



**TRUMBULL COUNTY TRANSIT BOARD  
TRUMBULL COUNTY  
Single Audit  
For the Year Ended December 31, 2018**

313 Second St.  
Marietta, OH 45750  
740 373 0056

1907 Grand Central Ave.  
Vienna, WV 26105  
304 422 2203

150 W. Main St., #A  
St. Clairsville, OH 43950  
740 695 1569

1310 Market St., #300  
Wheeling, WV 26003  
304 232 1358

749 Wheeling Ave., #300  
Cambridge, OH 43725  
740 435 3417

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OHIO AUDITOR OF STATE  
KEITH FABER



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Board of Directors  
Trumbull County Transit Board  
106 High Street NW, Floor 4  
Warren, OH 44485

We have reviewed the *Independent Auditor's Report* of the Trumbull County Transit Board, prepared by Perry & Associates, Certified Public Accountants, A.C., for the audit period January 1, 2018 through December 31, 2018. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Trumbull County Transit Board is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Keith Faber".

Keith Faber  
Auditor of State  
Columbus, Ohio

September 27, 2019

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**TRUMBULL COUNTY TRANSIT BOARD  
TRUMBULL COUNTY**

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Certified Public Accountants, A.C.

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## INDEPENDENT AUDITOR'S REPORT

July 31, 2019

Trumbull County Transit Board  
Trumbull County  
160 High Street NW FL 4  
Warren, Ohio 44481

To the Members of the Board:

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the **Trumbull County Transit Board**, Trumbull County, Ohio (the Transit Board), as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Transit Board's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for preparing and fairly presenting these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes designing, implementing, and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Transit Board's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Transit Board's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinion.

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**Opinion**

In our opinion the financial statements referred to above present fairly, in all material respects, the respective financial position of the Trumbull County Transit Board, Trumbull County as of December 31, 2018, and the respective changes in its financial position and its cash flows for the years then ended in accordance with the accounting principles generally accepted in the United States of America.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require this presentation to include *Management's discussion and analysis*, listed in the table of contents, to supplement the basic financial statements. Although this information is not part of the basic financial statements, the Governmental Accounting Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. We applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, consisting of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, to the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not opine or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to opine or provide any other assurance.

*Supplementary and Other Information*

Our audit was conducted to opine on the Transit Board's basic financial statements taken as a whole.

The Schedule of Federal Awards Expenditures presents additional analysis as required by Title 2, *U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and is not a required part of the financial statements.

The schedule is management's responsibility and derives from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. We subjected the schedule to the auditing procedures we applied to the basic financial statements. We also applied certain additional procedures, including comparing and reconciling schedules directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves in accordance with auditing standards generally accepted in the United States of America. In our opinion, this schedule is fairly stated in all material respects in relation to the basic financial statements taken as a whole.



***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated July 31, 2019, on our consideration of the Transit Board's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Transit Board's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Perry & Associates CPAs A.C." in a cursive script.

**Perry and Associates**  
Certified Public Accountants, A.C.  
Marietta, Ohio

**TRUMBULL COUNTY TRANSIT BOARD  
TRUMBULL COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)

DECEMBER 31, 2018

The management's discussion and analysis of the Trumbull County Transit Board (TCTB), financial performance provides an overall review of TCTB's financial activities as of and for the years ended December 31, 2018 and 2017. This discussion and analysis is designed to assist the reader in focusing on the significant financial issues and activities and to identify any significant changes in financial position. We encourage readers to consider the information presented here in conjunction with basic financial statements taken as a whole.

**Overview of Financial Highlight for Trumbull County Transit Board**

- TCTB has a net position of \$6,058 and \$34,331 as of December 31, 2018 and 2017, respectively. This net position results from the difference between total assets of \$1,502,474 and \$1,924,014 and total liabilities of \$1,496,416 and \$1,889,683 as of December 31, 2018 and 2017, respectively.
- As of December 31, 2018, assets of \$1,502,474 primarily consist of non-restricted cash of \$55,967 and receivables of \$1,446,507. As of December 31, 2017, assets of \$1,924,014 primarily consist of non-restricted cash of \$297,237 and receivables of \$1,626,777.
- Liabilities of \$1,496,416 and \$1,889,683 as of December 31, 2018 and 2017, respectively, consist of trade accounts payable and payroll tax and employee benefit accruals.

