

# PERRY

& Associates CPAs

**PASSION** *Beyond the Numbers*

**RICHLAND TOWNSHIP  
LOGAN COUNTY**

**REGULAR AUDIT  
FOR THE YEARS ENDED DECEMBER 31, 2024 - 2023**





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Columbus, Ohio 43215  
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Board of Trustees  
Richland Township  
408 N Center St  
Belle Center, OH 43310

We have reviewed the *Independent Auditor's Report* of Richland Township, Logan County, prepared by Perry & Associates, Certified Public Accountants, A.C., for the audit period January 1, 2023 through December 31, 2024. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. Richland Township is responsible for compliance with these laws and regulations.

KEITH FABER  
Ohio Auditor of State

A handwritten signature in black ink that reads "Tiffany L Ridenbaugh".

Tiffany L Ridenbaugh, CPA, CFE, CGFM  
Chief Deputy Auditor

December 31, 2025

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**RICHLAND TOWNSHIP  
LOGAN COUNTY**

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## INDEPENDENT AUDITOR'S REPORT

Richland Township  
Logan County  
615 N Center St  
Belle Center, Ohio 43310

To the Board of Trustees:

### ***Report on the Audit of the Financial Statements***

#### ***Unmodified and Adverse Opinions***

We have audited the financial statements of Richland Township, Logan County, Ohio (the Township), which comprises the cash balances, receipts and disbursements for each governmental fund type and the fiduciary fund type combined total as of and for the years ended December 31, 2024 and 2023, and the related notes to the financial statements.

#### ***Unmodified Opinion on Regulatory Basis of Accounting***

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the cash balances, receipts and disbursements for each governmental fund type and the fiduciary fund type combined total as of and for the years ended December 31, 2024 and 2023, and the related notes to the financial statements, in accordance with the financial reporting provisions which Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit, described in Note 2.

#### ***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* section of our report, the accompanying financial statements do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Township, as of December 31, 2024 and 2023, or the changes in financial position thereof for the years then ended.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Township, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 2 of the financial statements, the financial statements are prepared by the Township on the basis of the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C), which is an accounting basis other than accounting principles generally accepted in the United States of America (GAAP), to satisfy these requirements. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 2 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated July 25, 2025, on our consideration of the Township's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township's internal control over financial reporting and compliance.



**Perry & Associates**  
Certified Public Accountants, A.C.  
Marietta, Ohio

July 25, 2025

**RICHLAND TOWNSHIP  
LOGAN COUNTY**

**COMBINED STATEMENT OF RECEIPTS, DISBURSEMENTS  
AND CHANGES IN FUND BALANCES (REGULATORY CASH BASIS)  
ALL GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2024**

	General	Special Revenue	Capital Projects	Combined Total
<b>Cash Receipts</b>				
Property and Other Local Taxes	\$ 123,389	\$ 168,069	\$ -	\$ 291,458
Charges for Services	- 9,426	- 9,426	- 9,426	- 9,426
Licenses, Permits and Fees	18,524	11,889	- 30,413	- 30,413
Intergovernmental	43,805	240,627	28,503	312,935
Earnings on Investments	44,719	114	- 44,833	- 44,833
Miscellaneous	10,025	30,115	- 40,140	- 40,140
<i>Total Cash Receipts</i>	<u>240,462</u>	<u>460,240</u>	<u>28,503</u>	<u>729,205</u>
<b>Cash Disbursements</b>				
Current:				
General Government	188,551	10,297	- 198,848	- 198,848
Public Safety	- 104,651	- 104,651	- 104,651	- 104,651
Public Works	- 235,651	- 235,651	- 235,651	- 235,651
Health	6,901	14,767	- 21,668	- 21,668
Conservation-Recreation	3,127	177	- 3,304	- 3,304
Capital Outlay	5,897	191,377	28,503	225,777
Debt Service:				
Principal Retirement	- 50,000	- 50,000	- 50,000	- 50,000
<i>Total Cash Disbursements</i>	<u>204,476</u>	<u>606,920</u>	<u>28,503</u>	<u>839,899</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>35,986</u>	<u>(146,680)</u>	<u>-</u>	<u>(110,694)</u>
<b>Other Financing Receipts</b>				
Other Debt Proceeds	- 132,068	- 132,068	- 132,068	- 132,068
<i>Total Other Financing Receipts</i>	<u>- 132,068</u>	<u>- 132,068</u>	<u>- 132,068</u>	<u>- 132,068</u>
<i>Net Change in Fund Cash Balances</i>	<u>35,986</u>	<u>(14,612)</u>	<u>-</u>	<u>21,374</u>
<i>Fund Cash Balances, January 1</i>	<u>212,949</u>	<u>1,170,232</u>	<u>-</u>	<u>1,383,181</u>
<i>Fund Cash Balances, December 31</i>	<u>\$ 248,935</u>	<u>\$ 1,155,620</u>	<u>\$ -</u>	<u>\$ 1,404,555</u>

