



OHIO AUDITOR OF STATE  
KEITH FABER

A small, thin-lined map of the state of Ohio is positioned to the right of the auditor's name, with its borders roughly matching the text.



**KNOX COUNTY FAMILY AND CHILDREN FIRST COUNCIL**  
**KNOX COUNTY**

**TABLE OF CONTENTS**

<u>TITLE</u>	<u>PAGE</u>
Independent Auditor's Report.....	1
Prepared by Management:	
Combined Statement of Cash Receipts, Cash Disbursements and Changes in Fund Balances (Regulatory Cash Basis) All Governmental Fund Types For the year ended June 30, 2024 .....	5
Notes to the Financial Statements for the year ended June 30, 2024 .....	6
Combined Statement of Cash Receipts, Cash Disbursements and Changes in Fund Balances (Regulatory Cash Basis) All Governmental Fund Types For the year ended June 30, 2023 .....	13
Notes to the Financial Statements for the year ended June 30, 2023 .....	14
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by <i>Government Auditing Standards</i> .....	21
Schedule of Findings.....	23
Prepared by Management:	
Summary Schedule of Prior Audit Findings.....	25

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## INDEPENDENT AUDITOR'S REPORT

Knox County Family and Children First Council  
Knox County  
117 East High Street 4<sup>th</sup> Floor  
Mount Vernon, Ohio 43050

To the Members of Council:

### **Report on the Audit of the Financial Statements**

#### ***Unmodified and Adverse Opinions***

We have audited the financial statements of the Knox County Family and Children First Council, Knox County, Ohio (the Council), which comprises the cash balances, receipts and disbursements for each governmental fund type as of and for the years ended June 30, 2024, and 2023, and the related notes to the financial statements.

#### ***Unmodified Opinion on Regulatory Basis of Accounting***

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the cash balances, receipts and disbursements for each governmental fund type as of and for the years ended June 30, 2024 and 2023, and the related notes to the financial statements, in accordance with the financial reporting provisions which Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit, described in Note 2.

#### ***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* section of our report, the accompanying financial statements do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Council, as of June 30, 2024 and 2023, or the changes in financial position thereof for the years then ended.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the Council, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 2 of the financial statements, the financial statements are prepared by the Council on the basis of the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C), which is an accounting basis other than accounting principles generally accepted in the United States of America (GAAP), to satisfy these requirements. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 2 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Council's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Council's ability to continue as a going concern for a reasonable period of time.

Knox County Family and Children First Council  
Knox County  
Independent Auditor's Report  
Page 3

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 1, 2025, on our consideration of the Council's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Council's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Council's internal control over financial reporting and compliance.

KEITH FABER  
Ohio Auditor of State



Tiffany L. Ridenbaugh, CPA, CFE, CGFM  
Chief Deputy Auditor

December 1, 2025

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**Knox County Family and Children First Council**  
**Knox County, Ohio**  
**Combined Statement of Cash Receipts, Cash Disbursements**  
**And Changes in Fund Balances (Regulatory Cash Basis)**  
**All Governmental Fund Types**  
**For the Fiscal Year Ended June 30, 2024**

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	General	Special Revenue	Combined Total
<b>Cash Receipts</b>			
Intergovernmental	\$ 95,620	\$ 768,246	\$ 863,866
Charges for Services - Annual Contributions	16,885	-	16,885
<i>Total Cash Receipts</i>	<u>112,505</u>	<u>768,246</u>	<u>880,751</u>
<b>Cash Disbursements</b>			
Travel/Training	135	-	135
Professional Services	8,543	-	8,543
Purchased Services	91,300	690,543	781,843
Other Expenses	607	1,270	1,877
<i>Total Cash Disbursements</i>	<u>100,585</u>	<u>691,813</u>	<u>792,398</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>11,920</u>	<u>76,433</u>	<u>88,353</u>
<i>Fund Cash Balances, January 1</i>	<u>249,247</u>	<u>134,372</u>	<u>383,619</u>
<i>Fund Cash Balances, December 31</i>	<u><b>\$ 261,167</b></u>	<u><b>\$ 210,805</b></u>	<u><b>\$ 471,972</b></u>

