



OHIO AUDITOR OF STATE
KEITH FABER



**GENEVA UNION CEMETERY
ASHTABULA COUNTY**

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OHIO AUDITOR OF STATE KEITH FABER



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INDEPENDENT AUDITOR'S REPORT

Geneva Union Cemetery
Ashtabula County
P.O. Box 474
Geneva, Ohio 44041

To the Board of Trustees:

Report on the Financial Statements

We have audited the accompanying financial statements of the cash balances, receipts and disbursements by fund type, and related notes of Geneva Union Cemetery, Ashtabula County, Ohio (the Cemetery) as of and for the years ended December 31, 2018 and 2017.

Management's Responsibility for the Financial Statements

Management is responsible for preparing and fairly presenting these financial statements in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit; this responsibility includes designing, implementing and maintaining internal control relevant to preparing and fairly presenting financial statements free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the Cemetery's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the Cemetery's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statements, the Cemetery prepared these financial statements using the accounting basis permitted by the financial reporting provisions of Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D), which is an accounting basis other than accounting principles generally accepted in the United States of America (GAAP), to satisfy these requirements.

Although the effects on the financial statements of the variances between the regulatory accounting basis and GAAP are not reasonably determinable, we presume they are material.

Though the Cemetery does not intend these statements to conform to GAAP, auditing standards generally accepted in the United States of America require us to include an adverse opinion on GAAP. However, the adverse opinion does not imply the amounts reported are materially misstated under the accounting basis Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit. Our opinion on this accounting basis is in the *Opinion on Regulatory Basis of Accounting* paragraph below.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the *Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles* paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Cemetery as of December 31, 2018 and 2017, and the respective changes in financial position thereof for the years then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash balances, receipts and disbursements by fund type, and related notes of Geneva Union Cemetery, Ashtabula County as of December 31, 2018 and 2017, for the years then ended in accordance with the financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit, described in Note 1.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 28, 2019, on our consideration of the Cemetery's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Cemetery's internal control over financial reporting and compliance.



Keith Faber
Auditor of State

Columbus, Ohio

August 28, 2019

Geneva Union Cemetery
Ashtabula County
Combined Statement of Receipts, Disbursements and
Changes In Fund Balances (Cash Basis)
All Governmental Types
For the Year Ended December 31, 2018

	<u>General</u>	<u>Permanent</u>	<u>Totals (Memorandum Only)</u>
Cash Receipts			
Property and Other Local Taxes	\$220,233		\$220,233
Charges for Services	22,290		22,290
Licenses, Permits and Fees	60		60
Intergovernmental	20,662		20,662
Earnings on Investments	718	\$90	808
Miscellaneous	28,100		28,100
Total Cash Receipts	<u>292,063</u>	<u>90</u>	<u>292,153</u>
Cash Disbursements			
Current:			
General Government	188,831	100	188,931
Capital Outlay	81,529		81,529
Total Cash Disbursements	<u>270,360</u>	<u>100</u>	<u>270,460</u>
Net Change in Fund Cash Balance	21,703	(10)	21,693
Fund Cash Balances, January 1	<u>84,573</u>	<u>16,760</u>	<u>101,333</u>
Fund Cash Balances, December 31			
Nonspendable		16,693	16,693
Restricted		57	57
Assigned	55,540		55,540
Unassigned (Deficit)	50,736		50,736
Fund Cash Balances, December 31	<u>\$106,276</u>	<u>\$16,750</u>	<u>\$123,026</u>

The notes to the financial statements are an integral part of this statement.

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**GENEVA UNION CEMETERY
ASHTABULA COUNTY, OHIO**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

Note 1 - Summary of Significant Accounting Policies

A. Description of the Entity

The constitution and laws of the State of Ohio established the rights and privileges for the Geneva Union Cemetery, Ashtabula County, Ohio (the Cemetery) made up of the City of Geneva, Village of Geneva-on-the-Lake, and Geneva Township. A Trustee appointed by each entity makes up the Board of Trustees to direct the Cemetery operations. These entities also provide funding to meet the Cemetery's operating costs through property tax levies. The accompanying financial statements present this funding as local taxes. The Cemetery provides ground maintenance, opening and closings of graves and the sale of lots for burials.

The Cemetery management believes these financial statements present all activities for which the Cemetery is financially accountable.