The notes to the financial statements are an integral part of this statement.

RICHLAND TOWNSHIP  
LOGAN COUNTY

COMBINED STATEMENT OF ADDITIONS, DEDUCTIONS  
AND CHANGES IN FUND BALANCES (REGULATORY CASH BASIS)  
ALL FIDUCIARY FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2024

	<u>Fiduciary Fund Types</u>
	<u>Private Purpose Trust</u>
<b>Additions</b>	
Earnings on Investments (trust funds only)	\$ 1
<i>Total Additions</i>	<u>1</u>
Net Change in Fund Balances	1
<i>Fund Cash Balances, January 1</i>	<u>1,465</u>
<i>Fund Cash Balances, December 31</i>	<u>\$ 1,466</u>

The notes to the financial statements are an integral part of this statement.

**RICHLAND TOWNSHIP**  
**LOGAN COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEARS ENDED DECEMBER 31, 2024**

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### **Note 1 – Reporting Entity**

The constitution and laws of the State of Ohio establish the rights and privileges of Richland Township. Logan County, (the “Township”), as a body corporate and politic. A publicly-elected three-member Board of Trustees directs the Township. The Township provides road and bridge maintenance, cemetery maintenance and fire protection.

#### ***Jointly Governed Organizations***

The Township is associated with one jointly-governed organization, the B.M.R.T. Regional Ambulance District and a public entity risk pool. The District is directed by an appointed four-member Board of Trustees. One member is appointed by each political subdivision within the District. Those Subdivisions include McDonald, Richland, & Taylor Creek Townships and the Village of Belle Center. The Logan County Sheriff Department provides police protection for our Township. The public entity risk pool is Ohio Township Association Risk Management Authority. Note 7 to the financial statements provide additional information for this entity.

The Township’s management believes these financial statements present all activities for which the Township is financially accountable.

### **Note 2 - Summary of Significant Accounting Policies**

#### ***Basis of Presentation***

The Township’s financial statements consist of a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for all governmental fund types and a combined statement of additions, deductions and changes in fund balances (regulatory cash basis) all fiduciary fund types which are all organized on a fund type basis.

#### ***Fund Accounting***

The Township uses fund accounting to segregate cash that is restricted as to use. The Township classifies its funds into the following types:

**General Fund** The General Fund reports all financial resources except those required to be accounted for in another fund. The general fund balance is available to the Township for any purpose provided it is expended or transferred according to the general laws of Ohio.

**Special Revenue Fund** These funds account for proceeds from specific sources (other than from trusts or for capital projects) that are restricted to expenditure for specific purposes. The Township had the following significant Special Revenue Funds:

**Gasoline Tax Fund** – This fund receives gasoline tax money to pay for constructing, maintaining, and repairing Township roads.

**Road & Bridge Fund** – This fund receives property tax money for maintaining, and repairing Township roads and bridges.

**Cemetery Fund** - This fund receives revenue from the sale of cemetery lots and burial fees and is used to help cover the cost of maintaining the Township’s cemeteries.

**Fire District Fund** – This fund receives property tax money from two special fire levies to help cover the cost of fire protection.

**RICHLAND TOWNSHIP**  
**LOGAN COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEARS ENDED DECEMBER 31, 2024**

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**Note 2 - Summary of Significant Accounting Policies (Continued)**

**Capital Project Funds** These funds account for receipts restricted to acquiring or constructing major Capital projects (except those financed through enterprise or trust funds). The Township had the following Capital Project Funds:

**Public Works Projects Fund** – The fund records Logan County sales tax money and Issue 2 money (every 4 years) spent on behalf of the Township for constructing, maintaining and repairing Township roads.

