

Pickaway-Ross Career and Technology Center  
Ross County  
Single Audit  
For the Fiscal Year Ended June 30, 2017



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# Dave Yost • Auditor of State

Board of Education  
Pickaway-Ross Career and Technology Center  
895 Crouse Chapel Road  
Chillicothe, Ohio 45601

We have reviewed the *Independent Auditor's Report* of the Pickaway-Ross Career and Technology Center, Ross County, prepared by Millhuff-Stang, CPA, Inc., for the audit period July 1, 2016 through June 30, 2017. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The Pickaway-Ross Career and Technology Center is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost  
Auditor of State

March 27, 2018

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**Pickaway-Ross Career and Technology Center**  
**Ross County**  
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**Independent Auditor's Report**

Members of the Board  
Pickaway-Ross Career and Technology Center  
895 Crouse Chapel Road  
Chillicothe, Ohio 45601

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Pickaway-Ross Career and Technology Center, Ross County, Ohio (the Center), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Center's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Center's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Pickaway-Ross Career and Technology Center, Ross County, Ohio, as of June 30, 2017, and the respective changes in financial position and the budgetary comparison for the General Fund and Adult Education Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the schedule of the Center's proportionate share of the net pension liability, and the schedule of Center contributions on pages 4 through 10, 49, and 50, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Center's basic financial statements. The schedule of federal awards expenditures, as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The schedule of federal awards expenditures is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of federal awards expenditures is fairly stated, in all material respects, in relation to the basic financial statements as a whole.



**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 24, 2018 on our consideration of the Center's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Center's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Center's internal control over financial reporting and compliance.



Natalie Millhuff-Stang, CPA, CITP  
President/Owner  
Millhuff-Stang, CPA, Inc.  
Portsmouth, Ohio

January 24, 2018

**Pickaway-Ross Career and Technology Center**  
*Management's Discussion and Analysis*  
*For the Fiscal Year Ended June 30, 2017*  
*Unaudited*

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The Pickaway-Ross Career and Technology Center's (the Center) discussion and analysis of the annual financial statements provide a review of the financial performance for the fiscal year ended June 30, 2017. The intent of this discussion and analysis is to look at the Center's financial performance as a whole; readers should also review the notes to the basic financial statements and financial statements to enhance their understanding of the Center's financial performance.

### **Financial Highlights**

- The Center's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources at June 30, 2017 by \$1,360,332.
- General revenues accounted for \$12,348,221 or 61 percent of total revenues. Program specific revenues in the form of charges for services and sales, grants and contributions accounted for \$7,908,296 or 39 percent of total revenues of \$20,256,517.
- The Center had \$23,879,705 in expenses related to governmental activities; \$7,908,296 of these expenses were offset by program specific charges for services and sales, grants and contributions, while the remainder of these expenses were offset by general revenues.
- The Center has two major funds: the General Fund and the Adult Education Fund. All governmental funds had total revenues and other financing sources of \$20,870,450 and expenditures and other financing uses of \$22,697,675.

### **Using this Annual Report**

This annual report consists of a series of financial statements. These statements are presented so that the reader can understand Pickaway-Ross Career and Technology Center's financial situation as a whole and also give a detailed view of the Center's financial activities.

The statement of net position and statement of activities provide information about the activities of the Center as a whole and present a long-term view of the Center's finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as the amount of funds available for future spending. The fund financial statements also look at the Center's most significant funds with all other nonmajor funds presented in total in one column.

### **Reporting the Center as a Whole**

#### *Government-Wide Financial Statements*

The analysis of the Center as a whole begins on page 5. These statements provide information that will help the reader to determine whether the Center is financially improving or declining as a result of the year's financial activities. These statements include all assets, liabilities and deferred inflows/outflows of resources using the accrual basis of accounting similar to the accounting used by private sector companies. All current year revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Center's net position and changes to net position. This change informs the reader whether the Center's financial position, as a whole, has improved or diminished. In evaluating the overall financial health, the user of these financial statements needs to take into account non-financial factors that also impact the Center's financial well-being. Some of these factors include the Center's tax base, current property tax laws in Ohio restricting revenue growth, the condition of capital assets, and required educational programs.

In the statement of net position and the statement of activities, the Center has only one kind of activity.

**Pickaway-Ross Career and Technology Center**  
*Management's Discussion and Analysis*  
*For the Fiscal Year Ended June 30, 2017*  
*Unaudited*

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- **Governmental Activities.** All of the Center's programs and services (except for the agency funds) are reported here, including instruction, support services, operation of non-instructional services, and extracurricular activities.

### **Reporting the Center's Most Significant Funds**

#### *Fund Financial Statements*

The analysis of the Center's funds begins on page 8. Fund financial statements provide detailed information about the Center's major funds – not the Center as a whole. Some funds are required by State law and bond covenants. Other funds may be established by the Treasurer with approval from the Board to help control, manage and report money received for a particular purpose or to show that the Center is meeting legal responsibilities for use of grants. The Center's major funds are the General Fund and Adult Education Fund.

#### Governmental Funds

Most of the Center's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using the modified accrual basis of accounting, which measures cash and all other financial assets that can be readily converted to cash. The governmental fund statements provide a detailed short-term view of the Center's general government operations and the basic services it provides. Governmental fund information helps to determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or difference) between governmental activities (reported in the statement of net position and the statement of activities) and governmental funds is reconciled in the financial statements.

#### Fiduciary Fund

The Center only has agency funds, which is used to account for student-managed activities and Federal student loan and grants administered by the Center. All of the Center's fiduciary activities are reported in a separate statement of fiduciary assets and liabilities. We exclude these activities from the Center's other financial statements because the Center cannot use these assets to finance its operations. The Center is responsible for ensuring that the assets reported in these funds are used for their intended purposes. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Fiduciary funds use the accrual basis of accounting.

#### Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

### **The Center as a Whole**

As stated previously, the statement of net position provides the perspective of the Center as a whole. Table 1 provides a summary of the Center's net position for 2017 compared to 2016.

**Pickaway-Ross Career and Technology Center**  
*Management's Discussion and Analysis*  
For the Fiscal Year Ended June 30, 2017  
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Table 1  
Net Position  
Governmental Activities

	2017	2016
<i>Assets</i>		
Current and Other Assets	\$20,583,936	\$22,585,339
Capital Assets, Net	17,398,629	18,206,556
Total Assets	37,982,565	40,791,895
Deferred Outflows of Resources	6,609,501	2,782,697
<i>Liabilities</i>		
Current and Other Liabilities	2,457,461	1,874,913
Long-Term Liabilities	36,105,533	29,885,304
Total Liabilities	38,562,994	31,760,217
Deferred Inflows of Resources	4,668,740	6,830,855
<i>Net Position</i>		
Net Investment in Capital Assets	14,817,733	15,069,236
Restricted	2,923,145	3,757,871
Unrestricted (Deficit)	(16,380,546)	(13,843,587)
Total Net Position	\$1,360,332	\$4,983,520

Current and other assets decreased \$2,001,403. This decrease was primarily due to decreases in cash and cash equivalents, accounts receivable, and intergovernmental receivable. Cash decreased due to an excess of expenses paid over revenues received. Accounts receivable decreased due to changes in processing procedures over adult education accounts in the prior year resulting in increased collections on accounts. Intergovernmental receivable decreased due to a receivable recognized in the prior year related to foundation adjustments, whereas a payable was recognized this year. Capital assets, net of the Center decreased \$807,927 as a result of depreciation expense and deletions, which was partially offset by capital asset additions. Deferred outflows of resources increased \$3,826,804 due to an increase in amounts related to the Center's proportionate share of the state-wide net pension liability.

Current and other liabilities increased \$582,548 due to increases in accounts payables, accrued wages and benefits, and intergovernmental payable. Accounts payable increased due to timing of payment dates. Accrued wages and benefits increased due to pay date timing. Intergovernmental payable increased due to foundation adjustments recognized this fiscal year. Long-term liabilities increased \$6,220,229. This increase is due to an increase in net pension liability estimates, which was partially offset by principal payments on capital leases and bonds. Deferred inflows of resources decreased \$2,162,115 due to a decrease in amounts related to the Center's proportionate share of the state-wide net pension liability.

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*Management's Discussion and Analysis*  
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Table 2 shows the changes in net position for fiscal year 2017 and provides a comparison to fiscal year 2016.

Table 2  
Changes in Net Position  
Governmental Activities

	2017	2016
<i>Revenues</i>		
<i>Program Revenue</i>		
Charges for Services and Sales	\$1,449,881	\$1,411,261
Operating Grants and Contributions	6,458,415	5,628,051
Total Program Revenue	7,908,296	7,039,312
<i>General Revenue</i>		
Property Taxes	5,261,849	5,381,759
Unrestricted Grants and Entitlements	6,702,112	7,176,858
Investment Earnings	66,522	143,750
Unrestricted Gifts and Donations	10	0
Payments in Lieu of Taxes	817	915
Gain on Sale of Assets	0	186,177
Miscellaneous	316,911	121,188
Total General Revenue	12,348,221	13,010,647
Total Revenues	20,256,517	20,049,959
<i>Expenses</i>		
<i>Program Expenses</i>		
<i>Instruction</i>		
Regular	0	109
Vocational	16,907,889	13,663,300
<i>Support Services</i>		
Pupils	1,863,466	1,615,093
Instructional Staff	955,479	855,261
Board of Education	50,115	49,638
Administration	1,116,508	1,252,110
Fiscal	720,410	656,394
Business	2,742	2,281
Operation and Maintenance of Plant	1,840,730	1,465,140
Pupil Transportation	8,973	24,138
Central	79,882	26,482
Operation of Non-Instructional Services	282,614	296,859
Extracurricular Activities	16,752	13,824
Interest and Fiscal Charges	34,145	34,508
Total Expenses	23,879,705	19,955,137
<i>Change in Net Position</i>	(3,623,188)	94,822
<i>Net Position Beginning of Year</i>	4,983,520	4,888,698
<i>Net Position End of Year</i>	\$1,360,332	\$4,983,520

**Pickaway-Ross Career and Technology Center**  
*Management's Discussion and Analysis*  
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Unaudited

Charges for services remained relatively consistent between years. Operating grants and contributions had a increase due to an increase in restricted foundation funding. Property taxes remained relatively consistent between years. Unrestricted grants and entitlements decreased due to the decrease in general foundation funding. Investment earnings decreased due to the recognition of a loss on investments during the fiscal year. Vocational instruction increased due to increases in personnel costs, instructional supplies, purchased services, and uncapitalizable capital outlay expenses. Operation and maintenance of plant support services increased due to the addition of a building in the prior year, which resulted in continued higher operating costs.

**Governmental Activities**

Operating grants and contributions and unrestricted grants and entitlements not restricted to specific programs comprised 32 percent and 33 percent of revenue while property taxes and charges for services and sales comprised 26 percent and 7 percent, respectively, for governmental activities of the Center for fiscal year 2017 and represent the largest sources of revenues.

As indicated by governmental program expenses, instruction is emphasized. Total instruction comprised 71 percent of governmental program expenses with support services comprising 28 percent of governmental expenses. The Board of Education relies on taxes, grants and entitlements to support increased student achievement within the Center.

The statement of activities shows the cost of program services and the charges for services and sales, and grants and contributions offsetting those services. Table 3 shows the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and unrestricted grants and entitlements.

Table 3  
Net Cost of Governmental Activities

	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
	2017	2017	2016	2016
<i>Program Expenses</i>				
Instruction	\$16,907,889	\$10,475,609	\$13,663,409	\$7,949,586
Support Services	6,638,305	5,466,107	5,946,537	4,923,381
Operation of Non- Instructional Services	282,614	(21,171)	296,859	(5,345)
Extracurricular Activities	16,752	16,719	13,824	13,695
Interest and Fiscal Charges	34,145	34,145	34,508	34,508
<b>Total</b>	<b>\$23,879,705</b>	<b>\$15,971,409</b>	<b>\$19,955,137</b>	<b>\$12,915,825</b>

**The Center's Funds**

The Center's governmental funds are accounted for using the modified accrual basis of accounting. The most significant change in the Center's total fund balance was in the General Fund.

The General Fund had \$16,551,614 in revenues and \$17,142,481 in expenditures. The General Fund balance decreased \$1,008,883 as revenues were exceeded by expenditures and other financing uses. Vocational instruction increased due to significant increases in personnel costs, instructional supplies, purchased services, and uncapitalizable capital outlay. Operation and maintenance of plant support service expenditures increased during the year due to the addition of a building, which resulted in higher operating costs.

