

**OHIO AUDITOR OF STATE  
KEITH FABER**



**Coventry Local School District  
Summit County, Ohio**

**Financial Forecast  
For the Fiscal Year Ending June 30, 2019**

**Local Government Services Section**



Coventry Local School District  
Summit County

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# OHIO AUDITOR OF STATE KEITH FABER



Financial Planning and Supervision Commission  
Coventry Local School District  
Ohio Department of Education  
25 South Front Street  
Columbus, Ohio 43215

and

Board of Education  
Coventry Local School District  
3257 Cormany Road  
Akron, Ohio 44319

## CERTIFICATION

Certification is hereby made that, based upon the requirement set forth in Section 3316.08, Revised Code, the Local Government Services Section of the Auditor of State's Office has examined the financial forecast of the general fund of the Coventry Local School District, Summit County, Ohio, and issued a report dated March 13, 2019. The forecast is based on the assumption that the School District will continue to operate its instructional program in accordance with its adopted school calendar and pay all obligations. Additional significant assumptions are set forth in the forecast. Some assumptions inevitably will not materialize, and unanticipated events and circumstances may occur; therefore, the actual results of operations during the forecast period will vary from the forecast, and the variations may be material.

The forecast reflects an operating excess for the fiscal year ending June 30, 2019, of \$2,683,000.

The forecasted revenues include all property taxes scheduled for settlement during the forecast period. The forecast excludes the receipt of any advances against fiscal year 2019 scheduled property tax settlements. The potential advances have been excluded due to the School District's inability to appropriate this revenue until received and the uncertainty of the timing of any advances. Currently, it is the Board's intent not to appropriate any such advances for fiscal year 2019.

KEITH FABER  
Auditor of State

A handwritten signature in black ink that reads "Unice S. Smith".

Unice S. Smith  
Chief of Local Government Services

May 9, 2019

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# OHIO AUDITOR OF STATE KEITH FABER



Board of Education  
Coventry Local School District  
3257 Cormany Road  
Akron, Ohio 44319

## **Independent Accountant's Report**

We have examined the accompanying forecasted statement of revenues, expenditures and changes in fund balance of the general fund of the Coventry Local School District for the fiscal year ending June 30, 2019, based on the guidelines for the presentation of a forecast established by the American Institute of Certified Public Accountants. The Coventry Local School District's management is responsible for preparing and presenting the forecast in accordance with the guidelines for the presentation of a forecast established by the American Institute of Certified Public Accountants. Our responsibility is to express an opinion on the forecast based on our examination.

Our examination was conducted in accordance with the attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the forecast is presented in accordance with the guidelines for the presentation of a forecast established by the American Institute of Certified Public Accountants, in all material respects. An examination involves performing procedures to obtain evidence about the forecast. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material misstatement of the forecast, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

In our opinion, the accompanying forecast is presented, in all material respects, in accordance with guidelines for presentation of a forecast established by the American Institute of Certified Public Accountants, and the underlying assumptions are suitable supported and provide a reasonable basis for the Board's forecast.

There will usually be differences between the forecasted and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material. We have no responsibility to update this report for events and circumstances occurring after the date of this report.

The statement of revenues, expenditures and changes in fund balance arising from cash transactions of the general fund for the fiscal years ended June 30, 2016, 2017, and 2018 were compiled by us and we have not audited or reviewed the accompanying financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the accompanying financial statements. Management is responsible for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting and for determining that the cash basis of accounting is an acceptable framework. Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Management has chosen to omit the disclosures associated with the cash basis of accounting.



KEITH FABER  
Auditor of State

March 13, 2019



Coventry Local School District  
Summit County  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Fiscal Years Ended June 30, 2016 Through 2018 Actual;  
For the Fiscal Year Ending June 30, 2019 Forecasted  
General Fund

	Fiscal Year 2016 Actual	Fiscal Year 2017 Actual	Fiscal Year 2018 Actual	Fiscal Year 2019 Forecasted
<b>Revenues</b>				
General Property Taxes	\$10,551,000	\$10,686,000	\$11,012,000	\$10,750,000
Unrestricted Grants-in-Aid	4,388,000	4,431,000	4,487,000	4,440,000
Restricted Grants-in-Aid	192,000	163,000	179,000	193,000
Property Tax Allocation	1,480,000	1,474,000	1,471,000	1,463,000
All Other Revenues	6,016,000	5,446,000	5,411,000	4,805,000
<i>Total Revenues</i>	<u>22,627,000</u>	<u>22,200,000</u>	<u>22,560,000</u>	<u>21,651,000</u>
<b>Other Financing Sources</b>				
Solvency Assistance Advance	4,838,000	0	0	0
Transfers In	0	0	151,000	0
Advances In	248,000	0	0	244,000
<i>Total Other Financing Sources</i>	<u>5,086,000</u>	<u>0</u>	<u>151,000</u>	<u>244,000</u>
<i>Total Revenues and Other Financing Sources</i>	<u>27,713,000</u>	<u>22,200,000</u>	<u>22,711,000</u>	<u>21,895,000</u>
<b>Expenditures</b>				
Personal Services	10,734,000	10,478,000	10,596,000	10,835,000
Employees' Retirement/Insurance Benefits	7,005,000	4,250,000	4,317,000	4,822,000
Purchased Services	4,476,000	4,019,000	4,494,000	4,392,000
Supplies and Materials	132,000	196,000	211,000	245,000
Capital Outlay	251,000	183,000	17,000	75,000
Debt Service:				
Principal	229,000	2,542,000	2,547,000	134,000
Interest	107,000	40,000	86,000	54,000
Other Objects	348,000	240,000	387,000	353,000
<i>Total Expenditures</i>	<u>23,282,000</u>	<u>21,948,000</u>	<u>22,655,000</u>	<u>20,910,000</u>
<b>Other Financing Uses</b>				
Transfers Out	1,022,000	0	142,000	0
Advances Out	0	0	244,000	0
<i>Total Other Financing Uses</i>	<u>1,022,000</u>	<u>0</u>	<u>386,000</u>	<u>0</u>
<i>Total Expenditures and Other Financing Uses</i>	<u>24,304,000</u>	<u>21,948,000</u>	<u>23,041,000</u>	<u>20,910,000</u>
<i>Excess of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses</i>	3,409,000	252,000	(330,000)	985,000
Cash Balance (Deficit) July 1	(1,583,000)	1,826,000	2,078,000	1,748,000
Cash Balance June 30	1,826,000	2,078,000	1,748,000	2,733,000
<b>Encumbrances</b>				
Actual/Estimated Encumbrances June 30	272,000	41,000	250,000	50,000
Unencumbered/Unreserved Fund Balance June 30	<u>\$1,554,000</u>	<u>\$2,037,000</u>	<u>\$1,498,000</u>	<u>\$2,683,000</u>