**Fiduciary Funds (Trust Funds)** Fiduciary funds include private purpose trust funds, investment trust funds, and custodial funds. Trust funds account for assets held under a trust agreement meeting certain criteria.

The Township's private purpose trust fund is for upkeep of the Township cemetery.

**Basis of Accounting**

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C). This basis is similar to the cash receipts and disbursements accounting basis. The Township recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C) permit.

**Budgetary Process**

The Ohio Revised Code requires that each fund be budgeted annually.

**Appropriations** Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The Board of Trustees must annually approved appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Appropriations lapse at year end.

**Estimated Resources** Estimated resources include estimates of cash to be received (budgeted receipts) plus, cash as of January 1. The County Budget Commission must also approve estimated resources.

**Encumbrances** The Ohio Revised Code requires the Township to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are canceled and reappropriated in the subsequent year.

A summary of 2024 budgetary activity appears in Note 3.

**Deposits and Investments**

The Township's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively. Investment in STAR Ohio is measured at the net asset value (NAV) per share provided by STAR Ohio. The NAV per share is calculated on an amortized cost basis that provides an NAV per share that approximates fair value.

**RICHLAND TOWNSHIP**  
**LOGAN COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEARS ENDED DECEMBER 31, 2024**

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**Note 2 - Summary of Significant Accounting Policies (Continued)**

**Accumulated Leave**

Township employees earn sick and vacation time that can be used for time off. In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

**Fund Balance**

Fund balance is divided into five classifications based primarily on the extent to which the Township must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

**Nonspendable** The Township classifies assets as nonspendable when legally or contractually required to maintain the amounts intact. For regulatory purposes, nonspendable fund balance includes unclaimed monies that are required to be held for five years before they may be utilized by the Township and the nonspendable portion of the corpus in permanent funds.

**Restricted** Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

**Committed** Trustees can *commit* amounts via formal action (resolution). The Township must adhere to these commitments unless the Trustees amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

**Assigned** Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. For regulatory purposes, assigned fund balance in the general fund is limited to encumbrances outstanding at year end.

**Unassigned** Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Township applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

For regulatory purposes, limited disclosure related to fund balance is included in Note 11.

**RICHLAND TOWNSHIP**  
**LOGAN COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEARS ENDED DECEMBER 31, 2024**

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**Note 3 – Budgetary Activity**

Budgetary activity for the year ending December 31, 2024 are as follows:

<b>2024 Budgeted vs. Actual Receipts</b>			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$ 222,500	\$ 240,462	\$ 17,962
Special Revenue	448,061	592,308	144,247
Capital Projects	50,000	28,503	(21,497)
Fiduciary	1	1	-
<b>Total</b>	<b><u>\$ 720,562</u></b>	<b><u>\$ 861,274</u></b>	<b><u>\$ 140,712</u></b>

<b>2024 Budgeted vs. Actual Budgetary Basis Expenditures</b>			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$ 307,563	\$ 204,476	\$ 103,087
Special Revenue	1,181,716	606,920	574,796
Capital Projects	50,000	28,503	21,497
Fiduciary	-	-	-
<b>Total</b>	<b><u>\$ 1,539,279</u></b>	<b><u>\$ 839,899</u></b>	<b><u>\$ 699,380</u></b>

**Note 4 – Deposits and Investments**

To improve cash management, cash received by the Township is pooled. Monies for all funds are maintained in this pool. The Ohio Revised Code prescribes allowable deposits and investments. A summary of the Township's deposit accounts are as follows:

	<b>2024</b>
<b><i>Cash Management Pool:</i></b>	
Demand deposits	\$ 545,423
Certificates of deposit	1,300
Total deposits	<u>546,723</u>
STAR Ohio	859,298
Total investments	<u>859,298</u>
<i>Total carrying amount of deposits and investments held in the Pool (ties to FS)</i>	<u><b>\$ 1,406,021</b></u>

The Township does not use a separate payroll clearing account. The expenditures included in the accompanying financial statements reflects net payroll plus all remitted payroll withholdings. At December 31, 2024, the Township is holding \$0 in unremitted employee payroll withholdings.

**RICHLAND TOWNSHIP**  
**LOGAN COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEARS ENDED DECEMBER 31, 2024**

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**Note 4 – Deposits and Investments (Continued)**

***Deposits***

Deposits are insured by the Federal Depository Insurance Corporation or Collateralized by the financial institution's public entity deposit pool deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution.

