

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY**

**MONTGOMERY COUNTY, OHIO**

**REGULAR AUDIT**

**FOR THE YEARS ENDED DECEMBER 31, 2024 AND 2023**







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Columbus, Ohio 43215  
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800-282-0370

Board of Trustees  
Washington-Centerville Public Library  
111 West Spring Valley Road  
Centerville, Ohio 45458

We have reviewed the *Independent Auditor's Report* of the Washington-Centerville Public Library, Montgomery County, prepared by Charles E. Harris & Associates, Inc., for the audit period January 1, 2023 through December 31, 2024. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Washington-Centerville Public Library is responsible for compliance with these laws and regulations.

KEITH FABER  
Ohio Auditor of State

A handwritten signature in black ink that reads "Tiffany L Ridenbaugh".

Tiffany L Ridenbaugh, CPA, CFE, CGFM  
Chief Deputy Auditor

September 26, 2025

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**WASHINGTON-CENTERVILLE PUBLIC LIBRARY  
MONTGOMERY COUNTY**

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**INDEPENDENT AUDITOR'S REPORT**

Washington-Centerville Public Library  
Montgomery County  
111 West Spring Valley Road  
Centerville, Ohio 45458

To the Board of Trustees:

***Report on the Audit of the Financial Statements***

***Unmodified and Adverse Opinions***

We have audited the financial statements of the Washington-Centerville Public Library, Montgomery County (the Library), which comprise the cash balances, receipts and disbursements for each governmental fund type and the fiduciary fund type combined total as of and for the years ended December 31, 2024 and 2023, and the related notes to the financial statements.

***Unmodified Opinion on Regulatory Basis of Accounting***

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the cash balances, receipts and disbursements for each governmental fund type and the fiduciary fund type combined total as of and for the years ended December 31, 2024 and 2023, and the related notes to the financial statements, in accordance with the financial reporting provisions which Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit, described in Note 2.

***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* section of our report, the accompanying financial statements do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Library, as of December 31, 2024 and 2023, or the changes in financial position, thereof for the years then ended.

***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Library, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 2 of the financial statements, the financial statements are prepared by Library on the basis of the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C), which is an accounting basis other than accounting principles generally accepted in the United States of America (GAAP), to satisfy these requirements. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 2 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Library's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Library's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 23, 2025, on our consideration of the Library's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Library's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Library's internal control over financial reporting and compliance.

*Charles E. Harris & Associates*

***Charles E. Harris & Associates, Inc.***

June 23, 2025

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY  
MONTGOMERY COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND  
CHANGES IN FUND BALANCES (REGULATORY CASH BASIS)  
ALL GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2024**

	General	Capital Projects	Totals (Memorandum Only)
<b>Cash Receipts</b>			
Property and Other Local Taxes	\$ 4,957,325	\$ -	\$ 4,957,325
Public Library	2,804,699	-	2,804,699
Intergovernmental	608,552	-	608,552
Patron Fines and Fees	134,619	-	134,619
Contributions, Gifts, and Donations	23,811	-	23,811
Earnings on Investments	772,808	-	772,808
Miscellaneous	51,359	-	51,359
<i>Total Cash Receipts</i>	<u>9,353,173</u>	<u>-</u>	<u>9,353,173</u>
<b>Cash Disbursements</b>			
Current:			
Library Services			
Public Services and Programs	3,118,238	-	3,118,238
Collection Development and Processing	1,828,540	-	1,828,540
Support Services:			
Facilities Operation and Maintenance	731,837	160,764	892,601
Information Services	828,849	-	828,849
Business Administration	955,561	4,634	960,195
Capital Outlay	<u>176,756</u>	<u>276,146</u>	<u>452,902</u>
<i>Total Cash Disbursements</i>	<u>7,639,781</u>	<u>441,544</u>	<u>8,081,325</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>1,713,392</u>	<u>(441,544)</u>	<u>1,271,848</u>
<b>Other Financing Receipts &amp; Disbursements</b>			
Transfers In	-	2,000,000	2,000,000
Transfers Out	<u>(2,000,000)</u>	<u>-</u>	<u>(2,000,000)</u>
<i>Total Other Financing Receipts &amp; Disbursements</i>	<u>(2,000,000)</u>	<u>2,000,000</u>	<u>-</u>
<i>Net Change in Fund Cash Balances</i>	<u>(286,608)</u>	<u>1,558,456</u>	<u>1,271,848</u>
<i>Fund Cash Balances, January 1</i>	<u>12,955,155</u>	<u>4,459,988</u>	<u>17,415,143</u>
<i>Fund Cash Balances, December 31</i>	<u>\$ 12,668,547</u>	<u>\$ 6,018,444</u>	<u>\$ 18,686,991</u>

The notes to the financial statements are an integral part of this statement.

