorbed by time off due to illness or injury or, within certain limitations, be paid to the employee upon retirement. The amount paid to an employee upon retirement is limited to one-third of the accumulated sick leave to a maximum of 55 days, except that those employees who elect to retire within twelve months of the earliest permissible retirement date shall be paid one-third of the accumulated sick leave to a maximum of 100 days.

At June 30, 1999 the current amount of unpaid compensated absences, in all funds except for the proprietary funds, and the balance of the liability in the General Long-Term Obligation Account Group were \$29,235 and \$1,846,840 respectively. The liability for compensated absences in the proprietary funds at June 30, 1999 was \$35,689.

**Note 14 - Long-Term Obligations**

During the year ended June 30, 1999, the following changes occurred in obligations reported in the General Long-Term Obligations Account Group:

	Balance at June 30, 1998	Additions	Reductions	Balance at June 30, 1999
Energy Conservation Notes	\$ 342,036	\$ -	\$ 51,711	\$ 290,325
General Obligation Bonds	953,000	-	90,000	863,000
Compensated absences payable	1,861,350	-	14,510	1,846,840
SERS and SERS surcharge	103,160	129,583	103,160	129,583
<b>Total</b>	<b>\$ 3,259,546</b>	<b>\$ 129,583</b>	<b>\$ 259,381</b>	<b>\$ 3,129,748</b>

Debt outstanding at June 30, 1999 consisted of general obligation bonds totaling \$863,000 (interest rate 5.64% at June 30, 1999), and energy conservation notes totaling \$290,325 (interest rate of 4.4-4.9% at June 30, 1999).

The general obligation bonds were issued January 15, 1997 and will mature December 01, 2006. The energy conservation notes were issued on May 1, 1994 and will mature on May 1, 2004. Total expenditures for interest for the above debt for the period ended June 30, 1999 was \$66,337.

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The scheduled payments of principal and interest on debt outstanding at June 30, 1999 are as follows:

For the Years Ending June 30,	Principal	Interest	Total
2000	\$ 148,346	\$ 59,542	\$ 207,888
2001	156,493	51,952	208,445
2002	164,849	44,355	209,204
2003	173,430	35,114	208,544
2004	182,207	25,879	208,086
Thereafter	328,000	28,249	356,249
Total	<u>\$ 1,153,325</u>	<u>\$ 245,091</u>	<u>\$ 1,398,416</u>

**Note 15 - Segment Information for Enterprise Funds**

The School District maintains two Enterprise Funds which provide lunchroom/cafeteria and uniform school supply. Segment information for the year ended June 30, 1999 was as follows:

	Food Service	Uniform School Supplies	Total Enterprise Funds
Operating Revenues	\$ 529,898	\$ 89,427	\$ 619,325
Depreciation Expense	4,264	-	4,264
Operating Income (Loss)	(157,760)	13,204	(144,556)
Operating Grants	118,425	-	118,425
Net Income (Loss)	(39,335)	13,204	(26,131)
Fixed Asset Additions	2,628	-	2,628
Fixed Asset Deletions	2,894	-	2,894
Net working capital	(43,856)	86,083	42,227
Total Assets	262,740	86,083	348,823
Total Equity (deficit)	137,676	86,083	223,759
Encumbrances Outstanding	-	4,379	4,379

**Note 16 - Jointly Governed Organizations**

*A. Northwest Ohio Computer Association*

The School District is a participant in the Northwest Ohio Computer Association (NWOCA). NWOCA is an association of public school districts within the boundaries of Defiance, Fulton, Henry, and Williams Counties. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts.

The NWOCA Assembly consists of a superintendent from each participating school district and a representative from the fiscal agent. The Assembly elects the Council. NWOCA is governed by a Council chosen from two representatives from each of the four counties in which the member school districts are located and the representative from the member school district serving as fiscal agent for NWOCA. The degree of control exercised by any participating school district is limited to its representation on the Board. Financial information can be obtained from Cindy Siler, who serves as treasurer, at 22-900 State Route 34, Archbold, Ohio 43502.

