

**CITY OF HUBBARD  
TRUMBULL COUNTY, OHIO**

***BASIC FINANCIAL STATEMENTS***  
**(AUDITED)**

FOR THE YEAR ENDED  
DECEMBER 31, 2017





# Dave Yost • Auditor of State

City Council  
City of Hubbard  
220 W. Liberty St.  
Hubbard, OH 44425

We have reviewed the *Independent Auditor's Report* of the City of Hubbard, Trumbull County, prepared by Julian & Grube, Inc., for the audit period January 1, 2017 through December 31, 2017. Based upon this review, we have accepted these reports in lieu of the audit required by Section 117.11, Revised Code. The Auditor of State did not audit the accompanying financial statements and, accordingly, we are unable to express, and do not express an opinion on them.

Our review was made in reference to the applicable sections of legislative criteria, as reflected by the Ohio Constitution, and the Revised Code, policies, procedures and guidelines of the Auditor of State, regulations and grant requirements. The City of Hubbard is responsible for compliance with these laws and regulations.

A handwritten signature in black ink that reads "Dave Yost".

Dave Yost  
Auditor of State

August 1, 2018

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**CITY OF HUBBARD  
TRUMBULL COUNTY, OHIO**

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**Julian & Grube, Inc.**  
*Serving Ohio Local Governments*

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Independent Auditor's Report

City of Hubbard  
Trumbull County  
220 W. Liberty Street  
Hubbard, Ohio 44425

To the Members of Council and Mayor:

***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Hubbard, Trumbull County, Ohio, as of and for the year ended December 31, 2017 and the related notes to the financial statements, which collectively comprise the City of Hubbard's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for preparing and fairly presenting these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes designing, implementing, and maintaining internal control relevant to preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to opine on these financial statements based on our audit. We audited in accordance with auditing standards generally accepted in the United States of America and the financial audit standards in the Comptroller General of the United States' *Government Auditing Standards*. Those standards require us to plan and perform the audit to reasonably assure the financial statements are free from material misstatement.

An audit requires obtaining evidence about financial statement amounts and disclosures. The procedures selected depend on our judgment, including assessing the risks of material financial statement misstatement, whether due to fraud or error. In assessing those risks, we consider internal control relevant to the City of Hubbard's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not to the extent needed to opine on the effectiveness of the City of Hubbard's internal control. Accordingly, we express no opinion. An audit also includes evaluating the appropriateness of management's accounting policies and the reasonableness of their significant accounting estimates, as well as our evaluation of the overall financial statement presentation.

We believe the audit evidence we obtained is sufficient and appropriate to support our audit opinions.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Hubbard, Trumbull County, Ohio, as of December 31, 2017, and the respective changes in financial position and where applicable, cash flows, thereof and the budgetary comparison for the General Fund and Street Construction and Maintenance funds, thereof for the year then ended in accordance with the accounting principles generally accepted in the United States of America.

***Other Matters***

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require this presentation to include *Management's discussion and analysis* and schedules of net pension liabilities/net pension assets and pension contributions, listed in the table of contents, to supplement the basic financial statements. Although this information is not part of the basic financial statements, the Governmental Accounting Standards Board considers it essential for placing the basic financial statements in an appropriate operational, economic, or historical context. We applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, consisting of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, to the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not opine or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to opine or provide any other assurance.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated June 12, 2018, on our consideration of the City of Hubbard's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. That report describes the scope of our internal control testing over financial reporting and compliance, and the results of that testing, and does not opine on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Hubbard's internal control over financial reporting and compliance.



Julian & Grube, Inc.  
June 12, 2018



## CITY OF HUBBARD, OHIO

### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2017

The management's discussion and analysis of the City of Hubbard's (the "City") financial performance provides an overall review of the City's financial activities for the year ended December 31, 2017. The intent of this discussion and analysis is to look at the City's financial performance as a whole; readers should also review the basic financial statements and the notes to the basic financial statements to enhance their understanding of the City's financial performance.

#### **Financial Highlights**

Key financial highlights for 2017 are as follows:

- The total net position of the City increased \$907,058 from 2016's net position. Net position of governmental activities increased \$215,728 or 6.72% and net position of business-type activities increased \$691,330 or 3.82%.
- General revenues accounted for \$2,833,248 or 85.25% of total governmental activities revenue while program specific revenues accounted for \$490,205 or 14.75%.
- The City had \$3,107,725 in expenses related to governmental activities; \$490,205 of these expenses were offset by program specific charges for services, grants or contributions. The remaining expenses of the governmental activities of \$2,617,520 were offset by general revenues (primarily property taxes, income taxes and unrestricted grants and entitlements) of \$2,833,248.
- The City's major governmental funds are the general fund and the street construction and maintenance fund. The general fund had revenues and other financing sources of \$2,800,216 in 2017 and expenditures and other financing uses of \$2,701,225. The net increase in fund balance for the general fund was \$98,991 or 7.97%.
- The street construction and maintenance fund had revenues and other financing sources of \$792,565 in 2017 and expenditures of \$744,335. The net increase in fund balance for the street construction and maintenance fund was \$48,230 or 12.89%.
- Net position for the business-type activities, which are composed of the water, sewer, electric, guarantee trust (utility connection deposits) and stormwater enterprise funds, increased in 2017 by \$691,330.
- In the general fund, actual budgetary-basis revenues and other financing sources of \$2,083,243 equaled the amount projected in the final budget. Actual budgetary-basis expenditures and other financing uses of \$1,988,387 were \$11,418 less than the amount in the final budget.

#### **Using this Annual Financial Report**

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the City as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The statement of net position and statement of activities provide information about the activities of the whole City, presenting both an aggregate view of the City's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the City's most significant funds with all other nonmajor funds presented in total in one column.

## CITY OF HUBBARD, OHIO

### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2017

#### **Reporting the City as a Whole**

##### *Statement of Net Position and the Statement of Activities*

While this document contains a large number of funds used by the City to provide programs and activities, the view of the City as a whole looks at all financial transactions and asks the question, "How did the City perform financially during 2017?" The statement of net position and the statement of activities answer this question. These statements include all assets, deferred outflows of resources, liabilities, deferred inflows of resources, revenues and expenses using the accrual basis of accounting, similar to the accounting used by most private-sector companies. This basis of accounting reflects all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the City's net position and changes in net position. This change in net position is important because it tells the reader that, for the City as a whole, the financial position of the City has improved or diminished. The causes of this change may be the result of many factors-some financial, others not. Non-financial factors include the City's property tax base, current property tax laws in Ohio restricting revenue growth, facility conditions, required community programs and other factors.

In the statement of net position and the statement of activities, the City is divided into two distinct kinds of activities:

*Governmental activities* - Most of the City's programs and services are reported here including police, street maintenance, cemetery, capital improvements, and general administration. These services are funded primarily by property taxes, income taxes, and intergovernmental revenues including federal and State grants and other shared revenues.

*Business-type activities* - These services are provided on a charge for goods or services basis to recover all or a significant portion of the expenses of the goods or services provided. The City's water, sewer, electric, guarantee trust and stormwater operations are reported here.

The City's statement of net position and statement of activities can be found on pages 17-19 of this report.

#### **Reporting the City's Most Significant Funds**

##### *Fund Financial Statements*

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other State and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Fund financial reports provide detailed information about the City's major funds. The City uses many funds to account for a multitude of financial transactions. However, these fund financial statements focuses on the City's most significant funds. The analysis of the City's major governmental and proprietary funds begins on page 12.

##### *Governmental Funds*

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements; however, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as the resources available at the end of the year. Such information may be useful in evaluating a government's near-term financing requirements.

## CITY OF HUBBARD, OHIO

### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2017

Because the focus of the governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, the readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City maintains several individual governmental funds. The City has segregated these funds into major funds and nonmajor funds. The City's major governmental funds are the general fund and street construction and maintenance fund. Information for major funds is presented separately in the governmental fund balance sheet and in the governmental statement of revenues, expenditures, and changes in fund balances. Data from the other governmental funds are combined into a single, aggregated presentation. The basic governmental fund financial statements can be found on pages 20-25 of this report.

#### ***Proprietary Funds***

The City maintains two types of proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its water, sewer, electric, guarantee trust and stormwater operations. The sewer, water, and electric enterprise funds are considered major funds.

Internal service funds are an accounting device used to accumulate and allocate costs internally among the City's various functions. The basic proprietary fund financial statements can be found on pages 27-33 of this report.

#### ***Fiduciary Funds***

Fiduciary funds are used to account for resources held for the benefit of parties outside the City. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. Agency and private-purpose trust funds are the City's fiduciary fund types. The basic fiduciary fund financial statements can be found on pages 34-35 of this report.

#### ***Notes to the Basic Financial Statements***

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. These notes to the basic financial statements can be found on pages 36-76 of this report.

#### ***Required Supplementary Information (RSI)***

The RSI contains information regarding the City's proportionate share of the Ohio Public Employees Retirement System's (OPERS) and State Teachers Retirement System (STRS) net pension liability/net pension asset and the City's schedule of contributions to OPERS and STRS. The RSI can be found on pages 77-83 of this report.

**CITY OF HUBBARD, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**Government-Wide Financial Analysis**

The statement of net position serves as a useful indicator of a government's financial position. The table below provides a summary of the City's net position at December 31, 2017 and December 31, 2016.

	Governmental Activities		Business-Type Activities		Total	
	2017	2016	2017	2016	2017	2016
<b><u>Assets</u></b>						
Current and other assets	\$ 3,829,795	\$ 3,652,023	\$ 11,780,738	\$ 10,998,646	\$ 15,610,533	\$ 14,650,669
Capital assets, net	3,751,410	3,714,609	13,304,376	14,050,897	17,055,786	17,765,506
Total assets	7,581,205	7,366,632	25,085,114	25,049,543	32,666,319	32,416,175
<b><u>Deferred outflows of resources</u></b>						
Pension	708,835	839,411	838,978	660,961	1,547,813	1,500,372
<b><u>Liabilities</u></b>						
Current liabilities	182,616	180,509	1,390,065	1,478,953	1,572,681	1,659,462
Long-term liabilities:						
Due within one year	449,235	447,769	757,321	743,147	1,206,556	1,190,916
Net pension liability	2,974,755	2,854,829	2,101,824	1,661,689	5,076,579	4,516,518
Other amounts	934,410	1,227,808	2,804,571	3,670,427	3,738,981	4,898,235
Total liabilities	4,541,016	4,710,915	7,053,781	7,554,216	11,594,797	12,265,131
<b><u>Deferred inflows of resources</u></b>						
Property taxes	281,664	265,826	-	-	281,664	265,826
Pension	42,817	20,487	58,499	35,806	101,316	56,293
Total deferred inflows of resources	324,481	286,313	58,499	35,806	382,980	322,119
<b><u>Net position</u></b>						
Net investment in capital assets	2,588,394	2,274,609	9,966,424	9,844,949	12,554,818	12,119,558
Restricted	266,902	347,461	-	-	266,902	347,461
Unrestricted	569,247	586,745	8,845,388	8,275,533	9,414,635	8,862,278
Total net position	\$ 3,424,543	\$ 3,208,815	\$ 18,811,812	\$ 18,120,482	\$ 22,236,355	\$ 21,329,297

The City has adopted Governmental Accounting Standards Board (GASB) Statement 68, "Accounting and Financial Reporting for Pensions—an Amendment of GASB Statement 27" and GASB Statement 71, "Pension Transition for Contributions Made Subsequent to the Measurement Date - An Amendment of GASB Statement No. 68" which significantly revises accounting for pension costs and liabilities. For reasons discussed below, many end users of this financial statement will gain a clearer understanding of the City's actual financial condition by adding deferred inflows related to pension and the net pension asset/liability to the reported net position and subtracting deferred outflows related to pension.

## CITY OF HUBBARD, OHIO

### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2017

Governmental Accounting Standards Board standards are national and apply to all government financial reports prepared in accordance with generally accepted accounting principles. When accounting for pension costs, GASB 27 focused on a funding approach. This approach limited pension costs to contributions annually required by law, which may or may not be sufficient to fully fund each plan's *net pension liability*. GASB 68 takes an earnings approach to pension accounting; however, the nature of Ohio's statewide pension systems and state law governing those systems requires additional explanation in order to properly understand the information presented in these statements.

Under the new standards required by GASB 68, the net pension liability equals the City's proportionate share of each plan's collective:

1. Present value of estimated future pension benefits attributable to active and inactive employees' past service
2. Minus plan assets available to pay these benefits

GASB notes that pension obligations, whether funded or unfunded, are part of the "employment exchange" – that is, the employee is trading his or her labor in exchange for wages, benefits, and the promise of a future pension. GASB noted that the unfunded portion of this pension promise is a present obligation of the government, part of a bargained-for benefit to the employee and should accordingly be reported by the government as a liability since they received the benefit of the exchange. However, the City is not responsible for certain key factors affecting the balance of this liability. In Ohio, the employee shares the obligation of funding pension benefits with the employer. Both employer and employee contribution rates are capped by State statute. A change in these caps requires action of both Houses of the General Assembly and approval of the Governor. Benefit provisions are also determined by State statute. The employee enters the employment exchange with the knowledge that the employer's promise is limited not by contract but by law. The employer enters the exchange also knowing that there is a specific, legal limit to its contribution to the pension system. In Ohio, there is no legal means to enforce the unfunded liability of the pension system *as against the public employer*. State law operates to mitigate/lessen the moral obligation of the public employer to the employee, because all parties enter the employment exchange with notice as to the law. The pension system is responsible for the administration of the plan.

Most long-term liabilities have set repayment schedules or, in the case of compensated absences (i.e. sick and vacation leave), are satisfied through paid time-off or termination payments. There is no repayment schedule for the net pension liability. As explained above, changes in pension benefits, contribution rates, and return on investments affect the balance of the net pension liability, but are outside the control of the local government. In the event that contributions, investment returns, and other changes are insufficient to keep up with required pension payments, State statute does not assign/identify the responsible party for the unfunded portion. Due to the unique nature of how the net pension liability is satisfied, this liability is separately identified within the long-term liability section of the statement of net position.

In accordance with GASB 68, the City's statements prepared on an accrual basis of accounting include an annual pension expense for their proportionate share of each plan's *change* in net pension liability not accounted for as deferred inflows/outflows. In addition, the City is reporting a net pension asset/liability and deferred inflows/outflows of resources related to pension on the accrual basis of accounting.

Over time, net position can serve as a useful indicator of a government's financial position. At December 31, 2017, the City's assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$22,236,355. At year-end, net position was \$3,424,543 and \$18,811,812 for the governmental activities and the business-type activities, respectively.

**CITY OF HUBBARD, OHIO**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED DECEMBER 31, 2017**

Capital assets reported on the government-wide statements represent the largest portion of the City's assets. At year-end, capital assets represented 52.21% of total assets. Capital assets at December 31, 2017, include land, land improvements, buildings and improvements, furniture and equipment, vehicles, infrastructure, and construction in progress. The City's net investment in capital assets at December 31, 2017, was \$2,588,394 and \$9,966,424 in the governmental activities and business-type activities, respectively. These capital assets are used to provide services to citizens and are not available for future spending. Although the City's net investment in capital assets is reported net of related long-term obligations, it should be noted that the resources to repay the debt must be provided from other sources, since capital assets may not be used to liquidate these liabilities.

As of December 31, 2017, the City is able to report positive balances in all three categories of net position, both for the government as a whole, as well as for its separate governmental and business-type activities.

A portion of the City's net position, \$266,902, represents resources that are subject to external restriction on how they may be used. The remaining balance of unrestricted net position of \$9,414,635 may be used to meet the government's ongoing obligations to citizens and creditors.

The following table presents a comparative analysis of changes in net position for 2017 and 2016.

	<b>Change in Net Position</b>					
	Governmental Activities		Business-type Activities		Total	
	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>
<b>Revenues</b>						
Program revenues:						
Charges for services	\$ 46,198	\$ 38,878	\$ 10,412,140	\$ 10,613,406	\$ 10,458,338	\$ 10,652,284
Operating grants and contributions	444,007	436,449	-	-	444,007	436,449
Capital grants and contributions	-	-	49,110	56,972	49,110	56,972
Total program revenues	<u>490,205</u>	<u>475,327</u>	<u>10,461,250</u>	<u>10,670,378</u>	<u>10,951,455</u>	<u>11,145,705</u>
General revenues:						
Property taxes	280,180	243,942	-	-	280,180	243,942
Income taxes	2,122,445	2,114,710	-	-	2,122,445	2,114,710
Other local taxes	-	-	28,871	30,349	28,871	30,349
Unrestricted grants and entitlements	147,409	144,750	8,907	-	156,316	144,750
Investment earnings	85,771	75,894	-	-	85,771	75,894
Miscellaneous	197,443	245,597	61,793	42,973	259,236	288,570
Total general revenues	<u>2,833,248</u>	<u>2,824,893</u>	<u>99,571</u>	<u>73,322</u>	<u>2,932,819</u>	<u>2,898,215</u>
Total revenues	<u>3,323,453</u>	<u>3,300,220</u>	<u>10,560,821</u>	<u>10,743,700</u>	<u>13,884,274</u>	<u>14,043,920</u>

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**CITY OF HUBBARD, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**Change in Net Position (Continued)**

	Governmental Activities		Business-type Activities		Total	
	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>
<b>Expenses:</b>						
General government	491,136	395,939	-	-	491,136	395,939
Security of persons and property	1,718,054	1,659,270	-	-	1,718,054	1,659,270
Public health and welfare	22,267	23,682	-	-	22,267	23,682
Transportation	812,245	808,917	-	-	812,245	808,917
Community environment	200	320	-	-	200	320
Leisure time activity	31,592	27,306	-	-	31,592	27,306
Interest and fiscal charges	32,231	35,370	-	-	32,231	35,370
Sewer	-	-	1,271,111	1,205,144	1,271,111	1,205,144
Water	-	-	1,532,909	1,575,763	1,532,909	1,575,763
Electric	-	-	6,974,809	7,399,117	6,974,809	7,399,117
Guarantee trust	-	-	8,700	11,509	8,700	11,509
Stormwater	-	-	81,962	84,483	81,962	84,483
<b>Total expenses</b>	<u>3,107,725</u>	<u>2,950,804</u>	<u>9,869,491</u>	<u>10,276,016</u>	<u>12,977,216</u>	<u>13,226,820</u>
Change in net position before transfers	215,728	349,416	691,330	467,684	907,058	817,100
Transfers	-	38,720	-	(38,720)	-	-
Change in net position	215,728	388,136	691,330	428,964	907,058	817,100
Net position at beginning of year	<u>3,208,815</u>	<u>2,820,679</u>	<u>18,120,482</u>	<u>17,691,518</u>	<u>21,329,297</u>	<u>20,512,197</u>
Net position at end of year	<u>\$ 3,424,543</u>	<u>\$ 3,208,815</u>	<u>\$ 18,811,812</u>	<u>\$ 18,120,482</u>	<u>\$ 22,236,355</u>	<u>\$ 21,329,297</u>

**Governmental Activities**

The net position of the governmental activities increased \$215,728 or 6.72% in 2017. Overall, both revenues and expenses increased, and revenues still exceeded expenses.

The overall increase in revenues was \$23,233 or 0.70%. There was no significant changes in revenues compared to the prior year.

The State and federal government contributed to the City a total of \$444,007 in operating grants and contributions during 2017. These revenues are restricted to a particular program or purpose. Of the total operating grants and contributions, \$437,691 subsidized the City's transportation programs.

General revenues totaled \$2,833,248 and amounted to 85.25% of total governmental revenues. These revenues primarily consist of property and income tax revenue of \$2,402,625. These two revenue sources comprised 72.29% of total governmental revenues in 2017.

Total expenses in 2017 were \$156,921 or 5.32% more than the prior year. The most significant increase was the City's general government expenses.

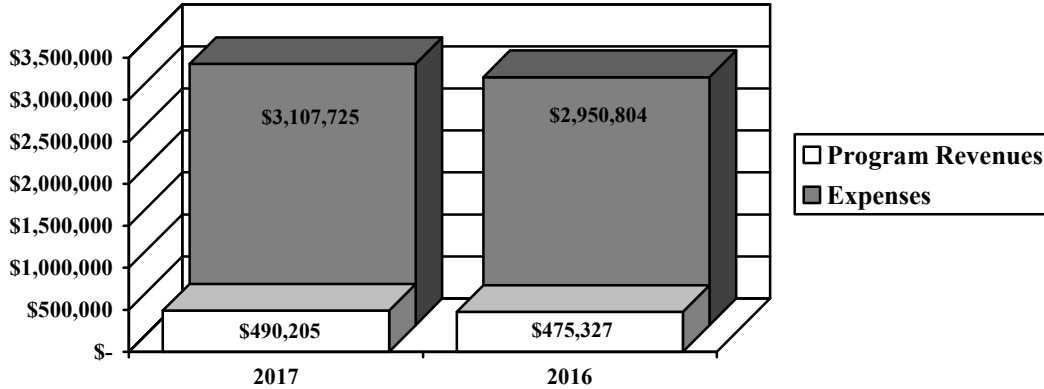
Security of persons and property expenses, which primarily support the operations of the police department, accounted for \$1,718,054 or 55.28% of the total expenses of the City. These expenses were \$58,784 or 3.54% higher than the prior year due to an increase in wages and benefits costs for the City's police department.

**CITY OF HUBBARD, OHIO**

**MANAGEMENT’S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED DECEMBER 31, 2017**

The statement of activities shows the cost of program services and the charges for services and grants offsetting those services. As can be seen in the graph below, the City is highly dependent upon property and income taxes, as well as unrestricted grants and entitlements and other general revenues, to support its governmental activities.

**Governmental Activities – Program Revenues vs. Total Expenses**



The following table shows, for governmental activities, the total cost of services and the net cost of services for 2017 and 2016. That is, it identifies the cost of these services supported by tax revenue, unrestricted State grants and entitlements, and other general revenues.