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY  
MONTGOMERY COUNTY**

**COMBINED STATEMENT OF ADDITIONS, DEDUCTIONS AND  
CHANGES IN FUND BALANCES (REGULATORY CASH BASIS)  
ALL FIDUCIARY FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2024**

<u>Fiduciary Fund Types</u>			
<u>Custodial</u>			
	Private Purpose Trust	Payroll Clearing	Combined Total
<b>Additions</b>			
Gifts and Donations	\$ 4,800	\$ -	\$ 4,800
Other Amounts Collected for Distribution	- <u> </u>	<u>1,140,070</u>	<u>1,140,070</u>
<i>Total Additions</i>	<u>4,800</u>	<u>1,140,070</u>	<u>1,144,870</u>
<b>Deductions</b>			
Distributions on Behalf of Employees	- <u> </u>	<u>1,128,543</u>	<u>1,128,543</u>
Other Distributions	<u>4,804</u>	- <u> </u>	<u>4,804</u>
<i>Total Deductions</i>	<u>4,804</u>	<u>1,128,543</u>	<u>1,133,347</u>
<i>Net Change in Fund Cash Balances</i>	(4)	11,527	11,523
<i>Fund Cash Balances, January 1</i>	<u>189</u>	<u>3,775</u>	<u>3,964</u>
<i>Fund Cash Balances, December 31</i>	<u>\$ 185</u>	<u>\$ 15,302</u>	<u>\$ 15,487</u>

The notes to the financial statements are an integral part of this statement.

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY**  
*MONTGOMERY COUNTY*

*NOTES TO THE FINANCIAL STATEMENTS*  
*For the Year Ended December 31, 2024*

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**Note 1 – Reporting Entity**

The Washington-Centerville Public Library (the Library), Montgomery County, is a body politic and corporate established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Centerville City School Board of Education appoints a 7-member Board of Trustees to govern the Library. The Library provides the community with various educational and literary resources. Control and management of the Library is governed by sections 3375.33 and 3375.39 of the Ohio Revised Code with the administration of the day-to-day operations of the Library being the responsibility of the Director and financial accountability being solely that of the Fiscal Officer.

The Library is fiscally independent of the Board of Education, although the Board of Education serves in a ministerial capacity as the taxing authority for the Library. The determination to request approval of a tax levy, the role and purpose(s) of the levy, are discretionary decisions made solely by the Board of Library Trustees. Once those decisions are made, the Board of Education must put the levy on the ballot. There is no potential for the Library to provide a financial benefit to or impose a financial burden on the Board of Education.

The Friends of the Washington-Centerville Public Library is established as a 501(c)(3) organization with a self-appointing board. The Library is not financially accountable for the organization, nor does the Library approve the budget or the issuance of debt of the organization. Therefore, this organization has been excluded from the reporting entity of the Library. Financial reports from the Friends of the Washington-Centerville Public Library are available for review.

***Public Entity Risk Pool***

The Library participates in a public entity risk pool (Ohio Plan Risk Management, Inc.). Note 6 to the financial statements provides additional information for this entity.

The Library's management believes these financial statements present all activities for which the Library is financially accountable.

**Note 2 – Summary of Significant Accounting Policies**

***Basis of Presentation***

The Library's financial statements consist of a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for all governmental fund types, and a combined statement of additions, deductions and changes in fund balances (regulatory cash basis) for all fiduciary fund types which are organized on a fund type basis.

***Fund Accounting***

The Library uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the Library are presented below:

**General Fund** The general fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the Library for any purpose provided it is expended or transferred according to the general laws of Ohio.

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY**  
**MONTGOMERY COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2024**

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**Note 2 – Summary of Significant Accounting Policies (Continued)**

**Capital Project Funds** These funds account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. The Library had the following significant capital project funds:

**Building Fund** This fund is used for the acquisition of property and building, additions, repairs, and improvements.

**Permanent Improvement Fund** This fund is used for the purchase of new computer systems, equipment, and upgrades for the ILS system.

**Fiduciary Funds** Fiduciary funds include private purpose trust funds and custodial funds. Trust funds account for assets held under a trust agreement meeting certain criteria. The Dorothy R. Yeck Good Life Private Purpose Trust Fund accounts for an annual donation for a writing competition for young adults.

Custodial funds are purely custodial in nature and are used to report fiduciary activity that is not required to be reported in a trust fund. The Library's custodial fund accounts for payroll withholdings.

**Basis of Accounting**

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C). This basis is similar to the cash receipts and disbursements accounting basis. The Library recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C) permit.

**Budgetary Process**

The Board must annually approve appropriation measures and subsequent amendments. Unencumbered appropriations lapse at year end. Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function, and object level of control.

A summary of 2024 budgetary activity appears in Note 3.

**Deposits and Investments**

The Library's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains and losses at the time of sale as receipts or disbursements, respectively.

The Library values U.S. Treasury Notes at cost. Money market mutual funds are recorded at share values the mutual funds report. Investment in STAR Ohio is measured at the net asset value (NAV) per share provided by STAR Ohio. The NAV per share is calculated on an amortized cost basis that provides an NAV per share that approximates fair value.