See accompanying summary of significant forecast assumptions and accounting policies  
See independent accountant's report

Coventry Local School District  
Summit County  
Summary of Significant Assumptions and Accounting Policies  
For the Fiscal Year Ending June 30, 2019

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**Note 1 – The School District**

The Coventry Local School District (the School District) is located in Summit County and encompasses Coventry Township. The School District is organized under Article VI, Sections 2 and 3, of the Constitution of the State of Ohio. The legislative power of the School District is vested in the Board of Education, consisting of five members elected at large for staggered four year terms. The School District currently operates one elementary school, one middle school, and one high school. The School District is staffed by 106 classified and 144 certificated personnel to provide services to approximately 1,922 students and other community members.

**Note 2 – Nature of the Forecast**

This financial forecast presents, to the best of the Coventry Local School District Board of Education's knowledge and belief, the expected revenues, expenditures and operating balance of the general fund. Accordingly, the forecast reflects the Board of Education's judgment of the expected conditions and its expected course of action as of March 13, 2019, the date of this forecast. The assumptions disclosed herein are those that management believes are significant to the forecast. Differences between the forecasted and actual results will usually arise because events and circumstances frequently do not occur as expected, and those differences may be material.

**Note 3 – Nature of the Presentation**

The forecast presents the revenues, expenditures, and changes in fund balance of the general fund. Under State law, certain general fund revenues received from the State must be spent on specific programs. These resources and the related expenditures have been segregated in the accounting records of the School District to demonstrate compliance. State laws also require the general fund resources pledged for the repayment of debt to be recorded directly in the debt service fund. For presentation in the forecast, the general fund supported debt are included in the general fund.

**Note 4 – Summary of Significant Accounting Policies**

**Basis of Accounting**

This financial forecast has been prepared on a basis of cash receipts, disbursements, and encumbrances, which is consistent with the required budget basis (non-GAAP) of accounting used to prepare the historical financial statements. Under this basis of accounting, certain revenue and related assets are recognized when received rather than when earned and certain expenditures are recognized when paid rather than when the obligation is incurred; however, by virtue of Ohio law, the School District is required to maintain the encumbrance method of accounting. This method requires purchase orders, contracts, and other commitments for the expenditure of monies to be recorded as the equivalent of an expenditure in order to reserve that portion of the applicable appropriation and to determine and maintain legal compliance.

Coventry Local School District  
Summit County  
Summary of Significant Assumptions and Accounting Policies  
For the Fiscal Year Ending June 30, 2019

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**Fund Accounting**

The School District maintains its accounting records in accordance with the principles of "fund" accounting. Fund accounting is a concept developed to meet the needs of governmental entities in which legal or other restraints require the segregation of specific receipts and disbursements. The transactions of each fund are reflected in a self-balancing group of accounts, an accounting entity which stands separate from the activities reported in other funds. The restrictions associated with each class of funds are as follows.

**Governmental Funds**

General Fund – The general fund is the operating fund of the School District and is used to account for and report all financial resources not accounted for and reported in another fund. The general fund balance is available to the School District for any purpose provided it is disbursed or transferred in accordance with Ohio law.

Special Revenue Funds – Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. The term *proceeds of specific revenue sources* establishes that one or more specified restricted or committed revenues should be the foundation for a special revenue fund.

Debt Service Fund – Debt service funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest. Debt service funds should be used to report resources if legally mandated (i.e. debt payable from property taxes). Financial resources that are being accumulated for principal and interest maturing in future years also should be reported in the debt service funds.

Capital Projects Funds – Capital projects funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Capital projects funds exclude those types of capital-related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations, or other governments.

Permanent Funds – Permanent funds should be used to account for and report resources that are restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs - that is, for the benefit of the government or its citizenry. Permanent funds do not include private-purpose trust funds, which should be used to report situations in which the government is required to use the principal or earnings for the benefit of individuals, private organizations, or other organizations.

**Proprietary Funds**

Enterprise Funds – Enterprise funds account for any activity for which a fee is charged to external users for goods or services.

Internal Service Funds – Internal service funds account for the financing of goods or services provided by one department or agency to other departments or agencies of the School District, or to other governments on a cost-reimbursement basis.

Coventry Local School District  
Summit County  
Summary of Significant Assumptions and Accounting Policies  
For the Fiscal Year Ending June 30, 2019

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**Fiduciary Funds**

Fiduciary funds account for assets held by the School District in a trustee capacity or as an agent for individuals, private organizations, or other governmental units. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds.