**Governmental Activities**

	Total Cost of Services <u>2017</u>	Net Cost of Services <u>2017</u>	Total Cost of Services <u>2016</u>	Net Cost of Services <u>2016</u>
Program Expenses:				
General government	\$ 491,136	\$ 484,449	\$ 395,939	\$ 390,725
Security of persons and property	1,718,054	1,676,639	1,659,270	1,627,617
Public health and welfare	22,267	19,551	23,682	19,991
Transportation	812,245	374,554	808,917	375,559
Community environment	200	200	320	320
Leisure time activity	31,592	29,896	27,306	25,895
Interest and fiscal charges	32,231	32,231	35,370	35,370
<b>Total</b>	<u>\$ 3,107,725</u>	<u>\$ 2,617,520</u>	<u>\$ 2,950,804</u>	<u>\$ 2,475,477</u>

The dependence upon general revenues for governmental activities is apparent, with 84.23% of expenses supported through taxes and other general revenues.

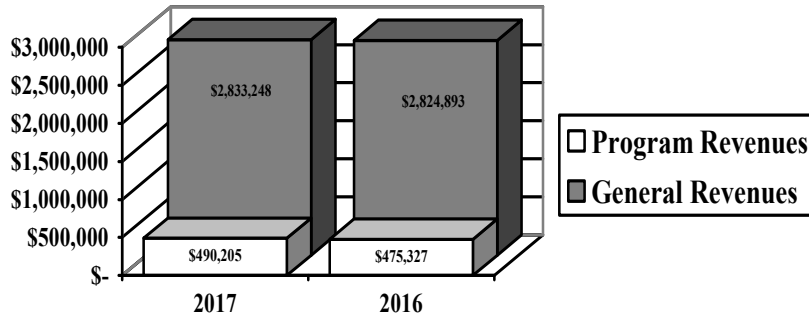


**CITY OF HUBBARD, OHIO**

**MANAGEMENT’S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED DECEMBER 31, 2017**

The following graph shows a comparison of program revenues and general revenues for governmental activities for 2017 and 2016.

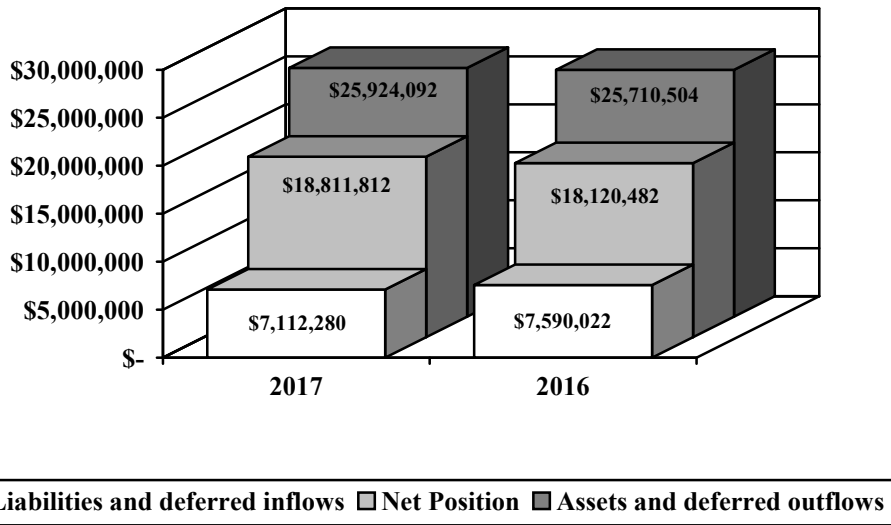
**Governmental Activities – Program Revenues and General Revenues**



**Business-type Activities**

Business-type activities include the water, sewer, electric, guarantee trust and stormwater enterprise funds. These programs had program revenues of \$10,461,250, general revenues of \$99,571, and expenses of \$9,869,491 during 2017. The graph below shows the business-type activities assets, deferred outflows of resources, liabilities and net position at December 31, 2017 and December 31, 2016.

**Net Position in Business-type Activities**



Business-type activities net position increased \$691,330 due to revenues continuing to exceed expenses in 2017.

**Financial Analysis of the Government’s Funds**

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**CITY OF HUBBARD, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**Governmental Funds**

The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements.

The City's governmental funds, as presented on the balance sheet, reported a combined fund balance of \$2,335,251, which is \$143,870 higher than last year's total of \$2,191,381. The schedule below indicates the fund balances and the total change in fund balances as of December 31, 2017 and December 31, 2016 for all major and nonmajor governmental funds.

	Fund Balances 12/31/17	Fund Balances 12/31/16	Change
General Fund	\$ 1,341,153	\$ 1,242,162	\$ 98,991
Street construction and maintenance	422,473	374,243	48,230
Nonmajor Governmental Funds	<u>571,625</u>	<u>574,976</u>	<u>(3,351)</u>
Total	<u>\$ 2,335,251</u>	<u>\$ 2,191,381</u>	<u>\$ 143,870</u>

**General Fund**

The City's general fund balance increased \$98,991 or 7.97%. The table that follows assists in illustrating the revenues of the general fund.

	2017 Amount	2016 Amount	Percentage Change
<b><u>Revenues</u></b>			
Taxes	\$ 2,393,511	\$ 2,360,775	1.39 %
Charges for services	601	701	(14.27) %
Licenses and permits	99,574	117,118	(14.98) %
Fines and forfeitures	34,222	31,086	10.09 %
Intergovernmental	141,087	138,236	2.06 %
Investment income	85,771	75,894	13.01 %
Other	<u>44,900</u>	<u>85,495</u>	<u>(47.48) %</u>
Total	<u>\$ 2,799,666</u>	<u>\$ 2,809,305</u>	<u>(0.34) %</u>

Overall revenues of the general fund decreased \$9,639 or 0.34%. Taxes revenue, consisting of property taxes and income taxes, represents 85.49% of all general fund revenue in 2017. Both property taxes and income taxes revenue increased slightly during the year. However, this increase of revenue was offset by decreases in other revenues, consisting of various reimbursements and other miscellaneous revenue, as well as a decrease in building permits.

The table that follows assists in illustrating the expenditures of the general fund.

	2017 Amount	2016 Amount	Percentage Change
<b><u>Expenditures</u></b>			
General government	\$ 425,659	\$ 453,953	(6.23) %
Security of persons and property	1,498,442	1,439,599	4.09 %
Public health and welfare	13,567	13,383	1.37 %
Community environment	200	320	(37.50) %
Leisure time activity	<u>7,538</u>	<u>5,459</u>	<u>38.08 %</u>
Total	<u>\$ 1,945,406</u>	<u>\$ 1,912,714</u>	<u>1.71 %</u>

## CITY OF HUBBARD, OHIO

### MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2017

Overall expenditures of the general fund increased \$32,692 or 1.71%. The increase in security of persons and property expenditures is primarily due to higher wages and benefits for the City's police department. There were no other significant variances in general fund expenditures compared to the prior year.

#### ***Budgeting Highlights***

The City's budgeting process is prescribed by the Ohio Revised Code (ORC). Essentially the budget is the City's appropriations which are restricted by the amounts of anticipated revenues certified by the Budget Commission in accordance with the ORC. Therefore, the City's plans or desires cannot be totally reflected in the original budget. If budgeted revenues are adjusted due to actual activity, then the appropriations can be adjusted accordingly.

In the general fund, actual budgetary-basis revenues and other financing sources of \$2,083,243 equaled the amount projected in the final budget. Actual budgetary-basis expenditures and other financing uses of \$1,988,387 were \$11,418 less than the amount in the final budget. Budgeted revenues and other financing sources decreased \$66,026 or 3.07% from the original to the final budget. Budgeted expenditures and other financing uses decreased \$218,680 or 9.86% from the original to the final budget.

In the street construction and maintenance fund, actual budgetary-basis revenues and other financing sources of \$671,038 equaled the amount projected in the final budget. Actual budgetary-basis expenditures and other financing uses of \$646,566 were \$6,754 less than the amount in the final budget. Budgeted revenues and other financing sources increased \$8,038 or 1.21% from the original to the final budget. Budgeted expenditures and other financing uses decreased \$56,380 or 7.94% from the original to the final budget.

#### ***Proprietary Funds***

The City's proprietary funds provide the same type of information found in the government-wide financial statements for business-type activities, except in more detail. The only difference between the amounts reported as business-type activities and the amounts reported in the proprietary fund statements are interfund eliminations between proprietary funds and internal balances due to governmental activities for internal service activities. The only interfund activity reported in the government-wide statements are those between business-type activities and governmental activities (reported as internal balances and transfers), whereas interfund amounts between various enterprise funds are reported in the proprietary fund statements.

The City's major enterprise funds are the sewer fund, water fund and electric fund. All three funds reported an increase in net position for the year. However, revenues and expenses were generally comparable to the prior year.

#### **Capital Assets and Debt Administration**

##### ***Capital Assets***

At the end of 2017, the City had \$17,055,786 (net of accumulated depreciation) invested in land, land improvements, buildings and improvements, furniture and equipment, vehicles, infrastructure and construction in progress. Of this total, \$3,751,410 was reported in governmental activities and \$13,304,376 was reported in business-type activities. See Note 9 in the notes to the basic financial statements for more detail on the City's capital assets.

**CITY OF HUBBARD, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED DECEMBER 31, 2017

The following table shows December 31, 2017 balances compared to December 31, 2016.

**Capital Assets at December 31  
(Net of Depreciation)**

	Governmental Activities		Business-type Activities		Total	
	2017	2016	2017	2016	2017	2016
Land	\$ 597,871	\$ 597,871	\$ 180,423	\$ 180,423	\$ 778,294	\$ 778,294
Constuction in progress	-	-	-	208,437	-	208,437
Land improvements	153,354	184,278	46,008	58,039	199,362	242,317
Buildings and improvements	1,382,503	1,431,117	2,607,860	2,745,490	3,990,363	4,176,607
Furniture and equipment	39,043	49,965	1,237,156	1,411,092	1,276,199	1,461,057
Vehicles	352,717	158,697	188,585	221,790	541,302	380,487
Infrastructure	1,225,922	1,292,681	9,044,344	9,225,626	10,270,266	10,518,307
<b>Totals</b>	<b>\$ 3,751,410</b>	<b>\$ 3,714,609</b>	<b>\$ 13,304,376</b>	<b>\$ 14,050,897</b>	<b>\$ 17,055,786</b>	<b>\$ 17,765,506</b>

The overall increase in governmental capital assets is due to depreciation expense of \$323,904 being less than capital outlays of \$360,705 during 2017. The overall decrease in business-type capital assets is due to the sum of depreciation expense and disposals of \$1,007,889 exceeding capital asset additions of \$261,368.

One of the City's largest governmental capital asset categories is infrastructure, which includes roads, sidewalks, traffic lights and curbs. These items are immovable and of value only to the City, however, the annual cost of purchasing these items is quite significant. The net book value of the City's infrastructure (cost less accumulated depreciation) represents 32.68% of the City's total governmental capital assets. Buildings and improvements is also a significant capital asset category, accounting for 36.85% of the City's total governmental capital assets.

The City's largest business-type capital asset category is infrastructure, which primarily includes water, sewer, and electrical lines. These items play a vital role in the income producing ability of the business-type activities. The net book value of the City's infrastructure (cost less accumulated depreciation) represents 67.98% of the City's total business-type capital assets.

***Debt Administration***

At December 31, 2017, the City had long-term obligations totaling \$10,022,116. Of this total, \$1,206,556 is due within one year and \$8,815,560 is due in more than one year. See Note 12 in the notes to the basic financial statements for more detail on the City's long-term obligations.

The City's governmental activities had the following long-term obligations outstanding at December 31, 2017 and December 31, 2016.

	Governmental Activities	
	12/31/2017	12/31/2016
Refunding bonds	\$ 1,090,000	\$ 1,440,000
Compensated absences	220,629	235,577
Net pension liability	2,974,755	2,854,829
Capital lease obligation	73,016	-
<b>Total long-term obligations</b>	<b>\$ 4,358,400</b>	<b>\$ 4,530,406</b>

**CITY OF HUBBARD, OHIO**

**MANAGEMENT’S DISCUSSION AND ANALYSIS  
FOR THE YEAR ENDED DECEMBER 31, 2017**

The City’s business-type activities had the following long-term obligations outstanding at December 31, 2017 and December 31, 2016.

	<u>Business-type Activities</u>	
	<u>December 31, 2017</u>	<u>December 31, 2016</u>
OPWC loans	\$ 420,024	\$ 489,291
OWDA loans	485,899	660,182
Electric system improvements notes (L.O.C.)	1,116,000	1,228,000
Sewer revenue bonds	1,200,000	1,600,000
Stranded cost liability	85,365	145,915
Net pension liability	2,101,824	1,661,689
Compensated absences	138,575	138,590
Capital lease obligation	116,029	151,596
Total long-term obligations	<u>\$ 5,663,716</u>	<u>\$ 6,075,263</u>

**Economic Conditions and Next Year’s General Fund Budget Outlook**

The City’s Administration considers the impact of various economic factors when establishing the 2018 budget. The stabilization of both revenue and expense streams have influenced the objectives established in the 2018 budget. As a result, the City continues to operate its financial decision making conservatively.

The City continues to carefully monitor two primary sources of revenue – local income taxes and shared intergovernmental (state) revenue. In order to sustain these revenue sources, City Council continues to make efforts to maintain the community’s employment base, the community’s reputation for high public safety standards, and adopt a budget designed to promote long-term fiscal stability. In order to meet the objectives of the 2018 budget, the City continues initiatives which contain costs and maintain consistent revenues.

Final budgeted revenues and other financing sources in the general fund for 2017 were \$2,083,243, a decrease of \$137,297 or 6.18% from the final 2016 budgeted amount of \$2,220,540. Final budgeted expenditures and other financing uses in the general fund for 2017 were \$1,999,805, a decrease of \$73,533 of 3.55% from the final 2016 budgeted amount of \$2,073,338. For the financial reporting purposes of budgetary activity, the general fund is comprised of only the legally budgeted general fund.

The average unemployment rate for Trumbull County in 2017 was 7.2%, which represents a slight increase from the 2016 rate of 6.7%. The Trumbull County unemployment rate compared slightly higher than the 5.0% State of Ohio average as well as the 4.4% national average. The City Auditor anticipates the 2017 rate to stabilize due to general improvements in the regional and national economies. The combination of the City’s stabilization of local income tax collections and continued conservative budgeting practices should result in a sustainable financial future for the City.

**Contacting the City’s Financial Management**

This financial report is designed to provide our citizens’, taxpayers, and investors and creditors with a general overview of the City’s finances and to show the City’s accountability for the money it receives. If you have questions about this report or need additional financial information contact the City Auditor’s Office, Michael C. Villano, Ph.D., CPA, CMA, CGMA Auditor, City of Hubbard, Ohio, 220 West Liberty Street, Hubbard, Ohio 44425 or visit our website at [www.cityofhubbard.com](http://www.cityofhubbard.com).

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**CITY OF HUBBARD, OHIO**

STATEMENT OF NET POSITION  
DECEMBER 31, 2017

	<b>Governmental Activities</b>	<b>Business-type Activities</b>	<b>Total</b>
<b>Assets:</b>			
Equity in pooled cash and cash equivalents . . . . .	\$ 2,666,346	\$ 9,193,694	\$ 11,860,040
Cash in segregated accounts . . . . .	500	500	1,000
Receivables (net of allowance for uncollectibles):			
Income taxes . . . . .	453,765	-	453,765
Real and other taxes . . . . .	332,199	3,883	336,082
Accounts . . . . .	58,254	978,484	1,036,738
Special assessments . . . . .	5,493	-	5,493
Internal balance . . . . .	(16,765)	16,765	-
Due from other governments . . . . .	246,510	701	247,211
Prepayments . . . . .	37,912	101,082	138,994
Materials and supplies inventory . . . . .	41,466	552,833	594,299
Investment in joint ventures . . . . .	-	73,760	73,760
Regulatory asset . . . . .	-	848,175	848,175
Net pension asset . . . . .	4,115	10,861	14,976
Capital assets:			
Nondepreciable capital assets . . . . .	597,871	180,423	778,294
Depreciable capital assets, net . . . . .	3,153,539	13,123,953	16,277,492
Total capital assets . . . . .	<u>3,751,410</u>	<u>13,304,376</u>	<u>17,055,786</u>
Total assets . . . . .	<u>7,581,205</u>	<u>25,085,114</u>	<u>32,666,319</u>
<b>Deferred outflows of resources:</b>			
Pension - OPERS . . . . .	316,285	838,978	1,155,263
Pension - OP&F . . . . .	392,550	-	392,550
Total deferred outflows of resources . . . . .	<u>708,835</u>	<u>838,978</u>	<u>1,547,813</u>
<b>Liabilities:</b>			
Accounts payable . . . . .	24,266	520,984	545,250
Accrued wages and benefits . . . . .	45,977	48,497	94,474
Due to other governments . . . . .	36,272	31,012	67,284
Accrued interest payable . . . . .	2,001	26,762	28,763
Claims payable . . . . .	74,100	-	74,100
Regulatory liability . . . . .	-	762,810	762,810
Long-term liabilities:			
Due within one year . . . . .	449,235	757,321	1,206,556
Due in more than one year:			
Net pension liability . . . . .	2,974,755	2,101,824	5,076,579
Other amounts due in more than one year . . . . .	934,410	2,804,571	3,738,981
Total liabilities . . . . .	<u>4,541,016</u>	<u>7,053,781</u>	<u>11,594,797</u>
<b>Deferred inflows of resources:</b>			
Property and other taxes levied for the next fiscal year . . . . .	281,664	-	281,664
Pension - OPERS . . . . .	37,801	58,499	96,300
Pension - OP&F . . . . .	5,016	-	5,016
Total deferred inflows of resources . . . . .	<u>324,481</u>	<u>58,499</u>	<u>382,980</u>
<b>Net position:</b>			
Net investment in capital assets . . . . .	2,588,394	9,966,424	12,554,818
Restricted for:			
Street construction and maintenance . . . . .	176,125	-	176,125
State highway . . . . .	27,506	-	27,506
Law enforcement . . . . .	28,714	-	28,714
Police pension . . . . .	18,154	-	18,154
Maple Grove cemetery . . . . .	1,127	-	1,127
Other purposes . . . . .	13,555	-	13,555
Perpetual care:			
Expendable . . . . .	881	-	881
Nonexpendable . . . . .	840	-	840
Unrestricted . . . . .	<u>569,247</u>	<u>8,845,388</u>	<u>9,414,635</u>
Total net position . . . . .	<u>\$ 3,424,543</u>	<u>\$ 18,811,812</u>	<u>\$ 22,236,355</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**CITY OF HUBBARD, OHIO**

STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2017

	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>
<b>Governmental activities:</b>				
General government. . . . .	\$ 491,136	\$ 6,687	\$ -	\$ -
Security of persons and property . . . . .	1,718,054	36,795	4,620	-
Public health and welfare . . . . .	22,267	2,716	-	-
Transportation. . . . .	812,245	-	437,691	-
Community environment . . . . .	200	-	-	-
Leisure time activity. . . . .	31,592	-	1,696	-
Interest and fiscal charges. . . . .	32,231	-	-	-
Total governmental activities . . . . .	<u>3,107,725</u>	<u>46,198</u>	<u>444,007</u>	<u>-</u>
<b>Business-type activities:</b>				
Sewer. . . . .	1,271,111	1,457,937	-	49,110
Water. . . . .	1,532,909	1,655,970	-	-
Electric. . . . .	6,974,809	7,169,133	-	-
Other business-type activities:				
Guarantee trust. . . . .	8,700	-	-	-
Stormwater. . . . .	81,962	129,100	-	-
Total business-type activities . . . . .	<u>9,869,491</u>	<u>10,412,140</u>	<u>-</u>	<u>49,110</u>
Total primary government . . . . .	<u>\$ 12,977,216</u>	<u>\$ 10,458,338</u>	<u>\$ 444,007</u>	<u>\$ 49,110</u>

**General Revenues:**

Property taxes levied for:	
General purposes . . . . .	
Police pension. . . . .	
Income taxes levied for:	
General purposes . . . . .	
Other local taxes . . . . .	
Grants and entitlements not restricted to specific programs . . . . .	
Investment earnings . . . . .	
Miscellaneous . . . . .	
Total general revenues . . . . .	
Change in net position . . . . .	
<b>Net position at beginning of year . . . . .</b>	
<b>Net position at end of year . . . . .</b>	

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS



Governmental Activities	Business-type Activities	Total
\$ (484,449)	\$ -	\$ (484,449)
(1,676,639)	-	(1,676,639)
(19,551)	-	(19,551)
(374,554)	-	(374,554)
(200)	-	(200)
(29,896)	-	(29,896)
(32,231)	-	(32,231)
<u>(2,617,520)</u>	<u>-</u>	<u>(2,617,520)</u>
-	235,936	235,936
-	123,061	123,061
-	194,324	194,324
-	(8,700)	(8,700)
-	47,138	47,138
<u>-</u>	<u>591,759</u>	<u>591,759</u>
<u>(2,617,520)</u>	<u>591,759</u>	<u>(2,025,761)</u>
251,219	-	251,219
28,961	-	28,961
2,122,445	-	2,122,445
-	28,871	28,871
147,409	8,907	156,316
85,771	-	85,771
<u>197,443</u>	<u>61,793</u>	<u>259,236</u>
2,833,248	99,571	2,932,819
215,728	691,330	907,058
<u>3,208,815</u>	<u>18,120,482</u>	<u>21,329,297</u>
<u>\$ 3,424,543</u>	<u>\$ 18,811,812</u>	<u>\$ 22,236,355</u>