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY**  
*MONTGOMERY COUNTY*

*NOTES TO THE FINANCIAL STATEMENTS*  
*For the Year Ended December 31, 2024*

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**Note 2 – Summary of Significant Accounting Policies (Continued)**

***Capital Assets***

The Library records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

***Accumulated Leave***

Library employees earn sick and vacation time that can be used for time off. In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

***Subscription-Based Information Technology Agreements***

The Library has entered into noncancelable Subscription-Based Information Technology Arrangements (SBITA) contracts (as defined by GASB 96) for several types of software including contracts related to financial systems and various other software. Subscription disbursements are recognized when they are paid.

***Fund Balance***

Fund balance is divided into five classifications based primarily on the extent to which the Library must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

***Nonspendable*** The Library classifies assets as *nonspendable* when legally or contractually required to maintain the amounts intact. For regulatory purposes, nonspendable fund balance includes unclaimed monies that are required to be held for five years before they may be utilized by the Library.

***Restricted*** Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

***Committed*** Trustees can *commit* amounts via formal action (resolution). The Library must adhere to these commitments unless the Trustees amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

***Assigned*** Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. For regulatory purposes, assigned fund balance in the general fund is limited to encumbrances outstanding at year end.

***Unassigned*** Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY**  
*MONTGOMERY COUNTY*

*NOTES TO THE FINANCIAL STATEMENTS*  
*For the Year Ended December 31, 2024*

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**Note 2 – Summary of Significant Accounting Policies (Continued)**

The Library applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

For regulatory purposes, limited disclosure related to fund balance is included in Note 11.

**Note 3 – Budgetary Activity**

Budgetary activity for the year ending December 31, 2024 follows:

<b>2024 Budgeted vs. Actual Receipts</b>			
<b>Fund Type</b>	<b>Budgeted Receipts</b>	<b>Actual Receipts</b>	<b>Variance</b>
General	\$ 8,461,991	\$ 9,353,173	\$ 891,182
Capital Projects	2,000,000	2,000,000	-
Private Purpose Trust	4,800	4,800	-

<b>2024 Budgeted vs. Actual Budgetary Basis Disbursements</b>			
<b>Fund Type</b>	<b>Appropriation Authority</b>	<b>Budgetary Disbursements</b>	<b>Variance</b>
General	\$ 11,297,539	\$ 10,015,379	\$ 1,282,160
Capital Projects	4,767,758	441,544	4,326,214
Private Purpose Trust	4,970	4,804	166

**Note 4 – Deposits and Investments**

To improve cash management, cash received by the Library is pooled. Monies for all fund are maintained in this pool. The Ohio Revised Code prescribes allowable deposits and investments. A summary of the Library's deposit and investment accounts are as follows:

		<b>2024</b>
<i>Cash Management Pool:</i>		
Demand Deposits		\$ 1,409,958
Petty Cash		550
Total Deposits		<u>1,410,508</u>
U.S. Treasury Notes		4,509,083
STAR Ohio		11,979,940
Money Market Account		802,947
Total Investments		<u>17,291,970</u>
<i>Total carrying amount of deposits and investments held in the Pool</i>		<u>\$ 18,702,478</u>

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY**  
*MONTGOMERY COUNTY*

*NOTES TO THE FINANCIAL STATEMENTS*  
*For the Year Ended December 31, 2024*

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**Note 4 – Deposits and Investments (Continued)**

The Library does not use a separate payroll clearing account. The expenditures included in the accompanying financial statements reflect net payroll plus all remitted payroll withholdings. At December 31, 2024, the Library is holding \$15,302 in unremitted employee payroll withholdings.

***Deposits***

Deposits are insured by the Federal Deposit Insurance Corporation or collateralized through the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution.

***Investments***

The Federal Reserve holds the Library's U.S. Treasury Notes in book-entry form in the name of the Library's financial institution. The financial institution maintains records identifying the Library as owner of these securities.

Investments in STAR Ohio and mutual funds are not evidenced by securities that exist in physical or book-entry form.

**Note 5 – Grants in Aid and Taxes**

***Grants in Aid***

The primary source of revenue of Ohio public libraries is the Public Library Fund (PLF). The State allocates PLF to each county based on the total tax revenue credited to the State's general revenue fund during the preceding month using the statutory allocation method. Estimated entitlement figures were issued to County Auditors. The actual current year entitlements were computed in December of the current year. The difference between the estimate and actual will be adjusted evenly in the PLF distributions made from January-June of the subsequent year.

***Property Taxes***

Real Property taxes become a lien on January 1 preceding the October 1 date for which the taxing authority of the subdivision to whose jurisdiction the Library is subject adopts rates. The State Department of Taxation, Division of Tax Equalization, adjusts these rates for inflation. Property taxes are also reduced for applicable non-business, owner occupancy, and homestead exemption credits and/or homestead and rollback deductions. The financial statements include these credits and/or deduction amounts the State pays as Intergovernmental receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

Public utilities are also taxes on personal and real property located within the taxing district.