**Pickaway-Ross Career and Technology Center**  
*Management's Discussion and Analysis*  
*For the Fiscal Year Ended June 30, 2017*  
*Unaudited*

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The Adult Education Fund had revenues of \$2,753,346 and expenditures of \$3,354,313 resulting in a \$600,967 decrease in fund balance. Even though revenues were up from the prior year, revenues are still not sufficient enough to meet expenditure obligations.

**Budget Highlights - General Fund**

The Center's budget is adopted on a fund basis. Before the budget is adopted, the Board of Education reviews the detailed work papers of each object within the General Fund and then adopts the budget on a fund basis. The General Fund was the most significant budgeted fund.

During 2017, there were revisions to the General Fund budget. In part, these revisions decreased estimated revenues and other sources by \$776,167 and increased estimated expenditures and other uses by \$68,713. Actual revenues were higher than final budget amounts by \$685,716. Actual expenditures were below final budgeted expenditures by \$4. The Treasurer has been given the authority by the Board of Education to make line item adjustments within the budget. The General Fund's ending unobligated cash balance was \$685,720 above the final budgeted amount.

**Capital Assets and Debt Administration**

*Capital Assets*

At the end of fiscal year 2017, the Center had \$17,398,629 invested in land, buildings and improvements, furniture and equipment, and vehicles. Table 4 shows the fiscal year 2017 balances compared to 2016.

Table 4  
 Capital Assets (Net of Accumulated Depreciation)  
 Governmental Activities

	2017	2016*
Land	\$314,883	\$314,883
Land Improvements	6,476	0
Buildings and Improvements	15,268,238	15,887,286
Furniture and Equipment	1,721,690	1,910,851
Vehicles	87,342	93,536
Capital Assets, Net	\$17,398,629	\$18,206,556

\*Certain reclassifications were made to reflect proper classification of certain assets.

Changes in capital assets from the prior year resulted from additions, deletions and depreciation expense. Please see note 8 to the basic financial statements for additional information regarding capital assets.

**Debt Administration**

At June 30, 2017, the Center had \$1,364,431 in outstanding capital leases with \$272,886 due within one year. The Center also had \$1,216,465 in outstanding school improvement bonds with \$292,078 due within one year. At June 30, 2017, the Center's overall legal debt margin was \$197,848,465 with an unvoted debt margin of \$2,221,833. Please see notes 13 and 14 to the basic financial statements for additional information regarding long-term obligations.

**Pickaway-Ross Career and Technology Center**  
*Management's Discussion and Analysis*  
*For the Fiscal Year Ended June 30, 2017*  
*Unaudited*

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**Contacting the Center's Financial Management**

This financial report is designed to provide our citizens, taxpayers, creditors, and investors with a general overview of the Center's finances and to show the Center's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact Todd Stahr, Treasurer, Pickaway-Ross Career and Technology Center, 895 Crouse Chapel Road, Chillicothe, Ohio 45601.



**Pickaway-Ross Career and Technology Center**  
*Statement of Net Position*  
*As of June 30, 2017*

	Governmental Activities
<b>Assets:</b>	
Equity in Pooled Cash and Cash Equivalents	\$15,160,312
Accrued Interest Receivable	4,916
Accounts Receivable	142,243
Property Taxes Receivable	5,276,465
Nondepreciable Capital Assets	314,883
Depreciable Capital Assets, net	17,083,746
<i>Total Assets</i>	37,982,565
<b>Deferred Outflows of Resources:</b>	
Pension	6,609,501
<b>Liabilities:</b>	
Accounts Payable	275,747
Accrued Wages and Benefits	1,635,605
Intergovernmental Payable	454,256
Accrued Interest Payable	27,265
Matured Compensated Absences Payable	64,588
Long-Term Liabilities:	
Due Within One Year	869,972
Due in More Than One Year	3,268,059
Net Pension Liability	31,967,502
<i>Total Liabilities</i>	38,562,994
<b>Deferred Inflows of Resources:</b>	
Property Taxes not Levied to Finance Current Year Operations	4,573,105
Pension	95,635
<i>Total Deferred Inflows of Resources</i>	4,668,740
<b>Net Position:</b>	
Net Investment in Capital Assets	14,817,733
Restricted for Capital Outlay	1,029,804
Restricted for Other Purposes	1,893,341
Unrestricted (Deficit)	(16,380,546)
<i>Total Net Position</i>	\$1,360,332

The notes to the basic financial statements are an integral part of this statement

**Pickaway-Ross Career and Technology Center**  
*Statement of Activities*  
For the Fiscal Year Ended June 30, 2017

	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position
		Charges for Services and Sales	Operating Grants and Contributions	
<b>Governmental Activities:</b>				
Instruction:				
Vocational	\$16,907,889	\$871,487	\$5,560,793	(\$10,475,609)
Support Services:				
Pupils	1,863,466	438,772	440,839	(983,855)
Instructional Staff	955,479	20,271	186,088	(749,120)
Board of Education	50,115	36	0	(50,079)
Administration	1,116,508	2,237	14,969	(1,099,302)
Fiscal	720,410	1,372	5,892	(713,146)
Business	2,742	5	0	(2,737)
Operation and Maintenance of Plant	1,840,730	25,180	33,968	(1,781,582)
Pupil Transportation	8,973	13	2,500	(6,460)
Central	79,882	56	0	(79,826)
Operation of Non-Instructional Services	282,614	90,419	213,366	21,171
Extracurricular Activities	16,752	33	0	(16,719)
Interest and Fiscal Charges	34,145	0	0	(34,145)
<i>Total Governmental Activities</i>	<u>\$23,879,705</u>	<u>\$1,449,881</u>	<u>\$6,458,415</u>	<u>(15,971,409)</u>

**General Revenues:**

Property Taxes Levied for:	
General Purposes	5,261,849
Grants and Entitlements not Restricted for	
Specific Programs	6,702,112
Investment Earnings	66,522
Gifts and Donations not Restricted for	
Specific Programs	10
Payments in Lieu of Taxes	817
Miscellaneous	316,911
<i>Total General Revenues</i>	<u>12,348,221</u>
<i>Change in Net Position</i>	(3,623,188)
<i>Net Position Beginning of Year</i>	<u>4,983,520</u>
<i>Net Position End of Year</i>	<u>\$1,360,332</u>

The notes to the basic financial statements are an integral part of this statement

**Pickaway-Ross Career and Technology Center**  
*Balance Sheet*  
*Governmental Funds*  
*As of June 30, 2017*

	General Fund	Adult Education Fund	Other Governmental Funds	Total Governmental Funds
<b>Assets:</b>				
Equity in Pooled Cash and Cash Equivalents	\$11,964,556	\$888,695	\$2,307,061	\$15,160,312
Accrued Interest Receivable	4,916	0	0	4,916
Accounts Receivable	0	142,243	0	142,243
Interfund Receivable	14,682	0	0	14,682
Property Taxes Receivable	5,276,465	0	0	5,276,465
<i>Total Assets</i>	<u>\$17,260,619</u>	<u>\$1,030,938</u>	<u>\$2,307,061</u>	<u>\$20,598,618</u>
<b>Liabilities:</b>				
Accounts Payable	\$187,921	\$29,750	\$58,076	\$275,747
Accrued Wages and Benefits	1,368,545	241,364	25,696	1,635,605
Interfund Payable	0	0	14,682	14,682
Intergovernmental Payable	394,346	47,713	12,197	454,256
Matured Compensated Absences Payable	64,588	0	0	64,588
<i>Total Liabilities</i>	2,015,400	318,827	110,651	2,444,878
<b>Deferred Inflows of Resources:</b>				
Property Taxes not Levied to Finance Current Year Operations	4,573,105	0	0	4,573,105
Unavailable Revenue	88,982	0	0	88,982
<i>Total Deferred Inflows of Resources</i>	4,662,087	0	0	4,662,087
<b>Fund Balances:</b>				
Restricted	0	712,111	2,211,034	2,923,145
Committed	434,578	0	0	434,578
Assigned	965,565	0	0	965,565
Unassigned (Deficit)	9,182,989	0	(14,624)	9,168,365
<i>Total Fund Balances</i>	<u>10,583,132</u>	<u>712,111</u>	<u>2,196,410</u>	<u>13,491,653</u>
<i>Total Liabilities, Deferred Inflows of Resources, and Fund Balances</i>	<u>\$17,260,619</u>	<u>\$1,030,938</u>	<u>\$2,307,061</u>	<u>\$20,598,618</u>

The notes to the basic financial statements are an integral part of this statement.

**Pickaway-Ross Career and Technology Center**  
*Reconciliation of Total Governmental Fund Balances to  
 Net Position of Governmental Activities  
 As of June 30, 2017*

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<b>Total Governmental Fund Balances</b>	\$13,491,653
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Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	17,398,629
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Other long-term assets are not available to pay for current period expenditures and therefore are deferred in the funds.

Delinquent Property Taxes	88,982	
Total	88,982	88,982

The net pension liability is not due and payable in the current period. Therefore, the liability and related deferred inflows/outflows are not reported in governmental funds:

Deferred Outflows-Pension	6,609,501	
Deferred Inflows-Pension	(95,635)	
Net Pension Liability	(31,967,502)	
Total	(25,453,636)	(25,453,636)

Interest payable is accrued for outstanding long-term liabilities, while interest is not reported until due on the balance sheet.	(27,265)
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Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds.

Compensated Absences	(1,557,135)	
School Improvement Bonds	(1,216,465)	
Capital Lease Obligations	(1,364,431)	
Total	(4,138,031)	(4,138,031)

<b>Net Position of Governmental Activities</b>	<b><u><u>\$1,360,332</u></u></b>
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The notes to the basic financial statements are an integral part of this statement

**Pickaway-Ross Career and Technology Center**  
*Statement of Revenues, Expenditures and Changes in Fund Balances*  
*Governmental Funds*  
*For the Fiscal Year Ended June 30, 2017*

	General Fund	Adult Education Fund	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>				
Property Taxes	\$5,264,460	\$0	\$0	\$5,264,460
Intergovernmental	11,026,944	1,277,324	1,049,463	13,353,731
Interest	148,105	0	0	148,105
Decrease in Fair Value of Investments	(81,583)	0	0	(81,583)
Tuition and Fees	0	1,158,652	0	1,158,652
Rent	5,511	0	0	5,511
Gifts and Donations	10	0	102	112
Customer Sales and Services	29,002	166,297	90,419	285,718
Payments in Lieu of Taxes	817	0	0	817
Miscellaneous	158,348	151,073	7,490	316,911
<i>Total Revenues</i>	16,551,614	2,753,346	1,147,474	20,452,434
<b>Expenditures:</b>				
Current:				
Instruction:				
Vocational	11,923,565	2,143,611	764,416	14,831,592
Support Services:				
Pupils	633,903	1,107,054	21,748	1,762,705
Instructional Staff	691,005	47,723	167,915	906,643
Board of Education	18,524	0	0	18,524
Administration	1,063,393	0	14,969	1,078,362
Fiscal	669,980	0	7,000	676,980
Business	2,742	0	0	2,742
Operation and Maintenance of Plant	1,507,570	55,925	196,942	1,760,437
Pupil Transportation	6,473	0	2,500	8,973
Central	79,882	0	0	79,882
Operation of Non-Instructional Services	0	0	282,452	282,452
Extracurricular Activities	16,752	0	0	16,752
Capital Outlay	255,803	0	0	255,803
Debt Service:				
Principal	272,889	0	283,535	556,424
Interest	0	0	41,388	41,388
<i>Total Expenditures</i>	17,142,481	3,354,313	1,782,865	22,279,659
<i>Excess of Revenues Under Expenditures</i>	(590,867)	(600,967)	(635,391)	(1,827,225)
<b>Other Financing Sources (Uses):</b>				
Transfers In	0	0	418,016	418,016
Transfers Out	(418,016)	0	0	(418,016)
<i>Total Other Financing Sources (Uses)</i>	(418,016)	0	418,016	0
<i>Net Change in Fund Balances</i>	(1,008,883)	(600,967)	(217,375)	(1,827,225)
<i>Fund Balance at Beginning of Year</i>	11,592,015	1,313,078	2,413,785	15,318,878
<i>Fund Balance at End of Year</i>	\$10,583,132	\$712,111	\$2,196,410	\$13,491,653

The notes to the basic financial statements are an integral part of this statement.