*The notes to the financial statements are an integral part of this statement.*

**Knox County Family and Children First Council**

*Knox County*

*Notes to the Financial Statements*

*For the Year Ended June 30, 2024*

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**Note 1 – Reporting Entity**

Ohio Revised Code Section 121.37 created the Ohio Family and Children First Cabinet Council and required each Board of County Commissioners to establish a County Family and Children First Council. Statutory membership of County Council consists of the following individuals:

1. At least three individuals representing the interest of families in the County. Where possible, the number of members representing families shall be equal to twenty percent of the Council's remaining membership;
2. The Director of the Board of Alcohol, Drug Addiction, and Mental Health Services that serves the County, or, in the case of a County that has a Board of Alcohol and Drug Addiction Services and a Community Mental Health Board, the Directors of both Boards. If a Board of Alcohol, Drug Addiction, and Mental Health Services covers more than one County, the Director may designate a person to participate on the County's Council;
3. The Health Commissioner, or the Commissioner's designee, of the Board of Health of each City or General Health District in the County. If the County has two or more health districts, the Health Commissioner membership may be limited to the Commissioners of the two districts with the largest populations;
4. The Director of the County Department of Job and Family Services;
5. The Executive Director of the public children services agency or the County agency responsible for the administration of children services pursuant to the Ohio Revised Code Section 5153.15;
6. The Superintendent of the County Board of Developmental Disabilities or if the Superintendent serves as Superintendent as more than one County Board of Developmental Disabilities, the Superintendent's designee;
7. The Superintendent of the city, exempted village, or local school district with the largest number of pupils residing in the County, as determined by the Ohio Department of Education, which shall notify each County of its determination at least biennially;
8. A School Superintendent representing all other school districts with territory in the County, as designated at a biennial meeting of the superintendents of those districts;
9. A representative of the municipal corporation with the largest population in the County;
10. The President of the Board of County Commissioners or an individual designated by the Board;
11. A representative of the regional office of the Ohio Department of Youth Services;
12. A representative of the County's Head Start agencies, as defined in Ohio Revised Code Section 3301.32;
13. A representative of the County's Early Intervention collaborative established pursuant to the federal early intervention program operated under the "Individuals with Disabilities Education Act of 2004"; and
14. A representative of a local nonprofit entity that funds, advocates, or provides services to children and families.

## **Knox County Family and Children First Council**

*Knox County*

*Notes to the Financial Statements*

*For the Year Ended June 30, 2024*

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### **Note 1 – Reporting Entity (continued)**

A County Family and Children First Council may invite any other local public or private agency or group that funds, advocates, or provides services to children to have a representative become a permanent or temporary member of the Council.

The purpose of the County Council is to streamline and coordinate existing government services for families seeking services for their children. In seeking to fulfill its purpose, a County Council shall provide for the following:

1. Referrals to the Cabinet Council of those children for whom the County Council cannot provide adequate services;
2. Development and implementation of a process that annually evaluates and prioritizes services, fills service gaps where possible, and invents new approaches to achieve better results for families and children;
3. Participation in the development of a countywide, comprehensive, coordinated, multi-disciplinary interagency system for infants and toddlers with developmental disabilities or delays and their families, as established pursuant to federal grants received and administered by the Department of Health for early intervention services under the “Individuals with Disabilities Education Act of 2004”;
4. Maintenance of an accountability system to monitor the County Council’s progress in achieving results for families and children; and
5. Establishment of a mechanism to ensure ongoing input from a broad representation of families who are receiving services within the County system.

The Council's management believes these financial statements present all activities for which the Council is financially accountable.

### **Note 2 – Summary of Significant Accounting Policies**

#### ***Basis of Presentation***

The Council's financial statements consist of a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis).

#### ***Fund Accounting***

The Council uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The funds of the Council are presented below:

**General Fund** The general fund accounts for and reports all financial resources not accounted for and reported in another fund. The general fund balance is available to the Council for any purpose provided it is expended or transferred according to the general laws of Ohio.