The County is responsible for assessing property and billing, collecting, and distributing all property taxes on behalf of the Library.

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY**  
*MONTGOMERY COUNTY*

*NOTES TO THE FINANCIAL STATEMENTS*  
*For the Year Ended December 31, 2024*

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**Note 6 – Risk Management**

***Workers' Compensation***

Workers' Compensation coverage is provided by the State of Ohio. The Library pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

***Risk Pool Membership***

The Library belongs to the Ohio Plan Risk Management, Inc. (OPRM) (the "Plan"), a unincorporated non-profit association providing a formalized, jointly administered self-insurance risk management programs and other administrative services to Ohio governments ("Members"). The Plan is legally separate from its member governments.

Pursuant to Section 2744.081 of the Ohio Revised Code, the plan provides property, liability, errors and omissions, law enforcement, automobile, excess liability, crime, surety and bond, inland marine and other coverages to its members sold through fourteen appointed independent agents in the State of Ohio.

Effective November 1, 2016, the OPRM elected to participate in a property loss corridor deductible. The property corridor includes losses paid between 70% and 75%. In 2018, the causlauty loss corridor was eliminated and the property corridor was adjusted to losses paid between 65% and 70%. Effective November 1, 2019, the property loss corridor was adjusted to losses between 60% and 67,5% and has remain unchanged. OPRM had 801 members as of December 31, 2023.

The Pool's audited financial statements conform with accounting principles generally accepted in the United States of America, with the exception of a qualified opinion related to recording premiums and membership fees earned in full as of December 31, 2023. Those premiums and fees should be earned pro-rata over the individual coverage and membership periods of each policy. The financial statements reported the following assets, liabilities and equity at December 31, 2023 (most current information available):

2023	
Assets	\$ 23,113,696
Liabilities	<u>16,078,587</u>
Members' Equity	\$ 7,035,109

You can read the complete audited financial statements for OPRM at the Plan's website, [www.ohioplan.org](http://www.ohioplan.org)

**Note 7 – Defined Benefit Pension Plan**

***Ohio Public Employees Retirement System***

All Library employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates, OPERS members contributed 10% of their gross salaries, and the Library contributed and amount equaling 14% of participants' gross salaries. The Library has paid all contributions required through December 31, 2024.

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY**  
*MONTGOMERY COUNTY*

*NOTES TO THE FINANCIAL STATEMENTS*  
*For the Year Ended December 31, 2024*

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**Note 8 – Postemployment Benefits**

OPERS offers a cost-sharing, multiple-employer defined benefit postemployment plan. OPERS offers a health reimbursement arrangement (HRA) allowance to benefit recipients meeting certain age and service credit requirements. The HRA is an account funded by OPERS that provides tax-free reimbursement for qualified medical expenses such as monthly post-tax insurance premiums, deductibles, co-insurance, and co-pays incurred by eligible benefit recipients and their dependents. For calendar year 2024, the portion of employer contributions allocated to health care was 0% for members in the traditional pension plan and 2% for members in the combined plan. For 2024, the portion of employer contributions allocated to health care for members in the member-directed plan was 4.0 percent; however, a portion of the health care rate was funded with reserves.

**Note 9 – Construction and Contractual Commitments**

On March 19, 2024, the Library Board of Trustees approved entering into a contract with LWC Incorporated for architectural services related to the renovation of the Centerville Library in the amount of \$368,150.

These services are being paid from the Library's Building Fund. As of December 31, 2024, the balance remaining on the contract is \$217,800.

**Note 10 – Contingent Liabilities**

Amounts grantor agencies pay to the Library are subject to audit and adjustment by the grantor. The grantor may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

**Note 11 – Fund Balances**

Included in fund balance are amounts the Library cannot spend which is made up of the balance of unclaimed monies, which cannot be spent for five years. Encumbrances are commitments related to unperformed contracts for goods and services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At year end the balances of these amounts were as follows:

Fund Balances	General
<b>Nonspendable:</b>	
Unclaimed Monies	\$ 485
Outstanding Encumbrances	<u>375,598</u>
Total	<u><u>\$ 376,083</u></u>

Capital projects funds are restricted, committed or assigned. These restricted, committed or assigned amounts in the capital projects funds include outstanding encumbrances. In the general fund, outstanding encumbrances are considered assigned.

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY**  
*MONTGOMERY COUNTY*

*NOTES TO THE FINANCIAL STATEMENTS*  
*For the Year Ended December 31, 2024*

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**Note 12 – Subsequent Events**

On February 18, 2025, the Library Board of Trustees approved awarding a contract to Mark Spaulding Construction in the amount of \$4,561,000 for the renovation of the Centerville Library. Construction is scheduled to commence in March 2025 and will last for about fifteen months.