**Budgetary Process**

The budgetary process is prescribed by provisions of the Ohio Revised Code and entails the preparation of budgetary documents within an established timetable. The major documents prepared are the tax budget, the certificate of estimated resources, and the appropriation resolution, all of which are prepared on the budgetary basis of accounting. The certificate of estimated resources and the appropriations resolution are subject to amendment throughout the year with the legal restriction that appropriations cannot exceed estimated resources, as certified. All funds, other than agency funds, are legally required to be budgeted and appropriated.

Budget – A budget of estimated cash receipts and disbursements is submitted to the Summit County Fiscal Officer, as secretary of the county budget commission, by January 20 of each year, for the succeeding fiscal year.

Estimated Resources – The county budget commission certifies its actions to the School District by March 1. As part of this certification, the School District receives the official certificate of estimated resources which states the projected receipts of each fund. On or about July 1, this certificate is amended to include any unencumbered balances from the preceding year. Prior to June 30, the School District must revise its budget so that total contemplated expenditures from any fund during the ensuing fiscal year will not exceed the amount stated in the certificate of estimated resources. The revised budget then serves as the basis for the annual appropriation measure.

Appropriations – A temporary appropriation measure to control cash disbursements may be passed on or about July 1 of each year. The temporary appropriation measure remains in place until the annual appropriation measure is adopted for the entire fiscal year. The appropriation measure may be amended or supplemented during the fiscal year as new information becomes available.

Encumbrances – The School District uses the encumbrance method of accounting. Under this system, purchase orders, contracts, and other commitments for the expenditure of funds are recorded in order to reserve a portion of the applicable appropriation.

**Note 5 – General Operating Assumptions**

The Coventry Local School District will continue to operate its instructional program in accordance with its adopted school calendar and pay all obligations. The forecast contains those expenditures the Board of Education has determined to be necessary to provide for an adequate educational program.

Coventry Local School District  
Summit County  
Summary of Significant Assumptions and Accounting Policies  
For the Fiscal Year Ending June 30, 2019

**Note 6 – Significant Assumptions for Revenues and Other Financing Sources**

**General and Tangible Personal Property Taxes**

Property taxes are applied to real property, public utility real and personal property, and manufactured homes which are located within the School District. Property taxes are collected for, and distributed to, the School District by the county auditor and treasurer. Settlement dates, on which collections are distributed to the School District, are established by State statute. The School District may request advances from the Summit County Fiscal Officer as the taxes are collected. When final settlements are made, any amounts remaining to be distributed to the School District are paid. Deductions for auditor and treasurer fees, advertising delinquent taxes, election expenses, and other fees are made at these settlement times. The amounts shown in the revenue section of the forecast represent gross property tax revenue.

Property taxes are levied and assessed on a calendar year basis while the School District’s fiscal year runs from July through June. Property tax revenue received during calendar year 2019 (the collection year) for real and public utility property taxes represents collections of 2018 taxes (the tax year). First half calendar year tax collections are received by the School District in the second half of the fiscal year. Second half calendar year tax distributions occur in the first half of the following fiscal year.

State law allows for certain reductions in the form of rollbacks and homestead exemptions for real estate taxes. The State reimburses the School District for all revenues lost due to these exemptions. The amount of the reimbursement is presented in the account “Property Tax Allocation”.

Prior to fiscal year end, a school district may request an advance of real property tax collections that ordinarily would be settled in August and used to finance the upcoming fiscal year. The forecast excludes the receipt of any advances against fiscal year 2020 scheduled property tax settlements. The potential advances have been excluded due to the School District’s inability to appropriate this revenue until received and the uncertainty of the timing of any advances. Currently, it is the Board’s intent not to appropriate any such advances for fiscal year 2019.

The property tax revenues for the general fund are generated from several levies. The current levies being collected for the general fund, the year approved, first and last year of collections, and the full tax rate are as follows:

Tax Levies	Year Approved	First Calendar Year of Collection	Last Calendar Year of Collection	Full Tax Rate (Per \$1,000 of Assessed Valuation)
Inside Ten Mill Limitation (Unvoted)	n/a	n/a	n/a	\$5.60
Continuing Operating	1969	1969	n/a	28.76
Continuing Operating	1982	1983	n/a	6.80
Continuing Operating	1987	1988	n/a	7.50
Continuing Operating	1992	1993	n/a	7.50
Emergency (\$1,985,175)	2015	2016	2020	6.50
Emergency (\$2,880,700)	2017	2018	2023	9.43
Total Tax Rate				<u><u>\$72.09</u></u>

Coventry Local School District  
Summit County  
Summary of Significant Assumptions and Accounting Policies  
For the Fiscal Year Ending June 30, 2019

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The School District also has levies for bond retirement and permanent improvements with rates of \$4.60 and \$1.10, respectively, per \$1,000 of assessed valuation. The School District's total tax rate is \$77.79 per \$1,000 of assessed valuation.

Ohio law provides for a reduction in the rates of voted levies to offset increased values resulting from a reappraisal of real property. Reduction factors are applied to voted levies so that each levy yields the same amount of real property tax revenues on carryover property as in the prior year. Reduction factors are also adjusted to generate the same amount of property tax revenue on carryover property when there is a decline in the assessed valuation of property. For all voted levies, except emergency and debt levies, increases in revenues are restricted to amounts generated from new construction. Emergency and debt levies are intended to generate a set revenue amount annually. The revenue generated by emergency and debt levies is not affected by changes in real property valuation. The reduction factors are computed annually and applied separately for residential/agricultural real property and commercial/industrial real property. Reduction factors are not applied to inside millage (an unvoted levy). State law also prohibits the reduction factors from reducing the effective millage of the sum of the general fund current operating levies (excluding emergency levies) plus inside millage used for operating purposes below 20 mills. For the general fund, the effective residential and agricultural real property tax rate is at \$36.82 per \$1,000 of assessed valuation for collection year 2019, and the effective commercial and industrial real property tax rate is \$46.33 per \$1,000 of assessed valuation for collection year 2019.