B. Basis of Accounting

These financial statements follow the accounting basis permitted by the financial reporting provisions of the Ohio Revised Code Section 117.38 and the Ohio Administrative Code Section 117-2-03(D). The basis is similar to the cash receipts and disbursements accounting basis. The Board recognizes receipts in cash rather than earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved).

These statements include adequate disclosure of material matters, as the financial reporting provisions of the Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit.

C. Deposits

The Cemetery only has deposits, which their accounting basis classifies as assets.

D. Fund Accounting

The Cemetery uses fund accounting to segregate cash and investments that are restricted as to use. The Cemetery classifies its funds into the following types:

1. General Fund

The General Fund is the general operating fund. It presents all financial resources except those required to be accounted for in another fund.

2. Permanent Funds

These funds account for and report resources that are restricted to the extent that only earnings and not principal may be used for purposes that support the Cemetery's programs (for the benefit of the Cemetery or its citizenry). The Permanent Fund receives interest from fund investments. Proceeds are used to maintain grave sites.

**GENEVA UNION CEMETERY
ASHTABULA COUNTY, OHIO**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

Note 1 - Summary of Significant Accounting Policies – (Continued)

E. Budgetary Process

The Ohio Revised Code requires the Board to budget each fund annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund-object level of control and appropriations may not exceed estimated resources. The Board must annually approve appropriation measures and any subsequent amendments. Appropriations lapse at year end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus cash as of January 1.

3. Encumbrances

The Ohio Revised code requires the Cemetery to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are cancelled and reappropriated in the subsequent year.

A summary of 2018 budgetary activity appears in Note 3.

F. Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Cemetery must observe constraints imposed upon the use of government-fund resources.

The classifications are as follows:

1. Nonspendable

The Cemetery classifies assets as nonspendable when legally or contractually required to maintain the amount intact.

2. Restricted

Fund balance is restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

3. Committed

Trustees can commit amounts via formal action (resolution). The Cemetery must adhere to these commitments unless the Trustees amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

**GENEVA UNION CEMETERY
ASHTABULA COUNTY, OHIO**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

Note 1 - Summary of Significant Accounting Policies – (Continued)

4. Assigned

Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as restricted or committed. Governmental funds other than the general fund reports all fund balances as assigned unless they are restricted or committed. In the general fund, assigned amounts represent intended uses established by Cemetery Trustees or a Cemetery official delegated that authority by resolution, or by State Statute.

5. Unassigned

Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other government funds, the unassigned classification is used only to report a deficit balance.

The Cemetery applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

G. Property, Plant, and Equipment

The Cemetery records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report the items as assets.

F. Accumulated Leave

In certain circumstances such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not report these items as liabilities.

Note 2 - Equity in Pooled Deposits

The Cemetery maintains deposit pool of all funds use. The Ohio Revised Code prescribes allowable deposits. The carrying amount of deposits as of December 31 was as follows:

	<u>2018</u>
Demand Deposits	<u>\$123,026</u>

Deposits: Deposits are insured by the Federal Deposit Insurance Corporation or collateralized through the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution.

**GENEVA UNION CEMETERY
ASHTABULA COUNTY, OHIO**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

Note 3 - Budgetary Activity

Budgetary activity for the year December 31, 2018 follows:

2018 Budgeted vs. Actual Receipts

<u>Fund Type</u>	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
General	\$266,000	\$292,063	\$26,063
Permanent	25	90	\$65
Total	<u>\$266,025</u>	<u>\$292,153</u>	<u>\$26,128</u>

2018 Budgeted vs. Actual Expenditures

<u>Fund Type</u>	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
General	\$313,940	\$270,359	\$43,581
Permanent	50	100	(50)
Total	<u>\$313,990</u>	<u>\$270,459</u>	<u>\$43,631</u>

Noncompliance: Contrary to Ohio law, budgetary expenditures exceeded appropriation authority in the Permanent fund by \$50 for the year ended December 31, 2018.

Note 4 - Property Tax

Real Property taxes become a lien on January 1 preceding the October 1 Date for which the Trustees adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually the first half is due by February 10. The second half is due by June 20.

Public Utilities are also taxed on real property located within the tax district.

The County is responsible for assessing property, and for billing, collecting and disbursing all property taxes on behalf of the Cemetery.

