

CITY OF WILLOUGHBY, OHIO

AUDIT REPORT

FOR THE YEAR ENDED DECEMBER 31, 1999

James G. Zupka, Inc.
Certified Public Accountant

CITY OF WILLOUGHBY, OHIO

AUDIT REPORT

FOR THE YEAR ENDED DECEMBER 31, 1999

CITY OF WILLOUGHBY, OHIO
AUDIT REPORT
FOR THE YEAR ENDED DECEMBER 31, 1999

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OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

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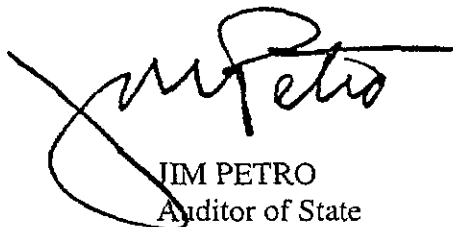
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The Honorable David E. Anderson, Mayor
and Members of City Council
City of Willoughby, Ohio

We have reviewed the independent auditor's report of the City of Willoughby, Lake County, prepared by James G. Zupka, C.P.A., Inc., for the audit period January 1, 1999 through December 31, 1999. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The City of Willoughby is responsible for compliance with these laws and regulations.



JIM PETRO
Auditor of State

July 2, 2000

JAMES G. ZUPKA, C.P.A., INC.

*Certified Public Accountants
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**REPORT ON COMPLIANCE AND INTERNAL CONTROL
OVER FINANCIAL REPORTING BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor, Finance Director,
and Members of City Council
City of Willoughby, Ohio

We have audited the general purpose financial statements of the City of Willoughby, Ohio (the City), as of and for the year ended December 31, 1999, and have issued our report thereon dated May 17, 2000. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the City's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that are required to be reported under Government Auditing Standards which are described in the accompanying Schedule of Finding as item B-1. We also noted certain immaterial instances of noncompliance that we have reported to the management of the City of Willoughby, Ohio, in a separate letter dated May 17, 2000.

Internal Control Over Financial Reporting

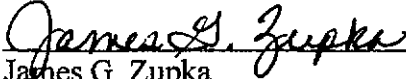
In planning and performing our audit, we considered the City's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

We noted other matters involving the internal control and noncompliance over financial reporting that we have reported to the management of the City in a separate letter dated May 17, 2000.

This report is intended for the information and use of the audit committee, members of City Council, and management, and is not intended to be and should not be used by anyone other than these specified parties.

May 17, 2000


James G. Zupka
Certified Public Accountant

CITY OF WILLOUGHBY, OHIO
SCHEDULE OF FINDING
FOR THE YEAR ENDED DECEMBER 31, 1999

A. **Summary of Audit Results**

1. The auditor's report expresses an unqualified opinion on the general purpose financial statements of the City of Willoughby, Ohio.
2. No reportable conditions relating to the audit of the general purpose financial statements are reported in the Government Auditing Standards report.
3. One instance of noncompliance material to the general purpose financial statements of the City of Willoughby, Ohio was disclosed during the audit.

B. **Finding - Financial Statements Audit**

Compliance

1. **Investments**

Statement of Condition:

The City purchased one Federal National Mortgage Association security for the amount of \$164,524 in 1993. This investment has a stated maturity date of 2023 and is held by the City as of December 31, 1999.

Criteria:

Ohio Revised Code Section 135.14, which was in effect at the time of the audit period, requires that investments mature or are redeemable within two years from the date of purchase or five years from the date of purchase if the securities are subject to an unconditional repurchase agreement with any eligible institution mentioned in Section 135.03 of the Revised Code. Under the provisions of Section 135.14 of the Ohio Revised Code, effective September 27, 1996, any investment in these types of securities must mature within five years from the date of settlement, unless the investment is matched to a specific obligation or debt of the subdivision.

Cause:

The City invested in this security several years before the effective date of the Ohio Revised Code section referred to above and also prior to the adoption of the City's investment policy prohibiting the purchase of these securities.

Effect:

The City is in violation of Ohio Revised Code Section 135.14.

Recommendation:

We recommend that the City follow the provisions of ORC Section 135.14 for all investment purchases. In addition, the City should attempt to dispose of the investment in violation of this provision, when feasible. The City has been in compliance with Section 135.03 of the Ohio Revised Code since its implementation date effective September 27, 1996 and has also been in compliance with its own investment policy since its implementation date effective May 9, 1995.



THE CITY OF WILLOUGHBY, OHIO

1999
Comprehensive Annual
Financial Report

for the year ended December 31, 1999

1999

COMPREHENSIVE ANNUAL FINANCIAL REPORT

for the year ended December 31, 1999

THE CITY OF
WILLOUGHBY, OHIO



Publication of the Comprehensive Annual Financial Report of the City of Willoughby
has been made possible by the personnel of the Finance Department.

DIRECTOR OF FINANCE

Raymond J. Rogowski, CGFM

DEPUTY FINANCE DIRECTOR

Diane C. Bosley, CPA

SECRETARY

Charlene Belanger, CPS

STAFF ACCOUNTANT

Tom A. Borcoman

Patricia Butera

June Gruber

Marge McNamara

Cher Phillips

Martha Schneider

Shawn Wilson

**CITY OF WILLOUGHBY, OHIO
 COMPREHENSIVE ANNUAL FINANCIAL REPORT
 FOR THE FISCAL YEAR ENDED DECEMBER 31, 1999**

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THE CITY OF
WILLOUGHBY, OHIO





City Of Willoughby

David E. Anderson
Mayor and Safety Director

May 25, 2000

To the Mayor, Members of Council and
Residents of the City of Willoughby, Ohio:

The Comprehensive Annual Financial Report (CAFR) of the City of Willoughby for the fiscal year ended December 31, 1999, is hereby submitted. The City, and specifically the Finance Department, assumes responsibility for the accuracy, completeness, fairness of presentation, and all disclosures contained within this report.

The CAFR is presented in three sections:

THE INTRODUCTORY SECTION includes the Table of Contents, this letter of transmittal, the City's Organization Chart, a schedule of Elected and Appointed Officials for 1999, and the Certificate of Achievement for Excellence in Financial Reporting for the prior year's CAFR.

THE FINANCIAL SECTION includes the Independent Auditor's Report, General Purpose Financial Statements, Combined Statements, Individual Fund and Account Group Financial Statements and schedules and related notes.

THE STATISTICAL SECTION includes selected financial and demographic information, generally presented on a ten-year basis.

While there is no legal requirement for the preparation of this report, it represents an effort with commitment by the City of Willoughby to conform with Generally Accepted Accounting Principles (GAAP), increase fund controls with an annual audit and provide more meaningful financial information to its citizens and investors.

This report includes all funds and account groups within the City of Willoughby. The City provides a range of services contemplated by the City's Charter. These services include:

Fire and Police Protection	Sanitation Services
Construction & Maintenance of Streets and Infrastructures	Recreation Activities and Parks
Cultural Events	Solid Waste Service
Lost Nation Airport	Lost Nation Golf Course
Planning, Building & Inspections	City Municipal Court
Community Development	Traffic Control

The Willoughby-Eastlake School District and Willoughby Library do not meet the established criteria for inclusion in the reporting entity, and accordingly are excluded from this report.

"The Courtesy City"

ECONOMIC CONDITIONS AND OUTLOOK

The City's economic condition and outlook continue to reflect positive growth. Income tax revenues increased 1.1% compared to the previous year. Income tax revenue has increased by more than 36% since 1994.

Our anticipation of growth continues with businesses continuing to relocate to and expand in Willoughby. Willoughby Commons is the second largest shopping center in Lake County. Construction took place as expected of a Giant Eagle grocery store in 1999. The store opened for business in March of 2000.

The Kennedy Group, a labeling and printing manufacturer, has begun construction and will occupy an 80,000 square foot facility in 2000 near the City's airport. Construction also was begun on a 14,000 square foot hangar to be occupied by Turbine Storage, Inc.

The City sold \$6,200,000 in voted general obligation bonds in March 1999 for the construction of a new satellite fire station and a renovated headquarters station. The bond issue was approved by 66% of the voters. In conjunction with the sale, the City also did an advance refunding of airport bonds which result in a debt service savings of over \$11,000 per year for the life of the bonds. In March 1999 the City received an upgraded rating for the second time in just over 2 years. Moody's Investors Services has rated the City Aa3 and Standard & Poors awarded an AA rating.

MAJOR INITIATIVES

The City is constructing, utilizing debt proceeds, a new satellite fire station and a renovated headquarters fire station. The City is building a pool at Osborne Park at the City's north end. The pool will feature 2 water slides, zero depth entrance and 6 lap lanes. This project is being completed utilizing existing resources.

Work continues on sanitary sewer projects throughout the City. The Murray-Windsor sewer project was completed and the Downtown sewer project is under construction.

The City continues to spend in excess of \$600,000 annually on a road program which overlays existing roads.

FINANCIAL INFORMATION

Internal Control Structure

Management of the City of Willoughby is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City of Willoughby are protected from loss, theft or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with Generally Accepted Accounting Principles. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Budgeting Controls

In addition, the City of Willoughby maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City of Willoughby's governing body. Activities of the general fund, special revenue funds, capital funds and debt service fund are included in the annual appropriated budget. The level of budgetary control (the level at which expenditures cannot legally exceed the appropriated amount) is established at the level of an individual fund. The City of Willoughby also maintains an encumbrance accounting system as one technique of accomplishing budgetary control.

As demonstrated by the statements and schedules included in the financial section of this report, the City of Willoughby continues to meet its responsibility for sound financial management.

GENERAL GOVERNMENT FUNDING

<u>Revenues (In Millions)</u>	<u>1998</u>	<u>1999</u>	<u>Variance From 1998 (Unfavorable)</u>	<u>Percent Of Variance (Unfavorable)</u>
Taxes	\$ 16.003	\$ 16.501	\$ 0.498	3.11%
Intergovernmental	4.106	4.605	0.499	12.15%
Charges for Services	0.359	0.379	0.020	5.57%
Special Assessments	1.197	1.178	(0.019)	(1.59)%
Fines, Licenses, Permits	1.747	1.725	(0.022)	(1.26)%
Interest Income	0.958	1.248	0.290	30.27%
Other	<u>1.020</u>	<u>0.658</u>	<u>(0.362)</u>	(35.49)%
Total	<u>\$ 25.390</u>	<u>\$ 26.294</u>	<u>\$ 0.904</u>	<u>3.56%</u>

Revenues

The increase in taxes is a result of higher revenues from income and other taxes. Intergovernmental revenue increased as a result of the increase in estate taxes and state local government funds. The increase in investment earnings is due to greater fund balances for investment and higher interest rates. The decrease in other incomes is a result of a Workers' Compensation reimbursement received in 1998.

<u>Expenditures</u>	<u>1998</u>	<u>1999</u>	<u>Variance From 1998 (Unfavorable)</u>	<u>Percent of Variance (Unfavorable)</u>
Security of Persons & Property	\$ 6.959	\$ 8.018	\$ (1.059)	(15.22)%
Public Health & Welfare	0.249	0.261	(0.012)	(4.82)%
Leisure Time Activities	1.093	1.165	(0.072)	(6.59)%
Community Environment	0.624	0.707	(0.083)	(13.30)%
Basic Utility Service	0.861	0.784	0.077	8.94 %
Transportation	0.985	1.239	(0.254)	(25.79)%
General Government	5.858	6.196	(0.338)	(5.77)%
Capital	2.891	4.662	(1.771)	(61.26)%
Debt Service	<u>1.537</u>	<u>1.902</u>	<u>(0.365)</u>	(23.75)%
Total	<u>\$ 21.057</u>	<u>\$ 24.934</u>	<u>\$ (3.877)</u>	<u>(18.41)%</u>

Expenditures

The increase in expenditures is a result of increased capital and debt service expenditures. An increase in expenditures in Security of Persons & Property is due to the effect of a full year of increased manpower in the Police and Fire departments.

FUND EQUITY

Governmental operations during the years 1995-1999 reflect the following balances in fund equity for Governmental Funds in millions:

	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>
General Fund	\$ 5.208	\$ 5.850	\$ 6.773	\$ 10.198	\$ 9.842
Special Revenues	0.960	1.234	1.242	1.907	1.858
Debt Services	1.347	4.597	1.881	2.086	2.233
Capital Projects	<u>1.450</u>	<u>0.350</u>	<u>3.326</u>	<u>3.391</u>	<u>11.330</u>
Total Governmental Funds	<u>\$ 8.965</u>	<u>\$ 12.031</u>	<u>\$ 13.222</u>	<u>\$ 17.582</u>	<u>\$ 25.263</u>

The increase in fund equity is primarily the result of increased equity in the Capital Projects Fund due to proceeds on hand from the debt sale for fire station construction and renovation.

DEBT SERVICE

Revenues and expenditures increased in relation to the new debt service for the Fire Station voted bond issue.

	<u>1998</u>	<u>1999</u>
Revenues	\$ 1.690	\$ 2.052
Expenditures	\$ (1.585)	\$ (1.955)
Other Sources	<u>\$ 0.100</u>	<u>\$ 0.050</u>
Revenues Over (Under) Expenditures And Other Sources	<u>\$ 0.205</u>	<u>\$ 0.147</u>

The City, with the assistance of Lake County, has pursued an active program to encourage delinquent property owners to pay their delinquent taxes. The results have been successful as demonstrated in the 80% decrease in delinquencies since 1995.

<u>Delinquent Amount 12-31</u>	<u>1995</u>	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>
Real Estate Taxes	\$ 0.393	\$ 0.527	\$ 0.140	\$ 0.094	\$ 0.038
Assessments	<u>0.231</u>	<u>0.145</u>	<u>0.055</u>	<u>0.038</u>	<u>0.072</u>
Total	<u>\$ 0.624</u>	<u>\$ 0.672</u>	<u>\$ 0.195</u>	<u>\$ 0.132</u>	<u>\$ 0.110</u>

The City's share is about 12.5% of the real estate tax and about 98% of assessments. Several of these delinquencies have entered into a multiple payment program 2.5 to 5 years with Lake County, the collector of taxes and assessments.

ENTERPRISE OPERATIONS

SANITARY SEWER FUND

The 1999 Sanitary Sewer volume reflects a 1.4% increase in volume, which indicates the City's strong economy.

1997	127,189,700 cubic feet
1998	130,151,400 cubic feet
1999	131,927,600 cubic feet

The Downtown sewer project was begun in 1999. Plans for the Highland/Shankland sewer project have been authorized for design and construction is expected to begin in 2000.

Basic operating revenues increased due to slightly increased volumes. Total expenses remained steady with cost control a major focus.

	<u>1998</u>	<u>1999</u>	Variance From 1998 <u>(Unfavorable)</u>
<u>Revenues (In Millions)</u>	<u>\$ 2.740</u>	<u>\$ 2.821</u>	<u>\$ 0.081</u>
<u>Expenses</u>			
Personal Services	\$ 1.579	\$ 1.605	\$ (0.026)
Contractual Services	0.384	0.367	0.017
Material & Supplies	0.110	0.101	0.009
Utilities	0.295	0.303	(0.008)
Other	0.012	0.010	0.002
Depreciation	<u>1.107</u>	<u>1.102</u>	<u>0.005</u>
Total Expenses	<u>\$ 3.487</u>	<u>\$ 3.488</u>	<u>\$ (0.001)</u>
<u>Non-Operating Income (Expense)</u>	<u>\$ 0.371</u>	<u>\$ 0.444</u>	<u>\$ 0.073</u>
<u>Net Income (Loss)</u>	<u>\$ (0.376)</u>	<u>\$ (0.223)</u>	<u>\$ 0.153</u>

GOLF COURSE FUND

In 1999 the golf course experienced minor decreases in revenue after a record year in 1998. Expenditures increased by less than 3% over 1998.

	<u>1998</u>	<u>1999</u>	Variance From 1998 <u>(Unfavorable)</u>
<u>Revenues (In Millions)</u>	<u>\$ 0.953</u>	<u>\$ 0.915</u>	<u>\$ (0.038)</u>
<u>Expenses</u>			
Personal Services	\$ 0.325	\$ 0.349	\$ (0.024)
Contractual Services	0.080	0.072	0.008
Material & Supplies	0.170	0.173	(0.003)
Utilities	0.016	0.017	(0.001)
Other	0.009	0.009	0.000
Depreciation	<u>0.043</u>	<u>0.041</u>	<u>0.002</u>
Total Expenses	<u>\$ 0.643</u>	<u>\$ 0.661</u>	<u>\$ (0.018)</u>
<u>Non-Operating Income (Expense)</u>	<u>\$ (0.114)</u>	<u>\$ (0.118)</u>	<u>\$ (0.004)</u>
Net Income (Loss)	<u>\$ 0.196</u>	<u>\$ 0.135</u>	<u>\$ (0.061)</u>

AIRPORT FUND

Revenues decreased in 1999 after the settlement of outstanding receivables in 1998. Expenditures rose by just over 3% and management will continue to monitor expenses to avoid subsidizing airport operations. Debt for the airport is paid by the General Bond Retirement Fund. This debt was advance refunded in 1999 to reduce the cost of debt service.

	<u>1998</u>	<u>1999</u>	Variance From 1998 <u>(Unfavorable)</u>
<u>Revenues (In Millions)</u>	<u>\$ 0.182</u>	<u>\$ 0.125</u>	<u>\$ (0.057)</u>
<u>Expenses</u>			
Personal Services	\$ 0.077	\$ 0.088	\$ (0.011)
Contractual Services	0.048	0.080	(0.032)
Material & Supplies	0.011	0.013	(0.002)
Utilities	0.009	0.013	(0.004)
Other	0.031	0.000	0.031
Depreciation	<u>0.353</u>	<u>0.352</u>	<u>0.001</u>
Total Expenses	<u>\$ 0.529</u>	<u>\$ 0.546</u>	<u>\$ (0.017)</u>
<u>Non-Operating Income (Expense)</u>	<u>\$ 0.025</u>	<u>\$ (0.072)</u>	<u>\$ (0.097)</u>
Net Income (Loss)	<u>\$ (0.322)</u>	<u>\$ (0.493)</u>	<u>\$ (0.171)</u>

INTERNAL SERVICE FUND

In 1996, the City chose to join a Workers' Compensation Group Plan. The rate is set per \$100 of payroll by the Ohio Bureau of Workers' Compensation. Previously, for the years 1993 - 1995, the City was involved in a form of self insurance called retrospective rating. The City retains liability for 10 years when liability is paid to the Bureau of Workers' Compensation. This fund will pay for future claims from money currently on deposit, as well as interest earnings. The change in revenue is as a result of application of GASB 31 in 1998 and a more stable investment portfolio in 1999. Expenditures increased as a result of increased claims.

	<u>1998</u>	<u>1999</u>	Variance From 1998 (Unfavorable)
Revenues(In Millions)	\$ 0.080	\$ 0.021	\$ (0.059)
Expenses	<u>0.007</u>	<u>0.029</u>	<u>(0.022)</u>
Net income	<u>\$ 0.073</u>	<u>\$ (0.008)</u>	<u>\$ (0.081)</u>

DEBT ADMINISTRATION

The ratio of net bonded debt to assessed valuation and the amount of bonded debt per capita are useful indicators of the City's debt position to Municipal Management, citizens, and investors. Net bonded debt is the total of all bonds issued, of which planned retirement is from City property taxes. However, while golf course debt and sanitary sewer debt are included in net bonded debt, they are entirely self-supporting from Golf Course Fund revenues and Sanitary Sewer Fund revenues. The increase in net bonded debt and debt per capita is a result of the sale of \$6,200,000 voted issue for fire station construction.

Net Bonded Debt	<u>1996</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>
Voted	\$ 1,000,385	\$ 878,240	\$ 756,095	\$ 6,618,950
Unvoted	6,787,194	6,414,325	6,036,455	5,653,585
Sanitary Sewer	1,095,161	1,026,712	958,265	889,817
Airport	1,377,884	1,306,536	1,235,188	1,202,763
Golf Course	<u>2,105,000</u>	<u>2,000,000</u>	<u>1,885,000</u>	<u>1,765,000</u>
Total	<u>\$ 12,365,624</u>	<u>\$ 11,625,813</u>	<u>\$ 10,871,003</u>	<u>\$ 16,130,115</u>
Debt per Capita	\$581	\$535	\$500	\$750

Tables 8 to 11 in the statistical section of this report and the notes to the financial statements present more detailed debt information.

CASH MANAGEMENT

The City of Willoughby has, as part of the charter, provided a Treasury Investment Account. Investments are guided by the Ohio Revised Code and administered by the Mayor, Director of Finance, and Director of Law.

Cash resources of all the City's individual funds are combined to form a pool of cash or cash equivalents. Investments are separately held by a number of individual funds.

Investment strategy is to preserve and protect the City's funds while maximizing the return on investment. Investments range from short-term repurchase agreements to US Treasury and Agency instruments. Securities are either maintained by the City or by agreement with a third-party agent.

RISK MANAGEMENT

The City of Willoughby utilizes the consulting service of an insurance agency. The agency is strictly an advisor and reviewer of all transactions pertaining to various aspects of the coverage needed in today's governmental operations. The City's Law Department is active in representing the City in all cases pertaining to Public Official Liability coverage.

OTHER INFORMATION

INDEPENDENT AUDIT

This report of the City of Willoughby was audited by James G. Zupka, C.P.A., Inc. That office has audited the general purpose financial statements and the related notes as indicated in their report. Their examination was conducted in accordance with generally accepted auditing standards and government auditing standards which includes a financial and compliance audit as well as an evaluation of internal accounting controls and tests of transactions. The auditor's report is the first page of the financial section.

AWARDS

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement of Excellence in Financial Reporting to the City of Willoughby for its Comprehensive Annual Financial Report for the fiscal year ended December 31, 1998. This was the thirteenth consecutive year that the City of Willoughby has received this prestigious award. In order to be awarded a Certificate of Achievement, the City of Willoughby published an easily readable and efficiently organized Comprehensive Annual Financial Report. This report satisfied both Generally Accepted Accounting Principles and applicable legal requirements.

ACKNOWLEDGMENTS

The preparation of the Comprehensive Annual Financial Report, on a timely basis, was made possible by the dedicated service of the entire staff of the Finance Department. Each member of the department has our sincere appreciation for the contributions made in the preparation of this report.

In closing, without the leadership and support of Mayor Anderson and the whole of Council, preparation of this report would not have been possible.