**CITY OF HUBBARD, OHIO**

BALANCE SHEET  
GOVERNMENTAL FUNDS  
DECEMBER 31, 2017

	<u>General</u>	<u>Street Construction and Maintenance</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Assets:</b>				
Equity in pooled cash and cash equivalents . . . . .	\$ 1,061,357	\$ 331,817	\$ 542,045	\$ 1,935,219
Cash in segregated accounts. . . . .	150	350	-	500
Receivables (net of allowance for uncollectibles):				
Income taxes. . . . .	453,765	-	-	453,765
Real and other taxes . . . . .	297,833	-	34,366	332,199
Accounts. . . . .	25,740	-	24,500	50,240
Special assessments . . . . .	5,493	-	-	5,493
Due from other governments. . . . .	67,796	163,392	15,322	246,510
Prepayments . . . . .	20,960	16,806	146	37,912
Materials and supplies inventory. . . . .	9,208	32,258	-	41,466
Total assets . . . . .	<u>\$ 1,942,302</u>	<u>\$ 544,623</u>	<u>\$ 616,379</u>	<u>\$ 3,103,304</u>
<b>Liabilities:</b>				
Accounts payable. . . . .	\$ 23,510	\$ 756	\$ -	\$ 24,266
Accrued wages and benefits. . . . .	34,537	11,440	-	45,977
Due to other governments . . . . .	29,452	6,662	158	36,272
Total liabilities . . . . .	<u>87,499</u>	<u>18,858</u>	<u>158</u>	<u>106,515</u>
<b>Deferred inflows of resources:</b>				
Property and other taxes levied for the next fiscal year. . . . .	252,526	-	29,138	281,664
Income tax revenue not available . . . . .	166,324	-	-	166,324
Delinquent property tax revenue not available. . . . .	38,706	-	4,466	43,172
Special assessments revenue not available. . . . .	5,493	-	-	5,493
Intergovernmental revenue not available. . . . .	50,601	103,292	10,992	164,885
Total deferred inflows of resources . . . . .	<u>513,650</u>	<u>103,292</u>	<u>44,596</u>	<u>661,538</u>
<b>Fund balances:</b>				
Nonspendable . . . . .	35,809	49,064	986	85,859
Restricted. . . . .	-	373,409	81,224	454,633
Committed . . . . .	-	-	92,354	92,354
Assigned . . . . .	261,514	-	397,061	658,575
Unassigned. . . . .	1,043,830	-	-	1,043,830
Total fund balances. . . . .	<u>1,341,153</u>	<u>422,473</u>	<u>571,625</u>	<u>2,335,251</u>
Total liabilities, deferred inflows of resources and fund balances . . . . .	<u>\$ 1,942,302</u>	<u>\$ 544,623</u>	<u>\$ 616,379</u>	<u>\$ 3,103,304</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**CITY OF HUBBARD, OHIO**

RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO  
NET POSITION OF GOVERNMENTAL ACTIVITIES  
DECEMBER 31, 2017

<b>Total governmental fund balances</b>		\$	2,335,251
<i>Amounts reported for governmental activities on the statement of net position are different because:</i>			
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.			3,751,410
Other long-term assets are not available to pay for current period expenditures and therefore are deferred inflows of resources in the funds.			
Income taxes receivable	\$	166,324	
Property taxes receivable		43,172	
Special assessments receivable		5,493	
Intergovernmental receivable		164,885	
Total		164,885	379,874
Accrued interest payable is not due and payable in the current period and therefore is not reported in the funds.			(2,001)
An internal service fund is used by management to charge the costs of health insurance to individual funds. The assets and liabilities of the internal service fund are included in governmental activities on the statement of net position.			665,041
An internal balance is recorded in governmental activities to reflect underpayments or overpayments to the internal service fund by the business-type activities.			(16,765)
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds.			
General obligation bonds payable		(1,090,000)	
Compensated absences payable		(220,629)	
Capital lease payable		(73,016)	
Total		(1,383,645)	(1,383,645)
The net pension asset/liability is not due and receivable/payable in the current period; therefore, the asset, liability and related deferred inflows/outflows of resources are not reported in the governmental funds:			
Deferred outflows of resources - pension		708,835	
Deferred inflows of resources - pension		(42,817)	
Net pension asset		4,115	
Net pension liability		(2,974,755)	
Total		(2,974,755)	(2,304,622)
<b>Net position of governmental activities</b>		\$	3,424,543

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**CITY OF HUBBARD, OHIO**

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2017

	<u>General</u>	<u>Street Construction and Maintenance</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Revenues:</b>				
Income taxes . . . . .	\$ 2,150,846	\$ -	\$ -	\$ 2,150,846
Property and other taxes. . . . .	242,665	-	27,974	270,639
Charges for services. . . . .	601	-	2,475	3,076
Licenses and permits . . . . .	99,574	-	-	99,574
Fines and forfeitures . . . . .	34,222	-	4,650	38,872
Intergovernmental. . . . .	141,087	402,941	35,900	579,928
Investment income. . . . .	85,771	2,585	85	88,441
Other . . . . .	44,900	6,425	57,081	108,406
Total revenues . . . . .	<u>2,799,666</u>	<u>411,951</u>	<u>128,165</u>	<u>3,339,782</u>
<b>Expenditures:</b>				
Current:				
General government . . . . .	425,659	-	35,983	461,642
Security of persons and property . . . . .	1,498,442	-	80,555	1,578,997
Public health and welfare. . . . .	13,567	-	7,370	20,937
Transportation . . . . .	-	571,367	33,326	604,693
Community environment . . . . .	200	-	-	200
Leisure time activity . . . . .	7,538	-	20,846	28,384
Capital outlay . . . . .	-	121,769	70,375	192,144
Debt service:				
Principal retirement. . . . .	-	48,753	350,000	398,753
Interest and fiscal charges . . . . .	-	2,446	30,310	32,756
Total expenditures . . . . .	<u>1,945,406</u>	<u>744,335</u>	<u>628,765</u>	<u>3,318,506</u>
Excess (deficiency) of revenues over (under) expenditures. . . . .	<u>854,260</u>	<u>(332,384)</u>	<u>(500,600)</u>	<u>21,276</u>
<b>Other financing sources (uses):</b>				
Sale of capital assets. . . . .	550	275	-	825
Capital lease transaction. . . . .	-	121,769	-	121,769
Transfers in . . . . .	-	258,570	497,249	755,819
Transfers out. . . . .	<u>(755,819)</u>	<u>-</u>	<u>-</u>	<u>(755,819)</u>
Total other financing sources (uses) . . . . .	<u>(755,269)</u>	<u>380,614</u>	<u>497,249</u>	<u>122,594</u>
Net change in fund balances . . . . .	98,991	48,230	(3,351)	143,870
<b>Fund balances at beginning of year . . . . .</b>	<u>1,242,162</u>	<u>374,243</u>	<u>574,976</u>	<u>2,191,381</u>
<b>Fund balances at end of year . . . . .</b>	<u>\$ 1,341,153</u>	<u>\$ 422,473</u>	<u>\$ 571,625</u>	<u>\$ 2,335,251</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**CITY OF HUBBARD, OHIO**

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED DECEMBER 31, 2017

<b>Net change in fund balances - total governmental funds</b>	\$	143,870
<i>Amounts reported for governmental activities in the statement of activities are different because:</i>		
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the costs of those assets are allocated over their estimated useful lives as depreciation expense.		
Capital asset additions	\$ 360,705	
Current year depreciation	(323,904)	
Total		36,801
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.		
Income taxes	(28,401)	
Property taxes	9,541	
Special assessments	1,284	
Intergovernmental revenues	422	
Total		(17,154)
In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due.		
		525
The capital lease transaction is an other financing source in the governmental funds, but it increases long term liabilities on the statement of net position.		
		(121,769)
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities on the statement of net position.		
		398,753
Contractually required contributions are reported as expenditures in the funds; however, the statement of net position reports these amounts as deferred outflows.		
		177,521
Except for amounts reported as deferred inflows/outflows, changes in the net pension asset/liability are reported as pension expense in the statement of activities.		
		(448,988)
Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.		
		14,948
An internal service fund used by management to charge the costs of health insurance to individual funds is not reported in the government-wide statement of activities. Governmental fund expenditures and the related internal service fund revenues are eliminated. The net revenue (expense) of the internal service fund, net of internal balance activity of (\$4,372), is:		
		31,221
<b>Change in net position of governmental activities</b>	<b>\$</b>	<b>215,728</b>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**CITY OF HUBBARD, OHIO**

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
GENERAL FUND  
FOR THE YEAR ENDED DECEMBER 31, 2017

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>Revenues:</b>				
Property and other taxes. . . . .	\$ 247,761	\$ 240,149	\$ 240,077	\$ (72)
Charges for services. . . . .	671	650	651	1
Licenses and permits . . . . .	104,985	101,760	101,769	9
Fines and forfeitures . . . . .	35,299	34,215	34,222	7
Intergovernmental. . . . .	148,181	143,629	143,674	45
Investment income. . . . .	88,488	85,770	85,771	1
Other . . . . .	43,713	42,370	42,374	4
Total revenues . . . . .	669,098	648,543	648,538	(5)
<b>Expenditures:</b>				
Current:				
General government . . . . .	344,885	303,645	296,393	7,252
Security of persons and property . . . . .	1,626,700	1,473,760	1,469,716	4,044
Public health and welfare. . . . .	13,500	13,600	13,567	33
Community environment . . . . .	900	200	200	-
Leisure time activity . . . . .	12,500	7,600	7,535	65
Total expenditures . . . . .	1,998,485	1,798,805	1,787,411	11,394
Excess of expenditures over revenues . . . . .	(1,329,387)	(1,150,262)	(1,138,873)	11,389
<b>Other financing sources (uses):</b>				
Sale of capital assets. . . . .	567	550	550	-
Transfers in . . . . .	1,479,604	1,434,150	1,434,155	5
Transfers out. . . . .	(220,000)	(201,000)	(200,976)	24
Total other financing sources (uses) . . . . .	1,260,171	1,233,700	1,233,729	29
Net change in fund balance . . . . .	(69,216)	83,438	94,856	11,418
<b>Fund balance at beginning of year. . . . .</b>	960,861	960,861	960,861	-
<b>Fund balance at end of year . . . . .</b>	\$ 891,645	\$ 1,044,299	\$ 1,055,717	\$ 11,418

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**CITY OF HUBBARD, OHIO**

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
 FUND BALANCE - BUDGET AND ACTUAL (NON-GAAP BUDGETARY BASIS)  
 STREET CONSTRUCTION AND MAINTENANCE FUND  
 FOR THE YEAR ENDED DECEMBER 31, 2017

	<u>Budgeted Amounts</u>			<b>Variance with Final Budget Positive (Negative)</b>
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
<b>Revenues:</b>				
Intergovernmental. . . . .	\$ 400,000	\$ 403,148	\$ 403,116	\$ (32)
Investment income. . . . .	2,000	2,550	2,585	35
Other . . . . .	1,000	6,500	6,493	(7)
Total revenues . . . . .	<u>403,000</u>	<u>412,198</u>	<u>412,194</u>	<u>(4)</u>
<b>Expenditures:</b>				
Current:				
Transportation . . . . .	682,700	602,120	595,367	6,753
Debt service:				
Principal retirement. . . . .	24,500	48,754	48,753	1
Interest and fiscal charges . . . . .	2,500	2,446	2,446	-
Total expenditures . . . . .	<u>709,700</u>	<u>653,320</u>	<u>646,566</u>	<u>6,754</u>
Excess of expenditures over revenues . . . . .	<u>(306,700)</u>	<u>(241,122)</u>	<u>(234,372)</u>	<u>6,750</u>
<b>Other financing sources:</b>				
Sale of capital assets. . . . .	-	275	275	-
Transfers in . . . . .	260,000	258,565	258,569	4
Total other financing sources . . . . .	<u>260,000</u>	<u>258,840</u>	<u>258,844</u>	<u>4</u>
Net change in fund balances . . . . .	(46,700)	17,718	24,472	6,754
<b>Fund balances at beginning of year . . . . .</b>	<u>307,345</u>	<u>307,345</u>	<u>307,345</u>	<u>-</u>
<b>Fund balance at end of year . . . . .</b>	<u>\$ 260,645</u>	<u>\$ 325,063</u>	<u>\$ 331,817</u>	<u>\$ 6,754</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

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**CITY OF HUBBARD, OHIO**  
**STATEMENT OF NET POSITION**  
**PROPRIETARY FUNDS**  
**DECEMBER 31, 2017**

	<u>Sewer</u>	<u>Water</u>	<u>Electric</u>	<u>Nonmajor</u>	<u>Total</u>	<u>Activities - Internal Service Fund</u>
<b>Assets:</b>						
Current assets:						
Equity in pooled cash and cash equivalents . . . . .	\$ 2,482,514	\$ 1,746,314	\$ 4,447,872	\$ 516,994	\$ 9,193,694	\$ 731,127
Cash in segregated accounts . . . . .	-	300	200	-	500	-
Receivables (net of allowance for uncollectibles):						
Real and other taxes . . . . .	-	-	3,883	-	3,883	-
Accounts . . . . .	126,846	174,216	661,838	15,584	978,484	8,014
Due from other governments . . . . .	701	-	-	-	701	-
Prepayments . . . . .	32,522	35,603	32,957	-	101,082	-
Materials and supplies inventory . . . . .	7,906	82,882	462,045	-	552,833	-
Total current assets . . . . .	<u>2,650,489</u>	<u>2,039,315</u>	<u>5,608,795</u>	<u>532,578</u>	<u>10,831,177</u>	<u>739,141</u>
Noncurrent assets:						
Net pension asset . . . . .	2,292	2,894	5,675	-	10,861	-
Investment in joint ventures . . . . .	-	-	73,760	-	73,760	-
Regulatory asset . . . . .	-	-	848,175	-	848,175	-
Capital assets:						
Nondepreciable capital assets . . . . .	95,078	85,345	-	-	180,423	-
Depreciable capital assets, net . . . . .	6,518,356	4,242,579	2,182,175	180,843	13,123,953	-
Total capital assets . . . . .	<u>6,613,434</u>	<u>4,327,924</u>	<u>2,182,175</u>	<u>180,843</u>	<u>13,304,376</u>	<u>-</u>
Total noncurrent assets . . . . .	<u>6,615,726</u>	<u>4,330,818</u>	<u>3,109,785</u>	<u>180,843</u>	<u>14,237,172</u>	<u>-</u>
Total assets . . . . .	<u>9,266,215</u>	<u>6,370,133</u>	<u>8,718,580</u>	<u>713,421</u>	<u>25,068,349</u>	<u>739,141</u>
<b>Deferred outflows of resources:</b>						
Pension - OPERS . . . . .	175,981	226,907	436,090	-	838,978	-
Total deferred outflows of resources . . . . .	<u>175,981</u>	<u>226,907</u>	<u>436,090</u>	<u>-</u>	<u>838,978</u>	<u>-</u>
<b>Liabilities:</b>						
Current liabilities:						
Accounts payable . . . . .	3,404	48,208	469,372	-	520,984	-
Accrued wages and benefits . . . . .	11,254	13,422	23,821	-	48,497	-
Compensated absences . . . . .	13,257	11,753	40,216	-	65,226	-
Due to other governments . . . . .	6,925	8,087	15,664	336	31,012	-
Claims payable . . . . .	-	-	-	-	-	74,100
Regulatory liability . . . . .	-	-	762,810	-	762,810	-
Current portion of OWDA loans . . . . .	-	185,751	-	-	185,751	-
Current portion of OPWC loans . . . . .	25,049	44,217	-	-	69,266	-
Current portion of capital lease obligation . . . . .	-	-	37,078	-	37,078	-
Current portion of revenue bonds . . . . .	400,000	-	-	-	400,000	-
Accrued interest payable . . . . .	2,480	-	24,282	-	26,762	-
Total current liabilities . . . . .	<u>462,369</u>	<u>311,438</u>	<u>1,373,243</u>	<u>336</u>	<u>2,147,386</u>	<u>74,100</u>
Long-term liabilities:						
Line of credit payable . . . . .	-	-	1,116,000	-	1,116,000	-
Revenue bonds payable . . . . .	800,000	-	-	-	800,000	-
OWDA loans . . . . .	-	300,148	-	-	300,148	-
OPWC loans . . . . .	185,473	165,285	-	-	350,758	-
Stranded cost liability . . . . .	-	-	85,365	-	85,365	-
Capital lease obligation . . . . .	-	-	78,951	-	78,951	-
Compensated absences . . . . .	10,886	11,224	51,239	-	73,349	-
Net pension liability . . . . .	443,584	560,118	1,098,122	-	2,101,824	-
Total long-term liabilities . . . . .	<u>1,439,943</u>	<u>1,036,775</u>	<u>2,429,677</u>	<u>-</u>	<u>4,906,395</u>	<u>-</u>
Total liabilities . . . . .	<u>1,902,312</u>	<u>1,348,213</u>	<u>3,802,920</u>	<u>336</u>	<u>7,053,781</u>	<u>74,100</u>
<b>Deferred inflows of resources:</b>						
Pension - OPERS . . . . .	8,430	4,831	45,238	-	58,499	-
Total deferred inflows of resources . . . . .	<u>8,430</u>	<u>4,831</u>	<u>45,238</u>	<u>-</u>	<u>58,499</u>	<u>-</u>
<b>Net position:</b>						
Net investment in capital assets . . . . .	5,202,912	3,632,523	950,146	180,843	9,966,424	-
Unrestricted . . . . .	2,328,542	1,611,473	4,356,366	532,242	8,828,623	665,041
Total net position . . . . .	<u>\$ 7,531,454</u>	<u>\$ 5,243,996</u>	<u>\$ 5,306,512</u>	<u>\$ 713,085</u>	<u>18,795,047</u>	<u>\$ 665,041</u>
Adjustment to reflect the consolidation of the internal service fund activities related to enterprise funds					16,765	
Net position of business-type activities					<u>\$ 18,811,812</u>	

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**CITY OF HUBBARD, OHIO**

STATEMENT OF REVENUES, EXPENSES AND  
CHANGES IN NET POSITION  
PROPRIETARY FUNDS

**Business-type Activities - Enterprise Funds**

	<u>Sewer</u>	<u>Water</u>	<u>Electric</u>	<u>Nonmajor</u>
<b>Operating revenues:</b>				
Charges for services . . . . .	1,457,937	1,655,970	7,169,133	129,100
Other . . . . .	18,955	18,716	15,077	9,045
Total operating revenues. . . . .	<u>1,476,892</u>	<u>1,674,686</u>	<u>7,184,210</u>	<u>138,145</u>
<b>Operating expenses:</b>				
Personal services . . . . .	530,604	616,583	1,130,535	-
Contract services. . . . .	134,572	612,855	5,199,789	77,983
Materials and supplies. . . . .	204,107	123,509	317,628	-
Other . . . . .	2,216	-	-	8,700
Depreciation. . . . .	306,211	154,731	283,968	3,979
Total operating expenses. . . . .	<u>1,177,710</u>	<u>1,507,678</u>	<u>6,931,920</u>	<u>90,662</u>
Operating income . . . . .	<u>299,182</u>	<u>167,008</u>	<u>252,290</u>	<u>47,483</u>
<b>Nonoperating revenues (expenses):</b>				
Interest expense and fiscal charges. . . . .	(39,405)	(26,407)	(43,959)	-
Loss on disposal of capital assets . . . . .	(54,995)	-	-	-
Investment in joint ventures. . . . .	-	-	(1,127)	-
Intergovernmental revenues . . . . .	8,907	-	-	-
Other nonoperating revenues. . . . .	-	-	28,871	-
Total nonoperating revenues (expenses). . . . .	<u>(85,493)</u>	<u>(26,407)</u>	<u>(16,215)</u>	<u>-</u>
Income before capital contributions. . . . .	213,689	140,601	236,075	47,483
Capital contributions. . . . .	49,110	-	-	-
Change in net position . . . . .	262,799	140,601	236,075	47,483
<b>Net position at beginning of year . . . . .</b>	<u>7,268,655</u>	<u>5,103,395</u>	<u>5,070,437</u>	<u>665,602</u>
<b>Net position at end of year . . . . .</b>	<u>\$ 7,531,454</u>	<u>\$ 5,243,996</u>	<u>\$ 5,306,512</u>	<u>\$ 713,085</u>

Adjustment to reflect the consolidation of internal service fund activities related to enterprise funds

Change in net position of business-type activities

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

<u>Total</u>	<u>Governmental Activities - Internal Service Fund</u>
10,412,140	808,685
61,793	-
<u>10,473,933</u>	<u>808,685</u>
2,277,722	-
6,025,199	773,092
645,244	-
10,916	-
748,889	-
<u>9,707,970</u>	<u>773,092</u>
<u>765,963</u>	<u>35,593</u>
(109,771)	-
(54,995)	-
(1,127)	-
8,907	-
28,871	-
<u>(128,115)</u>	<u>-</u>
637,848	35,593
49,110	-
<u>686,958</u>	<u>35,593</u>
	<u>629,448</u>
	<u>\$ 665,041</u>
<u>4,372</u>	
<u>\$ 691,330</u>	

**CITY OF HUBBARD, OHIO**

STATEMENT OF CASH FLOWS  
 PROPRIETARY FUNDS  
 FOR THE YEAR ENDED DECEMBER 31, 2017

	<b>Business-type Activities - Enterprise Funds</b>			
	<b>Sewer</b>	<b>Water</b>	<b>Electric</b>	<b>Nonmajor</b>
<b>Cash flows from operating activities:</b>				
Cash received from customers . . . . .	\$ 1,464,875	\$ 1,626,050	\$ 7,169,966	\$ 128,298
Cash received from other operations . . . . .	16,034	18,716	15,077	9,045
Cash payments for personal services . . . . .	(470,883)	(531,263)	(984,549)	-
Cash payments for contract services . . . . .	(140,626)	(620,004)	(5,246,267)	(78,367)
Cash payments for materials and supplies . . . . .	(209,846)	(121,176)	(368,182)	-
Cash payments for other expenses . . . . .	(2,216)	-	-	(8,700)
Net cash provided by operating activities . . . . .	<u>657,338</u>	<u>372,323</u>	<u>586,045</u>	<u>50,276</u>
<b>Cash flows from noncapital financing activities:</b>				
Cash received intergovernmental grants . . . . .	8,907	-	-	-
Cash received from property and other taxes . . . . .	-	-	28,849	-
Net cash provided by noncapital financing activities . . . . .	<u>8,907</u>	<u>-</u>	<u>28,849</u>	<u>-</u>
<b>Cash flows from capital and related financing activities:</b>				
Acquisition of capital assets . . . . .	(127,442)	(6,800)	-	-
Capital contributions . . . . .	49,110	-	-	-
Principal retirement . . . . .	(425,049)	(218,501)	(147,567)	-
Interest and fiscal charges . . . . .	(40,232)	(26,407)	(40,015)	-
Net cash used in capital and related financing activities . . . . .	<u>(543,613)</u>	<u>(251,708)</u>	<u>(187,582)</u>	<u>-</u>
Net increase in cash and cash equivalents . . . . .	122,632	120,615	427,312	50,276
<b>Cash and cash equivalents at beginning of year . . . . .</b>	<u>2,359,882</u>	<u>1,625,999</u>	<u>4,020,760</u>	<u>466,718</u>
<b>Cash and cash equivalents at end of year . . . . .</b>	<u><u>\$ 2,482,514</u></u>	<u><u>\$ 1,746,614</u></u>	<u><u>\$ 4,448,072</u></u>	<u><u>\$ 516,994</u></u>