**Pickaway-Ross Career and Technology Center**  
*Reconciliation of the Statement of Revenues, Expenditures and Changes  
in Fund Balances of Governmental Funds to the Statement of Activities  
For the Fiscal Year Ended June 30, 2017*

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**Net Change in Fund Balances - Total Governmental Funds** (\$1,827,225)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount of capital asset additions and depreciation in the current period.

Capital Asset Additions	255,803	
Current Year Depreciation	(1,025,683)	
Total	(769,880)	(769,880)

Governmental funds only report the disposal of assets to the extent proceeds are received from the sale. In the statement of activities, a gain or loss is reported for each disposal. (38,047)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.

Delinquent Property Taxes	(2,611)	
Grants	(193,306)	
Total	(195,917)	(195,917)

Contractually required contributions are reported as expenditures in governmental funds. However, the statement of net position reports these amounts as deferred outflows. 1,577,903

Except for amounts reported as deferred inflows/outflows, changes in the net pension liability are reported as pension expense in the statement of activities. (2,891,574)

General obligation bonds are reported in the statement of revenues, expenditures, and changes in fund balances as other financing sources but are not reported as revenues in the statement of activities. 283,535

Repayments of capital lease obligations are expenditures in the governmental funds, but the repayments reduce long-term liabilities in the statement of net position and do not result in an expense in the statement of activities. 272,889

Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.

Decrease in Accrued Interest Payable	7,243	
Increase in Compensated Absences PayabIn	(42,115)	
Total	(34,872)	(34,872)

**Net Change in Net Position of Governmental Activities** (\$3,623,188)

The notes to the basic financial statements are an integral part of this statement

**Pickaway-Ross Career and Technology Center**  
*Statement of Revenues, Expenditures and Change  
in Fund Balance - Budget and Actual (Budgetary Basis)*  
General Fund  
For the Fiscal Year Ended June 30, 2017

	Budgeted Amounts			Variance with Final Budget: Positive (Negative)
	Original	Final	Actual	
Total Revenues and Other Financing Sources	\$16,873,252	\$16,097,085	\$16,782,801	\$685,716
Total Expenditures and Other Financing Uses	17,763,997	17,832,710	17,832,706	4
<i>Net Change in Fund Balance</i>	(890,745)	(1,735,625)	(1,049,905)	685,720
<i>Fund Balance at Beginning of Year</i>	10,413,660	10,413,660	10,413,660	0
<i>Prior Year Encumbrances Appropriated</i>	421,203	421,203	421,203	0
<i>Fund Balance at End of Year</i>	\$9,944,118	\$9,099,238	\$9,784,958	\$685,720

The notes to the basic financial statements are an integral part of this statement.

**Pickaway-Ross Career and Technology Center**  
*Statement of Revenues, Expenditures and Change  
in Fund Balance - Budget and Actual (Budgetary Basis)  
Adult Education Fund  
For the Fiscal Year Ended June 30, 2017*

	Budgeted Amounts			Variance with Final Budget: Positive (Negative)
	Original	Final	Actual	
Total Revenues and Other Financing Sources	\$2,553,221	\$2,909,694	\$2,909,694	\$0
Total Expenditures and Other Financing Uses	3,838,549	3,360,126	3,360,125	1
<i>Net Change in Fund Balance</i>	(1,285,328)	(450,432)	(450,431)	1
<i>Fund Balance at Beginning of Year</i>	1,134,188	1,134,188	1,134,188	0
<i>Prior Year Encumbrances Appropriated</i>	151,146	151,146	151,146	0
<i>Fund Balance at End of Year</i>	\$6	\$834,902	\$834,903	\$1

The notes to the basic financial statements are an integral part of this statement.



**Pickaway-Ross Career and Technology Center**  
*Statement of Fiduciary Assets and Liabilities*  
*Agency Funds*  
*As of June 30, 2017*

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<b>Assets:</b>	
Equity in Pooled Cash and Cash Equivalents	<u>\$91,380</u>
<i>Total Assets</i>	<u><u>\$91,380</u></u>
<b>Liabilities:</b>	
Undistributed Monies	<u>\$91,380</u>
<i>Total Liabilities</i>	<u><u>\$91,380</u></u>

The notes to the basic financial statements are an integral part of this statement.

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

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**Note 1 – Description of the Center and Reporting Entity**

Pickaway-Ross Career and Technology Center (the Center) is a distinct political subdivision of the State of Ohio operated under the direction of a Board form of government consisting of eleven representatives from the various elected City and County School Boards within Pickaway and Ross Counties. The Center possesses its own budgeting and taxing authority. The Center exposes students to job training leading to employment upon graduation from high school.

The Center was established in 1970 through the cooperation of all school districts involved. The Center serves an area of approximately 1,090 square miles. It is located in Ross County, and includes the school districts within Ross and Pickaway Counties. It is staffed by 35 non-certificated employees and 110 certificated full-time teaching personnel who provide services to 1,121 students and other community members. The Center currently operates 4 instructional buildings.

*Reporting Entity:*

The Center is a jointly governed organization, legally separate from other organizations. The Board of Education of the Center is not directly elected, although no other school district appoints a voting majority of the Board. None of the school districts that appoint Board members are financially accountable for the Center.

A reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure that the financial statements are not misleading. The primary government of the Center consists of all funds, departments, boards, and agencies that are not legally separate from the Center. For the Center, this includes general operations, food service, and student related activities of the Center.

Component units are legally separate organizations for which the Center is financially accountable. The Center is financially accountable for an organization if the Center appoints a voting majority of the organization's governing board and (1) the Center is able to significantly influence the programs or services performed or provided by the organization; or (2) the Center is legally entitled to or can otherwise access the organization's resources; the Center is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the Center is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the Center in that the Center approves the budget, the issuance of debt, or the levying of taxes. The Center has no component units.

The following entities which perform activities within the Center's boundaries for the benefit of its residents are excluded from the accompanying financial statements because the Center is not financially accountable for these entities nor are they fiscally dependent on the Center.

- Ross-Pike Educational Service District
- Cities of Chillicothe and Circleville
- Participating Local/City School Districts
- Pickaway County Educational Service Center

The Center is associated with four organizations, two of which are defined as jointly governed organizations, one as a public entity shared risk pool, and one as an insurance purchasing pool. These organizations are the South Central Ohio Computer Association Council of Governments, Great Seal Education Network of Tomorrow, Ross County School Employees Insurance Consortium and the Ohio Association of School Business Officials Workers' Compensation Group Rating Plan, respectively. These organizations are presented in notes 16 and 17 to the basic financial statements.

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

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**Note 2 – Summary of Significant Accounting Policies**

The financial statements of the Pickaway-Ross Career and Technology Center have been prepared in conformity with accounting principles generally accepted in United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Center's accounting policies are described below.

**Fund Accounting**

The Center's accounts are maintained on the basis of funds, each of which is considered a separate accounting entity. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to specific Center functions or activities. The operation of each fund is accounted for within a separate set of self-balancing accounts.

**Governmental Funds**

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and deferred outflows of resources and liabilities and deferred inflows of resources is reported as fund balance. The following are the Center's major governmental funds:

**General Fund**

The General Fund is the general operating fund of the Center and is used to account for all financial resources not accounted for and reported in another fund. The General Fund is available to the Center for any purpose provided it is expended or transferred according to the school laws of Ohio.

**Adult Education Fund**

The Adult Education Fund is used to account for all revenues and expenditures related to the provision of credit and noncredit classes to the community. The main source of revenue for the Adult Education Fund is tuition and fees.

The other governmental funds of the Center account for grants and other resources, debt service, and capital projects, whose use is restricted to a particular purpose.

**Fiduciary Funds**

Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private purpose trust funds and agency funds. The Center's only fiduciary funds are agency funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. In accordance with GASB 34, fiduciary funds are not included in the government-wide statements. The Center's agency funds are used to account for student-managed activities and Federal student loan and grant programs administered by the Center.

**Basis of Presentation**

The Center's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

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Government-wide Financial Statements

The statement of net position and the statement of activities display information about the Center as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The statement of net position presents the financial condition of governmental activities of the Center at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Center's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Center. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the Center.

Fund Financial Statements

During the year, the Center segregates transactions related to certain Center functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Center at this more detailed level. The focus of fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by fund type.

**Measurement Focus**

Government-Wide Financial Statements - The government-wide financial statements are prepared using the economic resources measurement focus. All assets, deferred inflows/outflows of resources, and liabilities associated with the operation of the Center are included on the statement of net position.

The statement of activities presents increases (i.e., revenues) and decreases (i.e., expenses) in total net position.

Fund Financial Statements - All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, certain deferred inflows/outflows of resources and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

**Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. The fund financial statements are prepared using either the modified accrual basis of accounting for governmental funds or the accrual basis of accounting for fiduciary funds. Differences in the accrual and modified accrual bases of accounting arise in the recognition of revenue, the recording of deferred inflows/outflows of resources, and in the presentation of expenses versus expenditures.

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

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**Revenues – Exchange and Non-exchange Transactions**

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Measurable means the amount of the transaction can be determined. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Center, available means expected to be received within sixty days of fiscal year end.

Non-exchange transactions, in which the Center receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. Revenue from property taxes is recognized in the fiscal year for which taxes are levied (note 6). Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the Center must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Center on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: property taxes available as an advance, interest, tuition, grants, student fees and rentals.

**Deferred Outflows and Deferred Inflows of Resources**

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expenditure) until then. For the Center, deferred outflows of resources include amounts for pensions. Information on pensions is presented in note 10.

In addition to liabilities, the statement of net position and balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. For the Center, deferred inflows of resources include property taxes, grants, and pensions. Property taxes for which there is an enforceable legal claim as of June 30, 2017, but which were levied to finance fiscal year 2018 operations, and other revenues received in advance of the year for which they were intended to finance, have been recorded as deferred inflows of resources on the statement of net position and governmental fund balance sheet. Grants and entitlements not received within the available period and delinquent property taxes due at June 30, 2017, are recorded as deferred inflows of resources in the governmental funds and as revenue on the statement of activities. Information on pensions is presented in note 10.

**Budgetary Process**

All funds, other than agency funds, are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the appropriation resolution and the certificate of estimated resources which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The certificate of estimated resources establishes a limit on the amounts that the Board of Education may appropriate. The appropriation resolution is the Board's authorization to spend resources and sets annual limits on expenditures plus encumbrances at a level of control selected by the Board. The legal level of control has been established by the Board of Education at the fund level. The Treasurer has been authorized to allocate Board appropriations to the function and object level within each fund.

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

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The certificate of estimated resources may be amended during the year if projected increases or decreases in revenue are identified by the Center's Treasurer. The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts in the certificate when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts in the final amended certificate issued during the fiscal year.

The appropriation resolution is subject to amendment by the Board throughout the year with the restriction that appropriations may not exceed estimated revenues. The amounts reported as the original budgeted amounts reflect the first appropriation for that fund that covered the entire fiscal year, including amounts automatically carried over from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Board during the year.

**Cash and Investments**

Cash received by the Center is deposited into one of several bank accounts with individual fund balance integrity maintained. Balances of all funds are maintained in these accounts or are temporarily used to purchase certificates of deposit or investments. All investment earnings accrue to the General Fund except those specifically related to those funds deemed appropriate according to Board of Education policy. Interest earned during fiscal year 2017 was \$148,105, which was credited to the General Fund. The Center also experienced a decrease in fair value of investments of \$81,583, which was also credited to the General Fund.

The Center records all its investments at fair value. For presentation on the financial statements, investments of the cash management pool are considered to be cash equivalents. The Center has invested in the certificates of deposit, State Treasury Asset Reserve of Ohio (STAR Ohio), money market funds, commercial paper, and U.S. government agency securities during fiscal year 2017. STAR Ohio is an investment pool managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price, which is the price the investment could be sold for on June 30, 2017.

Investments with original maturities of three months or less at the time they are purchased by the Center are reported as cash equivalents.

**Capital Assets and Depreciation**

All capital assets of the Center are general capital assets that are associated with governmental activities. General capital assets result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net position, but are not reported in the fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair market values as of the date received. The Center maintains a capitalization threshold of \$1,000. The Center does not possess any infrastructure.

Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

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All reported capital assets except land are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Land Improvements	10 - 20 years
Buildings and Improvements	10 - 40 years
Furniture and Equipment	5 - 20 years
Vehicles	5 years

**Interfund Balances**

On the fund financial statements, receivables and payables resulting from short-term interfund loans are classified as “Interfund Receivables” and “Interfund Payables.” These amounts are eliminated in the governmental activities column of the statement of net position.