Sincerely,



Raymond J. Rogowski,
Director of Finance



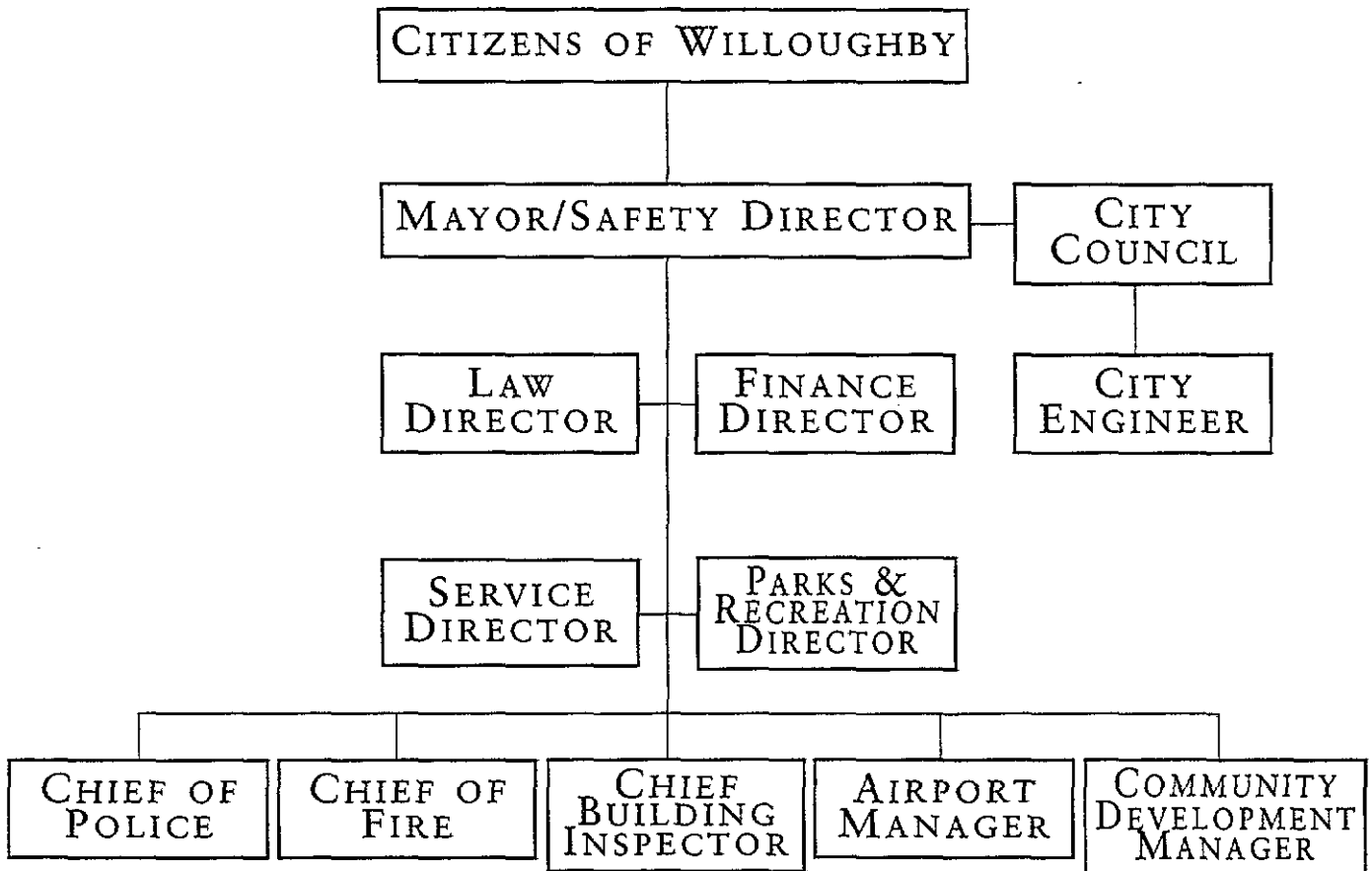
THE CITY OF WILLOUGHBY



THE CITY OF
WILLOUGHBY, OHIO



ORGANIZATIONAL CHART



THE CITY OF
WILLOUGHBY, OHIO



ELECTED & APPOINTED OFFICIALS
1999

MAYOR

David E. Anderson

CITY COUNCIL

*Charles W. Cox / President
Ward 4*

*Richard A. Wagner
Ward 1*

*Jerome P. Ranally
Ward 3*

*James J. Dempsey
Ward 6*

*Robert A. Fiala
Ward 2*

*John S. Paxson
Ward 5*

*Robert A. Ranallo
Councilman-At-Large*



DIRECTOR OF
FINANCE

Raymond J. Rogowski

DIRECTOR OF
PUBLIC SERVICE

Angelo Tomaselli

DIRECTOR OF
LAW

John W. Wiles

DIRECTOR OF
PARKS & RECREATION

Brian L. Katz

Certificate of Achievement for Excellence in Financial Reporting

Presented to

City of Willoughby,
Ohio

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended
December 31, 1998

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



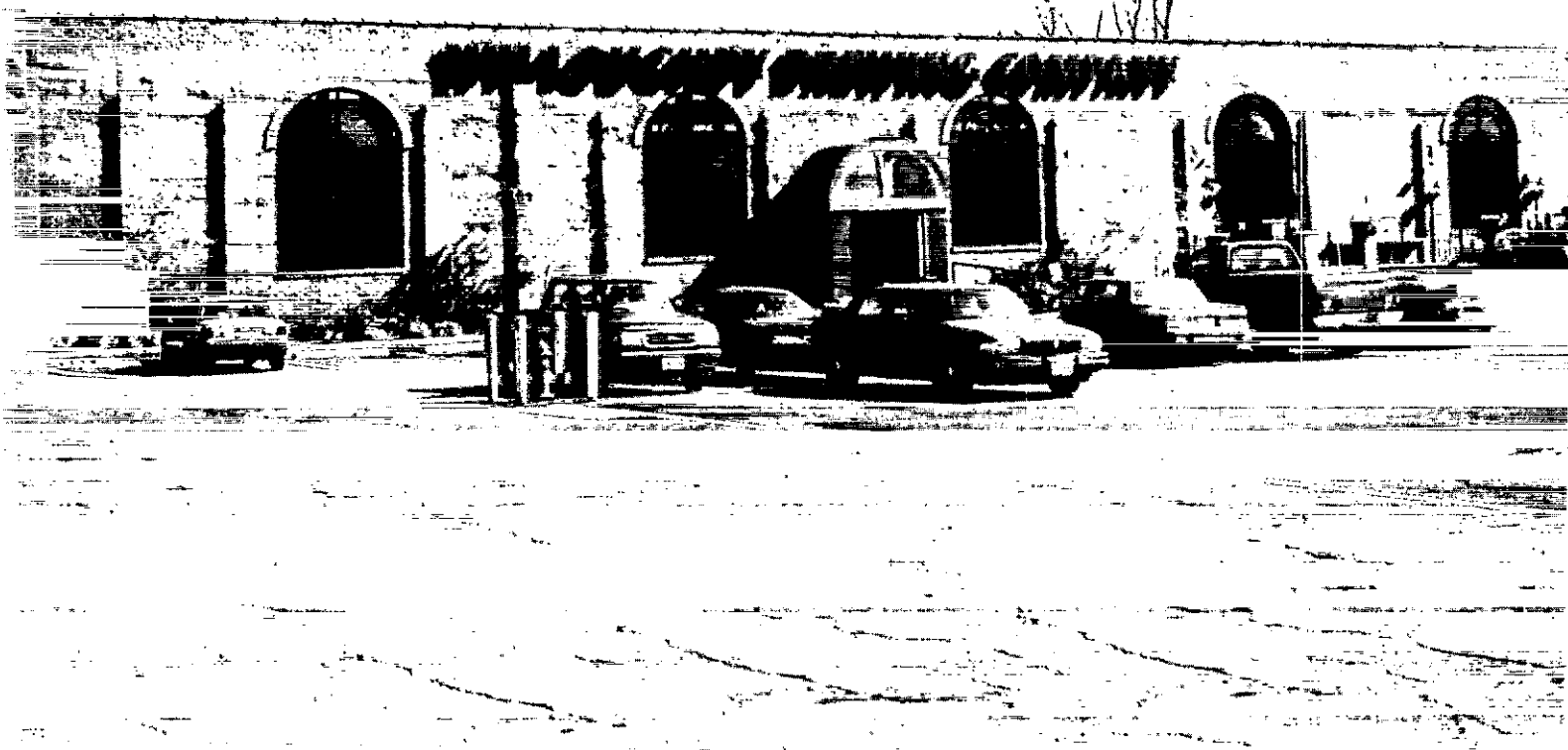
Carol Brubaker
President

Jeffrey L. Esler
Executive Director



THE CITY OF
WILLOUGHBY, OHIO





FINANCIAL INFORMATION



JAMES G. ZUPKA, C.P.A., INC.

*Certified Public Accountants
5240 East 98th Street
Garfield Heights, Ohio 44125*

Member American Institute of Certified Public Accountants

(216) 475-6136

Ohio Society of Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

The Honorable David E. Anderson, Mayor
and Members of City Council
City of Willoughby, Ohio

The Honorable Jim Petro
Auditor of State
State of Ohio

We have audited the accompanying general purpose financial statements of the City of Willoughby, Ohio, as of and for the year ended December 31, 1999, as listed in the Table of Contents. These general purpose financial statements are the responsibility of the City of Willoughby, Ohio's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the City of Willoughby, Ohio, as of December 31, 1999, and the results of its operations and cash flows of its proprietary fund types and nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued a report dated May 17, 2000 on our consideration of the City of Willoughby, Ohio's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements of the City of Willoughby, Ohio, taken as a whole. The combining and individual fund and account group financial statements and schedules listed in the Table of Contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the City of Willoughby, Ohio. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

We did not audit the statistical data included in the statistical section of this report and, therefore, express no opinion thereon.

May 17, 2000


James G. Zupka
Certified Public Accountant



THE CITY OF
WILLOUGHBY, OHIO



CITY OF WILLOUGHBY, OHIO
 COMBINED BALANCE SHEET-ALL FUND TYPES AND ACCOUNT GROUPS
 AS OF DECEMBER 31, 1999

Governmental Fund Types

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS
ASSETS				
Equity in City Treasury Cash & Investments	\$6,966,568	\$2,080,172	\$639,437	\$12,175,511
Receivables:				
Accounts	158,681	3,348	0	20,941
Taxes	763,149	371,775	1,397,956	0
Special Assessments	0	469,512	2,844,771	0
Accrued Interest	291,494	0	149	62,646
Due from Other Funds	1,465,650	18,014	1,597,836	25,169
Due from Other Governments	1,828,344	52,811	0	40,573
Prepaid Items	96,794	0	0	0
Inventory Supplies	80,805	107,170	0	0
Restricted Assets	0	0	0	0
Fixed Assets-Net	0	0	0	0
Amount Available In Debt Service Fund	0	0	0	0
Amount to be Provided for Retirement of Long-Term Debt	0	0	0	0
TOTAL ASSETS	<u>\$11,651,485</u>	<u>\$3,102,802</u>	<u>\$6,480,149</u>	<u>\$12,324,840</u>

See accompanying notes to the combined financial statements.

EXHIBIT I

Proprietary Fund Types	Fiduciary Fund Type	Account Groups				TOTAL MEMORANDUM ONLY 1999
ENTERPRISE	INTERNAL SERVICE	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT		
\$2,710,472	\$633,142	\$2,333,588	\$0	\$0		\$27,538,890
144,990	0	0	0	0		327,960
0	0	0	0	0		2,532,880
0	0	0	0	0		3,314,283
0	0	0	0	0		354,289
192,445	0	0	0	0		3,299,114
647,367	0	0	0	0		2,569,095
25,783	0	0	0	0		122,577
37,252	0	0	0	0		225,227
1,328,461	0	0	0	0		1,328,461
42,018,382	0	0	15,678,056	0		57,696,438
0	0	0	0	2,223,552		2,223,552
0	0	0	0	16,322,007		16,322,007
<u>\$47,105,152</u>	<u>\$633,142</u>	<u>\$2,333,588</u>	<u>\$15,678,056</u>	<u>\$18,545,559</u>		<u>\$117,854,773</u>

continued on following page

CITY OF WILLOUGHBY, OHIO
COMBINED BALANCE SHEET-ALL FUND TYPES AND ACCOUNT GROUPS
AS OF DECEMBER 31, 1999

Governmental Fund Types

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>DEBT SERVICE</u>	<u>CAPITAL PROJECTS</u>
LIABILITIES, EQUITY & OTHER CREDITS				
Liabilities:				
Accounts Payable	\$111,236	\$109,776	\$750	\$994,093
Salaries, Wages, Benefits Payable	719,815	249,255	0	0
Accrued Interest Payable	0	0	0	0
Property Taxes Payable	0	0	0	0
Due to Other Funds	32,685	44,000	0	1,023
Due to Other Governments	38,821	0	0	0
Deferred Revenue	906,653	841,287	4,242,727	0
Matured Bonds & Interest Payable	0	0	3,243	0
General Obligation Bonds Payable	0	0	0	0
Special Assessment Bonds				
W/ Government Commitment	0	0	0	0
Landfill Postclosure Care Liability	0	0	0	0
Long-Term Compensated Absences	0	0	0	0
Police Pension Liability	0	0	0	0
TOTAL LIABILITIES	<u>\$1,809,210</u>	<u>\$1,244,318</u>	<u>\$4,246,720</u>	<u>\$995,116</u>
Equity & Other Credits				
Investment in General Fixed Assets	\$0	\$0	\$0	\$0
Contributed Capital				
(Net of amortization of \$11,282,912)	0	0	0	0
Retained Earnings:				
Reserved for Equipment Replacement	0	0	0	0
Reserved for Long Term Loan -Airport	0	0	0	0
Unreserved	0	0	0	0
Fund Balances:				
Reserved for Encumbrances	334,903	147,319	9,877	7,106,533
Reserved for Inventory	80,805	107,170	0	0
Reserved for Debt Service	0	0	625,716	0
Reserved for Prepaid Items	96,794	0	0	0
Reserved for Long Term Loan -Airport	1,326,019	0	1,597,836	23,176
Reserved for Non-Current Investments	0	0	0	0
Unreserved	<u>8,003,754</u>	<u>1,603,995</u>	<u>0</u>	<u>4,200,015</u>
TOTAL EQUITY & OTHER CREDITS	<u>\$9,842,275</u>	<u>\$1,858,484</u>	<u>\$2,233,429</u>	<u>\$11,329,724</u>
TOTAL LIABILITIES, EQUITY & OTHER CREDITS	<u>\$11,651,485</u>	<u>\$3,102,802</u>	<u>\$6,480,149</u>	<u>\$12,324,840</u>

See accompanying notes to the combined financial statements.

EXHIBIT I
(CONTINUED)

Proprietary Fund Types	Fiduciary Fund Type	Account Groups				TOTAL MEMORANDUM ONLY 1999
ENTERPRISE	INTERNAL SERVICE	TRUST & AGENCY	GENERAL FIXED ASSETS	GENERAL LONG-TERM DEBT		
\$801,801	\$106,255	\$1,993,969	\$0	\$0	\$4,117,880	
571,378	0	0	0	0	1,540,448	
207,129	0	0	0	0	207,129	
42,461	0	0	0	0	42,461	
3,109,025	0	112,381	0	0	3,299,114	
0	0	78,375	0	0	117,196	
0	0	0	0	0	5,990,667	
0	0	0	0	0	3,243	
8,629,285	0	0	0	12,272,535	20,901,820	
0	0	0	0	2,007,200	2,007,200	
0	0	0	0	1,061,252	1,061,252	
0	0	0	0	3,069,477	3,069,477	
0	0	0	0	135,095	135,095	
<u>\$13,361,079</u>	<u>\$106,255</u>	<u>\$2,184,725</u>	<u>\$0</u>	<u>\$18,545,559</u>	<u>\$42,492,982</u>	
\$0	\$0	\$0	\$15,678,056	\$0	\$15,678,056	
25,212,279	0	0	0	0	25,212,279	
664,231	0	0	0	0	664,231	
158,737	0	0	0	0	158,737	
7,708,826	526,887	0	0	0	8,235,713	
0	0	0	0	0	7,598,632	
0	0	0	0	0	187,975	
0	0	0	0	0	625,716	
0	0	0	0	0	96,794	
0	0	0	0	0	2,947,031	
0	0	135,163	0	0	135,163	
0	0	13,700	0	0	13,821,464	
<u>\$33,744,073</u>	<u>\$526,887</u>	<u>\$148,863</u>	<u>\$15,678,056</u>	<u>\$0</u>	<u>\$75,361,791</u>	
<u>\$47,105,152</u>	<u>\$633,142</u>	<u>\$2,333,588</u>	<u>\$15,678,056</u>	<u>\$18,545,559</u>	<u>\$117,854,773</u>	

CITY OF WILLOUGHBY, OHIO
 COMBINED STATEMENT OF REVENUES, EXPENDITURES,
 AND CHANGES IN FUND BALANCES
 ALL GOVERNMENTAL FUND TYPES
 For The Year Ended December 31, 1999

EXHIBIT II

GOVERNMENTAL FUND TYPES

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	TOTAL MEMORANDUM ONLY 1999
REVENUES:					
Income Tax	\$11,010,073	\$0	\$0	\$1,670,490	\$12,680,563
Taxes (Property & Other)	1,351,071	998,316	1,360,822	110,577	3,820,786
Intergovernmental	4,090,275	229,923	132,708	152,224	4,605,130
Charges for Services	199,972	179,467	0	0	379,439
Special Assessments	0	622,886	554,790	0	1,177,676
Fines, Licenses, Permits	1,725,267	0	0	0	1,725,267
Interest Income	924,265	0	4,634	318,786	1,247,685
Miscellaneous	330,753	305,683	0	21,692	658,128
TOTAL REVENUES	\$19,631,676	\$2,336,275	\$2,052,954	\$2,273,769	\$26,294,674
EXPENDITURES:					
Current:					
Security of Persons and Property	\$6,444,819	\$1,573,330	\$0	\$0	\$8,018,149
Public Health and Welfare	261,344	0	0	0	261,344
Leisure Time Activities	578,499	586,712	0	0	1,165,211
Community Environment	655,425	51,956	0	0	707,381
Basic Utility Service	784,543	0	0	0	784,543
Transportation	0	1,239,257	0	0	1,239,257
General Government	5,903,344	239,913	52,806	0	6,196,063
Capital Expenditures	0	42,293	0	4,620,032	4,662,325
Debt Service:					
Principal	0	0	1,086,795	0	1,086,795
Interest	0	0	815,847	0	815,847
TOTAL EXPENDITURES	\$14,627,974	\$3,733,461	\$1,955,448	\$4,620,032	\$24,936,915
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$5,003,702	(\$1,397,186)	\$97,506	(\$2,346,263)	\$1,357,759
OTHER FINANCING SOURCES (USES)					
Operating Transfers In (Out)	(\$5,530,931)	\$1,560,000	\$50,000	\$3,920,931	\$0
Debt Proceeds	0	0	0	6,322,460	6,322,460
Sale of Assets	0	0	0	41,896	41,896
TOTAL OTHER FINANCING SOURCES (USES)	(\$5,530,931)	\$1,560,000	\$50,000	\$10,285,287	\$6,364,356
EXCESS OF REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	(\$527,229)	\$162,814	\$147,506	\$7,939,024	\$7,722,115
FUND BALANCE JANUARY 1	\$10,197,984	\$1,907,342	\$2,085,923	\$3,390,700	\$17,581,949
RESIDUAL EQUITY TRANSFER IN (OUT)	166,320	(166,320)	0	0	0
CHANGE IN RESERVE FOR INVENTORY	5,200	(45,352)	0	0	(40,152)
FUND BALANCE FOR DECEMBER 31	\$9,842,275	\$1,858,484	\$2,233,429	\$11,329,724	\$25,263,912

See accompanying notes to the combined financial statements.

CITY OF WILLOUGHBY, OHIO
 COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES-BUDGET & ACTUAL
 ALL GOVERNMENTAL FUND TYPES
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

EXHIBIT III (continued on following pages)

GENERAL FUND			FAVORABLE VARIANCE (UNFAVORABLE)
	BUDGET	ACTUAL	
REVENUES:			
Income Tax	\$11,166,857	\$10,881,589	(\$285,268)
Taxes	1,144,806	1,353,237	208,431
Intergovernmental	3,066,522	3,987,072	920,550
Charges for Services	175,750	199,852	24,102
Fines, Licenses, Permits	1,679,510	1,712,944	33,434
Interest Income	400,000	825,834	425,834
Other	200,582	197,708	(2,874)
TOTAL REVENUES	<u>\$17,834,027</u>	<u>\$19,158,236</u>	<u>\$1,324,209</u>
EXPENDITURES:			
Security of Persons and Property	\$6,649,350	\$6,374,034	\$275,316
Public Health and Welfare	273,731	262,557	11,174
Leisure Time Activities	582,927	577,824	5,103
Community Environment	662,901	662,515	386
Basic Utility Service	934,500	783,877	150,623
General Government	6,785,944	6,198,732	587,212
TOTAL EXPENDITURES	<u>\$15,889,353</u>	<u>\$14,859,539</u>	<u>\$1,029,814</u>
Excess of Revenues Over (Under) Expenditures	<u>\$1,944,674</u>	<u>\$4,298,697</u>	<u>\$2,354,023</u>
OTHER FINANCING SOURCES (USES)			
Other	\$21,000	\$133,045	\$112,045
Advances In (Out)	0	(20,000)	(20,000)
Operating Transfers In (Out)	(5,530,931)	(5,530,931)	0
Total Other Financing Sources (Uses)	<u>(\$5,509,931)</u>	<u>(\$5,417,886)</u>	<u>\$92,045</u>
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	<u>(\$3,565,257)</u>	<u>(\$1,119,189)</u>	<u>\$2,446,068</u>
FUND BALANCE AT BEGINNING OF YEAR	6,740,144	6,740,144	0
Residual Equity Transfer In	166,320	166,320	0
Prior Year Encumbrances Appropriated	22,079	22,079	0
FUND BALANCE AT END OF YEAR	<u>\$3,363,286</u>	<u>\$5,809,354</u>	<u>\$2,446,068</u>

See accompanying notes to the combined financial statements.

CITY OF WILLOUGHBY, OHIO
 COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES-BUDGET & ACTUAL
 ALL GOVERNMENTAL FUND TYPES
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

EXHIBIT III (CONTINUED)

SPECIAL REVENUE FUNDS

	BUDGET	ACTUAL	FAVORABLE VARIANCE (UNFAVORABLE)
REVENUES:			
Taxes	\$940,872	\$998,316	\$57,444
Intergovernmental	190,704	230,531	39,827
Charges for Services	150,700	192,471	41,771
Special Assessment	583,051	623,669	40,618
Fines, Licenses, Permits	250,000	257,497	7,497
Other	15,546	15,207	(339)
Total Revenues	<u>\$2,130,873</u>	<u>\$2,317,691</u>	<u>\$186,818</u>
EXPENDITURES:			
Security of Persons and Property	\$1,732,973	\$1,581,454	\$151,519
Leisure Time Activities	659,949	603,683	56,266
Community Environment	100,500	88,763	11,737
Transportation	1,364,023	1,212,490	151,533
General Government	250,000	73,706	176,294
Capital	0	48,058	(48,058)
Total Expenditures	<u>\$4,107,445</u>	<u>\$3,608,154</u>	<u>\$499,291</u>
Excess of Revenues Over (Under) Expenditures	<u>(\$1,976,572)</u>	<u>(\$1,290,463)</u>	<u>\$686,109</u>
OTHER FINANCING SOURCES (USES):			
Operating Transfers In (Out)	\$1,560,000	\$1,560,000	\$0
Advance In (Out)	20,000	20,000	0
Other	4,000	21,091	17,091
Total Other Financing Sources (Uses)	<u>\$1,584,000</u>	<u>\$1,601,091</u>	<u>\$17,091</u>
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	<u>(\$392,572)</u>	<u>\$310,628</u>	<u>\$703,200</u>
FUND BALANCE AT BEGINNING OF YEAR	1,712,371	1,712,371	0
Residual Equity Transfer Out	(166,320)	(166,320)	0
Prior Year Encumbrances Appropriated	11,482	11,482	0
FUND BALANCE AT END OF YEAR	<u>\$1,164,961</u>	<u>\$1,868,161</u>	<u>\$703,200</u>

See accompanying notes to the combined financial statements.

CITY OF WILLOUGHBY, OHIO
 COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES-BUDGET & ACTUAL
 ALL GOVERNMENTAL FUND TYPES
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

EXHIBIT III (CONTINUED)

DEBT SERVICE FUNDS

	<u>BUDGET</u>	<u>ACTUAL</u>	FAVORABLE VARIANCE (<u>UNEFAVORABLE</u>)
REVENUES:			
Taxes	\$1,314,217	\$1,360,822	\$46,605
Intergovernmental	135,660	132,708	(2,952)
Interest Income	7,500	4,657	(2,843)
Other-Bond Collection	<u>600,000</u>	<u>554,789</u>	<u>(45,211)</u>
Total Revenues	<u>\$2,057,377</u>	<u>\$2,052,976</u>	<u>(\$4,401)</u>
EXPENDITURES:			
General Government	\$58,000	\$54,645	\$3,355
Debt Service			
Principal	1,156,794	1,206,795	(50,001)
Interest	<u>908,186</u>	<u>856,870</u>	<u>51,316</u>
Total Expenditures	<u>\$2,122,980</u>	<u>\$2,118,310</u>	<u>\$4,670</u>
Excess of Revenues Over (Under) Expenditures	<u>(\$65,603)</u>	<u>(\$65,334)</u>	<u>\$269</u>
OTHER FINANCING SOURCES (USES):			
Other	\$0	\$3,243	\$3,243
Operating Transfers In (Out)	<u>50,000</u>	<u>50,000</u>	0
Total Other Financing Sources (Uses)	<u>\$50,000</u>	<u>\$53,243</u>	<u>\$3,243</u>
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	<u>(\$15,603)</u>	<u>(\$12,091)</u>	<u>\$3,512</u>
FUND BALANCE AT BEGINNING OF YEAR	<u>640,901</u>	<u>640,901</u>	0
FUND BALANCE AT END OF YEAR	<u>\$625,298</u>	<u>\$628,810</u>	<u>\$3,512</u>

See accompanying notes to the combined financial statements.

CITY OF WILLOUGHBY, OHIO
 COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES-BUDGET & ACTUAL
 ALL GOVERNMENTAL FUND TYPES
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

EXHIBIT III (CONTINUED)

CAPITAL PROJECTS FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	FAVORABLE VARIANCE (UNFAVORABLE)
REVENUES:			
Income Taxes	\$1,765,583	\$1,670,490	(\$95,093)
Taxes	108,000	110,930	2,930
Intergovernmental	352,800	127,475	(225,325)
Interest Income	70,000	249,480	179,480
Other	<u>8,300</u>	<u>46,296</u>	<u>37,996</u>
Total Revenues	<u>\$2,304,683</u>	<u>\$2,204,671</u>	<u>(\$100,012)</u>
EXPENDITURES:			
Capital	<u>\$12,399,255</u>	<u>\$10,820,452</u>	<u>\$1,578,803</u>
Total Expenditures	<u>\$12,399,255</u>	<u>\$10,820,452</u>	<u>\$1,578,803</u>
Excess of Revenues Over (Under) Expenditures	<u>(\$10,094,572)</u>	<u>(\$8,615,781)</u>	<u>\$1,478,791</u>
OTHER FINANCING SOURCES (USES):			
Debt Proceeds	\$6,300,000	\$6,314,205	\$14,205
Other	0	6,892	6,892
Operating Transfers In (Out)	<u>3,729,702</u>	<u>3,920,931</u>	<u>191,229</u>
Total Other Financing Sources(Uses)	<u>\$10,029,702</u>	<u>\$10,242,028</u>	<u>\$212,326</u>
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	<u>(\$64,870)</u>	<u>\$1,626,247</u>	<u>\$1,691,117</u>
FUND BALANCE AT BEGINNING OF YEAR	<u>2,417,045</u>	<u>2,417,045</u>	<u>0</u>
Prior Year Encumbrances Appropriated	<u>20,626</u>	<u>20,626</u>	<u>0</u>
FUND BALANCE AT END OF YEAR	<u>\$2,372,801</u>	<u>\$4,063,918</u>	<u>\$1,691,117</u>

See accompanying notes to the combined financial statements.

*CITY OF WILLOUGHBY, OHIO
 COMBINED STATEMENT OF REVENUES, EXPENSES, AND
 CHANGES IN RETAINED EARNINGS/FUND BALANCE
 ALL PROPRIETARY FUNDS & NON-EXPENDABLE TRUST FUND
 For The Year Ended December 31, 1999*

EXHIBIT IV

	ENTERPRISE FUNDS	INTERNAL SERVICE FUND	NON-EXPENDABLE TRUST FUND	TOTAL MEMORANDUM ONLY 1999
OPERATING REVENUES:				
Charges for Services	\$3,723,966	\$0	\$5,700	\$3,729,666
Rentals	98,081	0	0	98,081
Interest Income	0	21,091	0	21,091
Other	<u>38,140</u>	<u>0</u>	<u>0</u>	<u>38,140</u>
Total Operating Revenues	<u>\$3,860,187</u>	<u>\$21,091</u>	<u>\$5,700</u>	<u>\$3,886,978</u>
OPERATING EXPENSES:				
Personal Services	\$2,041,653	\$0	\$0	\$2,041,653
Contractual Services	519,050	0	0	519,050
Materials & Supplies	286,522	0	0	286,522
Heat, Light, & Power	332,292	0	0	332,292
Other Expenses	18,917	0	0	18,917
Employee Benefits	0	28,570	0	28,570
Depreciation	<u>1,495,723</u>	<u>0</u>	<u>0</u>	<u>1,495,723</u>
Total Operating Expenses	<u>\$4,694,157</u>	<u>\$28,570</u>	<u>\$0</u>	<u>\$4,722,727</u>
Net Income (Loss) from Operations	<u>(\$833,970)</u>	<u>(\$7,479)</u>	<u>\$5,700</u>	<u>(\$835,749)</u>
Non-Operating Revenues (Expenses):				
Interest Income	\$132,769	\$0	\$0	\$132,769
Interest Expense	(662,973)	0	0	(662,973)
Income Tax	750,000	0	0	750,000
Other - Income	71,798	0	0	71,798
Other - Expense	<u>(37,846)</u>	<u>0</u>	<u>0</u>	<u>(37,846)</u>
Total Non-Operating Revenues (Expenses)	<u>\$253,748</u>	<u>\$0</u>	<u>\$0</u>	<u>\$253,748</u>
Net Income (Loss)	<u>(\$580,222)</u>	<u>(\$7,479)</u>	<u>\$5,700</u>	<u>(\$582,001)</u>
Changes in Retained Earnings:				
Add Depreciation on Fixed Assets Acquired by Grant Revenues and Contractual Payments Restricted for Capital Additions that Reduces Contributed Capital	<u>856,518</u>	<u>0</u>	<u>0</u>	<u>856,518</u>
Increase (Decrease) in Retained Earnings/Fund Balance	<u>\$276,296</u>	<u>(\$7,479)</u>	<u>\$5,700</u>	<u>\$274,517</u>
RETAINED EARNINGS/FUND BALANCE				
JANUARY 1	<u>\$8,255,498</u>	<u>\$534,366</u>	<u>\$143,163</u>	<u>\$8,933,027</u>
RETAINED EARNINGS/FUND BALANCE				
DECEMBER 31	<u>\$8,531,794</u>	<u>\$526,887</u>	<u>\$148,863</u>	<u>\$9,207,544</u>

See accompanying notes to the combined financial statements.