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***B. Northern Buckeye Education Council***

The Northern Buckeye Education Council (the Council) was established in 1979 to foster cooperation among school districts located in Defiance, Fulton, Henry, and Williams Counties. The Council is organized under Ohio laws as a regional council of governments pursuant to a written agreement entered into by its member school districts and bylaws adopted by the representatives of the member school districts. To obtain financial information write to the Northern Buckeye Education Council, Cindy Siler, who serves as treasurer, at 22-900 State Route 34, Archbold, Ohio 43502.

***C. Four County Joint Vocational School***

The Four County Joint Vocational School is a distinct political subdivision of the State of Ohio operated under the direction of a Board consisting of one representative from each of the educational service centers from the counties of Defiance, Fulton, Henry, and Williams; one representative from each of the city school districts; one representative from each of the exempted village school districts; and one additional representative from Fulton County educational service center. The Four County Joint Vocational School possesses its own budgeting and taxing authority. To obtain financial information write to the Four County Joint Vocational School, Michele Zeedyk, who serves as treasurer, at Route 1, Box 245A, Archbold, Ohio 43502.

**Note 17 - Group Purchasing Pools**

***A. Northern Buckeye Education Council's Employee Insurance Benefits Program***

The Northern Buckeye Education Council's Employee Insurance Benefits Program included health, dental, drug, and life insurance plans. The health, drug, and dental plans are risk-sharing pools among approximately 30 members, and the life insurance plan is a group purchasing pool among 29 members. The purpose of the plans is for its members to pool funds or resources to purchase commercial insurance products and enhance the wellness opportunities for employees.

Each member pays a monthly premium amount, which is established annually by the Council, to the treasurer to comply with the terms of any contracts with any third-party claims administrator or insurance company. The insurance group is governed by a council consisting of two representatives from each of the four counties in which the member school districts are located. The degree of control exercised by any participating member is limited to its representation on the council.

In fiscal year 1999, the Defiance City School District contributed a total for all four plans \$1,207,391 which represented 8.47 percent of total contributions. Financial information can be obtained from Cindy Siler, who serves as treasurer, at 22-900 State Route 34, Archbold, Ohio 43502.

***B. Northern Buckeye Education Council's Worker's Compensation Group Rating Plan***

The School District participates in a group rating plan for workers' compensation as established under Section 4123.29 of the Ohio Revised Code. The Northern Buckeye Education Council's Worker's Compensation Group Rating Plan (WCGRP) was established through the Northern Buckeye Educational Council (NBEC) as a group purchasing pool.

The WCGRP's business and affairs are conducted by a three member board of directors consisting of two Assembly representatives for each of the counties of Defiance, Fulton, Henry, and Williams and the representative of the member serving as fiscal agent for NBEC. The Executive Director of the Council shall coordinate the management and administration of the program. Each year, the participating members pay an enrollment fee to the WCGRP to cover the costs of administering the program.

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**Note 18 - State School Funding Decision**

On March 24, 1997, the Ohio Supreme Court rendered a decision declaring certain portions of the Ohio school funding plan unconstitutional. The Court stayed the effect of its ruling for one year to allow the State's legislature to design a plan to remedy the perceived defects in that system. Declared unconstitutional was the State's "school foundation program" which provides significant amounts of monetary support to the School District. For the fiscal year ended June 30, 1999, the School District received \$7,997,267 in school foundation support, all of which was received by the general fund.

Since the Supreme Court ruling, numerous pieces of legislation have been passed by the Ohio General Assembly in an attempt to address the issues identified by the Court. The Court of Common Pleas in Perry County has reviewed the new laws and, in a decision issued on February 26, 1999, determined they are not sufficiently responsive to the constitutional issues raised under the "thorough and efficient" clause of the Ohio Constitution. The State has appealed the decision made by the Court of Common Pleas to the Ohio Supreme Court. At this time, the Ohio Supreme Court has not rendered an opinion on this issue. The decision of the Court of Common Pleas in Perry County has been stayed by the Ohio Supreme Court, and, as such, school districts are still operating under the laws that the Common Pleas Court declared unconstitutional.

As of the date of these financial statements, the School District is unable to determine what effect, if any, this ongoing litigation will have on its future State funding under this program and on its financial operations.