**Compensated Absences**

Vacation and personal leave benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the Center will compensate its employees for the benefits through paid time off or some other means. Sick leave benefits are accrued as a liability using the vesting method. The liability includes the employees who are currently eligible to receive severance benefits and those the Center has identified as probable of receiving payment in the future. The Center records an accrual for sick leave for all employees with ten years or more of service. The accrual amount is based upon accumulated sick leave and employees’ wage rates at year-end, taking into consideration any limits specified in the Center’s severance policy.

The entire compensated absence liability is reported on the government-wide financial statements.

On the governmental fund financial statements, compensated absences are recognized as liabilities and expenditures as payments come due each period upon the occurrence of employee resignations and retirements. These amounts are recorded in the account “matured compensated absences payable” in the fund from which the employee will be paid.

**Accrued Liabilities and Long-Term Obligations**

All payables, accrued liabilities and long-term obligations are reported in the government-wide financial statements.

In general, governmental fund payables and accrued liabilities, that once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, claims and judgments, net pension liability, and special termination benefits that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are due for payment in the current year. Bonds and capital leases are recognized as a liability on the government-wide financial statements when due.

**Net Position**

Net position represents the difference between assets, liabilities and deferred inflow/outflows of resources. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvements of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Center or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net position restricted for other purposes include federal and state grants restricted to expenditures for specified purposes.

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

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The Center applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

As of June 30, 2017, none of the Center's restricted net position was restricted by enabling legislation.

**Fund Balances**

Fund balance is divided into five classifications based primarily on the extent to which the Center is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

*Nonspendable* The nonspendable fund balance classification includes amounts that cannot be spent because they are not in the spendable form, or are legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash.

*Restricted* Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or is imposed by law through constitutional provisions.

*Committed* The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by a formal action (resolution) of the Center Board of Education. Those committed amounts cannot be used for any other purpose unless the Center Board of Education removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

*Assigned* Amounts in the assigned fund balance classification are intended to be used by the Center for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by policies of the Center Board of Education.

*Unassigned* Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The Center applies restricted resources first when expenditures are incurred for purposes for which either restricted or unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**Interfund Transactions**

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures to the funds that initially paid for them are not presented on the financial statements. Interfund transfers are eliminated in the governmental activities column of the statement of activities.



**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

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**Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the amounts reported on the financial statements and accompanying notes. Actual results may differ from those estimates.

**Pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the pension plans and additions to/deductions from their fiduciary net position have been determined on the same basis as they are reported by the pension systems. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. The pension systems report investments at fair value.

**Note 3 – Accountability**

The nonmajor Business Management Tech Prep Fund had a deficit fund balance of \$14,624. The deficit in this fund is due to adjustments for accrued liabilities and the timing of grant awards. The General Fund provides transfers when cash is required, not when expenditures are incurred.

**Note 4 – Budgetary Basis of Accounting**

While the Center is reporting financial position, results of operations, and changes in fund balances on the basis of accounting principles generally accepted in the United States of America (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The statements of revenues, expenditures and change in fund balance - budget and actual (budgetary basis) presented for the General Fund and Adult Education Fund are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget.

The major differences between the budget basis and GAAP basis are that:

1. Revenues are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis).
2. Expenditures/expenses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis).
3. Encumbrances are treated as expenditures/expenses for all funds (budget basis) rather than as a restriction, commitment, or assignment of fund balance for governmental funds (GAAP basis).
4. Certain funds that are legally budgeted in separate special revenue funds are considered part of the General Fund on a GAAP basis. These include the R.J. Pack Student Assistance, Employee Benefits, and Termination Benefits Special Revenue Funds.

The following table summarizes the adjustments necessary to reconcile the GAAP and budgetary basis statements for the General Fund and Adult Education Fund.

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

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	Net Change in Fund Balance	
	General	Adult Education
GAAP Basis	(\$1,008,883)	(\$600,967)
Revenue Accruals	231,187	156,348
Expenditure Accruals	225,735	55,652
Encumbrances	(456,610)	(61,464)
(Excess) Deficit of Funds Combined with General Fund for Reporting Purposes	(41,334)	0
Budget Basis	(\$1,049,905)	(\$450,431)

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**Note 5 – Deposits and Investments**

State statutes classify monies held by the Center into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the Center Treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts, including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories.

Interim monies may be deposited or invested in the following securities:

1. United States treasury notes, bills, bonds, or other obligations of or securities issued by the United States treasury or any other obligation guaranteed as to the payment of principal and interest by the United States;
2. Bonds, notes, debentures, or other obligations of or securities issued by any federal government agency or instrumentality, including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above, provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio;
5. Interim deposits in the eligible institutions applying for interim money as provided in Section 135.08 of the Revised Code;
6. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) above and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
7. The State Treasurer's investment pool (STAR Ohio);

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

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8. Commercial paper notes issued by any entity that is defined in division (D) of section 1705.01 of the Revised Code and has assets exceeding five hundred million dollars, and to which notes are rated at the time of purchase in the highest classification established by at least two standard rating services; the aggregate value of the notes does not exceed ten percent of the aggregate value of the outstanding commercial paper of the issuing corporation; the notes mature no later than one hundred eighty days after purchase; and
9. Bankers' acceptances of banks that are members of the federal deposit insurance corporation to which both the obligations are eligible for purchase by the federal reserve system and the obligations mature no later than one hundred eighty days after purchase.

Protection of the Center's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Treasurer by the financial institution, or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the Center, and must be purchased with the expectation that it will be held to maturity.

Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Treasurer or qualified trustee or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

*Deposits* Custodial credit risk is the risk that in the event of a bank failure, the Center's deposits may not be returned to it. According to state law, public depositories must give security for all public funds on deposit in excess of those funds that are insured by the Federal Deposit Insurance Corporation (FDIC) or by any other agency or instrumentality of the federal government. These institutions may either specifically collateralize individual accounts in lieu of amounts insured by the FDIC, or may pledge a pool of government securities valued at least 105% of the total value of public monies on deposit at the institution. The Center's policy is to deposit money with financial institutions that are able to abide by the laws governing insurance and collateral of public funds.

At June 30, 2017, the Center's bank balance was \$2,430,622. Of the Center's bank balance, \$1,096,900 was covered by FDIC and the remainder was collateralized by the financial institutions' public entity deposit pools in the manner described above.

*Investments* At June 30, 2017, the Center had the following investments:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Maturity</u>
STAR Ohio	\$2,766,796	Less than 1 year
Federal National Mortgage Association	229,467	Less than 1 year
Federal National Mortgage Association	2,703,954	3 to 5 years
Federal Home Loan Mortgage Corporation	1,060,712	3 to 5 years
Federal Farm Credit Bank	420,247	Less than 1 year
Commercial Paper	4,835,321	Less than 1 year
Negotiable CDs	248,202	1 to 2 years
Negotiable CDs	748,436	3 to 5 years
First American Treasury Obligations Money Market Fund	15,058	Less than 1 year
Total	<u>\$13,028,193</u>	

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

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The Center categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets. Level 2 inputs are significant other observable inputs. Level 3 inputs are significant unobservable inputs. The above table identifies the Center's recurring fair value measurements as of June 30, 2017. As discussed further in Note 2, STAR Ohio is reported at its share price. All other investments of the Center are valued using quoted market prices (Level 1 inputs).

Interest rate risk – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. In accordance with the investment policy, the Center manages its exposure to declines in fair values by limiting the weighted average maturity of its investment portfolio.

Credit risk – Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Center's policy does not address credit risk beyond the requirements of the Ohio Revised Code. The Center limits their investments to money market funds, U.S. government agency securities, commercial paper, certificates of deposit, and STAR Ohio. Investments in money market funds and STAR Ohio were rated AAAM by Standard & Poor's. Investments in Federal National Mortgage Association and Federal Home Loan Mortgage Corporation were rated AA+ by Standard & Poor's and Federal Farm Credit Bank was rated A-1+. Various commercial paper investments were rated either A-1 or A-1+. Negotiable certificates of deposit are unrated but are covered by FDIC insurance as previously discussed under deposits.

Concentration of credit risk – Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The Center's investment policy allows investments in repurchase agreements, certificates of deposit, in financial institutions within the State of Ohio as designated by the Federal Reserve Board, and other investments as allowable per the Ohio Revised Code. Of the Center's investments, 21% was invested in STAR Ohio, 23% was invested in Federal National Mortgage Association, 8% was invested in Federal Home Loan Mortgage Corporation, 8% was invested in negotiable certificates of deposit, and 37% was invested in commercial paper.

Custodial credit risk – Custodial credit risk is the risk that, in the event of the failure of the counterparty, the government will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Center does not have a policy for custodial credit risk. All of the Center's investments are held in the name of the Center.

**Note 6 – Property Taxes**

Property taxes are levied and assessed on a calendar year basis while the Center fiscal year runs from July through June. First half tax collections are received by the Center in the second half of the fiscal year. Second half tax distributions occur in the first half of the following fiscal year.

Property taxes include amounts levied against all real and public utility property located within the Center's boundaries. Property tax revenue received during calendar year 2017 represents collections of calendar year 2016 taxes. Real property taxes received during calendar year 2017 were levied after April 1, 2016, on the assessed value listed as of January 1, 2016, the lien date. Assessed values for real property taxes are established by State law at 35% of appraised market value. Real property taxes are payable annually or semiannually. If paid annually, payment is due December 31; if paid semiannually, the first payment is due December 31 with the remainder payable by June 20. Under certain circumstances, State statute permits alternate payment dates to be established.

Public utility property tax revenue received in calendar year 2017 represents collections of calendar year 2016 taxes. Public utility real and tangible personal property taxes received in calendar year 2017 became a lien on December 31, 2015, were levied after April 1, 2016, and are collected in 2017 with real property taxes. Public utility real property is assessed at 35 percent of true value; public utility tangible personal property currently is assessed at varying percentages of true value.

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

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The assessed values upon which fiscal year 2017 taxes were collected are:

	2016 Second- Half Collections		2017 First- Half Collections	
	Amount	Percent	Amount	Percent
Agricultural/Residential and Other Real Estate	\$1,932,152,790	91.06%	\$1,999,470,880	90.40%
Public Utility Personal	189,760,980	8.94%	212,361,670	9.60%
Total Assessed Value	\$2,121,913,770	100.00%	\$2,211,832,550	100.00%

  

Tax Rate per \$1,000 of Assessed Valuation	\$4.20	\$4.20
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The Center receives property taxes from Pickaway, Ross, Madison, and Hocking Counties. The county auditors periodically advance to the Center its portion of the taxes collected. Second-half real property tax payments collected by the counties by June 30, 2017, are available to finance fiscal year 2017 operations. The amount available to be advanced can vary based on the date the tax bills are sent.

Accrued property taxes receivable represents delinquent taxes outstanding and real property, tangible personal property, and public utility taxes which became measurable as of June 30, 2017. Although total property tax collections for the next fiscal year are measurable, only the amount available as an advance at June 30 is intended to finance current fiscal year operations. The receivable is therefore offset by a credit to deferred inflows of resources for that portion not intended to finance current year operations. The amount available as an advance at June 30, 2017 was \$614,378 in the General Fund.

**Note 7 – Receivables**

Receivables at June 30, 2017 consisted of property taxes, accounts (billings for user charged services, tuition and student fees), interest, and interfund. All receivables are considered collectible in full due to the ability to foreclose for the nonpayment of taxes, the stable condition of State programs, and the current fiscal year guarantee of federal funds.

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

**Note 8 – Capital Assets**

Capital asset activity for the fiscal year ended June 30, 2017 was as follows:

<u>Asset Category</u>	<u>Balance at 7/1/16*</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance at 6/30/17</u>
<i>Nondepreciable Capital Assets:</i>				
Land	\$314,883	\$0	\$0	\$314,883
<i>Depreciable Capital Assets:</i>				
Land Improvements	171,078	6,854	(11,606)	166,326
Buildings and Improvements	25,225,748	19,042	0	25,244,790
Furniture and Equipment	6,185,263	215,842	(465,200)	5,935,905
Vehicles	215,325	14,065	(16,000)	213,390
Total Depreciable Capital Assets	31,797,414	255,803	(492,806)	31,560,411
<i>Accumulated Depreciation:</i>				
Land Improvements	(171,078)	(378)	11,606	(159,850)
Buildings and Improvements	(9,338,462)	(638,090)	0	(9,976,552)
Furniture and Equipment	(4,274,412)	(375,223)	435,420	(4,214,215)
Vehicles	(121,789)	(11,992)	7,733	(126,048)
Total Accumulated Depreciation	(13,905,741)	(1,025,683)	454,759	(14,476,665)
Depreciable Capital Assets, Net	17,891,673	(769,880)	(38,047)	17,083,746
Total Net Capital Assets	\$18,206,556	(\$769,880)	(\$38,047)	\$17,398,629

\*The Center reviewed its capital assets and identified certain assets that were improperly classified in prior years. Reclassifications were made to correct these items. No restatement of beginning net position was required.