City of Willoughby, Ohio
Combined Statement of Cash Flows
All Proprietary Funds & Non-Expendable Trust Fund
For the Year Ended December 31, 1999

EXHIBIT V

	Enterprise Funds	Internal Service Fund	Non-Expendable Trust Fund	TOTAL MEMORANDUM ONLY 1999
Cash flows from operating activities:				
Cash received from customers	\$3,380,353	\$0	\$5,700	\$3,386,053
Cash paid to customers	(419,856)	(28,975)	0	(448,831)
Cash paid to employees	(1,980,480)	0	0	(1,980,480)
Other operating revenues	38,140	21,091	0	59,231
NET CASH PROVIDED BY OPERATING ACTIVITIES	\$1,018,157	(\$7,884)	\$5,700	\$1,015,973
Cash flows from noncapital financing activities:				
Income Tax	\$750,000	\$0	\$0	\$750,000
NET CASH PROVIDED BY NONCAPITAL FINANCING ACTIVITIES	\$750,000	\$0	\$0	\$750,000
Cash flows from capital and related financing activities:				
Proceeds from OWDA loan	\$411,512	\$0	\$0	\$411,512
Acquisition and construction of capital assets	(2,386,099)	0	0	(2,386,099)
Principal paid on bonds and OWDA loans	(676,002)	0	0	(676,002)
Principal paid on capital leases	(9,884)	0	0	(9,884)
Interest paid on bonds and OWDA loans	(616,384)	0	0	(616,384)
Interest paid on capital leases	(512)	0	0	(512)
Capital contributed by grants	257,025	0	0	257,025
Contributions from customers	117,620	0	0	117,620
Proceeds from the sale of fixed assets	2,150	0	0	2,150
NET CASH (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES	(\$2,900,574)	\$0	\$0	(\$2,900,574)
Cash flows from investing activities:				
Interest on investments	\$132,769	\$0	\$0	\$132,769
NET CASH PROVIDED BY INVESTING ACTIVITIES	\$132,769	\$0	\$0	\$132,769
NET INCREASE(DECREASE) IN CASH AND CASH EQUIVALENTS	(\$999,648)	(\$7,884)	\$5,700	(\$1,001,832)
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	5,038,581	641,026	143,163	5,822,770
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$4,038,933	\$633,142	\$148,863	\$4,820,938
			\$148,863	
			2,184,725	
			\$2,333,588	

See accompanying notes to the combined financial statements.

City of Willoughby, Ohio
Combined Statement of Cash Flows
All Proprietary Funds & Non-Expendable Trust Fund
For the Year Ended December 31, 1999

EXHIBIT V (CONTINUED)

	Enterprise Funds	Internal Service Fund	Non-Expendable Trust Fund	TOTAL MEMORANDUM ONLY 1999
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:				
Operating income	(\$833,970)	(\$7,479)	\$5,700	(\$835,749)
Adjustments to reconcile operating income to net cash provided by operating activities:				
Depreciation	1,495,723	0	0	1,495,723
Change in assets and liabilities:				
(Increase) decrease in accounts receivable	(41,017)	0	0	(41,017)
(Increase) decrease in due from other govts	(376,260)	0	0	(376,260)
(Increase) decrease in due from other funds	(32,685)	0	0	(32,685)
(Increase) decrease in prepaid expense	(4,108)	0	0	(4,108)
(Increase) decrease in inventory of supplies	2,189	0	0	2,189
Increase (decrease) in accounts payable	669,860	(405)	0	669,455
Increase (decrease) in accrued salaries, wages, and benefits	61,173	0	0	61,173
Increase (decrease) in other accrued interest	(21,299)	0	0	(21,299)
Increase (decrease) in other accrued liabilities	(26,758)	0	0	(26,758)
Increase (decrease) in due to other governments	(27,472)	0	0	(27,472)
Increase (decrease) in due to other funds	152,781	0	0	152,781
TOTAL ADJUSTMENTS	1,852,127	(405)	0	1,851,722
NET CASH PROVIDED BY OPERATING ACTIVITIES	\$1,018,157	(\$7,884)	\$5,700	\$1,015,973

Schedule of Noncash Investing, Capital and Financing Activities:

The Airport Fund retired outstanding 1989 Lost Nation Airport Improvement Bonds through issuance of general obligation bonds with \$1,322,154 of net proceeds.

See accompanying notes to the combined financial statements.



THE CITY OF
WILLOUGHBY, OHIO



**CITY OF WILLOUGHBY, OHIO
NOTES TO THE COMBINED FINANCIAL STATEMENTS
DECEMBER 31, 1999**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Village of Willoughby was incorporated on August 3, 1853, under laws of the State of Ohio. On June 19, 1951, a voter-approved charter became effective establishing Willoughby as a City and a Mayor-Council form of government.

The accompanying general purpose financial statements of the City present the financial position of the various fund types and account groups, the results of operations of the various fund types and the cash flows of the proprietary funds. The financial statements are presented as of December 31, 1999, and for the year then ended and have been prepared in conformity with generally accepted accounting principles (GAAP) applicable to local governments. The Governmental Accounting Standards Board (the "GASB") is the standard-setting body for establishing governmental accounting and financial reporting principles, which are primarily set forth in GASB's Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification).

The accompanying general purpose financial statements comply with the provisions of the GASB Statement No. 14, "The Financial Reporting Entity," in that the financial statements include all organizations, activities, functions and component units for which the City (the primary government) is financially accountable. Financial accountability is defined as the appointment of a voting majority of a legally separate organization's governing body and either (1) the City's ability to impose its will over the organization, or (2) the potential that the organization will provide a financial benefit to or impose a financial burden on the City.

Based on the foregoing, the City provides various services including police and fire protection, public health, parks and recreation, street maintenance, planning and zoning, municipal court and other general government services. In addition, the City owns and operates a wastewater treatment and collection system, a golf course and a general aviation airport that are reported as enterprise funds. None of these services are provided by legally separate organizations; therefore, these operations are included in the primary government.

The accounting policies and financial reporting practices of the City conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of its significant accounting policies:

B. Basis of Presentation - Fund Accounting

The accounting system is organized and operated on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures (expenses). The various funds are summarized by type in the general purpose financial statements. The

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

following fund types and account groups are used by the City:

Governmental Funds - The governmental funds are those funds through which most governmental functions are typically financed. The acquisition, use and balances of the City's expendable financial resources and the related current liabilities (except that accounted for in the proprietary funds) are accounted for through governmental funds. The measurement focus is upon determination of "financial flow" (sources, uses and balances of financial resources). The following are the City's governmental fund types:

General Fund - This fund is used to account for all financial resources except those accounted for in another fund. The general fund balance is available to the City for any purpose provided it is expended or transferred according to the general laws of Ohio.

Special Revenue Funds - These funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditure for specified purposes.

Debt Service Funds - These funds are used for the accumulation of resources for the payment of general long-term debt principal and interest.

Capital Projects Fund - This fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

Proprietary Funds - The proprietary funds are accounted for on an "economic resources" measurement focus. This measurement focus provides that all assets and liabilities associated with the operations of the proprietary funds are included on the balance sheet. Fund equity (i.e., net assets) is segregated into contributed capital and retained earnings components. The proprietary fund operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets.

Enterprise Funds - These funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, whereby the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges.

Internal Service Fund - This fund is used to account for the financing of services provided by one department to other departments or agencies of the governmental unit or to other governmental units on a cost-reimbursement basis.

Fiduciary Funds - These funds are used to account for assets held by a government unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds.

Trust and Agency Funds - The City maintains nonexpendable trust funds and agency funds. The nonexpendable trust funds are accounted for and reported similarly to proprietary funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

Account Groups - To make a clear distinction between fixed assets related to specific funds and those of general government and between long-term liabilities related to specific funds and those of a general nature, the following account groups are used:

General Fixed Assets Account Group - This account group is established to account for fixed assets of the City other than those accounted for in the proprietary funds.

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

General Long-Term Debt Account Group - This account group is established to account for all long-term debt and other long-term liabilities of the City except those accounted for in the proprietary funds.

C. Basis of Accounting

All governmental funds and agency funds are accounted for using the modified accrual basis of accounting and the flow of financial resources measurement focus. Governmental revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred, if measurable, with the exception of accumulated unpaid employee compensation which is not payable from expendable financial resources. Agency funds are purely custodial (assets equal liabilities) and do not involve measurement of results of operations.

In applying the susceptible to accrual concept under the modified accrual basis, the following revenue sources are deemed both measurable and available, as they are collectible within the current period or soon enough thereafter to be used to pay obligations of the current period: investment earnings, special assessments due in the current year, income taxes withheld by employers, and state-levied locally shared taxes (including motor vehicle fees). Reimbursements due for federally funded projects are accrued as revenue at the time the expenditures are made.

Property taxes and special assessments (in debt service funds), though measurable, are not available soon enough in the subsequent year to finance current period obligations. Therefore, property tax and special assessment receivables are recorded and deferred until they become available.

Other revenues, including licenses and permits, certain charges for services, income taxes other than those withheld by employers and miscellaneous revenues are recorded as revenue when received in cash because they are generally not measurable until actually received.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Most expenditures are measurable and are recorded when the related liability is incurred except for unmatured principal and interest on general long-term debt which are recognized in the governmental funds.

All proprietary type funds are accounted for using the accrual basis of accounting. These funds account for operations that are primarily financed by user charges. Their revenues are recognized when earned and their expenses are recognized when incurred. Allocations of costs, such as depreciation, are recorded at each year end.

With respect to proprietary activities, the City has adopted GASB Statement 20, Accounting and Financial Reporting for Proprietary Funds and Other Governmental Units that Use Proprietary Fund Accounting. The City has elected to apply all applicable GASB pronouncements as well as Financial Accounting Standards Board pronouncements and Accounting Principles Board Opinions issued on or before November 30, 1989, unless those pronouncements conflict with or contradict pronouncements.

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

D. Budgetary Requirements, Accounting and Reporting

1. Budget

A budget of estimated cash receipts and disbursements (cash basis) for all funds receiving property taxes is submitted to the county auditor, as secretary of the Lake County Budget Commission, by July 20 of each year, for the period January 1 to December 31, of the following year.

2. Estimated Resources

The County Budget Commission certified its actions to the City. The City of Willoughby received the official certificate of estimated resources that states the projected receipts of each fund. On or about January 1 this certificate is amended to include any unencumbered balances from the preceding year. Prior to December 31, the City of Willoughby must review its budget to ensure that the total contemplated expenditures from a fund during the ensuing fiscal year will not exceed the amount stated in the certificate of estimated resources. (Expenditures are adjusted for operation and maintenance payables. See b. below.) The revised budget then serves as the basis for the annual appropriation measure.

3. Appropriations

All funds have legally adopted budgets except Agency Funds. However, only governmental funds are required to be reported. A temporary appropriation measure to control disbursements and commitments may be passed on or about January 1 of each year for the period January 1 to March 31. An annual appropriation measure must be passed by April 1 of each year for the period January 1 to December 31. The appropriation measure may be amended or supplemented during the year as new information becomes available. Expenditures may not exceed appropriations at the total fund level without Council approval. Management control is maintained by the encumbrance system at the departmental level. Council approves appropriations by fund type. Management has authority to adjust line items within funds as long as it does not materially affect City services. Adjustments to total fund appropriations must be approved by City Council.

Budget figures on the combined financial statements include the original and all supplemental appropriations for 1999.

4. Encumbrances

Encumbrances outstanding at year end represent the estimated amount of the expenditures which would result if unperformed contracts (i.e., purchase orders, other commitments) in process are completed. Encumbrances are reported as reservations of fund balance in the governmental funds for GAAP reporting purposes. Encumbrances are treated as expenditures in budgetary presentations. The unencumbered balance of each appropriation lapses at year end and reverts to the respective fund from which it was appropriated and becomes available for future appropriations.

Governmental Fund Budgets

The Combined Statement of Revenues, Expenditures, and Changes in Fund Balances--Budget and Actual - All Governmental Fund Types are presented on the budgetary basis to provide a comparison of actual

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

results with the budget. The major differences between the budget basis and the GAAP basis are that:

- a. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
- b. Expenditures are recorded when the liability is paid in cash for payroll, debt charges, capital, and for most operations and maintenance type transactions (budget basis) as opposed to when the liability is incurred (GAAP basis). Budgetary expenditures also include encumbrances, thereby restricting available appropriations.
- c. In 1993, the City changed some of its budgeting practices in Governmental Funds. Previously income tax had been allocated directly to Special Revenue Funds as needed. Since then, this allocation has been accomplished by transfer rather than direct allocation to revenue.
- d. A program-oriented form of budgeting was initiated in 1993 and continues to date. As a result, all fringe benefits for governmental funds are now accounted for in the General Fund under the category General Government. The fringe benefits accounted for in this way exclude Police and Fire Pension which are accounted for in their own funds.
- e. In 1997 the City changed financial management software. This software provides the ability to segregate current year from prior year encumbrances. The City does not reappropriate carry-over encumbrances, but on a GAAP basis prior year expenditures are recognized.

The adjustments necessary to convert the results of operations for the year from the GAAP basis to the budget basis for the governmental funds are as follows:

	Excess of Revenues and Other Sources			
	Over (Under) Expenditures and Other Uses			
	General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Fund
GAAP Basis (As Reported)	\$(527,229)	\$ 162,814	\$ 147,506	\$ 7,939,024
Increase (Decrease) Due To:				
<u>Revenues:</u>				
Accrued 12/31/98	\$ 4,151,050	\$ 1,016,461	\$ 5,940,066	\$ 48,128
Accrued 12/31/99	(4,558,762)	(915,460)	(5,840,712)	(160,486)
<u>Expenditures:</u>				
Accrued 12/31/98	\$(1,034,659)	\$(1,158,116)	\$(4,496,066)	\$(155,233)
Accrued 12/31/99	1,014,706	1,244,318	4,246,720	886,406
Encumbrances	(379,357)	(162,457)	\$(9,884)	\$(7,650,452)
Current year charges against prior year's encumbrances	<u>215,062</u>	<u>123,068</u>	<u>279</u>	<u>718,860</u>
Budget Basis	<u><u>\$(1,119,189)</u></u>	<u><u>\$ 310,628</u></u>	<u><u>\$(12,091)</u></u>	<u><u>\$(1,626,247)</u></u>

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

E. Investments

To improve cash management, cash received by the City is pooled. Monies for all funds, including proprietary funds are maintained in this pool. Individual fund integrity is maintained through the City's records. Each fund's interest in the pool is presented as "Equity in City Treasury Cash and Investments" on the combined balance sheet.

The City complies with GASB Statement 31, "Accounting and Financial Reporting for Certain Investments and for External Investment Pools". As a governmental entity other than an external investment pool in accordance with GASB 31, the City's investments are stated at fair value, except for interest-earning investment contracts, money market investments, and external investment pools (see Note 3).

In applying GASB 31, the City utilized the following methods and assumptions as of December 31, 1999:

The portfolio was limited to nonparticipating interest-earning investment contracts, City of Willoughby Bonds, State Treasury Asset Reserve of Ohio (STAR Ohio), and U. S. Government Securities.

Most of the City's investments are reported at fair value, which is the quoted market price as of the valuation date. For investments in STAR Ohio, fair value is determined by the pool's share price. Exceptions to the fair value requirement include nonparticipating interest-earning investment contracts and money market investments.

Nonparticipating investment contracts, such as non-negotiable certificates of deposit and repurchase agreements are reported at cost. Money market investments, including U.S. Treasury and agency obligations that had a remaining maturity of one year or less at the time of purchase by the City, are reported at amortized cost. City of Willoughby bonds are also reported at cost.

Aside from investments clearly identified as belonging to a specific fund, any unrealized gain/loss resulting from the valuation will be recognized within the General Fund to the extent its cash and investment's balance exceeds the cumulative value of those investments subject to GASB 31.

The gain/loss resulting from valuation will be reported within the Interest Income account on the Statement of Revenues, Expenditures and Changes in Fund Balance.

The City's policy is to hold investments until maturity, or until market values equal or exceed cost.

STAR Ohio is an investment pool managed by the State Treasurer's Office, which allows governments *within the State to pool their funds for investment purposes*. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price, which is the price the investment could be sold for on December 31, 1999.

Following Ohio statutes, the City has specified the funds to receive an allocation of interest earnings. Interest revenue credited to the General Fund during fiscal year 1999 amounted to \$956,509 that includes \$371,887 assigned from other City funds.

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

The City has segregated bank accounts for monies held separate from the City's central bank account. These interest bearing depository accounts are presented on the combined balance sheet as "restricted assets" since they are not required to be deposited into the City's treasury.

For purposes of the combined statement of cash flows and for presentation on the combined balance sheet, investments of the cash management pool and investments with original maturity of three months or less at the time they are purchased by the City are considered to be cash equivalents. Investments with an initial maturity of more than three months are reported as investments.

F. Cash and Cash Equivalents

Cash and equivalents are displayed as Equity in City Treasury Cash in all funds. These amounts are short-term investments and deposits, both readily convertible to cash. The City considers highly liquid investments with original maturity of three months or less to be cash equivalents.

G. Receivables

Receivables at December 31, 1999, consist of taxes, amounts due from other governments, accounts (billings for user charged services), special assessments, and accrued interest on investments. All are deemed collectible in full.

H. Inventory

Inventories are stated at cost on a first-in, first-out basis. In the governmental funds, inventory items are recorded as expenditures when purchased (purchase method). The reserves for inventory in these funds indicate that a portion of the fund balance is not available for future expenditure. Enterprise fund inventory is expensed when used.

I. Fixed Assets and Depreciation

The accounting and reporting treatment applied to the fixed assets associated with a fund are determined by its measurement focus. General fixed assets are long-lived assets of the City as a whole. When purchased, such assets are recorded as expenditures in the governmental type funds and capitalized (recorded and accounted for) in the General Fixed Asset Account Group. Infrastructure fixed assets, such as streets are not capitalized.

The City changed its fixed asset policy in 1996. The minimum dollar value reported in fixed assets for both general fixed assets and enterprise funds is now \$1,000. This policy eliminates those items of small monetary value.

The valuation of fixed assets is based on historical cost or estimated historical cost based on replacement cost factored back to acquisition dates.

Fixed assets in the enterprise funds are capitalized in the fund in which they are utilized. The valuation bases for the enterprise fund fixed assets are the same as those used for the general fixed assets.

Donated fixed assets are capitalized at estimated fair market value on the date donated.

Interest is capitalized on all fixed asset projects where debt is issued for a period not to exceed two years.

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

Depreciation of fixed assets is computed and recorded by the straight-line method in the enterprise funds. Depreciation expense is not recorded in the governmental funds; however, accumulated depreciation is reported in the General Fixed Asset Account Group utilizing the straight-line method.

Estimated useful lives of the various classes of depreciable fixed assets are as follows: buildings, 20 to 50 years; improvements other than buildings, 15 to 50 years; equipment, 3 to 15 years.

J. Long-Term Debt Obligations

Long-term liabilities are being repaid from the following funds:

General Obligation Bonds	General Bond Retirement Fund Airport Fund Sewer Fund Golf Course Fund
OWDA Loans	General Bond Retirement Fund Sewer Fund
OPWC Loans	Sewer Fund
Police Pension Liability	Police Pension Fund
Compensated Absences	General Fund Recreation Fund Street Construction Maintenance and Repair Fund Sewer Fund Airport Fund Golf Course Fund

K. Unpaid Compensated Absences

Each bargaining unit and the management staff earn vacation based upon length of service. Vacation should be used in the calendar year subsequent to the year earned, except for 40 hours vacation which may be brought over to the following year. In the case of death, termination, or retirement, an employee (or his estate) is paid for any unused vacation.

All full time employees earn sick leave at a rate of 1.25 days for each completed full month of service. Sick leave is accumulated without limit. Upon retirement, an employee is entitled to receive payment for accumulated sick leave. The amount paid is based upon length of service with the maximum amount of accumulated sick leave being 960 hours. Employees with 15 years service receive an additional amount of 20 percent for sick leave hours accumulated in excess of 960 hours for most City employees and 1159.2 hours for firefighters. Employees with 20 or more years of service receive an additional amount of 30 percent for sick leave accumulated in excess of 960 hours or 1159.2 hours for firefighters.

Firefighters may accrue compensatory time to a maximum of 96 hours and police officers may accrue unlimited hours.

In accordance with GASB Statement No. 16, "Accounting for Compensated Absences," the City records a liability for vacation time, sick leave, and compensatory time when the obligation is attributable to services previously rendered or to rights that vest or accumulate, and when payment of the obligation is probable and

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

can be reasonably determined. For governmental funds, the portion of unpaid compensated absences that is expected to be paid using expendable, available resources is reported as an expenditure in the fund from which the individual earning the leave is paid, and a corresponding liability is reflected in the account "salaries, wages, benefits payable." The remaining portion of the liability is reported in the General Long-Term Debt Account Group.

Compensated absences are expensed in the Enterprise Funds when earned, and the related liability is reported within the fund.

L. Contributed Capital

Contributions for (or of) capital assets are credited directly to contributed capital. This includes grant money from other governments in the Sewer and Airport Funds.

Contributed Capital	<u>Sewer Fund</u>	<u>Airport Fund</u>	<u>Golf Course Fund</u>
Capital January 1	\$23,096,995	\$13,069,405	\$19,900
From Federal Government	225,065	31,960	0
From Other Government	<u>51,866</u>	<u>0</u>	<u>0</u>
Capital December 31	<u>\$23,373,926</u>	<u>\$13,101,365</u>	<u>\$19,900</u>
Contributed Capital Amortization January 1	\$ 8,023,153	\$ 2,393,291	\$ 9,950
Current Year Amortization	<u>563,522</u>	<u>291,006</u>	<u>1,990</u>
Contributed Capital Amortization December 31	<u>\$ 8,586,675</u>	<u>\$ 2,684,297</u>	<u>\$11,940</u>
Net Contributed Capital	<u>\$14,787,251</u>	<u>\$10,417,068</u>	<u>\$ 7,960</u>

M. Reservation of Fund Equity

1. Fund Balances (Governmental Funds)

Fund balances are reserved for encumbrances and inventory of supplies as explained earlier in this note. Fund balances are also reserved for prepaid items such as insurance. A reserve is also maintained for non-current investments which represent long-term unavailable investments. The fund balance in the Debt Service Fund is restricted to retirement of debt principal and interest. The reserve for long term loan-airport consists of a long-term loan from the governmental funds to the Airport Fund.

2. Retained Earnings (Enterprise Funds)

Retained earnings in enterprise funds are reserved for amounts restricted for equipment replacements. Assets restricted for plant improvements and replacements are mandated by Council ordinance in accordance with the agreement with the City of Eastlake. The reserve for long term loan-airport consists of a long-term loan from the Sewer Fund to the Airport Fund.

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

N. Grants and Intergovernmental Revenues

Federal grants and assistance awards made on the basis of entitlement periods are recorded as intergovernmental receivables and revenues when entitlement occurs. Federal reimbursement-type grants are recorded as intergovernmental receivables and revenues when the related expenditures or expenses are incurred. Amounts received in excess of expenditures or expenses are reflected as deferred revenue.

O. Interfund Transactions

During the course of normal operations, the City has numerous transactions between funds, including expenditures and transfers of resources to provide services, construct assets and service debt.

P. Total Columns on Combined Statements-Overview

Total columns on the Combined Statements-Overview are captioned memorandum only to indicate that they are presented only to facilitate analysis. Data in these columns do not present financial position, results of operations, or changes in cash flows in conformity with Generally Accepted Accounting Principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

NOTE 2 - COMPLIANCE AND ACCOUNTABILITY

A. Deficit Retained Earnings/Fund Balance

Deficit retained earnings not apparent in the general purpose financial statements include the Airport Fund in the amount of \$2,723,861.

The Due to Other Funds amount represents long-term debt on behalf of the Airport Fund paid by the General Fund, the General Obligation Bond Fund, the Sewer Fund and the Capital Fund. The Airport Fund has liabilities (Due to Other Funds) in the amount of \$1,326,019 due to the General Fund, \$1,597,836 to the General Obligation Bond Fund, \$158,737 to the Sewer Fund and \$23,176 to the Capital Fund. The Airport Fund is ultimately responsible for its long-term debt based upon the intent of Council and the Administration of the City. This has not been possible due to insufficient revenue received by this Enterprise fund. The airport, when and if capable, will be required to repay all liabilities to other funds.

The Natureworks Fund has a deficit fund balance in the amount of \$14,049 and the Cops Fast Fund has a deficit fund balance in the amount of \$6,523.

B. Investments

The City is in violation of Ohio Revised Code Section 135.14 requiring that investments mature within five years from the date of purchase (See Note 3).

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

NOTE 3 - DEPOSITS AND INVESTMENTS

Cash resources of all of the City's individual funds are combined to form a pool of cash, or cash equivalents. Investments are separately held by a number of individual funds. Statutes require the classification of funds held by the City into three categories:

Category 1 consists of "active" funds - those funds required to be in "cash" or "near cash" status for immediate use by the City. Such funds must be maintained either as cash in the City Treasury or in depository accounts payable or able to be withdrawn on demand, including negotiable order of withdrawal (NOW) accounts.

Category 2 consists of "inactive" funds - those funds not required for use within the current two year period of designation of depositories. Inactive funds may be deposited or invested only as certificates of deposit maturing no later than the end of the current period of designation of depositories.

Category 3 consists of "interim" funds - those funds not needed for immediate use but needed before the end of the current period of designation of depositories. Interim funds may be invested or deposited in the following securities:

- United States Treasury notes, bills, bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal or interest by the United States;
- Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the federal national mortgage association, federal home loan bank, federal farm credit bank, government national mortgage association, and student loan marketing association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
- Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily; and that the term of the agreement must not exceed thirty days;
- Bonds or other obligations of the State of Ohio;
- No-load money market funds consisting exclusively of obligations described in division 1 or 2 of this section and repurchase agreements secured as described are made only through eligible institutions mentioned in section 135.03 of the Ohio Revised Code;
- The Ohio subdivisions fund as provided in section 135.45 of the Ohio Revised Code (STAR Ohio).