**Basic Financial Statements and Presentation**

TCTB complies with the provision of Governmental Accounting Standards Board ("GASB") Statement No. 34, "Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments: Omnibus", and Statement No. 38, "Certain Financial Statement Disclosures".

The financial statements presented by TCTB are the Statement of Net Position, the Statement of Revenues, Expenses and Changes in Net Position and the Statement of Cash Flows. These statements are presented using the accrual basis of accounting. TCTB is structured as a single enterprise fund with revenues recognized when earned and measureable, not when received. Expenses are recognized when they are incurred, not when paid. TCTB has no capital assets.

The *Statement of Net Position* presents information on all of TCTB assets and liabilities, with the difference between the two reported as net position. Over time, increases and decreases in net position may serve as a useful indicator of whether the financial position of TCTB is improving or deteriorating. Net position increases when revenues exceed expenses. Increases in assets without a corresponding increases to liabilities results in increased net position, which indicate improved financial position.

The *Statement of Revenues, Expenses and Changes in Net Position* present information showing how TCTB's net position changed during the year. This statement summarizes operating revenues and expenses along with non-operating revenues and expenses. In addition, this statement lists grant revenues received from federal and state governments and local intergovernmental agency revenues.

The *Statement of Cash Flows* allows financial statement users to assess TCTB adequacy or ability to generate sufficient cash flows to meet its obligations in a timely manner. The statement is classified into four categories: 1) Cash flows from operating activities, 2) Cash flows from noncapital financing activities, 3) Cash flows from capital and related financing activities, and 4) Cash flows from investing activities.

**TRUMBULL COUNTY TRANSIT BOARD  
TRUMBULL COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)

DECEMBER 31, 2018

**Notes to Financial Statements**

The Notes to Financial Statements provide additional information that is essential to a full understanding of the data provided in the financial statements.

**Financial Analysis of TCTB**

Table 1 provides a summary of TCTB's net position as of December 31, 2018 and 2017:

**Table 1**

**Condensed Summary of Net Position**

	<u>2018</u>	<u>2017</u>
<i>Assets:</i>		
Current Assets	<u>\$ 1,502,474</u>	<u>\$ 1,924,014</u>
Total Assets	<u>1,502,474</u>	<u>1,924,014</u>
 <i>Liabilities:</i>		
Current Liabilities	<u>1,496,416</u>	<u>1,889,683</u>
 <i>Net Position:</i>		
Unrestricted net position	<u>6,058</u>	<u>34,331</u>
Total Net Position	<u><u>\$ 6,058</u></u>	<u><u>\$ 34,331</u></u>

TCTB has no investment in capital assets. Therefore, all current assets are available to liquidate liabilities or to cover other spending.

**TRUMBULL COUNTY TRANSIT BOARD  
TRUMBULL COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)

DECEMBER 31, 2018

Table 2 provides a summary of changes in net position for the years ended December 31, 2018 and 2017:

**Table 2**

**Condensed Summary of Revenues, Expenses and Changes in Net Position**

	2018	2017
<i>Operating Revenues (Expenses):</i>		
Operating Revenues	\$ 467,896	\$ 437,846
Operating expenses	(2,277,240)	(2,224,529)
Operating loss	(1,809,344)	(1,786,683)
 <i>Non-Operating Revenues</i>		
Federal grants	1,247,966	990,132
State grants	107,825	140,619
Intergovernmental agency and other revenue	425,280	676,865
Total Non-Operating Revenues	1,781,071	1,807,616
Increase (Decrease) in Net Position	(28,273)	20,933
Net Position, Beginning of Year	34,331	13,398
Net Position, End of Year	\$ 6,058	\$ 34,331

**Financial Operating Activities**

The most significant operating expense for TCTB is transportation contractor expense which accounts for 95.6% and 92.1% of the total operating expenses for 2018 and 2017, respectively. The transportation contractor provides all the necessary service to operate the public transit system including salaries, wages and benefits for their employees, vehicle expenses and mobility management. Operating expenses for 2017 includes \$76,678 of wages and benefits incurred in connection with the full-time grant administrator position. Trumbull County has agreed to reimburse TCTB for the salary and benefits of the grant administrator. Accordingly, intergovernmental agency revenue for 2017 includes \$76,678 for this reimbursement.