Public utility real and personal property taxes are collected and settled by the county with real estate taxes and are recorded as general property taxes.

General Property Tax – General property tax revenue includes real estate taxes, public utility property taxes and manufactured home taxes. The amounts shown in the revenue section of the forecast represent gross property tax revenue and are based upon information provided by the Summit County Fiscal Officer. The School District anticipates a decrease of \$262,000 from the prior fiscal year. This decrease is due to the prepayment of total 2018 calendar year taxes in the first half of the 2018 fiscal year. This prepayment was allowed by Summit County because of a change in the Federal law for income tax deductions starting with 2018 income tax returns, which creates a cap on the amount of State and local taxes the taxpayer can deduct from their Federal tax return. The County wanted taxpayers to be able to reap the benefit of this deduction with no cap on the final year of the previous income tax law.

**Unrestricted Grants-in-Aid**

In fiscal year 2014, the State General Assembly adopted a new funding method to replace the Bridge Formula. The new foundation formula includes a base amount of funding per pupil, known as the Opportunity Grant, and also provides additional funding for a number of different services designed to serve the needs of various populations of students. The Opportunity Grant is calculated using a per pupil amount times the Average Daily Membership (ADM). For fiscal year 2014, the ADM count continued to use the current fiscal year count taken during the first full week of October. (FY 14 was the last year an October count week was used. Districts are now paid based on an annualized FTE enrollment). This amount (from the October 2014 count week) was then multiplied by the State Share Index, which factored in the property wealth and the income of residents of the school district. These calculations are a multi-step process and are reflected on the School Finance Payment Report (SFPR). School districts were guaranteed the amount received for fiscal year 2013 (including transportation aid and funding for career technical education) and no school district received an increase greater than 6.25 percent for fiscal year 2014 or 10.5 percent for fiscal year 2015. For fiscal years 2016 and 2017, the SFPR continues to be used and the calculation of foundation funding is similar to fiscal year 2015. School districts are guaranteed

Coventry Local School District  
Summit County  
Summary of Significant Assumptions and Accounting Policies  
For the Fiscal Year Ending June 30, 2019

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the amount received for fiscal year 2015 (excluding capacity aid, transportation supplement, graduation bonus, and third grade reading bonus), and limited to an increase of 7.5 percent in each fiscal year. For fiscal year 2017, career-technical education funding has been removed from the guarantee base and exempt from the 7.5 percent increase cap. There were no significant changes to the structure of the funding formula for fiscal years 2018 and 2019. Limited growth in state revenues left all per pupil amounts flat funded to fiscal year 2017 amounts, with the exception of a \$10 annual increase in the per pupil amount for the Opportunity Grant. The guarantee for fiscal year 2018 and 2019 is 100 percent of fiscal year 2017 foundation funding (with the continued exclusion of career-technical education funding), unless the school district has lost more than 5 percent of resident enrollment (ADM) between fiscal year 2014 and 2016. Districts who have experienced enrollment loss are subject to a modified guarantee base that is no less than 95 percent of fiscal year 2017 foundation funding. School districts can receive up to 3 percent growth in foundation funding (with career-technical education funding exempt), unless a district has experienced increasing enrollment. For growing districts, the cap was 5.5 percent in fiscal year 2018 and is 6.0 percent in fiscal year 2019. Based on the most current foundation settlement, the School District estimates \$4,332,000 in foundation funding for fiscal year 2019.

The School District receives additional unrestricted grants-in-aid revenue due to casino revenue. Of the casino revenue collected by the State, thirty-four percent is distributed to school districts, based on student population. For fiscal year 2019, the School District anticipates casino revenue of \$108,000, for a total unrestricted grants-in-aid amount of \$4,440,000.

**Restricted Grants-in-Aid**

Restricted grants-in-aid consist of revenue to aid career technologies programs, State poverty based assistance programs, and catastrophic aid. For fiscal year 2019, the School District anticipates receiving \$12,000 for career technologies, \$124,000 for State poverty based assistance monies, and \$57,000 for catastrophic aid for a total of \$193,000 in restricted grants-in-aid.

**Property Tax Allocation**

Since 1971, the State has reimbursed local governments for lost tax revenue related to State mandated rollback and homestead exemptions. House Bill 59 signed in 2013 effected these reductions. The new law indicates that the ten percent and the two and one-half percent rollbacks will no longer apply to new levies that are enacted after August 31, 2013. In addition, House Bill 59 has adjusted the Homestead Exemption and it will now be a means tested provision only available to those otherwise eligible taxpayers with household incomes that do not exceed \$30,000. These changes reduce reimbursements from the State and increase real property tax revenue. The School District is anticipating the property tax allocation in fiscal year 2019 to decrease from the prior fiscal year due to the direct correlation that property tax allocation has with property taxes.

Property tax allocation revenues consist of the following:

Revenue Sources	Actual Fiscal Year 2016	Actual Fiscal Year 2017	Actual Fiscal Year 2018	Forecasted Fiscal Year 2019	Variance
Homestead and Rollback	\$1,480,000	\$1,474,000	\$1,471,000	\$1,463,000	(\$8,000)

Coventry Local School District  
Summit County  
Summary of Significant Assumptions and Accounting Policies  
For the Fiscal Year Ending June 30, 2019

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**All Other Revenues**

All other revenues include open enrollment, tuition, extracurricular fees, rentals, Medicaid reimbursements, interest income, and other revenues.

The decrease in open enrollment tuition revenue is due to the decrease in the number of students from other school districts attending the School District.

Tuition is expected to remain the same as fiscal year 2018.

Extracurricular fees will increase slightly in fiscal year 2019 due to the expectation of slightly increased admissions.