<b>Total</b>	<b>Activities - Internal Service Fund</b>
\$ 10,389,189	\$ 800,671
58,872	-
(1,986,695)	-
(6,085,264)	(772,492)
(699,204)	-
(10,916)	-
<hr/> 1,665,982	<hr/> 28,179
8,907	-
28,849	-
<hr/> 37,756	<hr/> -
(134,242)	-
49,110	-
(791,117)	-
(106,654)	-
<hr/> (982,903)	<hr/> -
720,835	28,179
8,473,359	702,948
<u>\$ 9,194,194</u>	<u>\$ 731,127</u>

--Continued

**CITY OF HUBBARD, OHIO**

STATEMENT OF CASH FLOWS  
 PROPRIETARY FUNDS (CONTINUED)  
 FOR THE YEAR ENDED DECEMBER 31, 2017

	<u>Business-type Activities - Enterprise Funds</u>			
	<u>Sewer</u>	<u>Water</u>	<u>Electric</u>	<u>Nonmajor</u>
<b>Reconciliation of operating income to net cash provided by operating activities:</b>				
Operating income . . . . .	\$ 299,182	\$ 167,008	\$ 252,290	\$ 47,483
Adjustments:				
Depreciation . . . . .	306,211	154,731	283,968	3,979
Changes in assets, deferred outflows of resources, liabilities and deferred inflows of resources:				
Materials and supplies inventory . . . . .	2,721	2,556	(20,433)	-
Accounts receivable. . . . .	3,938	(29,920)	(59,717)	(802)
Due from other governments . . . . .	79	-	-	-
Prepayments. . . . .	(5,066)	(2,152)	(5,340)	-
Net pension asset. . . . .	(867)	(1,185)	(1,941)	-
Deferred outflows - pension - OPERS . . . . .	(38,853)	(62,450)	(76,714)	-
Accounts payable . . . . .	(3,770)	(5,036)	(10,419)	(720)
Accrued wages and benefits. . . . .	4,500	3,476	(451)	-
Due to other governments. . . . .	(4,309)	1,063	(207)	336
Compensated absences payable . . . . .	(6,265)	1,643	4,607	-
Claims payable . . . . .	-	-	-	-
Net pension liability . . . . .	98,836	146,667	194,632	-
Deferred inflows - pension - OPERS. . . . .	1,001	(4,078)	25,770	-
Net cash provided by operating activities . . . . .	<u>\$ 657,338</u>	<u>\$ 372,323</u>	<u>\$ 586,045</u>	<u>\$ 50,276</u>

**Non-cash transactions:**

During 2016 the sewer fund purchased \$76,879 in capital assets on account.

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

<u>Total</u>	<u>Governmental Activities - Internal Service Fund</u>
\$ 765,963	\$ 35,593
748,889	-
(15,156)	-
(86,501)	(8,014)
79	-
(12,558)	-
(3,993)	-
(178,017)	-
(19,945)	-
7,525	-
(3,117)	-
(15)	-
-	600
440,135	-
22,693	-
\$ 1,665,982	\$ 28,179

**CITY OF HUBBARD, OHIO**

STATEMENT OF FIDUCIARY NET POSITION  
FIDUCIARY FUNDS  
DECEMBER 31, 2017

	<b>Trust</b>	<b>Agency</b>
<b>Assets:</b>		
Equity in pooled cash and cash equivalents . . . . .	\$ 7,571	\$ 750
Receivables:		
Real and other taxes. . . . .	-	22,909
Due from other governments. . . . .	-	1,745
	7,571	25,404
Total assets . . . . .	7,571	\$ 25,404
<b>Liabilities:</b>		
Due to other governments. . . . .	-	\$ 24,654
Deposits held and due to others . . . . .	-	750
	-	25,404
Total liabilities. . . . .	-	\$ 25,404
<b>Net position:</b>		
Held in trust for other purposes. . . . .	7,571	
Total net position . . . . .	\$ 7,571	

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS



**CITY OF HUBBARD, OHIO**

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
FIDUCIARY FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2017

	<u>Trust</u>
<b>Additions:</b>	
Interest . . . . .	<u>\$ 1</u>
Total additions . . . . .	<u>1</u>
Change in net position . . . . .	1
<b>Net position at beginning of year. . . . .</b>	<u>7,570</u>
<b>Net position at end of year . . . . .</b>	<u><u>\$ 7,571</u></u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 1 - DESCRIPTION OF THE CITY**

The City of Hubbard, Ohio (the “City”) was created in 1868. It is located in Trumbull County and is a politic and corporate body established for the purpose of exercising the rights and privileges conveyed to it by the Constitution and laws of the State of Ohio. The City operates under a Council-Mayor form of government and provides the following services to its residents: public safety (police), Mayor’s Court, highways and streets, public improvements, community development (planning and zoning), water, sewer, electric, parks and recreation and general administrative services.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The basic financial statements (BFS) of the City have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to local governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial principles. The City’s significant accounting policies are described below.

**A. Reporting Entity**

The City’s reporting entity has been defined in accordance with GASB Statement No. 14, “The Financial Reporting Entity” as amended by GASB Statement No. 39, “Determining Whether Certain Organizations Are Component Units” and GASB Statement No. 61, “The Financial Reporting Entity: Omnibus an Amendment of GASB Statements No. 14 and No. 34”. A reporting entity is comprised of the primary government, component units and other organizations that are included to ensure that the financial statements are not misleading. The primary government of the City consists of all funds, departments, boards and agencies that are not legally separate from the City. For the City, this includes police protection, parks and recreation, water and sewer service, street maintenance and repairs and general administrative services.

Component units are legally separate organizations for which the City is financially accountable. The City is financially accountable for an organization if the City appoints a voting majority of the organization’s Governing Board and (1) the City is able to significantly influence the programs or services performed or provided by the organization; or (2) the City is legally entitled to or can otherwise access the organization’s resources; or (3) the City is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or (4) the City is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the City in that the City approves the budget, the issuance of debt or the levying of taxes. Certain organizations are also included as component units if the nature and significance of the relationship between the primary government and the organization is such that exclusion by the primary government would render the primary government’s financial statements incomplete or misleading. Based upon the application of these criteria, the City has no component units. The basic financial statements of the reporting entity include only those of the City (the primary government).

The following organizations are described due to their relationship to the City:

*JOINTLY GOVERNED ORGANIZATIONS*

Municipal Energy Services Agency (MESA) - The City has signed an Intergovernmental Joint Venture Agreement with MESA to access a pool of personnel experienced in the planning, management, engineering, construction, safety training and other technical aspects of the operation and maintenance of municipal electric and other utility systems; and to provide those services on call, as needed and as available for the benefit of the City. The City will incur no financial obligation to the jointly governed organization unless and until it avails itself of the services of the jointly governed organization.

## CITY OF HUBBARD, OHIO

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2017

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Hubbard Township-City of Hubbard Joint Economic Development District (JED District) - The City has entered into a contractual agreement with Hubbard Township to facilitate economic development to create or preserve jobs and employment opportunities and to improve the economic welfare of the people in the State, Trumbull County, Hubbard Township and the City. The JED District is administered by a five member Board of Directors consisting of a Trustee representative of Hubbard Township, a representative of the City, a representative of business owners within the JED District, a representative of persons working within the JED District, and an additional member selected by the previously mentioned members who shall serve as Board Chairman. The City and Hubbard Township are to make a minimum annual contribution of \$500 each to the JED District's operation reserve fund to provide for administrative costs and expenses of the Board of Directors. In 2017, the Board of Directors waived the \$500 annual contribution. The City has an ongoing financial responsibility to fund the JED District. Upon termination of the contractual agreement, any property, assets and obligations of the JED District shall be divided equally between the parties, except that any items of infrastructure constructed by or for anybody shall be retained by that party.

Eagle Joint Fire District (Fire District) - The Eagle Joint Fire District is a jointly governed organization pursuant to the Ohio Revised Code 505.371. The Fire District was formed in 2008 and consists of the City and Hubbard Township. The Fire District Board consists of a Trustee from the City, a Trustee from Hubbard Township and three residents of the Fire District. A new resident is appointed by the City in odd numbered years and by Hubbard Township in even numbered years. Revenues are generated from Fire District levies. During 2017, the City did not make any contributions to the Fire District.

#### *JOINT VENTURE WITH EQUITY INTEREST*

Ohio Municipal Electric Generation Agency Joint Ventures (OMEGA JV1-OMEGA JV5) - The City's electric enterprise fund participates in a joint venture agreement with twenty other municipal electric systems who have formed the Ohio Municipal Electric Generation Agency Joint Venture 1 (OMEGA JV1) for the purpose of providing electric power and energy to its participants on a cooperative basis. Title to these six diesel-powered generating units was transferred to the twenty-one municipal electric systems from American Municipal Power-Ohio, Incorporated (AMP-Ohio), a non-profit trade association and wholesale power supplier for most of Ohio's eighty-five municipal electric systems. Each member has a contract which provides for AMP-Ohio to purchase the right to each participant's share of power and energy that is made available through the OMEGA JV1 contract. In accordance with the OMEGA JV1 agreement, the City remitted \$512 to the OMEGA JV1 for 2017. Complete financial statements for the OMEGA JV1 may be obtained from AMP-Ohio or from the State Auditor's website at [www.auditor.state.oh.us](http://www.auditor.state.oh.us).

The City is a Financing Participant with an ownership percentage of 2.07 %, and shares participation with forty-one other subdivisions within the State of Ohio in the Ohio Municipal Electric Generation Agency Joint Venture 5 (OMEGA JV5). Financing Participants own undivided interests, as tenants in common, without right of partition in the OMEGA JV5 Project.

Pursuant to the OMEGA Joint Venture JV5 Agreement (Agreement), the participants jointly undertook as Financing Participants, the acquisition, construction, and equipping of OMEGA JV5, including such portions of OMEGA JV5 as have been acquired, constructed or equipped by AMP. OMEGA JV5 was created to construct a 42 Megawatt (MW) run-of-the-river hydroelectric plant (including 40MW of backup generation) and associated transmission facilities (on the Ohio River near the Bellville, West Virginia Locks and Dam) and sells electricity from its operations to OMEGA JV5 Participants.

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

Pursuant to the Agreement, each participant has an obligation to pay its share of debt service on the Beneficial Interest Certificates (Certificates) from the revenues of its electric system, subject only to the prior payment of Operating & Maintenance Expenses (O&M) of each participant's System, and shall be on a parity with any outstanding and future senior electric system revenue bonds, notes or other indebtedness payable from any revenues of the System. On dissolution of OMEGA JV5, the net assets will be shared by the financing participants on a percentage of ownership basis. Under the terms of the Agreement each participant is to fix, charge and collect rates, fees and charges at least sufficient in order to maintain a debt coverage ratio equal to 110% of the sum of OMEGA JV5 debt service and any other outstanding senior lien electric system revenue obligations. As of December 31, 2017, the City has met their debt coverage obligation.

The Agreement provides that the failure of any JV5 participant to make any payment due by the due date thereof constitutes a default. In the event of a default, OMEGA JV5 may take certain actions including the termination of a defaulting JV5 Participant's entitlement to Project Power. Each Participant may purchase a pro rata share of the defaulting JV5 Participant's entitlement to Project Power, which together with the share of the other non-defaulting JV5 Participants, is equal to the defaulting JV5 Participant's ownership share of the Project, in kilowatts ("Step Up Power") provided that the sum of any such increases shall not exceed, without consent of the non-defaulting JV5 Participant, an accumulated maximum kilowatts equal to 25% of such non-defaulting JV5 Participant's ownership share of the project prior to any such increases.

OMEGA JV5 is managed by AMP, which acts as the joint venture's agent. During 1993 and 2001 AMP issued \$153,415,000 and \$13,899,981 respectively of 30 year fixed rate Beneficial Interest Certificates (Certificates) on behalf of the Financing Participants of OMEGA JV5. The 2001 Certificates accrete to a value of \$56,125,000 on February 15, 2030. The net proceeds of the bond issues were used to construct the OMEGA JV5 Project. On February 17, 2004 the 1993 Certificates were refunded by issuing 2004 Beneficial Interest Refunding Certificates in the amount of \$116,910,000, which resulted in a savings to the membership of \$34,951,833 from the periods 2005 through 2024. On February 15, 2014, all of the 2004 BIRCs were redeemed from funds held under the trust agreement securing the 2004 BIRCs and the proceeds of a promissory note issued to AMP by OMEGA JV5. This was accomplished with a draw on AMP's revolving credit facility. The resulting balance was \$65,891,509 at February 28, 2014. On January 29, 2016, OMEGA JV5 issued the 2016 Beneficial Interest Certificates ("2016 Certificates") in the amount of \$49,745,000 for the purpose of refunding the promissory note to AMP in full. The outstanding amount on the promissory note had been reduced to \$49,243,377 at the time of refunding as compared to its value at December 31, 2015 of \$49,803,187. The promissory note represented the February 2014 redemption of the 2004 Certificates from funds held under the trust agreement securing the 2004 BIRCs.

The City's net investment and its share of operating results of OMEGA JV5 are reported in the City's electric fund (an enterprise fund). The City's net investment to date in OMEGA JV5 was \$61,849 at December 31, 2017. Complete financial statements for OMEGA JV5 may be obtained from AMP or from the State Auditor's website at [www.auditor.state.oh.us](http://www.auditor.state.oh.us).

The following is a summary of audited financial information for the OMEGA JV1 and the OMEGA JV5 as of the year ended December 31, 2017:

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

	<u>OMEGA JV1</u>	<u>OMEGA JV5</u>
Total assets and deferred outflows of resources	\$ 474,227	\$ 122,944,668
Total liabilities and deferred inflows of resources	159,943	119,956,781
Net position	314,284	2,987,887
Total revenues	209,047	18,542,243
Total expenses	238,783	18,542,243
Change in net position	(29,736)	-

The City's undivided ownership of the OMEGA JV1 and the OMEGA JV5 is 3.79 percent and 2.07 percent, respectively.

The City reports equity interest equal to their undivided ownership percentage of the joint ventures members' equity. The OMEGA JV1 does not have any debt outstanding. Separate financial statements for both joint ventures are available through either the City or AMP-Ohio.

The City will report the equity interest of these joint ventures on the statement of net position as follows:

Equity interest in OMEGA JV1	\$ 11,910
Equity interest in OMEGA JV5	<u>61,849</u>
Total investment in joint ventures	<u>\$ 73,760</u>

The following tables show the major participants and percentage of ownership for the OMEGA JV1 and the OMEGA JV5:

<u>OMEGA JV1</u>		<u>OMEGA JV5</u>	
<u>Participants</u>	<u>Percentage of Ownership</u>	<u>Participants</u>	<u>Percentage of Ownership</u>
Cuyahoga Falls	21.05	Cuyahoga Falls	16.67
Niles	17.71	Bowling Green	15.73
Wadsworth	11.23	Niles	10.63
Hudson	10.38	Napoleon	7.35
Galion	6.53	Jackson	7.14
Oberlin	5.52	Hudson	5.69
Amherst	5.42	Wadsworth	5.62
Hubbard	3.79	Oberlin	3.02
Columbiana	3.02	New Bremen	2.38
Wellington	2.94	Bryan	2.19
Other	<u>12.41</u>	Other	<u>23.58</u>
Total	<u>100.00</u>	Total	<u>100.00</u>

**B. Basis of Presentation - Fund Accounting**

The City's financial statements consist of government-wide statements, including a statement of net position and a statement of activities and fund financial statements which provide a more detailed level of financial information.

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

***Government-wide Financial Statements*** - The statement of net position and the statement of activities display information about the City as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The activities of the internal service fund are eliminated to avoid “doubling up” revenues and expenses. The statements distinguish between those activities of the City that are governmental and those that are considered business-type activities. On the statement of activities, interfund services provided and used are not eliminated in the process of consolidation.

The statement of net position presents the financial condition of the governmental and business-type activities of the City at year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the City’s governmental activities and for the business-type activities of the City. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function.

Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the City, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental functions are self-financing or draw from the general revenues of the City.

***Fund Financial Statements*** - During the year, the City segregates transactions related to certain City functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the City at this more detailed level. The focus of governmental and enterprise fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The internal service fund is presented in a single column on the face of the proprietary fund financial statements. Fiduciary funds are reported by type.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund’s principal ongoing operation. The principal operating revenues of the City’s proprietary funds are charges for services. Operating expenses for the enterprise funds include personnel and other expenses related to sewer, water and electric operations, and operating expenses for the internal service fund include claims and administrative expenses. All revenues and expenses not meeting these definitions are reported as nonoperating revenues and expenses.

**C. Fund Accounting**

The City uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. There are three categories of funds: governmental, proprietary and fiduciary.

***Governmental Funds*** - Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets plus deferred outflows of resources and liabilities plus deferred inflows of resources is reported as fund balance. The following are the City’s major governmental funds:

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

General fund - The general fund is used to account for and report all financial resources not accounted for and reported in another fund. The general fund balance is available for any purpose provided it is expended or transferred according to the general laws of Ohio.

Street construction and maintenance fund - This fund accounts for the portion of state gasoline tax and motor vehicle registration fees restricted for the maintenance of the streets within the City.

Other governmental funds of the City are used to account for (a) financial resources that are restricted, committed, or assigned to expenditures for capital outlays including the acquisition or construction of capital facilities and other capital assets, (b) specific revenue sources that are restricted or committed to an expenditure for specified purposes other than debt service or capital projects and (c) financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

**Proprietary Funds** - Proprietary fund reporting focuses on the determination of operating income, changes in net position, financial position and cash flows. Proprietary funds are classified as either enterprise or internal service.

Enterprise funds - The enterprise funds may be used to account for any activity for which a fee is charged to external users for goods or services. The following are the City's major enterprise funds:

Sewer fund - This fund accounts for the operations of providing sewage services to customers and to maintain the local sewer system of the City.

Water fund - This fund accounts for the operations of providing water services to its customers and to maintain the local water system of the City.

Electric fund - This fund accounts for the operations of providing electric services to customers and to maintain the local electric system of the City.

Other enterprise funds of the City are used to account for guarantee trust and stormwater operations.

Internal service fund - The internal service fund accounts for the financing of services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis. The City's internal service fund reports on the operations of hospitalization and health insurance.

**Fiduciary Funds** - Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds and agency funds. Trust funds are used to account for assets held by the City under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the City's own programs. The agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The City's fiduciary funds are private-purpose trust funds, which account for the maintenance of the Mizner and Hultz family plots, and agency funds, which account for the Mayor's Court and Hubbard Union Cemetery.

**D. Measurement Focus and Basis of Accounting**

**Government-wide Financial Statements** - The government-wide financial statements are prepared using the economic resources measurement focus. All assets, deferred outflows of resources, liabilities and deferred inflows of resources associated with the operation of the City are included on the statement of net position. The statement of activities presents increases (e.g. revenues) and decreases (e.g. expenses) in total net position.

## CITY OF HUBBARD, OHIO

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2017

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

***Fund Financial Statements*** - All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and deferred outflows of resources and current liabilities and deferred inflows of resources are generally included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the financial statements for governmental funds.

Like the government-wide statements, all proprietary funds are accounted for on a flow of economic resources measurement focus. All assets, deferred outflows of resources, liabilities and deferred inflows of resources associated with the operation of these funds are included on the statement of net position. The statement of changes in fund net position presents increases (i.e., revenues) and decreases (i.e., expenses) in total net position. The statement of cash flows provides information about how the City finances and meets the cash flow needs of its proprietary activities.

The private-purpose trust funds are reported using the economic resources measurement focus. The agency funds do not report a measurement focus as they do not report operations.

#### **E. Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Proprietary and agency funds also use the accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred inflows of resources and deferred outflows of resources, and in the presentation of expenses versus expenditures.

***Revenues - Exchange and Nonexchange Transactions*** - Revenues resulting from exchange transactions, in which each party gives and receives essentially equal value, are recorded on the accrual basis when the exchange takes place. On the modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available. Available means that the resources will be collected within the current year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current year. For the City, available means expected to be received within sixty days of year end.

Nonexchange transactions, in which the City receives value without directly giving equal value in return, include income taxes, property taxes, grants, entitlements and donations. On the accrual basis, revenue from income taxes is recognized in the period in which the income is earned (See Note 7). Revenue from property taxes is recognized in the year for which the taxes are levied (See Note 6). Revenue from grants, entitlements and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the City must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the City on a reimbursement basis.

On the modified accrual basis, revenue from nonexchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year end: income tax, State-levied locally shared taxes (including gasoline tax and local government funds), fines and forfeitures, and fees.



**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

*Deferred Outflows of Resources and Deferred Inflows of Resources* - In addition to assets, the government-wide statement of net position will report a separate section for deferred outflows of resources. Deferred outflows of resources, represents a consumption of net position that applies to a future period and will not be recognized as an outflow of resources (expense/expenditure) until then. See Note 15 for deferred outflows of resources related the City's net pension liability.