**Special Revenue Funds** These funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes. The Council had the following significant Special Revenue Funds:

## **Knox County Family and Children First Council**

*Knox County*

*Notes to the Financial Statements*

*For the Year Ended June 30, 2024*

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### **Note 2 – Summary of Significant Accounting Policies (continued)**

#### ***Fund Accounting (continued)***

Family-Centered Services and Supports Fund - This fund receives grant monies restricted for maintaining children and youth in their homes and communities by meeting the multisystemic needs of children receiving service coordination.

Help Me Grow Grant Fund - This fund receives state and federal grant monies restricted for the purpose of the grant provisions.

Community Team-Family Team Support Coordinator Fund - This fund receives monies from pooled funds and from monies generated through service coordination committed for the purpose of the payment under the contractual agreement for the Family Team Support Coordinator's services.

Community Team-JFS Family Supports Fund - This fund received grant monies restricted for the purpose of Temporary Assistance for Needy Families (TANF) eligible for Family services & supports to help children and families develop basic skills in self-care, general household management, parenting, budgeting or other individualized services and goals determined by the Community Team.

Multi-System Youth Fund - This fund receives monies through an application process. The application is submitted by the FCFC Coordinator to the Ohio Department of Medicaid (ODM) for a specific youth restricted to addressing the needs for services & support for the specific youth. ODM reviews the application and upon approval then transmits the funds to the fiscal agent to be used for the specific youth.

Grants and Other Funding - The Intentional Funding Program received grant monies committed for the purpose of providing one-time assistance for families who do not meet the criteria for FCFC Community Team but still need services and supports to maintain stability.

#### ***Administrative/Fiscal Agent***

Ohio Revised Code Section 121.37(B)(5)(a) requires the Council to select an administrative agent to provide fiscal and administrative services to the Council. The Council selected the Knox County Department of Job and Family Services. The Council authorizes Knox County Department of Job and Family Services, as fiscal agent and administrative agent, to subcontract with, designate, and/or seek assistance from any agencies and/or organizations that it deems necessary in order to complete the obligations set forth in the agreement. Knox County Department of Job and Family Services agrees to be ultimately responsible for fulfilling the fiscal and administrative obligations of the agreement.

#### ***Basis of Accounting***

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C). This basis is similar to the cash receipts and disbursements accounting basis. The Council recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit.

## Knox County Family and Children First Council

Knox County

Notes to the Financial Statements

For the Year Ended June 30, 2024

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### Note 2 – Summary of Significant Accounting Policies (continued)

#### **Budgetary Process**

A Family and Children First Council established under Ohio Revised Code Section 121.37 is not a taxing authority and is not subject to Ohio Revised Code Chapter 5705. As of October 1, 1997, all Family and Children First Councils are required to file an annual budget with its administrative agent. The Council filed an estimate of financial resources and an appropriation measure with Knox County Department of Job and Family Services as required by Ohio law.

A summary of 2024 budgetary activity appears in Note 3.

#### **Deposits and Investments**

The Council designated Knox County Department of Job & Family Services (KCDJFS) as the fiscal agent for all funds received in the name of Council. Deposits of money are made with the Knox County Treasurer and fund expenditures and balances are reported through the Knox County Auditor and KCDJFS. KCDJFS is the custodian for the Council's cash and investments. KCDJFS maintains a cash and investment pool managed through the Knox County Auditor & Knox County Treasurer used for all of the fiscal agent's funds, including those of the Council. Deposits and investments are made in accordance with the Ohio Revised Code and are valued at the fiscal agent's carrying amount.

#### **Capital Assets**

The Council records disbursements for acquisitions of property, plant and equipment when paid. The accompanying financial statements do not report these items as assets.

#### **Fund Balance**

Fund balance is divided into five classifications based primarily on the extent to which the Council must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

**Nonspendable:** The Council classifies assets as *nonspendable* when legally or contractually required to maintain the amounts intact. For regulatory purposes, nonspendable fund balance includes unclaimed monies that are required to be held for five years before they may be utilized by the Council.