***Investments***

Investments in STAR Ohio and mutual funds are not evidenced by securities that exist in physical or book-entry form.

**Note 5 - Property Taxes**

Real property taxes become a lien on January 1 preceding the October 1 date for which the Trustees adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semi-annually, the first half is due December 31. The second half payment is due the following June 20th.

**Note 6 - Risk Management**

The Township is exposed to various risks of property and casualty losses, and injuries to employees.

***Workers' Compensation***

Worker's compensation coverage is provided by the State of Ohio. The township pays the State Worker's Compensation System a premium each month. The Premium is calculated based on accident history and administrative cost.

***Risk Pool Membership***

The Township is a member of the Ohio Township Association Risk Management Authority (The Pool). The Pool assumes the risk of loss up to the limits of the Township policy. The Pool covers the following risks:

- General liability and casualty
- Public official's liability
- Cyber
- Law enforcement liability
- Automobile liability
- Vehicles
- Property
- Equipment breakdown

The Pool reported the following summary of assets and actuarially-measured liabilities available to pay those liabilities as of December 31:

	2024
Cash and investments	\$ 32,822,076
Actuarial liabilities	\$ 12,568,762

**RICHLAND TOWNSHIP**  
**LOGAN COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEARS ENDED DECEMBER 31, 2024**

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**Note 7 – Defined Benefits Pension Plans**

***Ohio Public Employee Retirement Systems***

Some Township employees belong to the Ohio Public Employee Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include post-retirement health care and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. OPERS members contributed 10 percent of their gross salaries, and the Township contributed an amount equaling 14 percent of participants' gross salaries. The Township has paid all contributions required through December 31, 2024.

**Note 8 - Postemployment Benefits**

OPERS offers cost-sharing, multiple-employer defined benefit postemployment plans. OPERS offers a health reimbursement arrangement (HRA) allowance to benefit recipients meeting certain age and service credit requirements. The HRA is an account funded by OPERS that provides tax-free reimbursement for qualified medical expenses such as monthly post-tax insurance premiums, deductibles, co-insurance, and co-pays incurred by eligible benefit recipients and their dependents. Accounts that retirees use to be reimbursed for health care expenses. For calendar year 2024, the portion of OPERS employer contributions allocated to health care was 0 percent for members in the traditional pension plan and 2 percent for members in the combined plan. For 2024, the portion of employer contributions OPERS allocated to health care for members in the member-directed plan was 4.0 percent; however, a portion of the health care rate was funded with reserves.

**Note 9 - Debt**

	<u>Principal</u>	<u>Interest Rate</u>
Dump Truck Loan	\$ 82,068	5.32%
Total	<u>\$ 82,068</u>	

Richland Township purchased a new dump truck and snow plow from Rush Truck Center of Ohio, INC. DBA Rush Truck Center Lima, 2655 St Johns Rd., Lima Ohio 45804. The purchase price \$132,068.00, deposit of \$50,000.00 was put down with 5 payments of \$19,123.00 starting on September 15, 2025.

***Amortization***

Amortization of the above debt, including interest, is scheduled as follows:

<u>Year Ending December 31:</u>	<u>Dump Truck Loan</u>
2025	\$ 19,123
2026	19,123
2027	19,123
2028	19,123
2029	19,123
<u>Total</u>	<u>\$ 95,615</u>

**RICHLAND TOWNSHIP**  
**LOGAN COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEARS ENDED DECEMBER 31, 2024**

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**Note 10 – Contingent Liabilities**

Amounts grantor agencies pay to the township are subject to audit and adjustment by the grantor, principally the federal government. The grantor may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

**Note 11 – Fund Balances**

Included in fund balance are amounts the Township cannot spend, including the balance of unclaimed monies, which cannot be spent for five years and the undependable corpus of the permanent funds. Encumbrances are commitments related to unperformed contracts for goods or services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At year end the balances of these amounts were zero.

The fund balance of special revenue funds is either restricted or committed. The fund balance of capital project fund is restricted, committed, or assigned. These restricted, committed, and assigned amounts in the special revenue, and capital projects would include the outstanding encumbrances. In the general fund, outstanding encumbrances are considered assigned.