During 2018, Trumbull County hired a full-time grant administrator. The administrator is an employee of Trumbull County and therefore, all salary and benefits are paid by them.

Funding for the most significant operating expenses indicated above is from passenger fares of \$467,896 for 2018 and \$437,846 for 2017 and non-operating revenues of \$1,781,071 for 2018 and \$1,807,616 for 2017 in the form of federal grants, state grants, intergovernmental agency and other revenues. These revenues account for 79.2% and 80.5% of the total combined revenues of \$2,248,967 and \$2,245,462 for 2018 and 2017 respectively. Passenger fare revenue for 2018 was \$467,896 and for 2017 was \$437,846 and accounts for 20.8% and 19.5% of the total revenue, respectively.

**TRUMBULL COUNTY TRANSIT BOARD  
TRUMBULL COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)

DECEMBER 31, 2018

**Financial Operating Activities (Continued)**

Federal and state grant revenue for 2018 was \$1,355,791 and for 2017 was \$1,130,751 and accounts for 60.3% and 50.4% of the total revenue. Intergovernmental agency and other revenues for 2018 was \$425,280 and for 2017 was \$676,865 and accounts for 18.9% and 30.1% of the total revenue.

TCTB monitors its sources of revenues closely for fluctuations.

**Contingencies**

Under the terms of the various grants, periodic audits are required where certain costs could be questioned as not being an eligible expenses under the terms of the grant. At December 31, 2018, there were no significant questioned costs that had not been resolved with the applicable federal and state agencies. Questioned costs could still be identified during audits to be conducted in the future. In the opinion of the TCTB management, no material grant expenditures will be disallowed.

**Contacting TCTB Financial Management**

The financial report is designed to provide our citizens, customers, and creditors, with a general overview of TCTB's finances and to show TCTB accountability and transparency for the money it receives. Questions concerning any other information in this report or to request additional information should be addressed to: Michael Salamone, Administrator, Trumbull County Transit Board, 160 High Street NW, Warren, Ohio 44481.

**TRUMBULL COUNTY TRANSIT BOARD**  
**TRUMBULL COUNTY, OHIO**

STATEMENT OF NET POSITION

DECEMBER 31, 2018

ASSETS

CURRENT ASSETS

Cash	\$	55,967
Receivables:		
Trade		194,623
Federal assistance		1,145,628
Intergovernmental agency		106,256
	Total Receivables	<u>1,446,507</u>
	Total Current Assets	<u>1,502,474</u>

TOTAL ASSETS

\$ 1,502,474

CURRENT LIABILITIES

Trade accounts payable	\$	1,496,416
	Total Current Liabilities	<u>1,496,416</u>

NET POSITION

Unrestricted 6,058

TOTAL LIABILITIES AND NET POSITION

\$ 1,502,474

See Accompanying Notes to the Financial Statements

**TRUMBULL COUNTY TRANSIT BOARD**  
**TRUMBULL COUNTY, OHIO**

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

FOR THE YEAR ENDED DECEMBER 31, 2018

OPERATING REVENUE		
Passengers fares	\$	467,896
OPERATING EXPENSES		
Transportation contractor		2,176,408
Technical assistance contractor		36,000
Legal and accounting services		55,440
Other expenses		9,392
	Total Operating Expenses	<u>2,277,240</u>
OPERATING LOSS		(1,809,344)
NON-OPERATING REVENUES		
Federal grant		1,247,966
State grants		107,825
Intergovernmental agency revenues		425,280
	Total Non-operating Revenues	<u>1,781,071</u>
CHANGES IN NET POSITION		(28,273)
NET POSITION		
Beginning of year		<u>34,331</u>
End of year	\$	<u><u>6,058</u></u>