**Restricted:** Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

**Committed:** The Council can *commit* amounts via formal action (resolution). The Council must adhere to these commitments unless the Council amends the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

**Assigned:** Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. For regulatory purposes, assigned fund balance in the general fund is limited to encumbrances outstanding at year end.

**Unassigned:** Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is only used to report a deficit fund balance.

## Knox County Family and Children First Council

Knox County

Notes to the Financial Statements

For the Year Ended June 30, 2024

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### Note 2 – Summary of Significant Accounting Policies (continued)

#### **Fund Balance (continued)**

The Council applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

For regulatory purposes, limited disclosure related to fund balance is included in Note 6.

### **Note 3 – Budgetary Activity**

Budgetary activity for the year ending December 31, 2024, follows:

2024 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$110,197	\$112,505	\$2,308
Special Revenue	217,778	768,246	550,468
Total	<u>\$327,975</u>	<u>\$880,751</u>	<u>\$552,776</u>

2024 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$351,518	\$100,585	\$250,933
Special Revenue	312,542	691,813	(379,271)
Total	<u>\$664,060</u>	<u>\$792,398</u>	<u>(\$128,338)</u>

### **Note 4 – Deposits and Investments**

For the year ended June 30, 2024, the Knox County Treasurer maintains all of the Council's cash.

Monies held by Knox County are maintained in a cash pool used by all the Knox County's funds, including those of the Family and Children First Council. Council activity is maintained within the accounts setup in the Knox County Department of Job and Family Services (KCDJFS) Family & Children First Council Fund.

The carrying amount of deposits and investments at June 30, was as follows:

	2024
Demand deposits	\$471,972

The Knox County Treasurer and Knox County Department of Job & Family Services are responsible for maintaining adequate depository collateral for all funds in the fiscal agent's deposit accounts. All risks associated with the above deposits are the responsibility of the fiscal agent.

**Knox County Family and Children First Council**

*Knox County*

*Notes to the Financial Statements*

*For the Year Ended June 30, 2024*

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**Note 5 – Contingent Liabilities**

Amounts grantor agencies pay to the Council are subject to audit and adjustment by the grantor, principally the federal government. The grantor may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

**Note 6 – Fund Balances**

Encumbrances are commitments related to unperformed contracts for goods or services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At year end the Council did not have encumbrances outstanding.

The fund balance of special revenue funds is either restricted or committed. These restricted or committed amounts in the special revenue funds would including the outstanding encumbrances. In the general fund, outstanding encumbrances are considered assigned.

**Note 7 – COVID-19**

The United States and the State of Ohio declared a state of emergency in March of 2020 due to the COVID-19 pandemic. The financial impact of COVID-19 and the continuing emergency measures will impact subsequent periods of the Council. The Council's investment portfolio fluctuates with market conditions, and due to market volatility, the amount of gains or losses that will be realized in subsequent periods, if any, cannot be determined. In addition, the impact on the Council's future operating costs, revenues, and additional recovery from emergency funding, either federal or state, cannot be estimated.

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**Knox County Family and Children First Council**  
**Knox County, Ohio**  
**Combined Statement of Cash Receipts, Cash Disbursements**  
**And Changes in Fund Balances (Regulatory Cash Basis)**  
**All Governmental Fund Types**  
**For the Fiscal Year Ended June 30, 2023**

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	General	Special Revenue	Combined Total
<b>Cash Receipts</b>			
Intergovernmental	\$ 65,288	\$ 567,519	\$ 632,807
Charges for Services - Annual Contributions	<u>17,300</u>	<u>-</u>	<u>17,300</u>
<i>Total Cash Receipts</i>	<u>82,588</u>	<u>567,519</u>	<u>650,107</u>
<b>Cash Disbursements</b>			
Travel/Training	243	-	243
Supplies	5	-	5
Professional Services	639	-	639
Purchased Services	80,392	522,499	602,891
Other Expenses	<u>3,285</u>	<u>-</u>	<u>3,285</u>
<i>Total Cash Disbursements</i>	<u>84,564</u>	<u>522,499</u>	<u>607,063</u>
<i>Excess of Receipts Over (Under) Disbursements</i>	<u>(1,976)</u>	<u>45,020</u>	<u>43,044</u>
<i>Fund Cash Balances, January 1</i>	<u>251,223</u>	<u>89,352</u>	<u>340,575</u>
<i>Fund Cash Balances, December 31</i>	<u>\$ 249,247</u>	<u>\$ 134,372</u>	<u>\$ 383,619</u>