**RICHLAND TOWNSHIP  
LOGAN COUNTY**

**COMBINED STATEMENT OF RECEIPTS, DISBURSEMENTS  
AND CHANGES IN FUND BALANCES (REGULATORY CASH BASIS)  
ALL GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2023**

	General	Special Revenue	Capital Projects	Combined Total
<b>Cash Receipts</b>				
Property and Other Local Taxes	\$ 121,971	\$ 167,667	\$ -	\$ 289,638
Charges for Services	- -	9,426	- -	9,426
Licenses, Permits and Fees	18,123	12,782	- -	30,905
Intergovernmental	39,779	189,649	65,629	295,057
Earnings on Investments	15,652	196	- -	15,848
Miscellaneous	8,706	39,911	- -	48,617
<i>Total Cash Receipts</i>	<u>204,231</u>	<u>419,631</u>	<u>65,629</u>	<u>689,491</u>
<b>Cash Disbursements</b>				
Current:				
General Government	154,415	81,209	- -	235,624
Public Safety	- -	93,131	- -	93,131
Public Works	- -	131,613	- -	131,613
Health	6,816	17,891	- -	24,707
Conservation-Recreation	661	6,420	- -	7,081
Capital Outlay	- -	16,629	65,629	82,258
<i>Total Cash Disbursements</i>	<u>161,892</u>	<u>346,893</u>	<u>65,629</u>	<u>574,414</u>
<i>Net Change in Fund Cash Balances</i>	<u>42,339</u>	<u>72,738</u>	<u>- -</u>	<u>115,077</u>
<i>Fund Cash Balances, January 1 (Restated See Note 11)</i>	<u>170,610</u>	<u>1,097,494</u>	<u>- -</u>	<u>1,268,104</u>
<i>Fund Cash Balances, December 31</i>	<u>\$ 212,949</u>	<u>\$ 1,170,232</u>	<u>\$ - -</u>	<u>\$ 1,383,181</u>

The notes to the financial statements are an integral part of this statement.

RICHLAND TOWNSHIP  
LOGAN COUNTY

COMBINED STATEMENT OF ADDITIONS, DEDUCTIONS  
AND CHANGES IN FUND BALANCES (REGULATORY CASH BASIS)  
ALL FIDUCIARY FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2023

	<u>Fiduciary Fund Types</u>
	Private Purpose Trust
<i>Fund Cash Balances, January 1</i>	<u>\$ 1,465</u>
<i>Fund Cash Balances, December 31</i>	<u>\$ 1,465</u>

The notes to the financial statements are an integral part of this statement.

**RICHLAND TOWNSHIP**  
**LOGAN COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEARS ENDED DECEMBER 31, 2023**

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### **Note 1 – Reporting Entity**

The constitution and laws of the State of Ohio establish the rights and privileges of Richland Township. Logan County, (the “Township”), as a body corporate and politic. A publicly-elected three-member Board of Trustees directs the Township. The Township provides road and bridge maintenance, cemetery maintenance and fire protection.

### ***Jointly Governed Organizations***

The Township is associated with one jointly-governed organization, the B.M.R.T. Regional Ambulance District and a public entity risk pool. The District is directed by an appointed four-member Board of Trustees. One member is appointed by each political subdivision within the District. Those Subdivisions include McDonald, Richland, & Taylor Creek Townships and the Village of Belle Center. The Logan County Sheriff Department provides police protection for our Township. The public entity risk pool is Ohio Township Association Risk Management Authority. Note 7 to the financial statements provide additional information for this entity.

The Township’s management believes these financial statements present all activities for which the Township is financially accountable.

### **Note 2 - Summary of Significant Accounting Policies**

#### ***Basis of Presentation***

The Township’s financial statements consist of a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for all governmental fund types, and a combined statement of additions, deductions and changes in fund balances (regulatory cash basis) all fiduciary fund types which are all organized on a fund type basis.

#### ***Fund Accounting***

The Township uses fund accounting to segregate cash that is restricted as to use. The Township classifies its funds into the following types:

**General Fund** The General Fund reports all financial resources except those required to be accounted for in another fund. The general fund balance is available to the Township for any purpose provided it is expended or transferred according to the general laws of Ohio.