The School District is anticipating rental revenue from outside parties using the School District's facilities in fiscal year 2019 to increase over the prior fiscal year. This is due to the fact that an agreement with Cornerstone Church is now being recorded in the general fund, rather than the public support services fund.

Medicaid reimbursements are expected to increase due to the historical reimbursements that have been collected.

Interest income is now expected to be collected in the main operating account with Huntington, increasing interest income by \$5,000 from the prior fiscal year, which had only seen a partial effect of this increased interest due to the switch in the middle of the fiscal year.

The majority of the decrease in other revenues is due to the sale of the Turkeyfoot school building and the SERS reimbursement collected in fiscal year 2018 that will not be collected in fiscal year 2019.

All other revenues consist of the following:

	Actual Fiscal Year 2016	Actual Fiscal Year 2017	Actual Fiscal Year 2018	Forecasted Fiscal Year 2019	Variance Increase (Decrease)
Open Enrollment Tuition	\$4,586,000	\$4,398,000	\$4,060,000	\$3,551,000	(\$509,000)
Other Tuition	279,000	788,000	901,000	901,000	0
Extracurricular Fees	18,000	10,000	2,000	4,000	2,000
Rentals	27,000	24,000	26,000	90,000	64,000
Medicaid Reimbursements	388,000	184,000	175,000	180,000	5,000
Interest Income	0	0	1,000	6,000	5,000
Other	718,000	42,000	246,000	73,000	(173,000)
<b>Totals</b>	<b>\$6,016,000</b>	<b>\$5,446,000</b>	<b>\$5,411,000</b>	<b>\$4,805,000</b>	<b>(\$606,000)</b>

**Other Financing Sources**

In fiscal year 2016, the School District received a Solvency Assistance Advance in the amount of \$4,838,000 from the State. The State solvency assistance fund advances money to school districts that are in fiscal emergency or that meet one or more of nine reasons identified in Section 3301-92-03 of the Ohio Administrative Code. The advances were repaid over two years from State foundation revenues.



Coventry Local School District  
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Summary of Significant Assumptions and Accounting Policies  
For the Fiscal Year Ending June 30, 2019

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In fiscal year 2018, the general fund had a transfer from the title I special revenue fund in the amount of \$151,000. This transfer occurred through an approval by the Ohio Department of Education’s office that monies from the title I special revenue fund could be returned to the general fund.

In fiscal year 2016, the general fund had a return of advance of \$248,000 from various grant funds for the purpose of covering year end deficits related to the timing of grant monies for fiscal year 2015. In fiscal year 2019, the general fund will see a return of advance of \$244,000 from various grant funds for the purpose of covering year end deficits related to the timing of grant monies for fiscal year 2018.

**Note 7 – Significant Assumptions for Expenditures and Other Financing Uses**

**Personal Services**

Personal services expenditures represent the salaries and wages paid to certified employees, classified and administrative staff, substitutes, tutors and Board members. In addition to regular salaries, it includes payment for supplemental contracts and severance pay. All employees receive their compensation on a bi-weekly basis. Administrative salaries are set by an administrative agreement.

Staffing levels for the past three fiscal years and the current fiscal year are displayed in the chart below. Staffing levels for fiscal year 2019 increased from the prior fiscal year.

	2016	2017	2018	2019
General Fund:				
Certified	143	133	131	126
Classified	81	74	75	78
Total General Fund	224	207	206	204
Other Funds				
Certified	16	15	18	18
Classified	22	23	23	28
Total Other Funds	38	38	41	46
Totals	262	245	247	250

Certified (teaching) staff salaries are based on a negotiated contract, which includes step increases and educational incentives for existing staff. The contract covers the period of June 29, 2017 to July 31, 2018, which has been renewed through July 31, 2019 with a freeze of all salaries. With formal approval by the State Superintendent of the Recovery Plan, a one year step with no base increase was granted. This step approval, along with there being 27 pays during the fiscal year, will result in an increase of \$125,000 from the prior fiscal year.

Classified salaries are based on a negotiated contract, which includes step increases. The contract being followed covers the period of July 1, 2018 to June 30, 2019. Currently, classified employees receive no base salary increase, but do get a step increase. The step approval, along with there being 27 pays during the fiscal year and an increase in employees, will result in an increase of \$116,000 from the prior fiscal year.

Substitute salaries are forecasted to remain consistent with the prior fiscal year due to a similar amount of substitutes needed fiscal year to date.

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Summary of Significant Assumptions and Accounting Policies  
For the Fiscal Year Ending June 30, 2019

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Supplemental salaries are forecasted to remain consistent with the prior fiscal year due to there being a freeze of the prior fiscal year contracts.

The School District offers severance pay upon retirement to its certified and classified employees who are eligible to retire under the provisions set by STRS or SERS. Severance pay to certified employees is equal to 25 percent of accumulated sick leave days, not to exceed 160 days, plus 50 percent of the excess of 215 accumulated sick leave days, not to exceed 285 days. This is payable upon certification of approval of retirement benefits of STRS provided that the retirement be effected within four years of the last day of active service. Severance pay to classified employees is restricted to employees with 10 years of service with the School District. Upon meeting this criteria, classified severance is equal to 25 percent of accumulated sick leave days, not to exceed 160 days, plus 50 percent of the excess of 200 accumulated sick leave days, not to exceed 300 days. Severance is payable following certification of approval of retirement benefits by STRS and SERS and receipt of the employee's first retirement payment provided that retirement has been applied for within four years of the last day of active service. Severance costs are forecasted to decrease slightly, as the School District does not expect as many payouts to occur in fiscal year 2019.

Overtime has remained flat historically and is forecasted to stay in line with the prior three fiscal years.

With the consistent nature of Board of Education meetings, Board salaries are forecasted to remain consistent with the prior three fiscal years.