*The notes to the financial statements are an integral part of this statement.*

**Knox County Family and Children First Council**

*Knox County*

*Notes to the Financial Statements*

*For the Year Ended June 30, 2023*

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**Note 1 – Reporting Entity**

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3. The Health Commissioner, or the Commissioner's designee, of the Board of Health of each City or General Health District in the County. If the County has two or more health districts, the Health Commissioner membership may be limited to the Commissioners of the two districts with the largest populations;
4. The Director of the County Department of Job and Family Services;
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7. The Superintendent of the city, exempted village, or local school district with the largest number of pupils residing in the County, as determined by the Ohio Department of Education, which shall notify each County of its determination at least biennially;
8. A School Superintendent representing all other school districts with territory in the County, as designated at a biennial meeting of the superintendents of those districts;
9. A representative of the municipal corporation with the largest population in the County;
10. The President of the Board of County Commissioners or an individual designated by the Board;
11. A representative of the regional office of the Ohio Department of Youth Services;
12. A representative of the County's Head Start agencies, as defined in Ohio Revised Code Section 3301.32;
13. A representative of the County's Early Intervention collaborative established pursuant to the federal early intervention program operated under the "Individuals with Disabilities Education Act of 2004"; and
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## **Knox County Family and Children First Council**

*Knox County*

*Notes to the Financial Statements*

*For the Year Ended June 30, 2023*

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### **Note 1 – Reporting Entity (continued)**

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4. Maintenance of an accountability system to monitor the County Council’s progress in achieving results for families and children; and
5. Establishment of a mechanism to ensure ongoing input from a broad representation of families who are receiving services within the County system.

The Council's management believes these financial statements present all activities for which the Council is financially accountable.

### **Note 2 – Summary of Significant Accounting Policies**

#### ***Basis of Presentation***

The Council's financial statements consist of a combined statement of receipts, disbursements and changes in fund balances (regulatory cash basis).

#### ***Fund Accounting***

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**Special Revenue Funds** These funds account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes. The Council had the following significant Special Revenue Funds:

## **Knox County Family and Children First Council**

*Knox County*

*Notes to the Financial Statements*

*For the Year Ended June 30, 2023*

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### **Note 2 – Summary of Significant Accounting Policies (continued)**

#### ***Fund Accounting (continued)***

Family-Centered Services and Supports Fund - This fund receives grant monies restricted for maintaining children and youth in their homes and communities by meeting the multisystemic needs of children receiving service coordination.

Help Me Grow Grant Fund - This fund receives state and federal grant monies restricted for the purpose of the grant provisions.

Community Team-Family Team Support Coordinator Fund - This fund receives monies from pooled funds and from monies generated through service coordination committed for the purpose of the payment under the contractual agreement for the Family Team Support Coordinator's services.

Community Team-JFS Family Supports Fund - This fund received grant monies restricted for the purpose of Temporary Assistance for Needy Families (TANF) eligible for Family services & supports to help children and families develop basic skills in self-care, general household management, parenting, budgeting or other individualized services and goals determined by the Community Team.

Multi-System Youth Fund - This fund receives monies through an application process. The application is submitted by the FCFC Coordinator to the Ohio Department of Medicaid (ODM) for a specific youth restricted to addressing the needs for services & support for the specific youth. ODM reviews the application and upon approval then transmits the funds to the fiscal agent to be used for the specific youth.