**Special Revenue Fund** These funds account for proceeds from specific sources (other than from trusts or For capital projects) that are restricted to expenditure for specific purposes. The Township had the following significant Special Revenue Funds:

**Gasoline Tax Fund** – This fund receives gasoline tax money to pay for constructing, maintaining, and repairing Township roads.

**Road & Bridge Fund** – This fund receives property tax money for maintaining and repairing Township roads and bridges.

**Cemetery Fund** - This fund receives revenue from the sale of cemetery lots and burial fees and is used to help cover the cost of maintaining the Township’s cemeteries.

**Fire District Fund** – This fund receives property tax money from two special fire levies to help cover the cost of fire protection.

**Coronavirus Relief Fund** - This fund receives federal funds for local government assistance provided by the American Rescue Plan Act.

**RICHLAND TOWNSHIP**  
**LOGAN COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEARS ENDED DECEMBER 31, 2023**

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**Note 2 - Summary of Significant Accounting Policies (Continued)**

**Capital Project Funds** These funds account for receipts restricted to acquiring or constructing major Capital projects (except those financed through enterprise or trust funds). The Township had the following Capital Project Funds:

**Public Works Projects Fund** – The fund records Logan County sales tax money and Issue 2 money (every 4 years) spent on behalf of the Township for constructing, maintaining and repairing Township roads.

**Fiduciary Funds (Trust Funds)** Fiduciary funds include private purpose trust funds, investment trust funds, and custodial funds. Trust funds account for assets held under a trust agreement meeting certain criteria.

The Township's private purpose trust fund is for upkeep of the Township cemetery.

**Basis of Accounting**

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C). This basis is similar to the cash receipts and disbursements accounting basis. The Township recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C) permit.

**Budgetary Process**

The Ohio Revised Code requires that each fund be budgeted annually.

**Appropriations** Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function or object level of control, and appropriations may not exceed estimated resources. The Board of Trustees must annually approved appropriation measures and subsequent amendments. The County Budget Commission must also approve the annual appropriation measure. Appropriations lapse at year end.

**Estimated Resources** Estimated resources include estimates of cash to be received (budgeted receipts) plus cash as of January 1. The County Budget Commission must also approve estimated resources.

**Encumbrances** The Ohio Revised Code requires the Township to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are canceled and reappropriated in the subsequent year.

A summary of 2023 budgetary activity appears in Note 3.

**Deposits and Investments**

The Township's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains or losses at the time of sale as receipts or disbursements, respectively. Investment in STAR Ohio is measured at the net asset value (NAV) per share provided by STAR Ohio. The NAV per share is calculated on an amortized cost basis that provides an NAV per share that approximates fair value.

**RICHLAND TOWNSHIP**  
**LOGAN COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEARS ENDED DECEMBER 31, 2023**

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**Note 2 - Summary of Significant Accounting Policies (Continued)**

**Accumulated Leave**

Township employees earn sick and vacation time that can be used for time off. In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

**Fund Balance**

Fund balance is divided into five classifications based primarily on the extent to which the Township must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

**Nonspendable** The Township classifies assets as nonspendable when legally or contractually required to maintain the amounts intact. For regulatory purposes, nonspendable fund balance includes unclaimed monies that are required to be held for five years before they may be utilized by the Township and the nonspendable portion of the corpus in permanent funds.

**Restricted** Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

**Committed** Trustees can *commit* amounts via formal action (resolution). The Township must adhere to these commitments unless the Trustees amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

**Assigned** Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. For regulatory purposes, assigned fund balance in the general fund is limited to encumbrances outstanding at year end.

**Unassigned** Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Township applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

For regulatory purposes, limited disclosure related to fund balance is included in Note 10.

**RICHLAND TOWNSHIP**  
**LOGAN COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEARS ENDED DECEMBER 31, 2023**

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**Note 3 – Budgetary Activity**

Budgetary activity for the year ending December 31, 2023 are as follows:

<b>2023 Budgeted vs. Actual Receipts</b>			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$ 156,175	\$ 204,231	\$ 48,056
Special Revenue	374,951	419,631	44,680
Capital Projects	87,000	65,629	(21,371)
<b>Total</b>	<b>\$ 618,126</b>	<b>\$ 689,491</b>	<b>\$ 71,365</b>