Depreciation expense was charged to governmental functions as follow:

<i>Instruction:</i>	
Vocational	\$985,038
<i>Support Services:</i>	
Pupils	1,569
Instructional Staff	3,767
Board of Education	31,591
Operation and Maintenance of Plant	3,718
Total	<u>\$1,025,683</u>

**Note 9 – Risk Management**

The Center is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year 2017, the Center contracted with Catlin Indemnity Company for fleet, liability, property, and boiler and machinery insurance.

Coverages provided by this company are as follows:

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

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Building and Contents (\$1,000 deductible)	\$51,616,153
Automobile Liability	1,000,000
Uninsured Motorists	1,000,000
General Liability:	
Per Occurrence	1,000,000
Aggregate Limit	2,000,000
Commercial Excess Liability:	
Per Occurrence and Aggregate	5,000,000

Settled claims have not exceeded this commercial coverage in any of the past three years. There have been no significant reductions in coverage from the prior fiscal year.

For fiscal year 2017, the Center participated in the Ohio Association of School Business Officials Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool (note 17). The intent of the GRP is to achieve the benefit of a reduced premium for the Center by virtue of its grouping and representation with other participants in the GRP. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the GRP. Each participant pays its workers' compensation premium to the State based on the rate for the GRP rather than its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of the GRP. A participant will then either receive money from or be required to contribute to the "equity pooling fund". This "equity pooling" arrangement ensures that each participant shares equally in the overall performance of the GRP. Participation in the GRP is limited to school districts that can meet the GRP's selection criteria. The firm of CompManagement provides administrative, cost control and actuarial services to the GRP.

The Center is a member of the Ross County School Employees Insurance Consortium, a public entity shared risk pool (note 17), consisting of seven government entities within the County offering medical and dental insurance to their employees. Monthly premiums are paid to the Ross-Pike County Educational Service District as fiscal agent, who in turns pays the claims on the Center's behalf. The Consortium is responsible for the management and operations of the program. Upon termination of the Consortium, for any reason, the Consortium shall have no obligation under the plan beyond paying the difference between the claims incurred (even though later filed) and expenses of the Plan due up to the date of termination plus extended benefits, if any, provided under the Plan. Such claims and expenses shall be paid from the fund of the Consortium.

**Note 10 – Defined Benefit Pension Plans**

**Net Pension Liability**

The net pension liability reported on the statement of net position represents a liability to employees for pensions. Pensions are a component of exchange transactions—between an employer and its employees—of salaries and benefits for employee services. Pensions are provided to an employee—on a deferred-payment basis—as part of the total compensation package offered by an employer for employee services each financial period. The obligation to sacrifice resources for pensions is a present obligation because it was created as a result of employment exchanges that already have occurred.

The net pension liability represents the Center's proportionate share of each pension plan's collective actuarial present value of projected benefit payments attributable to past periods of service, net of each pension plan's fiduciary net position. The net pension liability calculation is dependent on critical long-term variables, including estimated average life expectancies, earnings on investments, cost of living adjustments and others. While these estimates use the best information available, unknowable future events require adjusting this estimate annually.

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

The Ohio Revised Code limits the Center’s obligation for this liability to annually required payments. The Center cannot control benefit terms or the manner in which pensions are financed; however, the Center does receive the benefit of employees’ services in exchange for compensation including pension.

GASB 68 assumes the liability is solely the obligation of the employer, because (1) they benefit from employee services; and (2) State statute requires all funding to come from these employers. All contributions to date have come solely from these employers (which also includes costs paid in the form of withholdings from employees). State statute requires the pension plans to amortize unfunded liabilities within 30 years. If the amortization period exceeds 30 years, each pension plan’s board must propose corrective action to the State legislature. Any resulting legislative change to benefits or funding could significantly affect the net pension liability. Resulting adjustments to the net pension liability would be effective when the changes are legally enforceable.

The proportionate share of each plan’s unfunded benefits is presented as a long-term *net pension liability* on the accrual basis of accounting. Any liability for the contractually-required pension contribution outstanding at the end of the year is included in *intergovernmental payable* on both the accrual and modified accrual bases of accounting.

Plan Description - School Employees Retirement System (SERS)

Plan Description – Center non-teaching employees participate in SERS, a cost-sharing multiple-employer defined benefit pension plan administered by SERS. SERS provides retirement, disability and survivor benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by Ohio Revised Code Chapter 3309. SERS issues a publicly available, stand-alone financial report that includes financial statements, required supplementary information and detailed information about SERS’ fiduciary net position. That report can be obtained by visiting the SERS website at [www.ohsers.org](http://www.ohsers.org) under Employers/Audit Resources.

Age and service requirements for retirement are as follows:

	Eligible to Retire on or before August 1, 2017 *	Eligible to Retire on or after August 1, 2017
Full Benefits	Any age with 30 years of service credit	Age 67 with 10 years of service credit; or Age 57 with 30 years of service credit
Actuarially Reduced Benefits	Age 60 with 5 years of service credit Age 55 with 25 years of service credit	Age 62 with 10 years of service credit; or Age 60 with 25 years of service credit

\* Members with 25 years of service credit as of August 1, 2017, will be included in this plan.

Annual retirement benefits are calculated based on final average salary multiplied by a percentage that varies based on year of service; 2.2 percent for the first thirty years of service and 2.5 percent for years of service credit over 30. Final average salary is the average of the highest three years of salary.

One year after an effective benefit date, a benefit recipient is entitled to a three percent cost-of-living adjustment (COLA). This same COLA is added each year to the base benefit amount on the anniversary date of the benefit.



**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

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Funding Policy – Plan members are required to contribute 10 percent of their annual covered salary and the Center is required to contribute 14 percent of annual covered payroll. The contribution requirements of plan members and employers are established and may be amended by the SERS' Retirement Board up to statutory maximum amounts of 10 percent for plan members and 14 percent for employers. The Retirement Board, acting with the advice of the actuary, allocates the employer contribution rate among four of the System's funds (Pension Trust Fund, Death Benefit Fund, Medicare B Fund, and Health Care Fund). For the fiscal year ended June 30, 2017, the allocation to pension, death benefits, and Medicare B was 14 percent. None of the 14 percent employer contribution rate was allocated to the Health Care Fund.

The Center's contractually required contribution to SERS was \$260,650 for fiscal year 2017. Of this amount, \$0 is reported as an intergovernmental payable.

Plan Description - State Teachers Retirement System (STRS)

Plan Description – Center licensed teachers and other faculty members participate in STRS Ohio, a cost-sharing multiple-employer public employee retirement system administered by STRS. STRS provides retirement and disability benefits to members and death and survivor benefits to beneficiaries. STRS issues a stand-alone financial report that includes financial statements, required supplementary information and detailed information about STRS' fiduciary net position. That report can be obtained by writing to STRS, 275 E. Broad St., Columbus, OH 43215-3771, by calling (888) 227-7877, or by visiting the STRS Web site at [www.strsoh.org](http://www.strsoh.org).

New members have a choice of three retirement plans; a Defined Benefit (DB) Plan, a Defined Contribution (DC) Plan and a Combined Plan. Benefits are established by Ohio Revised Code Chapter 3307. The DB plan offers an annual retirement allowance based on final average salary multiplied by a percentage that varies based on years of service. Effective August 1, 2015, the calculation was 2.2 percent of final average salary for the five highest years of earnings multiplied by all years of service. With certain exceptions, the basic benefit is increased each year by two percent of the original base benefit. For members retiring August 1, 2013, or later, the first two percent is paid on the fifth anniversary of the retirement benefit. Members are eligible to retire at age 60 with five years of qualifying service credit, or age 55 with 25 years of service, or 30 years of service regardless of age. Age and service requirements for retirement increased effective August 1, 2015, and will continue to increase periodically until they reach age 60 with 35 years of service or age 65 with five years of service on August 1, 2026.

The DC Plan allows members to place all their member contributions and 9.5 percent of the 14 percent employer contributions into an investment account. Investment allocation decisions are determined by the member. The remaining 4.5 percent of the 14 percent employer rate is allocated to the defined benefit unfunded liability. A member is eligible to receive a retirement benefit at age 50 and termination of employment. The member may elect to receive a lifetime monthly annuity or a lump sum withdrawal.

The Combined Plan offers features of both the DB Plan and the DC Plan. In the Combined Plan, member contributions are allocated among investment choices by the member, and employer contributions are used to fund the defined benefit payment at a reduced level from the regular DB Plan. The defined benefit portion of the Combined Plan payment is payable to a member on or after age 60 with five years of services. The defined contribution portion of the account may be taken as a lump sum payment or converted to a lifetime monthly annuity at age 50.

New members who choose the DC plan or Combined Plan will have another opportunity to reselect a permanent plan during their fifth year of membership. Members may remain in the same plan or transfer to another STRS plan. The optional annuitization of a member's defined contribution account or the defined contribution portion of a member's Combined Plan account to a lifetime benefit results in STRS bearing the risk of investment gain or loss on the account. STRS has therefore included all three plan options as one defined benefit plan for GASB 68 reporting purposes.

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

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A DB or Combined Plan member with five or more years of credited service who is determined to be disabled may qualify for a disability benefit. Eligible survivors of members who die before service retirement may qualify for monthly benefits. New members on or after July 1, 2013, must have at least ten years of qualifying service credit that apply for disability benefits. Members in the DC Plan who become disabled are entitled only to their account balance. If a member of the DC Plan dies before retirement benefits begin, the member's designated beneficiary is entitled to receive the member's account balance.

Funding Policy – Employer and member contribution rates are established by the State Teachers Retirement Board and limited by Chapter 3307 of the Ohio Revised Code. The statutory maximum employee contribution rate was increased one percent July 1, 2014, July 1, 2015, and July 1, 2016 when it reached 14 percent. For the fiscal year ended June 30, 2017, plan members were required to contribute 14 percent of their annual covered salary. The Center was required to contribute 14 percent; the entire 14 percent was the portion used to fund pension obligations. The fiscal year 2017 contribution rates were equal to the statutory maximum rates.

The Center's contractually required contribution to STRS was \$1,317,253 for fiscal year 2017. Of this amount \$216,354 is reported as an intergovernmental payable.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Center's proportion of the net pension liability was based on the Center's share of contributions to the pension plan relative to the contributions of all participating entities. Following is information related to the proportionate share and pension expense:

	<u>SERS</u>	<u>STRS</u>	<u>Total</u>
Proportionate Share of the Net Pension Liability	\$5,020,624	\$26,946,878	\$31,967,502
Proportion of the Net Pension Liability	0.0685964%	0.08050330%	
Pension Expense	\$662,859	\$2,228,715	\$2,891,574

At June 30, 2017, the Center reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

	<u>SERS</u>	<u>STRS</u>	<u>Total</u>
<i>Deferred Outflows of Resources</i>			
Differences between expected and actual experience	\$67,717	\$1,088,783	\$1,156,500
Changes of assumptions	335,155	0	335,155
Net difference between projected and actual earnings on pension plan investments	414,129	2,237,315	2,651,444
Changes in proportion and differences Center contributions subsequent to the measurement date	383,295	505,204	888,499
	<u>260,650</u>	<u>1,317,253</u>	<u>1,577,903</u>
Total Deferred Outflows of Resources	<u>\$1,460,946</u>	<u>\$5,148,555</u>	<u>\$6,609,501</u>
 <i>Deferred Inflows of Resources</i>			
Difference between Center contributions and proportionate share of contributions	<u>\$0</u>	<u>\$95,635</u>	<u>\$95,635</u>
Total Deferred Inflows of Resources	<u>\$0</u>	<u>\$95,635</u>	<u>\$95,635</u>

\$1,577,903 reported as deferred outflows of resources related to pension resulting from Center contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

Fiscal Year Ending June 30:	<u>SERS</u>	<u>STRS</u>	<u>Total</u>
2018	\$350,641	\$626,024	\$976,665
2019	350,347	626,019	976,366
2020	380,265	1,497,522	1,877,787
2021	119,043	986,102	1,105,145
	<u>119,043</u>	<u>986,102</u>	<u>1,105,145</u>
Total	<u>\$1,200,296</u>	<u>\$3,735,667</u>	<u>\$4,935,963</u>

Actuarial Assumptions - SERS

SERS' total pension liability was determined by their actuaries in accordance with GASB Statement No. 67, as part of their annual actuarial valuation for each defined benefit retirement plan. Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts (e.g., salaries, credited service) and assumptions about the probability of occurrence of events far into the future (e.g., mortality, disabilities, retirements, employment termination). Actuarially determined amounts are subject to continual review and potential modifications, as actual results are compared with past expectations and new estimates are made about the future.