The Finance Director will be permitted to invest in any security authorized by the Ohio Revised Code, Section 135.14 or other relevant sections as amended. All investment procedures will be conducted as specified in the Ohio Revised Code including, but not limited to, the collateralization of deposits and repurchase agreements.

The maximum final maturity of any investment will be five years from the date of purchase. No derivative securities or investment "pools" with the exception of STAR Ohio will be permitted.

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

The City is in violation of Ohio Revised Code Section 135.14 requiring that investments mature within five years of the date of purchase. The City sold all but one of these securities in January 1998. The remaining Federal National Mortgage Association security with a book value of \$ 164,524 has a stated maturity date of 2023. As of April 30, 2000 the cost exceeded market value by approximately \$ 60,500.

Ohio Law requires that deposits be placed in eligible banks or savings and loan associations located in Ohio. Any public depository in which the City places deposits must pledge as collateral eligible securities of aggregate market value equal to the excess of deposits not insured by the Federal Deposit Insurance Corporation (FDIC). Securities pledged as collateral are pledged to a pool for each individual financial institution in amounts equal to at least 110% of the carrying value of all public deposits held by each institution. Obligations that may be pledged as collateral are limited to obligations of the United States and its agencies and obligations of any state, county, municipal corporation or other legally constituted authority of any other state, or any instrumentality of such county, municipal corporation or other authority. Based upon criteria described in GASB statement No. 3, "Deposit With Financial Institutions, Investments (including Repurchase Agreements) and Reverse Repurchase Agreements," collateral held in single financial collateral pools with securities being held by the pledging financial institution's agent in the pool's with securities being held by the pledging financial institution's agent in the pools name are classified as Category 3.

The GASB has established risk categories for deposits and investments as follows:

Deposits:

- Category 1 Insured or collateralized with securities held by the City or its agent in the City's name.
- Category 2 Collateralized with securities held by the pledging financial institution's trust department or agent in the City's name.
- Category 3 Collateralized with securities held by the pledging financial institution's trust department or agent but not in the City's name.

Investments:

- Category 1 Insured or registered with securities held by the City or its agent in the City's name.
- Category 2 *Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the City's name.*
- Category 3 *Uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the City's name.*

A. Deposits

At year end the carrying amount of the City's deposits was \$ 2,960,468 and the bank balance \$4,000,842. The Federal Deposit Insurance Corporation (FDIC) covered \$ 400,000. Deposits of \$ 2,022,427 were classified as Category 1, and the remaining balance of \$ 1,578,415 was Category 3.

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

B. Investments

The City's investments at December 31, 1999 are summarized below:

<u>Categorized Investment</u>	Category 1	Carrying Amount	Fair Value
U.S. Government Securities	\$19,486,590	\$19,486,590	\$19,587,323
City of Willoughby Bond Repurchase Agreements	200 <u>926,353</u>	200 <u>926,353</u>	200 <u>926,353</u>
Total Categorized Investments	<u>\$20,413,143</u>	<u>\$20,413,143</u>	<u>\$20,513,876</u>
 <u>Uncategorized Investment</u>			
STAR Ohio	<u>N/A</u>	<u>5,393,007</u>	<u>5,393,007</u>
Total Uncategorized Investments	<u>N/A</u>	<u>\$5,393,007</u>	<u>\$5,393,007</u>
Total Investments	<u>\$23,913,143</u>	<u>\$25,806,150</u>	<u>\$25,906,883</u>

The classification of Equity in City Treasury Cash and Investments on the combined financial statements is based on criteria set forth in GASB Statement No.9. Certificates of deposit with an original maturity of three months or less are treated as cash equivalents. The classification of cash and cash equivalents (deposits) for purposes of this note are based on criteria set forth in GASB Statement No. 3.

	<u>Cash and Cash Equivalents*</u>	<u>Investments</u>
GASB Statement No. 9 Investments:	\$ 5,779,828	\$ 23,087,523
STAR Ohio	(5,393,007)	5,393,007
Repurchase Agreement	(926,353)	926,353
Certificates of Deposit	<u>3,500,000</u>	<u>(3,500,000)</u>
Per GASB Statement No. 3	<u>\$ 2,960,468</u>	<u>\$ 25,906,883</u>

* Includes Restricted Asset

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

NOTE 4 - FIXED ASSETS AND DEPRECIATION

A. Changes in General Fixed Assets

The changes in General Fixed Assets during 1999 were as follows:

	<u>Balance Jan. 1, 1999</u>	<u>Additions</u>	<u>Deletions</u>	<u>Dec. 31, 1999</u>
Land	\$ 1,178,630	\$ 0	\$ 0	\$ 1,178,630
Improvements	11,597,500	29,663	0	11,627,163
Building	5,455,866	315,863	0	5,771,729
Equipment	6,785,768	1,597,669	511,218	7,872,219
Construction- in-Progress	<u>765,726</u>	<u>1,419,199</u>	<u>715,453</u>	<u>1,469,472</u>
TOTALS	<u>\$ 25,783,490</u>	<u>\$ 3,362,394</u>	<u>\$ 1,226,671</u>	<u>\$ 27,919,213</u>
Accumulated Depreciation	<u>(11,369,478)</u>			<u>(12,241,157)</u>
Net	<u>\$ 14,414,012</u>			<u>\$15,678,056</u>

B. Enterprise Fund Fixed Assets

Enterprise Fund Fixed Assets and Accumulated Depreciation at December 31, 1999, were as follows:

	<u>Enterprise Funds</u>
Land	\$ 9,933,577
Improvements	25,110,043
Buildings	16,984,432
Equipment	6,673,320
Construction-in-Progress	<u>2,612,025</u>
Totals	\$ 61,313,397
Accumulated Depreciation	<u>(19,295,015)</u>
Net	<u>\$ 42,018,382</u>

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

NOTE 5 - TAXES

A. Income Tax

The City levies a municipal income tax of 2% on all salaries, wages, commissions and other compensation, and net profits earned within the City as well as resident incomes earned outside the City. In the latter case the City allows a credit of 100% of the tax paid to another municipality. All taxes are remitted to the Central Collection Agency, acting as an agent of the City.

Employers within the City are required to withhold income tax on employee compensation and remit the tax to the Central Collection Agency, either monthly or quarterly as required. Corporations and other individual taxpayers are required to pay their estimated tax quarterly (if the annual estimated tax is greater than ten dollars) and file a declaration annually.

B. Property Tax

Property taxes include amounts levied against all real and public utility property, and tangible personal property that is used in business located in the City. Real property taxes are levied before the first day of October, on the assessed value listed as of the prior January 1st. The due date for the 1999 levy was February 16, 2000, for all or one-half of taxes due. The second half due date is July 19, 2000. The lien of the state for taxes levied each year attaches on the first day of January and continues until such taxes and any penalty, interest or other charges accruing thereon are paid.

Assessed values are established by the Lake County Auditor at 35% of appraised market value for real property; 100% for public utilities, and 28% for tangible personal property. A reevaluation of all property is required to be completed no less than every six years. A reevaluation was completed in 1997. The tax rate applicable to 1999 was 7.19 mills (\$.00719) on each dollar of tax valuation.

NOTE 6 - DEFINED BENEFITS PENSION PLANS

All of the City's full-time employees participate in one of two separate retirement systems which are cost-sharing multiple employer defined benefit pension plans.

A. Public Employees Retirement System (PERS)

The following information was provided by PERS to assist the City in complying with GASB Statement No. 27, "Accounting for Pensions by State and Local Government Employers".

The City of Willoughby contributes to PERS, a cost-sharing multiple-employer defined benefit pension plan administered by the Public Employees Retirement Board. PERS provides retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by the state statute per Chapter 145 of the Ohio Revised Code. PERS issues a stand alone financial report that includes financial statements and required supplementary information for PERS. That report may be obtained by writing to the Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642 or by calling 1-800-222-PERS (7377) or (614) 466-2085.

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

The Ohio Revised Code provides statutory authority for employee and employer contributions. Plan members, other than those engaged in law enforcement, are required to contribute 8.5 percent of their annual covered salary to fund pension obligations and the City is required to contribute 13.55 percent of covered payroll, of which 9.35 percent is used to fund the pension benefit obligations and 4.2 percent is used to fund health care. The contribution requirements of plan members and the City are established and may be amended by the Public Employees Retirement Board. The City's required contributions to PERS for the years ended December 31, 1999, 1998, and 1997 were \$917,209; \$877,283; and \$850,344, respectively, which were equal to the required contributions for each year.

B. Ohio Police and Fire Pension Fund (OP&F)

The following information was provided by OP&F to assist the City in complying with GASB Statement No. 27, "Accounting for Pensions by State and Local Government Employers".

The City of Willoughby contributes to OP&F, a cost sharing, multiple-employer defined benefit pension plan administered by OP&F's Board of Trustees. OP&F provides retirement and disability benefits, annual cost of living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. OP&F issues a publicly available financial report that includes financial information and required supplementary information for the plan. The report may be obtained by writing the Ohio Police and Fire Pension Fund, 140 East Town Street, Columbus, Ohio 43215-5164.

Police and firefighters are required to contribute 10.00 percent of their annual covered salary to fund pension obligations and the City is required to contribute 19.50 percent for police and 24.00 percent for firefighters. The City contributions to OP&F for the years ended December 31, 1999, 1998, and 1997 were \$443,199, \$413,460, and \$393,653 for police and \$556,739, \$505,624, and \$470,425 for firefighters, respectively, which were equal to the required contributions for each year.

NOTE 7 - POSTEMPLOYMENT BENEFITS

A. Public Employees Retirement System (PERS)

PERS provides postemployment health care benefits to age and service retirants with ten or more years of qualifying Ohio Service credit and to primary survivor recipients of such retirants. Health care coverage for disability recipients and primary survivor recipients is available. The health care coverage provided by the retirement system is considered an Other Postemployment Benefit (OPEB) as described in GASB Statement No. 12. A portion of each employer's contribution to PERS is set aside for the funding of postretirement health care based on authority granted by state statute. The 1999 employer contribution rate was 13.55 percent of covered payroll not engaged in law enforcement; 4.2 percent, which amounts to \$284,323 of covered payroll was the portion that was used to fund health care for 1999. The Ohio Revised Code provides statutory authority for employer contributions and requires employers to fund postemployment health care through the contributions to PERS.

Other postemployment benefits are financed through employer contributions and investment earnings thereon. The contributions allocated to retiree health and Medicare, along with investment income on allocated assets and periodic adjustments in health care provisions, are expected to be sufficient to sustain the program indefinitely.

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

Expenditures for other postemployment benefits during 1999 were \$523,599,349. As of December 31, 1999, the unaudited estimated net assets available for future other postemployment benefits payments were \$9,870,285,641. The number of benefit recipients eligible for other postemployment benefits at December 31, 1999 was 118,062.

During 1997, the Retirement Board adopted a new calculation method for determining employer contributions applied to other postemployment benefits. Under the new method, effective January 1, 1998, employer contributions, equal to 4.2 percent of member covered payroll, are used to fund health care expenses. Under the prior method, accrued liabilities and normal cost rates were determined for retiree health care coverage.

B. Ohio Police and Fire Pension Fund (OP&F)

OP&F provides post-retirement health care coverage to any person who received or is eligible to receive a monthly benefit check or is a spouse or eligible dependent child of such person. An eligible dependent child is any child under the age of 18, whether or not the child is attending school, or under the age of 22 if attending school on a full-time or two-thirds basis.

The health care coverage provided by the retirement system is considered an Other Postemployment Benefit (OPEB) as described in GASB Statement No. 12. The Ohio Revised Code provides that health care cost paid from the funds of the Ohio Police and Fire Pension Fund shall be included in the employer's contribution rate. The total police employer contribution rate is 19.50 percent of covered payroll and the total firefighter employer contribution rate is 24.00 percent of covered payroll.

The Ohio Revised Code provides statutory authority allowing OP&F's Board of Trustees to provide postemployment health care coverage to all eligible individuals. Health care funding and accounting is on a pay-as-you-go basis. A percentage of covered payroll, as defined by the Board is used to pay retiree health care expenses. The Board defined allocation was 6.5% and 7.0% of covered payroll in 1998 and 1999, respectively. The allocation is 7.25% in 2000. In addition, since July 1, 1992, most retirees have been required to contribute a portion of the cost of their health care coverage through a deduction from their monthly benefit payment.

The number of participants eligible to receive health care benefits as of December 31, 1998 (the latest information available) was 11,424 for police and 9,186 for firefighters. The portion of the City's contributions that was used to pay postemployment benefits was \$159,097 for police and \$162,382 for firefighters. The OP&F's total health care expenses for the year ended December 31, 1998 (the latest information available) were \$78,596,790, which was net of member contributions of \$5,331,515.

NOTE 8 - OTHER EMPLOYEE BENEFITS

Compensated Absences

1. Accumulated Unpaid Vacation

Each bargaining unit and the management staff earn vacation based upon length of service. Vacation should be used in the calendar year subsequent to the year earned, except that 40 hours vacation may be brought over to the following year. The value of that carried over vacation was \$30,752 for all funds. In the case of death, termination, or retirement, an employee (or his estate) is paid for any unused vacation. Accrual for the City as a whole amounted to \$992,200, at December 31, 1999.

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

For governmental funds the portion of these amounts that is expected to be paid using expendable available resources is reported as an expenditure in the fund from which the individual earning the leave is paid and a corresponding liability is reflected in the account "salaries, wages, and benefits payable". This accrual was \$140,697. The remaining portion of the liability, \$759,509 is reported in the General Long Term Debt Account Group. In the Enterprise funds vacation is expensed when earned and the related liability \$122,746 is reported within the fund.

2. Accumulated Unpaid Sick Leave

All full time employees earn sick leave at a rate of 1.25 days for each completed full month of service. Sick leave is accumulated without limit. Upon retirement, an employee is entitled to receive payment for accumulated sick leave. The amount paid is based upon length of service with the maximum amount of accumulated sick leave being 960 hours. Employees with 15 years service receive an additional amount of 20 percent for sick leave hours accumulated in excess of 960 hours for most City employees and 1159.2 hours for firefighters. Employees with 20 or more years of service receive an additional amount of 30 percent for sick leave accumulated in excess of 960 hours or 1159.2 for firefighters. This obligation amounted to \$2,871,884 for the City at December 31, 1999, for those employees who are likely to retire from the City. The Enterprise Funds have accrued \$381,493 for this liability. \$180,423 representing the current portion of unpaid sick leave was accrued in the Governmental Funds and \$2,309,968 has been accrued in the General Long-Term Debt Account Group for Governmental Fund Liability.

3. Accumulated Unpaid Compensatory Time

Firefighters may accrue compensatory time to a maximum of 96 hours and police officers may accrue unlimited compensatory time. Accrual for the City as a whole amounted to \$76,167. This is accounted for as a liability in the General Fund, and Cops Fast Fund.

NOTE 9 - CONSTRUCTION AND OTHER COMMITMENTS

A. Sanitary Sewer Improvements

The Murray-Windsor sanitary sewer project was completed in 1999. The City began construction of a Downtown sanitary sewer project. This project will cost approximately \$3,000,000 and will be paid for by grants of over \$900,000, current resources and debt that will be supported by sewer fees.

B. Fire Station Construction

The City of Willoughby passed a \$6,200,000, 25 year bond issue in November 1998. The bonds were issued in March 1999. Construction of a new satellite fire station and renovation of the headquarters fire station is expected to be completed in 2000.

C. Swimming Pool

The City began construction of a new swimming pool at Osborne Park in 1999. This pool complete with two water slides, zero depth entrance and six lap lanes is expected to cost approximately \$1,800,000. This is to be paid for by current resources.

D. Road Program

The City continues to spend in excess of \$600,000 annually on road resurfacing and rehabilitation.

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

NOTE 10 - CONTINGENCIES, CLAIMS AND JUDGMENTS

A. Litigation

The City is subject to various types of claims, including worker compensation and unemployment, claims for damage to privately owned vehicles by government owned vehicles and improper police arrest, and claims relating to personal injuries and property damage. The City carries adequate insurance coverage for most risks including property damage and personal liability and estimates that any potential claims not covered by such insurance would not materially affect the financial statements.

B. Special Assessment/Enterprise Bonds

Special assessment bonds are being retired by assessments against the affected property owners. General obligation bonds in the enterprise funds are being retired by use of revenues generated by those funds. These bonds are nonetheless backed by the full faith and credit of the City. However, management does not foresee any circumstances that would change the source of funding for these bonds. In addition, options exist in the law to assist in protecting general tax dollars from the special assessment obligations should those assessed default.

NOTE 11 - OTHER COMMITMENTS

Water/Sewer Billing Agreement

The City has an agreement with the Lake County Board of Commissioners whereby the County provides the City with water treatment and distribution services. The County is responsible for billing and collecting water usage charges. In addition, the County collects, on behalf of the City, the City sanitary sewer charges. The County deducts an administrative charge for each billing and remits the net amount to the City of Willoughby.

NOTE 12 - NOTES PAYABLE

The City had no bond anticipation notes outstanding at December 31, 1999.

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

NOTE 13 - LONG-TERM OBLIGATIONS

Long Term Obligations of the City at December 31, 1999 are as follows:

	<u>Balance</u> <u>1/1/1999</u>	<u>Issued</u> <u>(Retired)</u>	<u>Balance</u> <u>12/31/1999</u>
Special Assessment Debt			
Sewer Improvement 1970 - 1973			
7.375% 1970 (1)	\$ 48,490	\$ (24,245)	\$ 24,245
Shankland Sanitary Sewers			
7.35% 1970	400	(200)	200
F-1 Sewer Assessment			
12.125% 1982	379,812	(98,652)	281,160
1983 Street Improvement			
9.375% 1983 (2)	531,976	(106,395)	425,581
1986 Street Improvement			
7.625% 1986 (3)	978,302	(122,288)	856,014
Biltmore Place			
5.66% 1995	<u>435,000</u>	<u>(15,000)</u>	<u>420,000</u>
Subtotal - Special Assessment Debt	<u>\$ 2,373,980</u>	<u>\$ (366,780)</u>	<u>\$ 2,007,200</u>
 (1) 96.98 % S. A. Share Balance Voted Bonds (2) 96.7228 % S. A. Share Balance Unvoted Bonds (3) 81.525 % S. A. Share Balance Unvoted Bonds			
General Obligation Bonds Voted			
Sewer Improvement 2nd Series			
7.375% 1970	\$ 40,000	\$ (20,000)	\$ 20,000
Sewer Improvement 3rd Series			
7.375% 1970	1,510	(755)	755
Service Garage			
6.875% 1986	675,000	(75,000)	600,000
Fire Station Construction			
4.95% 1999 (\$6,200,000 issued 3/99)	-	5,985,000	5,985,000
O.W.D.A. Loan Waste Water Treatment			
5.25% 25 Years	<u>39,585</u>	<u>(26,390)</u>	<u>13,195</u>
Subtotal - Voted	<u>\$ 756,095</u>	<u>\$ 5,862,855</u>	<u>\$ 6,618,950</u>
General Obligation Bonds Unvoted			
Street Improvements 1983			
9.375% 1983	\$ 18,024	\$ (3,605)	\$ 14,419
1986 Street Improvement			
7.625% 1986	221,697	(27,712)	193,985
Lost Nation Road Improvement			
6.250% - 7.400% 1990	1,690,000	(130,000)	1,560,000
Landfill & Erosion Control			
3.0% - 6.375% 1992	1,141,734	(81,553)	1,060,181
Various Purpose Bond Issue			
4.3% - 5.45% 1996	<u>2,965,000</u>	<u>(140,000)</u>	<u>2,825,000</u>
Subtotal - Unvoted G. O.	<u>\$ 6,036,455</u>	<u>\$ (382,870)</u>	<u>\$ 5,653,585</u>
Total Government Fund G.O. Debt	<u>\$ 6,792,550</u>	<u>\$ 5,479,985</u>	<u>\$ 12,272,535</u>

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

	Balance <u>1/1/1999</u>	Issued (Retired)	Balance <u>12/31/1999</u>
Enterprise Fund G.O. Debt			
Sewer Bonds			
3.0% - 6.375% 1992 O.P.W.C. Waldamere Glenwood Sanitary Sewer Interest free loan 20 years (1997-2017) O.W.D.A. Loans Grove Erie Sanitary Sewer 4.8% 20 Years (1994 - 2013) Waldamere Glenwood 4.04% 20 years (1997 -2017) Waste Water Treatment 10.02% 20 years Downtown Sanitary Sewer 3.91% 20 years	\$ 958,265	\$ (68,448)	\$ 889,817
	185,000	(10,000)	175,000
	530,918	(24,868)	506,050
	289,914	(10,796)	279,118
	3,725,567	(325,542)	3,400,025
	<u>-</u>	<u>411,512</u>	<u>411,512</u>
Subtotal - Sewer	<u>\$ 5,689,664</u>	<u>\$ (28,142)</u>	<u>\$ 5,661,522</u>
Airport Bonds			
Airport Improvement Advance Refunding 4.23% 1999 Airport Improvement 7.11% 1989 F-1 Sewer Assessment 12.125% 1982	\$ -	\$ 1,198,923	\$ 1,198,923
	1,230,000	(1,230,000)	-
	<u>5,188</u>	<u>(1,348)</u>	<u>3,840</u>
Subtotal - Airport	<u>\$ 1,235,188</u>	<u>\$ (32,425)</u>	<u>\$ 1,202,763</u>
Golf Course Improvement 6.898% 1989	<u>\$ 1,885,000</u>	<u>\$ (120,000)</u>	<u>\$ 1,765,000</u>
Total Enterprise Fund G.O. Debt	<u>\$ 8,809,852</u>	<u>\$ (180,567)</u>	<u>\$ 8,629,285</u>
Other General Long Term Debt			
Police Pension Liability 4.25% 67 years	\$ 136,724	\$ (1,629)	\$ 135,095
Landfill Postclosure Care Liability	1,099,092	(37,840)	1,061,252
Compensated Absences	<u>3,000,734</u>	<u>68,743</u>	<u>3,069,477</u>
Subtotal - Other General Long Term Debt	<u>\$ 4,236,550</u>	<u>\$ 29,274</u>	<u>\$ 4,265,824</u>
Total All Long Term Debt	<u>\$ 22,212,932</u>	<u>\$ 4,961,912</u>	<u>\$ 27,174,844</u>

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

On March 10, 1999 the City issued \$1,360,000 of general obligation bonds with an average interest rate of 4.5% to advance refund \$1,230,000 of outstanding 1989 Lost Nation Airport Improvement bonds with an average interest rate of 7.11%. The net proceeds of \$1,322,154 were used to purchase US government securities. Those securities were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on the 1989 Airport bond. As a result, the 1989 Airport bond was considered defeased and the liability for those bonds has been removed from the enterprise debt.

The advance refunding resulted in a difference between the reacquisition price and the net carrying amount of the old debt of \$92,154. This difference, reported in the accompanying financial statements as a deduction from bonds payable, is being charged to operations through the year 2000 using the effective interest method. The City completed advance refunding to reduce its total debt service payments over the next 10 years by \$124,141 and to obtain an economic gain of \$100,537.

In addition to the employee and employer contributions made to the OP&F, the City makes semi-annual payments to the OP&F for its portion of past service costs determined at the time the fund was established. Payments are made from the Police and Fire Pensions Special Revenue Fund. The City's remaining unfunded past service cost (\$135,095 at December 31, 1999) is paid in semi-annual installments, including principal and interest of \$7,423 through the year 2035 and is recorded in the General Long-Term Debt Account Group.

The City's legal debt margin at December 31, 1999, was \$50,734,296. Principal and interest requirements to retire the long-term obligations outstanding at December 31, 1999 are as follows:

	---BONDS---					
	General Obligation	Special Assessment	G.O. Revenue Bonds	O.W.D.A. & O.P.W.C.	Police Pension Liability	Totals
2000	\$ 1,303,056	\$ 526,259	\$ 532,794	\$ 783,802	\$ 7,423	\$ 3,153,334
2001	1,240,745	468,668	526,600	816,150	7,423	3,059,586
2002	1,228,295	437,304	519,465	816,151	7,423	3,008,638
2003	1,208,967	317,213	515,055	816,150	7,423	2,864,808
2004	1,179,285	190,549	515,414	816,151	7,423	2,708,822
2005-2009	5,122,631	468,104	2,504,873	1,984,225	37,115	10,116,948
2010-2014	3,746,328	204,140	231,524	536,481	37,115	4,755,588
2015-2019	2,543,847	76,142	-	255,249	37,115	2,912,353
2020-2035	<u>2,113,250</u>	-	-	<u>32,349</u>	<u>113,648</u>	<u>2,259,247</u>
	<u>\$19,686,404</u>	<u>\$ 2,688,379</u>	<u>\$ 5,345,725</u>	<u>\$ 6,856,708</u>	<u>\$ 262,108</u>	<u>\$34,839,324</u>

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

NOTE 14 - CONDUIT DEBT

The City of Willoughby is party to certain Conduit Debt Obligations:

<u>Type</u>	<u>On Behalf Of</u>	<u>Amount</u>	<u>Year of Issue</u>
Industrial Development Revenue Bonds	Kennedy Group	\$6,500,000	1998
Industrial Development Revenue Refunding Bonds	Ohio Presbyterian Retirement Services	\$8,200,000	1996
Economic Development Revenue Bonds	Andrews School	\$6,050,000	1996

Although Conduit Debt Obligations bear the name of the City of Willoughby, the City has no responsibility for principal and interest payments of these issues.

NOTE 15- LANDFILL CLOSURE AND POSTCLOSURE CARE COST

State and federal laws and regulations require the City to perform certain maintenance and monitoring functions at the landfill site for 30 years after closure. The City's landfill placed its final cover in 1995. The \$1,061,252 reported as Landfill Postclosure Care Liability in the General Long-Term Debt Account Group at December 31, 1999 represents estimated cost of maintenance and monitoring through 2024. Actual costs may be higher due to inflation, changes in technology, or changes in regulations.

The City is required by state and federal laws and regulations to provide assurances that financial resources will be available to provide for postclosure care and remediation or containment of environmental hazards at the landfill. Financial assurances may take the form of financial test and corporate guarantee. The financial test on the closure and postclosure care financial assurance requirements was performed during the audit period.

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

NOTE 16 -INSURANCE AND RISK MANAGEMENT

The City is exposed to various risks of loss related to property and casualty, general liability, workers' compensation and employee health and dental benefits.