**Note 19 - Transfers**

Transfers for the fiscal year ended June 30, 1999 consisted of the following:

	<u>Transfers In</u>	<u>Transfers Out</u>
Debt Service Fund	\$ 208,048	\$ -
Special Revenue	20,000	-
General Fund	593,249	821,297
Total transfers	<u>\$ 821,297</u>	<u>\$ 821,297</u>

**Note 20 - Loss Contingencies and Commitments**

Under the terms of federal and state grants, periodic audits are required and certain costs may be questioned as not being appropriate expenditures under the terms of the grants. Such audits could lead to reimbursement to the grantor agencies. The District's management believes disallowances, if any, will be immaterial.

**DEFIANCE CITY SCHOOL DISTRICT**  
**DEFIANCE COUNTY**  
**NOTES TO THE GENERAL PURPOSE FINANCIAL STATEMENTS**  
*JUNE 30, 1999*

**Note 21 – Statutory Reserves**

The District is required by state law to set aside certain general fund revenue amounts, as defined, into various reserves. During the fiscal year ended June 30, 1999, the reserve activity (cash-basis) was as follows:

	Textbook Reserve	Capital Maintenance Reserve	Budget Stabilization Reserve	Total
Set-aside Cash Balance, June 30, 1998	\$ -	\$ -	\$ 68,009	\$ 68,009
Current Year Set-Aside Requirement	254,878	254,878	195,449	705,205
Current Year Offsets	(43,946)	-	(68,009)	(111,955)
Qualifying Disbursements	(134,083)	(234,999)	-	(369,082)
Total	<u>\$ 76,849</u>	<u>\$ 19,879</u>	<u>\$ 195,449</u>	<u>\$ 292,177</u>
Cash Balance Carried Forward to FY 1999	<u>\$ 76,849</u>	<u>\$ 19,879</u>	<u>\$ 195,449</u>	
Total Restricted Assets				<u>\$ 292,177</u>

**Note 22 - Year 2000 Issue**

The year 2000 issue is the result of shortcomings in many electronic data processing systems and other equipment that may adversely affect the government's operations as early as fiscal 1999.

Defiance City School District has completed an inventory of computer systems and other electronic equipment that may be affected by the year 2000 issue and that are necessary to conducting District operations and has identified such systems as being financial reporting, payroll and employee benefits, and educational statistics reporting (through the State's Education Management and Information System (EMIS)). The District has one school building with power systems which have extensive efficiency utilization measures within the systems, and a library services system which serves the District.

The District uses the State of Ohio Uniform School Accounting System software for its financial reporting, and the State of Ohio Uniform Staff Payroll System software for its payroll and employee benefits. The State is responsible for remediating these systems.

The State of Ohio distributes a substantial sum of money to the District in the form of "Foundation" and federal and state grant payments. Further, the State processes a significant amount of financial and non-financial information about the District through EMIS. The State is responsible for remediating these systems.

The building power system has been assessed, remediated and tested and validated.

The District has completed assessing the changes needed in the Library System. The District is currently in the process of remediating the system through computer upgrades.

Remaining expenditures committed to accomplish the task are estimated to total \$10,000 as of June 30, 1999.

Because of the unprecedented nature of the Year 2000 issue, its effects and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Management cannot assure that the District is or will be Year 2000 ready, that the District's remediation efforts will be successful in whole or in part, or that parties with whom the District does business will be year 2000 ready.

**DEFIANCE CITY SCHOOL DISTRICT**  
**DEFIANCE COUNTY**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
*For The Year Ended June 30, 1999*  
 (Non-GAAP Basis)