**GENEVA UNION CEMETERY
ASHTABULA COUNTY, OHIO**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

Note 5 - Retirement System

The Cemetery's employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multi-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2018, OPERS members, contributed 10% of their gross salaries and the Cemetery contributed an amount equaling 14% of participants' gross salaries. The Cemetery has paid all contributions required through December 31, 2018.

Note 6 - Postemployment Benefits

OPERS offers a cost-sharing, multiple-employer defined benefit postemployment plan, which includes multiple health care plans including medical coverage, prescription drug coverage, and deposits to a Health Reimbursement Arrangement, to qualifying benefit recipients. The portion of employer contributions allocated to health care for members in the traditional pension plan and combined plan was 0 percent during calendar year 2018. The portion of employer contributions allocated to health care for members in the member-directed plan was 4.0 percent during calendar year 2018.

Note 7 - Risk Management

Commercial Insurance

The Cemetery has obtained commercial insurance for the following risks;

- Comprehensive property and general liability
- Vehicles; and
- Errors and omissions

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Geneva Union Cemetery
Ashtabula County
Combined Statement of Receipts, Disbursements and
Changes In Fund Balances (Cash Basis)
All Governmental Types
For the Year Ended December 31, 2017

	General	Debt Service	Permanent	Totals (Memorandum Only)
Cash Receipts				
Property and Other Local Taxes	\$210,295			\$210,295
Charges for Services	23,055			23,055
Licenses, Permits and Fees	80			80
Intergovernmental	20,816			20,816
Earnings on Investments	174		\$21	195
Miscellaneous	16,907			16,907
Total Cash Receipts	271,327		21	271,348
Cash Disbursements				
Current:				
General Government	178,039		99	178,138
Capital Outlay	73,617			73,617
Debt Service:				0
Principal Retirement		\$ 25,579		25,579
Interest and Fiscal Charges		617		617
Total Cash Disbursements	251,656	26,196	99	277,951
<i>Excess Receipts Over (Under) Disbursements</i>	<i>19,671</i>	<i>(26,196)</i>	<i>(78)</i>	<i>(6,603)</i>
Other Financing Receipts (Disbursements)				
Transfers-In		26,054		26,054
Transfers-Out	(26,054)			(26,054)
<i>Net Change in Fund Cash Balance</i>	<i>(6,383)</i>	<i>(142)</i>	<i>(78)</i>	<i>(6,603)</i>
<i>Fund Cash Balances, January 1</i>	<i>90,956</i>	<i>142</i>	<i>16,838</i>	<i>107,936</i>
Fund Cash Balances, December 31				
Nonspendable			16,693	16,693
Restricted			67	67
Assigned	43,215			43,215
Unassigned (Deficit)	41,358			41,358
Fund Cash Balances, December 31	\$84,573	\$0	\$16,760	\$101,333

The notes to the financial statements are an integral part of this statement.

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**GENEVA UNION CEMETERY
ASHTABULA COUNTY, OHIO**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 1 - Summary of Significant Accounting Policies

A. Description of the Entity

The constitution and laws of the State of Ohio established the rights and privileges for the Geneva Union Cemetery, Ashtabula County, Ohio (the Cemetery) made up of the City of Geneva, Village of Geneva-on-the-Lake, and Geneva Township. A Trustee appointed by each entity makes up the Board of Trustees to direct the Cemetery operations. These entities also provide funding to meet the Cemetery's operating costs through property tax levies. The accompanying financial statements present this funding as local taxes. The Cemetery provides ground maintenance, opening and closings of graves and the sale of lots for burials.

The Cemetery's management believes these financial statements present all activities for which the Cemetery is financially accountable.

B. Basis of Accounting

These financial statements follow the accounting basis permitted by the financial reporting provisions of the Ohio Revised Code Section 117.38 and the Ohio Administrative Code Section 117-2-03(D). The basis is similar to the cash receipts and disbursements accounting basis. The Board recognizes receipts in cash rather than earned, and recognizes disbursements when paid rather than when a liability is incurred. Budgetary presentations report budgetary expenditures when a commitment is made (i.e., when an encumbrance is approved.)

These statements include adequate disclosure of material matters, as the financial reporting provisions of the Ohio Revised Code Section 117.38 and Ohio Administrative code Section 117-2-03(D) permit.