In addition to liabilities, both the government-wide statement of net position and the governmental fund financial statements report a separate section for deferred inflows of resources. Deferred inflows of resources represent an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources (revenue) until that time. For the City, deferred inflows of resources include property taxes and unavailable revenue. Property taxes represent amounts for which there is an enforceable legal claim as of December 31, 2017, but which were levied to finance 2018 operations. These amounts have been recorded as a deferred inflow of resources on both the government-wide statement of net position and the governmental fund financial statements. Unavailable revenue is reported only on the governmental funds balance sheet, and represents receivables which will not be collected within the available period. For the City, unavailable revenue includes, but is not limited to, income taxes, delinquent property taxes and intergovernmental grants. These amounts are deferred and recognized as an inflow of resources in the period the amounts become available.

See Note 15 for deferred inflows of resources related to the City's net pension liability. This deferred inflow of resources is only reported on the government-wide statement of net position.

*Expenses/Expenditures* - On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

**F. Budgetary Data**

The City follows these procedures in establishing the budgetary data reported in the basic financial statements:

*Tax Budget* - A tax budget of estimated revenue and expenditures for all funds is submitted to the County Auditor, as Secretary of the County Budget Commission, by July 20 of each year, for the period January 1 to December 31 of the following year. All funds, except agency funds, are legally required to be budgeted; however, only the general fund and major special revenue funds are required to be reported in the basic financial statements.

*Estimated Resources* - The County Budget Commission (the "Commission") determines if the budget substantiates a need to levy all or part of previously authorized taxes and reviews estimated revenue. The Commission certifies its actions to the City by September 1. As part of this certification, the City receives the official certificate of estimated resources, which states the projected revenue of each fund. On or about January 1, the certificate of estimated resources is amended to include any unencumbered fund balances at December 31. Further amendments may be made during the year if money from a new revenue source is received or if actual receipts exceed current estimates. The amounts reported on budgetary statements reflect the amounts in the original and final amended official certificate of estimated resources issued during the year.

## CITY OF HUBBARD, OHIO

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2017

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

**Appropriations** - A temporary appropriation measure to control cash expenditures may be passed on or about January 1 of each year for the period January 1 to March 31. An annual appropriation ordinance must be passed by April 1 of each year for the period January 1 to December 31. The appropriation ordinance fixes spending authority at the fund, function, department and line item level. The appropriation ordinance may be amended during the year as new information becomes available, provided that total fund appropriations do not exceed current estimated resources, as certified. The appropriations for a fund may only be modified during the year by an ordinance of City Council. The amounts reported on budgetary statements reflect the original and final appropriation amounts, including all amendments and modifications legally enacted by City Council.

**Budgeted Level of Expenditures** - Administrative control is maintained through the establishment of detailed line-item budgets. Appropriated funds may not be expended for purposes other than those designated in the appropriation ordinance without authority of City Council. Expenditures plus encumbrances may not legally exceed appropriations at the level of appropriation adopted by City Council. For all funds, City Council appropriations are made by fund, function (e.g. security of persons and property), department (e.g. police), and line item (e.g. salaries). This is known as the legal level of budgetary control. Any changes in appropriations outside of the legal level of budgetary control require the approval of City Council by an appropriation amendment ordinance.

**Lapsing of Appropriations** - At the close of each year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriations. Encumbrances are carried forward and are not reappropriated as part of the subsequent year appropriations.

#### G. Health Care

The Comprehensive Omnibus Budget Reconciliation Act (COBRA) of 1986 required the City to offer and provide terminated or retired employees continued participation in the City's employee healthcare benefits program, provided that the employees pay the rate established by the plan administrator. The City incurred no expenditures or revenues in providing these services. The participating former employees make premium payments directly to the City's insurance provider and the insurance provider is responsible for all claims.

#### H. Cash and Investments

To improve cash management, cash received by the City is pooled. Monies for all funds are maintained in this pool. Individual fund integrity is maintained through the City's records. Each fund's interest in the pool is presented as "equity in pooled cash and cash equivalents" on the basic financial statements.

During 2017, investments were limited to the State Treasury Asset Reserve of Ohio (STAR Ohio) and nonnegotiable certificates of deposit. Nonnegotiable certificates of deposit are reported at cost. STAR Ohio is an investment pool managed by the State Treasurer's Office which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but has adopted Governmental Accounting Standards Board (GASB), Statement No. 79, "Certain External Investment Pools and Pool Participants." The City measures its investment in STAR Ohio at the net asset value (NAV) per share provided by STAR Ohio. The NAV per share is calculated on an amortized cost basis that provides an NAV per share that approximates fair value.

For 2017, there were no limitations or restrictions on any participant withdrawals due to redemption notice periods, liquidity fees, or redemption gates. However, notice must be given 24 hours in advance of all deposits and withdrawals exceeding \$25 million. STAR Ohio reserves the right to limit the transaction to \$50 million, requiring the excess amount to be transacted the following business day(s), but only to the \$50 million limit. All accounts of the participant will be combined for these purposes.

**CITY OF HUBBARD, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017**

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

Under existing Ohio statutes all investment earnings are assigned to the general fund unless statutorily required to be credited to a specific fund. During 2017, interest revenue credited to the general fund amounted to \$85,771, which includes \$77,963 assigned from other City funds.

The City has segregated bank accounts for monies held separate from the City's central bank account. The accounts are presented on the basic financial statements as "cash in segregated accounts" since they are not required to be deposited into the City treasury.

For purposes of the statement of cash flows and for presentation on the statement of net position, investments with an original maturity of three months or less and investments of the cash management pool are considered to be cash equivalents.

An analysis of the City's investments at year end is provided in Note 4.

**I. Materials and Supplies Inventory**

On the government-wide and fund financial statements, purchased inventories are presented at the lower of cost or market. Inventories are recorded on a first-in, first-out basis and are expensed/expended when used. Inventories are accounted for using the consumption method.

On the fund financial statements, reported materials and supplies inventory is equally offset by nonspendable fund balance in the governmental funds, which indicates that it does not constitute available spendable resources even though it is a component of net current assets.

Inventory consists of expendable supplies held for consumption.

**J. Capital Assets**

General capital assets are capital assets which are associated with and generally arise from governmental activities. They generally result from expenditures in the governmental funds. General capital assets are reported in the governmental activities column of the government-wide statement of net position, but are not reported in the fund financial statements. Capital assets utilized by the proprietary funds are reported both in the business-type activities column of the government-wide statement of net position and in the respective funds.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and disposals during the year. Donated capital assets are recorded at their acquisition values as of the date received. The City maintains a capitalization threshold of \$5,000. The City's infrastructure consists of traffic signals, sidewalks, storm sewers, streets, and water, sewer, and electric lines. Infrastructure acquired prior to the implementation of GASB Statement No. 34 has been reported. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not. Interest incurred during the construction of capital assets is also capitalized for business-type activities.

All reported capital assets are depreciated except for land and construction in progress. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the City's historical records of necessary improvements and replacement. Depreciation is computed using the straight-line method over the following useful lives:

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

<u>Description</u>	Governmental Activities <u>Estimated Lives</u>	Business-type Activities <u>Estimated Lives</u>
Autos and trucks	8	8
Machinery, equipment, furniture and fixtures	5 - 20	5 - 20
Building improvements	15	15
Sewer and water treatment plants and buildings	N/A	20 - 40
Other buildings	40	40
Infrastructure	15 - 30	20 - 50

**K. Compensated Absences**

Compensated absences of the City consist of vacation leave and sick leave to the extent that payments to the employee for these absences are attributable to services already rendered and are not contingent on a specific event that is outside the control of the City and the employee.

In conformity with GASB Statement No. 16, “Accounting for Compensated Absences”, vacation benefits are accrued as a liability as the benefits are earned if the employees' rights to receive compensation are attributable to services already rendered and it is probable that the City will compensate the employees for the benefits through paid time off or some other means. Sick leave benefits are accrued as a liability using the vesting method. The liability is based on the sick leave accumulated at December 31 by those employees who are currently eligible to receive termination payments and by those employees for whom it is probable they will become eligible to receive termination benefits in the future. For purposes of establishing a liability for severance on those employees expected to become eligible to retire in the future, all employees age fifty or greater with at least ten years of service or any employee with at least twenty years of service were considered expected to become eligible to retire in accordance with GASB Statement No. 16.

The total liability for vacation and sick leave payments has been calculated using pay rates in effect at the balance sheet date, and reduced to the maximum payment allowed by labor contract and/or statute, plus applicable additional salary related payments. City employees are granted vacation and sick leave in varying amounts. In the event of termination, an employee is reimbursed for accumulated vacation and sick leave at various rates.

The entire compensated absence liability is reported on the government-wide financial statements.

On governmental fund financial statements, compensated absences are recognized as liabilities and expenditures to the extent payments come due each period upon the occurrence of employee resignations and retirements. Any applicable amounts are recorded in the account “compensated absences payable” in the fund from which the employees who have accumulated leave are paid. The noncurrent portion of the liability is not reported. For proprietary funds, the entire amount of compensated absences is reported as a fund liability.

**L. Prepayments**

Payments made to vendors for services that will benefit periods beyond December 31, 2017 are recorded as prepayments using the consumption method by recording a current asset for the prepaid amount at the time of the purchase and the expense/expenditure in the year in which services are consumed.

On the fund financial statements, reported prepayments is equally offset by nonspendable fund balance in the governmental funds, which indicates that it does not constitute available spendable resources even though it is a component of net current assets.

CITY OF HUBBARD, OHIO

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

**M. Accrued Liabilities and Long-Term Obligations**

All payables, accrued liabilities and long-term obligations are reported on the government-wide financial statements, and all payables, accrued liabilities and long-term obligations payable from proprietary funds are reported on the proprietary fund financial statements.

In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the funds. However, claims payable, compensated absences and net pension liability that will be paid from governmental funds are reported as liabilities on the fund financial statements only to the extent that they are due for payment during the current year. Bonds are recognized as a liability on the governmental fund financial statements when due.

**N. Interfund Balances**

Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the year is referred to as interfund balances. These amounts are eliminated in the governmental and business-type activities columns of the statement of net position, except for any net residual amounts due between governmental and business-type activities, which are presented as “internal balances”.

**O. Interfund Activity**

Exchange transactions between funds are reported as revenues in the seller funds and as expenses/expenditures in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after nonoperating revenues/expenses in proprietary funds. Repayments from funds responsible for particular expenses/expenditures to the funds that initially paid for them are not presented on the basic financial statements.

**P. Fund Balance**

Fund balance is divided into five classifications based primarily on the extent to which the City is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

*Nonspendable* - The nonspendable fund balance classification includes amounts that cannot be spent because they are not in spendable form or legally required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash.

*Restricted* - Fund balance is reported as restricted when constraints are placed on the use of resources that are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

*Committed* - The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by a formal action (ordinance) of City Council (the highest level of decision making authority). Those committed amounts cannot be used for any other purpose unless City Council removes or changes the specified use by taking the same type of action (ordinance) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

**CITY OF HUBBARD, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017**

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

Assigned - Amounts in the assigned fund balance classification are intended to be used by the City for specific purposes, but do not meet the criteria to be classified as restricted nor committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the general fund, assigned amounts represent intended uses established by policies of City Council, which includes giving the City Auditor the authority to constrain monies for intended purposes.

Unassigned - Unassigned fund balance is the residual classification for the general fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is only used to report a deficit fund balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The City applies restricted resources first when expenditures are incurred for purposes for which restricted and unrestricted (committed, assigned, and unassigned) fund balance is available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**Q. Estimates**

The preparation of the financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**R. Net Position**

Net position represents the difference between assets plus deferred outflows of resources and liabilities plus deferred inflows of resources. The net position component "net investment in capital assets," consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing or liabilities used for the acquisition, construction or improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction or improvement of those assets or related debt also should be included in this component of net position. Net position is reported as restricted when there are limitations imposed on its use either through the enabling legislation or through external restrictions imposed by creditors, grantors, laws, or regulations of other governments. Net position restricted for other purposes consists primarily of resources intended for technological improvements for the Mayor's Court.

The City applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

**S. Extraordinary and Special Items**

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of the City Administration and that are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during 2017.

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)**

**T. Pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the pension plans and additions to/deductions from their fiduciary net position have been determined on the same basis as they are reported by the pension systems. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. The pension systems report investments at fair value.

**U. Fair Value Measurements**

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

**NOTE 3 - ACCOUNTABILITY AND COMPLIANCE**

**Change in Accounting Principles**

For 2017, the City has implemented GASB Statement No. 80, “*Blending Requirements for Certain Component Units - An Amendment of GASB Statement No. 14*”, GASB Statement No. 81 “*Irrevocable Split-Interest Agreements*”, and GASB Statement No. 82, “*Pension Issues - An Amendment of GASB Statements No. 67, No. 68, and No. 73*”.

GASB Statement No. 80 amends the blending requirements for the financial statement presentation of component units. The additional criterion requires blending of a component unit incorporated as a not-for-profit corporation in which the primary government is the sole corporate member. The implementation of GASB Statement No. 80 did not have an effect on the financial statements of the City.

GASB Statement No. 81 improves the accounting and financial reporting for irrevocable split-interest agreements by providing recognition and measurement guidance for situations in which a government is a beneficiary of the agreement. The implementation of GASB Statement No. 81 did not have an effect on the financial statements of the City.

GASB Statement No. 82 addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements. The implementation of GASB Statement No. 82 did not have an effect on the financial statements of the City.

**NOTE 4 - DEPOSITS AND INVESTMENTS**

State statutes classify monies held by the City into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the City treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

**CITY OF HUBBARD, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017**

**NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

Inactive deposits are public deposits that the City Council has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use, but which will be needed before the end of the current period of designation of depositories.

Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Interim monies may be deposited or invested in the following securities:

1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in items (1) and (2) above and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
6. The State Treasurer's investment pool (STAR Ohio);
7. Certain banker's acceptance and commercial paper notes for a period not to exceed one hundred eighty days from the purchase date in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and,
8. Under limited circumstances, corporate debt interests rated in either of the two highest classifications by at least two nationally recognized rating agencies.

Protection of the City's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the City Auditor by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.



**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the City, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the City Auditor or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

**A. Cash on Hand**

At year end, the City had \$1,000 in undeposited cash on hand, which is included on the financial statements of the City as part of “cash in segregated accounts”.

**B. Deposits with Financial Institutions**

At December 31, 2017, the carrying amount of all City deposits was \$11,863,218 and the bank balance of all City deposits was \$11,903,067. Of the bank balance, \$11,403,067 was exposed to custodial risk as discussed below because those deposits were uninsured and uncollateralized and \$500,000 was covered by the FDIC.

Custodial credit risk is the risk that, in the event of bank failure, the City will not be able to recover deposits or collateral securities that are in the possession of an outside party. The City has no deposit policy for custodial credit risk beyond the requirements of State statute. Ohio law requires that deposits either be insured or protected by (1) eligible securities pledged to the City and deposited with a qualified trustee by the financial institution as security for repayment whose market value at all times shall be at least 105 percent of the deposits being secured, or (2) participation in the Ohio Pooled Collateral System (OPCS), a collateral pool of eligible securities deposited with a qualified trustee and pledged to the Treasurer of State to secure the repayment of all public monies deposited in the financial institution. OPCS requires the total market value of the securities pledged to be 102 percent of the deposits being secured or a rate set by the Treasurer of State. For 2017, certain City financial institutions did not participate in the OPCS while certain other financial institutions did participate in the OPCS. Those financial institutions that did participate were approved for a reduced collateral rate of 102 percent through the OPCS. Although all statutory requirements for the deposit of money had been followed, noncompliance with Federal requirements could potentially subject the City to a successful claim by the FDIC.

**C. Investments**

As of December 31, 2017, the City had the following investments:

<u>Measurement/ Investment type</u>	<u>Measurement Amount</u>	<u>Investment Maturity 6 months or less</u>	<u>% of Total</u>
Amortized cost:			
STAR Ohio	\$ 5,143	\$ 5,143	100%

*Interest Rate Risk:* Interest rate risk arises as potential purchasers of debt securities will not agree to pay face value for those securities if interest rates subsequently increase. As a means of limiting its exposure to fair value losses arising from rising interest rates and according to State law, the City’s investment policy limits investment portfolio maturities to five years or less.

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 4 - DEPOSITS AND INVESTMENTS - (Continued)**

*Credit Risk:* Standard & Poor's has assigned STAR Ohio an AAAM money market rating. Ohio law requires that STAR Ohio maintain the highest rating provided by at least one nationally recognized standard rating service. The City's investment policy does not specifically address credit risk beyond requiring the City to only invest in securities authorized by State statute.

*Custodial Credit Risk:* For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City has no investment policy dealing with investment custodial risk beyond the requirement in State statute that prohibits payment for investments prior to the delivery of the securities representing such investments to the City Auditor or qualified trustee.

*Concentration of Credit Risk:* The City places no limit on the amount that may be invested in any one issuer.

**D. Reconciliation of Cash and Investments to the Statement of Net Position**

The following is a reconciliation of cash and investments as reported in the note above to cash and investments as reported on the statement of net position as of December 31, 2017:

<u>Cash and investments per note</u>	
Carrying amount of deposits	\$ 11,863,218
Investments	5,143
Cash on hand	1,000
Total	\$ 11,869,361
 <u>Cash and investments per statement of net position</u>	
Governmental activities	\$ 2,666,846
Business-type activities	9,194,194
Private-purpose trust funds	7,571
Agency funds	750
Total	\$ 11,869,361

**NOTE 5 - INTERFUND TRANSACTIONS**

Interfund transfers for the year ended December 31, 2017, consisted of the following, as reported on the fund financial statements:

<u>Transfers from general fund to:</u>	<u>Amount</u>
Street construction and maintenance fund	\$ 258,570
Nonmajor governmental funds	497,249
Total governmental funds	\$ 755,819

Transfers are used to (1) move revenues from the fund that statute or budget required to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. Transfers between governmental funds are eliminated for reporting on the statement of activities. All transfers were made in accordance with Ohio Revised Code Sections 5705.14, 5705.15 and 5705.16.

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 6 - PROPERTY TAXES**

Property taxes include amounts levied against all real and public utility property located in the City. Taxes collected from real property taxes (other than public utility) in one calendar year are levied in the preceding calendar year on the assessed value as of January 1 of that preceding year, the lien date. Assessed values are established by the County Auditor at 35 percent of appraised market value. All property is required to be revaluated every six years. Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits later payment dates to be established.

Public utility real and tangible personal property taxes collected in one calendar year are levied in the preceding calendar year on assessed values determined as of December 31 of the second year proceeding the tax collection year, the lien date. Public utility tangible personal property is assessed at varying percentages of true value; public utility real property is assessed at 35 percent of true value. 2017 public utility property taxes became a lien December 31, 2016, are levied after October 1, 2017, and are collected in 2018 with real property taxes. Public utility property taxes are payable on the same dates as real property taxes described previously.

The County Treasurer collects property taxes on behalf of all taxing districts in the County, including the City of Hubbard. The County Auditor periodically remits to the City its portion of the taxes collected. Property taxes receivable represents real property taxes, public utility taxes, delinquent tangible personal property taxes and other outstanding delinquencies which are measurable as of December 31, 2017 and for which there is an enforceable legal claim. In the governmental funds, the current portion receivable has been offset by a deferred inflow of resources since the current taxes were not levied to finance 2017 operations and the collection of delinquent taxes has been offset by a deferred inflow of resources since the collection of the taxes during the available period is not subject to reasonable estimation. On a full accrual basis, collectible delinquent property taxes have been recorded as a receivable and revenue while on a modified accrual basis the revenue is considered a deferred inflow of resources.

The full tax rate for all City operations for the year ended December 31, 2017 was \$3.10 per \$1,000 of assessed value. The assessed values of real and public utility tangible personal property upon which 2017 property tax receipts were based are as follows:

Real personal property	\$ 113,434,110
Public utility tangible personal property	<u>1,138,000</u>
Total assessed valuation	<u>\$ 114,572,110</u>

**NOTE 7 - LOCAL INCOME TAX**

The one and a half percent City income tax, which is not subject to renewal, is levied on substantially all income earned within the City. In addition, the residents of the City are required to pay City income tax on income they earn outside the City, however, full credit is allowed for all income taxes these residents pay to other municipalities. Employers within the City are required to withhold income tax on employee compensation and remit the tax to the City at least quarterly. Major employers are required to remit withholdings to the City monthly. Corporations and self-employed individual taxpayers are required to pay their estimated tax quarterly and file a declaration annually with the City. For governmental funds, income tax revenue is reported to the extent that it is measurable and available to finance current operations at December 31, 2017. Income tax revenue for 2017 was \$2,150,846 in the general fund.

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 8 - RECEIVABLES**

Receivables at December 31, 2017, consisted of taxes, accounts (billings for user charged services), special assessments and intergovernmental receivables arising from grants, entitlements and shared revenues. All intergovernmental receivables have been classified as “due from other governments” on the basic financial statements. Receivables have been recorded to the extent that they are measurable at December 31, 2017.

Receivables have been disaggregated on the face of the basic financial statements. The only receivables not expected to be collected within the subsequent year are the special assessments, which are collected over the life of the assessment.