The City has contracted with a commercial insurance company to provide property and liability insurance with the following claim limits and deductibles:

<u>Coverage</u>	<u>Company</u>	<u>Claim Limit</u>	<u>Deductible</u>
General Liability	CNA Companies	\$ 1,000,000	\$ 0.00
Public Officials Liability	National Casualty	\$ 2,000,000	\$25,000.00
Law Enforcement Liability	National Casualty	\$ 1,000,000	\$ 5,000.00
Commercial Property	CNA Companies	\$47,476,257	\$ 1,000.00
Commercial Crime	CNA Companies	\$ 10,000	\$ 0.00
Boiler & Machinery	CNA Companies	\$ 4,000,000	\$ 1,000.00
Automobile Liability	CNA Companies	\$ 1,000,000	\$ 0.00
Automobile Comprehensive	CNA Companies	Per	\$ 100.00
Automobile Collision	CNA Companies	Schedule	\$ 500.00
Excess General Liability(Umbrella)	Selective Insurance Co.	\$ 9,000,000	\$ 0.00
Fire Errors & Omissions	CNA Companies	\$ 1,000,000	\$ 0.00
Ambulance Malpractice	CNA Companies	\$ 1,000,000	\$ 0.00
Blanket Bond	CNA Companies	\$ 100,000	\$ 0.00
Bond-Finance Officials	Ohio Farmers Insurance	\$ 40,000	\$ 0.00

The City provides health care insurance through a commercial insurance company.

There has been no significant reduction in insurance coverage from coverage in prior years. In addition, settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

The City is currently involved in a shared savings Workers' Compensation plan sponsored by the Ohio Municipal Treasurer's Association. The plan does not carry any long term liabilities and savings are shared among entities in the group.

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

Previously the City had applied for and was accepted into the State's Retrospective Rating Plan for the years 1993-1995, whereby the City initially pays a fraction of the premium (the minimum premium) it would pay as an experience-rated risk. As costs for the City's injured workers' claims are incurred, the City must reimburse the state fund for those costs, subject to the plan's individual claim cost limitation and the City's premium limitation. To account for this plan, the City established a Workers' Compensation Self-Insurance Fund (an Internal Service Fund) to pay workers' compensation claims from the accumulated assets of the fund. The City's retrospective rating plan provides for a \$250,000 catastrophic limit per claim and an unlimited claim limit.

\$106,255, reported in the fund at December 31, 1999 was estimated by the third party administrator and is based on the requirements of Governmental Standards Board Statement 10, which requires that a liability be recorded for unpaid claims costs. The estimate was not affected by incremental claims adjustment expense and does not include other allocated or unallocated claim adjustment expenses.

The schedule below presents the changes in claims liabilities for the past three fiscal years.

	<u>Beginning of Fiscal Year Liability</u>	<u>Current Year Claims</u>	<u>Claim Payments</u>	<u>Balance at Fiscal Year End</u>
1997	147,080	48,999	89,020	107,059
1998	107,059	7,399	7,798	106,660
1999	106,660	28,975	29,380	106,255

NOTE 17 - INTERFUND RECEIVABLES AND PAYABLES

Individual interfund receivables and payables at December 31, 1999, consisted of the following:

<u>Fund</u>	<u>Due From</u>	<u>Due To</u>
General	\$ 1,465,650	\$ 32,685
Enforcement & Education	437	0
Indigent Drivers	1,407	0
Court Computer	16,170	0
Natureworks	0	24,000
Corporate Maintenance	0	20,000
General Bond Retirement	1,597,836	0
Capital Fund	25,169	1,023
Sewer Fund	184,942	1,264
Municipal Court	0	112,381
Golf Course	6,170	1,993
Airport	<u>1,333</u>	<u>3,105,768</u>
	<u>\$ 3,299,114</u>	<u>\$ 3,299,114</u>

NOTES TO THE COMBINED FINANCIAL STATEMENTS (CONTINUED)

NOTE 18 - SEGMENT INFORMATION FOR ENTERPRISE FUNDS

Key financial information for the year ended December 31, 1999, for the Golf Course, Sewer and Airport Funds is as follows:

	<u>Golf Course Fund</u>	<u>Sewer Fund</u>	<u>Airport Fund</u>	<u>Totals</u>
Operating Revenues	<u>\$ 914,695</u>	<u>\$ 2,820,905</u>	<u>\$ 124,587</u>	<u>\$ 3,860,187</u>
Operating Expenses:				
Depreciation	<u>\$ 41,475</u>	<u>\$ 1,102,124</u>	<u>\$ 352,124</u>	<u>\$ 1,495,723</u>
Other	<u>\$ 619,938</u>	<u>\$ 2,385,140</u>	<u>\$ 193,356</u>	<u>\$ 3,198,434</u>
Operating Income (Loss)	<u>\$ 253,282</u>	<u>\$ (666,359)</u>	<u>\$ (420,893)</u>	<u>\$ (833,970)</u>
Net Income	<u>\$ 135,082</u>	<u>\$ (222,359)</u>	<u>\$ (492,945)</u>	<u>\$ (580,222)</u>
Net Working Capital	<u>\$ 65,909</u>	<u>\$ 1,290,051</u>	<u>\$(3,039,646)</u>	<u>\$(1,683,686)</u>
Assets	<u>\$2,748,078</u>	<u>\$32,264,892</u>	<u>\$12,092,182</u>	<u>\$47,105,152</u>
Bonds, Notes, Loans Payable	<u>\$1,765,000</u>	<u>\$ 5,661,522</u>	<u>\$ 1,202,763</u>	<u>\$ 8,629,285</u>
Total Equity	<u>\$ 932,895</u>	<u>\$10,322,760</u>	<u>\$(2,723,861)</u>	<u>\$ 8,531,794</u>
Income Tax	<u>\$ 0</u>	<u>\$ 750,000</u>	<u>\$ 0</u>	<u>\$ 750,000</u>
Acquisitions of Property Plant and Equipment	<u>\$ 38,612</u>	<u>\$ 2,261,820</u>	<u>\$ 54,378</u>	<u>\$ 2,354,810</u>
Current Contributed Capital	<u>\$ 0</u>	<u>\$ 276,931</u>	<u>\$ 31,960</u>	<u>\$ 308,891</u>

FINANCIAL STATEMENTS OF INDIVIDUAL FUNDS AND ACCOUNT GROUPS

GENERAL FUND

To account for resources traditionally associated with governments that are not required to be accounted for in another fund. The general fund balance is available to the City for any purpose provided it is expended or transferred according to the charter and/or the general laws of Ohio.

Since there is only one General Fund and comparative financial statements are not presented and the legal level of budgetary control is not greater than the program level, there are no additional presentations in this section of the CAFR. General Fund financial statements can be found in the General Purpose (Combined) Financial Statements.

SPECIAL REVENUE FUNDS

Limited by city, state and/or federal law for the financing of limited functions (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to a specified purpose.

FIRE PENSION FUND - to accumulate property taxes levied for the partial payment of the current liability for firemen's disability and pension.

POLICE PENSION FUND - to accumulate property taxes levied for the partial payment of the current and accrued liability for police disability pension. Amounts collected for the police and firemen's disability and pension are periodically remitted to the state operated Police and Firemen's Disability and Pension Fund.

LAW ENFORCEMENT FUND - to account for the accumulation of proceeds from the public auction of contraband, and the payment of related costs incurred by the Law Enforcement Agency.

RECREATION FUND - to accumulate voted property tax for the purpose of recreation programs.

STREET CONSTRUCTION MAINTENANCE AND REPAIR - required by the Ohio Revised Code to account for that portion of the state gasoline tax and motor vehicle registration fees designated for maintenance of streets within the City.

STATE HIGHWAY FUND - required by the Ohio Revised Code to account for that portion of the state gasoline tax and motor vehicle registration fees designated for maintenance of state highways within the City.

CORPORATE MAINTENANCE FUND -- the function of this fund is to assess small projects that occur during the year, but are not a regular occurrence nor a long-term project. This may include sidewalks, house razing, noxious weeds and lot clean up.

ENFORCEMENT AND EDUCATION FUND - required by the Ohio Revised Code to account for fines received and distributed as a result of convictions pertaining to the operation of a motor vehicle while under the influence of alcohol. Funds may be used to pay cost increases in enforcing this or similar laws.

INDIGENT DRIVERS TREATMENT FUND - required by the Ohio Revised Code to account for fines received as a result of convictions pertaining to operation of a motor vehicle while under the influence of alcohol. Funds may be used to secure treatment of indigent defendants at the discretion of the Municipal Court Judge.

COURT COMPUTER FUND - the Municipal Court has established a fund for the purpose of acquisition, improvement, replacement or repair of Court capital assets and for related staff training. These funds are collected from an additional court cost levied on each case.

URBAN FORESTRY MANAGEMENT FUND - the City utilizes this fund to account for a matching fund grant from the State of Ohio. This grant is to inventory and provide trees throughout the City.

FIRE PROTECTION FUND - to account for the payment of salary and benefits for the hiring of six additional full time firefighters and additional part-time coverage for the City. These firefighters have been incorporated into the general fund. This fund will be closed.

COPS FAST FUND - to account for grant funds from Federal and State sources to assist in the payment of salary and benefits for the hiring of one additional police officer.

VICTIMS ASSISTANCE FUND - to account for grant funds provided by the State of Ohio with matching funds from the City. Services are provided to victims of crime.

NATUREWORKS FUND - to account for grant funds from the State of Ohio for the improvement of parks in the City.

STREET LIGHTING FUND - the City assesses a 1.4 mill rate on all real property to provide city wide public street lights. These funds are collected in the same manner as other assessments by the Lake County Treasurer.

FUTURE RETIREMENT RESERVE FUND – to fund the retirements of employees in the City's operating funds. These funds are derived from a transfer from the General Fund.

CITY OF WILLOUGHBY, OHIO
 COMBINING BALANCE SHEET
 ALL SPECIAL REVENUE FUNDS
 As Of December 31, 1999

	STREET							
	FIRE PENSION	POLICE PENSION	LAW ENFORCEMENT	RECREATION	CONSTRUCTION MAINTENANCE AND REPAIR	STATE HIGHWAY	CORPORATE MAINTENANCE	ENFORCEMENT & EDUCATION
ASSETS								
Equity in City Treasury Cash	\$30,475	\$69,350	\$7,551	\$188,216	\$323,885	\$87,822	\$63,613	\$42,935
Accounts Receivable	0	0	0	2,857	323	0	168	0
Taxes Receivable	134,669	134,669	0	102,437	0	0	0	0
Special Assessments Receivable	0	0	0	0	0	0	673	0
Due from Other Funds	0	0	0	0	0	0	0	437
Due from Other Governments	0	0	0	0	49,134	3,677	0	0
Inventory - Supplies	0	0	0	0	96,145	0	0	0
TOTAL ASSETS	\$165,144	\$204,019	\$7,551	\$293,510	\$469,487	\$91,499	\$64,454	\$43,372
LIABILITIES								
Accounts Payable	\$0	\$0	\$0	\$10,618	\$40,060	\$16,345	\$0	\$0
Salaries, Wages, Benefits Payable	20,410	16,870	0	16,207	44,241	0	0	0
Due to Other Funds	0	0	0	0	0	0	20,000	0
Deferred Revenue	134,669	134,669	0	102,437	0	0	673	0
TOTAL LIABILITIES	\$155,079	\$151,539	\$0	\$129,262	\$84,301	\$16,345	\$20,673	\$0
FUND EQUITY								
Fund Balance:								
Reserved for Encumbrances	\$0	\$0	\$191	\$22,239	\$61,798	\$0	\$42,653	\$0
Reserved for Inventory	0	0	0	0	96,145	0	0	0
Unreserved (Deficit)	10,065	52,480	7,360	142,009	227,243	75,154	1,128	43,372
TOTAL FUND EQUITY	\$10,065	\$52,480	\$7,551	\$164,248	\$385,186	\$75,154	\$43,781	\$43,372
TOTAL LIABILITIES AND FUND EQUITY	\$165,144	\$204,019	\$7,551	\$293,510	\$469,487	\$91,499	\$64,454	\$43,372

INDIGENT DRIVERS	COURT COMPUTER	URBAN FORESTRY MANAGEMENT	FIRE PROTECTION	COPS FAST	VICTIMS ASSISTANCE	NATURE WORKS	STREET LIGHTING	FUTURE RETIREMENT	TOTAL 1999
\$242,324	\$389,798	\$20,934	\$0	\$3,361	\$5,189	\$9,951	\$419,768	\$175,000	\$2,080,172
0	0	0	0	0	0	0	0	0	3,348
0	0	0	0	0	0	0	0	0	371,775
0	0	0	0	0	0	0	468,839	0	469,512
1,407	16,170	0	0	0	0	0	0	0	18,014
0	0	0	0	0	0	0	0	0	52,811
0	0	11,025	0	0	0	0	0	0	107,170
<u>\$243,731</u>	<u>\$405,968</u>	<u>\$31,959</u>	<u>\$0</u>	<u>\$3,361</u>	<u>\$5,189</u>	<u>\$9,951</u>	<u>\$888,607</u>	<u>\$175,000</u>	<u>\$3,102,802</u>
\$2,200	\$1,510	\$303	\$0	\$0	\$131	\$0	\$38,609	\$0	\$109,776
0	0	0	0	9,884	544	0	0	141,099	249,255
0	0	0	0	0	0	24,000	0	0	44,000
0	0	0	0	0	0	0	468,839	0	841,287
<u>\$2,200</u>	<u>\$1,510</u>	<u>\$303</u>	<u>\$0</u>	<u>\$9,884</u>	<u>\$675</u>	<u>\$24,000</u>	<u>\$507,448</u>	<u>\$141,099</u>	<u>\$1,244,318</u>
\$10,175	\$7,788	\$0	\$0	\$0	\$0	\$0	\$2,475	\$0	\$147,319
0	0	11,025	0	0	0	0	0	0	107,170
231,356	396,670	20,631	0	(6,423)	4,514	(14,049)	378,684	33,901	1,603,995
<u>\$241,531</u>	<u>\$404,458</u>	<u>\$31,656</u>	<u>\$0</u>	<u>(\$6,423)</u>	<u>\$4,514</u>	<u>(\$14,049)</u>	<u>\$381,159</u>	<u>\$33,901</u>	<u>\$1,858,484</u>
<u>\$243,731</u>	<u>\$405,968</u>	<u>\$31,959</u>	<u>\$0</u>	<u>\$3,361</u>	<u>\$5,189</u>	<u>\$9,951</u>	<u>\$888,607</u>	<u>\$175,000</u>	<u>\$3,102,802</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES
 ALL SPECIAL REVENUE FUNDS
 For The Year Ended December 31, 1999

	FIRE	POLICE	LAW	STREET	CONSTRUCTION	STATE	CORPORATE	ENFORCEMENT
	PENSION	PENSION	ENFORCEMENT	RECREATION	MAINTENANCE	HIGHWAY	MAINTENANCE	& EDUCATION
					AND REPAIR			
REVENUES:								
Taxes	\$132,119	\$132,119	\$0	\$103,189	\$630,889	\$0	\$0	\$0
Intergovernmental	12,884	12,884	0	71,346	54,887	51,121	0	0
Charges for Services	0	0	0	179,150	317	0	0	0
Special Assessments	0	0	0	0	0	0	42,258	0
Miscellaneous	0	0	605	15,247	2,522	0	0	4,247
Total Revenues	\$145,003	\$145,003	\$605	\$368,932	\$688,615	\$51,121	\$42,258	\$4,247
EXPENDITURES:								
Current:								
Security of Persons and Property	\$561,445	\$444,833	\$3,064	\$0	\$0	\$0	\$0	\$0
Leisure Time Activities	0	0	0	586,712	0	0	0	0
Community Environment	0	0	0	0	0	0	36,285	0
Transportation	0	0	0	0	1,206,567	32,690	0	0
General Government	0	0	0	0	0	0	120	0
Capital Expenditures	0	0	0	0	0	0	0	0
Total Expenditures	\$561,445	\$444,833	\$3,064	\$586,712	\$1,206,567	\$32,690	\$36,405	\$0
Excess of Revenue Over (Under) Expenditures	(\$416,442)	(\$299,830)	(\$2,459)	(\$217,780)	(\$517,952)	\$18,431	\$5,853	\$4,247
OTHER FINANCING SOURCES (USES):								
Transfers In (Out)	\$420,000	\$305,000	\$0	\$260,000	\$340,000	\$0	\$0	\$0
Total Other Financing Sources (Uses)	\$420,000	\$305,000	\$0	\$260,000	\$340,000	\$0	\$0	\$0
Excess Revenue and Other Sources Over (Under) Expenditures and Other Uses								
	\$3,558	\$5,170	(\$2,459)	\$42,220	(\$177,952)	\$18,431	\$5,853	\$4,247
FUND BALANCE JANUARY 1	\$6,507	\$47,310	\$10,010	\$122,028	\$608,490	\$56,723	\$37,928	\$39,125
RESIDUAL EQUITY TRANSFER OUT INCREASE (DECREASE) IN RESERVE FOR INVENTORY								
	0	0	0	0	(45,352)	0	0	0
FUND BALANCE AT DECEMBER 31	\$10,065	\$52,480	\$7,551	\$164,248	\$585,186	\$75,154	\$43,781	\$43,372

INDIGENT DRIVERS	COURT COMPLITER	URBAN FORESTRY MANAGEMENT	FIRE PROTECTION	COPS EAST	VICTIMS ASSISTANCE	NATURE WORKS	STREET LIGHTING	FUTURE RETIREMENT	TOTAL 1999
\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$998,316
0	0	0	0	0	26,801	0	0	0	229,923
0	0	0	0	0	0	0	0	0	179,467
0	0	0	0	0	0	0	580,628	0	622,886
<u>34,646</u>	<u>233,550</u>	<u>13,800</u>	<u>0</u>	<u>546</u>	<u>520</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>305,683</u>
<u>\$34,646</u>	<u>\$233,550</u>	<u>\$13,800</u>	<u>\$0</u>	<u>\$546</u>	<u>\$27,321</u>	<u>\$0</u>	<u>\$580,628</u>	<u>\$0</u>	<u>\$2,336,275</u>
\$0	\$0	\$0	(\$13,057)	\$73,209	\$35,663	\$0	\$468,173	\$0	\$1,573,330
0	0	0	0	0	0	0	0	0	586,712
0	0	15,671	0	0	0	0	0	0	51,956
0	0	0	0	0	0	0	0	0	1,239,257
15,580	83,114	0	0	0	0	0	0	141,099	239,913
<u>0</u>	<u>42,293</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>42,293</u>
<u>\$15,580</u>	<u>\$125,407</u>	<u>\$15,671</u>	<u>(\$13,057)</u>	<u>\$73,209</u>	<u>\$35,663</u>	<u>\$0</u>	<u>\$468,173</u>	<u>\$141,099</u>	<u>\$3,733,461</u>
\$19,066	\$108,143	(\$1,871)	\$13,057	(\$72,663)	(\$8,342)	\$0	\$112,455	(\$141,099)	(\$1,397,186)
\$0	\$0	\$0	\$0	\$60,000	\$0	\$0	\$0	\$175,000	\$1,560,000
\$0	\$0	\$0	\$0	\$60,000	\$0	\$0	\$0	\$175,000	\$1,560,000
\$19,066	\$108,143	(\$1,871)	\$13,057	(\$12,663)	(\$8,342)	\$0	\$112,455	\$33,901	\$162,814
\$222,465	\$296,315	\$33,527	\$153,263	\$6,140	\$12,856	(\$14,049)	\$268,704	\$0	\$1,907,342
			(166,320)						(166,320)
0	0	0	0	0	0	0	0	0	(45,352)
<u>\$241,531</u>	<u>\$404,458</u>	<u>\$31,656</u>	<u>\$0</u>	<u>(\$6,523)</u>	<u>\$6,514</u>	<u>(\$14,049)</u>	<u>\$381,159</u>	<u>\$33,901</u>	<u>\$1,838,484</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES-BUDGET & ACTUAL
 ALL SPECIAL REVENUE FUNDS
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

A-3



FIRE PENSION FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>FAVORABLE VARIANCE (UNFAVORABLE)</u>
REVENUES:			
Taxes	\$127,662	\$132,119	\$4,457
Intergovernmental	<u>13,170</u>	<u>12,884</u>	<u>(286)</u>
Total Revenues	<u>\$140,832</u>	<u>\$145,003</u>	<u>\$4,171</u>
EXPENDITURES:			
Security of Persons and Property	<u>\$572,772</u>	<u>\$558,397</u>	<u>\$14,375</u>
Total Expenditures	<u>\$572,772</u>	<u>\$558,397</u>	<u>\$14,375</u>
Excess of Revenues Over (Under) Expenditures	<u>(\$431,940)</u>	<u>(\$413,394)</u>	<u>\$18,546</u>
OTHER FINANCING SOURCES (USES):			
Transfer In	<u>\$420,000</u>	<u>\$420,000</u>	<u>\$0</u>
Total Other Financing Sources (Uses)	<u>\$420,000</u>	<u>\$420,000</u>	<u>\$0</u>
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	<u>(\$11,940)</u>	<u>\$6,606</u>	<u>\$18,546</u>
FUND BALANCE AT BEGINNING OF YEAR	<u>23,869</u>	<u>23,869</u>	<u>0</u>
FUND BALANCE AT END OF YEAR	<u>\$11,929</u>	<u>\$30,475</u>	<u>\$18,546</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES-BUDGET & ACTUAL
 ALL SPECIAL REVENUE FUNDS
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

A-3 (CONTINUED)

POLICE PENSION FUND			
	BUDGET	ACTUAL	FAVORABLE VARIANCE (UNFAVORABLE)
REVENUES:			
Taxes	\$127,662	\$132,119	\$4,457
Intergovernmental	13,170	12,884	(286)
Total Revenues	<u>\$140,832</u>	<u>\$145,003</u>	<u>\$4,171</u>
EXPENDITURES:			
Security of Persons and Property	\$485,220	\$442,447	\$42,773
Total Expenditures	<u>\$485,220</u>	<u>\$442,447</u>	<u>\$42,773</u>
Excess of Revenues Over (Under) Expenditures	<u>(\$344,388)</u>	<u>(\$297,444)</u>	<u>\$46,944</u>
OTHER FINANCING SOURCES (USES):			
Transfer In	\$305,000	\$305,000	\$0
Total Other Financing Sources (Uses)	<u>\$305,000</u>	<u>\$305,000</u>	<u>\$0</u>
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	<u>(\$39,388)</u>	<u>\$7,556</u>	<u>\$46,944</u>
FUND BALANCE AT BEGINNING OF YEAR	61,794	61,794	0
FUND BALANCE AT END OF YEAR	<u>\$22,406</u>	<u>\$69,350</u>	<u>\$46,944</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES-BUDGET & ACTUAL
 ALL SPECIAL REVENUE FUNDS
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

A-3 (CONTINUED)

LAW ENFORCEMENT FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>FAVORABLE VARIANCE (UNFAVORABLE)</u>
REVENUES:			
Fines, Licenses, Permits	<u>\$1,000</u>	<u>\$605</u>	<u>(\$395)</u>
Total Revenues	<u>\$1,000</u>	<u>\$605</u>	<u>(\$395)</u>
EXPENDITURES:			
Security of Persons and Property	<u>\$10,000</u>	<u>\$3,255</u>	<u>\$6,745</u>
Total Expenditures	<u>\$10,000</u>	<u>\$3,255</u>	<u>\$6,745</u>
Excess of Revenues Over (Under) Expenditures	<u>(\$9,000)</u>	<u>(\$2,650)</u>	<u>\$6,350</u>
OTHER FINANCING SOURCES (USES):			
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	<u>(\$9,000)</u>	<u>(\$2,650)</u>	<u>\$6,350</u>
FUND BALANCE AT BEGINNING OF YEAR	<u>10,010</u>	<u>10,010</u>	<u>0</u>
FUND BALANCE AT END OF YEAR	<u>\$1,010</u>	<u>\$7,360</u>	<u>\$6,350</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES-BUDGET & ACTUAL
 ALL SPECIAL REVENUE FUNDS
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

A-3 (CONTINUED)

RECREATION FUND			
	BUDGET	ACTUAL	FAVORABLE VARIANCE (UNFAVORABLE)
REVENUES:			
Taxes	\$98,548	\$103,189	\$4,641
Intergovernmental	37,160	71,346	34,186
Charges for Services	140,000	178,354	38,354
Other	15,000	14,661	(339)
Total Revenues	<u>\$290,708</u>	<u>\$367,550</u>	<u>\$76,842</u>
EXPENDITURES:			
Leisure Time Activities	<u>\$659,949</u>	<u>\$603,683</u>	<u>\$56,266</u>
Total Expenditures	<u>\$659,949</u>	<u>\$603,683</u>	<u>\$56,266</u>
Excess of Revenues Over (Under) Expenditures	(\$369,241)	(\$236,133)	\$133,108
OTHER FINANCING SOURCES (USES):			
Transfer In	<u>\$260,000</u>	<u>\$260,000</u>	\$0
Total Other Financing Sources (Uses)	<u>\$260,000</u>	<u>\$260,000</u>	\$0
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	(\$109,241)	\$23,867	\$133,108
FUND BALANCE AT BEGINNING OF YEAR	<u>132,080</u>	<u>132,080</u>	0
Prior Year Encumbrances Appropriated	2,175	2,175	0
FUND BALANCE AT END OF YEAR	<u>\$25,014</u>	<u>\$158,122</u>	<u>\$133,108</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES-BUDGET & ACTUAL
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

A-3 (CONTINUED)

STREET CONSTRUCTION
 MAINTENANCE AND REPAIR FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>FAVORABLE VARIANCE (UNEAVORABLE)</u>
REVENUES:			
Taxes	\$587,000	\$630,889	\$43,889
Intergovernmental	54,000	55,463	1,463
Charges for Services	700	317	(383)
Other	<u>0</u>	<u>0</u>	<u>0</u>
Total Revenues	<u>\$641,700</u>	<u>\$686,669</u>	<u>\$44,969</u>
EXPENDITURES:			
Transportation	<u>\$1,329,023</u>	<u>\$1,179,801</u>	<u>\$149,222</u>
Total Expenditures	<u>\$1,329,023</u>	<u>\$1,179,801</u>	<u>\$149,222</u>
Excess of Revenues Over (Under) Expenditures & Other Uses	<u>(\$687,323)</u>	<u>(\$493,132)</u>	<u>\$194,191</u>
OTHER FINANCING SOURCES (USES):			
Transfer In	\$340,000	\$340,000	\$0
Other	<u>4,000</u>	<u>2,264</u>	<u>(1,736)</u>
Total Other Financing Sources (Uses)	<u>\$344,000</u>	<u>\$342,264</u>	<u>(\$1,736)</u>
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	<u>(\$343,323)</u>	<u>(\$150,868)</u>	<u>\$192,455</u>
FUND BALANCE AT BEGINNING OF YEAR	<u>368,680</u>	<u>368,680</u>	<u>0</u>
Prior Year Encumbrances Appropriated	<u>7,334</u>	<u>7,334</u>	<u>0</u>
FUND BALANCE AT END OF YEAR	<u>\$32,691</u>	<u>\$225,146</u>	<u>\$192,455</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES-BUDGET & ACTUAL
 ALL SPECIAL REVENUE FUNDS
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