Grants and Other Funding - The Intentional Funding Program received grant monies committed for the purpose of providing one-time assistance for families who do not meet the criteria for FCFC Community Team, but still need services and supports to maintain stability.

#### ***Administrative/Fiscal Agent***

Ohio Revised Code Section 121.37(B)(5)(a) requires the Council to select an administrative agent to provide fiscal and administrative services to the Council. The Council selected the Knox County Department of Job and Family Services. The Council authorizes Knox County Department of Job and Family Services, as fiscal agent and administrative agent, to subcontract with, designate, and/or seek assistance from any agencies and/or organizations that it deems necessary in order to complete the obligations set forth in the agreement. Knox County Department of Job and Family Services agrees to be ultimately responsible for fulfilling the fiscal and administrative obligations of the agreement.

#### ***Basis of Accounting***

These financial statements follow the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (C). This basis is similar to the cash receipts and disbursements accounting basis. The Council recognizes receipts when received in cash rather than when earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(C) permit.

## Knox County Family and Children First Council

Knox County

Notes to the Financial Statements

For the Year Ended June 30, 2023

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### Note 2 – Summary of Significant Accounting Policies (continued)

#### **Budgetary Process**

A Family and Children First Council established under Ohio Revised Code Section 121.37 is not a taxing authority and is not subject to Ohio Revised Code Chapter 5705. As of October 1, 1997, all Family and Children First Councils are required to file an annual budget with its administrative agent. The Council filed an estimate of financial resources and an appropriation measure with Knox County Department of Job and Family Services as required by Ohio law.

A summary of 2023 budgetary activity appears in Note 3.

#### **Deposits and Investments**

The Council designated Knox County Department of Job & Family Services (KCDJFS) as the fiscal agent for all funds received in the name of Council. Deposits of money are made with the Knox County Treasurer and fund expenditures and balances are reported through the Knox County Auditor and KCDJFS. KCDJFS is the custodian for the Council's cash and investments. KCDJFS maintains a cash and investment pool managed through the Knox County Auditor & Knox County Treasurer used for all of the fiscal agent's funds, including those of the Council. Deposits and investments are made in accordance with the Ohio Revised Code and are valued at the fiscal agent's carrying amount.

#### **Capital Assets**

The Council records disbursements for acquisitions of property, plant and equipment when paid. The accompanying financial statements do not report these items as assets.

#### **Fund Balance**

Fund balance is divided into five classifications based primarily on the extent to which the Council must observe constraints imposed upon the use of its governmental-fund resources. The classifications are as follows:

**Nonspendable:** The Council classifies assets as *nonspendable* when legally or contractually required to maintain the amounts intact. For regulatory purposes, nonspendable fund balance includes unclaimed monies that are required to be held for five years before they may be utilized by the Council.

**Restricted:** Fund balance is *restricted* when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

**Committed:** The Council can *commit* amounts via formal action (resolution). The Council must adhere to these commitments unless the Council amends the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

**Assigned:** Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as *restricted* or *committed*. For regulatory purposes, assigned fund balance in the general fund is limited to encumbrances outstanding at year end.

**Unassigned:** Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other governmental funds, the unassigned classification is only used to report a deficit fund balance.

## Knox County Family and Children First Council

Knox County

Notes to the Financial Statements

For the Year Ended June 30, 2023

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### Note 2 – Summary of Significant Accounting Policies (continued)

#### **Fund Balance (continued)**

The Council applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

For regulatory purposes, limited disclosure related to fund balance is included in Note 6.

### **Note 3 – Budgetary Activity**

Budgetary activity for the year ending December 31, 2023, follows:

2023 Budgeted vs. Actual Receipts			
Fund Type	Budgeted Receipts	Actual Receipts	Variance
General	\$70,150	\$82,588	\$12,438
Special Revenue	217,966	567,519	349,553
Total	<u>\$288,116</u>	<u>\$650,107</u>	<u>\$361,991</u>

2023 Budgeted vs. Actual Budgetary Basis Expenditures			
Fund Type	Appropriation Authority	Budgetary Expenditures	Variance
General	\$313,447	\$84,564	\$228,883
Special Revenue	285,448	591,131	(305,683)
Total	<u>\$598,895</u>	<u>\$675,695</u>	<u>(\$76,800)</u>

### **Note 4 – Deposits and Investments**

For the year ended June 30, 2023, the Knox County Treasurer maintains all of the Council's cash.