This project will be funded from the Building Fund and Permanent Improvement – Technology Funds, which are both reported as part of the Capital Projects fund.

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY  
MONTGOMERY COUNTY**

**COMBINED STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND  
CHANGES IN FUND BALANCES (REGULATORY CASH BASIS)  
ALL GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2023**

	General	Special Revenue	Capital Projects	Totals (Memorandum Only)
<b>Cash Receipts</b>				
Property and Other Local Taxes	\$ 4,858,704	\$ -	\$ -	\$ 4,858,704
Public Library	3,035,188	-	-	3,035,188
Intergovernmental	619,858	-	-	619,858
Patron Fines and Fees	118,614	-	-	118,614
Contributions, Gifts, and Donations	31,554	9,000	-	40,554
Earnings on Investments	479,229	-	-	479,229
Miscellaneous	16,412	-	-	16,412
<i>Total Cash Receipts</i>	<i>9,159,559</i>	<i>9,000</i>	<i>-</i>	<i>9,168,559</i>
<b>Cash Disbursements</b>				
Current:				
Library Services				
Public Services and Programs	3,063,899	19,000	-	3,082,899
Collection Development and Processing	1,712,970	-	-	1,712,970
Support Services:				
Facilities Operation and Maintenance	568,887	-	57,466	626,353
Information Services	686,708	-	-	686,708
Business Administration	879,408	-	4,019	883,427
Capital Outlay	206,059	-	692,476	898,535
<i>Total Cash Disbursements</i>	<i>7,117,931</i>	<i>19,000</i>	<i>753,961</i>	<i>7,890,892</i>
<i>Excess of Receipts Over (Under) Disbursements</i>	<i>2,041,628</i>	<i>(10,000)</i>	<i>(753,961)</i>	<i>1,277,667</i>
<b>Other Financing Receipts &amp; Disbursements</b>				
Transfers In	-	10,000	1,000,000	1,010,000
Transfers Out	(1,010,000)	-	-	(1,010,000)
<i>Total Other Financing Receipts &amp; Disbursements</i>	<i>(1,010,000)</i>	<i>10,000</i>	<i>1,000,000</i>	<i>-</i>
<i>Net Change in Fund Cash Balances</i>	<i>1,031,628</i>	<i>-</i>	<i>246,039</i>	<i>1,277,667</i>
<i>Fund Cash Balances, January 1</i>	<i>11,923,527</i>	<i>-</i>	<i>4,213,949</i>	<i>16,137,476</i>
<i>Fund Cash Balances, December 31</i>	<i>\$ 12,955,155</i>	<i>\$ -</i>	<i>\$ 4,459,988</i>	<i>\$ 17,415,143</i>

The notes to the financial statements are an integral part of this statement.

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY  
MONTGOMERY COUNTY**

**COMBINED STATEMENT OF ADDITIONS, DEDUCTIONS AND  
CHANGES IN FUND BALANCES (REGULATORY CASH BASIS)  
ALL FIDUCIARY FUND TYPES  
FOR THE YEAR ENDED DECEMBER 31, 2023**

	<u>Fiduciary Fund Types</u>		
	<u>Custodial</u>		
	Private Purpose Trust	Payroll Clearing	Combined Total
<b>Additions</b>			
Gifts and Donations	\$ 800	\$ -	\$ 800
Other Amounts Collected for Distribution	- <u>828,334</u>		<u>828,334</u>
<i>Total Additions</i>	<u>800</u>	<u>828,334</u>	<u>829,134</u>
<b>Deductions</b>			
Distributions on Behalf of Employees	- <u>828,406</u>		<u>828,406</u>
Other Distributions	<u>4,820</u>	- <u>4,820</u>	
<i>Total Deductions</i>	<u>4,820</u>	<u>828,406</u>	<u>833,226</u>
<i>Net Change in Fund Cash Balances</i>	(4,020)	(72)	(4,092)
<i>Fund Cash Balances, January 1</i>	<u>4,209</u>	<u>3,847</u>	<u>8,056</u>
<i>Fund Cash Balances, December 31</i>	<u>\$ 189</u>	<u>\$ 3,775</u>	<u>\$ 3,964</u>

The notes to the financial statements are an integral part of this statement.

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY**  
*MONTGOMERY COUNTY*

*NOTES TO THE FINANCIAL STATEMENTS*  
*For the Year Ended December 31, 2023*

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**Note 1 – Reporting Entity**

The Washington-Centerville Public Library (the Library), Montgomery County, is a body politic and corporate established to exercise the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Centerville City School Board of Education appoints a 7-member Board of Trustees to govern the Library. The Library provides the community with various educational and literary resources. Control and management of the Library is governed by sections 3375.33 and 3375.39 of the Ohio Revised Code with the administration of the day-to-day operations of the Library being the responsibility of the Director and financial accountability being solely that of the Fiscal Officer.