A-3 (CONTINUED)

STATE HIGHWAY FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>FAVORABLE VARIANCE (UNFAVORABLE)</u>
REVENUES:			
Intergovernmental	<u>\$48,250</u>	<u>\$51,153</u>	<u>\$2,903</u>
Total Revenues	<u>\$48,250</u>	<u>\$51,153</u>	<u>\$2,903</u>
EXPENDITURES:			
Transportation	<u>\$35,000</u>	<u>\$32,689</u>	<u>\$2,311</u>
Total Expenditures	<u>\$35,000</u>	<u>\$32,689</u>	<u>\$2,311</u>
Excess of Revenues Over (Under) Expenditures	<u>\$13,250</u>	<u>\$18,464</u>	<u>\$5,214</u>
OTHER FINANCING SOURCES (USES):			
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	<u>\$13,250</u>	<u>\$18,464</u>	<u>\$5,214</u>
FUND BALANCE AT BEGINNING OF YEAR	<u>53,014</u>	<u>53,014</u>	<u>0</u>
Prior Year Encumbrances Appropriated	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE AT END OF YEAR	<u>\$66,264</u>	<u>\$71,478</u>	<u>\$5,214</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES-BUDGET & ACTUAL
 ALL SPECIAL REVENUE FUNDS
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

A-3 (CONTINUED)

CORPORATE MAINTENANCE FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>FAVORABLE VARIANCE (UNFAVORABLE)</u>
REVENUES:			
Other -Special Assessment	\$33,000	\$43,041	\$10,041
Total Revenues	\$33,000	\$43,041	\$10,041
EXPENDITURES:			
Community Environment	\$80,500	\$73,395	\$7,105
General Government	0	120	(120)
Total Expenditures	\$80,500	\$73,515	\$6,985
Excess of Revenues Over (Under) Expenditures	(\$47,500)	(\$30,474)	\$17,026
OTHER FINANCING SOURCES (USES):			
Advance In	\$20,000	\$20,000	\$0
Total Other Financing Sources (Uses)	\$20,000	\$20,000	\$0
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	(\$27,500)	(\$10,474)	\$17,026
FUND BALANCE AT BEGINNING OF YEAR	29,473	29,473	0
Prior Year Encumbrances Appropriated	1,960	1,960	0
FUND BALANCE AT END OF YEAR	\$3,933	\$20,959	\$17,026

CITY OF WILLOUGHBY, OHIO
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES-BUDGET & ACTUAL
 ALL SPECIAL REVENUE FUNDS
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

A-3 (CONTINUED)

ENFORCEMENT & EDUCATION FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>FAVORABLE VARIANCE (UNFAVORABLE)</u>
REVENUES:			
Fines, Licenses, Permits	<u>\$4,000</u>	<u>\$4,081</u>	<u>\$81</u>
Total Revenues	<u>\$4,000</u>	<u>\$4,081</u>	<u>\$81</u>
EXPENDITURES:			
Security of Persons and Property	<u>\$40,000</u>	<u>\$0</u>	<u>\$40,000</u>
Total Expenditures	<u>\$40,000</u>	<u>\$0</u>	<u>\$40,000</u>
Excess of Revenues Over (Under) Expenditures	<u>(\$36,000)</u>	<u>\$4,081</u>	<u>\$40,081</u>
OTHER FINANCING SOURCES (USES):			
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	<u>(\$36,000)</u>	<u>\$4,081</u>	<u>\$40,081</u>
FUND BALANCE AT BEGINNING OF YEAR	<u>38,854</u>	<u>38,854</u>	<u>0</u>
FUND BALANCE AT END OF YEAR	<u>\$2,854</u>	<u>\$42,935</u>	<u>\$40,081</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES-BUDGET & ACTUAL
 ALL SPECIAL REVENUE FUNDS
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

A-3 (CONTINUED)

INDIGENT DRIVERS			
	BUDGET	ACTUAL	FAVORABLE VARIANCE (UNFAVORABLE)
REVENUES:			
Fines, Licenses, Permits	<u>\$35,000</u>	<u>\$34,978</u>	(\$22)
Total Revenues	<u>\$35,000</u>	<u>\$34,978</u>	(\$22)
EXPENDITURES:			
General Government	<u>\$50,000</u>	<u>\$15,000</u>	\$35,000
Total Expenditures	<u>\$50,000</u>	<u>\$15,000</u>	\$35,000
Excess of Revenues Over (Under) Expenditures	(<u>\$15,000</u>)	<u>\$19,978</u>	\$34,978
OTHER FINANCING SOURCES (USES):			
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	\$0
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	(\$15,000)	\$19,978	\$34,978
FUND BALANCE AT BEGINNING OF YEAR	<u>209,971</u>	<u>209,971</u>	0
FUND BALANCE AT END OF YEAR	<u>\$194,971</u>	<u>\$229,949</u>	\$34,978

CITY OF WILLOUGHBY, OHIO
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
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 ALL SPECIAL REVENUE FUNDS
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

A-3 (CONTINUED)

COURT COMPUTER FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>FAVORABLE VARIANCE (UNFAVORABLE)</u>
REVENUES:			
Fines, Licenses, Permits	<u>\$210,000</u>	<u>\$217,833</u>	<u>\$7,833</u>
Total Revenues	<u>\$210,000</u>	<u>\$217,833</u>	<u>\$7,833</u>
EXPENDITURES:			
General Government	\$200,000	\$58,586	\$141,414
Capital	0	48,058	(48,058)
Total Expenditures	<u>\$200,000</u>	<u>\$106,644</u>	<u>\$93,356</u>
Excess of Revenues Over (Under) Expenditures	<u>\$10,000</u>	<u>\$111,189</u>	<u>\$101,189</u>
OTHER FINANCING SOURCES (USES):			
Other	\$0	\$18,307	\$18,307
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$18,307</u>	<u>\$18,307</u>
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	\$10,000	\$129,496	\$119,496
FUND BALANCE AT BEGINNING OF YEAR	251,151	251,151	0
Prior Year Encumbrances Appropriated	13	13	0
FUND BALANCE AT END OF YEAR	<u>\$261,164</u>	<u>\$380,660</u>	<u>\$119,496</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
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 ALL SPECIAL REVENUE FUNDS
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A-3 (CONTINUED)

URBAN FORESTRY MANAGEMENT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>FAVORABLE VARIANCE (UNFAVORABLE)</u>
REVENUES:			
Fees	<u>\$10,000</u>	<u>\$13,800</u>	<u>\$3,800</u>
Total Revenues	<u>\$10,000</u>	<u>\$13,800</u>	<u>\$3,800</u>
EXPENDITURES:			
Community Environment	<u>\$20,000</u>	<u>\$15,368</u>	<u>\$4,632</u>
Total Expenditures	<u>\$20,000</u>	<u>\$15,368</u>	<u>\$4,632</u>
Excess of Revenues Over (Under) Expenditures	<u>(\$10,000)</u>	<u>(\$1,568)</u>	<u>\$8,432</u>
OTHER FINANCING SOURCES (USES):			
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	<u>(\$10,000)</u>	<u>(\$1,568)</u>	<u>\$8,432</u>
FUND BALANCE AT BEGINNING OF YEAR	<u>22,502</u>	<u>22,502</u>	<u>0</u>
FUND BALANCE AT END OF YEAR	<u>\$12,502</u>	<u>\$20,934</u>	<u>\$8,432</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES-BUDGET & ACTUAL
 ALL SPECIAL REVENUE FUNDS
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A-3 (CONTINUED)

FIRE PROTECTION FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>FAVORABLE VARIANCE (UNFAVORABLE)</u>
REVENUES:			
Other	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Revenues	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
EXPENDITURES:			
Security of Persons and Property	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Excess of Revenues Over (Under) Expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
OTHER FINANCING SOURCES (USES):			
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
FUND BALANCE AT BEGINNING OF YEAR	166,320	166,320	0
RESIDUAL EQUITY TRANSFER OUT	<u>(166,320)</u>	<u>(166,320)</u>	<u>0</u>
FUND BALANCE AT END OF YEAR	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
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A-3 (CONTINUED)

COPS FAST PROGRAM

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>FAVORABLE VARIANCE (UNFAVORABLE)</u>
REVENUES:			
Other	<u>\$546</u>	<u>\$546</u>	<u>\$0</u>
Total Revenues	<u>\$546</u>	<u>\$546</u>	<u>\$0</u>
EXPENDITURES:			
Security of Persons and Property	<u>\$72,576</u>	<u>\$71,604</u>	<u>\$972</u>
Total Expenditures	<u>\$72,576</u>	<u>\$71,604</u>	<u>\$972</u>
Excess of Revenues Over (Under) Expenditures	<u>(\$72,030)</u>	<u>(\$71,058)</u>	<u>\$972</u>
OTHER FINANCING SOURCES (USES):			
Transfer In	<u>\$60,000</u>	<u>\$60,000</u>	<u>\$0</u>
Total Other Financing Sources (Uses)	<u>\$60,000</u>	<u>\$60,000</u>	<u>\$0</u>
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	<u>(\$12,030)</u>	<u>(\$11,058)</u>	<u>\$972</u>
FUND BALANCE AT BEGINNING OF YEAR	<u>14,419</u>	<u>14,419</u>	<u>0</u>
FUND BALANCE AT END OF YEAR	<u>\$2,389</u>	<u>\$3,361</u>	<u>\$972</u>

CITY OF WILLOUGHBY, OHIO
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A-3 (CONTINUED)

VICTIMS ASSISTANCE GRANT FUND

	BUDGET	ACTUAL	FAVORABLE VARIANCE (UNFAVORABLE)
REVENUES:			
Intergovernmental	\$24,954	\$26,801	\$1,847
Total Revenues	<u>\$24,954</u>	<u>\$26,801</u>	<u>\$1,847</u>
EXPENDITURES:			
Security of Persons and Property	\$37,405	\$35,713	\$1,692
Total Expenditures	<u>\$37,405</u>	<u>\$35,713</u>	<u>\$1,692</u>
Excess of Revenues Over (Under) Expenditures	(\$12,451)	(\$8,912)	\$3,539
OTHER FINANCING SOURCES (USES):			
Other	\$0	\$520	\$520
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$520</u>	<u>\$520</u>
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	(\$12,451)	(\$8,392)	\$4,059
FUND BALANCE AT BEGINNING OF YEAR	13,581	13,581	0
FUND BALANCE AT END OF YEAR	<u>\$1,130</u>	<u>\$5,189</u>	<u>\$4,059</u>

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 FOR THE YEAR ENDED DECEMBER 31, 1999

A-3 (CONTINUED)

NATUREWORKS GRANT PROGRAM

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>FAVORABLE VARIANCE (UNFAVORABLE)</u>
REVENUES:			
Intergovernmental	\$0	\$0	\$0
Total Revenues	\$0	\$0	\$0
EXPENDITURES:			
Capital	\$0	\$0	\$0
Total Expenditures	\$0	\$0	\$0
Excess of Revenues Over (Under) Expenditures	\$0	\$0	\$0
OTHER FINANCING SOURCES (USES):			
Total Other Financing Sources (Uses)	\$0	\$0	\$0
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	\$0	\$0	\$0
FUND BALANCE AT BEGINNING OF YEAR	9,951	9,951	0
FUND BALANCE AT END OF YEAR	<u>\$9,951</u>	<u>\$9,951</u>	<u>\$0</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES-BUDGET & ACTUAL
 ALL SPECIAL REVENUE FUNDS
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

A-3 (CONTINUED)

STREET LIGHTING FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>FAVORABLE VARIANCE (UNFAVORABLE)</u>
REVENUES:			
Other -Special Assessment	<u>\$550,051</u>	<u>\$580,628</u>	<u>\$30,577</u>
Total Revenues	<u>\$550,051</u>	<u>\$580,628</u>	<u>\$30,577</u>
EXPENDITURES:			
Security of Persons and Property	<u>\$515,000</u>	<u>\$470,038</u>	<u>\$44,962</u>
Total Expenditures	<u>\$515,000</u>	<u>\$470,038</u>	<u>\$44,962</u>
Excess of Revenues Over (Under) Expenditures	<u>\$35,051</u>	<u>\$110,590</u>	<u>\$75,539</u>
OTHER FINANCING SOURCES (USES):			
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	<u>\$35,051</u>	<u>\$110,590</u>	<u>\$75,539</u>
FUND BALANCE AT BEGINNING OF YEAR	<u>306,702</u>	<u>306,702</u>	<u>0</u>
FUND BALANCE AT END OF YEAR	<u>\$341,753</u>	<u>\$417,292</u>	<u>\$75,539</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES-BUDGET & ACTUAL
 ALL SPECIAL REVENUE FUNDS
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

A-3 (CONTINUED)



FUTURE RETIREMENT FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>FAVORABLE VARIANCE (UNFAVORABLE)</u>
REVENUES:			
Other	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Revenues	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
EXPENDITURES:			
General Government	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Excess of Revenues Over (Under) Expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
OTHER FINANCING SOURCES (USES):			
Transfer In	<u>\$175,000</u>	<u>\$175,000</u>	<u>\$0</u>
Total Other Financing Sources (Uses)	<u>\$175,000</u>	<u>\$175,000</u>	<u>\$0</u>
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	<u>\$175,000</u>	<u>\$175,000</u>	<u>\$0</u>
FUND BALANCE AT BEGINNING OF YEAR	<u>0</u>	<u>0</u>	<u>0</u>
FUND BALANCE AT END OF YEAR	<u>\$175,000</u>	<u>\$175,000</u>	<u>\$0</u>

DEBT SERVICE FUNDS

To account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

GENERAL BOND RETIREMENT FUND - to accumulate monies for the payment of interest and principal on General Obligation Bonds as well as a voter approved levy for an Ohio Water Development Authority (OWDA) Loan for the Waste Water Treatment Plant improvements in 1972.

SPECIAL ASSESSMENT FUND - to accumulate special revenues collected by the County Treasurer and remitted to the City by the County Auditor for payment of special assessment bonds and coupons. These bonds and coupons were sold to finance construction of various projects that were deemed to benefit only those residents in the immediate area of the project and are paid for by those residents through assessments against their property.

Outstanding Bond Issues are:

Sanitary Sewer Improvement (1970-2000)

Euclid Avenue, Shankland Road to Eido Sanitary Sewer (1970-2000)

F-1 Storm and Sanitary Sewer on Reeves Road (1982-2002)

Industrial Parks Improvements (1984-2003)

Halle, Strumbly, Tioga and Meadowland Improvement (1987-2006)

Glenbrook Road Improvement (1996-2016)

CITY OF WILLOUGHBY, OHIO
 COMBINING BALANCE SHEET
 ALL DEBT SERVICE FUNDS
 AS OF DECEMBER 31, 1999

B-1

	GENERAL BOND RETIREMENT	SPECIAL ASSESSMENTS	TOTAL 1999
ASSETS			
Equity in City Treasury Cash	\$111,599	\$527,838	\$639,437
Receivables:			
Taxes	1,397,956	0	1,397,956
Special Assessments	0	2,844,771	2,844,771
Accrued Interest	0	149	149
Due from Other Funds	<u>1,597,836</u>	<u>0</u>	<u>1,597,836</u>
TOTAL ASSETS	<u>\$3,107,391</u>	<u>\$3,372,758</u>	<u>\$6,480,149</u>
LIABILITIES			
Accounts Payable	\$750	\$0	\$750
Matured Bonds & Interest Payable	3,243	0	3,243
Deferred Revenue	<u>1,397,956</u>	<u>2,844,771</u>	<u>4,242,727</u>
TOTAL LIABILITIES	<u>\$1,401,949</u>	<u>\$2,844,771</u>	<u>\$4,246,720</u>
FUND EQUITY			
Fund Balance			
Reserved for Encumbrances	\$9,877	\$0	\$9,877
Reserved for Long Term Loan-Airport	1,597,836	0	1,597,836
Reserved for Debt Service	<u>97,729</u>	<u>527,987</u>	<u>625,716</u>
TOTAL FUND EQUITY	<u>\$1,705,442</u>	<u>\$527,987</u>	<u>\$2,233,429</u>
 TOTAL LIABILITIES & FUND EQUITY	 <u>\$3,107,391</u>	 <u>\$3,372,758</u>	 <u>\$6,480,149</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING STATEMENT OF REVENUES, EXPENDITURES
 AND CHANGES IN FUND BALANCES
 ALL DEBT SERVICE FUNDS
 For the Year Ended December 31, 1999

B-2

	GENERAL BOND RETIREMENT	SPECIAL ASSESSMENTS	TOTAL 1999
REVENUES:			
Taxes	\$1,360,822	\$0	\$1,360,822
Intergovernmental	132,708	0	132,708
Special Assessments	0	554,790	554,790
Interest Income	2,876	1,758	4,634
Miscellaneous	0	0	0
TOTAL REVENUES	<u>\$1,496,406</u>	<u>\$556,548</u>	<u>\$2,052,954</u>
EXPENDITURES:			
Current:			
General Government	\$36,431	\$16,375	\$52,806
Debt Service:			
Principal	720,015	366,780	1,086,795
Interest	617,701	198,146	815,847
TOTAL EXPENDITURES	<u>\$1,374,147</u>	<u>\$581,301</u>	<u>\$1,955,448</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>\$122,259</u>	<u>(\$24,753)</u>	<u>\$97,506</u>
OTHER FINANCING SOURCES (USES):			
Operating Transfers In (Out)	<u>\$50,000</u>	<u>\$0</u>	<u>\$50,000</u>
TOTAL OTHER FINANCING SOURCES (USES)	<u>\$50,000</u>	<u>\$0</u>	<u>\$50,000</u>
EXCESS OF REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	<u>\$172,259</u>	<u>(\$24,753)</u>	<u>\$147,506</u>
FUND BALANCE JANUARY 1, 1999	<u>\$1,533,183</u>	<u>\$552,740</u>	<u>\$2,085,923</u>
FUND BALANCE DECEMBER 31, 1999	<u>\$1,705,442</u>	<u>\$527,987</u>	<u>\$2,233,429</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES-BUDGET & ACTUAL
 DEBT SERVICE FUNDS
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

B-3



GENERAL BOND RETIREMENT FUND

	BUDGET	ACTUAL	FAVORABLE VARIANCE (UNFAVORABLE)
REVENUES:			
Taxes	\$1,314,217	\$1,360,822	\$46,605
Intergovernmental	135,660	132,708	(2,952)
Interest Income	<u>5,000</u>	<u>2,876</u>	<u>(2,124)</u>
Total Revenues	<u>\$1,454,877</u>	<u>\$1,496,406</u>	<u>\$41,529</u>
EXPENDITURES:			
General Government	\$38,000	\$38,270	(\$270)
Debt Service			
Principal	790,014	840,015	(50,001)
Interest	<u>710,041</u>	<u>658,725</u>	<u>51,316</u>
Total Expenditures	<u>\$1,538,055</u>	<u>\$1,537,010</u>	<u>\$1,045</u>
Excess of Revenues Over (Under) Expenditures	<u>(\$83,178)</u>	<u>(\$40,604)</u>	<u>\$42,574</u>
OTHER FINANCING SOURCES (USES):			
Other	\$0	\$3,243	\$3,243
Operating Transfer In	<u>50,000</u>	<u>50,000</u>	<u>0</u>
Total Other Financing Sources (Uses)	<u>\$50,000</u>	<u>\$53,243</u>	<u>\$3,243</u>
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	<u>(\$33,178)</u>	<u>\$12,639</u>	<u>\$45,817</u>
FUND BALANCE AT BEGINNING OF YEAR	<u>88,333</u>	<u>88,333</u>	<u>0</u>
FUND BALANCE AT END OF YEAR	<u>\$55,155</u>	<u>\$100,972</u>	<u>\$45,817</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING SCHEDULE OF REVENUES, EXPENDITURES, AND
 CHANGES IN FUND BALANCES-BUDGET & ACTUAL
 DEBT SERVICE FUNDS
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

B-3 (CONTINUED)

SPECIAL ASSESSMENTS			
	BUDGET	ACTUAL	FAVORABLE VARIANCE (UNFAVORABLE)
REVENUES:			
Other-Bond Collection	\$600,000	\$554,789	(\$45,211)
Interest Income	2,500	1,781	(719)
Total Revenues	<u>\$602,500</u>	<u>\$556,570</u>	<u>(\$45,930)</u>
EXPENDITURES:			
General Government	\$20,000	\$16,375	\$3,625
Debt Service			
Principal	366,780	366,780	0
Interest	<u>198,145</u>	<u>198,145</u>	<u>0</u>
Total Expenditures	<u>\$584,925</u>	<u>\$581,300</u>	<u>\$3,625</u>
Excess of Revenues Over (Under) Expenditures	<u>\$17,575</u>	<u>(\$24,730)</u>	<u>(\$42,305)</u>
OTHER FINANCING SOURCES (USES):			
Total Other Financing Sources (Uses)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	\$17,575	(\$24,730)	(\$42,305)
FUND BALANCE AT BEGINNING OF YEAR	<u>552,568</u>	<u>552,568</u>	<u>0</u>
FUND BALANCE AT END OF YEAR	<u>\$570,143</u>	<u>\$527,838</u>	<u>(\$42,305)</u>

CAPITAL PROJECTS FUND

To account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary, special assessment, or trust funds).

CAPITAL PROJECTS FUND - to account for various capital projects and equipment financed by income tax receipts, interest and sale of capital assets.

Since there is only one Capital Projects Fund and comparative financial statements are not presented and the legal level of budgetary control is not greater than the program level, there are no additional presentations in this section of the CAFR. Capital Projects Fund financial statements can be found in the General Purpose (Combined) Financial Statements.

ENTERPRISE FUNDS

To account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including allocations) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where it has been decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purpose.

GOLF COURSE FUND - to account for the operation and services provided at the Willoughby Lost Nation Golf Course (18 hole, 72 par) acquired in May 1987. Actual operation by the City began October 1, 1987. This property is adjacent to the airport.

SEWER FUND - to account for sanitary sewer services provided to the residential and commercial users of the cities of Willoughby and Eastlake.

AIRPORT FUND - to account for the operations and services provided at Willoughby Lost Nation Municipal Airport acquired in May 1986.

All activities necessary to provide the above services are accounted for in each particular fund including, but not limited to, administration, operations maintenance, financing and related debt service, and billing collection.