C. Deposits

The Cemetery only has deposits, which their accounting basis classifies as assets.

D. Fund Accounting

The Cemetery uses fund accounting to segregate cash and investments that are restricted as to use. The Cemetery classifies its funds into the following types:

1. General Fund

The General Fund is the general operating fund. It presents all financial resources except those required to be accounted for in another fund.

2. Debt Service Funds

These funds account for and report financial resources that are restricted, committed, or assigned to expenditures for principal and interest. The Debt Service Fund was to account for a loan for bridge replacement. This loan was repaid in full during the year.

**GENEVA UNION CEMETERY
ASHTABULA COUNTY, OHIO**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 1 - Summary of Significant Accounting Policies – (Continued)

3. Permanent Funds

These funds account for and report resources that are restricted to the extent that only earnings and not principal may be used for purposes that support the Cemetery's programs (for the benefit of the government or its citizenry). The Permanent Fund receives interest from fund investments. Proceeds are used to maintain grave sites.

E. Budgetary Process

The Ohio Revised Code requires the Board to budget each fund annually.

1. Appropriations

Budgetary expenditures (that is, disbursements and encumbrances) may not exceed appropriations at the fund-object level of control and appropriations may not exceed estimated resources. The Board must annually approve appropriation measures and any subsequent amendments. Appropriations lapse at year end.

2. Estimated Resources

Estimated resources include estimates of cash to be received (budgeted receipts) plus cash as of January 1.

3. Encumbrances

The Ohio Revised code requires the Cemetery to reserve (encumber) appropriations when individual commitments are made. Encumbrances outstanding at year end are cancelled and reappropriated in the subsequent year.

A summary of 2017 budgetary activity appears in Note 3.

F. Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Cemetery must observe constraints imposed upon the use of government-fund resources.

The classifications are as follows:

1. Nonspendable

The Cemetery classifies assets as nonspendable when legally or contractually required to maintain the amount intact.

**GENEVA UNION CEMETERY
ASHTABULA COUNTY, OHIO**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 1 - Summary of Significant Accounting Policies – (Continued)

2. Restricted

Fund balance is restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or is imposed by law through constitutional provisions.

3. Committed

Trustees can commit amounts via formal action (resolution). The Cemetery must adhere to these commitments unless the Trustees amend the resolution. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed to satisfy contractual requirements.

4. Assigned

Assigned fund balances are intended for specific purposes but do not meet the criteria to be classified as restricted or committed. Governmental funds other than the general fund reports all fund balances as assigned unless they are restricted or committed. In the general fund, assigned amounts represent intended uses established by Cemetery Trustees or a Cemetery official delegated that authority by resolution, or by State Statute.

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Unassigned fund balance is the residual classification for the general fund and includes amounts not included in the other classifications. In other government funds, the unassigned classification is used only to report a deficit balance.

The Cemetery applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

G. Property, Plant, and Equipment

The Cemetery records disbursements for acquisitions of property, plant, and equipment when paid. The accompanying financial statements do not report the items as assets.

F. Accumulated Leave

In certain circumstances such as upon leaving employment, employees are entitled to cash payments for unused leave. The financial statements do not report these items as liabilities.

**GENEVA UNION CEMETERY
ASHTABULA COUNTY, OHIO**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 2 - Equity in Pooled Deposits

The Cemetery maintains deposit pool of all funds use. The Ohio Revised Code prescribes allowable deposits. The carrying amount of deposits as of December 31 was as follows:

	<u>2017</u>
Demand Deposits	<u>\$101,333</u>

Deposits: Deposits are insured by the Federal Deposit Insurance Corporation or collateralized through the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution.

Note 3 - Budgetary Activity

Budgetary activity for the year December 31, 2017 follows:

2017 Budgeted vs. Actual Receipts

<u>Fund Type</u>	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
General	\$270,200	\$271,327	(\$1,127)
Debt Service	10,750	26,054	15,304
Permanent	<u>25</u>	<u>21</u>	<u>4</u>
Total	<u>\$280,975</u>	<u>\$297,403</u>	<u>(\$14,180)</u>

2017 Budgeted vs. Actual Expenditures

<u>Fund Type</u>	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
General	\$307,490	\$277,710	\$29,779
Debt Service	10,500	26,196	(15,696)
Permanent	<u>100</u>	<u>99</u>	<u>1</u>
Total	<u>\$318,090</u>	<u>\$304,007</u>	<u>\$14,084</u>

Noncompliance: Contrary to Ohio law, budgetary expenditures exceeded appropriation authority in the Permanent fund by \$15,696 for the year ended December 31, 2017.