See Accompanying Notes to the Financial Statements

**TRUMBULL COUNTY TRANSIT BOARD**  
**TRUMBULL COUNTY, OHIO**

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2018

OPERATING ACTIVITIES	
Cash received from customers	\$ 502,352
Cash payments to suppliers of goods or services	(2,670,507)
Net Cash Used in Operating Activities	<u>(2,168,155)</u>
NONCAPITAL FINANCING ACTIVITIES	
Intergovernmental agency revenues received	641,021
Federal and state grants received	1,285,864
Net Cash Provided by Noncapital Financing Activities	<u>1,926,885</u>
CAPITAL AND RELATED FINANCING ACTIVITIES	
None	-
CASH FLOW FROM INVESTING ACTIVITIES	
None	<u>-</u>
DECREASE IN CASH	(241,270)
CASH AT BEGINNING OF YEAR	<u>297,237</u>
CASH AT END OF YEAR	<u>\$ 55,967</u>
NET CASH USED IN OPERATING ACTIVITIES	
Operating loss	\$ (1,809,344)
Change in assets and liabilities:	
Increase in trade receivables	34,456
Increase in trade accounts payable and accruals	(393,267)
Net Change in Assets and Liabilities	<u>(358,811)</u>
Net Cash Used in Operating Activities	<u>\$ (2,168,155)</u>

See Accompanying Notes to the Financial Statements



**TRUMBULL COUNTY TRANSIT BOARD  
TRUMBULL COUNTY, OHIO**

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2018

**1. ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES**

Organization – Trumbull County Transit Board (TCTB) was created pursuant to Section 306 of the Ohio Revised Code for the purpose of providing public transportation in Trumbull County, Ohio area. As a political subdivision it is distinct from, and is not an agency of, the State of Ohio or any other local governmental unit. TCTB is not subject to federal or state income taxes.

TCTB is managed by 7-member Board of Directors appointed by the Trumbull County Commissioners.

Reporting Entity – TCTB complies with the provision of Statement Nos. 39 and 61 of the Governmental Accounting Standards (“GASB”) regarding the definition of the financial reporting entity. Accordingly, the accompanying financial statements include only the accounts and transactions of the TCTB. Under the criteria specified in Statement Nos. 39 and 61, TCTB has no component units and is not considered a component unit of Trumbull County.

The conclusion regarding the financial reporting entity is based on the concept of financial accountability. TCTB is not financially accountable for any other organization nor is any other organization accountable for TCTB. This evidenced by the fact that TCTB is a legally and fiscally separate and distinct organization under the provisions of the Ohio Revised Code.

Basis of Accounting – TCTB follows the accrual basis of accounting, whereby revenues and expenses are recognized in the period earned or incurred. The measurement focus is on determination of net position, change in net position and cash flows. All transactions are accounted for in a single enterprise fund.

Pursuant to GASB Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements* TCTB follows GASB guidance as applicable to enterprise funds.

TCTB complies with the provision of GASB statement No. 34, “Basic Financial Statements and Management’s Discussion and Analysis for State and Local Governments.”

TCTB will continue applying all applicable pronouncements issued by the GASB.

Cash and Cash Equivalents – For purposes of the statement of cash flows, TCTB considers all highly liquid investments with a maturity, at date of purchase, of three months or less to be cash equivalents. Cash and cash equivalents are carried at cost, which approximates fair value.

**TRUMBULL COUNTY TRANSIT BOARD  
TRUMBULL COUNTY, OHIO**

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2018

**1. ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Use of Estimates – The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect reported amounts of assets, liabilities, revenues and expenses, at and during the reported period. Actual results could differ from those estimates.

Net Position – Net position, or equity, represents the difference between assets and liabilities. Net position is usually displayed in three components as follows:

Net Investment in Capital Assets – this consists of capital assets, net of accumulated depreciation, less the outstanding balances of any bonds, notes, or other borrowings that are attributed to the acquisition, construction, or improvements of those assets.

Restricted – This consists of net position that is legally restricted by outside parties or by law through constitutional provision or enabling legislation. When both restricted and unrestricted resources are available for use, generally it is the TCTB policy to use restricted resources first, then unrestricted resources when they are needed.

Unrestricted – This consists of net position that do not meet the definition of “restricted” or “net investment in capital assets”.

Classifications of Revenues

TCTB has classified its revenues as either operating or non-operating. Operating revenue includes activities that have the characteristics of exchange transactions which includes passenger fares. Non-operating revenue includes activities that have the characteristics of non-exchange transaction, such as intergovernmental agency and other revenues and most federal, state and local grants and contracts.