The Library is fiscally independent of the Board of Education, although the Board of Education serves in a ministerial capacity as the taxing authority for the Library. The determination to request approval of a tax levy, the role and purpose(s) of the levy, are discretionary decisions made solely by the Board of Library Trustees. Once those decisions are made, the Board of Education must put the levy on the ballot. There is no potential for the Library to provide a financial benefit to or impose a financial burden on the Board of Education.

The Friends of the Washington-Centerville Public Library is established as a 501(c)3 organization with a self-appointing board. The Library is not financially accountable for the organization, nor does the Library approve the budget or the issuance of debt of the organization. Therefore, this organization has been excluded from the reporting entity of the Library. Financial reports from the Friends of the Washington-Centerville Public Library are available for review.

***Public Entity Risk Pool***

The Library participates in a public entity risk pool (Ohio Plan Risk Management, Inc.). Note 6 to the financial statements provides additional information for this entity.

The Library's management believes these financial statements present all activities for which the Library is financially accountable.

**Note 2 – Summary of Significant Accounting Policies**

***Basis of Presentation***

The Library's financial statements consist of a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis) for all governmental fund types, and a combined statement of additions, deductions and changes in fund balances (regulatory cash basis) for all fiduciary fund types which are organized on a fund type basis.

***Fund Accounting***

The Library uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the Library are presented below:

**General Fund** The general fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the Library for any purpose provided it is expended or transferred according to the general laws of Ohio.

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY**  
**MONTGOMERY COUNTY**

**NOTES TO THE FINANCIAL STATEMENTS**  
**For the Year Ended December 31, 2023**

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**Note 2 – Summary of Significant Accounting Policies (Continued)**

**Special Revenue Funds** These funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The Library had the following significant Special Revenue Fund:

**“The Wall that Heals” Fund** This fund accounts for and reports donation monies restricted for bringing a traveling Vietnam Veterans Memorial wall to the community.

**Capital Project Funds** These funds account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. The Library had the following significant capital project funds:

**Building Fund** This fund is used for the acquisition of property and building, additions, repairs, and improvements.

**Permanent Improvement Fund** This fund is used for the purchase of new computer systems, equipment, and upgrades for the ILS system.

**Fiduciary Funds** Fiduciary funds include private purpose trust funds and custodial funds. Trust funds account for assets held under a trust agreement meeting certain criteria. The Dorothy R. Yeck Good Life Private Purpose Trust Fund accounts for an annual donation for a writing competition for young adults.

Custodial funds are purely custodial in nature and are used to report fiduciary activity that is not required to be reported in a trust fund. The Library's custodial fund accounts for payroll withholdings.

**Basis of Accounting**

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C). This basis is similar to the cash receipts and disbursements accounting basis. The Library recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C) permit.

**Budgetary Process**

The Board must annually approve appropriation measures and subsequent amendments. Unencumbered appropriations lapse at year end. Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund, function, and object level of control.

A summary of 2023 budgetary activity appears in Note 3.

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY**  
*MONTGOMERY COUNTY*

*NOTES TO THE FINANCIAL STATEMENTS*  
*For the Year Ended December 31, 2023*

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**Note 2 – Summary of Significant Accounting Policies (Continued)**

***Deposits and Investments***

The Library's accounting basis includes investments as assets. This basis does not record disbursements for investment purchases or receipts for investment sales. This basis records gains and losses at the time of sale as receipts or disbursements, respectively.

The Library values U.S. Treasury Notes at cost. Money market mutual funds are recorded at share values the mutual funds report. Investment in STAR Ohio is measured at the net asset value (NAV) per share provided by STAR Ohio. The NAV per share is calculated on an amortized cost basis that provides an NAV per share that approximates fair value.

***Capital Assets***

The Library records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report these items as assets.

***Accumulated Leave***

In certain circumstances, such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not include a liability for unpaid leave.

***Subscription-Based Information Technology Agreements***

The Library has entered into noncancelable Subscription-Based Information Technology Arrangements (SBITA) contracts (as defined by GASB 96) for several types of software including contracts related to financial systems and various other software. Subscription disbursements are recognized when they are paid.

***Fund Balance***

Fund balance is divided into five classifications based primarily on the extent to which the Library must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

***Nonspendable*** The Library classifies assets as *nonspendable* when legally or contractually required to maintain the amounts intact.

***Restricted*** Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

***Committed*** Trustees can *commit* amounts via formal action (resolution). The Library must adhere to these commitments unless the Trustees amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

***Assigned*** Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. For regulatory purposes, assigned fund balance in the general fund is limited to encumbrances outstanding at year end.

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY**  
*MONTGOMERY COUNTY*

*NOTES TO THE FINANCIAL STATEMENTS*  
*For the Year Ended December 31, 2023*

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**Note 2 – Summary of Significant Accounting Policies (Continued)**

**Unassigned** Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance.

The Library applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

For regulatory purposes, limited disclosure related to fund balance is included in Note 11.