Federal Grantor/Pass Through Grantor Program Title	Project Number	Federal CFDA Number	Receipts	Non-Cash Receipts	Disbursements	Non-Cash Disbursements
<b>U.S. DEPARTMENT OF AGRICULTURE</b>						
<i>Passed Through Ohio Department of Education</i>						
Nutrition Cluster:						
Food Distribution Program		10.550	-	\$ 43,671	-	\$ 51,603
National School Lunch Program	043869-04-PU	10.555	128,198	-	128,198	-
Total U.S. Department of Agriculture - Nutrition Cluster			<u>128,198</u>	<u>43,671</u>	<u>128,198</u>	<u>51,603</u>
<b>U.S. DEPARTMENT OF LABOR</b>						
<i>Passed Through Ohio Department of Education</i>						
School to Work Grant	043869-WK-BE	17.249	78,554	-	82,691	-
School to Work Grant	043869-G2-S2	17.249	15,000	-	2,500	-
Total Department of Labor			<u>93,554</u>	<u>-</u>	<u>85,191</u>	<u>-</u>
<b>U.S. DEPARTMENT OF EDUCATION</b>						
<i>Passed Through Ohio Department of Education</i>						
Special Education Cluster:						
Special Education Grants to States (Title VI-B)	043869-6B-SF	84.027	196,172	-	173,279	-
Total Special Education Cluster			<u>196,172</u>	<u>-</u>	<u>173,279</u>	<u>-</u>
Grants to Local Educational Agencies (ESEA Title I)	043869-C1-S1	84.010	382,478	-	330,457	-
Goals 2000	043869-G2-S4	84.276	-	-	2,073	-
Eisenhower Grant	043869-MS-S1	84.281	13,677	-	11,961	-
Innovative Educational Program Strategies (Title VI)	043869-C2-S1	84.298	12,712	-	9,028	-
Total Department of Education			<u>605,039</u>	<u>-</u>	<u>526,798</u>	<u>-</u>
<b>TOTAL FEDERAL ASSISTANCE</b>			<u>\$ 826,791</u>	<u>\$ 43,671</u>	<u>\$ 740,187</u>	<u>\$ 51,603</u>

**DEFIANCE CITY SCHOOL DISTRICT**  
**DEFIANCE COUNTY**  
**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
*June 30, 1999*

**Note 1 - Significant Accounting Policies**

The accompanying schedule of expenditures of federal awards is a summary of the activity of the District's federal award programs. The schedule has been prepared on the cash (Non-GAAP) basis of accounting.

**Note 2 - Food Distribution**

Non-monetary assistance is reported in the schedule at the fair market value of the commodities received and disbursed. Monies are commingled with State grants. It is assumed federal monies are expended first. At June 30, 1999, the District had \$10,061 of food commodities in inventory.

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL  
CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Board of Education  
Defiance City School District  
Defiance, Ohio

We have audited the financial statements of the Defiance City School District, as of and for the year ended June 30, 1999, and have issued our report thereon dated November 23, 1999. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether Defiance City School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standards* which are described in the accompanying schedule of findings and questioned costs as item 99-1. We also noted certain immaterial instances of non-compliance that we have reported to management of Defiance City School District in a separate letter dated November 23, 1999.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgement, could adversely affect the District's ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements. Reportable conditions are described in the accompanying schedule of findings and questioned costs as item 99-2.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe none of the reportable conditions described above is a material weakness. We also noted other matters involving the internal control over financial reporting that we have reported to management of the District in a separate letter dated November 23, 1999.



This report is intended solely for the information and use of the Board of Education of the District, management and federal awarding agencies and pass-through entities and is not intended to be used and should not be used by anyone other than these specified parties.

*Steyer & Co.*

STEYER & CO.

Defiance, Ohio  
November 23, 1999

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS  
APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER  
COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

Board of Education  
Defiance City School District  
Defiance, Ohio

Compliance

We have audited the compliance of Defiance City School District with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 1999. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, Defiance City School District complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 1999.

Internal Control Over Compliance

The management of the District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the Board of Education of the District, management and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

*Steyer & Co.*

STEYER & CO.

Defiance, Ohio  
November 23, 1999

DEFIANCE CITY SCHOOL DISTRICT  
DEFIANCE COUNTY

SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 1999

Section I - Summary of Auditor's Results

*Financial Statements*

Type of auditor's report issued: Unqualified

Internal control over financial reporting:  
Material weakness(es) identified? \_\_\_\_\_yes      X  no  
Reportable condition(s) identified  
not considered to be material weaknesses?      X  yes    \_\_\_\_\_none reported

Noncompliance material to financial statements  
noted?      X  yes    \_\_\_\_\_no