**GENEVA UNION CEMETERY
ASHTABULA COUNTY, OHIO**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 4 - Property Tax

Real Property taxes become a lien on January 1 preceding the October 1 Date for which the Trustees adopted tax rates. The State Board of Tax Equalization adjusts these rates for inflation. Property taxes are also reduced for applicable homestead and rollback deductions. The financial statements include homestead and rollback amounts the State pays as intergovernmental Receipts. Payments are due to the County by December 31. If the property owner elects to pay semiannually the first half is due by February 10. The second half is due by June 20.

Public Utilities are also taxed on real property located within the District.

The County is responsible for assessing property, and for billing, collecting and disbursing all property taxes on behalf of the Cemetery.

Note 5 - Retirement System

The Cemetery's employees belong to the Ohio Public Employees Retirement System (OPERS). OPERS is a cost-sharing, multi-employer plan. The Ohio Revised Code prescribes this plan's benefits, which include postretirement healthcare and survivor and disability benefits.

The Ohio Revised Code also prescribes contribution rates. For 2017 OPERS members, contributed 10% of their gross salaries and the Cemetery contributed an amount equaling 14% of participants' gross salaries. The Cemetery has paid all contributions required through December 31, 2017.

Note 6 - Postemployment Benefits

OPERS offers a cost-sharing, multiple-employer defined benefit postemployment plan, which includes multiple health care plans including medical coverage, prescription drug coverage, and deposits to a Health Reimbursement Arrangement, to qualifying benefit recipients. The portion of employer contributions allocated to health care for members in the traditional pension plan and combined plan was 0 percent during calendar year 2017. The portion of employer contributions allocated to health care for members in the member-directed plan was 4.0 percent during calendar year 2017.

Note 7 - Risk Management

Commercial Insurance

The Cemetery has obtained commercial insurance for the following risks;

- Comprehensive property and general liability
- Vehicles; and
- Errors and omissions

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OHIO AUDITOR OF STATE KEITH FABER



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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS

Geneva Union Cemetery
Ashtabula County
P.O. Box 474
Geneva, Ohio 44041

To the Board of Trustees:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the cash balances, receipts, and disbursements by fund type of the Geneva Union Cemetery, Ashtabula County, Ohio (the Cemetery) as of and for the years ended December 31, 2018 and 2017, and the related notes to the financial statements and have issued our report thereon dated August 28, 2019 wherein we noted the Cemetery followed financial reporting provisions Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03(D) permit.

Internal Control Over Financial Reporting

As part of our financial statement audit, we considered the Cemetery's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinions on the financial statements, but not to the extent necessary to opine on the effectiveness of the Cemetery's internal control. Accordingly, we have not opined on it.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. *A material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the Cemetery's financial statements. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

Compliance and Other Matters

As part of reasonably assuring whether the Cemetery's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

Purpose of this Report

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the Cemetery's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the Cemetery's internal control and compliance. Accordingly, this report is not suitable for any other purpose.



Keith Faber
Auditor of State

Columbus, Ohio

August 28, 2019

**GENEVA UNION CEMETERY
292 EASTWOOD STREET
P.O. BOX 694
GENEVA, OH 44041**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
DECEMBER 31, 2018 AND 2017**

Finding Number	Finding Summary	Status	Additional Information
2016-001	Significant Deficiency/Noncompliance Finding- Receipt Documentation: The Cemetery did not have sufficient policies and procedures in place to maintain appropriate receipt documentation.	Fully Corrected	
2016-002	Noncompliance Finding- Finding for Recovery: Theft of Cemetery receipts by former Cemetery sexton.	Fully Corrected	

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OHIO AUDITOR OF STATE KEITH FABER



GENEVA UNION CEMETERY DISTRICT

ASHTABULA COUNTY

CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

Susan Babbitt

CLERK OF THE BUREAU

**CERTIFIED
SEPTEMBER 17, 2019**