Recognition of Revenue and Receivables

The Federal Transit Administration (“FTA”), the Federal Highway Administration (“FHA”) and the Ohio Department of Transportation (“ODOT”), provide financial assistance and make grants directly to the TCTB for operations and acquisition of property and equipment. Operating grants and special fare assistance awards made on the basis of entitlement periods are recorded as grant receivable and revenue over the entitlement period. Capital grants for the acquisition of property and equipment (reimbursement type grants) are recorded as revenue when the expense has been made and revenue is available. Capital grant funds received in advance of project costs being incurred, if any are deferred.

**TRUMBULL COUNTY TRANSIT BOARD  
TRUMBULL COUNTY, OHIO**

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2018

**2. DEPOSITS**

The deposit of TCTB monies are governed by the provision of the Ohio Revised Code. In accordance with these statutes, only banks located in Ohio and domestic building and loan associations are eligible to hold public deposits. The statutes also permit TCTB to invest on certificates of deposit, savings accounts, money market accounts, the State Treasurer's investment pool ("STAR Ohio") and obligation of the United States government and certain agencies thereof. TCTB may also enter into repurchase agreements with eligible depository or any eligible security dealer who is a member of the National Association of Securities Dealers for a period not exceeding 30 days.

Repurchase agreements must be secured by the specific government securities upon which the repurchase agreements are based. The securities must be obligations of or guaranteed by the United States and mature or be redeemable within five years of the date of the related repurchase agreement. The market value of the securities subject to a repurchase agreement must exceed the value of the principal by two percent and be marked to market daily. State law does not require that security for public deposits and investments be maintained in the TCTB's name.

At December 31, 2018, the recorded amount and bank balance of TCTB deposits was \$55,967 and was not exposed to custodial credit risk.

Custodial credit risk is the risk that, in the event of bank failure, the TCTB deposits may not be returned. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio revised Code, is held as specific collateral held at the Federal Reserve Bank in the name of the TCTB.

**3. INTERGOVERNMENTAL AGENCY REVENUES**

TCTB receives money from Trumbull County from the senior services tax levy that was passed by the voters of Trumbull County, Ohio in 2014 expiring in 2018. This revenue is at the discretion of the Trumbull County Commissioners. Senior services tax revenue can be used for operating purposes.

Although the current policy and procedures regarding the senior levy funds has been deemed reasonable and defensible, Trumbull County commissioners have asked the county prosecutor's office to seek an opinion from the Ohio Attorney General to determine if the funds generated by the senior services levy are used to leverage federal grants, must the grant money be used exclusively for senior services. Also in question is whether the senior levy funds can be commingled with other Transit Board revenues and if senior levy funds are used for non-senior citizen services, does this violate the tax levy laws. In a letter dated April 16, 2019 from the office of Dave Yost, Ohio Attorney General, it was determined that the funds generated from the senior services levy could be used to leverage federal grants and that the funds can be commingled with other non-senior service levy funds, provided adequate accounting of the funds and their use can be provided.

**TRUMBULL COUNTY TRANSIT BOARD  
TRUMBULL COUNTY, OHIO**

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2018

**4. TRANSPORTATION CONTRACT**

TCTB has a contract with Community Bus Services, Inc. to provide transportation services for the residents of Trumbull County which expires in 2018.

**5. CONTINGENCIES**

Federal and State Grants – under the terms of the various grants, periodic audits are required where certain costs could be questioned as not being an eligible expense under the terms of the grant. At December 31, 2018, there were no significant questioned costs that had not been resolved with the applicable federal and state agencies. Questioned costs could still be identified during audits to be conducted in the future. In the opinion of the TCTB management, no material grant expenses will be disallowed.

**6. FEDERAL AND STATE GRANTS, REIMBURSEMENTS AND SPECIAL FARE ASSISTANCE**

Grants, reimbursements and special fare assistance in the statements of revenue, expenses and changes in net position for the years ended December 31, consist of the following:

FEDERAL	
FTA Maintenance and Other Assistance	\$ 1,247,966
Total Federal	<u>1,247,966</u>
STATE:	
ODOT Capital Cost of Contracting	<u>107,825</u>
TOTAL	<u><u>\$ 1,355,791</u></u>

**7. BENEFIT PLANS**

During 2018 Trumbull County hired a full-time grant administrator for the transit system. The administrator is an employee of Trumbull County and therefore, all salaries and benefits are paid for by them.