The following table is a comparison of salaries and wages for fiscal years 2016, 2017, and 2018 and the forecast period.

	Actual Fiscal Year 2016	Actual Fiscal Year 2017	Actual Fiscal Year 2018	Forecast Fiscal Year 2019	Variance Increase (Decrease)
Certified Salaries	\$8,496,000	\$8,351,000	\$8,375,000	\$8,500,000	\$125,000
Classified Salaries	1,741,000	1,642,000	1,636,000	1,752,000	116,000
Substitute Salaries	218,000	238,000	288,000	288,000	0
Supplemental Contracts	261,000	232,000	223,000	223,000	0
Severance	0	0	60,000	58,000	(2,000)
Overtime	7,000	6,000	6,000	6,000	0
Board Salaries	11,000	9,000	8,000	8,000	0
Totals	<u>\$10,734,000</u>	<u>\$10,478,000</u>	<u>\$10,596,000</u>	<u>\$10,835,000</u>	<u>\$239,000</u>

**Employees' Retirement/Insurance Benefits**

Employees' retirement and insurance benefits include employer contributions to the State pension systems, health care, Medicare, workers' compensation, and other benefits arising from the negotiated agreements.

Retirement costs are based on the employers' contribution rate of 14 percent of salaries for STRS and SERS and an additional SERS surcharge levied to fund healthcare benefits for employees earning less than a minimum salary amount. Payments are made based upon estimated salary and wages for each fiscal year. Adjustments resulting from differences between the estimates and the actual amounts are prorated over the next calendar year. The School District pays the employee retirement contributions for its superintendent, treasurer and other administrators. The increase that appears on the employee benefits schedule is due to an increase in STRS and SERS due to estimated salaries being higher than actual salaries, which leads to higher deductions being taken for STRS and SERS from State foundation funding.

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Health care rates are fixed by the Board of Education on a yearly basis, from July to June. The monthly payments for health care benefits are as follows:

	Certified				Classified			
	Medical	Dental	Vision	Total	Medical	Dental	Vision	Total
<b>Single Rates:</b>								
July 1, 2015 to June 30, 2016	\$563.70	\$71.62	\$15.03	\$650.35	\$616.76	\$78.36	\$16.44	\$711.56
July 1, 2016 to June 30, 2017	577.80	73.41	15.41	666.62	632.18	80.32	16.86	729.36
July 1, 2017 to June 30, 2018	609.00	77.38	16.24	702.62	666.32	84.66	17.77	768.75
July 1, 2018 to June 30, 2019	664.62	84.44	17.73	766.79	727.18	92.39	19.40	838.97
<b>Family Rates:</b>								
July 1, 2015 to June 30, 2016	1,369.23	176.56	37.50	1,583.29	1,498.10	193.18	41.03	1,732.31
July 1, 2016 to June 30, 2017	1,403.47	180.99	38.45	1,622.91	1,535.56	198.01	42.06	1,775.63
July 1, 2017 to June 30, 2018	1,479.26	190.76	40.52	1,710.54	1,618.48	208.71	44.33	1,871.52
July 1, 2018 to June 30, 2019	1,614.36	208.18	44.22	1,866.76	1,766.30	227.78	48.38	2,042.46

Health care costs are based on the number of employees participating in the program and the type of coverage (single or family) provided to each employee. The health care program includes medical, prescription drug, dental, and vision care. Health care rates are fixed for a twelve month period. The increase in health care costs to the School District is due to the last fiscal year 2018 payment of approximately \$244,000 being paid in fiscal year 2019 and there being an increase in the premiums during the current fiscal year to pay each month to the Stark County Schools Council of Governments Health Benefit Plan, which contracts with third party administrators to process and pay health benefit claims incurred by its members.

Medicare is based on 1.45 percent of new employee wages and is estimated to increase slightly in fiscal year 2019 based on salaries estimated during fiscal year 2019.

Workers' compensation is based on the School District's assigned rate and the amount of wages paid in a calendar year. In previous years, premiums were paid in the following calendar year. Beginning in calendar year 2016, the Bureau of Workers' Compensation (BWC) began transitioning to prospective billing. The School District opted to make the policy period 2019 payments quarterly in December of 2018, March of 2019, June of 2019, and September of 2019. The School District paid the first quarter premium in November of 2018. The workers' compensation amount for fiscal year 2019 is forecast to decrease from the prior fiscal year according to the BWC estimates.

Unemployment expenses should see a slight decrease from the prior fiscal year due to less requests for this compensation.

Employee reimbursements are forecasted to increase slightly from fiscal year 2018 due to more tuition reimbursements to employees.

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Presented as follows is a comparison of fiscal years 2016, 2017, 2018 and the forecast period:

	Actual Fiscal Year 2016	Actual Fiscal Year 2017	Actual Fiscal Year 2018	Forecast Fiscal Year 2019	Variance Increase (Decrease)
Employer's Retirement	\$1,864,000	\$1,810,000	\$1,802,000	\$1,928,000	\$126,000
Health Care	4,872,000	2,203,000	2,231,000	2,630,000	399,000
Medicare	166,000	168,000	171,000	172,000	1,000
Workers' Compensation	84,000	51,000	86,000	65,000	(21,000)
Unemployment	4,000	15,000	20,000	18,000	(2,000)
Employee Reimbursements	15,000	3,000	7,000	9,000	2,000
<b>Totals</b>	<b>\$7,005,000</b>	<b>\$4,250,000</b>	<b>\$4,317,000</b>	<b>\$4,822,000</b>	<b>\$505,000</b>

**Purchased Services**

Presented as follows are the purchased service expenditures for the past three fiscal years and the forecast period:

	Actual Fiscal Year 2016	Actual Fiscal Year 2017	Actual Fiscal Year 2018	Forecast Fiscal Year 2019	Variance Increase (Decrease)
Professional and Technical Services	\$2,503,000	\$2,201,000	\$1,878,000	\$2,011,000	\$133,000
Property Services	4,000	4,000	26,000	41,000	15,000
Travel and Meeting	23,000	10,000	9,000	8,000	(1,000)
Communication Costs	22,000	9,000	21,000	21,000	0
Utility Services	281,000	359,000	582,000	583,000	1,000
Trade Services	1,000	1,000	4,000	1,000	(3,000)
Tuition Payments	1,551,000	1,367,000	1,953,000	1,700,000	(253,000)
Pupil Transportation	83,000	59,000	3,000	12,000	9,000
Other Purchased Services	8,000	9,000	18,000	15,000	(3,000)
<b>Totals</b>	<b>\$4,476,000</b>	<b>\$4,019,000</b>	<b>\$4,494,000</b>	<b>\$4,392,000</b>	<b>(\$102,000)</b>

Professional and technical services are expected to increase over the prior fiscal year due to increased bussing, nursing costs and legal services. Property services are expected to increase from the prior fiscal year due to environmental control maintenance being paid from property services instead of professional and technical services like the prior fiscal year. Travel and meeting expenses are anticipated to decrease slightly from the prior fiscal year due to less attendance of various conferences in fiscal year 2019. Communication costs are expected to remain the same compared to the prior fiscal year. Utility services costs are expected to increase during fiscal year 2019 due to higher summer temperatures that resulted in the use of more electric than the prior fiscal year, offset by a decrease in gas expenses due to a more mild winter than the prior fiscal year. Trade services costs are expected to decrease from the prior fiscal year due to a decrease in printing costs. Tuition payments decreased due to decreased open enrollment, educational service center and post-secondary costs to other districts due to fewer students open enrolling out of the School District than the prior fiscal year. Pupil transportation is expected to increase due to the increase of transportation related to the transportation of displaced students outside of the School District and payments to parents in lieu of transportation. Other purchased services are expected to decrease from the prior fiscal year to lesser reimbursements of cell phones.

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**Supplies and Materials**

Presented as follows are the supplies and materials expenditures for the past three fiscal years and the forecast period:

	Actual Fiscal Year 2016	Actual Fiscal Year 2017	Actual Fiscal Year 2018	Forecast Fiscal Year 2019	Variance Increase (Decrease)
General Supplies	\$132,000	\$174,000	\$112,000	\$117,000	\$5,000
College Credit Plus Supplies	0	15,000	15,000	18,000	3,000
Maintenance Supplies	0	0	15,000	15,000	0
Fuel	0	5,000	69,000	92,000	23,000
Other Supplies and Materials	0	2,000	0	3,000	3,000
<b>Totals</b>	<b>\$132,000</b>	<b>\$196,000</b>	<b>\$211,000</b>	<b>\$245,000</b>	<b>\$34,000</b>

General supplies are anticipated to increase due to general increases in the prices of supplies. College credit plus expenditures are anticipated to slightly increase in fiscal year 2019 based on more students participating in the program. Maintenance supplies are forecasted to remain the same as the prior fiscal year. Overall, the total forecasted amount for fuel for buses increased from the prior fiscal year because of the change in gas prices and an additional bus needed to pick up a student out of the School District. Other supplies and materials are anticipated to increase over the prior fiscal year due to the purchase of cheerleading uniforms.

**Capital Outlay**

The costs of property, plant and equipment acquired or constructed for general governmental services are recorded as expenditures. In fiscal year 2019, the School District is forecasting \$75,000 for general capital outlay needs due to what has already been spent so far during the fiscal year.

**Debt Service**

Presented as follows are the debt service expenditures for the past three fiscal years and the forecast period:

	Actual Fiscal Year 2016		Actual Fiscal Year 2017		Actual Fiscal Year 2018		Forecast Fiscal Year 2019	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2000 HB 264 Loan #2 (\$842,535)	\$111,000	\$38,000	\$0	\$0	\$0	\$0	\$0	\$0
2005 HB 264 Loan #3 (\$709,533)	51,000	15,000	53,000	13,000	55,000	11,000	58,000	8,000
2008 Capital Lease (\$1,500,000)	67,000	54,000	70,000	27,000	73,000	75,000	76,000	46,000
Advancements from State Solvency (\$4,838,000)	0	0	2,419,000	0	2,419,000	0	0	0
<b>Totals</b>	<b>\$229,000</b>	<b>\$107,000</b>	<b>\$2,542,000</b>	<b>\$40,000</b>	<b>\$2,547,000</b>	<b>\$86,000</b>	<b>\$134,000</b>	<b>\$54,000</b>

During fiscal year 2000, the School District issued \$842,535 in a House Bill 264 energy conservation loan with an interest rate of 4.43 percent. The School District made payments on this loan of \$111,000 in fiscal 2016, which retired the loan.

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During fiscal year 2005, the School District issued \$709,533 in an additional House Bill 264 energy conservation loan with an interest rate of 4.43 percent. The payments on this loan for fiscal years 2016 through 2018 were \$51,000, \$53,000, and \$55,000, respectively. Total debt service required for this loan in fiscal year 2019 is \$58,000 in principal and \$8,000 in interest.

During fiscal year 2008, the School District entered into a \$1,500,000 capital lease for modular buildings with an interest rate of 4.18 percent. Payments made for the lease were \$67,000, \$70,000, and \$73,000 in fiscal years 2016 through 2018, respectively. Total debt service required for this lease in fiscal year 2019 is \$76,000 in principal and \$46,000 in interest.

During fiscal year 2016, the School District received a \$4,838,000 solvency assistance advance. The School District paid \$2,419,000 back in fiscal years 2017 and 2018, which was when the advance was completely paid back.