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

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Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employers and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employers and plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations.

Actuarial calculations reflect a long-term perspective. For a newly hired employee, actuarial calculations will take into account the employee's entire career with the employer and also take into consideration the benefits, if any, paid to the employee after termination of employment until the death of the employee and any applicable contingent annuitant. In many cases actuarial calculations reflect several decades of service with the employer and the payment of benefits after termination.

Key methods and assumptions used in calculating the total pension liability in the latest actuarial valuation, prepared as of June 30, 2016, are presented below:

Wage Inflation	3 percent
Future Salary Increases, including inflation	3.5 percent to 18.2 percent
COLA or Ad Hoc COLA	3 percent
Investment Rate of Return	7.5 percent net of investments expense, including inflation
Actuarial Cost Method	Entry Age Normal

For post-retirement mortality, the table used in evaluating allowances to be paid is the RP-2014 Blue Collar Mortality Table with fully generational project and a five year set-back for both males and females. Special mortality tables are used for the period after disability retirement.

The actuarial assumptions used in the June 30, 2016 valuation were based on the results of an experience study that was completed June 30, 2015. As a result of the actuarial experience study, the following changes of assumptions affected the total pension liability since the prior measurement date: (a) the assumed rate of inflation was reduced from 3.25% to 3.00%, (b) payroll growth assumption was reduced from 4.00% to 3.50%, (c) assumed real wage growth was reduced from 0.75% to 0.50%, (d) rates of withdrawal, retirement and disability were updated to reflect recent experience, (e) mortality among active members was updated to RP-2014 Blue Collar Mortality Table with fully generational projection and a five year age set-back for both males and females, (f) mortality among service retired members, and beneficiaries was updated to the following RP-2014 Blue Collar Mortality Table with fully generational projection with Scale BB, 120% of male rates, and 110% of female rates, and (g) mortality among disable member was updated to RP-2000 Disabled Mortality Table, 90% for male rates and 100% for female rates, set back five years is used for the period after disability retirement.

The long-term return expectation for the Pension Plan Investments has been determined using a building-block approach and assumes a time horizon, as defined in SERS' *Statement of Investment Policy*. A forecasted rate of inflation serves as the baseline for the return expectation. Various real return premiums over the baseline inflation rate have been established for each asset class. The long-term expected nominal rate of return has been determined by calculating a weighted averaged of the expected real return premiums for each asset class, adding the projected inflation rate, and adding the expected return from rebalancing uncorrelated asset classes. The target allocation and best estimates of arithmetic real rates of return for each major assets class are summarized in the following table:

**Pickaway-Ross Career and Technology Center**

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*For the Fiscal Year Ended June 30, 2017*

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	1.00 %	0.50 %
US Stocks	22.50	4.75
Non-US Stocks	22.50	7.00
Fixed Income	19.00	1.50
Private Equity	10.00	8.00
Real Assets	15.00	5.00
Multi-Asset Strategies	10.00	3.00
<b>Total</b>	<b>100.00 %</b>	

*Discount Rate* The total pension liability was calculated using the discount rate of 7.5 percent. The projection of cash flows used to determine the discount rate assumed the contributions from employers and from the members would be computed based on contribution requirements as stipulated by State statute. Projected inflows from investment earning were calculated using the long-term assumed investment rate of return (7.5 percent). Based on those assumptions, the plan's fiduciary net position was projected to be available to make all future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefits to determine the total pension liability.

*Sensitivity of the Centers Proportionate Share of the Net Pension Liability to Changes in the Discount Rate* Net pension liability is sensitive to changes in the discount rate, and to illustrate the potential impact the following table presents the net pension liability calculated using the discount rate of 7.5 percent, as well as what each plan's net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.5 percent), or one percentage point higher (8.5 percent) than the current rate.

	<u>1% Decrease (6.5%)</u>	<u>Current Discount Rate (7.5%)</u>	<u>1% Increase (8.5%)</u>
Center's proportionate share of the net pension liability	\$6,646,993	\$5,020,624	\$3,659,285

Actuarial Assumptions - STRS

The total pension liability in the June 30, 2016 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75 percent
Projected salary increases	2.75 percent at age 70 to 12.25 percent at age 20
Investment Rate of Return	7.75 percent, net of investment expenses
Cost-of-Living Adjustments (COLA)	2 percent simple applied as follows: for members retiring before August 1, 2013, 2 percent per year; for members retiring August 1, 2013, or later, 2 percent COLA paid on fifth anniversary of retirement date.

Mortality rates were based on the RP-2000 Combined Mortality Table (Projection 2022—Scale AA) for Males and Females. Males' ages are set-back two years through age 89 and no set-back for age 90 and above. Females younger than age 80 are set back four years, one year set back from age 80 through 89 and no set back from age 90 and above.

**Pickaway-Ross Career and Technology Center**

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Actuarial assumptions used in the June 30, 2016 valuation are based on the results of an actuarial experience study, effective July 1, 2012.

The 10 year expected real rate of return on pension plan investments was determined by STRS' investment consultant by developing best estimates of expected future real rates of return for each major asset class. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized as follows:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	31.00 %	8.00 %
International Equity	26.00	7.85
Alternatives	14.00	8.00
Fixed Income	18.00	3.75
Real Estate	10.00	6.75
Liquidity Reserves	1.00	3.00
<b>Total</b>	<b>100.00 %</b>	<b>7.61 %</b>

*Discount Rate* The discount rate used to measure the total pension liability was 7.75 percent as of June 30, 2016. The projection of cash flows used to determine the discount rate assumes member and employer contributions will be made at the statutory contribution rates in accordance with rate increases described above. For this purpose, only employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries, as well as projected contributions from future plan members, are not included. Based on those assumptions, STRS' fiduciary net position was projected to be available to make all projected future benefit payments to current plan members as of June 30, 2016. Therefore, the long-term expected rate of return on pension plan investments of 7.75 percent was applied to all periods of projected benefit payment to determine the total pension liability as of June 30, 2016.

*Sensitivity of the Center's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate* The following table presents the Center's proportionate share of the net pension liability calculated using the current period discount rate assumption of 7.75 percent, as well as what the Center's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one-percentage-point lower (6.75 percent) or one-percentage-point higher (8.75 percent) than the current rate:

	1% Decrease (6.75%)	Current Discount Rate (7.75%)	1% Increase (8.75%)
Center's proportionate share of the net pension liability	\$35,810,211	\$26,946,878	\$19,470,134

*Changes Between Measurement Date and Report Date* – In March 2017, the STRS Board adopted certain assumption changes which will impact their annual actuarial valuation prepared as of June 30, 2017. The most significant change is a reduction in the discount rate from 7.75 percent to 7.45 percent. In April 2017, the STRS Board voted to suspend cost of living adjustments granted on or after July 1, 2017. Although the exact amount of these changes is not known, the overall decrease to Center's net pension liability is expected to be significant.

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

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**Note 11 – Postemployment Benefits**

**School Employees Retirement System**

In addition to a cost-sharing, multiple-employer defined benefit pension plan, the School Employees Retirement System of Ohio (SERS) administers a post-employment benefit plan.

*Health Care Plan*

Ohio Revised Code 3309.375 and 3309.69 permit SERS to offer health care benefits to eligible retirees and beneficiaries. SERS' Retirement Board reserves the right to change or discontinue any health plan or program. SERS offers several types of health plans from various vendors, including HMOs, PPOs, Medicare Advantage, and traditional indemnity plans. A prescription drug program is also available to those who elect health coverage. SERS employs two third-party administrators and a pharmacy benefit manager to manage the self-insurance and prescription drug plans, respectively.

The Ohio Revised Code provides the statutory authority to fund SERS' post-employment benefits through employer contributions. Active members do not make contributions to the post-employment benefit plans.

The Health Care Fund was established under, and is administered in accordance with, Internal Revenue Code 105(e). Each year after the allocation for statutorily required pensions and benefits, the Retirement Board allocates the remainder of the employer 14 percent contribution to the Health Care Fund to be used to subsidize the cost of health care coverage. For the years ended June 30, 2017, 2016, and 2015, the health care allocations were 0 percent, 0 percent, and 0.82 percent, respectively. An additional health care surcharge on employers is collected for employees earning less than an actuarially determined minimum compensation amount, pro-rated if less than a full year of service credit was earned. By statute no employer shall pay a health care surcharge greater than 2 percent of that employer's SERS-covered payroll; nor may SERS collect in aggregate more than 1.5 percent of the total statewide SERS-covered payroll for the health care surcharge. For fiscal year 2017, the minimum compensation level was established at \$23,500. The surcharge, added to the unallocated portion of the 14 percent employer contribution rate is the total amount assigned to the Health Care Fund. The Center's contributions assigned to health care for the years ending June 30, 2017, 2016, and 2015 were \$28,404, \$27,550, and \$35,295.

The SERS Retirement Board establishes the rules for the premiums paid by the retirees for health care coverage for themselves and their dependents or for their surviving beneficiaries. Premiums vary depending upon the plan selected, qualified years of service, Medicare eligibility, and retirement status.

The financial report of SERS' Health Care plan is included in its comprehensive annual financial report. The report can be obtained on SERS' website at [www.ohsers.org](http://www.ohsers.org) under employers/audit resources.

**State Teachers Retirement System**

Plan Description – The Center participates in the cost-sharing multiple-employer defined benefit Health Plan administered by the State Teachers Retirement System of Ohio (STRS) for eligible retirees who participated in the defined benefit or combined pension plans offered by STRS. Ohio law authorizes STRS to offer this plan. Benefits include hospitalization, physicians' fees, prescription drugs and reimbursement of monthly Medicare Part B premiums. The Plan is included in the report of STRS which can be obtained by visiting [www.strsoh.org](http://www.strsoh.org) or by calling (888) 227-7877.

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

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Funding Policy – Ohio Revised Code Chapter 3307 authorizes STRS Ohio to offer the Plan and gives the Retirement Board authority over how much, if any, of the health care costs will be absorbed by STRS. Active employee members do not contribute to the Health Care Plan. All benefit recipients, for the most recent year, pay a monthly premium. Under Ohio law, funding for post-employment health care may be deducted from employer contributions. For fiscal year 2017, STRS did not allocate any employer contributions to post-employment health care. The Center’s contributions for health care for the fiscal years ended June 30, 2017, 2016, and 2015 were \$0.

**Note 12 – Employee Benefits**

**Compensated Absences**

The criteria for determining vacation and sick leave components are derived from negotiated agreements and State laws. Classified employees earn ten to twenty days of vacation per fiscal year, depending upon length of service. Accumulated, unused vacation time is paid to classified employees and administrators upon termination of employment. Teachers do not earn vacation time. Teachers, administrators, and classified employees earn sick leave at the rate of one and one-fourth days per month. Sick leave may be accumulated up to a maximum of 285 days for all personnel. Upon retirement, payment is made for one-fourth of the first 180 days of accrued, but unused sick leave credit, to a maximum of 45 days, plus one-tenth of days 181 through 285, to a maximum of 10 and one-half days for all employees.

**Insurance Benefits**

The Center provides life insurance and accidental death and dismemberment insurance to most employees through the Metropolitan Education Council.

**Deferred Compensation**

Center employees may participate in the Ohio Public Employees Deferred Compensation Plan. This plan was created in accordance with Internal Revenue Code Section 457. Participation is on a voluntary payroll deduction basis. The plan permits deferral of compensation until future years. According to the plan, the deferred compensation is not available until termination, retirement, death or an unforeseeable emergency.

**Note 13 – Capital Leases – Lessee Disclosure**

During fiscal year 2006, the Center issued Qualified Zone Academy Bonds (QZAB) in the amount of \$5,220,000 at 0% interest, maturing in September 2021. The terms of these QZAB are structured as a non-certificated lease-purchase agreement. This agreement also included a grant in the amount of \$853,820, making the total amount to be repaid \$4,366,180.

This lease meets the criteria of a capital lease as defined by Statement of Financial Accounting Standards No. 13, “Accounting for Leases,” which defines a capital lease generally as one which transfers benefits and risks of ownership to the lessee. Capital lease payments have been reclassified and are reflected as debt service expenditures in the basic financial statements for the governmental funds.