Monies held by Knox County are maintained in a cash pool used by all the Knox County's funds, including those of the Family and Children First Council. Council activity is maintained within the accounts setup in the Knox County Department of Job and Family Services (KCDJFS) Family & Children First Council Fund.

The carrying amount of deposits and investments at June 30, was as follows:

2023	
Demand deposits	\$383,619

The Knox County Treasurer and Knox County Department of Job & Family Services are responsible for maintaining adequate depository collateral for all funds in the fiscal agent's deposit accounts. All risks associated with the above deposits are the responsibility of the fiscal agent.

## **Knox County Family and Children First Council**

*Knox County*

*Notes to the Financial Statements*

*For the Year Ended June 30, 2023*

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### **Note 5 – Contingent Liabilities**

Amounts grantor agencies pay to the Council are subject to audit and adjustment by the grantor, principally the federal government. The grantor may require refunding any disallowed costs. Management cannot presently determine amounts grantors may disallow. However, based on prior experience, management believes any refunds would be immaterial.

### **Note 6 – Fund Balances**

Encumbrances are commitments related to unperformed contracts for goods or services. Encumbrance accounting is utilized to the extent necessary to assure effective budgetary control and accountability and to facilitate effective cash planning and control. At year end the balances of these amounts were as follows:

		Special	
Fund Balances	General	Revenue	Total
Outstanding Encumbrances	\$ -	\$ 68,632	\$ 68,632

The fund balance of special revenue funds is either restricted or committed. These restricted or committed amounts in the special revenue funds would include the outstanding encumbrances. In the general fund, outstanding encumbrances are considered assigned.

### **Note 7 – COVID-19**

The United States and the State of Ohio declared a state of emergency in March of 2020 due to the COVID-19 pandemic. The financial impact of COVID-19 and the continuing emergency measures will impact subsequent periods of the Council. The Council's investment portfolio fluctuates with market conditions, and due to market volatility, the amount of gains or losses that will be realized in subsequent periods, if any, cannot be determined. In addition, the impact on the Council's future operating costs, revenues, and additional recovery from emergency funding, either federal or state, cannot be estimated.

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## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Knox County Family and Children First Council  
Knox County  
117 East High Street 4<sup>th</sup> Floor  
Mount Vernon, Ohio 43050

To the Members of Council:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the cash balances, receipts, and disbursements for each governmental fund type as of and for the years ended June 30, 2024 and 2023 and the related notes to the financial statements of the Knox County Family and Children First Council, Knox County, Ohio (the Council) and have issued our report thereon dated December 1, 2025, wherein we noted the Council followed financial reporting provisions Ohio Rev. Code § 117.38 and Ohio Admin. Code 117-2-03(C) permit.

### ***Report on Internal Control Over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the Council's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. Accordingly, we do not express an opinion on the effectiveness of the Council's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Council's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified a certain deficiency in internal control, described in the accompanying schedule of findings as item 2024-001 that we consider to be a material weakness.

Knox County Family and Children First Council  
Knox County  
Independent Auditor's Report On Internal Control Over  
Financial Reporting And On Compliance And Other Matters  
Required By *Government Auditing Standards*  
Page 2

***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Council's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Council's Response to Findings***

*Government Auditing Standards* requires the auditor to perform limited procedures on the Council's response to the finding identified in our audit and described in the accompanying schedule of findings. The Council's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

***Purpose of This Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Council's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Council's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

KEITH FABER  
Ohio Auditor of State



Tiffany L Ridenbaugh, CPA, CFE, CGFM  
Chief Deputy Auditor

December 1, 2025

**KNOX COUNTY FAMILY AND CHILDREN FIRST COUNCIL  
KNOX COUNTY**

**SCHEDULE OF FINDINGS  
JUNE 30, 2024 AND 2023**

**FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

**FINDING NUMBER 2024-001**

**Financial Statement Presentation – Material Weakness**

In our audit engagement letter, as required by AU-C Section 210, Terms of Engagement, paragraph .06, management acknowledged its responsibility for the preparation and fair presentation of their financial statements; this responsibility includes designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements free from material misstatement, whether due to fraud or error as discussed in AU-C Section 210 paragraphs .A14 & .A16.