**TRUMBULL COUNTY TRANSIT BOARD  
TRUMBULL COUNTY, OHIO**

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2018

**8. RISK MANAGEMENT**

TCTB is exposed to various risks of loss related to torts: theft of, damaged to, and destruction of assets flood and earthquake; errors and omission; employment related matters; inquiries to employee; and employee theft and fraud. Through its transportation contractor agreement, TCTB maintains comprehensive insurance coverage with private carriers for all risks of loss. There was no significant reduction in insurance coverage and no settlements exceeded insurance coverage during the past three years.

## Supplementary Data

**TRUMBULL COUNTY TRANSIT BOARD  
TRUMBULL COUNTY, OHIO**

SCHEDULE OF FEDERAL AWARDS EXPENDITURES

FOR THE YEAR ENDED DECEMBER 31, 2018

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/ PROGRAM TITLE	FEDERAL CFDA NUMBER	FEDERAL GRANT NUMBER	GRANT EXPENDITURES
<b><u>U.S. DEPARTMENT OF TRANSPORTATION</u></b>			
Direct Programs			
<i>Federal Transit Cluster:</i>			
Federal Transit Formula Grants	20.507	OH-2018-003-02	\$ 521,417
Federal Transit Formula Grants	20.507	OH-2018-003-01	376,245
TOTAL FEDERAL TRANSIT CLUSTER			897,662
 <i>Transit Services Programs Cluster:</i>			
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	OH-2016-068	102,347
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	OH-2017-039	247,957
TOTAL TRANSIT SERVICES PROGRAMS CLUSTER			350,304
TOTAL EXPENDITURES OF FEDERAL AWARDS			\$ 1,247,966

See Accompanying Notes to the Schedule of Federal Awards Expenditures

**TRUMBULL COUNTY TRANSIT BOARD  
TRUMBULL COUNTY, OHIO**

NOTES TO SCHEDULE OF FEDERAL AWARDS EXPENDITURES

FOR THE YEAR ENDED DECEMBER 31, 2018

1. BASIS OF PRESENTATION

The accompanying schedule of federal awards expenditures includes the federal grant activity of Trumbull County Transit Board (TCTB) under programs of the federal government for the year ended December 31, 2018. The information on this schedule is prepared in accordance with the requirements of Title 2 U. S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of TCTB, it is not intended to and does not present the net position, changes in net position, or cash flows of TCTB.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the schedule are reported on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Such expenditures are recognized following the cost principles in accordance with the requirements of Uniform Guidance, wherein certain types of expenditures may or may not be allowable or may be limited as to reimbursement. TCTB has not elected to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

3. MATCHING REQUIREMENTS

Certain federal programs require TCTB to contribute non-federal funds (matching funds) to support the federally-funded programs. TCTB has met its matching requirements. The schedule does not include the expenditure of non-Federal matching funds.





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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

July 31, 2019

Trumbull County Transit Board  
Trumbull County  
160 High Street NW FL 4  
Warren, Ohio 44481

To the Members of the Board:

We have audited in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the **Trumbull County Transit Board**, Trumbull County, (the Transit Board) as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Transit Board's basic financial statements and have issued our report thereon dated July 31, 2019.

***Internal Control Over Financial Reporting***

As part of our financial statement audit, we considered the Transit Board's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinion on the financial statements, but not to the extent necessary to opine on the effectiveness of the Transit Board's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Transit Board's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

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***Compliance and Other Matters***

As part of reasonably assuring whether the Transit Board's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

***Purpose of this Report***

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Transit Board's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Transit Board's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



**Perry & Associates**  
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*Marietta, Ohio*



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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS  
APPLICABLE TO THE MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER  
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

July 31, 2019

Trumbull County Transit Board  
Trumbull County  
160 High Street NW FL 4  
Warren, Ohio 44481

To the Members of the Board:

***Report on Compliance for the Major Federal Program***

We have audited **Trumbull County Transit Board's**, (the Transit Board) compliance with the applicable requirements described in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* that could directly and materially affect the Transit Board's major federal program for the year ended December 31, 2018. The *Summary of Auditor's Results* in the accompanying schedule of audit findings identifies the Transit Board's major federal program.

***Management's Responsibility***

The Transit Board's Management is responsible for complying with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal program.