The capital assets acquired by the leases have been capitalized in the statement of net position for governmental activities in the amount of \$4,889,713. This amount represents the present value of the minimum lease payments at the time of acquisition. A corresponding liability was recorded on the statement of net position for governmental activities. Principal payments in fiscal year 2017 totaled \$272,889.



**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

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The following is a schedule of the future long-term minimum lease payments required under the capital leases and the present value of the minimum lease payments as of June 30, 2017:

Year Ending June 30	Capital Leases
2018	\$272,886
2019	272,887
2020	272,886
2021	272,886
2022	272,886
Total Debt Payments	1,364,431
Less: Interest	(0)
Total Principal	<u>\$1,364,431</u>

**Note 14 – Long-Term Obligations**

Long-term debt and other obligations at June 30, 2017 and the related transactions for the year then ended are summarized below:

	Principal Outstanding at 7/1/16	Additions	Deletions	Principal Outstanding at 6/30/17	Amount Due in One Year
Governmental Activities:					
Capital Leases	\$1,637,320	\$0	(\$272,889)	\$1,364,431	\$272,886
School Improvement Bonds	1,500,000	0	(283,535)	1,216,465	292,078
Compensated Absences	1,515,020	431,439	(389,324)	1,557,135	305,008
Net Pension Liability	25,232,964	6,734,538	0	31,967,502	0
Total Long-Term Obligations	<u>\$29,885,304</u>	<u>\$7,165,977</u>	<u>(\$945,748)</u>	<u>\$36,105,533</u>	<u>\$869,972</u>

*2015 General Obligation School Improvement Bonds* On August 24, 2016, the Center issued \$1,500,000 in school improvement bonds for the purpose of paying the costs of acquiring a building. The bond holds a 2.7 percent interest rate with a five-year term. Principal and interest payments are due August 31 until the bond matures on August 31, 2020. The bond will be repaid from the Permanent Improvement Fund.

Capital leases are being paid from the General Fund. Compensated absences are being paid from the funds from which the employees' salaries are paid, with the significant funds being the General Fund and the Adult Education Fund. The Center pays obligations related to employee compensation from the fund benefitting from their service.

Principal and interest requirements to retire the school improvement bonds at June 30, 2017 are as follows:

Fiscal Year Ending June 30	Principal	Interest	Total
2018	\$292,078	\$32,845	\$324,923
2019	299,965	24,958	324,923
2020	308,064	16,859	324,923
2021	316,358	8,565	324,923
Total	<u>\$1,216,465</u>	<u>\$83,227</u>	<u>\$1,299,692</u>

The Center's overall legal debt margin was \$197,848,465 and an unvoted debt margin of \$2,221,833 at June 30, 2017.

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

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**Note 15 – Interfund Activity**

As of June 30, 2017, receivables and payables that resulted from various interfund transactions were as follows:

	Interfund Receivable	Interfund Payable
<i>Major Fund:</i>		
General	\$14,682	\$0
<i>Nonmajor Fund:</i>		
Business Management Tech Prep	0	14,682
Total All Funds	<u>\$14,682</u>	<u>\$14,682</u>

The above interfund balance relates to advances from the General Fund in anticipation of the receipt of grant monies for the Business Management Tech Prep Fund.

For the fiscal year ended June 30, 2017, transfers in and out that resulted from various interfund transactions were as follows:

	Transfer In	Transfer Out
<i>Major Fund:</i>		
General	\$0	\$418,016
<i>Nonmajor Funds:</i>		
Permanent Improvement	200,000	0
Food Service	45,001	0
Classroom Facilities Maintenance	173,015	0
Total Nonmajor Funds	<u>418,016</u>	<u>0</u>
Total	<u>\$418,016</u>	<u>\$418,016</u>

The General Fund transferred monies to various funds to subsidize operations.

**Note 16 – Jointly Governed Organizations**

*South Central Ohio Computer Association Regional Council of Governments* – The Center is a participant in the South Central Ohio Computer Association Regional Council of Governments (SCOCARCoG), which is organized under ORC Code Chapter 167 as a council of governments. SCOCARCoG is an association of public school districts within the boundaries of Pickaway, Gallia, Adams, Brown, Highland, Pike, Ross, Scioto, Vinton, Jackson, and Lawrence Counties. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts. The governing board of SCOCARCoG consists of two representatives from each county in the SCOCARCoG service region designated by the Ohio Department of Education and two representatives of the school treasurers. The Board exercises total control over the operations of SCOCARCoG including budgeting, appropriating, contracting and designating management. Each school district’s degree of control is limited to its representation on the Board.

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

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During fiscal year 2016, SCOCARCoG entered into a merger agreement with Metropolitan Educational Technology Association (META). Pursuant to an addendum to the agreement, certain liabilities will remain the sole responsibility of SCOCARCoG, and once these remaining liabilities are satisfied, SCOCARCoG will be dissolved and the member districts will become members of META. SCOCARCoG entered into a subcontract agreement with META to provide services to SCOCARCoG, and on behalf of SCOCARCoG, to the member districts. Consistent with the merger agreement and updated bylaws, SCOCARCoG is currently governed by a four person executive governing board. 128,988 for services provided during the fiscal year. The Center also paid META \$50,299 for voice over IP, internet, and other services during the fiscal year. Financial information can be obtained from the SCOCA Regional Council of Governments through META Solutions, David Varda, CFO, 100 Executive Drive, Marion Ohio 43302.

*Great Seal Education Network of Tomorrow* – The Center is a member of the Great Seal Education Network of Tomorrow (the Council). The Council is a regional council of governments consisting of twelve city, local, and joint vocational school districts, two educational service centers and the Ohio University-Chillicothe Campus for the purpose of promoting the use of advanced telecommunications and technology to provide enhanced educational opportunities to the communities of Ross and Pickaway Counties. The Council is operated under the direction of a Board of Directors consisting of one representative (the superintendent or another person appointed by the Board of Education) of each of the members. To obtain financial information, write to the Ohio University-Chillicothe Campus, who acts as fiscal agent, at 571 West Fifth Street, Chillicothe, Ohio 45601.

**Note 17 – Public Entity Shared Risk and Insurance Purchasing Pools**

*Ross County School Employees Insurance Consortium* – The Ross County School Employees Insurance Consortium (the Consortium), a shared risk pool, currently operates to provide medical and dental insurance coverage to enrolled employees of the consortium members and to eligible dependents of those enrolled employees. Seven school districts within Ross County and its surrounding area have entered into an agreement with the Ross-Pike Educational Service District to form the Ross County School Employees Insurance Consortium. The overall objectives of the Consortium are to formulate and administer a program of medical and dental insurance for the benefit of the Consortium members' employees and their dependents, to obtain lower costs for insurance coverage, and to secure cost control by implementing a program of comprehensive loss control. The Consortium's business and affairs are managed by a Council consisting of one representative for each participating school. The participating school districts pay an administrative fee to the fiscal agent to cover the costs of administering the Consortium.

Accordingly, the Ross County School Employees Insurance Consortium is not part of the Center and its operations are not included as part of the reporting entity. To obtain financial information, write to the Ross-Pike Educational Service District, Erin Kirby who serves as Treasurer, at 475 Western Avenue, Chillicothe, Ohio 45601.

*Ohio Association of School Business Officials Workers' Compensation Group Rating Plan* – The Center participates in the Ohio Association of School Business Officials Workers' Compensation Group Rating Plan (GRP), an insurance purchasing pool. Each year, the participating school districts pay an enrollment fee to the GRP to cover the costs of administering the program.

**Note 18 – Statutory Set-Asides**

The Center is required by State statute to annually set aside in the General Fund an amount based on a statutory formula for the acquisition or construction of capital improvements. Amounts not spent by year-end or offset by similarly restricted resources received during the year must be held in restricted cash at year-end and carried forward to be used for the same purposes in future years.

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

*For the Fiscal Year Ended June 30, 2017*

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The following information describes the change in the year-end set aside amounts for capital acquisition. Disclosure of this information is required by State statute.

	<u>Capital Maintenance</u>
Set-Aside Balance as of June 30, 2016	\$0
Current Year Set-Aside Requirement	194,544
Qualifying Disbursements	(200,307)
Current Year Offsets	(200,000)
Totals	<u>(\$205,763)</u>
Set-Aside Balance as of June 30, 2017	<u>\$0</u>
Total Restricted Assets	<u>\$0</u>

The Center had qualifying disbursements and offsets during the year that reduced the set-aside amount below zero in the capital maintenance set-aside. This extra amount may not be carried forward and used to reduce the set-aside requirements of future years.

**Note 19 – Encumbrance Commitments**

At June 30, 2017, the Center had encumbrance commitments in governmental funds as follows:

<i>Major Funds:</i>	
General	\$456,610
Adult Education	61,464
<i>Nonmajor Funds:</i>	
Food Service	1,358
Other Local Grants	4,397
Classroom Facilities Maintenance	57,602
Business Management Tech Prep	56
Total Nonmajor Funds	<u>63,413</u>
Total Encumbrances	<u>\$581,487</u>

**Note 20 – Contingencies**

**Grants**

The Center received financial assistance from Federal and State agencies in the form of grants. The expenditure of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, the effect of any such disallowed claims on the overall financial position of the Center at June 30, 2017, if applicable, cannot be determined at this time.

**Litigation**

There are currently no matters in litigation with the Center as defendant.

**Pickaway-Ross Career and Technology Center**

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**State Foundation Funding**

School District foundation funding is based on the annualized full-time equivalent (FTE) enrollment of each student. The Ohio Department of Education (ODE) is legislatively required to adjust/reconcile funding as enrollment information is updated by schools throughout the State, which can extend past the fiscal year end. As of the date of this report, additional ODE adjustments for fiscal year 2017 are not finalized. As a result, the impact of future FTE adjustments on the fiscal year 2017 financial statements is not determinable, at this time. Management believes this may result in either an additional receivable to, or a liability of, the Center.

**Note 21 – Fund Balances**

Fund balance is classified as nonspendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the Center is bound to observe constraints imposed upon the use of the resources in the government funds. The constraints placed on the fund balance for the major governmental funds and all other governmental funds are presented below:

	General	Adult Education	Other Governmental Funds	Total Governmental Funds
<i>Restricted</i>				
Other Purposes	\$0	\$0	\$12,125	\$12,125
Food Service	0	0	35,326	35,326
Classroom Facilities Maintenance	0	0	1,133,779	1,133,779
Adult Education	0	712,111	0	712,111
Capital Improvements	0	0	1,029,804	1,029,804
Total Restricted	0	712,111	2,211,034	2,923,145
<i>Committed</i>				
Other Purposes	15,995	0	0	15,995
Termination Benefits	418,583	0	0	418,583
Total Committed	434,578	0	0	434,578
<i>Assigned</i>				
Other Purposes	273,403	0	0	273,403
FY18 Appropriations in Excess of Estimated Receipts	692,162	0	0	692,162
Total Assigned	965,565	0	0	965,565
<i>Unassigned (Deficit)</i>	9,182,989	0	(14,624)	9,168,365
Total Fund Balances	\$10,583,132	\$712,111	\$2,196,410	\$13,491,653

**Note 22 – Implementation of New Accounting Pronouncement**

For the fiscal year ended June 30, 2017, the Center was required to implement Governmental Accounting Standards Board Statements No. 74, “Financial Reporting for Postemployment Benefits Plans Other Than Pension Plans,” No. 77, “Tax Abatement Disclosures,” No. 78, “Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plans,” No. 80, “Blending Requirements for Certain Component Units,” and No. 82, “Pension Issues.”

**Pickaway-Ross Career and Technology Center**

*Notes to the Basic Financial Statements*

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GASB Statement No. 74 replaces GASB Statement No. 43, “Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans.” Statement 74 addresses the financial reports of defined benefit OPEB plans that are administered through trusts that meet specified criteria. The Statement follows the framework for financial reporting of defined benefit OPEB plans in Statement 45 by requiring a statement of fiduciary net position and a statement of changes in fiduciary net position. The Statement requires more extensive note disclosures and RSI related to the measurement of the OPEB liabilities for which assets have been accumulated, including information about the annual money-weighted rates of return on plan investments. Statement 74 also sets forth note disclosure requirements for defined contribution OPEB plans.

GASB Statement No. 77 requires state and local governments, for the first time, to disclose information about tax abatement agreements. It requires governments to disclose information about their own tax abatements separately from information about tax abatements that are entered into by other governments and reduce the reporting government’s tax revenues.