**NOTE 9 - CAPITAL ASSETS**

A. Governmental activities capital asset activity for the year ended December 31, 2017 was as follows:

	<u>Balance</u> <u>12/31/16</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance</u> <u>12/31/17</u>
<b>Governmental activities:</b>				
<i>Capital assets, not being depreciated:</i>				
Land	\$ 597,871	\$ -	\$ -	\$ 597,871
Total capital assets, not being depreciated	<u>597,871</u>	<u>-</u>	<u>-</u>	<u>597,871</u>
<i>Capital assets, being depreciated:</i>				
Land improvements	616,277	-	-	616,277
Buildings and improvements	2,368,351	-	-	2,368,351
Furniture and equipment	703,306	-	-	703,306
Vehicles	1,494,142	227,018	(13,174)	1,707,986
Infrastructure	6,339,645	133,687	-	6,473,332
Total capital assets, being depreciated	<u>11,521,721</u>	<u>360,705</u>	<u>(13,174)</u>	<u>11,869,252</u>
<i>Less: accumulated depreciation:</i>				
Land improvements	(431,999)	(30,924)	-	(462,923)
Buildings and improvements	(937,234)	(48,614)	-	(985,848)
Furniture and equipment	(653,341)	(10,922)	-	(664,263)
Vehicles	(1,335,445)	(32,998)	13,174	(1,355,269)
Infrastructure	(5,046,964)	(200,446)	-	(5,247,410)
Total accumulated depreciation	<u>(8,404,983)</u>	<u>(323,904)</u>	<u>13,174</u>	<u>(8,715,713)</u>
Total capital assets, being depreciated, net	<u>3,116,738</u>	<u>36,801</u>	<u>-</u>	<u>3,153,539</u>
Governmental activities capital assets, net	<u>\$ 3,714,609</u>	<u>\$ 36,801</u>	<u>\$ -</u>	<u>\$ 3,751,410</u>

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 9 - CAPITAL ASSETS - (Continued)**

Depreciation expense was charged to governmental activities as follows:

**Governmental activities:**

General government	\$ 20,569
Security of persons and property	85,572
Transportation	216,626
Leisure time activity	<u>1,137</u>
Total depreciation expense - governmental activities	<u>\$ 323,904</u>

**B.** Business-type activities capital asset activity for the year ended December 31, 2017 was as follows:

	Balance 12/31/16	Additions	Disposals	Balance 12/31/17
<b>Business-type activities:</b>				
<i>Capital assets, not being depreciated:</i>				
Land	\$ 180,423	\$ -	\$ -	\$ 180,423
Construction in progress	<u>208,437</u>	<u>50,563</u>	<u>(259,000)</u>	<u>-</u>
Total capital assets, not being depreciated	<u>388,860</u>	<u>50,563</u>	<u>(259,000)</u>	<u>180,423</u>
<i>Capital assets, being depreciated:</i>				
Land improvements	320,582	-	-	320,582
Buildings and improvements	5,664,462	-	-	5,664,462
Furniture and equipment	6,888,141	-	-	6,888,141
Vehicles	1,113,016	-	(13,282)	1,099,734
Infrastructure	<u>17,223,671</u>	<u>210,805</u>	<u>-</u>	<u>17,434,476</u>
Total capital assets, being depreciated	<u>31,209,872</u>	<u>210,805</u>	<u>(13,282)</u>	<u>31,407,395</u>
<i>Less: accumulated depreciation:</i>				
Land improvements	(262,543)	(12,031)	-	(274,574)
Buildings and improvements	(2,918,972)	(137,630)	-	(3,056,602)
Furniture and equipment	(5,477,049)	(173,936)	-	(5,650,985)
Vehicles	(891,226)	(33,205)	13,282	(911,149)
Infrastructure	<u>(7,998,045)</u>	<u>(392,087)</u>	<u>-</u>	<u>(8,390,132)</u>
Total accumulated depreciation	<u>(17,547,835)</u>	<u>(748,889)</u>	<u>13,282</u>	<u>(18,283,442)</u>
Total capital assets, being depreciated, net	<u>13,662,037</u>	<u>(538,084)</u>	<u>-</u>	<u>13,123,953</u>
Business-type activities capital assets, net	<u>\$ 14,050,897</u>	<u>\$ (487,521)</u>	<u>\$ (259,000)</u>	<u>\$ 13,304,376</u>

Depreciation expense was charged to business-type activities as follows:

**Business-type activities:**

Water	\$ 154,731
Sewer	306,211
Electric	283,968
Stormwater (a nonmajor enterprise fund)	<u>3,979</u>
Total depreciation expense - business-type activities	<u>\$ 748,889</u>

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 10 - EMPLOYEE BENEFITS**

Vacation and sick leave accumulated by governmental fund type employees have been recorded in the statement of net position to the extent the liability was due at year end. Vacation and sick leave earned by proprietary fund type employees is expensed when earned and has been recorded in the fund.

Upon termination of City service, a fully vested employee is entitled to a percentage of accumulated sick leave based on years of service. At December 31, 2017, vested benefits for vacation leave for governmental fund type employees totaled \$94,235 and vested benefits for sick leave totaled \$126,394. For proprietary fund type employees, vested benefits for vacation leave totaled \$65,226 and vested benefits for sick leave totaled \$73,349 at December 31, 2017. Included in the vested benefits for sick leave figures is a liability to accrue and record termination (severance) payments for employees expected to become eligible to retire in the future in accordance with GASB Statement No. 16.

**NOTE 11 - CAPITAL LEASES - LESSEE DISCLOSURE**

In 2017 and in prior years, the City entered into leases to acquire vehicles. The leases meet the criteria of a capital lease as defined by GASB Statement No. 62, which defines a capital lease generally as one which transfers benefits and risks of ownership to the lessee.

For business-type activities, a vehicle has been capitalized in the amount of \$193,606. This amount represents the present value of the minimum lease payments at the time of acquisition. A corresponding liability was recorded in the financial statements. Accumulated depreciation on the vehicle at December 31, 2017 was \$36,302, leaving a book value of \$157,304.

For governmental activities, a vehicle has been capitalized in the amount of \$121,769. This amount represents the present value of the minimum lease payments at the time of acquisition. A corresponding liability was recorded in the financial statements. Accumulated depreciation on the vehicle at December 31, 2017 was \$7,611, leaving a book value of \$114,158.

Lease payments are made from the electric fund and consisted of \$35,567 in principal retirement in 2017. The following is a schedule of the future minimum lease payments required under the capital lease and the present value of the future minimum lease payments as of December 31, 2017.

Fiscal Year Ending <u>December 31</u>	<u>Business-Type Activities</u>	<u>Governmental Activities</u>
2018	\$ 42,009	\$ -
2019	42,009	25,865
2020	42,010	25,865
2021	-	25,865
	<hr/>	<hr/>
Total future minimum lease payments	126,028	77,595
Less: amount representing interest	<u>(9,999)</u>	<u>(4,579)</u>
Present value of future minimum lease payments	<u>\$ 116,029</u>	<u>\$ 73,016</u>

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 12 - LONG-TERM OBLIGATIONS**

A. The City’s long-term obligations at December 31, 2017 were as follows.

	Interest	Balance			Balance	Amounts
	Rate	12/31/16	Additions	Reductions	12/31/17	Due in
<b><u>Governmental activities:</u></b>						One Year
Refunding bonds	0.60-2.40%	\$ 1,440,000	\$ -	\$ (350,000)	\$ 1,090,000	\$ 355,000
Capital lease obligation	3.10%	-	121,769	(48,753)	73,016	-
Compensated absences		235,577	82,821	(97,769)	220,629	94,235
Net pension liability		2,854,829	130,786	(10,860)	2,974,755	-
Total long-term obligations, governmental activities		<u>\$ 4,530,406</u>	<u>\$ 335,376</u>	<u>\$ (507,382)</u>	<u>\$ 4,358,400</u>	<u>\$ 449,235</u>
<b><u>Business-type activities:</u></b>						
<b><u>OPWC Loans:</u></b>						
Sewer Issue II Lift Station	0.00%	\$ 29,365	\$ -	\$ (11,746)	17,619	\$ 11,746
Bar Screen Replacement	0.00%	206,206	-	(13,303)	192,903	13,303
Waterline Looping	0.00%	16,226	-	(6,490)	9,736	6,490
Waterline Replacement	0.00%	42,528	-	(7,733)	34,795	7,732
N. Main Waterline	0.00%	194,966	-	(29,995)	164,971	29,995
Total OPWC loans		<u>489,291</u>	<u>-</u>	<u>(69,267)</u>	<u>420,024</u>	<u>69,266</u>
<b><u>OWDA Loan:</u></b>						
Transmission Waterlines	4.00%	<u>660,182</u>	<u>-</u>	<u>(174,283)</u>	<u>485,899</u>	<u>185,751</u>
<b><u>Other Long-term Obligations:</u></b>						
Compensated absences		138,590	64,015	(64,030)	138,575	65,226
Net pension liability		1,661,689	440,135	-	2,101,824	-
Capital lease obligation	4.25%	151,596	-	(35,567)	116,029	37,078
Electric system						
improvements line of credit	2.75%	1,228,000	-	(112,000)	1,116,000	-
Sewer revenue bonds	2.48%	1,600,000	-	(400,000)	1,200,000	400,000
Stranded cost liability		145,915	-	(60,550)	85,365	-
Total other long-term obligations		<u>4,925,790</u>	<u>504,150</u>	<u>(672,147)</u>	<u>4,757,793</u>	<u>502,304</u>
Total long-term obligations, business-type activities		<u>\$ 6,075,263</u>	<u>\$ 504,150</u>	<u>\$ (915,697)</u>	<u>\$ 5,663,716</u>	<u>\$ 757,321</u>

Compensated absences will be paid from the fund from which the employee is paid, which is primarily the general fund and the street construction, maintenance, and repair fund for governmental activities and the electric, sewer and water funds for business-type activities. See Note 11 for detail regarding the capital lease obligations. See Note 15 for detail regarding the net pension liability.

B. The City has entered into five debt financing arrangements through the Ohio Public Works Commission (OPWC) to fund a lift station replacement, wastewater bar screen replacement, waterline looping project and two waterline replacements. The amounts due to the OPWC are payable solely from water and sewer revenues. The loan agreements function similar to a line-of-credit agreement. At December 31, 2017, the City has outstanding borrowings of \$209,502 and \$210,522 in the water and sewer funds, respectively. The loan agreements require semi-annual payments based on the actual amount loaned. The OPWC loans are interest free.

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 12 - LONG-TERM OBLIGATIONS - (Continued)**

The City has pledged future water revenues to repay an Ohio Water Development Authority (OWDA) loan related to construction projects. The loan is payable solely from water fund revenues and is payable through 2020. Annual principal and interest payments on the loan are expected to require 62.38 percent of net revenues and 11.98 percent of total revenues. The total principal and interest remaining to be paid on the loan is \$521,393. Principal and interest paid for the current year was \$200,690, with net revenues of \$321,739 and total revenues of \$1,674,686.

On February 3, 2015, the City was placed on AMP's line of credit for \$1,340,000 with an interest rate equal to AMP's line of credit interest plus 0.25%, or 2.17728% at December 31, 2017 in order to retire bond anticipation notes issued in 2014. The balance of the loan at December 31, 2017 is \$1,116,000. There is currently no repayment schedule available.

On August 16, 2012, the City issued \$2,890,000 in general obligation capital improvement refunding bonds to refund outstanding general obligation capital improvement bonds. The refunded debt was retired during 2012 and, accordingly, has been removed from the statement of net position. The refunding bonds bear an annual interest rate ranging from 0.60% - 2.40% and mature in 2020. The general obligation refunding bonds are secured by the full faith and credit of the City. The general obligation refunding bonds are repaid from the 2005 general obligation bond retirement fund (a nonmajor governmental fund).

On May 1, 2015, the City issued \$2,000,000 in Sewer System Mortgage Revenue Bonds, Series 2015 for the purpose of funding the Municipal Wastewater Dewatering Equipment Replacement Project. The bonds carry an interest rate of 2.48% and have a final maturity date of December 1, 2020.

In 2011, the City was notified it would be held liable for stranded costs associated with the abandonment of the American Municipal Power Generating Station Project ("AMPGS Project"). The City has recorded a long-term obligation for the stranded cost liability in the electric fund (See Note 13 for more detail on the AMPGS Project).

The following is the summary of the City's future annual debt service and interest requirements for long-term obligations:

Year Ending December 31,	General Obligation Capital Improvement Refunding Bonds			OPWC Loans		
	Principal	Interest	Total	Principal	Interest	Total
2018	\$ 355,000	\$ 24,010	\$ 379,010	\$ 69,266	\$ -	\$ 69,266
2019	365,000	16,910	381,910	60,150	-	60,150
2020	370,000	8,880	378,880	51,030	-	51,030
2021	-	-	-	51,032	-	51,032
2022	-	-	-	47,163	-	47,163
2023 - 2027	-	-	-	81,517	-	81,517
2028 - 2032	-	-	-	59,866	-	59,866
Total	<u>\$ 1,090,000</u>	<u>\$ 49,800</u>	<u>\$ 1,139,800</u>	<u>\$ 420,024</u>	<u>\$ -</u>	<u>\$ 420,024</u>



**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 12 - LONG-TERM OBLIGATIONS - (Continued)**

Year Ending December 31,	OWDA Loan			Sewer Revenue Bonds		
	Principal	Interest	Total	Principal	Interest	Total
2018	\$ 185,751	\$ 19,436	\$ 205,187	\$ 400,000	\$ 29,760	\$ 429,760
2019	197,974	12,006	209,980	400,000	19,840	419,840
2020	<u>102,174</u>	<u>4,052</u>	<u>106,226</u>	<u>400,000</u>	<u>9,920</u>	<u>409,920</u>
Total	<u>\$ 485,899</u>	<u>\$ 35,494</u>	<u>\$ 521,393</u>	<u>\$ 1,200,000</u>	<u>\$ 59,520</u>	<u>\$ 1,259,520</u>

C. The Ohio Revised Code provides that the net debt of a municipal corporation, whether or not approved by the electors, shall not exceed 10.5% of the total value of the property in the municipal corporation as listed and assessed for taxation. In addition, the unvoted net debt of municipal corporations cannot exceed 5.5% of the total taxation value of property. The assessed valuation used in determining the City’s legal debt margin has been modified by House Bill 530 which became effective March 30, 2006. In accordance with House Bill 530, the assessed valuation used in calculating the City’s legal debt margin excludes tangible personal property used in business, telephone or telegraph property, interexchange telecommunications company property and personal property owned or leased by a railroad company and used in railroad operations. The statutory limitations on debt are measured by a direct ratio of net debt to tax valuation and expressed in terms of a percentage. At December 31, 2017, the City’s total debt margin was \$11,178,009, including available funds of \$237,937, and the unvoted debt margin was \$6,301,466.

**NOTE 13 - AMERICAN MUNICIPAL POWER GENERATING STATION PROJECT**

The City is a member of American Municipal Power (AMP) and has participated in the AMP Generating Station (AMPGS) Project. This project intended to develop a pulverized coal power plant in Meigs County, Ohio. The City’s share was 6,400 kilowatts of a total 771,281 kilowatts, giving the City a 0.83 percent share. The AMPGS Project required participants to sign “take or pay” contracts with AMP. As such, the participants are obligated to pay any costs incurred for the project.

In November 2009, the participants voted to terminate the AMPGS Project due to projected escalating costs. These costs were therefore deemed *impaired* and participants were obligated to pay costs already incurred. In prior years, the payment of these costs was not considered probable due to AMP’s pursuit of legal action to void them. As a result of a March 31, 2014 legal ruling, the AMP Board of Trustees on April 15, 2014 and the AMPGS participants on April 16, 2014 approved the collection of the impaired costs and provided the participants with an estimate of their liability.

The City’s estimated share at March 31, 2014 of the impaired costs is \$1,104,718. The City received a credit of \$473,371 related to their participation in the AMP Fremont Energy Center (AFEC) Project, and another credit of \$289,439 related to the AMPGS costs deemed to have future benefit for the project participants, classified as Plant Held for Future Use (PHFU). The City also made payments of \$124,709 leaving a net impaired cost estimate of \$217,199. Because payment is now probable and reasonably estimable, the City is reporting a payable to AMP in its business-type activities and in its electric enterprise fund for these impaired costs. AMP financed these costs on its revolving line of credit. Any additional costs (including line-of-credit interest and legal fees) or amounts received related to the project will impact the City’s liability. These amounts will be recorded as they become estimable.

In late 2016, AMP reached a settlement in the Bechtel Corporation litigation. On December 8, 2016, at the AMPGS Participants meeting, options for the allocation of the settlement funds were approved. The AMPGS Participants and the AMP Board of Trustees voted to allocate the settlement among the participants and AMP General Fund based on each participant’s original project share in kW including the AMP General Fund’s project share.

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 13 - AMERICAN MUNICIPAL POWER GENERATING STATION PROJECT - (Continued)**

Since March 31, 2014 the City has made payments of \$152,183 to AMP toward its net impaired cost estimate. Also since March 31, 2014, the City's allocation of additional costs incurred by the project is \$13,171 and interest expense incurred on AMP's line-of-credit of \$7,178, resulting in a net impaired cost estimate at December 31, 2017 of \$85,365. The City does have a potential PHFU liability of \$214,079 resulting in a net total potential liability of \$299,444, assuming the assets making up the PHFU (principally the land comprising the Meigs County site) have no value and also assuming the City's credit balance would earn zero interest. Stranded costs as well as PHFU costs are subject to change, including future borrowing costs on the AMP line of credit. Activities include negative items such as property taxes as well as positive revenue from leases or sale of all or a portion of the Meigs County site property.

The City intends to recover the costs associated with the AMPGS Project liability and repay AMP over the next several years through a power cost adjustment. Thus, this incurred cost has been capitalized and reported as a regulatory asset in the amount of \$848,175 as of December 31, 2017, as allowed by GASB Codification Re10.

**NOTE 14 - RISK MANAGEMENT**

**A. Comprehensive**

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During 2017, the City was insured through the Argonaut Insurance Group for all property and equipment, general liability, wrongful acts, law enforcement, public official, employment practices, automobile, employee dishonesty, money and securities, inland marine, EDP and umbrella liability. The insurance plan was purchased through Guy G. Latessa Insurance Agency.

The City has transferred risk of loss to the insurance carrier to the extent of the limits below.

<u>Type of Coverage</u>	<u>Limits of Coverage</u>	<u>Deductible</u>
Property and Equipment Breakdown	\$36,754,000	\$5,000
General Liability:		
Per occurrence	1,000,000	0
Aggregate	3,000,000	0
Law Enforcement Liability/Wrongful Acts:		
Per occurrence	1,000,000	10,000
Aggregate	2,000,000	0
Public Official Liability/Wrongful Acts:		
Per occurrence	1,000,000	10,000
Aggregate	2,000,000	0
Employment Practices Liability	1,000,000	10,000
Automobile:		
Liability	1,000,000	0
Comprehensive	1,000,000	500
Collision	1,000,000	500
Employee Dishonesty	250,000	500
Money and Securities	5,000	0
Inland Marine - scheduled	1,707,000	500
EDP	399,000	0
Umbrella Liability	10,000,000	10,000
Inland Marine - hired/leased	200,000	2,500
Cyber Liability	1,000,000	25,000

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 14 - RISK MANAGEMENT - (Continued)**

**B. Employee Health Insurance**

The City maintains an Employees Health Self-Insurance Fund, which has been classified as an internal service fund in the accompanying basic financial statements. The purpose of this fund is to pay the cost of medical benefits provided to City employees and their covered dependents for which the City is self-insured. The City is self-insured for the first \$45,000 per participant; annual claims above such amounts are paid for by specific stop-loss insurance that the City maintains.

The City had one occurrence in a prior year in which settled claims exceeded the self-insurance amount. The liability for unpaid claims of \$74,100 reported in the internal service fund at December 31, 2017, is based on the requirements of GASB Statement No. 10, “Accounting and Financial Reporting for Risk Financing and Related Insurance Issues”, as amended by GASB Statement No. 30 “Risk Financing Omnibus”, which requires that a liability for claims be reported if information prior to issuance of the financial statements indicates that it is probable that a liability has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated. The entire claims liability is expected to be paid within one year.

Changes in the claims liability amount for the last two years are:

	Balance at Beginning of Year	Current Claims	Claims Payment	Balance at End of Year
2017	\$ 73,500	\$ 773,092	\$ (772,492)	\$ 74,100
2016	59,600	760,318	(746,418)	73,500

**C. Workers’ Compensation**

Workers’ compensation claims are covered through the City’s participation in the State of Ohio’s program. The City pays the State Workers’ Compensation System a premium based upon a rate of \$100 of payroll plus administrative costs. The rate is determined based on accident history of the City. The City also pays unemployment claims to the State of Ohio as incurred.

There has been no significant reduction in insurance coverages from coverages in the prior year. In addition, settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three years.

**NOTE 15 - DEFINED BENEFIT PENSION PLANS**

*Net Pension Liability/Asset*

The net pension liability/asset reported on the statement of net position represents a liability or asset to employees for pensions. Pensions are a component of exchange transactions—between an employer and its employees—of salaries and benefits for employee services. Pensions are provided to an employee—on a deferred-payment basis—as part of the total compensation package offered by an employer for employee services each financial period. The obligation to sacrifice resources for pensions is a present obligation because it was created as a result of employment exchanges that already have occurred.

The net pension liability/asset represents the City’s proportionate share of each pension plan’s collective actuarial present value of projected benefit payments attributable to past periods of service, net of each pension plan’s fiduciary net position. The net pension liability/asset calculation is dependent on critical long-term variables, including estimated average life expectancies, earnings on investments, cost of living adjustments and others. While these estimates use the best information available, unknowable future events require adjusting this estimate annually.

CITY OF HUBBARD, OHIO

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 15 - DEFINED BENEFIT PENSION PLANS - (Continued)**

The Ohio Revised Code limits the City's obligation for this liability to annually required payments. The City cannot control benefit terms or the manner in which pensions are financed; however, the City does receive the benefit of employees' services in exchange for compensation including pension.

GASB 68 assumes any net pension liability is solely the obligation of the employer, because (1) they benefit from employee services; and (2) State statute requires all funding to come from these employers. All contributions to date have come solely from these employers (which also includes costs paid in the form of withholdings from employees). State statute requires the pension plans to amortize unfunded liabilities within 30 years. If the amortization period exceeds 30 years, each pension plan's board must propose corrective action to the State legislature. Any resulting legislative change to benefits or funding could significantly affect the net pension liability. Resulting adjustments to the net pension liability would be effective when the changes are legally enforceable.

The proportionate share of each plan's unfunded benefits or overfunded benefits is presented as a long-term *net pension liability* or *net pension asset*, respectively, on the accrual basis of accounting. Any liability for the contractually-required pension contribution outstanding at the end of the year is included in *due to other governments/pension and postemployment benefits payable* on both the accrual and modified accrual bases of accounting.

***Plan Description – Ohio Public Employees Retirement System (OPERS)***

Plan Description - City employees, other than full-time police and firefighters, participate in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The Traditional Pension Plan is a cost-sharing, multiple-employer defined benefit pension plan. The Member-Directed Plan is a defined contribution plan and the Combined Plan is a cost-sharing, multiple-employer defined benefit pension plan with defined contribution features. While members (e.g. City employees) may elect the Member-Directed Plan and the Combined Plan, substantially all employee members are in OPERS' Traditional Pension Plan.