**Note 3 – Budgetary Activity**

Budgetary activity for the year ending December 31, 2023 follows:

<b>2023 Budgeted vs. Actual Receipts</b>			
<b>Fund Type</b>	<b>Budgeted Receipts</b>	<b>Actual Receipts</b>	<b>Variance</b>
General	\$ 8,756,659	\$ 9,159,559	\$ 402,900
Special Revenue	19,000	19,000	-
Capital Projects	1,000,000	1,000,000	-
Private Purpose Trust	5,750	800	(4,950)

<b>2023 Budgeted vs. Actual Budgetary Basis Disbursements</b>			
<b>Fund Type</b>	<b>Appropriation Authority</b>	<b>Budgetary Disbursements</b>	<b>Variance</b>
General	\$ 10,192,346	\$ 8,712,826	\$ 1,479,520
Special Revenue	19,000	19,000	-
Capital Projects	2,875,204	753,961	2,121,243
Private Purpose Trust	9,959	4,820	5,139

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY**  
*MONTGOMERY COUNTY*

*NOTES TO THE FINANCIAL STATEMENTS*  
*For the Year Ended December 31, 2023*

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**Note 4 – Deposits and Investments**

To improve cash management, cash received by the Library is pooled. Monies for all fund are maintained in this pool. The Ohio Revised Code prescribes allowable deposits and investments. A summary of the Library's deposit and investment accounts are as follows:

	<u>2023</u>
<i>Cash Management Pool:</i>	
Demand Deposits	\$ 331,849
Petty Cash	550
Total Deposits	<u>332,399</u>
U.S. Treasury Notes	8,205,517
STAR Ohio	8,869,087
Money Market Account	<u>12,104</u>
Total Investments	<u>17,086,708</u>
<i>Total carrying amount of deposits and investments held in the Pool</i>	<u><u>\$ 17,419,107</u></u>

The Library does not use a separate payroll clearing account. The expenditures included in the accompanying financial statements reflect net payroll plus all remitted payroll withholdings. At December 31, 2023, the Library is holding \$3,775 in unremitted employee payroll withholdings.

***Deposits***

Deposits are insured by the Federal Deposit Insurance Corporation or collateralized through the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution.

***Investments***

The Federal Reserve holds the Library's U.S. Treasury Notes in book-entry form in the name of the Library's financial institution. The financial institution maintains records identifying the Library as owner of these securities. Investments in STAR Ohio and mutual funds are not evidenced by securities that exist in physical or book-entry form.

**Note 5 – Grants in Aid and Taxes**

***Grants in Aid***

The primary source of revenue of Ohio public libraries is the Public Library Fund (PLF). The State allocates PLF to each county based on the total tax revenue credited to the State's general revenue fund during the preceding month using the statutory allocation method. Estimated entitlement figures were issued to County Auditors. The actual current year entitlements were computed in December of the current year. The difference between the estimate and actual will be adjusted evenly in the PLF distributions made from January-June of the subsequent year.

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY**  
**MONTGOMERY COUNTY**

*NOTES TO THE FINANCIAL STATEMENTS*  
*For the Year Ended December 31, 2023*

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**Note 5 – Grants in Aid and Taxes (Continued)**

***Property Taxes***

Real Property taxes become a lien on January 1 preceding the October 1 date for which the taxing authority of the subdivision to whose jurisdiction the Library is subject adopts rates. The State Department of Taxation, Division of Tax Equalization, adjusts these rates for inflation. Property taxes are also reduced for applicable non-business, owner occupancy, and homestead exemption credits and/or homestead and rollback deductions. The financial statements include these credits and/or deduction amounts the State pays as Intergovernmental receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually, the first half is due December 31. The second half payment is due the following June 20.

The County is responsible for assessing property and billing, collecting, and distributing all property taxes on behalf of the Library.

**Note 6 – Risk Management**

The Library belongs to the Ohio Plan Risk Management, Inc. (OPRM) (the "Plan"), a non-assessable, unincorporated non-profit association providing a formalized, jointly administered self-insurance risk management program and other administrative services to Ohio governments ("Members"). The Plan is legally separate from its member governments.

Pursuant to Section 2744.081 of the Ohio Revised Code, the plan provides property, liability, errors and omissions, law enforcement, automobile, excess liability, crime, surety and bond, inland marine and other coverages to its members sold through fourteen appointed independent agents in the State of Ohio.

Effective November 1, 2016, the OPRM elected to participate in a property loss corridor deductible. The property corridor includes losses paid between 70% and 75%. In 2018, the casualty loss corridor was eliminated and the property corridor was adjusted to losses paid between 65% and 70%. Effective November 1, 2019, the property loss corridor was adjusted to losses between 60% and 67.5% and has remain unchanged. OPRM had 801 members as of December 31, 2023.