***Auditor's Responsibility***

Our responsibility is to opine on the Transit Board's compliance for the Transit Board's major federal program based on our audit of the applicable compliance requirements referred to above. Our compliance audit followed auditing standards generally accepted in the United States of America; the standards for financial audits included in the Comptroller General of the United States' *Government Auditing Standards*; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). These standards and the Uniform Guidance require us to plan and perform the audit to reasonably assure whether noncompliance with the applicable compliance requirements referred to above that could directly and materially affect a major federal program occurred. An audit includes examining, on a test basis, evidence about the Transit Board's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe our audit provides a reasonable basis for our compliance opinion on the Transit Board's major program. However, our audit does not provide a legal determination of the Transit Board's compliance.

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***Opinion on the Major Federal Program***

In our opinion, the Transit Board complied, in all material respects with the compliance requirements referred to above that could directly and materially affect its major federal program for the year ended December 31, 2018.

***Report on Internal Control Over Compliance***

The Transit Board's management is responsible for establishing and maintaining effective internal control over compliance with the applicable compliance requirements referred to above. In planning and performing our compliance audit, we considered the Transit Board's internal control over compliance with the applicable requirements that could directly and materially affect a major federal program, to determine our auditing procedures appropriate for opining on each major federal program's compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not to the extent needed to opine on the effectiveness of internal control over compliance. Accordingly, we have not opined on the effectiveness of the Transit Board's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, when performing their assigned functions, to prevent, or to timely detect and correct, noncompliance with a federal program's applicable compliance requirement. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a federal program compliance requirement will not be prevented, or timely detected and corrected. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with federal program's applicable compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This report only describes the scope of our internal control over compliance tests and the results of this testing based on Uniform Guidance requirements. Accordingly, this report is not suitable for any other purpose.



**Perry and Associates**  
Certified Public Accountants, A.C.  
Marietta, Ohio

**TRUMBULL COUNTY TRANSIT BOARD  
TRUMBULL COUNTY  
FOR THE YEAR ENDED DECEMBER 31, 2018**

**SCHEDULE OF AUDIT FINDINGS  
2 CFR § 200.515**

**1. SUMMARY OF AUDITOR'S RESULTS**

<b>(d)(1)(i)</b>	<b>Type of Financial Statement Opinion</b>	Unmodified
<b>(d)(1)(ii)</b>	<b>Were there any material weaknesses in internal control reported at the financial statement level (GAGAS)?</b>	No
<b>(d)(1)(ii)</b>	<b>Were there any significant deficiencies in internal control reported at the financial statement level (GAGAS)?</b>	No
<b>(d)(1)(iii)</b>	<b>Was there any reported material noncompliance at the financial statement level (GAGAS)?</b>	No
<b>(d)(1)(iv)</b>	<b>Were there any material weaknesses in internal control reported for major federal programs?</b>	No
<b>(d)(1)(iv)</b>	<b>Were there any significant deficiencies in internal control reported for major federal programs?</b>	No
<b>(d)(1)(v)</b>	<b>Type of Major Programs' Compliance Opinion</b>	Unmodified
<b>(d)(1)(vi)</b>	<b>Are there any reportable findings under 2 CFR § 200.516(a)?</b>	No
<b>(d)(1)(vii)</b>	<b>Major Programs (list):</b>	Federal Transit Cluster: CFDA #20.507 Federal Transit Formula Grants
<b>(d)(1)(viii)</b>	<b>Dollar Threshold: Type A\B Programs</b>	Type A: > \$ 750,000 Type B: all others
<b>(d)(1)(ix)</b>	<b>Low Risk Auditee under 2 CFR §200.520?</b>	No

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None

**3. FINDINGS FOR FEDERAL AWARDS**

None

**TRUMBULL COUNTY TRANSIT BOARD  
TRUMBULL COUNTY**

**SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE YEAR ENDED DECEMBER 31, 2018**

Finding Number	Finding Summary	Status	Additional Information
2017-001	Service Organization Controls Type II Report	Corrected	N/A

# OHIO AUDITOR OF STATE KEITH FABER



**TRUMBULL COUNTY TRANSIT BOARD**

**TRUMBULL COUNTY**

## **CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
OCTOBER 10, 2019**