



OHIO AUDITOR OF STATE  
**KEITH FABER**







Medicaid Contract Audit  
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### Independent Accountant's Report on Applying Agreed-Upon Procedures

Ohio Department of Developmental Disabilities  
30 East Broad Street  
Columbus, Ohio 43215

We have performed the procedures enumerated below on the disbursements and statistics recorded in the County Board Cost Report System (Cost Report) of the North East Ohio Network (the Council) for the year ended December 31, 2023 and certain compliance requirements. The Council's management is responsible for the financial and statistical data in the Cost Report and certain compliance requirements related to these transactions included in the information provided to us by the Council.

The Ohio Department of Developmental Disabilities (Department) has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of evaluating the Council's financial and statistical data recorded in the Cost Report for the year ended December 31, 2023 and certain compliance requirements related to these transactions. No other party acknowledged the appropriateness of the procedures. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of the report and may not meet the needs of all users of the report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes. The sufficiency of the procedures is solely the responsibility of the Department. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and the associated findings are as follows:

#### Trial Balance and Expenditures

The procedures in this section were performed on the following categories: Indirect Costs, Program Supervision, Transportation Services, Service and Support Administration and Adult Programs.

1. We compared the disbursements on the Council and member County Board General Ledgers and the Payroll Allocation worksheet to the *COG Master, COG Reconciliation, Summary of Expenditures and County Expenditures forms* and to the Department's *Guide to Preparing Income and Expenditure Reports for use by Council of Governments and for use by the County Boards of Developmental Disabilities* (Cost Report Guides). There were no variances exceeding two percent.
2. We selected 60 non-payroll disbursements from the General Ledgers which were reported on the *Indirect Costs* and the Transportation, Service and Support Administration, and Adult Program cost categories of the *County Expenditures forms*. We inspected the Council's supporting documentation and compared the cost classification to the Cost Report Guides and 2 CFR §§ 200.420-475.

There were variances and we scanned the General Ledgers for other like errors in the same cost center. We totaled all identified errors and reclassified all variances over \$500 and non-federal reimbursable costs as reported in the Appendix.

3. We inquired with the Council if any statistics were not reported in the Cost Report and/or not communicated to member county boards. The Council stated there are no services performed in which statistical data needs to be shared.

### **Trial Balance and Expenditures (Continued)**

Moreover, we inquired with Richland County Board and received Billing by Cost Center reports with a breakdown between transportation and adult costs that were charged to the adult program on the Richland County Board's *County Expenditure form* which included transportation trips and costs, cost of bus tokens, per mile transportation, and attendance statistics. We reclassified per trip, and per mile and commercial transportation costs and added omitted trips as reported in the Appendix. We also separately reported omitted attendance days, individuals served and 15 minute units to be added to the *Attendance Statistics form* for Richland County Board in the County Board Cost Report system.

We inquired with Ashtabula County Board and the Council regarding contracted Medicaid manager expenses reported under the Service and Support Administration cost category on Ashtabula County Board's *County Expenditures form*. We received the contract and obtained an explanation that these costs were related to Direct Services and we reclassified these costs as reported in the Appendix.

4. We scanned the Payroll Allocation worksheet for employees reported on the *Indirect Costs form* and the transportation, Service and Support Administration, and adult program cost categories of the *County Expenditures forms* and compared the classification of employees, basis of allocation and job descriptions to the Cost Report Guides. There were variances exceeding \$500 as reported in the Appendix.

### **Medicaid Administrative Claiming (MAC)**

1. We compared the actual salaries and benefits for the Random Moment Time Study (RMTS) participants for the second quarter from the Employee Earning Record report to the Wage worksheet and from Wage worksheet to the salaries and benefits submitted on the Cost by Individual Report. We confirmed that the actual salaries and benefits equaled MAC salaries and benefits.
2. For the 10 RMTS observed moments selected by the Department, we compared the entry in the "Comment" section of the RMTS screenshot and any uploaded supporting documentation to the responses in the "Moment Information" and "Moment Answers" sections. We found no variances.