The Pool's audited financial statements conform with accounting principles generally accepted in the United States of America, with the exception of a qualified opinion related to recording premiums and membership fees earned in full as of December 31, 2023. Those premiums and fees should be earned pro-rata over the individual coverage and membership periods of each policy. The financial statements reported the following assets, liabilities and equity at December 31, 2023:

<u>2023</u>	
Assets	\$ 23,113,696
Liabilities	(16,078,587)
Members' Equity	\$ 7,035,109

You can read the complete audited financial statements for OPRM at the Plan's website, [www.ohioplan.org](http://www.ohioplan.org)

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY**  
*MONTGOMERY COUNTY*

*NOTES TO THE FINANCIAL STATEMENTS*  
*For the Year Ended December 31, 2023*

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**Note 6 – Risk Management (Continued)**

***Workers' Compensation***

Workers' Compensation coverage is provided by the State of Ohio. The Library pays the State Workers' Compensation System a premium based on a rate per \$100 of salaries. This rate is calculated based on accident history and administrative costs.

**Note 7 – Defined Benefit Pension Plan**

***Ohio Public Employees Retirement System***

All Library employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multiple-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates, OPERS members contributed 10% of their gross salaries, and the Library contributed an amount equaling 14% of participants' gross salaries. The Library has paid all contributions required through December 31, 2023.

**Note 8 – Postemployment Benefits**

OPERS offers a cost-sharing, multiple-employer defined benefit postemployment plan. OPERS offers a health reimbursement arrangement (HRA) allowance to benefit recipients meeting certain age and service credit requirements. The HRA is an account funded by OPERS that provides tax-free reimbursement for qualified medical expenses such as monthly post-tax insurance premiums, deductibles, co-insurance, and co-pays incurred by eligible benefit recipients and their dependents. For calendar year 2023, the portion of employer contributions allocated to health care was 0% for members in the traditional pension plan and 2% for members in the combined plan. For 2023, the portion of employer contributions allocated to health care for members in the member-directed plan was 4%; however, a portion of the health care rate was funded with reserves.

**Note 9 – Construction and Contractual Commitments**

On May 17, 2023, the Library Board of Trustees approved a contract with Sidney Electric for the installation of a second boiler at the Woodbourne Library in the amount of \$81,584.

On July 18, 2023, the Library Board of Trustees approved a contract with Starco, Inc. to replace two existing boilers at the Centerville Library in the amount of \$398,950. A change order in the amount of \$2,070 was made on the project. The total amount of the project was \$401,020.

The projects at both libraries are being funded from the Building Fund. As of December 31, 2023, outstanding encumbrances related to these projects total \$261,393.

**Note 10 – Contingent Liabilities**

Amounts grantor agencies pay to the Library are subject to audit and adjustment by the grantor. The grantor may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

**WASHINGTON-CENTERVILLE PUBLIC LIBRARY**  
*MONTGOMERY COUNTY*

*NOTES TO THE FINANCIAL STATEMENTS*  
*For the Year Ended December 31, 2023*

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**Note 11 – Fund Balances**

Included in fund balance are amounts the Library cannot spend, including the balance of unclaimed monies, which cannot be spent for five years. Encumbrances are commitments related to unperformed contracts for goods and services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At year end, the balances of these amounts were as follows:

Fund Balances	General
Nonspendable:	
Unclaimed Monies	\$ 183
Outstanding Encumbrances	<u>584,895</u>
Total	<u>\$ 585,078</u>

The fund balance of special revenue funds is either restricted or committed. Capital Projects funds are restricted, committed or assigned. These restricted, committed or assigned amounts in the capital projects and special revenue funds include outstanding encumbrances. In the general fund, outstanding encumbrances are considered assigned.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Washington-Centerville Public Library  
Montgomery County  
111 West Spring Valley Road  
Centerville, Ohio 45458

To the Board of Trustees:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the cash balances, receipts, and disbursements for each governmental fund type and the fiduciary fund type combined total of the Washington-Centerville Public Library, Montgomery County, (the Library) as of and for the years ended December 31, 2024 and 2023, and the related notes to the financial statements, and have issued our report thereon dated June 23, 2025, wherein we noted the Library followed financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit.

***Report on Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Library's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purposes of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Library's internal control. Accordingly, we do not express an opinion on the effectiveness of the Library's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Library's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

*Washington-Centerville Public Library  
Montgomery County  
Independent Auditor's Report on Internal Control Over  
Financial Reporting and on Compliance and Other Matters  
Required by *Government Auditing Standards**  
Page 2

***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Library's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matter that is required to be reported under *Government Auditing Standards*.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Library's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Library's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Charles E. Harris & Associates*

***Charles E. Harris & Associates, Inc.***

June 23, 2025

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# OHIO AUDITOR OF STATE KEITH FABER



WASHINGTON-CENTERVILLE PUBLIC LIBRARY

MONTGOMERY COUNTY

## AUDITOR OF STATE OF OHIO CERTIFICATION

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



Certified for Release 10/9/2025

65 East State Street, Columbus, Ohio 43215  
Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at  
[www.ohioauditor.gov](http://www.ohioauditor.gov)