<b>2023 Budgeted vs. Actual Budgetary Basis Expenditures</b>			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$ 294,480	\$ 161,892	\$ 132,588
Special Revenue	873,569	346,893	526,676
Capital Projects	80,000	65,629	14,371
<b>Total</b>	<b>\$ 1,248,050</b>	<b>\$ 574,414</b>	<b>\$ 673,636</b>

**Note 4 – Deposits and Investments**

To improve cash management, cash received by the Township is pooled. Monies for all funds are maintained in this pool. The Ohio Revised Code prescribes allowable deposits and investments. A summary of the Township's deposit accounts are as follows:

	<b>2023</b>
<b><i>Cash Management Pool:</i></b>	
Demand deposits	\$ 568,386
Certificates of deposit	1,300
<b>Total deposits</b>	<b>569,686</b>
STAR Ohio	814,960
<b>Total investments</b>	<b>814,960</b>
<b><i>Total carrying amount of deposits and investments held in the Pool (ties to FS)</i></b>	<b>\$ 1,384,646</b>

The Township does not use a separate payroll clearing account. The expenditures included in the accompanying financial statements reflects net payroll plus all remitted payroll withholdings. At December 31, 2023, the Township is holding \$400 in unremitted employee payroll withholdings.

**Deposits**

Deposits are insured by the Federal Depository Insurance Corporation or Collateralized by the financial institution's public entity deposit pool deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution.

**Investments**

Investments in STAR Ohio and mutual funds are not evidenced by securities that exist in physical or book-entry form.

**RICHLAND TOWNSHIP**  
**LOGAN COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEARS ENDED DECEMBER 31, 2023**

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**Note 5 - Property Taxes**

Real property taxes become a lien on January 1 preceding the October 1 date for which the Trustees adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as Intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semi-annually, the first half is due December 31. The second half payment is due the following June 20th.

**Note 6 - Risk Management**

The Township is exposed to various risks of property and casualty losses, and injuries to employees.

**Workers' Compensation**

Workers' compensation coverage is provided by the State of Ohio. The Township pays the State Workers' Compensation System a premium each month. The premium is calculated based on accident history and administrative cost.

**Risk Pool Membership**

The Township is a member of the Ohio Township Association Risk Management Authority (The Pool). The Pool assumes the risk of loss up to the limits of the Township policy. The Pool covers the following risks:

- General liability and casualty
- Public official's liability
- Cyber
- Law enforcement liability
- Automobile liability
- Vehicles
- Property
- Equipment breakdown

The Pool reported the following summary of assets and actuarially-measured liabilities available to pay those liabilities as of December 31:

	2023
Cash and investments	\$33,494,457
Actuarial liabilities	\$10,885,549

During 2023 Richland Township made significant changes to coverage from prior year by increasing their insurance to include replacement coverage on a two of their Commercial Pumper/Tanker, their GMP Pumper and their Grass truck at an extra cost of \$6,239 per year.

**RICHLAND TOWNSHIP**  
**LOGAN COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEARS ENDED DECEMBER 31, 2023**

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**Note 7 – Defined Benefit Pension Plans**

***Ohio Public Employee Retirement Systems***

Some Township employees belong to the Ohio Public Employee Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include post-retirement health care and survivor and disability benefits.

The Ohio Revised Code also prescribes contributions rates. OPERS members contribution rates. OPERS members contributed 10 percent of their gross salaries, and the Township contributed an amount equaling 14 percent of participants' gross salaries. The Township has paid all contributions required through December 31, 2023.

**Note 8 – Postemployment Benefits**

OPERS offers cost-sharing, multiple-employer defined benefit postemployment plans. OPERS offers a health reimbursement arrangement (HRA) allowance to benefit recipients meeting certain age and service credit requirements. The HRA is an account funded by OPERS that provides tax-free reimbursement for qualified medical expenses such as monthly post-tax insurance premiums, deductibles, co-insurance, and co-pays incurred by eligible benefit recipients and their dependents. For calendar year 2023, the portion of OPERS employer contributions allocated to health care was 0 percent for members in the traditional pension plan and 2 percent for members in the combined plan. For 2023, the portion of employer contributions OPERS allocated to health care for members in the member-directed plan was 4.0 percent; however, a portion of the health care rate was funded with reserves.