### **Other Objects**

Other object expenditures consist of dues, fees, and liability insurance. Other object expenditures are forecasted in the amount of \$353,000. This amount is lower than the prior fiscal year primarily due to decreased liability insurance and there being no audit adjustments in fiscal year 2019, which is where they have been traditionally recorded.

### **Operating Transfers and Advances Out**

Transfers Out – In fiscal year 2016, \$1,022,000 in transfers were made, with the majority going to the buildings and classroom facilities capital projects funds to replace monies that were spent out of those funds for general fund operations. No transfers occurred in fiscal year 2017. In fiscal year 2018, \$142,000 in transfers were made to support various special revenue funds. No transfers are anticipated in fiscal year 2019.

Advances Out – No advances occurred in fiscal years 2016 and 2017. In fiscal year 2018, the general fund had initial advances of \$244,000 go to various grant funds for the purpose of covering fiscal year end deficits related to the timing of grant monies. No advances are anticipated in fiscal year 2019.

### **Note 8 – Encumbrances**

Encumbrances represent purchase authorizations and contracts for goods or services that are pending vendor performance and those purchase commitments which have been performed, invoiced, and are awaiting payment. Encumbrances on a budget basis of accounting are treated as the equivalent of an expenditure at the time authorization is made in order to maintain compliance with spending restrictions established by Ohio law. For presentation in the forecast, outstanding encumbrances are presented as a reduction of the general fund cash balance. Encumbrances for purchased services, supplies and materials, capital outlay and other objects for the fiscal year ended June 30, 2019, are estimated to be \$50,000.

### **Note 9 – Capital Acquisition and Improvements Set-Aside**

The School District is required by State statute to annually set aside in the general fund three percent of certain revenues for the acquisition and construction of capital improvements. Amounts not spent by year end or offset by similarly restricted resources received during the year must be held in cash at year end and carried forward to be used for the same purposes in future years.

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The set aside amount required is approximately \$361,000 for fiscal year 2019. The School District anticipates \$261,000 in offsets during the current fiscal year due to the permanent improvement tax levy and \$100,000 in bond proceeds in the permanent improvement capital projects fund. The offsets match the required set-aside amount in fiscal year 2019; therefore, no reserve amount is anticipated for the forecast period.

**Note 10 – Pending Litigation**

The School District’s management is of the opinion that there are no issues that would have a material effect on the financial forecast.

**Note 11 – Levies**

The School District has placed several levies on the ballot in the last 10 years. The type of levy, millage amount, term and election results are as follows:

Date	Type	Mills	Term	Election Result
August 2007	Permanent Improvement	1.55	Continuing	Failed
March 2008	Emergency (Renewal)	9.00	5 Years	Passed
November 2009	Emergency	4.99	3 Years	Failed
May 2010	Emergency	6.25	5 Years	Passed
August 2012	Bond Retirement	4.89	34 Years	Failed
August 2012	Permanent Improvement	1.10	34 Years	Failed
November 2012	Emergency (Renewal)	9.96	5 Years	Passed
February 2013	Bond Retirement	4.89	34 Years	Failed
February 2013	Permanent Improvement	1.10	34 Years	Failed
May 2013	Bond Retirement	4.89	34 Years	Passed
May 2013	Permanent Improvement	1.10	34 Years	Passed
November 2014	Emergency (Renewal)	6.25	5 Years	Failed
May 2015	Emergency (Renewal)	6.25	5 Years	Passed
November 2017	Emergency (Renewal)	9.91	5 Years	Passed

**Note 12 – Other Funds**

The School District has numerous other funds that account for resources that are restricted for specific purposes. All other funds of the School District are anticipated to have sufficient resources to meet their obligations during the forecasted period.

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Summit County  
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**Note 13 – Financial Planning and Supervision Commission**

On December 4, 2015, the School District was declared to be in a state of “Fiscal Emergency” by the Auditor of State. Legislation effective September 1996, permitted this declaration due to the School District’s declining financial condition. In accordance with the law, a five-member Financial Planning and Supervision Commission has been established to oversee the financial affairs of the School District. The Commission is comprised of the State Superintendent of Public Instruction and the State Director of Budget and Management or their designees, and three appointed members. The appointments are made by the Governor of the State of Ohio, the State Superintendent of Public Instruction and the Summit County Fiscal Officer. The Commission’s primary charge is to develop, adopt and implement a financial recovery plan. Once the plan has been adopted, the Board of Education’s discretion is limited in that all financial activity of the School District must be in accordance with the plan.

**Note 14 – Information Related to Periods Beyond the Forecast Period**

Management is required to annually prepare and file a five-year financial plan with the Ohio Department of Education. Management believes that the following information, although it does not constitute a financial forecast, is necessary in order for users to make a meaningful analysis of the forecast results. The plan filed with the Ohio Department of Education in October 2018 covered fiscal years 2019 through 2023 and assumed the continued operation of the School District with moderate increases in revenues. Expenditures are anticipated to increase each fiscal year. At that time, the School District anticipated an operating balance of \$2,343,000 for fiscal year 2019 and an accumulated operating balance of \$277,000 by the end of fiscal year 2023. An updated five-year financial forecast is required to be filed with the Ohio Department of Education by the end of May 2019 and will cover fiscal years 2019 through 2023, reflecting any changes in assumptions.

The information presented in this note is less reliable than the information presented in the financial forecast and, accordingly, is presented for analysis purposes only. Furthermore, there can be no assurance that events and circumstances described in this note will occur.



OHIO AUDITOR OF STATE  
**KEITH FABER**



**COVENTRY LOCAL SCHOOL DISTRICT**

**SUMMIT COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
MAY 9, 2019**