CITY OF WILLOUGHBY, OHIO
 COMBINING BALANCE SHEET
 ALL ENTERPRISE FUNDS
 As Of DECEMBER 31, 1999

C-1

	GOLF COURSE FUND	SEWER FUND	AIRPORT FUND	TOTAL 1999
ASSETS				
CURRENT ASSETS				
Equity in City Treasury Cash	\$223,798	\$2,335,721	\$150,953	\$2,710,472
Accounts Receivable	2,458	35,484	107,048	144,990
Due from Other Funds	6,170	184,942	1,333	192,445
Due from Other Governments	0	647,367	0	647,367
Prepaid Expenses	3,911	18,360	3,512	25,783
Inventory	1,795	35,457	0	37,252
TOTAL CURRENT ASSETS	<u>\$238,132</u>	<u>\$3,257,331</u>	<u>\$262,846</u>	<u>\$3,758,309</u>
RESTRICTED ASSETS				
Cash Investments	\$0	\$1,328,461	\$0	\$1,328,461
FIXED ASSETS				
Land	\$1,799,950	\$400,698	\$7,732,929	\$9,933,577
Improvements	771,645	17,217,182	7,121,216	25,110,043
Building	86,271	16,748,189	149,972	16,984,432
Equipment	321,715	6,164,190	187,415	6,673,320
Construction in Progress	0	2,587,569	24,456	2,612,025
TOTAL FIXED ASSETS	<u>\$2,979,581</u>	<u>\$43,117,828</u>	<u>\$15,215,988</u>	<u>\$61,313,397</u>
Accumulated Depreciation	(469,635)	(15,438,728)	(3,386,652)	(19,295,015)
TOTAL NET FIXED ASSETS	<u>\$2,509,946</u>	<u>\$27,679,100</u>	<u>\$11,829,336</u>	<u>\$42,018,382</u>
TOTAL ASSETS	<u>\$2,748,078</u>	<u>\$32,264,892</u>	<u>\$12,092,182</u>	<u>\$47,105,152</u>

continued on following page

CITY OF WILLOUGHBY, OHIO
 COMBINING BALANCE SHEET
 ALL ENTERPRISE FUNDS
 As Of DECEMBER 31, 1999

C-1 (CONTINUED)

	GOLF COURSE FUND	SEWER FUND	AIRPORT FUND	TOTAL 1999
LIABILITIES AND FUND EQUITY				
CURRENT LIABILITIES				
Accounts Payable	\$2,099	\$776,193	\$23,509	\$801,801
Salaries, Wages & Benefits Payable	27,835	523,238	20,305	571,378
Accrued Interest Payable	10,296	192,664	4,169	207,129
Property Tax Payable	0	0	42,461	42,461
Due to Other Funds	1,993	1,264	3,105,768	3,109,025
Bonds Payable - Current	<u>130,000</u>	<u>473,921</u>	<u>106,280</u>	<u>710,201</u>
TOTAL CURRENT LIABILITIES	<u>\$172,223</u>	<u>\$1,967,280</u>	<u>\$3,302,492</u>	<u>\$5,441,995</u>
LONG - TERM LIABILITIES				
Bonds Payable - Net	<u>\$1,635,000</u>	<u>\$5,187,601</u>	<u>\$1,096,483</u>	<u>\$7,919,084</u>
TOTAL LONG - TERM LIABILITIES	<u>\$1,635,000</u>	<u>\$5,187,601</u>	<u>\$1,096,483</u>	<u>\$7,919,084</u>
TOTAL LIABILITIES	<u>\$1,807,223</u>	<u>\$7,154,881</u>	<u>\$4,398,975</u>	<u>\$13,361,079</u>
FUND EQUITY				
Contributed Capital	\$19,900	\$23,373,926	\$13,101,365	\$36,495,191
Less: Amortization	<u>(11,940)</u>	<u>(8,586,675)</u>	<u>(2,684,297)</u>	<u>(11,282,912)</u>
Contributed Capital - Net	<u>\$7,960</u>	<u>\$14,787,251</u>	<u>\$10,417,068</u>	<u>\$25,212,279</u>
Retained Earnings:				
Reserved for Equipment Replacement	\$0	\$664,231	\$0	\$664,231
Reserved for Long Term Loan-Airport	0	158,737	0	158,737
Unreserved (Deficit)	<u>932,895</u>	<u>9,499,792</u>	<u>(2,723,861)</u>	<u>7,708,826</u>
Total Retained Earnings	<u>932,895</u>	<u>10,322,760</u>	<u>(2,723,861)</u>	<u>8,531,794</u>
TOTAL FUND EQUITY	<u>\$940,855</u>	<u>\$25,110,011</u>	<u>\$7,693,207</u>	<u>\$33,744,073</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$2,748,078</u>	<u>\$32,264,892</u>	<u>\$12,092,182</u>	<u>\$47,105,152</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING STATEMENT OF REVENUES, EXPENSES AND
 CHANGES IN RETAINED EARNINGS
 ALL ENTERPRISE FUNDS
 For The Year Ended December 31, 1999

C-2

	GOLF COURSE FUND	SEWER FUND	AIRPORT FUND	TOTAL 1999
Operating Revenues:				
Charges for Services	\$912,667	\$2,792,968	\$18,331	\$3,723,966
Rentals	0	0	98,081	98,081
Other	<u>2,028</u>	<u>27,937</u>	<u>8,175</u>	<u>38,140</u>
Total Operating Revenues	<u>\$914,695</u>	<u>\$2,820,905</u>	<u>\$124,587</u>	<u>\$3,860,187</u>
Operating Expenses:				
Personal Services	\$349,073	\$1,604,733	\$87,847	\$2,041,653
Contractual Services	72,478	366,716	79,856	519,050
Materials & Supplies	172,566	100,895	13,061	286,522
Heat, Light & Power	17,081	302,619	12,592	332,292
Other Expenses	8,740	10,177	0	18,917
Depreciation	<u>41,475</u>	<u>1,102,124</u>	<u>352,124</u>	<u>1,495,723</u>
Total Operating Expenses	<u>\$661,413</u>	<u>\$3,487,264</u>	<u>\$545,480</u>	<u>\$4,694,157</u>
Net Income (Loss) from Operations	<u>\$253,282</u>	<u>(\$666,359)</u>	<u>(\$420,893)</u>	<u>(\$833,970)</u>
Non-Operating Revenues (Expenses):				
Interest - Income	\$9,636	\$79,650	\$43,483	\$132,769
- Expense	(131,267)	(450,466)	(81,240)	(662,973)
Income Tax	0	750,000	0	750,000
Other - Income	3,431	64,816	3,551	71,798
Other - Expense	0	0	(37,846)	(37,846)
Total Non-Operating Revenues (Expenses)	<u>(\$118,200)</u>	<u>\$444,000</u>	<u>(\$72,052)</u>	<u>\$253,748</u>
Net Income (Loss)	\$135,082	(\$222,359)	(\$492,945)	(\$580,222)
Changes in Retained Earnings:				
Add Depreciation on Fixed Assets Acquired by Grant Revenues and Contractual Payments Restricted for Capital Additions that Reduces Contributed Capital	<u>\$1,990</u>	<u>\$563,522</u>	<u>\$291,006</u>	<u>\$856,518</u>
Increase (Decrease) in Retained Earnings	\$137,072	\$341,163	(\$201,939)	\$276,296
Retained Earnings January 1	<u>\$795,823</u>	<u>\$9,981,597</u>	<u>(\$2,521,922)</u>	<u>\$8,255,498</u>
Retained Earnings December 31	<u>\$932,895</u>	<u>\$10,322,760</u>	<u>(\$2,723,861)</u>	<u>\$8,531,794</u>

City of Willoughby, Ohio
Combining Statement of Cash Flows
All Enterprise Funds
For the Year Ended December 31, 1999

C-3 (continued on following page)

	Golf Course	Sewer Fund	Airport Fund	Totals
Cash flows from operating activities:				
Cash received from customers	\$912,667	\$2,377,072	\$90,614	\$3,380,353
Cash paid to customers	(293,275)	(165,369)	38,788	(419,856)
Cash paid to employees	(339,751)	(1,561,145)	(79,584)	(1,980,480)
Other operating revenues	2,028	27,937	8,175	38,140
NET CASH PROVIDED BY OPERATING ACTIVITIES	\$281,669	\$678,495	\$57,993	\$1,018,157
Cash flows from noncapital financing activities:				
Income Tax	\$0	\$750,000	\$0	\$750,000
NET CASH PROVIDED BY NONCAPITAL FINANCING ACTIVITIES	\$0	\$750,000	\$0	\$750,000
Cash flows from capital and related financing activities:				
Proceeds from OWDA loan	\$0	\$411,512	\$0	\$411,512
Acquisition and construction of capital assets	(31,412)	(2,303,860)	(50,827)	(2,386,099)
Principal paid on bonds and OWDA loans	(120,000)	(439,654)	(116,348)	(676,002)
Principal paid on capital leases	(9,884)	0	0	(9,884)
Interest paid on bonds and OWDA loans	(130,755)	(450,466)	(35,163)	(616,384)
Interest paid on capital leases	(512)	0	0	(512)
Capital contributed by grants	0	225,065	31,960	257,025
Contributions from customers	3,431	114,189	0	117,620
Proceeds from the sale of fixed assets	0	2,150	0	2,150
NET CASH (USED) FOR CAPITAL AND RELATED FINANCING ACTIVITIES	(\$289,132)	(\$2,441,064)	(\$170,378)	(\$2,900,574)
Cash flows from investing activities:				
Interest on investments	\$9,636	\$79,650	\$43,483	\$132,769
NET CASH PROVIDED BY INVESTING ACTIVITIES	\$9,636	\$79,650	\$43,483	\$132,769
NET INCREASE(DECREASE) IN CASH AND CASH EQUIVALENTS	\$2,173	(\$932,919)	(\$68,902)	(\$999,648)
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	221,625	4,597,101	219,855	5,038,581
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$223,798	\$3,664,182	\$150,953	\$4,038,933

City of Willoughby, Ohio
Combining Statement of Cash Flows
All Enterprise Funds
For the Year Ended December 31, 1999

C-3 (CONTINUED)

	Golf Course	Sewer Fund	Airport Fund	Totals
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:				
Operating income	\$253,282	(\$666,359)	(\$420,893)	(\$833,970)
Adjustments to reconcile operating income to net cash provided by operating activities:				
Depreciation	41,475	1,102,124	352,124	1,495,723
Change in assets and liabilities:				
(Increase) decrease in accounts receivable	(2,458)	(14,094)	(24,465)	(41,017)
(Increase) decrease in due from other govts	0	(376,260)	0	(376,260)
(Increase) decrease in due from other funds	(5,810)	(25,542)	(1,333)	(32,685)
(Increase) decrease in prepaid expense	135	(5,086)	843	(4,108)
(Increase) decrease in inventory of supplies	1,571	618	0	2,189
Increase (decrease) in accounts payable	(15,193)	664,377	20,676	669,860
Increase (decrease) in accrued salaries, wages, and benefits	9,322	43,588	8,263	61,173
Increase (decrease) in accrued interest payable	(655)	(17,399)	(3,245)	(21,299)
Increase (decrease) in other accrued liabilities	0	0	(26,758)	(26,758)
Increase (decrease) in due to other governments	0	(27,472)	0	(27,472)
Increase (decrease) in due to other funds	0	0	152,781	152,781
 TOTAL ADJUSTMENTS	 <u>28,387</u>	 <u>1,344,854</u>	 <u>478,886</u>	 <u>1,852,127</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>\$281,669</u>	<u>\$678,495</u>	<u>\$57,993</u>	<u>\$1,018,157</u>

Schedule of Noncash Investing, Capital and Financing Activities:

The Airport Fund retired outstanding 1989 Lost Nation Airport Improvement Bonds through issuance of general obligation bonds with \$1,322,154 of net proceeds.

CITY OF WILLOUGHBY, OHIO
 COMBINING SCHEDULE OF REVENUES, EXPENSES, AND
 CHANGES IN RETAINED EARNINGS -BUDGET & ACTUAL
 ALL ENTERPRISE FUND TYPES
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

C-4

(continued on following pages)

GOLF COURSE FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>FAVORABLE VARIANCE (UNEAVORABLE)</u>
REVENUES:			
Charges for Services	\$861,475	\$912,667	\$51,192
Interest Income	8,000	9,636	1,636
Other	<u>2,037</u>	<u>5,459</u>	<u>3,422</u>
TOTAL REVENUES	<u>\$871,512</u>	<u>\$927,762</u>	<u>\$56,250</u>
EXPENSES:			
Leisure Time Activities	\$690,992	\$661,564	\$29,428
Bond & Note Principal	129,885	129,884	1
Bond & Note Interest	<u>131,922</u>	<u>131,922</u>	<u>0</u>
TOTAL EXPENSES	<u>\$952,799</u>	<u>\$923,370</u>	<u>\$29,429</u>
Excess of Revenues Over (Under) Expenses	(\$81,287)	\$4,392	\$85,679
RETAINED EARNINGS JANUARY 1	<u>207,494</u>	<u>207,494</u>	<u>0</u>
Prior Year Encumbrances Appropriated	<u>0</u>	<u>0</u>	<u>0</u>
RETAINED EARNINGS DECEMBER 31	<u>\$126,207</u>	<u>\$211,886</u>	<u>\$85,679</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING SCHEDULE OF REVENUES, EXPENSES, AND
 CHANGES IN RETAINED EARNINGS -BUDGET & ACTUAL
 ALL ENTERPRISE FUND TYPES
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

C-4 (CONTINUED)



SEWER FUND

	BUDGET	ACTUAL	FAVORABLE VARIANCE (UNFAVORABLE)
REVENUES:			
Income Tax	\$750,000	\$750,000	\$0
Intergovernmental	757,635	75,110	(682,525)
Charges for Services	3,033,267	2,754,248	(279,019)
Sale of Debt	1,634,355	206,156	(1,428,199)
Interest Income	100,000	122,345	22,345
Other	<u>217,125</u>	<u>169,942</u>	<u>(47,183)</u>
TOTAL REVENUES	<u>\$6,492,382</u>	<u>\$4,077,801</u>	<u>(\$2,414,581)</u>
EXPENSES:			
Basic Utility Service	\$6,874,602	\$5,891,337	\$983,265
Debt Principal	439,653	429,654	9,999
Debt Interest	<u>467,865</u>	<u>467,865</u>	<u>0</u>
TOTAL EXPENSES	<u>\$7,782,120</u>	<u>\$6,788,856</u>	<u>\$993,264</u>
Excess of Revenues Over (Under) Expenses	(\$1,289,738)	(\$2,711,055)	(\$1,421,317)
RETAINED EARNINGS JANUARY 1	4,141,828	4,141,828	0
Prior Year Encumbrances Appropriated	<u>39,317</u>	<u>39,317</u>	<u>0</u>
RETAINED EARNINGS DECEMBER 31	<u>\$2,891,407</u>	<u>\$1,470,090</u>	<u>(\$1,421,317)</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING SCHEDULE OF REVENUES, EXPENSES, AND
 CHANGES IN RETAINED EARNINGS -BUDGET & ACTUAL
 ALL ENTERPRISE FUND TYPES
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

C-4 (CONTINUED)

AIRPORT FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	FAVORABLE VARIANCE (UNFAVORABLE)
REVENUES:			
Charges for Services	\$17,000	\$17,899	\$899
Interest Income	30,000	42,792	12,792
Other	<u>75,546</u>	<u>77,951</u>	<u>2,405</u>
TOTAL REVENUES	<u>\$122,546</u>	<u>\$138,642</u>	<u>\$16,096</u>
EXPENSES:			
Debt Principal	\$1,348	\$1,348	\$0
Debt Interest	628	627	1
Transportation	<u>238,872</u>	<u>231,136</u>	<u>7,736</u>
TOTAL EXPENSES	<u>\$240,848</u>	<u>\$233,111</u>	<u>\$7,737</u>
Excess of Revenues Over (Under) Expenses	(\$118,302)	(\$94,469)	\$23,833
RETAINED EARNINGS JANUARY 1	<u>219,437</u>	<u>219,437</u>	0
Prior Year Encumbrances Appropriated	418	418	0
RETAINED EARNINGS DECEMBER 31	<u>\$101,553</u>	<u>\$125,386</u>	<u>\$23,833</u>

INTERNAL SERVICE FUND

To account for the financing of services provided to other departments of the City of Willoughby on a cost reimbursement basis.

WORKERS' COMPENSATION FUND - this fund is used to account for a retrospective rating workers' compensation program provided to the City employees.

Since there is only one Internal Service Fund, comparative financial statements are not presented and the legal level of budgetary control is not greater than the program level, only a budgetary presentation is included in this section of the CAFR. The Internal Service Fund section can be found in the General Purpose (Combined) Financial Statements.

CITY OF WILLOUGHBY, OHIO
 SCHEDULE OF REVENUES, EXPENSES, AND
 CHANGES IN RETAINED EARNINGS -BUDGET & ACTUAL
 INTERNAL SERVICE FUND
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

D-1

WORKERS' COMPENSATION FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>FAVORABLE VARIANCE (UNFAVORABLE)</u>
REVENUES:			
Interest Income	<u>\$10,000</u>	<u>\$25,234</u>	<u>\$15,234</u>
Total Revenues	<u>\$10,000</u>	<u>\$25,234</u>	<u>\$15,234</u>
EXPENSES:			
Other	<u>\$50,000</u>	<u>\$28,975</u>	<u>\$21,025</u>
Total Expenses	<u>\$50,000</u>	<u>\$28,975</u>	<u>\$21,025</u>
Excess of Revenues Over (Under) Expenses	(\$40,000)	(\$3,741)	\$36,259
RETAINED EARNINGS JANUARY 1	<u>647,594</u>	<u>647,594</u>	<u>0</u>
RETAINED EARNINGS DECEMBER 31	<u>\$607,594</u>	<u>\$643,853</u>	<u>\$36,259</u>

TRUST AND AGENCY FUNDS

To account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These funds can include:

(A) Non-expendable trust funds are accounted for similarly to proprietary funds. Asset or principle maintenance is usually the reason for these trust funds.

(B) Agency Funds are purely custodial in nature. Results of operations are not measured. These funds report only assets and liabilities.

The City's fiduciary funds include a non-expendable trust fund and two agency funds.

NON-EXPENDABLE TRUST FUNDS

CEMETERY - was established to hold and invest all deposits made from the sale of lots in the cemetery. The earnings from the Cemetery Trust Fund are to be used to maintain the two City of Willoughby Cemeteries and are reported in the General Fund. The receipts to the fund are reflected in Exhibit V pages.

AGENCY FUNDS

DEPOSITS AND INSPECTIONS - was established to hold deposits for various aspects of construction such as inspections, street openings, grade settings, and building deposits; to hold as agent monies received for insurance and payment of utility bills which are to be remitted as required.

MUNICIPAL COURT - was established to account for those monies on deposit with Willoughby Municipal Court.

CITY OF WILLOUGHBY, OHIO
 COMBINING BALANCE SHEET
 ALL TRUST AND AGENCY FUNDS
 AS OF DECEMBER 31, 1999

E-1

AGENCY FUNDS

NON-EXPENDABLE

	TRUST FUND CEMETERY	DEPOSITS & INSPECTIONS	MUNICIPAL COURT	TOTAL 1999
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ASSETS

Equity in City Treasury Cash	\$148,863	\$1,914,757	\$269,968	\$2,333,588
TOTAL ASSETS	\$148,863	\$1,914,757	\$269,968	\$2,333,588

LIABILITIES

Accounts Payable	\$0	\$1,914,464	\$79,505	\$1,993,969
Due to Other Funds	0	0	112,381	112,381
Due to Other Governments	0	293	78,082	78,375
TOTAL LIABILITIES	\$0	\$1,914,757	\$269,968	\$2,184,725

FUND EQUITY

Reserve for Non-Current Investments	\$135,163	\$0	\$0	\$135,163
Unreserved	13,700	0	0	13,700
TOTAL FUND EQUITY	\$148,863	\$0	\$0	\$148,863
TOTAL LIABILITIES & FUND EQUITY BALANCE	\$148,863	\$1,914,757	\$269,968	\$2,333,588

CITY OF WILLOUGHBY, OHIO
 SCHEDULE OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES -BUDGET & ACTUAL
 NON-EXPENDABLE TRUST FUND
 (BUDGET BASIS)
 FOR THE YEAR ENDED DECEMBER 31, 1999

E-2

CEMETERY CARE FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	FAVORABLE VARIANCE (UNFAVORABLE)
REVENUES:			
Miscellaneous	<u>\$5,000</u>	<u>\$5,700</u>	<u>\$700</u>
Total Revenues	<u>\$5,000</u>	<u>\$5,700</u>	<u>\$700</u>
FUND BALANCE JANUARY 1	<u>143,163</u>	<u>143,163</u>	<u>0</u>
FUND BALANCE DECEMBER 31	<u>\$148,163</u>	<u>\$148,863</u>	<u>\$700</u>

CITY OF WILLOUGHBY, OHIO
 COMBINING STATEMENT OF CHANGES IN
 ASSETS and LIABILITIES - ALL AGENCY FUNDS
 For The Year Ended December 31, 1999

E-3

	BALANCE <u>12/31/1998</u>	ADDITIONS	DEDUCTIONS	BALANCE <u>12/31/1999</u>
DEPOSITS & INSPECTIONS				
ASSETS				
Cash	\$1,709,514	\$874,950	\$669,707	\$1,914,757
TOTAL ASSETS	<u>\$1,709,514</u>	<u>\$874,950</u>	<u>\$669,707</u>	<u>\$1,914,757</u>
LIABILITIES				
Accounts Payable	\$1,709,092	\$839,599	\$634,227	\$1,914,464
Due to Other Funds	0	0	0	0
Due to Other Govts.	<u>422</u>	<u>35,351</u>	<u>35,480</u>	<u>293</u>
TOTAL LIABILITIES	<u>\$1,709,514</u>	<u>\$874,950</u>	<u>\$669,707</u>	<u>\$1,914,757</u>
MUNICIPAL COURT				
ASSETS				
Cash	\$305,664	\$3,732,072	\$3,767,768	\$269,968
TOTAL ASSETS	<u>\$305,664</u>	<u>\$3,732,072</u>	<u>\$3,767,768</u>	<u>\$269,968</u>
LIABILITIES				
Accounts Payable	\$76,533	\$1,271,325	\$1,268,353	\$79,505
Due to Other Funds	123,866	1,593,731	1,605,216	112,381
Due to Other Govts.	<u>105,265</u>	<u>1,102,138</u>	<u>1,129,321</u>	<u>78,082</u>
TOTAL LIABILITIES	<u>\$305,664</u>	<u>\$3,967,194</u>	<u>\$4,002,890</u>	<u>\$269,968</u>
TOTALS - ALL AGENCY FUNDS				
ASSETS				
Cash	\$2,015,178	\$4,607,022	\$4,437,475	\$2,184,725
TOTAL ASSETS	<u>\$2,015,178</u>	<u>\$4,607,022</u>	<u>\$4,437,475</u>	<u>\$2,184,725</u>
LIABILITIES				
Accounts Payable	\$1,785,625	\$2,110,924	\$1,902,580	\$1,993,969
Due to Other Funds	123,866	1,593,731	1,605,216	112,381
Due to Other Govts.	<u>105,687</u>	<u>1,137,489</u>	<u>1,164,801</u>	<u>78,375</u>
TOTAL LIABILITIES	<u>\$2,015,178</u>	<u>\$4,842,144</u>	<u>\$4,672,597</u>	<u>\$2,184,725</u>

ACCOUNT GROUPS

To make a clear distinction between fixed assets related to specific funds and those of general government, and between long-term liabilities related to specific funds and those of a general nature, the following account groups are used:

GENERAL FIXED ASSETS ACCOUNT GROUP - to account for fixed assets other than those accounted for in the proprietary funds or trust funds.

GENERAL LONG-TERM DEBT ACCOUNT GROUP - to account for all unmatured long-term indebtedness of the City that is not a specific liability of any proprietary fund, special assessment fund, or trust fund.

Financial information for the general long-term debt can be found in the General Purpose (Combined) Financial Statements.

CITY OF WILLOUGHBY, OHIO
SCHEDULE OF GENERAL FIXED ASSETS
BY SOURCE
DECEMBER 31, 1999

F-1

GENERAL FIXED ASSETS

Land	\$1,178,630
Improvements	11,627,163
Building	5,771,729
Machinery and Equipment	7,872,219
Construction in Progress	<u>1,469,472</u>
TOTAL GENERAL FIXED ASSETS	\$27,919,213
LESS: ACCUMULATED DEPRECIATION	<u>(12,241,157)</u>
NET GENERAL FIXED ASSETS	<u>\$15,678,056</u>

INVESTMENT IN GENERAL FIXED ASSETS FROM:

(Source Of Funding)	
General Fund	\$2,064,104
Special Revenue Fund	1,269,576
Capital Project Fund	21,778,556
Special Assessment Fund	<u>2,806,977</u>
TOTAL INVESTMENT IN GENERAL FIXED ASSETS	<u>\$27,919,213</u>

CITY OF WILLOUGHBY, OHIO
 SCHEDULE OF GENERAL FIXED ASSETS
 BY FUNCTION and ACTIVITY
 As Of December 31, 1999

F-2

	TOTAL	LAND	BUILDING	IMPROVEMENTS		CONSTRUCTION IN PROGRESS
				OTHER THAN BUILDINGS	EQUIPMENT	
SECURITY OF PERSONS AND PROPERTY						
Police Law Enforcement	\$3,105,071	\$22,360	\$1,660,489	\$145,105	\$1,267,117	\$10,000
Fire Control	4,138,474	9,280	418,832	24,644	2,499,477	1,186,241
TOTAL SECURITY OF PERSONS & PROPERTY	\$7,243,545	\$31,640	\$2,079,321	\$169,749	\$3,766,594	\$1,196,241
LEISURE TIME						
Administration	\$66,429	\$8,310	\$2,586	\$1,078	\$54,455	\$0
Recreation Programs	36,709	0	0	0	36,709	0
Senior Citizens	186,144	0	1,600	19,828	164,716	0
Parks & Playgrounds	3,286,791	315,452	742,564	1,558,988	458,621	211,166
Swimming Facilities	1,125,030	0	68,900	918,099	107,195	30,836
TOTAL LEISURE TIME	\$4,701,103	\$323,762	\$815,650	\$2,497,993	\$821,696	\$242,002
COMMUNITY ENVIRONMENT						
Building and Zoning	\$98,665	\$0	\$0	\$1,670	\$96,995	\$0
Economic Development	75,611	0	0	70,085	5,526	0
TOTAL COMMUNITY ENVIRONMENT	\$174,276	\$0	\$0	\$71,755	\$102,521	\$0
BASIC UTILITY SERVICE						
Storm Water - Collections	\$8,564,822	\$20,350	\$0	\$8,544,472	\$0	\$0
Solid Waste Collection	156,100	12,280	128,620	0	15,200	0
TOTAL BASIC UTILITY SERVICE	\$8,720,922	\$32,630	\$128,620	\$8,544,472	\$15,200	\$0
TRANSPORTATION						
Street Maint. & Repair	\$3,556,694	\$64,557	\$1,662,558	\$8,380	\$1,796,240	\$24,959
Traffic Signs & Signals	204,873	4,260	71,222	0	129,391	0
TOTAL TRANSPORTATION	\$3,761,567	\$68,817	\$1,733,780	\$8,380	\$1,925,631	\$24,959
GENERAL GOVERNMENT						
Legislative	\$1,421	\$0	\$0	\$0	\$1,421	\$0
Mayor	30,560	0	0	0	30,560	0
Finance	106,693	0	0	2,510	104,183	0
Legal	8,627	0	0	0	8,627	0
Public Works Administration	105,468	3,820	14,100	0	87,548	0
Lands & Building	793,342	0	553,811	141,980	97,551	0
Personnel	6,532	0	0	0	6,532	0
General Admin. Support	1,157,927	602,466	423,100	22,178	107,883	2,300
Municipal Court	677,724	0	1,781	123,826	548,147	3,970
Civil Service	2,344	0	0	0	2,344	0
Vehicle Maintenance	139,934	0	0	0	139,934	0
TOTAL GENERAL GOVERNMENT	\$3,030,572	\$606,286	\$992,792	\$290,494	\$1,134,730	\$6,270
PUBLIC HEALTH AND WELFARE						
Cemetery	\$287,228	\$115,495	\$21,566	\$44,320	\$105,847	\$0
TOTAL PUBLIC HEALTH & WELFARE	\$287,228	\$115,495	\$21,566	\$44,320	\$105,847	\$0
TOTAL GENERAL FIXED ASSETS	\$27,919,213	\$1,178,630	\$5,771,729	\$11,627,163	\$7,872,219	\$1,469,472

CITY OF WILLOUGHBY, OHIO
 SCHEDULE OF CHANGES IN GENERAL FIXED ASSETS
 BY FUNCTION and ACTIVITY
 For the Year Ended December 31, 1999