**Note 9 – Contingent Liabilities**

Amounts grantor agencies pay to the township are subject to audit and adjustment by the grantor, principally the federal government. The grantor may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

**Note 10 – Fund Balances**

Included in fund balance are amounts the Township cannot spend, including the balance of unclaimed monies, which cannot be spent for five years and the undependable corpus of the permanent funds. Encumbrances are commitments related to unperformed contracts for goods or services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At year end the balances of these amounts were zero.

The fund balance of special revenue funds is either restricted or committed. The fund balance of debt service funds and capital project funds are restricted, committed, or assigned. These restricted, committed, and assigned amounts in the special revenue, and capital projects would include the outstanding encumbrances. In the general fund, outstanding encumbrances are considered assigned.

**RICHLAND TOWNSHIP**  
**LOGAN COUNTY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEARS ENDED DECEMBER 31, 2023**

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**Note 11 – Prior Period Restatement**

Beginning fund balances at January 1, 2023 were restated due to voided payments as follows:

	<u>General Fund</u>
Ending Fund Balance, December 31, 2022	\$ 170,240
To account for voided checks	370
Beginning Fund Balance, January 1, 2023, Restated	<u>170,610</u>

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Richland Township  
Logan County  
615 N Center St  
Belle Center, Ohio 43310

To the Board of Trustees:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, the financial statements of the cash balances, receipts, and disbursements for each governmental fund type and the fiduciary fund type combined total as of and for the years ended December 31, 2024 and 2023 and the related notes to the financial statements of Richland Township, Logan County, Ohio (the Township) and have issued our report thereon dated July 25, 2025, wherein we noted the Township followed financial reporting provisions Ohio Rev. Code § 117.38 and Ohio Admin. Code 117-2-03(C) permit.

***Report on Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Township's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Township's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified a certain deficiency in internal control, described in the accompanying schedule of findings as item 2024-001 that we consider to be a material weakness.

Richland Township  
Logan County  
Independent Auditor's Report on Internal Control Over  
Financial Reporting and on Compliance and Other Matters  
Required by *Government Auditing Standards*  
Page 2

***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Township's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Purpose of This Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



**Perry and Associates**  
Certified Public Accountants, A.C.  
Marietta, Ohio

July 25, 2025

RICHLAND TOWNSHIP  
LOGAN COUNTY

SCHEDULE OF FINDINGS  
FOR THE YEARS ENDED DECEMBER 31, 2024 AND 2023

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

**FINDING NUMBER 2024-001**

**Material Weakness**

**Financial Reporting**

Accurate financial reporting is the responsibility of the Fiscal Officer and is essential to ensure information provided to the readers of the financial statements is accurate. The following errors with the Township's annual financial report were noted:

- In 2024, Debt Proceeds and corresponding Capital Outlay for the Truck loan were not recorded in the Gasoline Tax Fund;
- In 2024, a disbursement for the Truck loan was recorded in the Gasoline Tax Fund as Public Works instead of Principal payments; and
- During 2023, a Miscellaneous receipt was posted to the General Fund and a Public Safety disbursement was posted to the Coronavirus Relief Fund to reimburse the General Fund for eligible CSLRRF expenditures. The Township should have instead reduced the expenditures in the General Fund and increased the expenditures in the Coronavirus Relief Fund rather than posting a Miscellaneous Receipt.

Not posting receipts and disbursements accurately resulted in the financial statements requiring several reclassifications and adjustments. The financial statements reflect all reclassifications and adjustments, and the Township has posted all adjustments to its accounting system.

We also updated the notes to the financial statements for omitted information and to agree to financial statement amounts.

To help ensure accuracy and reliability in the financial reporting process, we recommend that management perform a detailed review of its draft financial statements. Such review should include procedures to ensure that all sources of revenues and expenses are properly identified and classified on the financial statements.

We also recommend the Fiscal Officer refer to the Ohio Township Handbook and other Auditor of State resources for guidance to determine the proper establishment of receipt and disbursement accounts and posting of receipts and disbursements.

**Officials' Response:** Officials did not provide a response to this finding.

# OHIO AUDITOR OF STATE KEITH FABER



RICHLAND TOWNSHIP

LOGAN COUNTY

## AUDITOR OF STATE OF OHIO CERTIFICATION

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



Certified for Release 1/13/2026

65 East State Street, Columbus, Ohio 43215  
Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at  
[www.ohioauditor.gov](http://www.ohioauditor.gov)