*Federal Awards*

Internal control over major programs:  
Material weakness(es) identified?    \_\_\_\_\_yes      X  no  
Reportable condition(s) identified  
not considered to be material weaknesses?    \_\_\_\_\_yes      X  none reported

Type of auditor's report issued on compliance  
for major programs: Unqualified

Any audit findings disclosed that are required  
to be reported in accordance with  
Circular A-133, Section.510(a)? \_\_\_\_\_yes      X  no

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
84.027	Special Education Cluster
84.010	Title I

Dollar threshold used to distinguish  
between Type A and Type B programs: \$300,000

Auditee qualified as a low-risk auditee?      X  yes    \_\_\_\_\_no

**DEFIANCE CITY SCHOOL DISTRICT  
DEFIANCE COUNTY**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 1999**

**Section II - Financial Statement Findings**

The results of our tests disclosed the following item that is required to be reported in accordance with paragraphs 5.18 through 5.20 of *Government Auditing Standards*.

**NONCOMPLIANCE**

**FINDING 99-1**

During the period from July 1, 1998 to September 30, 1998 the District had on deposit \$1,000,000 with one financial institution for which a depository agreement was in place. However, the institution did not provide specific security, or pooled security for this deposit in violation of Ohio Revised Code Sections 135.18 and 135.181(c). Security for the deposit was limited to the \$100,000 coverage provided by the Federal Deposit Insurance Corporation. The lack of security did not result in financial loss to the District as the monies had been collected and deposited in another institution by the date of these financial statements. However, the lack of security for deposits could have subjected the District to loss of funds had the institution defaulted prior to the withdrawal of funds.

**REPORTABLE CONDITION**

**FINDING 99-2**

The District's internal controls over financial reporting were not followed in the matter of the failure to obtain the required security for deposits as mentioned in finding 99-1. The failure to adhere to the internal controls in place regarding obtaining of security could have caused significant loss of funds for the District had the financial institution defaulted before repayment of funds. However, the District withdrew the funds without loss prior to the end of fiscal year ended June 30, 1999.

**Section III - Federal Award Findings and Questioned Costs**

The results of our tests disclosed no findings or questioned costs that are required to be reported under Circular A-133, Section.510(a).

DEFIANCE CITY SCHOOL DISTRICT  
DEFIANCE COUNTY

SCHEDULE OF PRIOR AUDIT FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 1999

<u>Finding Number</u>	<u>Finding Summary</u>	<u>Fully Corrected?</u>	<u>Action Taken</u>
98-1	Obtaining security for monies on deposit	Yes	The District withdrew the funds on deposit prior to June 30, 1999.
98-2	Internal controls over financial reporting	Yes	The District has obtained proper security for funds on deposit.

DEFIANCE CITY SCHOOL DISTRICT  
DEFIANCE COUNTY

CORRECTIVE ACTION PLAN  
YEAR ENDED JUNE 30, 1999

<u>Finding Number</u>	<u>Planned Corrective Action</u>	<u>Anticipated Completion Date</u>	<u>Responsible Contact Person</u>
99-1	The District will comply with State statutes by obtaining the proper security for all deposits of public funds.	June 30, 2000	Judy T. Mayes
99-2	The District will insure that accounting controls that are in place are adhered to regarding security for deposits of funds by completing an additional review of each investment at the time of deposit.	June 30, 2000	Judy T. Mayes

**DEFIANCE CITY SCHOOL DISTRICT  
DEFIANCE COUNTY**

**GENERAL COMMENTS**

The audit report, including citations and recommendations, was reviewed with and acknowledged by the following officials on December 2, 1999.

William D. Krouse  
Judy T. Mayes

Superintendent  
Treasurer

They were informed that officials had five working days from the date of the post audit conference to respond to, or contest, in writing, the report contents. No written response was received.

District personnel were cooperative and available for questions and assistance during regular working hours. Records were very well organized and maintained.





STATE OF OHIO  
OFFICE OF THE AUDITOR  
JIM PETRO, AUDITOR OF STATE

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800-282-0370  
Facsimile 614-466-4490

DEFIANCE CITY SCHOOL DISTRICT

DEFIANCE COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

By: Susan Babbitt

Date: JANUARY 11, 2000