GASB Statement No. 78 amends the scope and applicability of GASB 68 to exclude pensions provided to employees of state or local governmental employers through a cost-sharing multiple-employer defined benefit pension plan that: (1) is not a state or local governmental pension plan; (2) is used to provide defined benefit pensions both to employees of state or local governmental employers and to employees of employers that are not state or local governmental employers; and (3) has no predominant state or local governmental employer (either individually or collectively with other state or local governmental employers that provide pensions through the pension plan). This Statement establishes requirements for recognition and measurement of pension expense, expenditures, and liabilities; note disclosures; and required supplementary information for pensions that have the characteristics described above.

GASB Statement No. 80 clarifies the display requirements in GASB Statement No. 14, “The Financial Reporting Entity,” by requiring these component units to be blended into the primary state or local government’s financial statements in a manner similar to a department or activity of the primary government. The guidance addresses diversity in practice regarding the presentation of not-for-profit corporations in which the primary government is the sole corporate member. Although GASB 80 applies to a limited number of governmental units, such as, for example, public hospitals, the GASB intends for it to enhance the comparability of financial statements among those units and improve the value of this information for users of state and local government financial statements.

GASB Statement No. 82 addresses, among other things, presentation of payroll-related measures in required supplementary information, selection of assumptions and the treatment of deviations from guidance in Actuarial Standards of Practice for financial reporting purposes, and classification of payments made by employers to satisfy plan member contribution requirements. GASB 82 is designed to improve consistency in the application of the pension standards by clarifying or amending related areas of existing guidance. Specifically, the practice issues raised by stakeholders during implementation relate to GASB 67, 68, and 73.

None of these Statements had an impact on the Center’s financial statements or note disclosures.

**Pickaway-Ross Career and Technology Center**  
*Required Supplementary Information*  
*Schedule of the Center's Proportionate Share of the Net Pension Liability*  
*Last Four Fiscal Years (1)*

	2014	2015	2016	2017
<i>State Teachers Retirement System</i>				
Center's proportion of the net pension liability	0.07813591%	0.07813591%	0.07871369%	0.08050330%
Center's proportionate share of the net pension liability	\$22,639,057	\$19,005,357	\$21,754,162	\$26,946,878
Center's covered-employee payroll	\$8,171,138	\$8,019,362	\$8,349,964	\$8,772,664
Center's proportionate share of the net pension liability as a percentage of its covered-employee payroll	277.1%	237.0%	260.5%	307.2%
Plan fiduciary net position as a percentage of the total pension liability	69.3%	74.7%	72.1%	66.8%
<i>School Employees Retirement System</i>				
Center's proportion of the net pension liability	0.05941800%	0.05941800%	0.06096640%	0.06859640%
Center's proportionate share of the net pension liability	\$3,533,398	\$3,007,111	\$3,478,802	\$5,020,624
Center's covered-employee payroll	\$1,757,153	\$1,707,843	\$1,796,199	\$2,213,221
Center's proportionate share of the net pension liability as a percentage of its covered-employee payroll	201.1%	176.1%	193.7%	226.8%
Plan fiduciary net position as a percentage of the total pension liability	65.5%	71.7%	69.2%	63.0%

The amounts presented are as of the Center's measurement date which is the prior fiscal year end.  
(1) Information not available prior to 2014.

**Pickaway-Ross Career and Technology Center**  
*Required Supplementary Information*  
*Schedule of Center Contributions*  
*Last Ten Fiscal Years*

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
<i>State Teachers Retirement System</i>										
Contractually required contribution	\$1,106,866	\$1,162,625	\$1,158,403	\$1,141,302	\$1,118,682	\$1,062,248	\$1,042,517	\$1,168,995	\$1,228,173	\$1,317,253
Contributions in relation to the contractually required contribution	1,106,866	1,162,625	1,158,403	1,141,302	1,118,682	1,062,248	1,042,517	1,168,995	1,228,173	1,317,253
Contribution deficiency (excess)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Center's covered-employee payroll	\$8,514,354	\$8,943,269	\$8,910,792	\$8,779,246	\$8,605,246	\$8,171,138	\$8,019,362	\$8,349,964	\$8,772,664	\$9,408,950
Contributions as a percentage of covered-employee payroll	13.00%	13.00%	13.00%	13.00%	13.00%	13.00%	13.00%	14.00%	14.00%	14.00%
<i>School Employees Retirement System</i>										
Contractually required contribution	\$171,123	\$156,681	\$272,361	\$223,037	\$243,174	\$243,190	\$236,707	\$236,739	\$309,851	\$260,650
Contributions in relation to the contractually required contribution	171,123	156,681	272,361	223,037	243,174	243,190	236,707	236,739	309,851	260,650
Contribution deficiency (excess)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Center's covered-employee payroll	\$1,742,597	\$1,592,287	\$2,011,529	\$1,774,360	\$1,807,985	\$1,757,153	\$1,707,843	\$1,796,199	\$2,213,221	\$1,861,786
Contributions as a percentage of covered-employee payroll	9.82%	9.84%	13.54%	12.57%	13.45%	13.84%	13.86%	13.18%	14.00%	14.00%

**Notes to the Required Supplementary Information**

*State Teachers Retirement System*

Changes in benefit terms: There were no changes in benefit terms from the amounts reported for fiscal years 2014 through 2017.

Changes in assumptions: There were no changes in methods and assumptions used in the calculation of actuarial determined contributions for fiscal years 2014 through 2017. See the notes to the basic financials for the methods and assumptions in this calculation.

*School Employees Retirement System*

Changes in benefit terms: There were no changes in benefit terms from the amounts reported for fiscal years 2014 through 2017.

Changes in assumptions: There were no changes in methods and assumptions used in the calculation of actuarial determined contributions for fiscal years 2014 through 2016. For fiscal year 2017, the following changes of assumptions affected the total pension liability since the prior measurement date: (a) the assumed rate of inflation was reduced from 3.25% to 3.00%, (b) payroll growth assumption was reduced from 4.00% to 3.50%, (c) assumed real wage growth was reduced from 0.75% to 0.50%, (d) rates of withdrawal, retirement and disability were updated to reflect recent experience, (e) mortality among active members was updated to RP-2014 Blue Collar Mortality Table with fully generational projection and a five year age set-back for both males and females, (f) mortality among service retired members, and beneficiaries was updated to the following RP-2014 Blue Collar Mortality Table with fully generational projection with Scale BB, 120% of male rates, and 110% of female rate, and (g) mortality among disable member was updated to RP-2000 Disabled Mortality Table, 90% for male rates and 100% for female rates, set back five years is used for the period after disability retirement.



**Pickaway-Ross Career and Technology Center**  
*Schedule of Federal Awards Expenditures*  
*For the Fiscal Year Ended June 30, 2017*

Federal Grantor/Pass Through Grantor/Program Title	Pass Through Entity Number	Federal CFDA Number	Federal Awards Expenditures
<b><u>United States Department of Agriculture</u></b>			
<i>Passed through the Ohio Department of Education</i>			
Child Nutrition Cluster:			
School Breakfast Program	3L70	10.553	\$55,570
National School Lunch Program	3L60	10.555	153,937
National School Lunch Program-non-cash assistance	3L60	10.555	22,971
Total Child Nutrition Cluster			232,478
<b>Total United States Department of Agriculture</b>			<b>232,478</b>
<b><u>United States Department of Education</u></b>			
<i>Direct from the Federal Agency</i>			
Student Financial Aid Cluster:			
Federal Direct Student Loans	N	84.268	787,425
Federal Pell Grant Program	N	84.063	486,830
Total Student Financial Aid Cluster			1,274,255
<i>Passed through the Ohio Department of Education</i>			
Career and Technical Education-Basic Grants to States	3L90	84.048	435,994
Adult Education-Basic Grants to States	N/A	84.002	180,275
Improving Teacher Quality State Grants	3Y60	84.367	4,248
<b>Total United States Department of Education</b>			<b>1,894,772</b>
<b><u>United States Department of Labor</u></b>			
<i>Passed through Ohio Department of Jobs and Family Services</i>			
WIA/WIOA Youth Activities	N/A	17.259	278,497
<b>Total United States Department of Labor</b>			<b>278,497</b>
<b>Total Federal Financial Assistance</b>			<b>\$2,405,747</b>

N - direct award.  
N/A - not applicable

The notes to the schedule of federal awards expenditures are an integral part of this schedule.

**Pickaway-Ross Career and Technical Center**  
*Notes to the Schedule of Federal Awards Expenditures*  
*For the Fiscal Year Ended June 30, 2017*

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**Note 1 – Basis of Presentation**

The accompanying schedule of federal awards expenditures (the schedule) is a summary of the activity of the Center's federal award programs. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the Center, it is not intended to and does not present the financial position and changes in net position of the Center.

**Note 2 – Summary of Significant Accounting Policies**

Expenditures reported on the schedule are reported on the cash basis of accounting. Such expenditures are recognized following the cost principles contained in Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, wherein certain types of expenditures may or may not be allowable or may be limited as to reimbursement. The Center has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

**Note 3 – Food Donation Program**

The Center reports commodities consumed on the Schedule at the fair value. The Center allocated donated food commodities to the respective program that benefitted from the use of those donated food commodities.

**Note 4 – Child Nutrition Cluster**

The Center commingles cash receipts from the U.S. Department of Agriculture with similar State grants. When reporting expenditures on this Schedule, the Center assumes it expends federal monies first.

**Note 5 – Federal Direct Student Loans**

The Center participates in the Federal Direct Student Loan Program. The dollar amounts listed in the schedule of federal awards expenditures represents new loans advanced during the fiscal year ended June 30, 2017. The Center is a direct lender for these loan funds; however, they are not responsible for collecting these loans in future periods.

**Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards***

Independent Auditor's Report

Members of the Board  
Pickaway-Ross Career and Technology Center  
895 Crouse Chapel Road  
Chillicothe, Ohio 45601

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Pickaway-Ross Career and Technology Center, Ross County, (the Center) as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Center's basic financial statements, and have issued our report thereon dated January 24, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Center's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Center's internal control. Accordingly, we do not express an opinion on the effectiveness of the Center's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Center's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Center's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Center's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Natalie Millhuff-Stang, CPA, CITP  
President/Owner  
Millhuff-Stang, CPA, Inc.  
Portsmouth, Ohio

January 24, 2018

**Report on Compliance For Each Major Federal Program and on Internal Control Over Compliance  
Required by the Uniform Guidance**

Independent Auditor's Report

Members of the Board  
Pickaway-Ross Career and Technology Center  
895 Crouse Chapel Road  
Chillicothe, Ohio 45601

**Report on Compliance for Each Major Federal Program**

We have audited Pickaway-Ross Career and Technology Center's, Ross County, (the Center) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on the Center's major federal program for the year ended June 30, 2017. The Center's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the Center's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Center's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Center's compliance.

**Opinion on Each Major Federal Program**

In our opinion, the Center complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of the Center's major federal programs for the year ended June 30, 2017.

### **Report on Internal Control Over Compliance**

Management of the Center is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Center's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Center's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Natalie Millhuff-Stang, CPA, CITP  
President/Owner  
Millhuff-Stang, CPA, Inc.  
Portsmouth, Ohio

January 24, 2018

**Pickaway-Ross Career and Technical Center**  
*Schedule of Findings and Questioned Costs*  
*For the Fiscal Year Ended June 30, 2017*

**Section I – Summary of Auditor’s Results**

<i>Financial Statements</i>	
Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP:	Unmodified
Internal control over financial reporting:	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	None reported
Noncompliance material to financial statements noted?	No
<i>Federal Awards</i>	
Internal control over major program(s):	
Material weakness(es) identified?	No
Significant deficiency(ies) identified?	None reported
Type of auditor’s report issued on compliance for major programs:	Unmodified
Any auditing findings disclosed that are required to be reported in accordance with section 2 CFR 200.516(a)?	No
Identification of major program(s):	Student Financial Aid Cluster: Federal Direct Student Loans (CFDA #84.268) and Federal Pell Grant Program (CFDA #84.063)
Dollar threshold used to distinguish between type A and type B programs:	\$750,000
Auditee qualified as low-risk auditee?	Yes

**Section II – Financial Statement Findings**

None

**Section III – Federal Award Findings and Questioned Costs**

None

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# Dave Yost • Auditor of State

**PICKAWAY-ROSS CAREER AND TECHNOLOGY CENTER**

**ROSS COUNTY**

## **CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Babbitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
APRIL 10, 2018**