F-3

	GENERAL FIXED ASSETS 12/31/1998	ADDITIONS	DELETIONS	GENERAL FIXED ASSETS 12/31/1999
SECURITY OF PERSONS AND PROPERTY				
Police Law Enforcement	\$2,697,932	\$521,245	(\$114,106)	\$3,105,071
Fire Control	<u>3,032,513</u>	<u>1,801,029</u>	<u>(695,068)</u>	<u>4,138,474</u>
TOTAL	<u>\$5,730,445</u>	<u>\$2,322,274</u>	<u>(\$809,174)</u>	<u>\$7,243,545</u>
LEISURE TIME				
Administration	\$59,922	\$18,051	(\$11,544)	\$66,429
Recreation Programs	30,712	18,298	(12,301)	36,709
Senior Citizens	185,990	1,749	(1,595)	186,144
Parks & Playgrounds	3,019,657	343,223	(76,089)	3,286,791
Swimming Facilities	<u>1,075,701</u>	<u>53,107</u>	<u>(3,778)</u>	<u>1,125,030</u>
TOTAL	<u>\$4,371,982</u>	<u>\$434,428</u>	<u>(\$105,307)</u>	<u>\$4,701,103</u>
COMMUNITY ENVIRONMENT				
Building & Zoning	\$132,764	\$0	(\$34,099)	\$98,665
Economic Development	<u>75,611</u>	<u>0</u>	<u>0</u>	<u>75,611</u>
TOTAL	<u>\$208,375</u>	<u>\$0</u>	<u>(\$34,099)</u>	<u>\$174,276</u>
BASIC UTILITY SERVICE				
Storm Water - Collections	\$8,564,822	\$0	\$0	\$8,564,822
Solid Waste Collection	<u>156,100</u>	<u>0</u>	<u>0</u>	<u>156,100</u>
TOTAL	<u>\$8,720,922</u>	<u>\$0</u>	<u>\$0</u>	<u>\$8,720,922</u>
TRANSPORTATION				
Street Maint. & Repair	\$3,403,203	\$297,143	(\$143,652)	\$3,556,694
Traffic Signs & Signals	<u>186,038</u>	<u>66,809</u>	<u>(47,974)</u>	<u>204,873</u>
TOTAL	<u>\$3,589,241</u>	<u>\$363,952</u>	<u>(\$191,626)</u>	<u>\$3,761,567</u>
GENERAL GOVERNMENT				
Legislative	\$1,421	\$0	\$0	\$1,421
Mayor	31,670	3,960	(5,070)	30,560
Finance	125,340	10,767	(29,414)	106,693
Legal	8,061	1,955	(1,389)	8,627
Public Works Administration	128,849	1,955	(25,336)	105,468
Lands & Buildings	714,205	81,540	(2,403)	793,342
Personnel	1,955	6,532	(1,955)	6,532
General Admin. Support	1,155,626	2,301	0	1,157,927
Municipal Court	628,410	60,613	(11,299)	677,724
Civil Service	1,400	2,344	(1,400)	2,344
Vehicle Maintenance	<u>103,428</u>	<u>36,506</u>	<u>0</u>	<u>139,934</u>
TOTAL	<u>\$2,900,365</u>	<u>\$208,473</u>	<u>(\$78,266)</u>	<u>\$3,030,572</u>
PUBLIC HEALTH AND WELFARE				
Cemetery	<u>\$262,160</u>	<u>\$33,267</u>	<u>(\$8,199)</u>	<u>\$287,228</u>
TOTAL	<u>\$262,160</u>	<u>\$33,267</u>	<u>(\$8,199)</u>	<u>\$287,228</u>
TOTAL GENERAL FIXED ASSETS	<u>\$25,783,490</u>	<u>\$3,362,394</u>	<u>(\$1,226,671)</u>	<u>\$27,919,213</u>

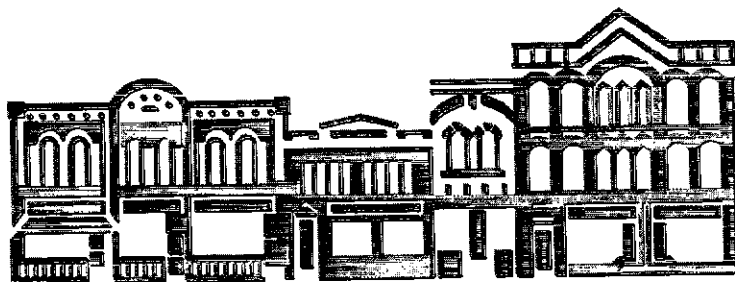


THE CITY OF
WILLOUGHBY, OHIO





STATISTICAL INFORMATION



**CITY OF WILLOUGHBY, OHIO
GENERAL GOVERNMENTAL EXPENDITURES
BY FUNCTION LAST TEN YEARS**

<u>YEAR</u>	<u>SECURITY OF PERSONS & PROPERTY</u>	<u>PUBLIC HEALTH WELFARE</u>	<u>LEISURE TIME ACTIVITIES</u>	<u>COMMUNITY ENVIRONMENT</u>	<u>BASIC UTILITY SERVICES</u>	<u>TRANSPORTATION</u>	<u>GENERAL GOVERNMENT</u>	<u>CAPITAL OUTLAY</u>	<u>TOTAL</u>
1990	\$5,672,947	\$242,013	\$ 861,203	\$404,393	\$ 901,612	\$ 908,519	\$3,452,194	\$1,991,377	\$14,434,258
1991	\$5,941,336	\$260,021	\$ 953,860	\$439,794	\$ 999,763	\$1,025,414	\$3,569,456	\$3,623,376	\$16,813,020
1992	\$6,272,535	\$227,588	\$ 881,791	\$600,084	\$1,052,328	\$1,004,158	\$3,718,194	\$2,036,139	\$15,792,817
1993	\$5,424,988	\$193,381	\$ 687,237	\$430,768	\$ 761,810	\$ 872,214	\$5,741,331	\$2,676,407	\$16,788,136
1994	\$6,374,043	\$208,861	\$ 788,361	\$518,722	\$ 790,924	\$1,047,732	\$6,187,765	\$3,394,682	\$19,311,090*
1995	\$6,180,566	\$208,814	\$ 863,977	\$561,518	\$ 841,938	\$1,112,322	\$5,835,266	\$2,604,839	\$18,209,240*
1996	\$6,534,718	\$205,281	\$ 930,669	\$545,954	\$ 742,993	\$1,151,561	\$5,836,472	\$3,834,239	\$19,781,887*
1997	\$6,908,466	\$233,268	\$1,064,425	\$653,254	\$ 803,152	\$1,200,164	\$5,982,844	\$3,316,632	\$20,162,205*
1998	\$6,959,434	\$248,499	\$1,093,118	\$624,382	\$ 860,534	\$ 984,836	\$5,858,354	\$2,891,394	\$19,520,551*
1999	\$8,018,149	\$261,344	\$1,165,211	\$707,381	\$ 784,543	\$1,239,257	\$6,196,063	\$4,662,325	\$23,034,273*

Includes all Governmental Type Funds

*Does not include Debt Service principal or interest

TABLE 2

CITY OF WILLOUGHBY, OHIO
 GENERAL REVENUES BY SOURCE
 LAST TEN YEARS

<u>YEAR</u>	<u>MUNICIPAL INCOME TAX</u>	<u>PROPERTY TAXES AND INTERGOVERNMENTAL REVENUES</u>	<u>CHARGES FOR SERVICES</u>	<u>FINES, LICENSES AND OTHER</u>	<u>INTEREST REVENUE</u>	<u>SPECIAL ASSESSMENTS</u>	<u>MISC. REVENUE</u>	<u>TOTAL</u>
1990	\$ 7,483,114	\$6,058,867	\$148,217	\$1,151,431	\$ 627,493	\$1,696,772	\$ 140,071	\$17,305,965
1991	\$ 7,637,302	\$4,710,689	\$165,081	\$1,174,760	\$ 604,180	\$1,382,321	\$ 136,089	\$15,810,422
1992	\$ 7,799,687	\$7,641,753	\$175,762	\$1,183,324	\$ 407,672	\$1,504,585	\$ 272,581	\$18,985,364
1993	\$ 8,603,004	\$5,833,310	\$210,187	\$1,306,462	\$ 443,524	\$1,404,143	\$ 217,541	\$18,018,171
1994	\$ 8,900,632	\$6,281,050	\$247,275	\$1,657,542	\$ 336,575	\$1,211,570	\$ 731,109	\$19,365,753
1995	\$ 9,830,833	\$5,802,303	\$293,874	\$1,714,555	\$ 540,055	\$1,221,769	\$ 677,215	\$20,080,604
1996	\$10,906,548	\$6,038,753	\$283,473	\$1,502,235	\$ 652,758	\$1,244,411	\$ 646,031	\$21,274,209
1997	\$11,362,875	\$6,707,915	\$309,218	\$1,833,158	\$ 481,815	\$1,363,488	\$ 797,467	\$22,855,936
1998	\$12,655,910	\$7,453,110	\$359,546	\$1,746,999	\$ 958,359	\$1,196,634	\$1,019,766	\$25,390,324
1999	\$12,680,563	\$8,425,916	\$379,439	\$1,725,267	\$1,247,685	\$1,177,676	\$ 658,128	\$26,294,674

Includes All Governmental Type Funds

TABLE 3

**CITY OF WILLOUGHBY, OHIO
PROPERTY TAX LEVY & COLLECTIONS
LAST TEN YEARS
REAL & PUBLIC UTILITY PROPERTY ONLY
(UNAUDITED)**

<u>TAX YEAR YEAR PAID</u>	<u>NET TAX LEVY</u>	<u>CURRENT COLLECTIONS</u>	<u>PERCENTAGE OF CURRENT COLLECTION TO NET LEVY</u>	<u>DELINQUENT COLLECTIONS</u>	<u>TOTAL COLLECTIONS</u>	<u>PERCENTAGE OF TOTAL COLLECTIONS TO NET LEVY</u>
1988-1989	\$1,090,316	\$1,049,592	96%	\$ 38,870	\$1,088,462	100%
1989-1990	\$1,247,349	\$1,105,478	89%	\$118,201	\$1,223,679	98%
1990-1991	\$1,322,282	\$1,135,574	86%	\$ 61,665	\$1,197,239	91%
1991-1992	\$1,315,401	\$1,239,694	94%	\$ 52,276	\$1,291,970	98%
1992-1993	\$1,354,071	\$1,274,981	94%	\$ 47,066	\$1,322,047	98%
1993-1994	\$1,314,999	\$1,294,595	98%	\$ 26,264	\$1,320,859	100%
1994-1995	\$1,392,165	\$1,368,613	98%	\$ 29,397	\$1,398,010	100%
1995-1996	\$1,412,445	\$1,366,894	97%	\$ 28,059	\$1,394,953	99%
1996-1997	\$1,439,406	\$1,404,326	98%	\$36,972	\$1,441,298	100%
1997-1998	\$1,485,266	\$1,454,448	98%	\$19,102	\$1,473,550	99%
1998-1999	\$1,833,757	\$1,796,616	98%	\$36,811	\$1,833,427	100%

Source: Lake County Auditor's Office

TABLE 4

**CITY OF WILLOUGHBY, OHIO
TANGIBLE TAX COLLECTED
LAST TEN YEARS
(UNAUDITED)**

<u>YEAR PAID</u>	<u>AMOUNT</u>
1990	\$ 399,550
1991	\$ 416,636
1992	\$ 453,729
1993	\$ 416,160
1994	\$ 421,044
1995	\$ 429,310
1996	\$ 458,409
1997	\$ 493,048
1998	\$ 526,816
1999	\$ 607,483
UNCOLLECTED AS OF 12-31-99	\$ 37,420

Source: Lake County Treasurer's Office

TABLE 5

**CITY OF WILLOUGHBY, OHIO
ASSESSED VALUATIONS & ESTIMATED TRUE VALUES
LAST TEN YEARS**

Assessed Valuation (1)

<u>Tax Year</u>	<u>Year Paid</u>	<u>Real Property</u>	<u>Other Real Estate & Public Utility Property</u>	<u>Tangible Personal Property</u>	<u>Assessed Total</u>
1989	1990	\$139,245,030	\$124,452,130	\$57,350,317	\$321,047,477
1990	1991	\$141,435,250	\$128,470,800	\$59,574,144	\$329,480,194
1991	1992	\$160,852,450	\$134,622,820	\$63,075,748	\$358,551,018
1992	1993	\$164,084,440	\$137,602,640	\$65,884,495	\$367,571,575
1993	1994	\$167,464,330	\$137,666,100	\$64,003,028	\$369,133,458
1994	1995	\$187,049,360	\$143,162,970	\$62,121,860	\$392,334,190
1995	1996	\$191,170,030	\$145,241,020	\$64,686,327	\$401,097,377
1996	1997	\$195,732,390	\$149,773,760	\$75,274,034	\$420,780,184
1997	1998	\$232,995,960	\$148,235,870	\$80,742,082	\$461,973,912
1998	1999	\$236,618,180	\$156,943,480	\$89,622,109	\$483,183,769

The current assessed valuation is computed at approximately the following percentages of estimated true value: real property - 35%, public utilities - 100%, and tangible personal property and equipment - 42%

Source: (1) Lake County Auditor Schedule A to Certificate of Official Estimate of Revenues.

For real property the estimated true values for the last ten years are computed as follows:

<u>Tax Year</u>	<u>Year Paid</u>	<u>Estimated True Values</u>	<u>Tax Year</u>	<u>Year Paid</u>	<u>Estimated True Values</u>
1989	1990	\$397,842,943	1994	1995	\$534,426,743
1990	1991	\$404,100,714	1995	1996	\$546,200,086
1991	1992	\$459,578,429	1996	1997	\$559,235,400
1992	1993	\$468,812,686	1997	1998	\$665,702,077
1993	1994	\$478,469,514	1998	1999	\$676,051,267

TABLE 6

**CITY OF WILLOUGHBY, OHIO
PROPERTY TAX RATES DIRECT AND ALL OVERLAPPING GOVERNMENTS
PER \$1,000 OF ASSESSED VALUATION
LAST TEN YEARS
(UNAUDITED)**

<u>TAX YEAR</u>	<u>YEAR PAID</u>	<u>COUNTY LEVY</u>	<u>SCHOOL LEVY</u>	<u>CITY LEVY</u>	<u>TOTAL LEVY</u>	<u>DEBT SERVICE INCLUDED IN TOTAL LEVY</u>	
						<u>CITY LEVY</u>	<u>TOTAL LEVY</u>
1989	1990	12.20	45.52	6.55	64.27	1.70	1.69
1990	1991	12.20	46.19(1)	6.55	64.94	1.70	2.47
1991	1992	12.20	45.61(1)	6.55	64.36	1.70	2.47
1992	1993	13.90	45.26(1)	6.55	65.71	1.70	2.12
1993	1994	13.90	45.11(1)	6.55	65.56	1.70	2.12
1994	1995	14.00	48.31(1)	6.55	68.86	2.05	2.05
1995	1996	14.00	47.71(1)	6.55	68.26	2.05	2.05
1996	1997	14.00	47.92	6.55	68.47	2.05	2.05
1997	1998	14.10	47.01	6.29	67.40	2.19	2.19
1998	1999	15.60	47.01	7.19	69.80	3.09	3.09

(1) Includes .30 for continuous Library District Levy passed in 1990 to cover Willoughby/Eastlake School District and distributed directly to library.

Source: Lake County Auditor's Office

TABLE 7

**CITY OF WILLOUGHBY, OHIO
SPECIAL ASSESSMENT COLLECTIONS
LAST TEN YEARS**

<u>YEAR</u>	<u>AMOUNT</u>
1990	\$1,578,667
1991	\$1,401,389
1992	\$1,502,457
1993	\$1,428,172
1994	\$1,266,044
1995	\$1,220,160
1996	\$1,251,738
1997	\$1,320,306
1998	\$1,258,444
1999	\$1,208,381
Uncollected as of 12/31/99(1)	\$ 72,277

(1) Includes penalty and interest.

Source: Lake County Auditor's Office

TABLE 8

**CITY OF WILLOUGHBY, OHIO
RATIO OF NET GENERAL BONDED DEBT TO
ASSESSED VALUE AND NET BONDED DEBT PER CAPITA
LAST TEN YEARS**

<u>TAX YEAR</u>	<u>YEAR PAID</u>	<u>BONDED DEBT (NOTE 1)</u>	<u>ASSESSED VALUE (NOTE3)</u>	<u>POPULATION (NOTE 2)</u>	<u>RATIO OF NET BONDED DEBT TO ASSESSED VALUE</u>	<u>NET BONDED DEBT PER CAPITA</u>
1989	1990	\$ 9,969,344	\$321,047,477	20,510	3.11%	\$486
1990	1991	\$ 9,468,235	\$329,480,194	20,510	2.87%	\$462
1991	1992	\$10,434,505	\$358,551,018	20,510	2.91%	\$509
1992	1993	\$11,295,503	\$367,571,575	21,271	3.07%	\$531
1993	1994	\$10,183,708	\$369,133,458	21,271	2.76%	\$479
1994	1995	\$ 9,845,914	\$392,334,190	21,271	2.51%	\$463
1995	1996	\$12,264,119	\$401,097,377	21,271	3.06%	\$577
1996	1997	\$11,333,325	\$420,780,184	21,734	2.69%	\$521
1997	1998	\$10,396,530	\$461,973,912	21,734	2.25%	\$478
1998	1999	\$15,524,735	\$483,183,769	21,494	3.21%	\$722

Note 1. All Bonded Debt of the City of Willoughby is backed by the full faith and credit of the City. However, those issues that have been in the past and currently are supported by Enterprise Activities are not included in the Net General Bonded Debt.

Note 2. Population is for tax year. 1990 population from the U.S. Bureau of Census. Population estimated for 1988 through 1998 based on data supplied by the Lake County Planning Commission.

Note 3. Table 5 Assessed Valuations and True Estimated Values last ten years.

TABLE 9

**CITY OF WILLOUGHBY, OHIO
LEGAL DEBT MARGIN
DECEMBER 31, 1999**

	<u>1998</u>	<u>1999</u>
Overall Debt Limitation - 10.5% of Assessed Valuation	\$ <u>48,507,261</u>	\$ <u>50,734,296</u>
Gross Indebtedness	\$ 17,976,384	\$ 22,643,587
Less Outside Limitations	\$ <u>9,808,417</u>	\$ <u>9,139,246</u>
Debt Within 10.5% Limitations	\$ 8,167,967	\$ 13,504,341
Legal Debt Margin Within 10.5% Limitation *	\$ <u>40,339,294</u>	\$ <u>37,229,955</u>
Unvoted Debt Limitation - 5.5% of Assessed Valuation	\$ <u>25,408,565</u>	\$ <u>26,575,107</u>
Gross Indebtedness Authorized by Council	\$ 7,982,967	\$ 13,329,341
Less Debt Outside Limitations (Voted)	\$(<u>716,510</u>)	\$(<u>6,605,755</u>)
Debt Within 5.5% Limitations	\$ 7,266,457	\$ 6,723,586
Legal Debt Margin Within 5.5% Limitation *	\$ <u>18,142,108</u>	\$ <u>19,851,521</u>

* Calculated without regard to balance in Debt Service Funds.

TABLE 10

**CITY OF WILLOUGHBY, OHIO
COMPUTATION OF DIRECT AND OVERLAPPING DEBT
DECEMBER 31, 1999
(UNAUDITED)**

	ASSESSED VALUATION (1)	NET GENERAL TAX SUPPORTED DEBT (2)	PERCENT OVERLAPPING	NET TAX SUPPORTED OVERALL DEBT
City of Willoughby	\$ 483,183,769	\$ 13,329,341	100.00%	\$ 13,329,341
Willoughby-Eastlake City Schools	\$1,432,542,296	\$ 2,950,000	33.73%	\$ 2,950,000
Lake County	\$5,252,255,852	\$18,285,000	9.22%	<u>\$ 1,685,877</u>
Total				\$17,965,218

Sources: (1) Lake County Auditor's Office.

(2) Fiscal Officers of Subdivisions (Does not include any balances in Debt Service Funds).

TABLE 11

**CITY OF WILLOUGHBY, OHIO
RATIO OF ANNUAL DEBT SERVICE FOR
BONDED DEBT TO TOTAL GENERAL EXPENDITURES
LAST TEN YEARS
(UNAUDITED)**

<u>YEAR</u>	<u>DEBT SERVICE PRINCIPAL ON GENERAL OBLIGATIONS DEBT</u>	<u>GENERAL EXPENDITURES</u>	<u>RATIO</u>
1990	\$ 233,400	\$14,434,258	1.62%
1991	\$ 223,399	\$16,813,020	1.33%
1992	\$ 358,147	\$15,792,817	2.27%
1993	\$ 409,188	\$16,788,136	2.44%
1994	\$ 435,015	\$19,311,090	2.25%
1995	\$ 428,474	\$18,209,240	2.35%
1996	\$ 434,025	\$19,781,887	2.19%
1997	\$ 538,825	\$20,162,205	2.67%
1998	\$ 543,825	\$19,520,551	2.79%
1999	\$ 808,625	\$23,034,273	4.87%

TABLE 12

CITY OF WILLOUGHBY, OHIO
 DEMOGRAPHIC STATISTICS
 1950 - 1990

<u>YEAR</u>	<u>TOTAL POPULATION</u>	<u>POPULATION IN GROUP QUARTERS</u>	<u>TOTAL DWELLING UNITS</u>	<u>OCCUPIED DWELLING UNITS/ HOUSEHOLDS</u>	<u>PERSONS PER/OWNER HOUSEHOLDS</u>	<u>OWNER OCCUPIED HOUSING UNITS %</u>	<u>MEDIAN INCOME</u>	<u>OCCUPIED COUNTY POPULATION</u>
1950	5,602	NA	1669	1642	3.20	68.6	\$ 3,795	75,979
1960	15,058	NA	4501	4276	3.50	79.6	\$ 7,486	148,700
1970	18,634	NA	5995	5878	3.20	66.3	\$12,048	197,200
1980	19,329	5	7749	7434	2.58	62.8	\$23,912	212,801
1990	20,510	264	8969	8732	2.58	61.4	\$38,980	215,499

Sources: U.S. Census 1950, 1960, 1970, 1980, 1990

TABLE 13

**CITY OF WILLOUGHBY, OHIO
BANKING ACTIVITY, BUILDING PERMITS
AND REGISTERED VOTERS
LAST TEN FISCAL YEARS**

<u>FISCAL YEAR</u>	<u>BANK DEPOSITS AT DECEMBER 31 (1)</u>	<u>BUILDING PERMITS ISSUED(2)</u>	<u>REGISTERED VOTERS NOVEMBER ELECTION(3)</u>
1990	\$19,188,641,000	\$14,235,674	11,538
1991	\$18,392,243,000	\$17,645,877	11,367
1992	\$19,379,280,000	\$22,077,439	11,963
1993	\$21,009,421,000	\$26,818,087	12,247
1994	\$20,885,453,000	\$19,317,849	12,463
1995	\$22,458,573,000	\$41,361,045	12,805
1996	\$27,068,211,000	\$25,859,734	13,993
1997	\$53,941,971,000	\$51,307,636	13,969
1998	\$58,904,596,000	\$49,588,697	14,173
1999	\$57,816,942,000	\$43,172,684	14,045

Sources: 1. Federal Reserve Bank of Cleveland

2. Willoughby Building Department

3. Lake County Board of Elections

TABLE 14

**CITY OF WILLOUGHBY
PRINCIPAL TAXPAYERS
1999**

<u>TAXPAYER</u>	<u>DESCRIPTION</u>	<u>REAL PROPERTY TAXABLE VALUATION</u>	<u>% OF TOTAL PROPERTY TAXABLE VALUATION</u>
<u>Real Property</u>			
Tam-A-Rac Estates	Apartments	4,686,020	0.97%
Kirtland Country Club	Private Club	4,035,420	0.84%
Ohio Presbyterian Homes	Sr. Citizens Retirement Facility	4,027,610	0.83%
First Interstate	Real Estate Investors/Developers	3,649,270	0.76%
Sam's Investment Inc.	Motel	3,011,700	0.62%
Marvin & Harry Friedman	Multi-Family Bldgs.	2,256,270	0.47%
Pine Ridge Apartments	Apartment Building	2,174,280	0.45%
G E Quartz Inc	Industrial	2,140,900	0.44%
Kaiser Fnd. Health Plan	Medical Bldg.	2,122,610	0.44%
West Point Partners	Shopping Center	2,036,330	0.42%
<u>Personal Property</u>			
Nupro	Industrial	15,162,670	3.14%
Metal Seals & Products	Screw Machining Products	3,547,570	0.73%
G E Quartz Inc	Industrial Quartz Plant	2,721,230	0.56%
Ekohwerks Co.	Finishing	2,524,700	0.52%
Accurate Metal Machining	Bar Stock Production	2,015,200	0.42%
Bob Krihwan Pontiac	Automotive Dealer	1,602,790	0.33%
Bud Industries, Inc.	Electrical Enclosures MFG.	1,577,460	0.33%
Roberts Steel Co.	Steel Fabrication	1,563,650	0.32%
General Electric	Industrial Quartz Plant	1,361,700	0.28%
Leiken Oldsmobile Inc.	Automobile Dealership	1,322,070	0.27%
<u>Public Utility (Real and Tangible Personal)</u>			
Cleveland Electric Illuminating	Electric	\$ 10,974,020	2.27%
Ameritech	Telephone	6,877,270	1.42%
East Ohio Gas	Natural Gas	1,201,680	0.25%
Total of Above		\$ 82,592,420	17.09%
Total Property Values		<u>\$483,183,769</u>	<u>100.00%</u>

Based on Valuation of Property for Taxes to be collected in 2000

Source: Lake County Auditor's Office

**CITY OF WILLOUGHBY, OHIO
MISCELLANEOUS STATISTICS
DECEMBER 31, 1999**

Date of Village Incorporation	August 3, 1853
Date of City Charter	June 19, 1951
Form of Government	Mayor-Council
Area	9.9 Square Miles
Miles of Streets	80
Number of Street Lights	2,875
Fire Protection:	
Number of Stations	2
Number of Firemen and Officers (Exclusive of Volunteer Firemen)	42
Police Protection:	
Number of Stations	1
Number of Policemen and Officers	41
Hospitals	366 Beds
Lake West Hospital	206 Beds
Laurel Wood Hospital	160 Beds
Airport	2 Runways
	Asphalt/Concrete
	5,000 Feet Each
Sewers:	
Sanitary Sewers	251 Miles
Storm Sewers	241 Miles
Recreation and Culture:	
Number of Parks	12 with 153 Acres
Swimming Pools	2 Large, 1 Small
Ballfields	15 with 7 Lighted
Traffic Lights	354
Cemeteries	2 with 50 Acres

**CITY OF WILLOUGHBY, OHIO
SALARIES OF PRINCIPAL OFFICIALS
DECEMBER 31, 1999**

<u>Title</u>	<u>Annual Salary</u>
Mayor and Safety Director	\$60,000
President of City Council	\$ 7,200
Council Members	\$ 6,000
Director of Public Service	\$63,932
Director of Finance	\$64,880
Director of Parks and Recreation	\$56,903
Judge of Municipal Court	\$63,250
Clerk of Court	\$59,853
Chief of Police	\$81,623
Chief of Fire	\$80,218

**Surety Bond Coverage
December 31, 1999**

<u>Position</u>	<u>Coverage</u>	<u>Amount</u>
Director of Finance	Public Official Bond Ohio Farmers Insurance Company	\$40,000
All Employees	Public Employee Dishonesty Blanket Bond The Ohio Casualty Insurance Company	\$25,000



STATE OF OHIO
OFFICE OF THE AUDITOR

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CITY OF WILLOUGHBY

LAKE COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

By: Susan Babbitt

Date: JULY 25, 2000

19  95

DOWNTOWN WILLOUGHBY
HISTORIC DISTRICT
DOWNTOWN WILLOUGHBY
HAS BEEN PLACED ON THE
NATIONAL REGISTER
OF HISTORIC PLACES
BY THE
UNITED STATES
DEPARTMENT OF THE INTERIOR