OPERS provides retirement, disability, survivor and death benefits, and annual cost of living adjustments to members of the Traditional Pension Plan. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that includes financial statements, required supplementary information and detailed information about OPERS' fiduciary net position that may be obtained by visiting <https://www.opers.org/financial/reports.shtml>, by writing to the Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling 800-222-7377.

Senate Bill (SB) 343 was enacted into law with an effective date of January 7, 2013. In the legislation, members were categorized into three groups with varying provisions of the law applicable to each group. The following table provides age and service requirements for retirement and the retirement formula applied to final average salary (FAS) for the three member groups under the Traditional Pension Plan as per the reduced benefits adopted by SB 343 (see OPERS CAFR referenced above for additional information):

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 15 - DEFINED BENEFIT PENSION PLANS - (Continued)**

<b>Group A</b> Eligible to retire prior to January 7, 2013 or five years after January 7, 2013	<b>Group B</b> 20 years of service credit prior to January 7, 2013 or eligible to retire ten years after January 7, 2013	<b>Group C</b> Members not in other Groups and members hired on or after January 7, 2013
<b>State and Local</b>	<b>State and Local</b>	<b>State and Local</b>
<b>Age and Service Requirements:</b> Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	<b>Age and Service Requirements:</b> Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	<b>Age and Service Requirements:</b> Age 57 with 25 years of service credit or Age 62 with 5 years of service credit
<b>Formula:</b> 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	<b>Formula:</b> 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	<b>Formula:</b> 2.2% of FAS multiplied by years of service for the first 35 years and 2.5% for service years in excess of 35
<b>Public Safety</b>	<b>Public Safety</b>	<b>Public Safety</b>
<b>Age and Service Requirements:</b> Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	<b>Age and Service Requirements:</b> Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	<b>Age and Service Requirements:</b> Age 52 with 25 years of service credit or Age 56 with 15 years of service credit
<b>Law Enforcement</b>	<b>Law Enforcement</b>	<b>Law Enforcement</b>
<b>Age and Service Requirements:</b> Age 52 with 15 years of service credit	<b>Age and Service Requirements:</b> Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	<b>Age and Service Requirements:</b> Age 48 with 25 years of service credit or Age 56 with 15 years of service credit
<b>Public Safety and Law Enforcement</b>	<b>Public Safety and Law Enforcement</b>	<b>Public Safety and Law Enforcement</b>
<b>Formula:</b> 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25	<b>Formula:</b> 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25	<b>Formula:</b> 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25

Final average Salary (FAS) represents the average of the three highest years of earnings over a member's career for Groups A and B. Group C is based on the average of the five highest years of earnings over a member's career.

Members who retire before meeting the age and years of service credit requirement for unreduced benefits receive a percentage reduction in the benefit amount.

When a benefit recipient has received benefits for 12 months, an annual cost of living adjustment (COLA) is provided. This COLA is calculated on the base retirement benefit at the date of retirement and is not compounded. For those retiring prior to January 7, 2013, the COLA will continue to be a 3.00% simple annual COLA. For those retiring subsequent to January 7, 2013, beginning in calendar year 2019, the COLA will be based on the average percentage increase in the Consumer Price Index, capped at 2.25%.

Benefits in the Combined Plan consist of both an age-and-service formula benefit (defined benefit) and a defined contribution element. The defined benefit element is calculated on the basis of age, FAS, and years of service. Eligibility regarding age and years of service in the Combined Plan is the same as the Traditional Pension Plan. The benefit formula for the defined benefit component of the plan for State and Local members in transition Groups A and B applies a factor of 1.00% to the member's FAS for the first 30 years of service.

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 15 - DEFINED BENEFIT PENSION PLANS - (Continued)**

A factor of 1.25% is applied to years of service in excess of 30. The benefit formula for transition Group C applies a factor of 1.0% to the member's FAS and the first 35 years of service and a factor of 1.25% is applied to years in excess of 35. Persons retiring before age 65 with less than 30 years of service credit receive a percentage reduction in benefit. The defined contribution portion of the benefit is based on accumulated member contributions plus or minus any investment gains or losses on those contributions. Members retiring under the Combined Plan receive a 2.25% COLA adjustment on the defined benefit portion of their benefit.

Defined contribution plan benefits are established in the plan documents, which may be amended by the OPERS's Board of Trustees. Member-Directed Plan and Combined Plan members who have met the retirement eligibility requirements may apply for retirement benefits. The amount available for defined contribution benefits in the Combined Plan consists of the member's contributions plus or minus the investment gains or losses resulting from the member's investment selections. The amount available for defined contribution benefits in the Member-Directed Plan consists of the members' contributions, vested employer contributions and investment gains or losses resulting from the members' investment selections. Employer contributions and associated investment earnings vest over a five-year period, at a rate of 20% each year. For additional information, see the Plan Statement in the OPERS CAFR.

Funding Policy - The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

	<u>State and Local</u>	<u>Public Safety</u>	<u>Law Enforcement</u>
<b>2017 Statutory Maximum Contribution Rates</b>			
Employer	14.0 %	18.1 %	18.1 %
Employee	10.0 %	*	**
<b>2017 Actual Contribution Rates</b>			
Employer:			
Pension	13.0 %	17.1 %	17.1 %
Post-employment Health Care Benefits	<u>1.0 %</u>	<u>1.0 %</u>	<u>1.0 %</u>
Total Employer	<u>14.0 %</u>	<u>18.1 %</u>	<u>18.1 %</u>
Employee	<u>10.0 %</u>	<u>12.0 %</u>	<u>13.0 %</u>

\* This rate is determined by OPERS' Board and has no maximum rate established by ORC.

\*\* This rate is also determined by OPERS' Board, but is limited by ORC to not more than 2 percent greater than the Public Safety rate.

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll.

The City's contractually required contribution for the Traditional Pension Plan, the Combined Plan and Member-Directed Plan was \$227,123 for 2017. Of this amount, \$29,852 is reported as due to other governments.

**CITY OF HUBBARD, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017**

**NOTE 15 - DEFINED BENEFIT PENSION PLANS - (Continued)**

***Plan Description – Ohio Police & Fire Pension Fund (OP&F)***

Plan Description - City full-time police and firefighters participate in Ohio Police and Fire Pension Fund (OP&F), a cost-sharing, multiple-employer defined benefit pension plan administered by OP&F. OP&F provides retirement and disability pension benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. OP&F issues a publicly available financial report that includes financial information and required supplementary information and detailed information about OP&F fiduciary net position. The report that may be obtained by visiting the OPF website at [www.op-f.org](http://www.op-f.org) or by writing to the Ohio Police and Fire Pension Fund, 140 East Town Street, Columbus, Ohio 43215-5164.

Upon attaining a qualifying age with sufficient years of service, a member of OP&F may retire and receive a lifetime monthly pension. OP&F offers four types of service retirement: normal, service commuted, age/service commuted and actuarially reduced. Each type has different eligibility guidelines and is calculated using the member's average annual salary. The following discussion of the pension formula relates to normal service retirement.

For members hired after July 1, 2013, the minimum retirement age is 52 for normal service retirement with at least 25 years of service credit. For members hired on or before after July 1, 2013, the minimum retirement age is 48 for normal service retirement with at least 25 years of service credit.

The annual pension benefit for normal service retirement is equal to a percentage of the allowable average annual salary. The percentage equals 2.50% for each of the first 20 years of service credit, 2.00% for each of the next five years of service credit and 1.50% for each year of service credit in excess of 25 years. The maximum pension of 72.00% of the allowable average annual salary is paid after 33 years of service credit.

Under normal service retirement, retired members who are at least 55 years old and have been receiving OPF benefits for at least one year may be eligible for a cost-of-living allowance adjustment. The age 55 provision for receiving a COLA does not apply to those who are receiving a permanent and total disability benefit and statutory survivors.

Members retiring under normal service retirement, with less than 15 years of service credit on July 1, 2013, will receive a COLA equal to either three percent or the percent increase, if any, in the consumer price index (CPI) over the 12-month period ending on September 30 of the immediately preceding year, whichever is less. The COLA amount for members with at least 15 years of service credit as of July 1, 2013 is equal to three percent of their base pension or disability benefit.

Funding Policy - The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 15 - DEFINED BENEFIT PENSION PLANS - (Continued)**

	<u>Police</u>	<u>Firefighters</u>
<b>2017 Statutory Maximum Contribution Rates</b>		
Employer	19.50 %	24.00 %
Employee	12.25 %	12.25 %
<b>2017 Actual Contribution Rates</b>		
Employer:		
Pension	19.00 %	23.50 %
Post-employment Health Care Benefits	<u>0.50 %</u>	<u>0.50 %</u>
Total Employer	<u>19.50 %</u>	<u>24.00 %</u>
Employee	12.25 %	12.25 %

Employer contribution rates are expressed as a percentage of covered payroll. The City's contractually required contribution to OP&F was \$115,121 for 2017. Of this amount \$20,008 is reported as due to other governments.

***Pension Liabilities/Assets, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

The net pension liability and net pension asset for the OPERS Traditional Pension Plan, Combined Plan and Member-Directed Plan, respectively, were measured as of December 31, 2016, and the total pension liability or asset used to calculate the net pension liability or asset was determined by an actuarial valuation as of that date. OP&F's total pension liability was measured as of December 31, 2016, and was determined by rolling forward the total pension liability as of January 1, 2016, to December 31, 2016. The City's proportion of the net pension liability or asset was based on the City's share of contributions to the pension plan relative to the contributions of all participating entities. Following is information related to the proportionate share and pension expense:

	<u>OPERS - Traditional</u>	<u>OPERS - Combined</u>	<u>OPERS - Member- Directed</u>	<u>OP&amp;F</u>	<u>Total</u>
Proportion of the net pension liability/asset prior measurement date	0.01343500%	0.01968000%	0.01052100%	0.03403400%	
Proportion of the net pension liability/asset current measurement date	<u>0.01276200%</u>	<u>0.02683000%</u>	<u>0.01034700%</u>	<u>0.03439500%</u>	
Change in proportionate share	<u>-0.00067300%</u>	<u>0.00715000%</u>	<u>-0.00017400%</u>	<u>0.00036100%</u>	
Proportionate share of the net pension liability	\$ 2,898,033	\$ -	\$ -	\$ 2,178,546	\$ 5,076,579
Proportionate share of the net pension asset	-	14,933	43	-	14,976
Pension expense	598,379	10,788	53	285,309	894,529



**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 15 - DEFINED BENEFIT PENSION PLANS - (Continued)**

At December 31, 2017, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>OPERS - Traditional</u>	<u>OPERS - Combined</u>	<u>OPERS - Member- Directed</u>	<u>OP&amp;F</u>	<u>Total</u>
<b>Deferred outflows of resources</b>					
Differences between expected and actual experience	\$ 3,929	\$ -	\$ 439	\$ 616	\$ 4,984
Net difference between projected and actual earnings on pension plan investments	431,585	3,642	38	211,852	647,117
Changes of assumptions	459,664	3,639	48	-	463,351
Changes in employer's proportionate percentage/ difference between employer contributions	25,156	-	-	64,961	90,117
City contributions subsequent to the measurement date	206,796	15,116	5,211	115,121	342,244
Total deferred outflows of resources	<u>\$ 1,127,130</u>	<u>\$ 22,397</u>	<u>\$ 5,736</u>	<u>\$ 392,550</u>	<u>\$ 1,547,813</u>
<b>Deferred inflows of resources</b>					
Differences between expected and actual experience	\$ 17,248	\$ 7,638	\$ -	\$ 5,016	\$ 29,902
Changes in employer's proportionate percentage/ difference between employer contributions	71,414	-	-	-	71,414
Total deferred outflows of resources	<u>\$ 88,662</u>	<u>\$ 7,638</u>	<u>\$ -</u>	<u>\$ 5,016</u>	<u>\$ 101,316</u>

\$342,244 reported as deferred outflows of resources related to pension resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability/asset in the year ending December 31, 2018.

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 15 - DEFINED BENEFIT PENSION PLANS - (Continued)**

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

Year Ending December 31:	OPERS - Traditional	OPERS - Combined	OPERS - Member- Directed	OP&F	Total
2018	\$ 347,535	\$ 709	\$ 77	\$ 96,770	\$ 445,091
2019	346,091	707	77	96,766	443,641
2020	150,695	551	77	75,778	227,101
2021	(12,650)	(740)	61	144	(13,185)
2022	-	(605)	61	2,914	2,370
Thereafter	-	(979)	172	41	(766)
<b>Total</b>	<b>\$ 831,671</b>	<b>\$ (357)</b>	<b>\$ 525</b>	<b>\$ 272,413</b>	<b>\$ 1,104,252</b>

***Actuarial Assumptions - OPERS***

Actuarial valuations of an ongoing plan involve estimates of the values of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and cost trends. Actuarially determined amounts are subject to continual review or modification as actual results are compared with past expectations and new estimates are made about the future.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employers and plan members) and include the types of benefits provided at the time of each valuation. The total pension liability was determined by an actuarial valuation as of December 31, 2016, using the following actuarial assumptions applied to all prior periods included in the measurement in accordance with the requirements of GASB 67. In 2016, the Board's actuarial consultants conducted an experience study for the period 2011 through 2015, comparing assumptions to actual results. The experience study incorporates both a historical review and forward-looking projections to determine the appropriate set of assumptions to keep the plan on a path toward full funding. Information from this study led to changes in both demographic and economic assumptions, with the most notable being a reduction in the actuarially assumed rate of return from 8.00% down to 7.50%, for the defined benefit investments, decreasing the wage inflation from 3.75% to 3.25% and changing the future salary increases from a range of 4.25%-10.05% to 3.25%-10.75%. Key methods and assumptions used in the latest actuarial valuation, reflecting experience study results, are presented below.

Wage inflation	3.25%
Future salary increases, including inflation COLA or ad hoc COLA	3.25% to 10.75% including wage inflation Pre 1/7/2013 retirees: 3.00%, simple Post 1/7/2013 retirees: 3.00%, simple through 2018, then 2.15% simple
Investment rate of return	7.50%
Actuarial cost method	Individual entry age

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 15 - DEFINED BENEFIT PENSION PLANS - (Continued)**

Mortality rates are based on the RP-2014 Healthy Annuitant mortality table. For males, Healthy Annuitant Mortality tables were used, adjusted for mortality improvement back to the observation period base of 2006 and then established the base year as 2015. For females, Healthy Annuitant Mortality tables were used, adjusted for mortality improvements back to the observation period base year of 2006 and then established the base year as 2010. The mortality rates used in evaluating disability allowances were based on the RP-2014 Disabled mortality tables, adjusted for mortality improvement back to the observation base year of 2006 and then established the base year as 2015 for males and 2010 for females. Mortality rates for a particular calendar year for both healthy and disabled retiree mortality tables are determined by applying the MP-2015 mortality improvement scale to the above described tables.

The most recent experience study was completed for the five-year period ended December 31, 2015.

The long-term rate of return on defined benefit investment assets was determined using a building-block method in which best-estimate ranges of expected future real rates of return are developed for each major asset class. These ranges are combined to produce the long-term expected real rate of return by weighting the expected future real rates of return by the target asset allocation percentage, adjusted for inflation.

During 2016, OPERS managed investments in four investment portfolios: the Defined Benefit portfolio, the 401(h) Health Care Trust portfolio, the 115 Health Care Trust portfolio and the Defined Contribution portfolio. The 401(h) Health Care Trust portfolio was closed as of June 30, 2016 and the net position transferred to the 115 Health Care Trust portfolio on July 1, 2016. The Defined Benefit portfolio contains the investment assets of the Traditional Pension Plan, the defined benefit component of the Combined Plan and the annuitized accounts of the Member-Directed Plan. The Defined Benefit portfolio historically included the assets of the Member-Directed retiree medical accounts funded through the VEBA Trust. However, the VEBA Trust was closed as of June 30, 2016 and the net position transferred to the 115 Health Care Trust portfolio on July 1, 2016. Within the Defined Benefit portfolio, contributions into the plans are all recorded at the same time, and benefit payments all occur on the first of the month. Accordingly, the money-weighted rate of return is considered to be the same for all plans within the portfolio. The annual money-weighted rate of return expressing investment performance, net of investment expenses and adjusted for the changing amounts actually invested, for the Defined Benefit portfolio is 8.3% for 2016.

The allocation of investment assets with the Defined Benefit portfolio is approved by the OPERS Board of Trustees as outlined in the annual investment plan. Plan assets are managed on a total return basis with a long-term objective of achieving and maintaining a fully funded status for the benefits provided through the defined benefit pension plans. The table below displays the Board-approved asset allocation policy for 2016 and the long-term expected real rates of return:

Asset Class	Target Allocation	Weighted Average Long-Term Expected Real Rate of Return (Arithmetic)
Fixed income	23.00 %	2.75 %
Domestic equities	20.70	6.34
Real estate	10.00	4.75
Private equity	10.00	8.97
International equities	18.30	7.95
Other investments	18.00	4.92
<b>Total</b>	<b>100.00 %</b>	<b>5.66 %</b>

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 15 - DEFINED BENEFIT PENSION PLANS - (Continued)**

**Discount Rate** - The discount rate used to measure the total pension liability/asset was 7.50%, post-experience study results, for the Traditional Pension Plan, the Combined Plan and Member-Directed Plan. A discount rate of 8.00% was used in the previous measurement period. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and those of the contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefits payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments for the Traditional Pension Plan, Combined Plan and Member-Directed Plan was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the City's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate** - The following table presents the City's proportionate share of the net pension liability/asset calculated using the current period discount rate assumption of 7.50%, as well as what the City's proportionate share of the net pension liability/asset would be if it were calculated using a discount rate that is one-percentage-point lower (6.50%) or one-percentage-point higher (8.50%) than the current rate:

	1% Decrease (6.50%)	Current Discount Rate (7.50%)	1% Increase (8.50%)
City's proportionate share of the net pension liability (asset):			
Traditional Pension Plan	\$ 4,427,393	\$ 2,898,033	\$ 1,623,582
Combined Plan	1,073	(14,933)	(27,367)
Member-Directed Plan	103	(43)	(103)

**Actuarial Assumptions – OP&F**

OP&F's total pension liability as of December 31, 2016 is based on the results of an actuarial valuation date of January 1, 2016, and rolled-forward using generally accepted actuarial procedures. The total pension liability is determined by OP&F's actuaries in accordance with GASB Statement No. 67, as part of their annual valuation. Actuarial valuations of an ongoing plan involve estimates of reported amounts and assumptions about probability of occurrence of events far into the future. Examples include assumptions about future employment mortality, salary increases, disabilities, retirements and employment terminations. Actuarially determined amounts are subject to continual review and potential modifications, as actual results are compared with past expectations and new estimates are made about the future.

Key methods and assumptions used in calculating the total pension liability in the latest actuarial valuation, prepared as of January 1, 2016, are presented below:

Valuation date	January 1, 2016
Actuarial cost method	Entry age normal
Investment rate of return	8.25%
Projected salary increases	4.25% - 11.00%
Payroll increases	3.75%
Inflation assumptions	3.25%
Cost of living adjustments	2.60% and 3.00% simple

Rates of death are based on the RP2000 Combined Table, age-adjusted as follows. For active members, set back six years. For disability retirements, set forward five years for police and three years for firefighters. For service retirements, set back zero years for police and two years for firefighters. For beneficiaries, set back zero years. The rates are applied on a fully generational basis, with a base year of 2009, using mortality improvement Scale AA.

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 15 - DEFINED BENEFIT PENSION PLANS - (Continued)**

The most recent experience study was completed for the five-year period ended December 31, 2016. The recommended assumption changes based on this experience study were adopted by OPF's Board and were effective beginning with the January 1, 2017 actuarial valuation.

The long-term expected rate of return on pension plan investments was determined using a building-block approach and assumes a time horizon, as defined in the Statement of Investment Policy. A forecasted rate of inflation serves as the baseline for the return expected. Various real return premiums over the baseline inflation rate have been established for each asset class. The long-term expected nominal rate of return has been determined by calculating a weighted averaged of the expected real return premiums for each asset class, adding the projected inflation rate and adding the expected return from rebalancing uncorrelated asset classes.

Best estimates of the long-term expected geometric real rates of return for each major asset class included in OPF's target asset allocation as of December 31, 2016 are summarized below:

Asset Class	Target Allocation	10 Year Expected Real Rate of Return **	30 Year Expected Real Rate of Return **
Cash and Cash Equivalents	- %		
Domestic Equity	16.00	4.46 %	5.21 %
Non-US Equity	16.00	4.66	5.40
Core Fixed Income *	20.00	1.67	2.37
Global Inflation			
Protected Securities *	20.00	0.49	2.33
High Yield	15.00	3.33	4.48
Real Estate	12.00	4.71	5.65
Private Markets	8.00	7.31	7.99
Timber	5.00	6.87	6.87
Master Limited Partnerships	8.00	6.92	7.36
<b>Total</b>	<b>120.00 %</b>		

Note: assumptions are geometric.

\* levered 2x

\*\* numbers include inflation

OPF's Board of Trustees has incorporated the "risk parity" concept into OP&F's asset liability valuation with the goal of reducing equity risk exposure, which reduces overall Total Portfolio risk without sacrificing return, and creating a more risk-balanced portfolio based on their relationship between asset classes and economic environments. From the notional portfolio perspective above, the Total Portfolio may be levered up to 1.2 times due to the application of leverage in certain fixed income asset classes.

**Discount Rate** - The total pension liability was calculated using the discount rate of 8.25%. The projection of cash flows used to determine the discount rate assumed the contributions from employers and from the members would be computed based on contribution requirements as stipulated by State statute. Projected inflows from investment earning were calculated using the longer-term assumed investment rate of return 8.25%. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all future benefit payments of current plan members. Therefore, a long-term expected rate of return on pension plan investments was applied to all periods of projected benefits to determine the total pension liability.