Governmental Accounting Standards Board Statement No. 54 paragraph 31 permits local governments to report the activity of a special revenue fund within the General Fund only when a government no longer expects a substantial portion of the inflows will be derived from restricted or committed revenue sources.

Due to a lack of controls over financial transaction posting and financial reporting, for the years ending June 30, 2024 and 2023, the Council improperly included receipts and disbursements from their restricted Multi-Systems Youth Fund as a part of the General Fund rather than the Special Revenue Fund. The following adjustments were made to correct the Council's financial statements:

**For the year ending June 30, 2024**

- Beginning balances within the General Fund and Special Revenue Fund were adjusted by \$2,765 to account for corrections made to the June 30, 2023 financial statements.
- Intergovernmental receipts of \$14,668 were adjusted from the General Fund to the Special Revenue fund.
- Purchased Services expenditures of \$3,977 were adjusted from General Fund to Special Revenue fund.
- Fund balance classifications under GASB 54 were removed from the financial statement presentation.

**For the year ending June 30, 2023**

- Beginning balances within the General Fund and Special Revenue Fund were adjusted by \$7,926 to account for corrections made to the June 30, 2022 financial statements.
- Intergovernmental receipts of \$11,634 were adjusted from the General Fund to the Special Revenue fund.
- Purchased Services expenditures of \$11,634 were adjusted to General Fund to the Special Revenue Fund.
- Fund balance classifications under GASB 54 were removed from the financial statement presentation.

The lack of controls over the posting of financial transactions decreases the reliability of financial data at year-end and can result in undetected errors and irregularities. The Council should implement controls to help ensure all transactions are reviewed and reported in the proper funds. Additionally, reporting inaccuracies can impact the decision-making of those charged with governance and the general public.

To help reduce errors and to increase the reliability of the financial data, the Council should review, modify and implement its internal controls over the reporting compilation and review processes for identifying errors to help prevent similar errors from occurring in subsequent years.

**Officials' Response:** Knox County FCFC acknowledges the reporting variances cited in finding 2024-001 and will implement procedural adjustments to eliminate future occurrences of these variances.

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**Andrea Rees**  
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**Benjamin May**  
Council Coordinator  
knox\_fcfc@jfs.ohio.gov

#### **SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS**

**JUNE 30 2024 AND 2023**

<b>Finding Number</b>	<b>Finding Summary</b>	<b>Status</b>	<b>Additional Information</b>
2022-001			For the years ending June 30, 2024 and 2023, the Council improperly included receipts and disbursements from their restricted Multi-Systems Youth Fund as a part of the General Fund rather than the Special Revenue Fund.
2020-001	Financial Statement Presentation	Not Corrected	
2018-001			
2016-001			Knox County FCFC acknowledges the reporting variances cited in finding 2024-001 and will implement procedural adjustments to eliminate future occurrences of these variances.

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# OHIO AUDITOR OF STATE KEITH FABER



## KNOX COUNTY FAMILY AND CHILDREN FIRST COUNCIL

### KNOX COUNTY

### AUDITOR OF STATE OF OHIO CERTIFICATION

This is a true and correct copy of the report, which is required to be filed pursuant to Section 117.26, Revised Code, and which is filed in the Office of the Ohio Auditor of State in Columbus, Ohio.



Certified for Release 12/30/2025

65 East State Street, Columbus, Ohio 43215  
Phone: 614-466-4514 or 800-282-0370

This report is a matter of public record and is available online at  
[www.ohioauditor.gov](http://www.ohioauditor.gov)