We were engaged by the Department to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants (AICPA). We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the Council's Cost Report and its compliance with certain requirements and regulations. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Council and to meet our other ethical responsibilities, in accordance with the ethical requirements established by the AICPA related to our agreed-upon procedures engagement.

KEITH FABER  
Ohio Auditor of State



Tiffany L. Ridenbaugh, CPA, CFE, CGFM  
Chief Deputy Auditor

August 24, 2025

**Appendix****North East Ohio Network****2023 Income and Expense Report and County Board Summary Form Adjustments**

	<b>Reported Amount</b>	<b>Correction</b>	<b>Corrected Amount</b>	<b>Explanation of Correction</b>
<b>North East Ohio Network</b>				
<b>Indirect Cost COG</b>				
Other Expenses	\$ 114,409	\$ (7,366)		To reclassify costs related to holiday party, provider training, promotional items, staff gifts, donations, and board meeting meals.
		\$ (5,000)		To reclassify office cleaning expenditures
		\$ (3,747)	\$ 98,296	To reclassify employee travel costs to programs and member county boards benefitted
<b>Building Services Cost COG</b>				
Other Expenses	\$ 41,410	\$ 5,000	\$ 46,410	To reclassify office cleaning expenditures
<b>Other Services Not Performed COG</b>				
Other Expenses	\$ -	\$ 7,366	\$ 7,366	To reclassify costs related to holiday party, provider training, promotional items, staff gifts, donations and board meeting meals.
<b>Statistics COG</b>				
<b>Richland - 2023-NEON</b>				
<b>Transportation Statistics</b>				
<b>Facility Based Services</b>	1,704	558	2,262	To record unrecorded trips
<b>Cost of Bus, Tokens, Cabs</b>				
Facility Based Services	\$ -	\$ 14,437		To reclassify commercial and per mile transportation costs
		\$ 11,349	\$ 25,786	To reclassify administrative fee related to taxi transportation
<b>COG Reconcile Expenses</b>				
<b>COG Reconcile Expenses Details</b>				
Fees Paid to COG	\$ -	\$ 57,920	\$ 57,920	To reclassify COG payments
<b>Ashtabula County</b>				
<b>Other Program</b>				
<b>Direct Services COG Expenses</b>				
Community Residential	\$ 139,641	\$ 517		To reclassify employee travel costs to cost centers benefitted
		\$ 15,264	\$ 155,422	To reclassify contracted Medicaid Manager expenses
<b>Direct Services Service Contracts</b>				
Non-Federal Reimbursable	\$ 89	\$ 1	\$ 90	To reclassify employee travel costs to cost centers benefitted