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 15 - DEFINED BENEFIT PENSION PLANS - (Continued)**

*Sensitivity of the City's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate* - Net pension liability is sensitive to changes in the discount rate, and to illustrate the potential impact the following table presents the net pension liability calculated using the discount rate of 8.25%, as well as what the net pension liability would be if it were calculated using a discount rate that is one percentage point lower (7.25%), or one percentage point higher (9.25%) than the current rate.

	1% Decrease (7.25%)	Current Discount Rate (8.25%)	1% Increase (9.25%)
City's proportionate share of the net pension liability	\$ 2,901,563	\$ 2,178,546	\$ 1,565,777

*Changes Between Measurement Date and Report Date* - In October 2017, the OP&F Board adopted certain assumption changes which will impact their annual actuarial valuation prepared as of January 1, 2017. The most significant change is a reduction in the discount rate from 8.25% to 8.00%. Although the exact amount of these changes is not known, it has the potential to impact to the City's net pension liability.

**NOTE 16 - POSTEMPLOYMENT BENEFIT PLANS**

**A. Ohio Public Employees Retirement System**

Plan Description - OPERS administers three separate pension plans: The Traditional Pension Plan—a cost-sharing, multiple-employer defined benefit pension plan; the Member Directed Plan—a defined contribution plan; and the Combined Plan—a cost-sharing, multiple-employer defined benefit pension plan that has elements of both a defined benefit and defined contribution plan.

OPERS maintains a cost-sharing, multiple-employer defined benefit post-employment health care trust, which funds multiple health care plans including medical coverage, prescription drug coverage and deposits to a Health Reimbursement Arrangement to qualifying benefit recipients of both the Traditional Pension and the Combined plans. This trust is also used to fund health care for Member Directed Plan participants, in the form of a Retiree Medical Account (RMA). At retirement or refund, Member-Directed Plan participants may be eligible for reimbursement of qualified medical expenses from their vested RMA balance.

In order to qualify for health care coverage, age-and-service retirees under the Traditional Pension and Combined plans must have 20 or more years of qualifying Ohio service credit. Health care coverage for disability benefit recipients and qualified survivor benefit recipients is available. The health care coverage provided by OPERS meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 45. Please see the Plan Statement in the OPERS 2016 CAFR for details.

The Ohio Revised Code permits, but does not require, OPERS to provide health care to its eligible benefit recipients. Authority to establish and amend health care coverage is provided to the OPERS Board of Trustees (OPERS Board) in Chapter 145 of the Ohio Revised Code.

Disclosures for the healthcare plan are presented separately in the OPERS financial report which may be obtained by visiting <https://www.opers.org/financial/reports.shtml>, writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642 or by calling (800) 222-7377.

Funding Policy - The post-employment healthcare plan was established under, and is administered in accordance with, Internal Revenue Code Section 401(h). State statute requires that public employers fund post-employment healthcare through contributions to OPERS. A portion of each employer's contribution to the Traditional or Combined Plans is set aside for the funding of post-employment health care.

## CITY OF HUBBARD, OHIO

### NOTES TO THE BASIC FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2017

#### NOTE 16 - POSTEMPLOYMENT BENEFIT PLANS - (Continued)

Employer contribution rates are expressed as a percentage of the covered payroll of active employees. In 2017, local government employers contributed 14.00% of covered payroll. Each year the OPERS' Retirement Board determines the portion of the employer contribution rate that will be set aside for the funding of the postemployment health care benefits. The portion of employer contributions allocated to fund post-employment healthcare for members in the Traditional Plan and Combined Plan for 2017 was 1.00%.

The OPERS Retirement Board is also authorized to establish rules for the payment of a portion of the health care benefits provided, by the retiree or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected. Active members do not make contributions to the post-employment healthcare plan.

The City's contributions allocated to fund post-employment health care benefits for the years ended December 31, 2017, 2016, and 2015 were \$19,154, \$34,817, and \$38,587, respectively; 87.88% has been contributed for 2017 and 100% has been contributed for 2016 and 2015. The remaining 2017 post-employment health care benefits liability has been reported as due to other governments on the basic financial statements.

Changes to the health care plan were adopted by the OPERS Board of Trustees on September 19, 2012, with a transition plan commencing January 1, 2014. With the recent passage of pension legislation under State Bill 343 and the approved health care changes, OPERS expects to be able to consistently allocate 4.00% of the employer contributions toward the health care fund after the end of the transition period.

#### **B. Ohio Police and Fire Pension Fund**

Plan Description - The City contributes to the OP&F Pension Fund sponsored health care program, a cost-sharing multiple-employer defined postemployment health care plan administered by OP&F. OP&F provides healthcare benefits including coverage for medical, prescription drugs, dental, vision, Medicare Part B Premium and long term care to retirees, qualifying benefit recipients and their eligible dependents.

OP&F provides access to post-employment health care coverage to any person who receives or is eligible to receive a monthly service, disability or survivor benefit check or is a spouse or eligible dependent child of such person. The health care coverage provided by OP&F meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 45.

The Ohio Revised Code allows, but does not mandate OP&F to provide OPEB benefits. Authority for the OP&F Board of Trustees to provide health care coverage to eligible participants and to establish and amend benefits is codified in Chapter 742 of the Ohio Revised Code.

OP&F issues a publicly available financial report that includes financial statements and required supplementary information for the plan. That report may be obtained by writing to the OP&F, 140 East Town Street, Columbus, Ohio 43215-5164 or by visiting the website at [www.op-f.org](http://www.op-f.org).

Funding Policy - The Ohio Revised Code provides for contribution requirements of the participating employers and of plan members to the OP&F (defined benefit pension plan). Participating employers are required to contribute to the pension plan at rates expressed as percentages of the payroll of active pension plan members, currently, 19.50% and 24.00% of covered payroll for police and fire employers, respectively. The Ohio Revised Code states that the employer contribution may not exceed 19.50% of covered payroll for police employer units and 24.00% of covered payroll for fire employer units. Active members do not make contributions to the OPEB Plan.

**CITY OF HUBBARD, OHIO**

**NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017**

**NOTE 16 - POSTEMPLOYMENT BENEFIT PLANS - (Continued)**

OP&F maintains funds for health care in two separate accounts, one account is for health care benefits under an Internal Revenue Code Section 115 trust and the other account is for Medicare Part B reimbursements administered as an Internal Revenue Code Section 401(h) account, both of which are within the defined benefit pension plan, under the authority granted by the Ohio Revised Code to the OP&F Board of Trustees.

The Board of Trustees is authorized to allocate a portion of the total employer contributions made into the pension plan into the Section 115 trust and the Section 401(h) account as the employer contribution for retiree health care benefits. The portion of employer contributions allocated to health care was .5% of covered payroll from January 1, 2017 thru December 31, 2017. The amount of employer contributions allocated to the health care plan each year is subject to the Trustees' primary responsibility to ensure that the pension benefits are adequately funded and is limited by the provisions of Sections 115 and 401(h).

The OP&F Board of Trustees also is authorized to establish requirements for contributions to the health care plan by retirees and their eligible dependents, or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

The City's contributions to OP&F which were allocated to fund post-employment healthcare benefits for police officers were \$3,029 for the year ended December 31, 2017, \$3,656 for the year ended December 31, 2016, and \$4,500 for the year ended December 31, 2015. 83.07% has been contributed for 2017, and 100% has been contributed for 2016 and 2015. The remaining 2017 post-employment health care benefits liability has been reported as due to other governments on the basic financial statements.

**NOTE 17 - BUDGETARY BASIS OF ACCOUNTING**

While reporting financial position, results of operations, and changes in fund balance on the basis of generally accepted accounting principles (GAAP), the budgetary basis as provided by law is based upon accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances.

The statement of revenues, expenditures and changes in fund balance - budget and actual (non-GAAP budgetary basis) presented for the general fund and street construction maintenance and repair fund are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The major differences between the budget basis and the GAAP basis are that:

- (a) Revenues and other financing sources are recorded when received in cash (budget basis) as opposed to when susceptible to accrual (GAAP basis);
- (b) Expenditures and other financing uses are recorded when paid in cash (budget basis) as opposed to when the liability is incurred (GAAP basis);
- (c) In order to determine compliance with Ohio law, and to reserve that portion of the applicable appropriation, total outstanding encumbrances (budget basis) are recorded as the equivalent of an expenditure, as opposed to assigned or committed fund balance for that portion of outstanding encumbrances not already recognized as an account payable (GAAP basis);
- (d) Advances-in and advances-out are operating transactions (budget basis) as opposed to balance sheet transactions (GAAP basis);
- (e) Investments are reported at fair value (GAAP basis) rather than cost (budget basis); and,



**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 17 - BUDGETARY BASIS OF ACCOUNTING - (Continued)**

(f) Some funds are included in the general fund (GAAP basis), but have separate legally adopted budgets (budget basis).

The following table summarizes the adjustments necessary to reconcile the GAAP basis statements (as reported in the fund financial statements) to the budgetary basis statements for all governmental funds for which a budgetary basis statement is presented:

	<u>General fund</u>	Street Construction and <u>Maintenance fund</u>
Budget basis	\$ 94,856	\$ 24,472
Net adjustment for revenue accruals	30,233	(243)
Net adjustment for expenditure accruals	1,206,350	(97,769)
Net adjustment for other sources/uses	(1,233,179)	121,770
Funds budgeted elsewhere	<u>731</u>	<u>-</u>
GAAP basis	<u>\$ 98,991</u>	<u>\$ 48,230</u>

Certain funds that are legally budgeted in separate fund classifications are considered part of the general fund on a GAAP basis. This includes the income tax fund and the unclaimed monies fund.

**NOTE 18 - CONTINGENCIES**

**A. Grants**

The City received financial assistance from federal and State agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the City at December 31, 2017.

**B. Litigation**

The City is not currently a party to any legal proceedings that would have a materially adverse effect on the financial statements at December 31, 2017.

**CITY OF HUBBARD, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2017

**NOTE 20 - FUND BALANCE**

Fund balance is classified as nonspendable, restricted, committed, assigned and/or unassigned based primarily on the extent to which the City is bound to observe constraints imposed upon the use of resources in the governmental funds. The constraints placed on fund balance for the major governmental funds and all nonmajor governmental funds are presented below:

Fund balance	General	Street Construction and Maintenance	Nonmajor Governmental Funds	Total Governmental Funds
Nonspendable:				
Prepayments	\$ 20,960	\$ 16,806	\$ 146	\$ 37,912
Materials and supplies inventory	9,208	32,258	-	41,466
Unclaimed monies	5,641	-	-	5,641
Perpetual care	-	-	840	840
Total nonspendable	<u>35,809</u>	<u>49,064</u>	<u>986</u>	<u>85,859</u>
Restricted:				
Street construction and maintenance	-	373,409	-	373,409
State highway	-	-	19,131	19,131
Law enforcement	-	-	42,269	42,269
Maple Grove Cemetery	-	-	7,872	7,872
Police pension	-	-	11,071	11,071
Perpetual care	-	-	881	881
Total restricted	<u>-</u>	<u>373,409</u>	<u>81,224</u>	<u>454,633</u>
Committed:				
Law enforcement	-	-	6,577	6,577
Recreation	-	-	32,982	32,982
Other purposes	-	-	52,795	52,795
Total committed	<u>-</u>	<u>-</u>	<u>92,354</u>	<u>92,354</u>
Assigned:				
Debt service	-	-	237,937	237,937
Capital projects	-	-	159,124	159,124
Subsequent year's appropriations	261,514	-	-	261,514
Total assigned	<u>261,514</u>	<u>-</u>	<u>397,061</u>	<u>658,575</u>
Unassigned	<u>1,043,830</u>	<u>-</u>	<u>-</u>	<u>1,043,830</u>
Total fund balances	<u>\$ 1,341,153</u>	<u>\$ 422,473</u>	<u>\$ 571,625</u>	<u>\$ 2,335,251</u>

REQUIRED SUPPLEMENTARY INFORMATION

**CITY OF HUBBARD, OHIO**

SCHEDULES OF REQUIRED SUPPLEMENTARY INFORMATION

SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF  
THE NET PENSION LIABILITY/NET PENSION ASSET  
OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM (OPERS)

LAST FOUR YEARS

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
<i>Traditional Plan:</i>				
City's proportion of the net pension liability	0.012762%	0.013435%	0.013078%	0.013078%
City's proportionate share of the net pension liability	\$ 2,898,033	\$ 2,327,111	\$ 1,577,352	\$ 1,541,726
City's covered payroll	\$ 1,515,550	\$ 1,879,283	\$ 1,584,983	\$ 1,624,262
City's proportionate share of the net pension liability as a percentage of its covered payroll	191.22%	123.83%	99.52%	94.92%
Plan fiduciary net position as a percentage of the total pension liability	77.25%	81.08%	86.45%	86.36%
<i>Combined Plan:</i>				
City's proportion of the net pension asset	0.026830%	0.019680%	0.014421%	0.014421%
City's proportionate share of the net pension asset	\$ 14,933	\$ 9,577	\$ 5,553	\$ 1,513
City's covered payroll	\$ 104,433	\$ 50,042	\$ 52,717	\$ 52,292
City's proportionate share of the net pension asset as a percentage of its covered payroll	14.30%	19.14%	10.53%	2.89%
Plan fiduciary net position as a percentage of the total pension asset	116.55%	116.90%	114.83%	104.56%
<i>Member Directed Plan:</i>				
City's proportion of the net pension asset	0.010347%	0.010521%	n/a	n/a
City's proportionate share of the net pension asset	\$ 43	\$ 40	n/a	n/a
City's covered payroll	\$ 53,716	\$ 58,592	n/a	n/a
City's proportionate share of the net pension asset as a percentage of its covered payroll	0.08%	0.07%	n/a	n/a
Plan fiduciary net position as a percentage of the total pension asset	103.40%	103.91%	n/a	n/a

Note: Information prior to 2014 was unavailable. Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

Amounts presented for each year were determined as of the City's measurement date which is the prior year-end.

SEE ACCOMPANYING NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION

**CITY OF HUBBARD, OHIO**

SCHEDULES OF REQUIRED SUPPLEMENTARY INFORMATION

SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF  
THE NET PENSION LIABILITY  
OHIO POLICE AND FIRE (OP&F) PENSION FUND

LAST FOUR YEARS

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
City's proportion of the net pension liability	0.03439500%	0.03403400%	0.03269990%	0.03269990%
City's proportionate share of the net pension liability	\$ 2,178,546	\$ 2,189,406	\$ 1,693,991	\$ 1,592,588
City's covered payroll	\$ 731,268	\$ 876,253	\$ 767,395	\$ 688,262
City's proportionate share of the net pension liability as a percentage of its covered payroll	297.91%	249.86%	220.75%	231.39%
Plan fiduciary net position as a percentage of the total pension liability	68.36%	66.77%	72.20%	73.00%

Note: Information prior to 2014 was unavailable. Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

Amounts presented for each year were determined as of the City's measurement date which is the prior year-end.

SEE ACCOMPANYING NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION

**CITY OF HUBBARD, OHIO**

SCHEDULES OF REQUIRED SUPPLEMENTARY INFORMATION

SCHEDULE OF CITY CONTRIBUTIONS  
OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM (OPERS)

LAST TEN YEARS

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
<i>Traditional Plan:</i>				
Contractually required contribution	\$ 206,797	\$ 181,866	\$ 225,514	\$ 190,198
Contributions in relation to the contractually required contribution	<u>(206,797)</u>	<u>(181,866)</u>	<u>(225,514)</u>	<u>(190,198)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
City's covered payroll	\$ 1,590,746	\$ 1,515,550	\$ 1,879,283	\$ 1,584,983
Contributions as a percentage of covered payroll	13.00%	12.00%	12.00%	12.00%
<i>Combined Plan:</i>				
Contractually required contribution	\$ 15,116	\$ 12,532	\$ 6,005	\$ 6,326
Contributions in relation to the contractually required contribution	<u>(15,116)</u>	<u>(12,532)</u>	<u>(6,005)</u>	<u>(6,326)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
City's covered payroll	\$ 116,277	\$ 104,433	\$ 50,042	\$ 52,717
Contributions as a percentage of covered payroll	13.00%	12.00%	12.00%	12.00%
<i>Member Directed Plan:</i>				
Contractually required contribution	\$ 5,211	\$ 5,103	\$ 7,031	
Contributions in relation to the contractually required contribution	<u>(5,211)</u>	<u>(5,103)</u>	<u>(7,031)</u>	
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
City's covered payroll	\$ 52,110	\$ 53,716	\$ 74,011	
Contributions as a percentage of covered payroll	10.00%	9.50%	9.50%	

Note: information prior to 2010 for the Combined Plan and prior to 2015 for the Member Directed plan was unavailable.

SEE ACCOMPANYING NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION

<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
\$ 211,154	\$ 173,157	\$ 186,715	\$ 159,271	\$ 154,324	\$ 143,530
<u>(211,154)</u>	<u>(173,157)</u>	<u>(186,715)</u>	<u>(159,271)</u>	<u>(154,324)</u>	<u>(143,530)</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
\$ 1,624,262	\$ 1,731,570	\$ 1,867,150	\$ 1,786,217	\$ 1,899,372	\$ 2,050,429
13.00%	10.00%	10.00%	8.92%	8.13%	7.00%
\$ 6,798	\$ 6,755	\$ 7,292	\$ 9,272		
<u>(6,798)</u>	<u>(6,755)</u>	<u>(7,292)</u>	<u>(9,272)</u>		
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		
\$ 52,292	\$ 84,969	\$ 91,723	\$ 95,719		
13.00%	7.95%	7.95%	9.69%		

**CITY OF HUBBARD, OHIO**

SCHEDULES OF REQUIRED SUPPLEMENTARY INFORMATION

SCHEDULE OF CITY CONTRIBUTIONS  
OHIO POLICE AND FIRE (OP&F) PENSION FUND

LAST TEN YEARS

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
<i>Police:</i>				
Contractually required contribution	\$ 115,121	\$ 138,941	\$ 166,488	\$ 145,805
Contributions in relation to the contractually required contribution	<u>(115,121)</u>	<u>(138,941)</u>	<u>(166,488)</u>	<u>(145,805)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
City's covered payroll	\$ 605,900	\$ 731,268	\$ 876,253	\$ 767,395
Contributions as a percentage of covered payroll	19.00%	19.00%	19.00%	19.00%

SEE ACCOMPANYING NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION



<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
\$ 109,296	\$ 88,047	\$ 101,196	\$ 101,517	\$ 98,712	\$ 98,907
<u>(109,296)</u>	<u>(88,047)</u>	<u>(101,196)</u>	<u>(101,517)</u>	<u>(98,712)</u>	<u>(98,907)</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
\$ 688,118	\$ 690,565	\$ 793,694	\$ 796,212	\$ 774,212	\$ 775,741
15.88%	12.75%	12.75%	12.75%	12.75%	12.75%

**CITY OF HUBBARD, OHIO**

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
FOR THE YEAR ENDED DECEMBER 31, 2017

*OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM (OPERS)*

*Changes in benefit terms* : There were no changes in benefit terms from the amounts reported for 2014-2017.

*Changes in assumptions* : There were no changes in methods and assumptions used in the calculation of actuarial determined contributions for 2014-2016. For 2017, the following were the most significant changes of assumptions that affected the total pension liability since the prior measurement date: (a) reduction in the actuarially assumed rate of return from 8.00% down to 7.50%, (b) for defined benefit investments, decreasing the wage inflation from 3.75% to 3.25% and (c) changing the future salary increases from a range of 4.25%-10.05% to 3.25%-10.75%.

*OHIO POLICE AND FIRE (OP&F) PENSION FUND*

*Changes in benefit terms* : There were no changes in benefit terms from the amounts reported for 2014-2017.

*Changes in assumptions* : There were no changes in methods and assumptions used in the calculation of actuarial determined contributions for 2014-2017. See the notes to the basic financial statements for the methods and assumptions in this calculation.



**Julian & Grube, Inc.**  
*Serving Ohio Local Governments*

333 County Line Rd. West, Westerville, OH 43082 Phone: 614.846.1899 Fax: 614.846.2799

**Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance  
and Other Matters Required by *Government Auditing Standards***

City of Hubbard  
Trumbull County  
220 W. Liberty Street  
Hubbard, Ohio 44425

To the Members of Council and Mayor:

We have audited, in accordance with auditing standards generally accepted in the United States and the Comptroller General of the United States' *Government Auditing Standards*, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Hubbard, Trumbull County, Ohio as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the City of Hubbard's basic financial statements and have issued our report thereon dated June 12, 2018.

***Internal Control Over Financial Reporting***

As part of our financial statement audit, we considered the City of Hubbard's internal control over financial reporting (internal control) to determine the audit procedures appropriate in the circumstances to the extent necessary to support our opinions on the financial statements, but not to the extent necessary to opine on the effectiveness of the City of Hubbard's internal control. Accordingly, we have not opined on it.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, when performing their assigned functions, to prevent, or detect and timely correct misstatements. A *material weakness* is a deficiency, or combination of internal control deficiencies resulting in a reasonable possibility that internal control will not prevent or detect and timely correct a material misstatement of the City of Hubbard's financial statements. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all internal control deficiencies that might be material weaknesses or significant deficiencies. Given these limitations, we did not identify any deficiencies in internal control that we consider material weaknesses. However, unidentified material weaknesses may exist.

Members of Council and Mayor  
City of Hubbard

***Compliance and Other Matters***

As part of reasonably assuring whether the City of Hubbard's financial statements are free of material misstatement, we tested its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could directly and materially affect the determination of financial statement amounts. However, opining on compliance with those provisions was not an objective of our audit and accordingly, we do not express an opinion. The results of our tests disclosed no instances of noncompliance or other matters we must report under *Government Auditing Standards*.

***Purpose of this Report***

This report only describes the scope of our internal control and compliance testing and our testing results and does not opine on the effectiveness of the City of Hubbard's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the City of Hubbard's internal control and compliance. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Julian & Grube, Inc.".

Julian & Grube, Inc.  
June 12, 2018



# Dave Yost • Auditor of State

CITY OF HUBBARD

TRUMBULL COUNTY

## CLERK'S CERTIFICATION

This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.

*Susan Babbitt*

CLERK OF THE BUREAU

CERTIFIED  
AUGUST, 14 2018