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<b>Ashtabula County, Continued:</b>				
<b>Service &amp; Support Admin COG Expenses</b>				
Service & Support Admin	\$ 15,264	\$ (15,264)	\$ -	To reclassify contracted Medicaid Manager expenses
<b>Geauga County</b>				
<b>Other Program</b>				
<b>Direct Services COG Expenses</b>				
Community Residential	\$ 2,681	\$ 240	\$ 2,921	To reclassify employee travel costs to cost centers benefitted
<b>Lake County</b>				
<b>Other Program</b>				
<b>Direct Services COG Expenses</b>				
Community Residential	\$ 1,056,707	\$ 481	\$ 1,057,188	To reclassify employee travel costs to cost centers benefitted
<b>Lorain County</b>				
<b>Other Program</b>				
<b>Direct Services COG Expenses</b>				
Community Residential	\$ 7,631	\$ 684	\$ 8,315	To reclassify employee travel costs to cost centers benefitted
<b>Mahoning County</b>				
<b>Other Program</b>				
<b>Direct Services Service Contracts</b>				
Non-Federal Reimbursable	\$ 554	\$ 6	\$ 560	To reclassify employee travel costs to cost centers benefitted
<b>Medina County</b>				
<b>Other Program</b>				
<b>Direct Services COG Expenses</b>				
Community Residential	\$ 114,917	\$ 240	\$ 115,157	To reclassify employee travel costs to cost centers benefitted
<b>Direct Services Service Contracts</b>				
Non-Federal Reimbursable	\$ 532	\$ 6	\$ 538	To reclassify employee travel costs to cost centers benefitted
<b>Richland County</b>				
<b>General</b>				
Respite	\$ -	\$ 139,245	\$ 139,245	To reclassify Respite care costs
<b>Adult Program</b>				
<b>Transportation COG Expenses</b>				
Facility Based Services	\$ 33,893	\$ (11,942)		To reclassify family support services and supported living costs
		\$ 11,099		To reclassify per trip transportation
		\$ 14,437		To reclassify commercial and per mile transportation costs
		\$ 11,349	\$ 58,836	To reclassify administrative fee related to taxi transportation
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	<b>Reported Amount</b>	<b>Correction</b>	<b>Corrected Amount</b>	<b>Explanation of Correction</b>	
<b>Richland County, Continued:</b>					
<b>Adult Program COG Expenses</b>					
Facility Based Services	\$ 685,984	\$ (139,245) \$ (57,920) \$ (25,536) \$ (5,766) \$ (11,349)	\$ (316,195)	\$ 129,973	To reclassify Respite care costs To reclassify COG payments To reclassify per trip and commercial transportation costs To reclassify enclave and community € To reclassify administrative fee related to taxi transportation To reclassify payments to supplement providers operating costs and offset direct care losses
Community Employment	\$ -	\$ 4,400	\$ 4,400	To reclassify community employment	
Enclave	\$ -	\$ 1,366	\$ 1,366	To reclassify enclave	
<b>Other Program</b>					
<b>Adult Program COG Expenses</b>					
Non-Federal Reimbursable	\$ -	\$ 316,195	\$ 316,195	To reclassify payments to supplement providers operating costs and offset direct care losses	
<b>Direct Services COG Expenses</b>					
Community Residential	\$ 261,547	\$ 443		To reclassify employee travel costs to cost centers benefitted	
Family Support Services	\$ 99,429	\$ 1,815	\$ 263,805	To reclassify supported living costs to reclassify family support services	
<b>Direct Services Service Contracts</b>					
Non-Federal Reimbursable	\$ 5,077	\$ 34	\$ 5,111	To reclassify employee travel costs to cost centers benefitted	
<b>Stark County</b>					
<b>Other Program</b>					
<b>Direct Services Service Contracts</b>					
Non-Federal Reimbursable	\$ 2,175	\$ 23	\$ 2,198	To reclassify employee travel costs to cost centers benefitted	
<b>Trumbull County</b>					
<b>Other Program</b>					
<b>Direct Services COG Expenses</b>					
Community Residential	\$ 11,961	\$ 1,072	\$ 13,033	To reclassify employee travel costs to cost centers benefitted	

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<b>Reported Amount</b>	<b>Corrected Amount</b>	<b>Explanation of Correction</b>
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**Richland County****Attendance Statistics****Adult Program****Total Individuals Served by Program**

Supported Emp. - Community Employment (Non-Title XX Only)	-	5	5	To add unreported individuals serviced
15 Minute Units, Supported Emp. - Community Employment (Non-Title XX)	-	367	367	to add unreported 15 minute units

**Total Unduplicated Individuals Served Acuity**

A, Enclave (Non-Title XX)	-	2	2	To add unreported individuals serviced
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**Total Days of Attendance by Acuity**

A, Supported Emp. Enclave (Non-Title XX)	-	117	117	To add unrecorded days of attendance
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**Note:** The adult statistics above are to be reported on the Attendance Statistics form for the Richland County Board of Developmental Disabilities Cost Report as there is no reporting line for attendance statistics for member county boards on the COG Master-Statistics form, see the Trial Balance and Non-Payroll Expenditure section.

# OHIO AUDITOR OF STATE KEITH FABER



NORTH EAST OHIO NETWORK

MAHONING COUNTY

AUDITOR OF STATE OF OHIO CERTIFICATION

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



Certified for Release 9/16/2025

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Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at  
[www.ohioauditor.gov](http://www.ohioauditor.gov)